



**City of St. Helena
Library Board of Trustees
Regular Meeting
Wednesday, March 10, 2021 @ 5:00 PM**

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of four minutes.

In accordance with Executive Order N-29-20, and guidance from the California Department of Public Health on gatherings, remote public participation is allowed. We will address the Order in the following ways: Members of the public may not physically attend meetings. Those members of the public wishing to participate must do so remotely via Zoom electronic meetings in the following ways; by either logging onto the Zoom link located on the meeting agenda (please download the app to your computer or mobile device) and enter the meeting ID or by calling a listed number and enter the meeting ID. Public comment for Library Board of Trustees meetings will be accepted via email to publiccomment@cityofstheleena.org. All public comments must be emailed by 3:00 PM prior to the meeting. Emailed public comments will not be read out loud but will be publicly available and attached to the on-line Library Board of Trustees agenda.

Please see the end of the agenda for detailed PUBLIC PARTICIPATION instructions.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/82318316749>

Or iPhone one-tap :

US: +16699006833,,82318316749# or +13462487799,,82318316749#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 929 205 6099 or
+1 301 715 8592 or +1 312 626 6799

Webinar ID: 823 1831 6749

International numbers available: <https://us02web.zoom.us/j/kci4Gj05NP>

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1. CALL TO ORDER
2. ROLL CALL
Chairperson: Lin Weber
Vice Chair: Terry Wood
Trustees: Emily Armstead, Skip Lane, David Slaby, Susan Swan, and Rebecca Wendt
City Council Member Liaison: Anna Chouteau
Staff Liaison: Chris Kreiden, Library Director
City staff present at the meeting will be noted in the minutes.

3. PUBLIC FORUM

An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to four minutes. Because of restrictions imposed by the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.

4. REPORTS BY STAFF COMMITTEE:

Reports by staff and/or committee on items of general interest. Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, **the Brown Act prohibits any other discussion or action by the Library Board of Trustees.**

5. CONSENT ITEMS:

Members of the Board or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless this is done, one motion may be used to adopt all recommended actions. (Roll Call Vote)

5.1. Library Board of Trustees Meeting Minutes of February 10, 2021

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[SHPL Board Minutes Regular Meeting February 10, 2021](#)

6. SCHEDULED MATTERS:

6.1. Report from Friends & Foundation, St. Helena Public Library - Paige Pohlers Meek, Friends & Foundation, Executive Director

6.2. Consideration of Possible Vision and Mission Statements for Library and Library Board of Trustees - Susan Swan

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[Mission and Vision Statement Drafts](#)

6.3. Review of Library Statistics for February 2021 - Chris Kreiden

9 - 11

[Library Statistics 2021 February](#)

6.4. Review of Monthly Library Operating Expense Report for February 2021 - Chris Kreiden

13 - 14

[Library Monthly Expense Report Library 2021 February](#)

7. ADJOURNMENT

The next regular meeting is scheduled for April 14, 2021 at 5:00 PM, at a location to be determined.

I do hereby certify that a copy of the foregoing agenda was posted on the City website on March 4, 2021.



Chris Kreiden, Library Director

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact City Hall at (707) 967-2792. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR35.102-35.104 ADA Title II). However, City staff will attempt to assist at

any time with accessibility.

**THE CITY OF ST. HELENA ENCOURAGES ONLINE PUBLIC
PARTICIPATION IN
VIRTUAL LIBRARY BOARD OF TRUSTEES MEETINGS**

St. Helena, CA– The City of St. Helena is committed to public participation in City government in a manner that is consistent with guidance provided by the Napa County Public Health Official and Governor Newsom's Executive Order N-25-20. These guidelines relate to social distancing and are intended to protect everyone by limiting the spread of COVID-19 in our community. In adherence to these guidelines, the City of St. Helena will host a Virtual Library Board of Trustees Meeting on Zoom; a free teleconferencing tool that enables users to watch and/or call into the meeting from their computers or phones. This meeting will be open to public and allows for live public comment.

The ZOOM web link, meeting ID, and phone number will be listed at the top of the Library Board of Trustees Meeting Agenda. You will be required to enter the meeting ID, but there will be no password or participant ID.

How to Watch or Listen to Library Board of Trustees Meetings:

1. Watch and Listen on Zoom.us by clicking on the link in the Library Board of Trustees Agenda
2. Listen only by calling the Zoom number listed on the Library Board of Trustees Agenda

Watch Library Board of Trustees Meeting by Joining the Zoom Meeting:

1. By Computer, Tablet, or Smart Phone:

- a. Before joining the virtual Library Board of Trustees Meeting, it is highly encouraged that you download the Zoom App. To sign up for your own free account, visit zoom.us/signup and enter your email address. You will receive an email from Zoom (no-reply@zoom.us). In this email, click Activate Account.
- b. If you are logged into your account, Enter the **Meeting ID** listed on the Library Board of Trustees Agenda. If you have not created an account go to: <https://zoom.us/join> and enter the **Meeting ID**
- c. Select if you would like to connect audio and/or video and tap **Join Meeting**.
- d. For specific instructions for your device, go to: <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

1. Listen Only by Telephone:

- a. **Dial** the number listed on the Library Board of Trustees Agenda.
- b. At the prompt, enter the **Meeting ID** provided on the top of the Library Board of Trustees Meeting Agenda and **Press #. A participate ID is not required.**
- c. To disconnect from the meeting, hang up the phone.

Ways to Provide Public Comment:

While attending the virtual Library Board of Trustees Meeting, the public will have the opportunity to provide live public comment during Public Forum and after each agenda item. When it is the appropriate time for public comment the Chairperson will verbally open public comment. At this time each individual is permitted 4 minutes to speak.

1. Send a Public Comment in by 3:00 PM Prior to the Meeting to: publiccomment@cityofsthelena.org

The easiest way to provide public comment is to email your public comment. Public comments may be emailed to publiccomment@cityofsthelena.org. Please include in the subject line "COMMENT TO LIBRARY BOARD and the AGENDA ITEM". Any public comment is required to be submitted no later than 2 hours before the scheduled meeting and will be included as an attachment to the agenda. All public comments will be made publicly available and attached to the agenda item and will not be read out loud. All public comments that are received after 3:00 PM will be attached to the agenda the following day.

2. Provide Comment through Zoom meeting from a computer, tablet, or smart phone

This option allows the public to virtually attend the meeting as a muted 'attendee' with no video or screen sharing capabilities. You will be able to see and hear those participating in the meeting, but they will not be able to hear you until the host unmutes you.

If you wish to provide public comment during a specific agenda item or during public forum, you can use the "**raise hand**" feature located in the control panel at the bottom of your screen. The icon is a small blue hand. In Windows you can also use the Alt+Y keyboard shortcut to raise or lower your hand. In Mac you can also use the Option+Y keyboard shortcut to raise or lower your hand.

The host will be notified that you've raised your hand and you will be placed in a queue with all incoming requests.

When it is your turn to speak, you will be notified that the host has unmuted you. To be removed from the queue, just click the '**raise hand**' button again.

3. Call in to the ZOOM meeting from a cell phone or landline phone only

This option allows the member of the public with the opportunity to verbally participate in public comment.

If you wish to speak during public comment time dial ***9** on your telephone.

The host will be notified that you would like to speak and you will be placed in a queue with all incoming requests.

When it is your turn to speak, you will be notified that the host has unmuted you. You may press ***9** again if you wish to be removed from the queue.

You will be notified at the end of your statement that you have been muted.

**Minutes of the Regular Meeting of the
St. Helena Public Library Board of Trustees
5:00 PM
Wednesday, February 10, 2021
Via Zoom**

- 1. CALL TO ORDER:** Library Board Chairperson Lin Weber called the Regular Meeting of the Board of Trustees to order at 5:00 p.m.
- 2. ROLL CALL:** Present were Vice Chair Terry Wood; Trustees Skip Lane, David Slaby, and Susan Swan; Library Director Chris Kreiden; City Council Liaison Anna Chouteau; and Friends & Foundation Executive Director Paige Pohlers Meek.
- 3. PUBLIC FORUM:** There were no public comments.
- 4. REPORTS BY STAFF, COMMITTEES:**

Chris reported that the library would be closed for the Presidents Day holiday on Monday, February 15th. She also reported that the library's Wi-Fi upgrade to extend coverage outside the library was completed at the end of January, and that staff has confirmed that the coverage outside and on the street is good, but that the picnic bench off of the parking lot is at the periphery of the coverage zone. Repair of the library's alarm is in progress, so the alarm should soon be functioning again. Chris shared the good news that the library is exploring the possibility of being allowed to open March 1st for patrons to come in by-appointment only. Chris has a meeting Wednesday with City Manager Mark Prestwich about reopening. She was not sure if City Council must approve the reopening, but the protocols have been written and staff is fine-tuning procedures. Staff has been fielding numerous phone calls from people asking when they may come in to browse, so staff is very eager to be able to tell patrons to make appointments to come in.

The SPLASH consortium restarted LINK+ on January 25th, so patrons can once again request items outside of the SPLASH system. Staff has already received numerous LINK+ requests.

Chris confirmed that the Virtual Chicago Beer Tasting event on January 14th was a huge success; all participants had a great time. Several people have asked Mariah for the event planner's contact information so they can host virtual beer tasting events of their own.

Staff handed out over 50 Screen-Free Fun Kits this week, which included puzzles and card games. Next up will be Hot Cocoa Bomb Kits, and once a month, patrons may pick up Simple Science Saturday Kits that will include one or two different experiments each month.

Chris reported that so far 58 people have registered for the Winter Reading Challenge where participants explore diversity by reading three books from a staff-curated reading list.

Chris told Trustees that the library has tax forms and books available for pick up, but unfortunately is unable to offer in-person tax help this year. She advised that UpValley Family Center is scheduling interviews and submitting people's tax documents for them.

Mariah is hard at work organizing a kids' book club for ages 7-9 to start up in March. She had sent out a survey to gauge interest in a book club and she received immediate, positive responses, so is gearing up to launch the book club soon.

5. CONSENT ITEMS:

5.1 Library Board of Trustees Meeting Minutes of January 13, 2021 were approved.

6. SCHEDULED MATTERS:

6.1 Report from Friends & Foundation, St. Helena Public Library – Paige Pohlers Meek, Friends & Foundation Executive Director – Paige, who has been the F&F Executive Director for just one month, reported that the F&F started fundraising earlier this year with the very first Valentine's Day shopping event where stores in St. Helena are either donating a percentage of their Valentine's Day shopping proceeds or are giving the F&F a flat donation. Acres Home & Garden donated \$1,000, so the F&F has given them the title of Sponsor. Paige said this first effort will likely not bring in significant funds, but will help the group start to fill the very large void in funding caused by the cancellation of the 2021 *Bookmark Napa Valley* event. Other fundraising plans in the works are Zoom author visits, which would be free of charge to participants but for which the F&F would seek sponsors. Lin said the plan to have the event free to patrons is in keeping with the library's mission to be free to all.

The F&F will be sending out an April appeal letter, but only to people who did not give in the Fall appeal so there won't be repeats. The next Fall letter will go out in October or November 2021. The group is also planning to sell Christmas ornaments featuring Elsie sitting on a stack of books. The F&F will invest in the cost of the ornaments, and then sell them for close to or slightly above double the wholesale price. Paige believes the ornament sale has the potential to raise between \$5,636 to \$6,761 in net proceeds.

The Friends & Foundation is working to increase the library's and the F&F's presence on social media and to spread the word about library events and fundraising efforts.

6.2 Review of Library Statistics for January 2021 - Chris Kreiden, Library Director – Trustees reviewed the January statistics and briefly discussed them. Chris mentioned there were 2840 automatic renewals in January, compared to last year's 1046 patron-initiated renewals.

6.3 Review of Monthly Library Operating Expense Report for January 2021 – Chris Kreiden, Library Director – Trustees briefly discussed the library budget and expenditures to date. David asked about encumbered amounts, which Chris explained relate to purchase orders.

7. ADJOURNMENT. The meeting was adjourned at 5:35 pm.

The February 10, 2021 regular meeting of the Library Board of Trustees minutes were adopted at the March 10, 2021 Library Board of Trustees meeting.

Submitted by:
Susan Swan,
Recording Secretary

APPROVED:

ATTEST:

Lin Weber, Chairperson

Chris Kreiden, Library Director
(Staff Liaison)

Chris Kreiden

Subject: FW: Mission and Vision Statement Drafts

Hi Chris,
David, Emily, and I just met and finalized these drafts and hope the rest of our group will like them! Here they are for your and their consideration.

Mission: The St. Helena Public Library's mission is to provide a safe environment, free to all, with opportunities and resources to inspire lifelong learning, reading, discovery, and delight; to provide support for individual and community education and growth; and to connect members of our diverse community through welcoming spaces, outreach, expertise, technology, and innovation.

Vision: The St. Helena Public Library seeks to foster the spirit of exploration, lifelong learning, joy of reading, and pursuit of information and knowledge for all and strives to support the growth of the community through education and empowerment.

Solano Partner Libraries & St. Helena

Circulation By Media

Report Printed:3/1/2021

2/1/2021 to 2/28/2021

St. Helena Public Library

	<u>CHARGES</u>	<u>RETURNS</u>	<u>RENEWALS</u>	<u>ON-SHELF RETURNS</u>
Adult Book on CD	130	275	0	126
Adult Book on Tape	1	3	0	1
Adult CDROM	0	1	0	0
Adult Compact Disc	46	129	0	85
Adult Digital Audio Book	2	3	0	0
Adult Fiction	553	1,166	17	548
Adult Non Fiction	601	1,208	20	448
Adult Paperback Book	1	4	0	0
Adult Periodical	4	9	0	18
Blu-Ray - Educational	1	2	0	0
Blu-Ray - Feature Film	14	28	0	0
Blu-Ray - Juvenile Feature	1	5	0	0
DVD - Educational	146	232	0	57
DVD - Feature Film	733	1,345	5	672
DVD - Foreign Language	27	44	0	0
DVD - Juvenile Educational	7	14	0	3
DVD - Juvenile Feature Film	76	170	1	182
DVD - Juvenile Spanish Lang.	0	1	0	0
Easy Reader	134	175	5	174
Juvenile Book on CD	20	44	1	29
Juvenile Compact Disc	8	26	0	11
Juvenile Digital Audio Book	2	6	0	0
Juvenile Fiction	471	952	35	476
Juvenile Non-Fiction	336	657	12	361
Juvenile Paperback Book	69	118	7	113
Juvenile Spanish	17	29	6	37
Link+ Book	18	4	0	2
Link+ Media	9	3	0	2
Link+ Media - 1 week	5	4	0	1
Mixed Media Kit	0	3	0	2
Non-Circulating	1	2	0	3
Picture Books (EASY)	382	843	6	450
Video Game	0	3	0	0
WiFi Hotspot	3	8	0	0
Young Adult Book on CD	0	4	0	5
Young Adult CD	0	1	0	7
Young Adult Fiction	113	196	7	98
Young Adult Non-Fiction	18	33	2	2
Young Adult Paperback book	10	21	1	28
TOTAL:	3,959	7,771	125	3,941
GRAND TOTAL:	3,959	7,771	125	3,941

DIGITAL CIRCULATION	THIS YEAR	LAST YEAR
E-BOOKS		
Hoopla	120	41
Overdrive	582	358
TOTAL	702	399
AUDIOBOOKS		
Hoopla	274	161
Overdrive	566	426
TOTAL	840	587
MOVIES & TELEVISION		
Hoopla	170	80
Kanopy	461	166
TOTAL	631	246
MUSIC		
Hoopla	26	14
TOTAL	26	14
PERIODICALS		
RB Digital*	89	112
Overdrive	49	
TOTAL	138	112
CHILDRENS		
BookFlix	53	
TOTAL	53	-
TOTAL DIGITAL CIRCULATION	2,390	1,358

PROVIDER	TOTAL
Hoopla	590
Kanopy	461
Overdrive	1197
RB Digital*	89
BookFlix	53
TOTAL	2390

**RBDigital transitions to Overdrive in 2021*

Solano Partner Libraries & St. Helena

Circulation By Media

Report Printed:3/1/2021

2/1/2020 to 2/28/2020

St. Helena Public Library

	<u>CHARGES</u>	<u>RETURNS</u>	<u>RENEWALS</u>	<u>ON-SHELF RETURNS</u>
Adult Book on CD	400	580	74	128
Adult Book on Tape	6	8	0	1
Adult CD Non-English Language	0	2	0	0
Adult Compact Disc	210	341	12	150
Adult Digital Audio Book	1	2	0	0
Adult Fiction	1,158	1,674	132	467
Adult Non Fiction	940	1,563	172	453
Adult Paperback Book	5	5	0	0
Adult Periodical	79	77	8	46
Blu-Ray - Feature Film	3	8	0	0
DVD - Educational	221	342	51	59
DVD - Feature Film	2,003	2,632	147	645
DVD - Foreign Language	35	55	0	3
DVD - Juvenile Educational	6	12	2	1
DVD - Juvenile Feature Film	364	480	52	200
Easy Reader	268	357	36	72
Juvenile Audio Cassette	1	0	0	0
Juvenile Book on CD	54	70	26	34
Juvenile CD Non-English	0	1	0	0
Juvenile Compact Disc	47	62	6	13
Juvenile Fiction	779	1,031	187	315
Juvenile Non-Fiction	676	796	95	300
Juvenile Paperback Book	93	101	28	40
Juvenile Periodical	0	1	0	0
Juvenile Spanish	119	95	16	50
Link+ Book	29	36	0	6
Link+ Media	15	14	0	0
Link+ Media - 1 week	3	5	0	0
Miscellaneous	0	1	0	0
Mixed Media Kit	1	1	0	0
Non-Circulating	1	2	0	8
Picture Books (EASY)	897	1,277	149	481
Video - Juvenile Feature Film	0	1	0	0
Young Adult Book on CD	6	12	6	7
Young Adult CD	1	1	0	2
Young Adult Fiction	116	201	35	78
Young Adult Non-Fiction	11	24	1	2
Young Adult Paperback book	16	33	0	20
TOTAL:	8,564	11,903	1,235	3,581
GRAND TOTAL:	8,564	11,903	1,235	3,581

General Ledger Monthly Operating Expense Rpt



User: chrisk
Printed: 3/2/2021 3:44:11 PM
Period 01 - 09
Fiscal Year 2021

Acct Number	Description	Budget	Encumbered	YTD Spent	Available Budget	% of Budget Available
101	General Fund					
46	Library					
101-46-00-20-10	Salary-Regular	397,871.00	0.00	273,627.89	124,243.11	31.23
101-46-00-20-20	TempPart Time	33,895.00	0.00	23,221.28	10,673.72	31.49
101-46-00-20-30	Overtime	0.00	0.00	97.28	-97.28	0.00
101-46-00-20-37	Holiday Pay	1,724.00	0.00	775.29	948.71	55.03
101-46-00-20-40	FICAMedicare	32,762.00	0.00	21,666.90	11,095.10	33.87
101-46-00-20-45	Employer PERS	34,389.00	0.00	22,629.02	11,759.98	34.20
101-46-00-20-47	PERS Unfunded Liability	71,967.00	0.00	71,967.00	0.00	0.00
101-46-00-20-55	Health Insurance	122,083.00	0.00	76,758.97	45,324.03	37.13
101-46-00-20-61	Workers Comp	33,911.00	0.00	23,499.63	10,411.37	30.70
101-46-00-20-65	SDI	3,766.00	0.00	2,532.13	1,233.87	32.76
101-46-00-20-75	Deferred Comp	3,883.00	0.00	224.21	3,658.79	94.23
101-46-00-20-85	Auto Allowance	<u>2,400.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>900.00</u>	<u>37.50</u>
20	Salaries & Benefits	738,651.00	0.00	518,499.60	220,151.40	29.80
101-46-00-21-10	Communications	14,500.00	0.00	8,709.62	5,790.38	39.93
101-46-00-21-15	Postage	500.00	0.00	0.00	500.00	100.00
101-46-00-21-22	Utilities	50,000.00	0.00	27,089.05	22,910.95	45.82
101-46-00-21-27	Equipment Lease Exp	10,000.00	0.00	6,058.05	3,941.95	39.42
101-46-00-21-45	Other Contract Services	104,550.00	34,765.46	60,084.82	9,699.72	9.28
101-46-00-21-55	Training & Conference	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>100.00</u>
21	Services	180,550.00	34,765.46	101,941.54	43,843.00	24.28
101-46-00-22-07	Copies	3,000.00	0.00	892.05	2,107.95	70.27
101-46-00-22-12	Computer Equipment	500.00	0.00	0.00	500.00	100.00
101-46-00-22-13	Office Supplies	1,500.00	0.00	349.58	1,150.42	76.69
101-46-00-22-15	Special Department Supplies	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>100.00</u>
22	Supplies	6,000.00	0.00	1,241.63	4,758.37	79.31
101-46-00-23-35	Software Maintenance	<u>7,500.00</u>	<u>0.00</u>	<u>6,596.00</u>	<u>904.00</u>	<u>12.05</u>
23	Maintenance	7,500.00	0.00	6,596.00	904.00	12.05
101-46-00-24-25	Taxes & Other Charges	<u>11,500.00</u>	<u>0.00</u>	<u>11,387.39</u>	<u>112.61</u>	<u>0.98</u>
24	Taxes, Insurances & Contributi	11,500.00	0.00	11,387.39	112.61	0.98
00	Administration	944,201.00	34,765.46	639,666.16	269,769.38	28.57
218	Public Library					

Acct Number	Description	Budget	Encumbered	YTD Spent	Available Budget	% of Budget Available
46	Foundation Library					
218-46-00-26-40	Furniture & Fixtures	<u>1,288.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,288.00</u>	<u>100.00</u>
26	Capital	1,288.00	0.00	0.00	1,288.00	100.00
00	Administration	1,288.00	0.00	0.00	1,288.00	100.00
219	CLSA State Library Grant					
46	Library					
219-46-00-22-12	Computer Equipment	<u>1,350.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,350.00</u>	<u>100.00</u>
22	Supplies	1,350.00	0.00	0.00	1,350.00	100.00
00	Administration	1,350.00	0.00	0.00	1,350.00	100.00
380	Friends and Foundation Library					
46	Library					
380-46-00-20-20	TempPart Time	48,743.00	0.00	32,473.15	16,269.85	33.38
380-46-00-20-37	Holiday Pay	2,440.00	0.00	1,872.18	567.82	23.27
380-46-00-20-40	FICAMedicare	<u>3,915.00</u>	<u>0.00</u>	<u>2,627.34</u>	<u>1,287.66</u>	<u>32.89</u>
20	Salaries & Benefits	55,098.00	0.00	36,972.67	18,125.33	32.90
380-46-00-22-16	Library Materials	58,000.00	32,454.64	25,583.24	-37.88	-0.07
380-46-00-22-40	Programming	15,000.00	0.00	2,211.75	12,788.25	85.26
380-46-00-22-44	Elsie, the Library Cat	<u>500.00</u>	<u>0.00</u>	<u>93.06</u>	<u>406.94</u>	<u>81.39</u>
22	Supplies	73,500.00	32,454.64	27,888.05	13,157.31	17.90
00	Administration	128,598.00	32,454.64	64,860.72	31,282.64	24.33
382	Martin Estate Trust Library					
46	Library					
382-46-00-23-35	Software Maintenance	<u>700.00</u>	<u>0.00</u>	<u>650.00</u>	<u>50.00</u>	<u>7.14</u>
23	Maintenance	700.00	0.00	650.00	50.00	7.14
00	Administration	700.00	0.00	650.00	50.00	7.14
384	Tweed Trust Library					
46	Library					
384-46-00-22-15	Special Department Supplies	5,000.00	0.00	1,099.65	3,900.35	78.01
384-46-00-22-16	Library Materials	<u>45,000.00</u>	<u>0.00</u>	<u>20,338.48</u>	<u>24,661.52</u>	<u>54.80</u>
22	Supplies	50,000.00	0.00	21,438.13	28,561.87	57.12
00	Administration	50,000.00	0.00	21,438.13	28,561.87	57.12
Grand Total		1,126,137.00	67,220.10	726,615.01	332,301.89	0.2951