



**City of St. Helena
Library Board of Trustees
Regular Meeting
St. Helena Library - 1492 Library Lane
Wednesday, September 14, 2022 @ 5:00 PM
Published: Wednesday, September 7, 2022
9:57 AM**

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of four minutes.

Page

1. CALL TO ORDER
2. ROLL CALL
Chair: Terry Wood
Vice Chair: David Slaby
Trustees: Alexandra Haslip, Janet Myers, Suzanne Roomian, Juliet Valmont and Lin Weber
City Council Member Liaison: Anna Chouteau
Staff Liaison: Chris Kreiden, Library Director
City staff present at the meeting will be noted in the minutes.
3. PUBLIC FORUM
An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to four minutes. Because of restrictions imposed by the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.
4. REPORTS BY STAFF COMMITTEE:
Reports by staff and/or committee on items of general interest. Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, **the Brown Act prohibits any other discussion or action by the Library Board of Trustees.**
5. CONSENT ITEMS:
Members of the Board or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless this is done, one motion may be used to adopt all recommended actions. (Roll Call Vote)
 - 5.1. Library Board of Trustees Meeting Minutes of August 10, 2022
[Minutes Library Board of Trustees - 10 Aug 2022](#)
6. SCHEDULED MATTERS:
 - 6.1. Report from Friends & Foundation, St. Helena Public Library - Paige Pohlmeier, Friends & Foundation, Executive Director

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- 6.2. Review of Library Newsletter for September 2022 - Chris Kreiden 5 - 8
[Library Newsletter 2022 September](#)
[Library Newsletter 2022 September - Spanish](#)
- 6.3. Review of Library Statistics for August 2022 - Chris Kreiden 9 - 13
[Library Statistics 2022 August](#)
- 6.4. Review of Monthly Library Operating Expense Report for August 2022 - Chris Kreiden 15 - 16
[Library Monthly Expense Report 2022 August](#)

7. ADJOURNMENT

The next regular meeting is scheduled for October 12, 2022 at 5:00 PM, St. Helena Public Library.

This agenda was posted at City Hall, 1572 Railroad Avenue, and at the St. Helena Public Library, 1492 Library Lane, St. Helena on September 7, 2022.



Chris Kreiden, Library Director

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact City Hall at (707) 967-2792. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR35.102-35.104 ADA Title II). However, City staff will attempt to assist at any time with accessibility.



Minutes
City of St. Helena
Library Board of Trustees
Regular Meeting
Wednesday, August 10, 2022 @ 5:00 PM
St. Helena Library,
1492 Library Lane, St. Helena CA 94574

-
1. **CALL TO ORDER** – Chairperson Terry Wood called the meeting to order at 5:00 PM.
 2. **ROLL CALL** – Present were:
Chair: Terry Wood
Vice Chair: David Slaby
Trustees: Alexandra Haslip, ~~Janet Myers~~, Suzanne Roomian, Juliet Valmont and ~~Lin Weber~~
City Council Member Liaison: Anna Chouteau
Staff Liaison: Chris Kreiden, Library Director
Also present: Paige Pohlers Meek, Friends & Foundation Executive Director
 3. **PUBLIC FORUM** – No public comment was received.
 4. **REPORTS BY STAFF/COMMITTEE:**
Chris reported:
 - The Library will be closing at 4:00 PM on August 16th for an all-staff meeting which will include a refresher on some of the Library's online databases and a new app called MyLibro, which merges the Library's online catalog with OverDrive/Libby. MyLibro is hoping to integrate Hoopla by the end of the year. Through the app the Library also has the ability to promote programming.
 - Polaris software migration: Implementation date is set for January 11, 2023. Trainings for staff will start the week of September 26th. No requests for Link+ materials will be accepted after October 31st and the service will be suspended until late March or early April while staff gets familiar with the new system and a new Link+ process.
 - The City Manager has approved a proposal for a Library Instagram account.
 - Summer Reading Programs end September 2nd. 343 kids have signed up for the program with 53 so far having reached 100 books. 169 teens have registered for the teen program with 12 having completed it. The adults program has 137 registered participants with 5, so far, receiving their prize and raffle ticket.
 - September 4th is the opening of the annual California Public Library Survey. Chris has already started to compile data needed for the survey.
 5. **CONSENT ITEMS:**
 - 5.1. **Library Board of Trustees Meeting Minutes of July 13, 2022** – David moved to approve the Minutes. The motion was seconded by Alexandra and approved by all Trustees present.
 6. **SCHEDULED MATTERS:**

- 6.1. **Election of Library Board of Trustee Officers** - Terry Wood – David nominated Terry for the position of Chair. This was seconded by Alexandra and approved by all Trustees present. Terry nominated David for the position of Vice Chair. This was seconded by Alexandra and all Trustees present voted in favor.
- 6.2. **Library of Things Discussion** - David Slaby – Trustees discussed and shared ideas on how to promote and display a Library of Things.
- 6.3. **Report from Friends & Foundation, St. Helena Public Library** - Paige Pohlers Meek – Paige reported:
 - The *Breakfast at Tiffany's* fundraiser was very successful with over 100 people attending. The event netted \$5000.
 - Friends & Foundation may do another film event in the Fall.
 - *Bookmark* is scheduled for Sunday, February 26, 2023. There is the possibility that the start time will be earlier. Three authors have already agreed to be part of the event. Organizers are still looking for a moderator.
 - *Woodhouse Chocolate* will again be making chocolates of Elsie for the month of October with part of the purchase benefiting Friends & Foundation.
 - There are 65 Elsie ornaments unsold from last year, Paige has reached out to *ACRES home+garden* to see if they will sell those remaining this holiday season.
 - The annual appeal letter is to be more of a newsletter this year.
 - Paige will be trying to sell online some of the more valuable and special books donated to the Library.
- 6.4. **Review of Library Newsletters for August 2022** - Chris Kreiden – Trustees reviewed the Library's upcoming events.
- 6.5. **Review of Library Statistics for July 2022** - Chris Kreiden – Trustees reviewed the statistics. Chris reported that last year's door count for July was 3351.
- 6.6. **Review of Monthly Library Operating Expense Report for July 2022** - Chris Kreiden – Trustees reviewed July's Operating Expense Report.
7. **ADJOURNMENT** – Chairperson Terry Wood adjourned the meeting at 5:40 PM.

The August 10, 2022 regular meeting of the Library Board of Trustees minutes were adopted at the September 13, 2022 Library Board of Trustees meeting.

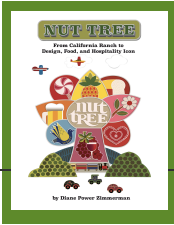
APPROVED:

ATTEST:

Terry Wood, Chairperson

Chris Kreiden, Library Director
(Staff Liaison)

SEPTEMBER 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
 The library is now on Instagram! Follow us for updates, new releases, events, and more! @sthelenapubliclibrary				1 Legion of Honor Presents: GUO PEI - Couture Fantasy 5:30pm	2	3 Bilingual Story Time - Cuentos Bilingües 2:00pm
4	5 Library Closed for Labor day	6 Story Time & Craft 10:30am	7 	8 Nut Tree Farm: Author Talk with Diane Zimmerman 5:00pm	9	10 Bilingual Story Time - Cuentos Bilingües 2:00pm
11 	12	13 Story Time & Craft 10:30am	14	15 Mexican Independence Day Celebration 5:30pm	16 	17 Bilingual Story Time - Cuentos Bilingües 2:00pm
18 	19	20 Story Time & Craft 10:30am	21	22 	23	24 Bilingual Story Time - Cuentos Bilingües 2:00pm
25	26	27 Story Time & Craft 10:30am	28	29 Artist of the Month: Gloria Bennett has lived in the Napa Valley for over 25 years and describes herself as a predominantly self-taught artist who works in a variety of mediums, her preference being oils. She paints mainly as a hobby although she has displayed and sold her art both at art exhibitions and charity events.	30	

St Helena Public Library

1492 Library Lane
 St. Helena, California 94574 | 707-963-5244
<http://www.shpl.org>



Legion of Honor Presents: GUO PEI - Couture Fantasy

Thursday, September 1, 5:30pm

Guo Pei: Couture Fantasy is the first comprehensive exhibition of the work of the woman hailed as China's first couturier. This dazzling retrospective features Guo Pei's work from the past two decades, drawn from her most important collections shown on Beijing and Paris runways.



MyLibro App

Download now in the app store!

With our newest mobile app, the Library is now available in the palm of your hand! myLIBRO allows you to search our catalog, place holds on items, download audio books and more! Use the app's voice-enabled "virtual assistant" chat to see your checkouts, holds, and due dates. Add multiple cards to your profile to manage the accounts of your children, spouse, or other loved ones.



Nut Tree Farm: Author Talk with Diane Zimmerman

Thursday, September 8, 5:00pm

Featuring Diane Power Zimmerman and her book "Nut Tree: From California Ranch to Design, Food and Hospitality Icon". Meet Diane, and hear her interesting stories about the original Nut Tree. Whether you were a regular visitor to the Nut Tree over the years or you've only heard the stories of its existence, you won't want to miss learning about this Northern California icon.

Light refreshments will be served.



Salsa Contest - October

Thursday, October 6, 5:30pm

Let's salsa! Join us for this 4th annual event for the entire community. Registration packets for entering your salsa will be available for pick up starting September 6th. Salsa entry spots are limited to 15 contestants, register early to ensure your place!



Mexican Independence Day Celebration

Thursday, September 15, 5:30pm

Let's celebrate the independence of Mexico and Central America! The Consulate of Mexico in San Francisco and Mr. Aurelio Hurtado will perform the traditional "El Grito" ceremony! Then sit back and enjoy the musical stylings of mariachi Jalisco. This is an event for the whole family!
Refreshments will be served!



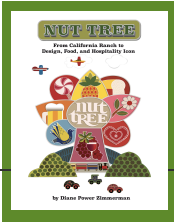
We Are Now on Instagram

The St. Helena Public Library is now on Instagram! Follow us for updates on New Releases, Events, Resources, and all things SHPL!

@sthelenapubliclibrary

Events sponsored by Friends and Foundation

SEPTIEMBRE 2022

domingo	lunes	martes	miércoles	jueves	viernes	sábado
 ¡La biblioteca ya está en Instagram! ¡Síguenos para actualizaciones, nuevos lanzamientos, eventos y más! @sthelenapubliclibrary				1 Legion of Honor Presenta: GUO PEI - Fantasía de Alta Costura 5:30pm	2	3 Bilingual Story Time - Cuentos Bilingües 2:00pm
4	5 Biblioteca cerrada por el Día del Trabajo	6 Cuentos y manualidades 10:30am	7 	8 Nut Tree Farm: Charla con la autora Diane Zimmerman 5:00 pm	9	10 Bilingual Story Time - Cuentos Bilingües 2:00pm
11 	12	13 Cuentos y manualidades 10:30am	14	15 Celebración del Día de la Independencia de México 5:00pm	16 	17 Bilingual Story Time - Cuentos Bilingües 2:00pm
18	19	20 Cuentos y manualidades 10:30am	21	22 	23	24 Bilingual Story Time - Cuentos Bilingües 2:00pm
25	26	27 Cuentos y manualidades 10:30am	28	29 Artista del mes: Gloria Bennett ha vivido en Napa Valley durante más de 25 años y se describe a sí misma como una artista predominantemente autodidacta que trabaja en una variedad de medios, siendo su preferencia los óleos. Pinta principalmente como pasatiempo, aunque ha exhibido y vendido su arte tanto en exposiciones de arte como en eventos de caridad.	30	

St Helena Public Library

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<http://www.shpl.org>



Legion of Honor Presenta: GUO PEI -Fantasía de Alta Costura

jueves, 1 de septiembre, 5:30pm

Guo Pei: Couture Fantasy es la primera exposición completa del trabajo de la mujer aclamada como la primera modista de China. Esta deslumbrante retrospectiva presenta el trabajo de Guo Pei de las últimas dos décadas, extraído de sus colecciones más importantes que se muestran en las pasarelas de Beijing y París.



Aplicacion de miLibro

¡Encuétralo en la tienda de aplicaciones!

¡Con nuestra aplicación móvil más nueva, la Biblioteca ahora está disponible en la palma de su mano! ¡myLIBRO le permite buscar en nuestro catálogo, reservar artículos, descargar audiolibros y más! Use el chat del "asistente virtual" habilitado por voz de la aplicación para ver sus pagos, reservas y fechas de vencimiento. Agregue varias tarjetas a su perfil para administrar las cuentas de sus hijos u otros seres queridos.



Nut Tree Farm: Charla con la autora Diane Zimmerman

jueves, 8 de septiembre, 5:00pm

Presentando Diane Power Zimmerman y su libro "Nut Tree: From California Ranch to Design, Food and Hospitality Icon". Conoce a Diane y escucha sus interesantes historias sobre el Nut Tree original. Ya sea que haya sido un visitante habitual de Nut Tree a lo largo de los años o que solo haya escuchado las historias de su existencia, no querrá perderse el aprendizaje sobre este ícono del norte de California. Se servirán refrigerios ligeros.



Concurso de Salsa en octubre

jueves, 6 de octubre, 5:30pm

¡REGRESA! ¡Participa en este evento anual para toda la comunidad! Los paquetes de registro estarán disponibles a partir del 6 de septiembre. Regístrese pronto ya que el número de participantes será limitado.



Celebración del Día de la Independencia de México

jueves, 15 de septiembre, 5:00pm

¡Celebremos la Independencia de México y Centroamérica! ¡El Consulado de México en San Francisco y el Señor Aurelio Hurtado realizarán la tradicional ceremonia de "El Grito"! También tendremos la participación musical del Mariachi Jalisco, habrá bebidas refrescantes y algunos bocadillos. ¡Este es un evento para toda la familia! **Se servirán refrescos!**



Estamos Ahora En Instagram

¡La Biblioteca Pública de St. Helena ahora está en Instagram! ¡Síguenos para obtener actualizaciones sobre nuevos lanzamientos, eventos, recursos y todo lo relacionado con SHPL!

@sthelenapubliclibrary

Eventos patrocinados por Friends and Foundation

Solano Partner Libraries & St. Helena

Circulation By Media

Report Printed:9/2/2022

8/1/2022 to 8/31/2022

St. Helena Public Library

	<u>CHARGES</u>	<u>RETURNS</u>	<u>RENEWALS</u>	<u>ON-SHELF RETURNS</u>
Adult Audio Foreign Language	0	0	0	1
Adult Book on CD	170	241	1	122
Adult Book on Tape	5	2	0	0
Adult CD Non-English Language	1	1	0	0
Adult Compact Disc	75	222	0	150
Adult Digital Audio Book	0	3	0	0
Adult Fiction	990	1,659	31	523
Adult Non Fiction	723	1,256	5	449
Adult Periodical	18	24	0	5
Blu-Ray - Educational	1	1	0	0
Blu-Ray - Feature Film	5	18	0	0
DVD - Educational	165	208	0	47
DVD - Feature Film	1,109	1,701	2	540
DVD - Foreign Language	9	19	0	0
DVD - Juvenile Educational	2	11	0	1
DVD - Juvenile Feature Film	125	191	0	177
Easy Reader	230	270	4	84
Juvenile Book on CD	40	54	2	25
Juvenile Compact Disc	6	21	6	26
Juvenile Digital Audio Book	0	2	0	0
Juvenile Fiction	747	1,036	31	348
Juvenile Non-Fiction	426	583	5	278
Juvenile Paperback Book	139	138	1	60
Juvenile Spanish	89	98	5	78
Link+ Book	42	45	0	6
Link+ Media	10	13	0	0
Mixed Media Kit	1	6	0	3
Musical Instrument	9	13	0	2
Non-Circulating	0	2	0	23
Picture Books (EASY)	785	1,089	62	380
Video - Feature Film	0	0	0	1
WiFi Hotspot	7	9	0	0
Young Adult Book on CD	0	8	0	11
Young Adult Fiction	101	234	4	84
Young Adult Non-Fiction	3	10	0	1
Young Adult Paperback book	22	33	1	19
TOTAL:	6,055	9,221	160	3,444
GRAND TOTAL:	6,055	9,221	160	3,444

ST. HELENA PUBLIC LIBRARY E-MATERIAL STATISTICS			August 2022	
DIGITAL CIRCULATION	THIS YEAR	LAST YEAR	PROVIDER	TOTAL
E-BOOKS				
Hoopla	118	144	Hoopla	769
Overdrive	530	501	Kanopy	436
TOTAL	648	645	Overdrive	1351
				2556
AUDIOBOOKS				
Hoopla	413	352		
Overdrive	733	627		
TOTAL	1,146	979		
MOVIES & TELEVISION				
Hoopla	223	182		
Kanopy	436	380		
TOTAL	659	562		
MUSIC				
Hoopla	15	15		
TOTAL	15	15		
PERIODICALS				
Overdrive	88	82		
TOTAL	88	82		
TOTAL DIGITAL CIRCULATION	2,556	2,283		

Solano Partner Libraries & St. Helena

Circulation By Media

Report Printed:8/30/2022

8/1/2021 to 8/31/2021

St. Helena Public Library

	<u>CHARGES</u>	<u>RETURNS</u>	<u>RENEWALS</u>	<u>ON-SHELF RETURNS</u>
Adult Book on CD	201	370	14	106
Adult Book on Tape	5	5	0	1
Adult Compact Disc	100	241	0	108
Adult Digital Audio Book	1	1	0	0
Adult Fiction	877	1,491	13	483
Adult Non Fiction	746	1,366	11	362
Adult Paperback Book	2	3	0	0
Adult Periodical	19	22	1	29
Blu-Ray - Feature Film	17	36	0	0
DVD - Educational	131	213	5	38
DVD - Feature Film	1,323	1,820	22	538
DVD - Foreign Language	14	49	0	0
DVD - Juvenile Educational	4	7	0	0
DVD - Juvenile Feature Film	226	326	4	199
Easy Reader	293	432	21	115
Juvenile Book on CD	61	71	6	15
Juvenile Compact Disc	17	18	0	14
Juvenile Digital Audio Book	2	3	0	0
Juvenile Fiction	863	1,253	28	430
Juvenile Non-Fiction	407	648	11	264
Juvenile Paperback Book	201	214	11	92
Juvenile Spanish	68	83	1	53
Link+ Book	31	36	0	2
Link+ Media	3	2	0	1
Link+ Media - 1 week	2	2	0	1
Mixed Media Kit	0	1	0	0
Non-Circulating	5	4	0	7
Picture Books (EASY)	919	1,035	6	388
WiFi Hotspot	2	5	0	0
Young Adult Book on CD	2	4	0	4
Young Adult CD	0	1	0	1
Young Adult Fiction	200	327	3	88
Young Adult Non-Fiction	9	19	0	1
Young Adult Paperback book	65	72	0	21
TOTAL:	6,816	10,180	157	3,361
GRAND TOTAL:	6,816	10,180	157	3,361

COUNTER FIGURES FOR:

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 330 Cn	2 510 Cn	3 796 mm	4 339 Cn	5 1294 mp	6 189 mp
7	8 422 Cn	9 478 Cn	10 430 Cn	11 328 mp	12 400 mp	13 202 Cn
14	15 438 Cn	16 479 mm	17 467 LA	18 507 mm	19 395 mp	20 155 mp
21	22 470 Cn	23 554 Cn	24 404 Cn	25 402 mp	26 310 LA	27 178 mp
28	29 394 Cn	30 509 mp	31 426 Cn			

COUNTER COUNTS COMPARIS AND GOING
TOTALS DIVIDED BY 2

AUGUST 2022

1246

1129

1220

1162

694

TOTAL: 5451

AUGUST 2021: 3527

A	B	C	D	E
Program name	Program Date	Format (select the cell and choose from the dropdown)	Target age (choose from dropdown)	Attendance (For Recorded Programs indicate Views at 30 Days)
Story Time	08/02/22	Live, In-person onsite program	ages 0-5	17
Xtreme Science Magic	08/03/22	Live, In-person onsite program	ages 6-11	57
Spanish Story Time	08/06/22	Live, In-person onsite program	ages 6-11	0
Story Time	08/09/22	Live, In-person onsite program	ages 0-5	42
Spanish Story Time	08/13/22	Live, In-person onsite program	ages 6-11	1
Story Time	08/16/22	Live, In-person onsite program	ages 0-5	21
Sono Musette	08/18/22	Live, In-person onsite program	all ages	41
Spanish Story Time	08/20/22	Live, In-person onsite program	ages 6-11	0
Preschool Story Time	08/24/22	Live, In-person onsite program	ages 0-5	6
Blue Zones Cooking Demo	08/25/22	Live, In-person onsite program	all ages	28
Spanish Story Time	08/27/22	Live, In-person onsite program	ages 6-11	0
Story Time	08/30/22	Live, In-person onsite program	ages 0-5	33

General Ledger Monthly Operating Expense Rpt



User: ChrisK
Printed: 9/6/2022 10:59:50 AM
Period 01 - 04
Fiscal Year 2023

Acct Number	Description	Budget	Encumbered	YTD Spent	Available Budget	% of Budget Available
101	General Fund					
46	Library					
101-46-00-20-10	Salary-Regular	395,004.00	0.00	57,584.64	337,419.36	85.42
101-46-00-20-20	TempPart Time	49,659.00	0.00	7,231.58	42,427.42	85.44
101-46-00-20-30	Overtime	0.00	0.00	336.72	-336.72	0.00
101-46-00-20-37	Holiday Pay	2,526.00	0.00	77.24	2,448.76	96.94
101-46-00-20-40	FICAMedicare	33,387.00	0.00	5,024.53	28,362.47	84.95
101-46-00-20-45	Employer PERS	34,508.00	0.00	5,062.22	29,445.78	85.33
101-46-00-20-47	PERS Unfunded Liability	51,577.00	0.00	0.00	51,577.00	100.00
101-46-00-20-55	Health Insurance	95,530.00	0.00	11,527.35	84,002.65	87.93
101-46-00-20-61	Workers Comp	26,893.00	0.00	0.00	26,893.00	100.00
101-46-00-20-65	SDI	3,913.00	0.00	642.11	3,270.89	83.59
101-46-00-20-75	Deferred Comp	6,961.00	0.00	482.83	6,478.17	93.06
101-46-00-20-85	Auto Allowance	<u>2,400.00</u>	<u>0.00</u>	<u>300.00</u>	<u>2,100.00</u>	<u>87.50</u>
20	Salaries & Benefits	702,358.00	0.00	88,269.22	614,088.78	87.43
101-46-00-21-10	Communications	15,000.00	0.00	0.00	15,000.00	100.00
101-46-00-21-15	Postage	500.00	0.00	46.66	453.34	90.67
101-46-00-21-22	Utilities	60,000.00	0.00	0.00	60,000.00	100.00
101-46-00-21-27	Equipment Lease Exp	10,000.00	0.00	0.00	10,000.00	100.00
101-46-00-21-45	Other Contract Services	113,400.00	0.00	5,688.68	107,711.32	94.98
101-46-00-21-55	Training & Conference	<u>4,000.00</u>	<u>0.00</u>	<u>144.92</u>	<u>3,855.08</u>	<u>96.38</u>
21	Services	202,900.00	0.00	5,880.26	197,019.74	97.10
101-46-00-22-07	Copies	3,000.00	0.00	94.37	2,905.63	96.85
101-46-00-22-12	Computer Equipment	4,250.00	0.00	3,383.00	867.00	20.40
101-46-00-22-13	Office Supplies	1,500.00	0.00	0.00	1,500.00	100.00
101-46-00-22-15	Special Department Supplies	<u>1,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>100.00</u>
22	Supplies	10,250.00	0.00	3,477.37	6,772.63	66.07
101-46-00-23-35	Software Maintenance	<u>7,600.00</u>	<u>0.00</u>	<u>1,596.00</u>	<u>6,004.00</u>	<u>79.00</u>
23	Maintenance	7,600.00	0.00	1,596.00	6,004.00	79.00
101-46-00-24-25	Taxes & Other Charges	<u>11,600.00</u>	<u>0.00</u>	<u>0.00</u>	<u>11,600.00</u>	<u>100.00</u>
24	Taxes, Insurances & Contributi	11,600.00	0.00	0.00	11,600.00	100.00
00	Administration	934,708.00	0.00	99,222.85	835,485.15	89.38
218	Public Library					

Acct Number	Description	Budget	Encumbered	YTD Spent	Available Budget	% of Budget Available
46	Foundation Library					
218-46-00-26-40	Furniture & Fixtures	<u>1,300.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,300.00</u>	<u>100.00</u>
26	Capital	1,300.00	0.00	0.00	1,300.00	100.00
00	Administration	1,300.00	0.00	0.00	1,300.00	100.00
219	CLSA State Library Grant					
46	Library					
219-46-00-22-12	Computer Equipment	<u>1,350.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,350.00</u>	<u>100.00</u>
22	Supplies	1,350.00	0.00	0.00	1,350.00	100.00
00	Administration	1,350.00	0.00	0.00	1,350.00	100.00
380	Friends and Foundation Library					
46	Library					
380-46-00-20-20	TempPart Time	58,729.00	0.00	9,865.86	48,863.14	83.20
380-46-00-20-37	Holiday Pay	2,941.00	0.00	208.85	2,732.15	92.90
380-46-00-20-40	FICAMedicare	<u>4,718.00</u>	<u>0.00</u>	<u>770.73</u>	<u>3,947.27</u>	<u>83.66</u>
20	Salaries & Benefits	66,388.00	0.00	10,845.44	55,542.56	83.66
380-46-00-21-10	Communications	<u>2,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,400.00</u>	<u>100.00</u>
21	Services	2,400.00	0.00	0.00	2,400.00	100.00
380-46-00-22-16	Library Materials	60,000.00	50,000.00	48.69	9,951.31	16.59
380-46-00-22-40	Programming	15,000.00	0.00	1,998.55	13,001.45	86.68
380-46-00-22-44	Elsie, the Library Cat	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>100.00</u>
22	Supplies	75,500.00	50,000.00	2,047.24	23,452.76	31.06
00	Administration	144,288.00	50,000.00	12,892.68	81,395.32	56.41
382	Martin Estate Trust Library					
46	Library					
382-46-00-23-35	Software Maintenance	<u>700.00</u>	<u>0.00</u>	<u>0.00</u>	<u>700.00</u>	<u>100.00</u>
23	Maintenance	700.00	0.00	0.00	700.00	100.00
00	Administration	700.00	0.00	0.00	700.00	100.00
384	Tweed Trust Library					
46	Library					
384-46-00-22-15	Special Department Supplies	5,000.00	0.00	127.85	4,872.15	97.44
384-46-00-22-16	Library Materials	<u>45,000.00</u>	<u>0.00</u>	<u>4,460.43</u>	<u>40,539.57</u>	<u>90.09</u>
22	Supplies	50,000.00	0.00	4,588.28	45,411.72	90.82
00	Administration	50,000.00	0.00	4,588.28	45,411.72	90.82
Grand Total		1,132,346.00	50,000.00	116,703.81	965,642.19	0.8528