City of St. Helena
Library Board of Trustees
Regular Meeting
St. Helena Library - 1492 Library Lane
Wednesday, March 8, 2023 @ 5:00 PM
Published: Thursday, March 2, 2023 1:39 PM

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of four minutes.

Page

1. CALL TO ORDER

2. ROLL CALL
Chair: Terry Wood
Vice Chair: David Slaby
Trustees: Alexandra Haslip, Janet Myers, Suzanne Roomian, Vacant, and Lin Weber
City Council Member Liaison: Anna Chouteau
Staff Liaison: Chris Kreiden, Library Director
City staff present at the meeting will be noted in the minutes.

3. PUBLIC FORUM
An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to four minutes. Because of restrictions imposed by the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.

4. REPORTS BY STAFF COMMITTEE:
Reports by staff and/or committee on items of general interest. Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, **the Brown Act prohibits any other discussion or action by the Library Board of Trustees.**

5. CONSENT ITEMS:
Members of the Board or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless this is done, one motion may be used to adopt all recommended actions. (Roll Call Vote)

5.1. Library Board of Trustees Meeting Minutes of January 11, 2023 3 - 4
Minutes Library Board of Trustees - 11 Jan 2023

6. SCHEDULED MATTERS:

6.1. Further discussion of the "Read & Ramble" idea - David Slaby

6.2. Report from Friends & Foundation, St. Helena Public Library - Ben Hill, Friends & Foundation, Executive Director

6.3. Review of Library Statistics for January and February 2023 - Chris Kreiden 5 - 11

Library Statistics 2023 January
Library Statistics 2023 February

6.4. Review of Library Newsletter for March 2023 - Chris Kreiden 13 - 16

Library Newsletter 2023 March - English
Library Newsletter 2023 March - Spanish

6.5. Review of Monthly Library Operating Expense Report for February 2023 - Chris Kreiden 17 - 19

Library Monthly Expense Report 2023 February

7. ADJOURNMENT

The next regular meeting is scheduled for April 12, 2023 at 5:00 PM, St. Helena Public Library.

This agenda was posted at City Hall, 1088 College Avenue, and at the St. Helena Public Library, 1492 Library Lane, St. Helena on March 2, 2023.

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Chris Kreiden, Library Director

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact City Hall at (707) 967-2792. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR35.102-35.104 ADA Title II). However, City staff will attempt to assist at any time with accessibility.

Minutes
City of St. Helena
Library Board of Trustees
Regular Meeting
Wednesday, January 11, 2023 @ 5:00 PM
St. Helena Library - 1492 Library Lane

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1. **CALL TO ORDER** – Chairperson Terry Wood called the meeting to order at 5:00 PM.

2. **ROLL CALL** – Present were:
Chair: Terry Wood
Vice Chair: David Slaby
Trustees: Alexandra Haslip, Janet Myers, Suzanne Roomian, and Lin Weber
City Council Member Liaison: Anna Chouteau
Staff Liaison: Chris Kreiden, Library Director
Also present: Paige Pohlers Meek, Friends & Foundation Executive Director

3. **PUBLIC FORUM** – No public comment was received.

4. **REPORTS BY STAFF/COMMITTEE:**
Chris reported:
   - Besides two minor leaks at the Library's front entryway, there were no additional leaks noted during the recent storms.
   - Migration to the Polaris ILS system is complete. Staff is dealing with various issues related to moving to new software however its expected that all will be resolved soon. Link+ integration is expected in March.
   - The hospital's Cancer Center now has a library card for each of its patient iPads.

5. **CONSENT ITEMS:**

   5.1. **Library Board of Trustees Meeting Minutes of November 9, 2022** – David moved to approve the minutes. This was seconded by Janet and the motion was approved by all Trustees.

6. **SCHEDULED MATTERS:**

   6.1. **Discussion about the idea of a "Main Street Stroll & Read"** – David Slaby – David described his idea of walking and reading St. Helena's Main Street utilizing the fourteen benches located there. Trustees expressed interest in the idea, which could promote the Library, reading, exercise, Main Street businesses, and community. David asked that the Board think about a name for the concept. Partners to implement and promote the idea could include Chamber of Commerce, the City's Parks & Recreation Department, Blue Zones Project and Rianda House. Lin came up with "Read & Ramble" as a possible name. Suzanne mentioned an Instagram champaign idea, "Be Caught Reading," that could help promote David's idea along with reading in general. Adding benches near the Library and down to the river was suggested. Paige thought this concept could be connected with other programs like buddy walks and English as a second language. A map with bench locations could be handed out and also put online. Trustees asked that this item be put on next month's agenda.

6.2. **Report from Friends & Foundation, St. Helena Public Library** – Paige Pohlers Meek, Friends & Foundation, Executive Director – Paige reported:

- About twenty glass Elsie ornaments were sold during the past holiday season. About forty ornaments are left for next year.
- Woodhouse Chocolate donated $500 from the sale of chocolate Elsie's during the month of October.
- December's rare and valuable book sale at the Library brought in over $2000.
- Bookmark will be held on Sunday, February 26th at Tre Posti. This year there is room for only 150 seats. Up to 50 seats have already been sold. Carolyn Johnson, an award-winning journalist who in the past anchored the news for KGO-TV/ABC7 in San Francisco, is this year's moderator. Also new this year will be a "Fund a Need" benefiting the Children's Area.
- A dance, done in partnership with the City's Parks & Recreation Department non-profit, is being planned for either September or October. Originally planned for April, it was decided to postpone because of other events happening at that time.

6.3. **Review of Library Newsletter for January 2023** - Chris Kreiden – Trustees reviewed the Library's upcoming events. Chris noted the new Spanish Storytime on Wednesday evenings. Upcoming events in February include: a Loteria, Upstage Napa Valley's *The Last Romance*, a Children's Tea Party, and an event focused on chocolate.

6.4. **Review of Library Statistics for November 2022** - Chris Kreiden – Trustees reviewed the Library's November statistics. The increase in visitor numbers when compared to the same time last year was noted.

6.5. **Review of Library Statistics for December 2022** - Chris Kreiden – Trustees reviewed the statistics for December. It was noted that December's digital circulations were up almost 600 from 2021. The streaming movie service Kanopy has seen a significant leap in use.

6.6. **Review of Monthly Library Operating Expense Report for December 2022** - Chris Kreiden – Chris apologized and shared a copy of the correct expense report for December 2022. The report included with the agenda was for December 2021; when Chris ran the report she neglected to check for which fiscal year.

7. **ADJOURNMENT** – Chairperson Terry Wood adjourned the meeting at 5:40 PM.

The January 11, 2023 regular meeting of the Library Board of Trustees minutes were adopted at the March 8, 2023 Library Board of Trustees regular meeting.

APPROVED: ATTEST:

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Terry Wood, Chairperson

Chris Kreiden, Library Director
(Staff Liaison)

Item Circulation Statistics

From 1/1/2023 To 1/31/2023

St. Helena Public Library

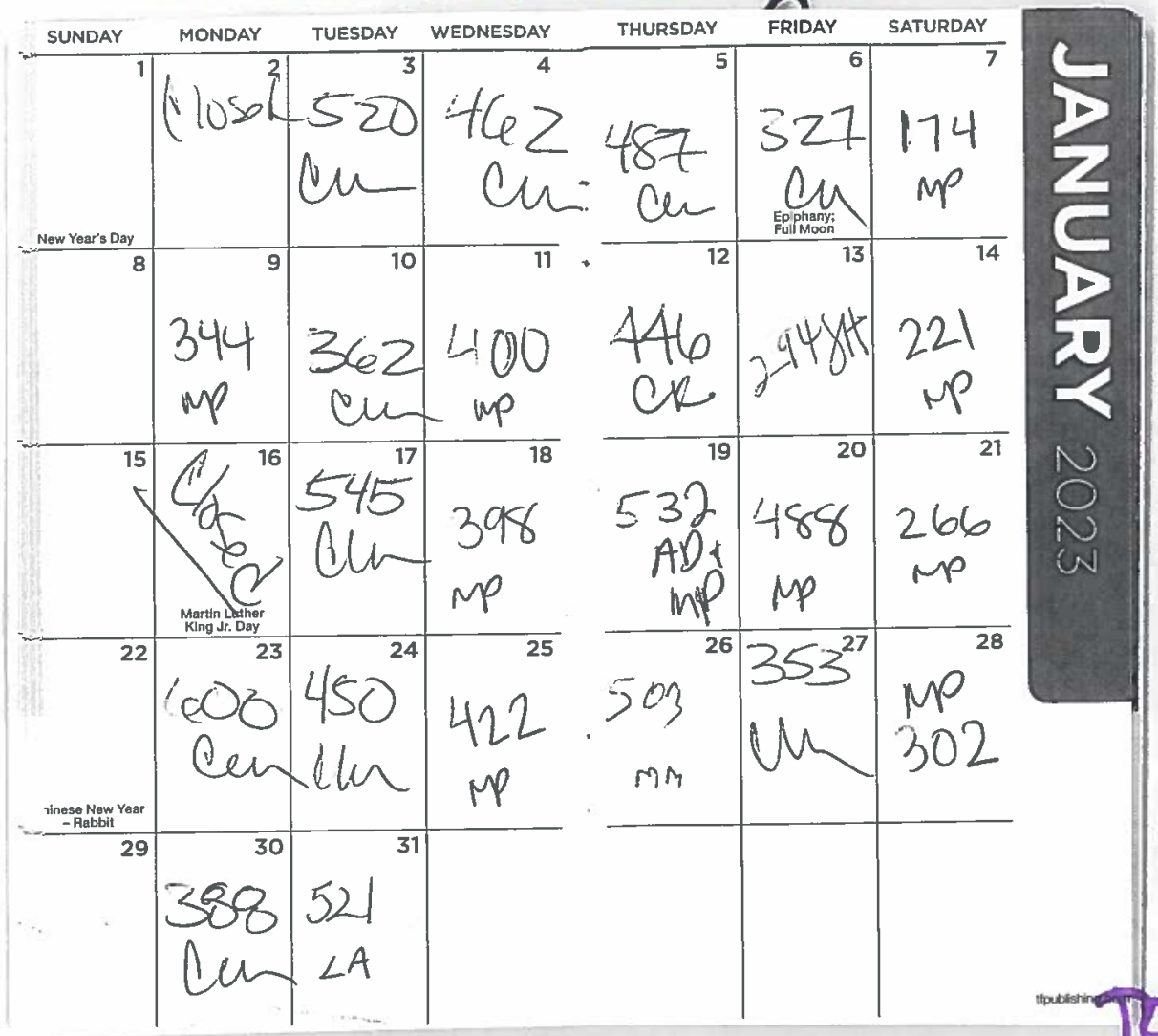
	Checkouts	Renewals	Transactions
Audiobook	112	59	171
Blu-Ray	2	1	3
Book	2743	989	3732
DVD	702	151	853
DVD Nonfiction	81	13	94
Large Print	85	10	95
Lucky Day Book	40	0	40
Lucky Day DVD	28	0	28
Music CD	37	6	43
Passes	1	1	2
Periodicals	26	9	35
WiFi Hotspot	0	4	4
Total For Organization:	3857	1243	5100
Totals for January 2022:	6384	186	6570

DIGITAL CIRCULATION		THIS YEAR	LAST YEAR
E-BOOKS			
	Hoopla	153	94
	Overdrive	619	554
	TOTAL	**772**	**648**
AUDIOBOOKS			
	Hoopla	503	323
	Overdrive	633	562
	TOTAL	**1,136**	**885**
MOVIES & TELEVISION			
	Hoopla	144	145
	Kanopy	657	336
	TOTAL	**801**	**481**
MUSIC			
	Hoopla	16	7
	TOTAL	**16**	**7**
PERIODICALS			
	Overdrive	87	82
	TOTAL	**87**	**82**
TOTAL DIGITAL CIRCULATION		**2,812**	**2,103**

Report Printed: 3/2/2023 1:13:37 PM

Program name	Program Date	Format (select the cell and choose from the dropdown)	Target age (choose from dropdown)	Attendance (For Recorded Programs indicate Views at 30 Days)
Mindfulness	01/05/23	**Live, In-person onsite program**	adult(ages 19+)	10
Christine Olivo	01/12/23	**Live, In-person onsite program**	adult(ages 19+)	36
Christina Julian	01/19/23	**Live, In-person onsite program**	all ages	64
Bob Winters	01/23/23	**Live, In-person onsite program**	adult(ages 19+)	35
Story Time	01/03/23	**Live, In-person onsite program**	ages 0-5	27
Story Time	01/10/23	**Live, In-person onsite program**	ages 0-5	23
Kindergarten Class Visit	01/11/23	**Live, In-person onsite program**	ages 6-11	18
4th Grade Class Visit	01/11/23	**Live, In-person onsite program**	ages 6-11	14
Story Time	01/17/23	**Live, In-person onsite program**	ages 0-5	15
Story Time	01/24/23	**Live, In-person onsite program**	ages 0-5	21
Story Time	01/31/23	**Live, In-person onsite program**	ages 0-5	24
Spanish Story Time	01/11/23	**Live, In-person onsite program**	ages 6-11	6
Spanish Story Time	01/18/23	**Live, In-person onsite program**	ages 6-11	2
Spanish Story Time	01/25/23	**Live, In-person onsite program**	ages 6-11	0
Playdough Party	01/05/23	**Live, In-person onsite program**	ages 0-5	14
Wellness of Tea	01/27/23	**Live, In-person onsite program**	adult(ages 19+)	20

COUNTER FIGURES FOR:



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 New Year's Day	2 (10sh	3 520 CM	4 462 CM	5 487 CM	6 527 CM Epiphany; Full Moon	7 174 MP
8	9 344 MP	10 362 CM	11 400 MP	12 446 CR	13 294 YH	14 221 MP
15	16 CLOSED Martin Luther King Jr. Day	17 545 CM	18 398 MP	19 532 AD MP	20 488 MP	21 266 MP
22 Chinese New Year – Rabbit	23 600 CM	24 450 CM	25 422 MP	26 503 MM	27 353 CM	28 MP 302
29	30 388 CM	31 521 LA				

JANUARY 2023

ttpublishing.com

\# OF VISITORS:

985

1033

1114

1315

454

TOTAL: 4901

JANUARY 2022: 3315

Item Circulation Statistics

From 2/1/2023 To 2/28/2023

St. Helena Public Library

	Checkouts	Renewals	Transactions
Audiobook	99	74	173
Blu-Ray	2	0	2
Book	2348	2599	4947
DVD	576	413	989
DVD Nonfiction	35	46	81
Kits	1	1	2
Laptop	3	1	4
Large Print	80	58	138
Lucky Day Book	32	2	34
Lucky Day DVD	48	0	48
Music CD	16	19	35
Passes	3	2	5
Periodicals	45	14	59
WiFi Hotspot	1	0	1
Total For 2023:	3289	3229	6518
Totlas for February 2023:	5212	77	5289

DIGITAL CIRCULATION		THIS YEAR	LAST YEAR
E-BOOKS			
	Hoopla	153	94
	Overdrive	619	554
	TOTAL	**772**	**648**
AUDIOBOOKS			
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MUSIC			
	Hoopla	16	7
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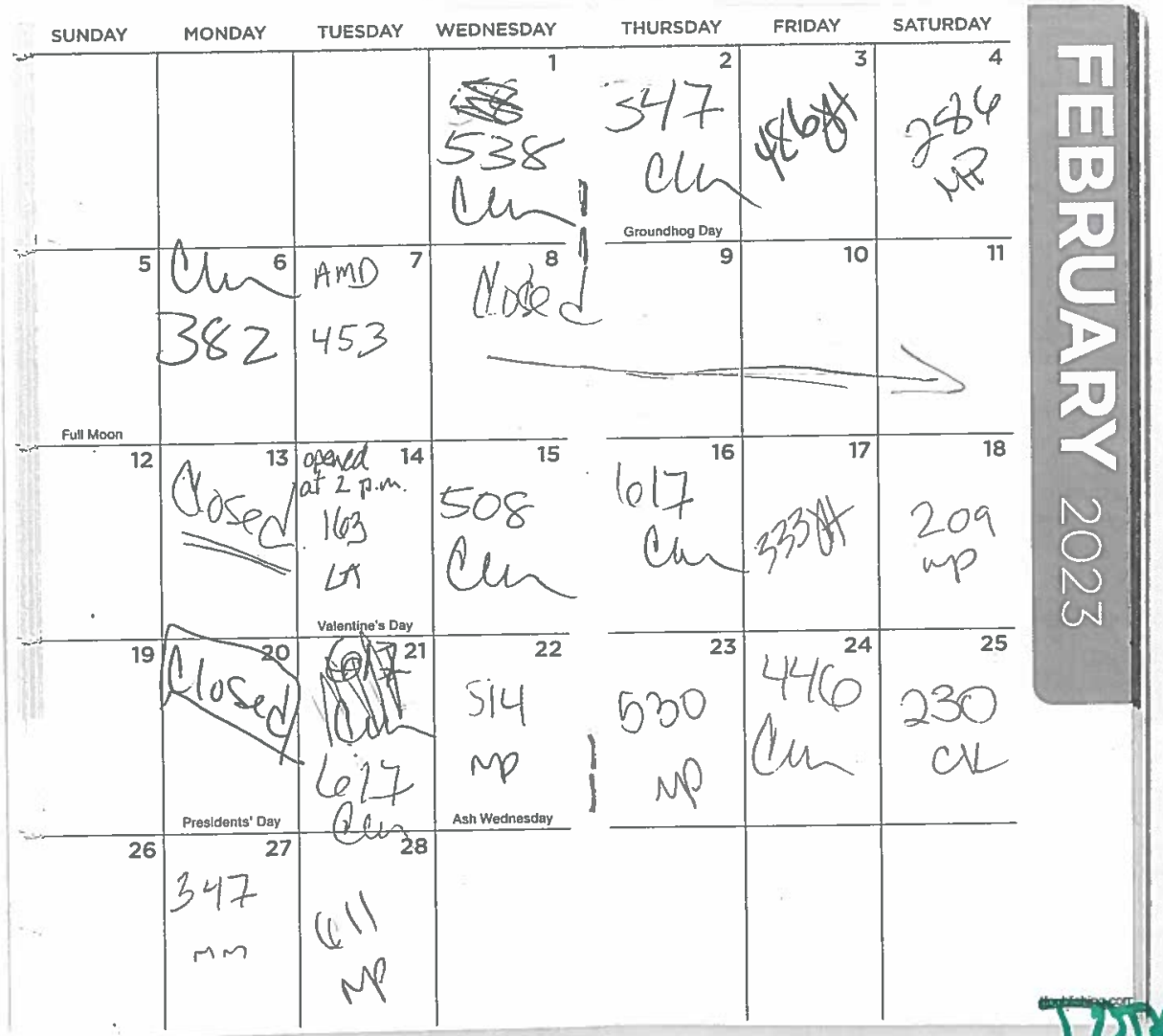
PERIODICALS			
	Overdrive	87	82
	TOTAL	**87**	**82**
TOTAL DIGITAL CIRCULATION		**2,812**	**2,103**

Report Printed: 3/2/2023 1:23:57 PM

Program name	Program Date	Format (select the cell and choose from the dropdown)	Target age (choose from dropdown)	Attendance (For Recorded Programs indicate Views at 30 Days)
Story Time	02/07/23	**Live, In-person onsite program**	ages 0-5	21
Spanish Story Time	02/08/23	**Live, In-person onsite program**	ages 6-11	4
Story Time	02/21/23	**Live, In-person onsite program**	ages 0-5	25
Story Time	02/28/23	**Live, In-person onsite program**	ages 0-5	13
Kindergarten Class Visit	02/01/23	**Live, In-person onsite program**	ages 6-11	18
4th Grade Class Visit	02/08/23	**Live, In-person onsite program**	ages 6-11	14
Preschool Visit	02/22/23	Live, In-person offsite program	ages 6-11	12
Upstage Napa Valley: The Last Romance	02/16/23	**Live, In-person onsite program**	all ages	69
Chocolate Discovery Class with CIA	02/23/23	**Live, In-person onsite program**	adult(ages 19+)	25
Loteria Family Game Night	02/28/23	**Live, In-person onsite program**	all ages	26
Mindfulness Meditation	02/05/23	**Live, In-person onsite program**	adult(ages 19+)	10

COUNTER FIGURES FOR:



FEBRUARY 2022: 3090

OF VISITORS:

828

417

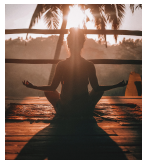
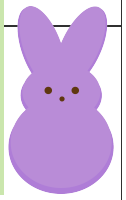
915

1168

479

TOTAL: 3807

MARCH 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
March Artist: The Silverado Handweavers and Spinners Guild The Silverado Handweavers and Spinners Guild promotes the fiber arts tradition of handweaving and spinning. Our guild members work with fibers of all kinds, including wool, cotton, linen, and tencel. We welcome guests and new members throughout the year. Our guild is a member of the Conference of Northern California Handweavers (CNCH).			1 Spanish Story Time 4:30pm	2 	3 Meditation Class - Open to All! 4:00pm	4
5	6	7 Story Time & Crafts 10:30am	8 Spanish Story Time 4:30pm	9 Women in Music: Folk, Rock, Soul, and Blues 5:30pm	10	11
12	13 Silverado HANDWEAVERS AND SPINNERS GUILD	14 Story Time & Crafts 10:30am The Silverado Handweavers and Spinners Guild Reception 4:30pm	15 Spanish Story Time 4:30pm	16 Bilingual Cooking Demonstration with Project Blue Zones 5:30pm BLUE ZONES PROJECT	17	18
19	20	21 Story Time & Crafts 10:30am Sanando con la Primavera 5:00pm	22 Spanish Story Time 4:30pm	23	24	25 Literary Peep Contest coming in April! More information coming soon. 
26	27	28 Story Time & Crafts 10:30am 123 Andres - Children's Music Group 4:00pm	29 Spanish Story Time 4:30pm	30	31 **CLOSED Cesar Chavez Day**	

St Helena Public Library

1492 Library Lane
St. Helena, California 94574 | 707-963-5244
http://www.shpl.org

Meditation Class

Friday, March 3rd, 4:00pm
Meeting Room

Whether you are new to meditation or have been practicing for a while, join us for this opportunity to sit with others in a supportive, comfortable environment.

Bilingual Cooking Demonstration with Project Blue Zones

Thursday, March 16th, 5:30pm

In partnership with Blue Zones Project® in Upper Napa Valley, we invite community members to a “plant slant” cooking demonstration. Learn how to create this healthy and delicious dish then enjoy sampling the chef's hard work! You’ll take home tips for tastier and healthier meals and snacks.

Women in Music: Folk, Rock, Soul, and Blues

Thursday, March 9th, 5:30pm

A fun and informative live music program about the impact of women on music in America. From their musical contributions to their struggle for equal pay and recognition, Kirsten covers the early innovators and pioneers, as well as contemporary stars of today and sharing some of her personal journey as a professional touring and recording musician. Part concert, part history, part folklore, Kirsten is accompanied by Erik Boyd on bass and guitar for this one hour program. **Refreshments will be served.**

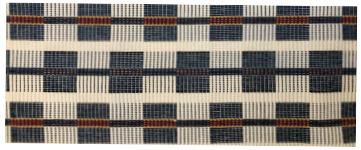
Sanando con la Primavera

Tuesday, March 21st, 5:00pm

Workshop on Traditional Medicine and ancestral knowledge. Learning to use the stations and elements for self-care.

Taller de Medicina Tradicional y conocimientos ancestrales. Aprendiendo a utilizar las estaciones y los elementos para el autocuidado.

Silverado
HANDWEAVERS AND SPINNERS GUILD



The Silverado Handweavers and Spinners Guild Reception

Tuesday, March 14, 4:30pm

Our guild members work with fibers of all kinds, including wool, cotton, linen, and tencel. We meet once a month to share fiber news and our latest projects. Several times throughout the year we have guest programs of interest to our members.

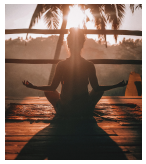
Refreshments will be served.

123 Andres - Children's Music Group

Tuesday, March 28th, 4:00pm

Andrés and Christina are the Latin Grammy-winning music duo 123 Andrés. Their catchy songs and lively concerts get the whole family dancing and learning, in Spanish and English.

MARZO 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Artista de marzo: Silverado Handweavers and Hilanderas de Silverado Promueven la tradición de las artes de la fibra de tejer e hilar a mano. Nuestros miembros del gremio trabajan con fibras de todo tipo, incluyendo lana, algodón, lino, y tencel. Recibimos invitados y nuevos miembros durante todo el año. Nuestro gremio es miembro de la Conference of Northern California Handweavers (CNCH).			1 Cuentos en Español 4:30pm	2 	3 Clase de meditación - Abierta a todos! 4:00pm	4
5	6	7 Cuentos y manualidades 10:30am	8 Cuentos en Español 4:30pm	9 Mujeres en la música: Folk, Rock, Soul y Blues 5:30pm	10	11
12	13 Silverado HANDWEAVERS AND SPINNERS GUILD	14 Cuentos y manualidades 10:30am Recepción del Gremio de Hilanderas y Tejedoras de Silverado 4:30pm	15 Cuentos en Español 4:30pm	16 Demostración de cocina bilingüe con Project Blue Zones 5:30pm	17 Blue Zones Project	18
19	20	21 Cuentos y manualidades 10:30am Sanando con la Primavera 5:00pm	22 Cuentos en Español 4:30pm	23	24	25
26	27	28 Cuentos y manualidades 10:30am 123 Andres - Children's Music Group 4:00pm	29 Cuentos en Español 4:30pm	30	31 **Cerrado Día de César Chávez**	En abril se celebrará el Concurso Literario de Peeps. Más información muy pronto.

St Helena Public Library

1492 Library Lane
St. Helena, California 94574 | 707-963-5244
http://www.shpl.org

Clase de Meditación

viernes 3 de marzo a las 4:00pm
Sala de Reuniones

Tanto si eres nuevo en la meditación como si llevas tiempo practicándola, únete a nosotros en esta oportunidad de sentarte con otras personas en un entorno cómodo y de apoyo.
Este evento será en inglés.

Demostración de Cocina Bilingüe con Project Blue Zones

jueves 16 de marzo a las 5:30pm

En colaboración con Blue Zones Project en el Alto Valle de Napa, invitamos a los miembros de la comunidad a una demostración culinaria de "inclinación vegetal". Aprenda a crear este plato sano y delicioso y disfrute probando el trabajo del chef. Se llevará a casa consejos para preparar comidas y bocadillos más sabrosos y saludables que encantarán a su familia y amigos.
EVENTO EN INGLÉS Y ESPAÑOL

Mujeres en la Música: Folk, Rock, Soul y Blues

jueves 9 de marzo a las 5:30pm

Un divertido e informativo programa de música en directo sobre el impacto de las mujeres en la música en Estados Unidos. Desde sus contribuciones musicales hasta su lucha por la igualdad salarial y el reconocimiento. Parte concierto, parte historia, parte folclore, Kirsten está acompañada por Erik Boyd al bajo y a la guitarra en este programa de una hora.
Se servirán refrescos.
Este evento será en inglés.

Sanando con la Primavera

martes 21 de marzo a las 5:00pm

Taller de Medicina Tradicional y conocimientos ancestrales. Aprendiendo a utilizar las estaciones y los elementos para el autocuidado.
Este evento será en español.

The Silverado Handweavers and Spinners Guild Recepción

martes 14 de marzo a las 4:30pm

Los miembros de nuestro colectivo trabajan con fibras de todo tipo, como lana, algodón, lino y Tencel. Nos reunimos una vez al mes para compartir noticias sobre fibras y nuestros últimos proyectos. Varias veces al año tenemos programas de invitados de interés para nuestros miembros.
Se servirán refrescos.

123 Andres - Grupo de Música Para Niños

martes 28 de marzo a las 4:00pm

Andrés y Christina son el dúo musical 123 Andrés, ganador de un Grammy Latino. Sus canciones contagiosas y sus animados conciertos hacen bailar y aprender a toda la familia, en español y en inglés.

General Ledger
Monthly Operating Expense Rpt

User: ChrisK
Printed: 3/1/2023 2:33:16 PM
Period 01 - 09
Fiscal Year 2023

Acct Number	Description	Budget	Encumbered	YTD Spent	Available Budget	% of Budget Available
101	**General Fund**					
46	**Library**					
101-46-00-20-10	Salary-Regular	395,004.00	0.00	256,764.84	138,239.16	35.00
101-46-00-20-20	TempPart Time	69,659.00	0.00	35,086.49	34,572.51	49.63
101-46-00-20-30	Overtime	0.00	0.00	643.28	-643.28	0.00
101-46-00-20-37	Holiday Pay	2,526.00	0.00	709.12	1,816.88	71.93
101-46-00-20-40	FICAMedicare	33,387.00	0.00	21,845.24	11,541.76	34.57
101-46-00-20-45	Employer PERS	34,508.00	0.00	20,292.20	14,215.80	41.20
101-46-00-20-47	PERS Unfunded Liability	51,577.00	0.00	0.00	51,577.00	100.00
101-46-00-20-55	Health Insurance	95,530.00	0.00	57,529.16	38,000.84	39.78
101-46-00-20-61	Workers Comp	26,893.00	0.00	31,174.54	-4,281.54	-15.92
101-46-00-20-65	SDI	3,913.00	0.00	2,582.78	1,330.22	33.99
101-46-00-20-75	Deferred Comp	6,961.00	0.00	2,409.66	4,551.34	65.38
101-46-00-20-85	Auto Allowance	2,400.00	0.00	1,497.20	902.80	37.62
20	**Salaries & Benefits**	**722,358.00**	**0.00**	**430,534.51**	**291,823.49**	**40.40**
101-46-00-21-10	Communications	15,000.00	0.00	2,416.04	12,583.96	83.89
101-46-00-21-15	Postage	500.00	0.00	46.66	453.34	90.67
101-46-00-21-22	Utilities	60,000.00	0.00	66.10	59,933.90	99.89
101-46-00-21-27	Equipment Lease Exp	10,000.00	0.00	3,429.34	6,570.66	65.71
101-46-00-21-45	Other Contract Services	113,400.00	46,380.25	45,745.68	21,274.07	18.76
101-46-00-21-55	Training & Conference	4,000.00	0.00	-1,076.08	5,076.08	126.90
21	**Services**	**202,900.00**	**46,380.25**	**50,627.74**	**105,892.01**	**52.19**
101-46-00-22-07	Copies	3,000.00	0.00	1,283.19	1,716.81	57.23
101-46-00-22-12	Computer Equipment	4,250.00	0.00	4,208.00	42.00	0.99
101-46-00-22-13	Office Supplies	1,500.00	0.00	938.11	561.89	37.46
101-46-00-22-15	Special Department Supplies	1,500.00	0.00	344.20	1,155.80	77.05
22	**Supplies**	**10,250.00**	**0.00**	**6,773.50**	**3,476.50**	**33.92**
101-46-00-23-35	Software Maintenance	7,600.00	0.00	-2,636.88	10,236.88	134.70
23	**Maintenance**	**7,600.00**	**0.00**	**-2,636.88**	**10,236.88**	**134.70**
101-46-00-24-25	Taxes & Other Charges	11,600.00	0.00	12,071.86	-471.86	-4.07
24	**Taxes, Insurances & Contributi**	**11,600.00**	**0.00**	**12,071.86**	**-471.86**	**-4.07**
00	**Administration**	**954,708.00**	**46,380.25**	**497,370.73**	**410,957.02**	**43.05**
218	**Public Library**					

Acct Number	Description	Budget	Encumbered	YTD Spent	Available Budget	% of Budget Available
	Foundation					
46	**Library**					
218-46-00-26-40	Furniture & Fixtures	1,300.00	0.00	0.00	1,300.00	100.00
26	**Capital**	**1,300.00**	**0.00**	**0.00**	**1,300.00**	**100.00**
00	**Administration**	**1,300.00**	**0.00**	**0.00**	**1,300.00**	**100.00**
219	**CLSA State Library Grant**					
46	**Library**					
219-46-00-22-12	Computer Equipment	1,350.00	0.00	0.00	1,350.00	100.00
22	**Supplies**	**1,350.00**	**0.00**	**0.00**	**1,350.00**	**100.00**
00	**Administration**	**1,350.00**	**0.00**	**0.00**	**1,350.00**	**100.00**
380	**Friends and Foundation**					
46	**Library**					
380-46-00-20-20	TempPart Time	58,729.00	0.00	33,510.00	25,219.00	42.94
380-46-00-20-37	Holiday Pay	2,941.00	0.00	1,873.80	1,067.20	36.29
380-46-00-20-40	FICAMedicare	4,718.00	0.00	2,706.90	2,011.10	42.63
20	**Salaries & Benefits**	**66,388.00**	**0.00**	**38,090.70**	**28,297.30**	**42.62**
380-46-00-21-10	Communications	2,400.00	0.00	1,416.13	983.87	40.99
21	**Services**	**2,400.00**	**0.00**	**1,416.13**	**983.87**	**40.99**
380-46-00-22-15	Special Department Supplies	0.00	0.00	41.18	-41.18	0.00
380-46-00-22-16	Library Materials	60,000.00	25,764.76	29,477.82	4,757.42	7.93
380-46-00-22-40	Programming	15,000.00	0.00	7,904.17	7,095.83	47.31
380-46-00-22-44	Elsie, the Library Cat	500.00	0.00	0.00	500.00	100.00
22	**Supplies**	**75,500.00**	**25,764.76**	**37,423.17**	**12,312.07**	**16.31**
00	**Administration**	**144,288.00**	**25,764.76**	**76,930.00**	**41,593.24**	**28.83**
382	**Martin Estate Trust**					
46	**Library**					
382-46-00-23-35	Software Maintenance	700.00	0.00	800.00	-100.00	-14.29
23	**Maintenance**	**700.00**	**0.00**	**800.00**	**-100.00**	**-14.29**
00	**Administration**	**700.00**	**0.00**	**800.00**	**-100.00**	**-14.29**
384	**Tweed Trust**					
46	**Library**					
384-46-00-22-15	Special Department Supplies	5,000.00	0.00	605.85	4,394.15	87.88
384-46-00-22-16	Library Materials	45,000.00	0.00	21,481.01	23,518.99	52.26
22	**Supplies**	**50,000.00**	**0.00**	**22,086.86**	**27,913.14**	**55.83**
00	**Administration**	**50,000.00**	**0.00**	**22,086.86**	**27,913.14**	**55.83**

Acct Number	Description	Budget	Encumbered	YTD Spent	Available Budget	% of Budget Available
Grand Total		1,152,346.00	72,145.01	597,187.59	483,013.40	0.4192