



**City of St. Helena
Library Board of Trustees
Regular Meeting
St. Helena Library - 1492 Library Lane
Wednesday, July 12, 2023 @ 5:00 PM
Published: Thursday, July 6, 2023 12:51 PM**

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of four minutes.

Page

1. OATH OF OFFICE FOR GILLIAN CASEY CONDUCTED BY CINDY TZAFPOULOS, CITY CLERK
2. CALL TO ORDER
3. ROLL CALL
Chair: Terry Wood
Vice Chair: David Slaby
Trustees: Gillian Casey, Deborah Claymon Boesch, Alexandra Haslip, Janet Myers, and Suzanne Roomian
City Council Member Liaison: Anna Chouteau
Staff Liaison: Chris Kreiden, Library Director
City staff present at the meeting will be noted in the minutes.
4. PUBLIC FORUM
An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to four minutes. Because of restrictions imposed by the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.
5. REPORTS BY STAFF COMMITTEE:
Reports by staff and/or committee on items of general interest. Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, **the Brown Act prohibits any other discussion or action by the Library Board of Trustees.**
6. CONSENT ITEMS:
Members of the Board or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless this is done, one motion may be used to adopt all recommended actions. (Roll Call Vote)
 - 6.1. Library Board of Trustees Meeting Minutes of June 14, 2023
[Minutes Library Board of Trustees - 14 Jun 2023](#)
7. SCHEDULED MATTERS:

3 - 4

- 7.1. Trustee introductions and the election of Library Board of Trustees Officers - Terry Wood

The City of St. Helena *Handbook for Committees, Commissions and Boards* can be found on the City's website under Boards and Commissions or by using this link:
<https://www.cityofsthenana.org/bc/page/handbook-committees-commissions-and-boards>

- 7.2. Report from Friends & Foundation, St. Helena Public Library - Ben Hill, Friends & Foundation, Executive Director
- 7.3. Discussion of new Library Board ideas and projects - Terry Wood
- 7.4. Review of Library Newsletter for July 2023 - Chris Kreiden 5 - 8
[Library Newsletter 2023 July - English](#)
[Library Newsletter 2023 July - Spanish](#)
- 7.5. Review of Library Statistics for June 2023 - Chris Kreiden 9 - 11
[Library Statistics 2023 June](#)
- 7.6. Review of Monthly Library Operating Expense Report for June 2023 - Chris Kreiden 13 - 15
[Library Monthly Expense Report 2023 June](#)

8. ADJOURNMENT

The next regular meeting is scheduled for August 9, 2023 at 5:00 PM, St. Helena Public Library.

This agenda was posted at City Hall, 1088 College Avenue, and at the St. Helena Public Library, 1492 Library Lane, St. Helena on July 6, 2023.



Chris Kreiden, Library Director

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact City Hall at (707) 967-2792. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR35.102-35.104 ADA Title II). However, City staff will attempt to assist at any time with accessibility.



**Minutes
City of St. Helena
Library Board of Trustees
Regular Meeting
St. Helena Library - 1492 Library Lane
Wednesday, June 14, 2023 @ 5:00 PM**

1. **CALL TO ORDER** – Chairperson Terry Wood called the meeting to order at 5:00 PM.
2. **ROLL CALL** – Present were:
Chair: Terry Wood
Vice Chair: David Slaby
Trustees: ~~Deborah Claymon Boeschon~~, Alexandra Haslip, Janet Myers, Suzanne Roomian, and Lin Weber
~~City Council Member Liaison: Anna Chouteau~~
Staff Liaison: Chris Kreiden, Library Director
3. **PUBLIC FORUM** – No public comment was received.
4. **REPORTS BY STAFF/COMMITTEE:**
Chris reported:
 - The City Clerk is seeking applications for various City Boards and Commissions including three Trustee positions with expiring terms. These belong to David, Janet, and Lin.
 - Big staff changes in August for the Library: one staff member will be going on maternity leave till the new year and another will be retiring.
 - The story of the return of Lossing's *History of the United States* after 96 years went international. Articles about the story have appeared around the world, including France's Yahoo News, People Online, *The Washington Post*, *LA Times*, *The Guardian*, and *Times of India*. It was even a question on an Australian quiz show.
 - The Library had a table to tout its services at the Napa County Emergency Preparedness Resource Fair May 19th held at Napa Valley College's UpValley Campus. The Library touted its generator in case of power outages along with 24/7 Wi-Fi, Chromebooks, hot spots, the Seed Library and Summer Reading programs. Because of the Library's new software, staff were able to issue new cards, renew items, and place holds at the event.
 - Last week all four of the third-grade classes from St. Helena Elementary got a tour of the Library along with a special story-time. As always, the highlight of the tours was seeing the bookdrop in action.
 - The Summer Reading Challenge started May 31st, currently 80 adults have signed up, 70 teens, and Children's signups are at 191. This year's theme is "*Find Your Voice!*"
 - City Council's second budget session was held June 13th. At the meeting, City Council approved the proposed budget. For the Library, the budget is basically status quo aside from the addition of RFID implementation.

Lin announced she will not be reapplying for another term on the Library Board.

5. **CONSENT ITEMS:**

- 5.1. **Library Board of Trustees Meeting Minutes of May 10, 2023** – Janet moved to approve the minutes. The motion was seconded by Lin and approved by all Trustees present.

6. **SCHEDULED MATTERS:**

- 6.1. **Report from Friends & Foundation, St. Helena Public Library** - Ben Hill, Friends & Foundation, Executive Director – Chris reported that Ben was unable to attend the meeting. He has asked for thoughts about authors for Bookmark.
- 6.2. **Further discussion of the "Books & Benches" idea** - David Slaby – David sees a benefit for Main Street businesses but is not sure how to implement the idea and is seeking help. All agreed a map is important and needed. A suggestion was made that businesses could be asked if they would like to be included on the map. The current treacherous state of Main Street sidewalks was brought up. This idea may benefit from waiting till the sidewalk plans for Main Street have been implemented or next spring or summer to be included in the Summer Reading Challenge. There was a suggestion made that this idea could be taken to the Parks & Recreation Commission since they have been working on a walking path/trails map of St. Helena.
- 6.3. **Open discussion of new Library Board ideas and projects** - Terry Wood – Janet suggested a "Books on Wheels" program; she volunteered to help make deliveries. Alexandra also volunteered. Chris mentioned that the Library has reached out to Vineyard Valley and Woodbridge Village to do outreach to their seniors about Library services. Feedback and reactions to this idea could be gathered at that time.
- 6.4. **Review of Library Statistics for May 2023** - Chris Kreiden – Trustees reviewed the statistics for May. Increased door count was noted, as was the continued growth in digital circulations.
- 6.5. **Review of Library Newsletter for June 2023** - Chris Kreiden – Trustees reviewed the Library's calendar. Upcoming events in July include a UC Master Gardeners presentation on gardening for drought and fire, and for kids the Library will be having a build a bear party and also an insect lab.
- 6.6. **Review of Monthly Library Operating Expense Report for May 2023** - Chris Kreiden – Trustees reviewed May's Expense Report.

7. **ADJOURNMENT** – Chairperson Terry Wood adjourned the meeting at 5:40 PM.

The June 14, 2023 regular meeting of the Library Board of Trustees minutes were adopted at the July 12, 2023 Library Board of Trustees meeting.

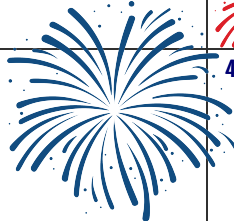
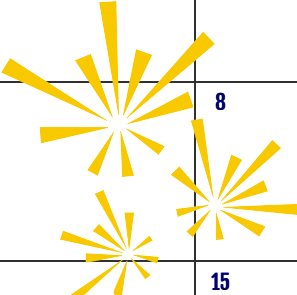
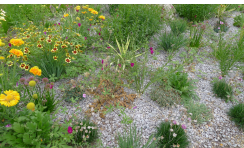
APPROVED:

ATTEST:

Terry Wood, Chairperson

Chris Kreiden, Library Director
(Staff Liaison)

JULY 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 	4  LIBRARY WILL BE CLOSED FOR 4TH OF JULY	5 	6 Make a Bear Party 10:30am	7 	8
9	10 	11 Story Time & Crafts 10:30am Resilient Landscaping for Drought & Fire Protection 4:30pm	12 	13 Insect Discovery Lab for Kids 3:00pm 	14	15
16 	17	18 Story Time & Crafts 10:30am	19 	20 Artist Reception for Dean Busquaert 4:30pm 	21	22
23	24	25 Story Time & Crafts 10:30am	26 	27 Preparedness Family Game Night with Napa Valley COAD 4:00pm - 5:30pm	28 	29
30	31					

St Helena Public Library

1492 Library Lane
St. Helena, California 94574 | 707-963-5244
<http://www.shpl.org>



Make a Bear Party

Thursday, July 6th at 10:30am

FOR AGES 3 AND UP

Make your very own teddy bear! We'll have a special story time and then participants will get to choose and stuff their very own bear.

All supplies provided.

Supplies are limited, first come first serve!



Artist Reception

Thursday, July 20th at 4:30pm

Dean Busquaert is a landscape and macro photographer from the Napa Valley. The 20 years he's worked in the Napa Valley Wine Industry has allowed him to capture a "behind the curtain" perspective of the World-Famous Wine Region. He's documented the life cycle of the grapevines through Macro Photos. He will be displaying digital images in Infused Aluminum Metallic and Fine Art Giclee Paper Prints.



Resilient Landscaping for Drought and Fire Protection

Tuesday, July 11th at 4:30pm

Join the UC master Gardens of Napa County to learn about resilient landscaping; how to prepare your garden to withstand drought and reduce fire risks. We will discuss practical ideas that you can apply immediately for an aesthetically pleasing, yet protected landscape. UC Master Gardeners will provide you with resources for more information on related fire and drought prevention topics.



Preparedness Family Game Night

Thursday, July 27th at 4:00pm-5:30pm

Join us for an exciting and informative event on wildfire and disaster preparedness hosted by Napa Valley COAD and Creative Crisis Leadership! During the event, you'll engage in thrilling games and activities designed to enhance your understanding of how to stay safe in the face of emergencies. Discover practical tips, learn about evacuation strategies, and gain valuable insights from experts in the field. Plus, we have a special treat for you - there will be prizes and free food! Don't miss this opportunity to have fun, enjoy some delicious snacks, and equip yourself with vital knowledge.



Insect Discovery Lab for Kids

Thursday, July 13th at 3:00pm

Presented by the Save Nature institute! Our presenters will introduce kids to the extraordinarily diverse world of insects and other arthropods and teach them about their key role in the web of life. Our educators begin by talking about insect behavior and morphology. They then move on to the hands-on section of our program. One by one, our educators talk individually about each insect they've brought, allowing the kids to hold each of them.



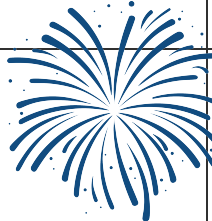
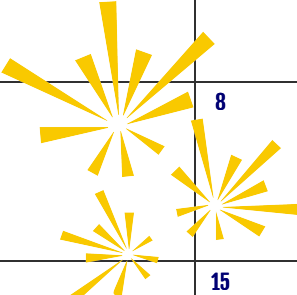
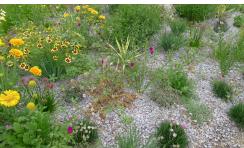
Summer Reading

Through September 2nd!

St. Helena Public Library invites you to participate in our Summer Reading Challenges! Teen and Adult Challenges can be found online at shplca.beanstack.com/reader365 or a booklet you can get at the library. The Children's Summer Reading Challenge Booklets are available in the children's room, they are not online.

Events Sponsored by Friends & Foundation

JULIO 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 	4  LA BIBLIOTECA ESTARÁ CERRADA EL 4 DE JULIO	5 	6 Fiesta de Crear Osos 10:30am	7 	8
9	10 	11 Cuentos y manualidades 10:30am Jardinería resistente a la Sequía y la Protección Contra Incendios 4:30pm	12 	13 Laboratorio de descubrimiento de insectos para niños 3:00pm	14 	15
16 	17	18 Cuentos y manualidades 10:30am	19 	20 Recepción de Artista Dean Busquaert 4:30pm	21 	22
23	24	25 Cuentos y manualidades 10:30am	26	27 Noche de juegos para toda la familia con Napa Valley COAD 4:00pm - 5:30pm	28 	29
30	31					

St Helena Public Library

1492 Library Lane
St. Helena, California 94574 | 707-963-5244
<http://www.shpl.org>



Fiesta de Crear Osos

jueves 6 de julio a las 10:30am

A PARTIR DE 3 AÑOS

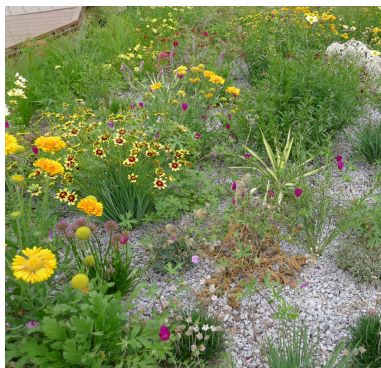
¡Crea tu propio osito de peluche!
Tendremos una historia especial y luego los participantes podrán elegir y rellenar su propio oso. Todos los materiales están incluidos. Las plazas son limitadas, por orden de llegada.



Recepción de Artista Dean Busquaert

jueves 20 de julio a las 4:30-5:30pm

Dean es un fotógrafo de paisajes y macrofotografía del Valle de Napa. Los 20 años que lleva trabajando en la industria vinícola del Valle de Napa le han permitido captar una perspectiva "detrás de la cortina" de la mundialmente famosa región vinícola. Ha documentado el ciclo vital de las vides a través de macrofotografías. Expondrá imágenes digitales en aluminio metalizado infundido e impresiones en papel giclée de bellas artes.



Jardinería resistente a la Sequía y la Protección Contra Incendios

martes 11 de julio a las 4:30pm

Acompañe a los jardineros maestros de la UC del condado de Napa para aprender sobre jardinería resistente; cómo preparar su jardín para resistir la sequía y reducir el riesgo de incendios. Discutiremos ideas prácticas que puede aplicar inmediatamente para un paisaje estéticamente agradable, pero protegido. Este evento será en inglés.



Noche de Juegos Para Toda la Familia

jueves 27 de julio a las 4:00 - 5:30pm

Participe en un emocionante e informativo evento sobre incendios forestales y preparación ante catástrofes organizado por el COAD del Valle de Napa y Creative Crisis Leadership. Descubra consejos prácticos, conozca las estrategias de evacuación y obtenga valiosos conocimientos de expertos en la materia. Además, tenemos un regalo especial para usted: ¡habrá premios y comida gratis! No se pierda esta oportunidad de divertirse, disfrutar de unos deliciosos aperitivos y equiparse con conocimientos vitales.



Laboratorio de descubrimiento de insectos para niños

jueves 13 de julio a las 3:00pm

Explora la fantástica vida de escarabajos, milpiés, tarántulas, bastones, escorpiones látigo y ¡mucho más! Nuestros presentadores introducirán a sus hijos en el mundo extraordinariamente diverso de los insectos y otros artrópodos y les enseñarán su papel clave en la red de la vida. Uno a uno, nuestros educadores hablan individualmente de cada insecto que han traído, permitiendo a los niños sostener cada uno de ellos. Este evento será en inglés.



Summer Reading

¡Hasta el 2 de septiembre!

La Biblioteca Pública de St. Helena te invita a participar en nuestros concursos de lectura de verano. Los concursos para adolescentes y adultos se pueden encontrar en línea en shplca.beanstack.com/reader365 o un folleto que puedes conseguir en la biblioteca. Los folletos del Concurso de Lectura de Verano para Niños están disponibles en la sala para niños, no están en línea.

Eventos Patrocinados Por Friends & Foundation

Item Circulation Statistics

From 6/1/2023 To 6/30/2023

St. Helena Public Library

	Checkouts	Renewals	Transactions
3D Object	6	1	7
Audiobook	159	96	255
Blu-Ray	4	8	12
Book	4451	3511	7962
DVD	862	479	1341
DVD Nonfiction	68	29	97
Kit	5	1	6
Laptop	0	1	1
Large Print	72	33	105
Link+	86	22	108
Lucky Day Book	46	0	46
Lucky Day DVD	33	0	33
Music CD	50	25	75
Pass	4	8	12
Periodical	21	17	38
WiFi Hotspot	1	7	8
Total For June 2023	5868	4238	10106
Total For June 2022	7291	128	7419

DIGITAL CIRCULATION		THIS YEAR	LAST YEAR
E-BOOKS			
	Hoopla	168	113
	Overdrive	630	476
	TOTAL	798	589
AUDIOBOOKS			
	Hoopla	486	408
	Overdrive	703	631
	TOTAL	1,189	1,039
MOVIES & TELEVISION			
	Hoopla	151	170
	Kanopy	710	342
	TOTAL	861	512
MUSIC			
	Hoopla	5	9
	TOTAL	5	9
PERIODICALS			
	Overdrive	78	122
	TOTAL	78	122
TOTAL DIGITAL CIRCULATION		2,931	2,271

COUNTER FIGURES FOR:

VISITORS:

462

1355

1518

1239

1244

5818: TOTAL

JUNE 2023						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 325 np	2 388 Ocr	3 211 Ocr
4	5 347 Ocr	6 558 Ocr	7 508 Ocr	8 426 np	9 608 Ocr	10 221 Ocr
11	12 621 Ocr	13 586 Ocr	14 405 Ocr	15 589 np	16 574 np	17 262 np
18	19 393 Ocr	20 647 mm	21 350 Ocr	22 439 Ocr	23 498 np	24 np Ocr
Father's Day	Juneleenth	Summer Begins				
25	26 428 Ocr	27 625 Ocr	28 384 Ocr	29 463 Ocr	30 588 np	

JUNE 2022: 5340

Program name	Program Date	Format (select the cell and choose from the dropdown)	Target age (choose from dropdown)	Attendance (For Recorded Programs indicate Views at 30 Days)
The Puppet Man Show	06/12/23	Live, In-person onsite program	ages 0-5	73
Story Time	06/07/23	Live, In-person onsite program	ages 0-5	17
3rd grade class visit field trip	06/05/23	Live, In-person onsite program	ages 6-11	23
3rd grade class visit field trip	06/06/23	Live, In-person onsite program	ages 6-11	23
Story Time	06/13/23	Live, In-person onsite program	ages 0-5	25
Story Time	06/20/23	Live, In-person onsite program	ages 0-5	23
Story Time	06/27/23	Live, In-person onsite program	ages 0-5	31
Super Hero Drea	06/22/23	Live, In-person onsite program	ages 6-11	12
Spanish Mediatation	06/20/23	Live, In-person onsite program	adult(ages 19+)	12
Teen Drawing Class	06/30/23	Live, In-person onsite program	YA(ages 12-18)	11
Mindfulness Class	06/02/23	Live, In-person onsite program	adult(ages 19+)	6
June Artist Reception	06/15/23	Live, In-person onsite program	adult(ages 19+)	72

General Ledger Monthly Operating Expense Rpt



User: ChrisK
Printed: 7/5/2023 5:58:52 PM
Period 01 - 13
Fiscal Year 2023

Acct Number	Description	Budget	Encumbered	YTD Spent	Available Budget	% of Budget Available
101	General Fund					
46	Library					
101-46-00-20-10	Salary-Regular	395,004.00	0.00	409,274.21	-14,270.21	-3.61
101-46-00-20-20	TempPart Time	69,659.00	0.00	57,955.30	11,703.70	16.80
101-46-00-20-30	Overtime	0.00	0.00	1,345.17	-1,345.17	0.00
101-46-00-20-37	Holiday Pay	2,526.00	0.00	954.84	1,571.16	62.20
101-46-00-20-40	FICAMedicare	33,387.00	0.00	35,437.79	-2,050.79	-6.14
101-46-00-20-45	Employer PERS	34,508.00	0.00	35,132.31	-624.31	-1.81
101-46-00-20-47	PERS Unfunded Liability	51,577.00	0.00	0.00	51,577.00	100.00
101-46-00-20-55	Health Insurance	95,530.00	0.00	92,218.80	3,311.20	3.47
101-46-00-20-61	Workers Comp	26,893.00	0.00	31,174.54	-4,281.54	-15.92
101-46-00-20-65	SDI	3,913.00	0.00	4,002.62	-89.62	-2.29
101-46-00-20-75	Deferred Comp	6,961.00	0.00	3,862.68	3,098.32	44.51
101-46-00-20-85	Auto Allowance	<u>2,400.00</u>	<u>0.00</u>	<u>2,400.00</u>	<u>0.00</u>	<u>0.00</u>
20	Salaries & Benefits	722,358.00	0.00	673,758.26	48,599.74	6.73
101-46-00-21-10	Communications	15,000.00	0.00	2,524.21	12,475.79	83.17
101-46-00-21-15	Postage	500.00	0.00	46.66	453.34	90.67
101-46-00-21-22	Utilities	60,000.00	0.00	44,349.35	15,650.65	26.08
101-46-00-21-27	Equipment Lease Exp	10,000.00	0.00	4,358.94	5,641.06	56.41
101-46-00-21-45	Other Contract Services	113,400.00	35,308.43	70,228.96	7,862.61	6.93
101-46-00-21-55	Training & Conference	<u>4,000.00</u>	<u>0.00</u>	<u>139.40</u>	<u>3,860.60</u>	<u>96.52</u>
21	Services	202,900.00	35,308.43	121,647.52	45,944.05	22.64
101-46-00-22-07	Copies	3,000.00	0.00	2,061.07	938.93	31.30
101-46-00-22-12	Computer Equipment	4,250.00	0.00	5,904.81	-1,654.81	-38.94
101-46-00-22-13	Office Supplies	1,500.00	0.00	1,050.05	449.95	30.00
101-46-00-22-15	Special Department Supplies	<u>1,500.00</u>	<u>0.00</u>	<u>910.85</u>	<u>589.15</u>	<u>39.28</u>
22	Supplies	10,250.00	0.00	9,926.78	323.22	3.15
101-46-00-23-35	Software Maintenance	<u>7,600.00</u>	<u>0.00</u>	<u>383.92</u>	<u>7,216.08</u>	<u>94.95</u>
23	Maintenance	7,600.00	0.00	383.92	7,216.08	94.95
101-46-00-24-25	Taxes & Other Charges	<u>11,600.00</u>	<u>0.00</u>	<u>12,071.86</u>	<u>-471.86</u>	<u>-4.07</u>
24	Taxes, Insurances & Contributi	11,600.00	0.00	12,071.86	-471.86	-4.07
00	Administration	954,708.00	35,308.43	817,788.34	101,611.23	10.64
218	Public Library					

Acct Number	Description	Budget	Encumbered	YTD Spent	Available Budget	% of Budget Available
46	Foundation Library					
218-46-00-26-40	Furniture & Fixtures	<u>1,300.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,300.00</u>	<u>100.00</u>
26	Capital	1,300.00	0.00	0.00	1,300.00	100.00
00	Administration	1,300.00	0.00	0.00	1,300.00	100.00
219	CLSA State Library Grant					
46	Library					
219-46-00-22-12	Computer Equipment	<u>1,350.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,350.00</u>	<u>100.00</u>
22	Supplies	1,350.00	0.00	0.00	1,350.00	100.00
00	Administration	1,350.00	0.00	0.00	1,350.00	100.00
380	Friends and Foundation Library					
46	Library					
380-46-00-20-20	TempPart Time	58,729.00	0.00	51,714.35	7,014.65	11.94
380-46-00-20-37	Holiday Pay	2,941.00	0.00	2,506.20	434.80	14.78
380-46-00-20-40	FICAMedicare	<u>4,718.00</u>	<u>0.00</u>	<u>4,147.92</u>	<u>570.08</u>	<u>12.08</u>
20	Salaries & Benefits	66,388.00	0.00	58,368.47	8,019.53	12.08
380-46-00-21-10	Communications	<u>2,400.00</u>	<u>0.00</u>	<u>2,216.33</u>	<u>183.67</u>	<u>7.65</u>
21	Services	2,400.00	0.00	2,216.33	183.67	7.65
380-46-00-22-15	Special Department Supplies	0.00	0.00	219.98	-219.98	0.00
380-46-00-22-16	Library Materials	60,000.00	15,666.54	53,303.33	-8,969.87	-14.95
380-46-00-22-40	Programming	15,000.00	0.00	13,934.09	1,065.91	7.11
380-46-00-22-44	Elsie, the Library Cat	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>100.00</u>
22	Supplies	75,500.00	15,666.54	67,457.40	-7,623.94	-10.10
00	Administration	144,288.00	15,666.54	128,042.20	579.26	0.40
382	Martin Estate Trust Library					
46	Library					
382-46-00-23-35	Software Maintenance	<u>700.00</u>	<u>0.00</u>	<u>800.00</u>	<u>-100.00</u>	<u>-14.29</u>
23	Maintenance	700.00	0.00	800.00	-100.00	-14.29
00	Administration	700.00	0.00	800.00	-100.00	-14.29
384	Tweed Trust Library					
46	Library					
384-46-00-22-15	Special Department Supplies	5,000.00	0.00	4,605.85	394.15	7.88
384-46-00-22-16	Library Materials	<u>45,000.00</u>	<u>0.00</u>	<u>26,846.99</u>	<u>18,153.01</u>	<u>40.34</u>
22	Supplies	50,000.00	0.00	31,452.84	18,547.16	37.09
00	Administration	50,000.00	0.00	31,452.84	18,547.16	37.09

Acct Number	Description	Budget	Encumbered	YTD Spent	Available Budget	% of Budget Available
Grand Total		1,152,346.00	50,974.97	978,083.38	123,287.65	0.107