



**City of St. Helena
Library Board of Trustees
Regular Meeting
St. Helena Library - 1492 Library Lane
Wednesday, October 11, 2023 @ 5:00 PM
Published: Thursday, October 5, 2023 9:06
AM**

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of four minutes.

Page

1. CALL TO ORDER

2. ROLL CALL

Chair: David Slaby

Vice Chair: Terry Wood

Trustees: Gillian Casey, Deborah Claymon Boesch, Alexandra Haslip, Janet Myers, and Suzanne Roomian

City Council Member Liaison: Anna Chouteau

Staff Liaison: Chris Kreiden, Library Director

City staff present at the meeting will be noted in the minutes.

3. PUBLIC FORUM

An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to four minutes. Because of restrictions imposed by the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.

4. REPORTS BY STAFF AND/OR COMMITTEE:

Reports by staff and/or committee on items of general interest. Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, **the Brown Act prohibits any other discussion or action by the Library Board of Trustees.**

5. CONSENT ITEMS:

Members of the Board or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless this is done, one motion may be used to adopt all recommended actions. (Roll Call Vote)

5.1. Library Board of Trustees Meeting Minutes of September 13, 2023

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[Minutes Library Board of Trustees - 13 Sep 2023](#)

6. SCHEDULED MATTERS:

6.1. Consideration and approval of an updated Collection Development Policy - Chris Kreiden

5 - 13

[SHPL Materials Collection Policy 2023 draft](#)

- 6.2. Discussion of possible project ideas from Library Trustees - David Slaby
- 6.3. Review of Library Newsletter for October 2023 - Chris Kreiden 15 - 18
[Library Newsletter 2023 October English](#)
[Library Newsletter 2023 October Spanish](#)
- 6.4. Review of Library Statistics for September 2023 - Chris Kreiden 19 - 21
[Library Statistics 2023 September](#)
- 6.5. Review of Monthly Library Operating Expense Report for September 2023 - Chris Kreiden 23 - 24
[Library Monthly Expense Report 2023 September](#)
- 7. ADJOURNMENT
The next regular meeting is scheduled for November 8, 2023 at 5:00 PM, St. Helena Public Library.

This agenda was posted at City Hall, 1088 College Avenue, and at the St. Helena Public Library, 1492 Library Lane, St. Helena on October 5, 2023.



Chris Kreiden, Library Director

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact City Hall at (707) 967-2792. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR35.102-35.104 ADA Title II). However, City staff will attempt to assist at any time with accessibility.



Minutes
City of St. Helena
Library Board of Trustees
Regular Meeting
St. Helena Library - 1492 Library Lane
Wednesday, September 13, 2023 @ 5:00 PM

-
1. **CALL TO ORDER** – Chairperson David Slaby called the meeting to order at 5:00 PM.
 2. **ROLL CALL** – Present were:
Chair: David Slaby
~~Vice Chair: Terry Wood~~
Trustees: Gillian Casey, Deborah Claymon Boesch – arrived after Roll Call, Alexandra Haslip, Janet Myers, and ~~Suzanne Roomian~~
City Council Member Liaison: Anna Chouteau
Staff Liaison: Chris Kreiden, Library Director
Members of the public: None
 3. **PUBLIC FORUM** – No public comment was received.
 4. **REPORTS BY STAFF/COMMITTEE:**
Chris reported:
 - Puzzles now have a permanent display unit near the DVD area of the Library.
 - September 30th is the deadline to collect prizes and submit names for the Summer Reading Hall of Fame plaque in the Children's Room. 70 children have reached 100 books read so far.
 - The policies updated at the last Trustee's meeting are now posted on the Library's website.
 - After seeing the "You Have Saved" note on checkout receipts, Terry asked if it was possible to receive yearly totals of how much was saved by library users. Chris asked the software vendor if this was possible. It is not possible for the Library itself to run a report to get the information, however it will be possible to request the figure from the vendor if asked after the end of this current fiscal year.
 - Ben Hill's last day as Executive Director of the Friends & Foundation was September 12th. The Friends & Foundation Board is looking for a part-time administrator. With Ben's resignation, the Board has decided to cancel this January's Bookmark.
 - National Friends of Libraries Week is October 15-21st. St. Helena City Council will be presenting a proclamation to Friends & Foundation at their September 26th meeting. Tennessee Blix, Treasurer of Friends & Foundation, will be accepting the proclamation.
 - Chris has started working on the annual Public Library Survey which must be completed and submitted to the California State Library by November 7th.
 - Monica Perez has accepted the position of full-time Library Associate II. She is currently a part-time Library Assistant.
 5. **CONSENT ITEMS:**

- 5.1. **Library Board of Trustees Meeting Minutes of August 9, 2023** – Janet moved to approve the minutes. The motion was seconded by Alexandra and approved by all Trustees present.

6. **SCHEDULED MATTERS:**

- 6.1. **Consideration and approval of updated Collection Development Policy** - Chris Kreiden – Trustees reviewed the updated Collection Development Policy. David pointed out that the California Code Section mentioned in the draft does not relate to the powers of the Library Director. Chris admitted to not checking the citation and will either correct or omit it. There was a lively discussion among the Trustees about the American Library Association's (ALA) *Freedom to Read Statement*. No decision was made as to whether the ALA's *Bill of Rights and Freedom to Read Statement* needed to be included as appendices. It was decided to continue the discussion over the Collection Development Policy at next month's Trustees meeting. All agreed that to submit a Request for Reconsideration of Library Materials form the person submitting the form must be a user of the Library and have a library card. Chris will present an updated policy with agreed upon changes next meeting.
- 6.2. **Discussion of Possible Project Ideas from Library Trustees** - David Slaby – David will be talking to Rotary about helping provide items for the Library of Things. Deborah mentioned a meeting she had with UpValley Family Centers; Chris has been invited to their October 5th staff meeting to discuss what the library has to offer.
- 6.3. **Review of Library Newsletter for September 2023** - Chris Kreiden – Trustees reviewed the Library's calendar for September. Chris reported upcoming events in October include a presentation by the Napa County Seed Library (Tuesday, October 10th) and a musical performance by Swing Fling (Tuesday, October 24th).
- 6.4. **Review of Library Statistics for August 2023** - Chris Kreiden – Trustees reviewed the statistics for August.
- 6.5. **Review of Monthly Library Operating Expense Report for August 2023** - Chris Kreiden – Trustees reviewed August's Operating Expense Report.

7. **ADJOURNMENT** – Chairperson David Slaby adjourned the meeting at 6:05 PM.

The September 13, 2023 regular meeting of the Library Board of Trustees minutes were adopted at the October 11, 2023 Library Board of Trustees meeting.

APPROVED:

ATTEST:

David Slaby, Chairperson

Chris Kreiden, Library Director
(Staff Liaison)



Collection Development Policy

*Adopted by the Library Board of Trustees, January 9, 2002
Updated October 11, 2023*

NOTE: This policy does not cover materials in the Napa Valley Wine Library Collection

I. LIBRARY MISSION STATEMENT

The St. Helena Public Library's mission is to provide a safe environment, free to all, with opportunities and resources to inspire lifelong learning, reading, discovery, and delight; to provide support for individual and community education and growth; and to connect members of our diverse community through welcoming spaces, outreach, expertise, technology, and innovation.

Adopted by the Library Board of Trustees, April 2021

II. GENERAL GOVERNING FACTORS IN COLLECTION DEVELOPMENT

The collection of the St. Helena Public Library serves the educational, recreational, and entertainment needs of the community. As a result, the Library selects materials in a variety of formats and languages for its collection that support its mission, vision, and values. Selections are made by library staff to provide a broad and relevant collection. Material selection is based on awareness of community interests and concerns, national and international issues and events, publishing trends, new insights, societal trends, and the professional judgment of staff regarding the material's value to the Library's collection. Usage and customer demand are the most important influences on the Library's collection.

The St. Helena Public Library is committed to the tenets of the American Library Association's *Library Bill of Rights* and *Freedom to Read Statement* and upholds the right of individuals to access information that others may find controversial, unacceptable, offensive, shocking, meritless, or of no interest. While anyone is free to select or reject materials for themselves or their own minor children the freedom of others to read or inquire will not be restricted. The Library does not stand in loco parentis (in the place of parents). Parents and guardians, not the Library or staff, have the responsibility to guide and direct the reading, listening and viewing choices of their own minor children and to determine which materials are welcome in their homes. Inherent in this approach is the acknowledgement that every family and home is unique. As a result, the Library does not limit access to materials based on age or any other characteristic.

The Library considers the following criteria when determining whether to add a title to the collection:

1. Community needs and interest
2. Publicity and review

3. Demand, both current and anticipated
4. Relationship to the existing collection
5. Reputation and qualification of the creator, publisher, or producer
6. Suitability of the format to library circulation and use
7. Publication date
8. Price and availability from library vendors
9. Whether the title has been vetted through traditional channels of publication or release.

The collection is intended for the use of the general public. Scholarly, scientific, and technical works intended for specialists are generally outside the scope of the collection. Specific materials representing every type of literature, subject, or format are not able to be included due to the constraints of available space, service requirements, budgets, and the nature of the collection, although broad coverage is attempted.

III. DESELECTING OF MATERIALS

The St. Helena Public Library obtains, organizes, and makes available materials which record the history, thought, expression, knowledge, and opinion of all peoples, which provide information about employment, community, the world and one's place in it, and which serve the recreational needs of the community. Although the library is a repository of this collective awareness, it does not serve an archival function in its general collections. Materials are actively deselected as the need for them diminishes. Deselection of material from circulating collections is a vital part of successful collection maintenance. Our special non-circulating collections on California history and wine, however, are archival in nature. Deselecting of these collections is minimal.

In general, materials will be deselected based on one or more of the following criteria:

- Age
- Physical condition
- Superseded by newer materials
- Lack of circulation
- Out-dated or obsolete material
- Subject matter no longer fills a need

IV. RESPONSIBILITY FOR SELECTION

The ultimate responsibility for selection, replacement, and deselection of library materials rests with the Library Director. In making selections, professional staff of the Library do so in a manner based upon established principles of librarianship rather than personal opinion, reason rather than prejudice, and judgment rather than censorship. Selection endeavors to be inclusive rather than exclusive. Variety and a balance of opinion are sought.

The day-to-day selection, replacement, and withdrawal of materials is delegated to library staff and utilizes recommendations by professional librarians and paraprofessional employees. All staff members and the general public are welcome to recommend materials for consideration.

While professionally-trained librarians rely upon a variety of skills and published sources to identify materials selected for inclusion in the library collection, it is the Library's policy to give serious consideration to recommendations received from members of the public, while applying the stated selection criteria to these recommendations.

V. POLICY ON PATRON SUGGESTIONS, GIFTS, AND CHALLENGING OF MATERIALS

Comments from patrons regarding the collection or specific items in the collection are welcomed. The Library considers patron input to be a valuable part of collection development to be used along with the other factors governing the selection process.

Requests from patrons for specific titles that are not in the collection are welcomed. The decision as to purchase is based on the same selection criteria as other purchases for the collection.

The Library appreciates gifts of materials. Gifts of books and other items are accepted with the understanding that they may be used or disposed of as the Library determines is appropriate. Before adding gifts to the collection, they will be evaluated according to the same criteria as purchased materials. Authors who live within the boundaries of Napa County may donate one copy of their book to be considered for inclusion in the Local Collection. These donations will be given consideration for addition based on selection criteria used for other resources, but no guarantee is made they will be included. The St. Helena Public Library does not purchase unsolicited materials or act in lieu of professional review sources. Items donated to the Library become the property of the Library and cannot be returned to the donating party. Donated titles are subject to library policies regarding deselection due to condition, lack of use, or space constraints.

St. Helena Public Library cardholders may request reconsideration of a selection decision or classification of library material by submitting the Request for Reconsideration of Library Materials form. The Library Director will respond in writing to the individual's request.

The St. Helena Public Library Board of Trustees, upon request, will hear appeals of the Library Director's written response. Appeals must be presented in writing to the Board at least ten days in advance of the next regularly scheduled meeting of the Board. Decisions on appeals are based on careful review of the objection, St. Helena Public Library policy, the American Library Association's Library Bill of Rights, and guidelines on intellectual freedom. The final decision on appeals rests with the St. Helena Public Library Board of Trustees.

APPENDIX A. LIBRARY BILL OF RIGHTS

The American Library Association affirms that all libraries are forums for information and ideas, and that the following basic policies should guide their services.

I. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.

II. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.

III. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.

IV. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.

V. A person's right to use a library should not be denied or abridged because of origin, age, background, or views.

VI. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.

VII. All people, regardless of origin, age, background, or views, possess a right to privacy and confidentiality in their library use. Libraries should advocate for, educate about, and protect people's privacy, safeguarding all library use data, including personally identifiable information.

Adopted June 19, 1939, by the ALA Council; amended October 14, 1944; June 18, 1948; February 2, 1961; June 27, 1967; January 23, 1980; January 29, 2019.

Inclusion of "age" reaffirmed January 23, 1996.

APPENDIX B. THE FREEDOM TO READ STATEMENT

The freedom to read is essential to our democracy. It is continuously under attack. Private groups and public authorities in various parts of the country are working to remove or limit access to reading materials, to censor content in schools, to label "controversial" views, to distribute lists of "objectionable" books or authors, and to purge libraries. These actions apparently rise from a view that our national tradition of free expression is no longer valid; that censorship and suppression are needed to counter threats to safety or national security, as well as to avoid the subversion of politics and the corruption of morals. We, as individuals devoted to reading and as librarians and publishers responsible for disseminating ideas, wish to assert the public interest in the preservation of the freedom to read.

Most attempts at suppression rest on a denial of the fundamental premise of democracy: that the ordinary individual, by exercising critical judgment, will select the good and reject the bad. We trust Americans to recognize propaganda and misinformation, and to make their own decisions about what they read and believe. We do not believe they are prepared to sacrifice their heritage of a free press in order to be "protected" against what others think may be bad for them. We believe they still favor free enterprise in ideas and expression.

These efforts at suppression are related to a larger pattern of pressures being brought against education, the press, art and images, films, broadcast media, and the Internet. The problem is not only one of actual censorship. The shadow of fear cast by these pressures leads, we suspect, to an even larger voluntary curtailment of expression by those who seek to avoid controversy or unwelcome scrutiny by government officials.

Such pressure toward conformity is perhaps natural to a time of accelerated change. And yet suppression is never more dangerous than in such a time of social tension. Freedom has given the United States the elasticity to endure strain. Freedom keeps open the path of novel and creative solutions, and enables change to come by choice. Every silencing of a heresy, every enforcement of an orthodoxy, diminishes the toughness and resilience of our society and leaves it the less able to deal with controversy and difference.

Now as always in our history, reading is among our greatest freedoms. The freedom to read and write is almost the only means for making generally available ideas or manners of expression that can initially command only a small audience. The written word is the natural medium for the new idea and the untried voice from which come the original contributions to social growth. It is essential to the extended discussion that serious thought requires, and to the accumulation of knowledge and ideas into organized collections.

We believe that free communication is essential to the preservation of a free society and a creative culture. We believe that these pressures toward conformity present the danger of limiting the range and variety of inquiry and expression on which our democracy and our culture depend. We believe that every American community must jealously guard the freedom to publish and to circulate, in order to preserve its own freedom to read. We believe that publishers and librarians have a profound responsibility to give validity to that freedom to read by making it possible for the readers to choose freely from a variety of offerings.

The freedom to read is guaranteed by the Constitution. Those with faith in free people will stand firm on these constitutional guarantees of essential rights and will exercise the responsibilities that accompany these rights.

We therefore affirm these propositions:

1. *It is in the public interest for publishers and librarians to make available the widest diversity of views and expressions, including those that are unorthodox, unpopular, or considered dangerous by the majority.*

Creative thought is by definition new, and what is new is different. The bearer of every new thought is a rebel until that idea is refined and tested. Totalitarian systems attempt to maintain themselves in power by the ruthless suppression of any concept that challenges the established orthodoxy. The power of a democratic system to adapt to change is vastly

strengthened by the freedom of its citizens to choose widely from among conflicting opinions offered freely to them. To stifle every nonconformist idea at birth would mark the end of the democratic process. Furthermore, only through the constant activity of weighing and selecting can the democratic mind attain the strength demanded by times like these. We need to know not only what we believe but why we believe it.

2. *Publishers, librarians, and booksellers do not need to endorse every idea or presentation they make available. It would conflict with the public interest for them to establish their own political, moral, or aesthetic views as a standard for determining what should be published or circulated.*

Publishers and librarians serve the educational process by helping to make available knowledge and ideas required for the growth of the mind and the increase of learning. They do not foster education by imposing as mentors the patterns of their own thought. The people should have the freedom to read and consider a broader range of ideas than those that may be held by any single librarian or publisher or government or church. It is wrong that what one can read should be confined to what another thinks proper.

3. *It is contrary to the public interest for publishers or librarians to bar access to writings on the basis of the personal history or political affiliations of the author.*

No art or literature can flourish if it is to be measured by the political views or private lives of its creators. No society of free people can flourish that draws up lists of writers to whom it will not listen, whatever they may have to say.

4. *There is no place in our society for efforts to coerce the taste of others, to confine adults to the reading matter deemed suitable for adolescents, or to inhibit the efforts of writers to achieve artistic expression.*

To some, much of modern expression is shocking. But is not much of life itself shocking? We cut off literature at the source if we prevent writers from dealing with the stuff of life. Parents and teachers have a responsibility to prepare the young to meet the diversity of experiences in life to which they will be exposed, as they have a responsibility to help them learn to think critically for themselves. These are affirmative responsibilities, not to be discharged simply by preventing them from reading works for which they are not yet prepared. In these matters values differ, and values cannot be legislated; nor can machinery be devised that will suit the demands of one group without limiting the freedom of others.

5. *It is not in the public interest to force a reader to accept the prejudgment of a label characterizing any expression or its author as subversive or dangerous.*

The ideal of labeling presupposes the existence of individuals or groups with wisdom to determine by authority what is good or bad for others. It presupposes that individuals must be directed in making up their minds about the ideas they examine. But Americans do not need others to do their thinking for them.

6. *It is the responsibility of publishers and librarians, as guardians of the people's freedom to read, to contest encroachments upon that freedom by individuals or*

groups seeking to impose their own standards or tastes upon the community at large; and by the government whenever it seeks to reduce or deny public access to public information.

It is inevitable in the give and take of the democratic process that the political, the moral, or the aesthetic concepts of an individual or group will occasionally collide with those of another individual or group. In a free society individuals are free to determine for themselves what they wish to read, and each group is free to determine what it will recommend to its freely associated members. But no group has the right to take the law into its own hands, and to impose its own concept of politics or morality upon other members of a democratic society. Freedom is no freedom if it is accorded only to the accepted and the inoffensive. Further, democratic societies are more safe, free, and creative when the free flow of public information is not restricted by governmental prerogative or self-censorship.

7. *It is the responsibility of publishers and librarians to give full meaning to the freedom to read by providing books that enrich the quality and diversity of thought and expression. By the exercise of this affirmative responsibility, they can demonstrate that the answer to a "bad" book is a good one, the answer to a "bad" idea is a good one.*

The freedom to read is of little consequence when the reader cannot obtain matter fit for that reader's purpose. What is needed is not only the absence of restraint, but the positive provision of opportunity for the people to read the best that has been thought and said. Books are the major channel by which the intellectual inheritance is handed down, and the principal means of its testing and growth. The defense of the freedom to read requires of all publishers and librarians the utmost of their faculties, and deserves of all Americans the fullest of their support.

We state these propositions neither lightly nor as easy generalizations. We here stake out a lofty claim for the value of the written word. We do so because we believe that it is possessed of enormous variety and usefulness, worthy of cherishing and keeping free. We realize that the application of these propositions may mean the dissemination of ideas and manners of expression that are repugnant to many persons. We do not state these propositions in the comfortable belief that what people read is unimportant. We believe rather that what people read is deeply important; that ideas can be dangerous; but that the suppression of ideas is fatal to a democratic society. Freedom itself is a dangerous way of life, but it is ours.

This statement was originally issued in May of 1953 by the Westchester Conference of the American Library Association and the American Book Publishers Council, which in 1970 consolidated with the American Educational Publishers Institute to become the Association of American Publishers.

Adopted June 25, 1953, by the ALA Council and the AAP Freedom to Read Committee; amended January 28, 1972; January 16, 1991; July 12, 2000; June 30, 2004.

A Joint Statement by:

American Library Association
Association of American Publishers

Subsequently endorsed by:

American Booksellers for Free Expression
The Association of American University Presses
The Children's Book Council
Freedom to Read Foundation
National Association of College Stores
National Coalition Against Censorship
National Council of Teachers of English
The Thomas Jefferson Center for the Protection of Free Expression

DRAFT

St. Helena Public Library

REQUEST FOR RECONSIDERATION OF LIBRARY MATERIALS

Library patrons may request reconsideration of a selection decision or classification of library material by submitting this form. Completion of this form is the first step in this procedure. Please return the completed form to: Library Director, St. Helena Public Library, 1492 Library Lane, Saint Helena, CA 94574.

Name: _____ Date: _____

Address: _____ City: _____

State: _____ Zip: _____

Library Card: _____ Email: _____

Are you speaking on behalf of an organization or group? (check one) ☐ Yes ☐ No

If yes, what group or organization? _____

1. Type of resource on which you are commenting:

_____ Book (eBook) _____ Magazine _____ Digital Resource
_____ Newspaper _____ DVD _____ Audio Recording
_____ Other: _____

Title: _____

Author/Producer: _____

2. What brought this resource to your attention?

3. Have you examined or read the entire resource? If not, what sections did you review?

4. What concerns you about the resource?

5. Have you read any reviews regarding this resource? If so, which one(s)?

6. Are there resource(s) you suggest to provide additional information and/or other viewpoints on this topic?

OCTOBER 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 Story Time & Crafts 10:30am	4	5	6	7
8	9 BORROW GROW RETURN	10 Story Time & Crafts 10:30am Napa County Seed Library 4:30pm	11	12	13	14
15	16	17 Story Time & Crafts 10:30am	18	19	20	21
22	23	24 Story Time & Crafts 10:30am Swing Fling 4:30pm	25	26 Linda Rowland Artist Reception 4:30pm	27	28
29	30	31				

St Helena Public Library

1492 Library Lane
St. Helena, California 94574 | 707-963-5244
<http://www.shpl.org>



Napa County Seed Library Tuesday, October 10th at 4:30pm

Napa County Seed Library Presents: All About Seeds with presenter Lauren Muscatine who is the 4 NCSL co-founder and President.

What's a seed library? A seed library is a free public resource for seed saving and sharing.

Why save seeds? Seeds begin and end plant lifecycles to produce the next season's food, beauty, and medicine. Seed saving is vital to preserve culture, land, and community, and public libraries can play a key role. What's in it for them?



Story Time & Crafts Every Tuesday at 10:30am

Join us in the children's room for a fun story time & craft activity!
For all children.



Swing Fling Tuesday, October 24th at 4:30pm

Swing Fling plays music ranging from American Songbook standards to Django Reinhardt inspired jazz and the occasional more modern tune. Descended from the Haute Flash Quartet, who played at the St. Helena Library in the past, band members are Jan Kahdeman on guitar, Rhonda Berney on mandolin, Karol Kopley on keyboard and Steven Radice on bass.

They enjoy sharing their great harmonies, strong instrumentals and overall fun music.



BookFlix

BookFlix is an exciting online literacy resource that pairs interactive, fictional video storybooks with related nonfiction eBooks. BookFlix engages young students, reinforces reading skills, and introduces early readers to a world of knowledge and exploration.

Find under Online Resources in the library website. All you need is your library card number!



Linda Rowland Artist Reception

Thursday, October 26th from 4:30-5:30pm

Eclectic describes the breadth of Rowland's work, both in terms of subject & medium. She loves sitting outside a cafe in Paris or Sydney, sketching passers by & collecting wine labels, coasters...which would serve to enhance the art in her journals. Join Linda at the library to view and talk about her amazing art!



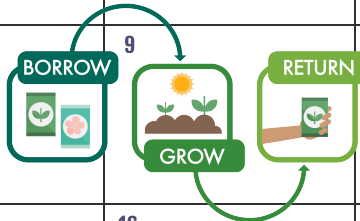
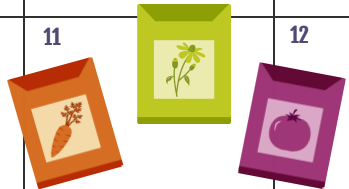
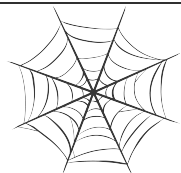
Parks Pass & Kit

The pass entitles the user to a free vehicle day-use entry for one passenger vehicle with capacity of nine people or less or one highway licensed motorcycle at over 200 participating state park units. To view an interactive map with California's public libraries and nearby participating state parks, scan the QR Code.



Events sponsored by Friends & Foundation

OCTUBRE 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 Cuentos y Manualidades 10:30am	4	5	6	7
8	9 	10 Cuentos y Manualidades 10:30am Biblioteca de Semillas del Condado de Napa 4:30pm	11 	12	13	14
15	16	17 Cuentos y Manualidades 10:30am	18	19	20	21 
22	23	24 Cuentos y Manualidades 10:30am Swing Fling 4:30pm	25 	26 Linda Rowland Recepción del artista 4:30pm	27 	28 
29 	30	31 				

St Helena Public Library

1492 Library Lane
St. Helena, California 94574 | 707-963-5244
<http://www.shpl.org>



Biblioteca de Semillas martes 10 de octubre a las 4:30pm

¿Qué es una biblioteca de semillas? Una biblioteca de semillas es un recurso público gratuito para guardar y compartir semillas. ¿Por qué guardar semillas? Las semillas inician y terminan el ciclo de vida de las plantas para producir alimentos, belleza y medicinas para la próxima temporada. Guardar semillas es vital para preservar la cultura, la tierra y la comunidad, y las bibliotecas públicas pueden desempeñar un papel clave.



Cuentos y Manualidades cada martes a las 10:30am

Disfrute en la sala para niños de una divertida sesión de cuentos y manualidades. Para todos los niños.



Swing Fling martes 24 de octubre a las 4:30pm

Swing Fling toca música que va desde los estándares del Cancionero Americano hasta el jazz inspirado en Django Reinhardt y alguna que otra melodía más moderna. Descendiente del cuarteto Haute Flash, que tocó en la Biblioteca de Santa Elena en el pasado, los miembros del grupo son Jan Kahdeman a la guitarra, Rhonda Berney a la mandolina, Karol Kopley al teclado y Steven Radice al bajo. Disfrutan compartiendo sus magníficas armonías, su potente instrumental y su divertida música en general.



BookFlix

BookFlix es un emocionante recurso de alfabetización en línea que combina libros interactivos de ficción con libros electrónicos de no ficción. BookFlix atrae a los jóvenes estudiantes, refuerza las habilidades de lectura e introduce a los primeros lectores en un mundo de conocimiento y exploración. Se encuentra en Recursos en línea en el sitio web de la biblioteca. Todo lo que necesita es su número de carné de la biblioteca.



Recepción de la artista Linda Rowland

Thursday, October 26th from 4:30-5:30pm

Linda Rowland empezó a dibujar en cuanto pudo coger un lápiz de color. Su talento era obvio desde muy pequeña, y llegó a licenciarse en Bellas Artes y Educación por la Universidad de Berkeley. A lo largo de su vida, hiciera lo que hiciera -trabajar, criar a su hija, enseñar, viajar- siempre estaba dibujando o pintando. Ha trabajado con pluma y tinta, acuarela, acrílico y óleo.



Parks Pass & Kit

El pase da derecho al usuario a una entrada gratuita de un día para un vehículo de pasajeros con capacidad para nueve personas o menos o una motocicleta con licencia de carretera en más de 200 parques estatales participantes. Para ver un mapa interactivo con las bibliotecas públicas de California y los parques estatales participantes cercanos, escanee el código QR.



Eventos patrocinados por Friends & Foundation

Item Circulation Statistics

From 9/1/2023 To 9/30/2023

St. Helena Public Library

	Checkouts	Renewals	Transactions
3D Object	10	2	12
Audiobook	154	129	283
Book	2944	3664	6608
DVD	863	633	1496
DVD Nonfiction	78	99	177
Kit	1	2	3
Laptop	0	1	1
Large Print	129	39	168
Link+	99	31	130
Lucky Day Book	17	1	18
Lucky Day DVD	35	1	36
Music CD	155	90	245
Pass	5	13	18
Periodical	30	27	57
Video Game	0	1	1
WiFi Hotspot	4	3	7
Total For 2023	4524	4736	9260
Total For 2022:	5516		

DIGITAL CIRCULATION	THIS YEAR	LAST YEAR
E-BOOKS		
Hoopla	187	107
Overdrive	543	498
TOTAL	730	605

PROVIDER	TOTAL
Hoopla	891
Kanopy	540
Overdrive	1334
	2765

AUDIOBOOKS		
Hoopla	541	360
Overdrive	640	518
TOTAL	1,181	878

MOVIES & TELEVISION		
Hoopla	134	202
Kanopy	540	407
TOTAL	674	609

MUSIC		
Hoopla	29	25
TOTAL	29	25

PERIODICALS		
Overdrive	151	99
TOTAL	151	99

TOTAL DIGITAL CIRCULATION	2,765	2,216
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COUNTER FIGURES FOR:

VISITORS:

331

949

1269

995

1049

4593

SEPTEMBER 2023							
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
					1	2	
					1722 CU	241 MP	
3	4	5	6	7	8	9	
	/	451 MP	456 CU	398 CU	362 MP	219 MP	
10	11	12	13	14	15	16	
	401 CU Yom Kippur	472 CU	323 CU	469 CU + 101 MP 611 MP	101 MP 611 MP	262 MP	
17	18	19	20	21	22	23	
	365 CU	404 MP	323 MP	392 AD	392 MP	192 PZ	
24	25	26	27	28	29	30	
	328 CU	498 MP	468 MP	240 CU	326 MP	238 PZ	

SEPTEMBER 2022: 5082

Program name	Program Date	Format (select the cell and choose from the dropdown)	Target age (choose from dropdown)	Attendance (For Recorded Programs indicate Views at 30 Days)
Story Time	09/05/23	Live, In-person onsite program	ages 0-5	21
Non Traditional Roles for Women	09/07/23	Live, In-person onsite program	adult(ages 19+)	8
Mexican Independence Day Celebration	09/15/23	Live, In-person onsite program	all ages	191
Story Time	09/12/23	Live, In-person onsite program	ages 0-5	19
Story Time	09/19/23	Live, In-person onsite program	ages 0-5	23
Story Time	09/26/23	Live, In-person onsite program	ages 0-5	23

General Ledger Monthly Operating Expense Rpt



User: ChrisK
Printed: 10/4/2023 11:00:37 AM
Period 01 - 04
Fiscal Year 2024

Acct Number	Description	Budget	Encumbered	YTD Spent	Available Budget	% of Budget Available
101	General Fund					
46	Library					
101-46-00-20-10	Salary-Regular	429,325.00	0.00	90,819.15	338,505.85	78.85
101-46-00-20-20	TempPart Time	69,892.00	0.00	14,599.68	55,292.32	79.11
101-46-00-20-30	Overtime	0.00	0.00	51.45	-51.45	0.00
101-46-00-20-37	Holiday Pay	2,542.00	0.00	203.10	2,338.90	92.01
101-46-00-20-40	FICAMedicare	36,563.00	0.00	8,144.47	28,418.53	77.72
101-46-00-20-45	Employer PERS	42,968.00	0.00	8,722.57	34,245.43	79.70
101-46-00-20-47	PERS Unfunded Liability	42,791.00	0.00	41,939.00	852.00	1.99
101-46-00-20-55	Health Insurance	102,758.00	0.00	24,177.76	78,580.24	76.47
101-46-00-20-61	Workers Comp	33,211.00	0.00	0.00	33,211.00	100.00
101-46-00-20-65	SDI	4,112.00	0.00	785.06	3,326.94	80.91
101-46-00-20-75	Deferred Comp	6,801.00	0.00	896.46	5,904.54	86.82
101-46-00-20-85	Auto Allowance	<u>2,400.00</u>	<u>0.00</u>	<u>557.00</u>	<u>1,843.00</u>	<u>76.79</u>
20	Salaries & Benefits	773,363.00	0.00	190,895.70	582,467.30	75.32
101-46-00-21-10	Communications	11,500.00	0.00	599.21	10,900.79	94.79
101-46-00-21-15	Postage	500.00	0.00	0.00	500.00	100.00
101-46-00-21-22	Utilities	80,000.00	0.00	4,878.51	75,121.49	93.90
101-46-00-21-27	Equipment Lease Exp	10,000.00	0.00	662.31	9,337.69	93.38
101-46-00-21-45	Other Contract Services	93,600.00	0.00	7,762.07	85,837.93	91.71
101-46-00-21-55	Training & Conference	<u>4,000.00</u>	<u>0.00</u>	<u>300.00</u>	<u>3,700.00</u>	<u>92.50</u>
21	Services	199,600.00	0.00	14,202.10	185,397.90	92.88
101-46-00-22-07	Copies	3,000.00	0.00	771.10	2,228.90	74.30
101-46-00-22-12	Computer Equipment	4,400.00	0.00	3,453.55	946.45	21.51
101-46-00-22-13	Office Supplies	1,500.00	0.00	384.24	1,115.76	74.38
101-46-00-22-15	Special Department Supplies	<u>6,000.00</u>	<u>0.00</u>	<u>716.20</u>	<u>5,283.80</u>	<u>88.06</u>
22	Supplies	14,900.00	0.00	5,325.09	9,574.91	64.26
101-46-00-23-35	Software Maintenance	<u>3,200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,200.00</u>	<u>100.00</u>
23	Maintenance	3,200.00	0.00	0.00	3,200.00	100.00
101-46-00-24-25	Taxes & Other Charges	<u>12,300.00</u>	<u>0.00</u>	<u>0.00</u>	<u>12,300.00</u>	<u>100.00</u>
24	Taxes, Insurances & Contributi	12,300.00	0.00	0.00	12,300.00	100.00
00	Administration	1,003,363.00	0.00	210,422.89	792,940.11	79.03
218	Public Library					

Acct Number	Description	Budget	Encumbered	YTD Spent	Available Budget	% of Budget Available
46	Foundation Library					
218-46-00-26-40	Furniture & Fixtures	<u>1,300.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,300.00</u>	<u>100.00</u>
26	Capital	1,300.00	0.00	0.00	1,300.00	100.00
00	Administration	1,300.00	0.00	0.00	1,300.00	100.00
219	CLSA State Library Grant					
46	Library					
219-46-00-22-12	Computer Equipment	<u>1,350.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,350.00</u>	<u>100.00</u>
22	Supplies	1,350.00	0.00	0.00	1,350.00	100.00
00	Administration	1,350.00	0.00	0.00	1,350.00	100.00
380	Friends and Foundation Library					
46	Library					
380-46-00-20-20	TempPart Time	58,729.00	0.00	11,205.22	47,523.78	80.92
380-46-00-20-37	Holiday Pay	2,941.00	0.00	313.72	2,627.28	89.33
380-46-00-20-40	FICAMedicare	<u>4,718.00</u>	<u>0.00</u>	<u>949.01</u>	<u>3,768.99</u>	<u>79.89</u>
20	Salaries & Benefits	66,388.00	0.00	12,467.95	53,920.05	81.22
380-46-00-21-10	Communications	<u>2,400.00</u>	<u>0.00</u>	<u>200.05</u>	<u>2,199.95</u>	<u>91.66</u>
21	Services	2,400.00	0.00	200.05	2,199.95	91.66
380-46-00-22-16	Library Materials	60,000.00	45,803.47	13,639.52	557.01	0.93
380-46-00-22-40	Programming	<u>15,000.00</u>	<u>0.00</u>	<u>1,364.62</u>	<u>13,635.38</u>	<u>90.90</u>
22	Supplies	75,000.00	45,803.47	15,004.14	14,192.39	18.92
00	Administration	143,788.00	45,803.47	27,672.14	70,312.39	48.90
382	Martin Estate Trust					
46	Library					
382-46-00-23-35	Software Maintenance	<u>900.00</u>	<u>0.00</u>	<u>0.00</u>	<u>900.00</u>	<u>100.00</u>
23	Maintenance	900.00	0.00	0.00	900.00	100.00
00	Administration	900.00	0.00	0.00	900.00	100.00
384	Tweed Trust					
46	Library					
384-46-00-22-16	Library Materials	<u>50,000.00</u>	<u>0.00</u>	<u>5,181.58</u>	<u>44,818.42</u>	<u>89.64</u>
22	Supplies	50,000.00	0.00	5,181.58	44,818.42	89.64
00	Administration	50,000.00	0.00	5,181.58	44,818.42	89.64
Grand Total		1,200,701.00	45,803.47	243,276.61	911,620.92	0.7592