



**City of St. Helena  
Library Board of Trustees  
Regular Meeting  
St. Helena Library, 1492 Library Lane, St.  
Helena CA 94574  
Wednesday, October 9, 2024 @ 5:00 PM**

**PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of four minutes.**

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Page

1. CALL TO ORDER
2. ROLL CALL  
Chair: Deborah Claymon Boesch  
Vice Chair: Gillian Casey  
Trustees: Alexandra Haslip, Dana Johnson, Jack Stuart, Michelle Deasy  
City Council Member Liaison: Anna Chouteau  
Staff Liaison: Mara Strickler, Deputy Director of Community Services - Library  
City staff present at the meeting will be noted in the minutes.
3. PUBLIC FORUM  
An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to four minutes. Because of restrictions imposed by the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.
4. REPORTS BY STAFF COMMITTEE:  
Reports by staff and/or committee on items of general interest. Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, **the Brown Act prohibits any other discussion or action by the Library Board of Trustees.**
5. CONSENT ITEMS:  
Members of the Board or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless this is done, one motion may be used to adopt all recommended actions. (Roll Call Vote)
  - 5.1. Library Board of Trustees Meeting Minutes of 8/14/24
6. SCHEDULED MATTERS:
  - 6.1. Report from Friends & Foundation, St. Helena Public Library

3 - 5

CEQA Determination: Not a CEQA project  
[Library Board Meeting Minutes 08.14.24](#)

CEQA Determination: Not a CEQA project  
Prepared By: Mara Strickler, Deputy Director of Community Services - Library

6.2. Presentation of Board Letter

CEQA Determination: Not a CEQA project  
Prepared By: Deborah Claymon Boeschen

6.3. Review of Library Newsletter for October 2024

7 - 10

CEQA Determination: Not a CEQA project  
Prepared By: Mara Strickler, Deputy Director of Community Services - Library

[October 2024 Print English](#)  
[October 2024 Print Spanish](#)

6.4. Review of Monthly Library Operating Expense Report for September 2024 - Mara Strickler, Deputy Director of Community Services - Library

11 - 12

CEQA Determination: Not a CEQA project  
Prepared By: Mara Strickler, Deputy Director of Community Services - Library

[Monthly Expense Report Library 0701-09242024](#)

6.5. Discussion of Work Plan and Subcommittee Assignments

CEQA Determination: Not a CEQA project  
Prepared By: Deborah Claymon Boeschen

7. ADJOURNMENT

The next regular meeting is scheduled for November 13, 2024 at 5:00 PM St. Helena Public Library.

This agenda was posted at City Hall, 1088 College Avenue, and at the St. Helena Public Library, 1492 Library Lane, St. Helena on October 4, 2024.

Mara Strickler, Deputy Director of Community Services - Library

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact City Hall at (707) 967-2792. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR35.102-35.104 ADA Title II). However, City staff will attempt to assist at any time with accessibility.



**MINUTES**  
**City of St. Helena**  
**Library Board of Trustees**  
**Regular Meeting**  
**St. Helena Library, 1492 Library Lane**  
**St. Helena, CA 94574**  
**Wednesday, August 14, 2024 @ 5:00 PM**

Page

1. **CALL TO ORDER**

Chair, Deborah Claymon Boeschen called the meeting to order at 5:03 PM

2. **ROLL CALL**

Chair: Deborah Claymon Boeschen

Vice Chair: Gillian Casey

Trustees: Alexandra Haslip, ~~Dana Johnson~~, Michelle Deasy, Jack Stuart

City Council Member Liaison: Anna Chouteau

Staff Liaison: Melinda Cervantes, Interim Library Director and Dave Jahns,  
 Director of Community Services

3. **PUBLIC FORUM**

No public comment was received.

4. **REPORTS BY STAFF/BOARD MEMBERS/COMMITTEE(S):**

- Library Staff, Mariah McGuire, Monica Perez, and Cecilia Raffo were introduced to the Library Board so new members could meet them and better understand their roles and responsibilities at the Library.
- Director Jahns provided updates on the following items:
  - New Deputy Director of Community Services – Library is scheduled to begin work on September 3. A public announcement expected next week.
  - Update on library landscaping rehabilitation project
  - Working with Chair Claymon Boeschen and the City Clerk on the process and appointment of a youth/teen representative.
- Interim Director Cervantes provided updates on the following items:
  - New and renewed digital resources include the Palace Project, Brainfuse, Coursera, Learning Express Library Complete, LinkedIn Learning
- City Council Liaison Chouteau provided an informational update on upcoming ballot measures.
- Board member Deasy inquired about the potential future of a Chromebook/laptop lending program, similar to what is in place at the Schools.

5. **CONSENT ITEMS:**

5.1. **Library Board of Trustees Meeting Minutes of July 10, 2024**

# - #

Board member Stuart moved to approve the minutes. The motion was seconded by Board member Haslip and approved by all Board members.

6. **SCHEDULED MATTERS:**

6.1. **Report from Friends & Foundation, SHPL: Deanna M. Griffin**

- Pleased to share the hiring of a new Administrative Assistant, Gabriel Vãn Amburg.
- Currently working on compiling the FFSHPL Annual Report for fiscal year 2024. Annual Appeal period will take place from October 2024-January 2025.
- Jason Daniels is a new FFSHPL Board member and a professor at CSU-East Bay
- First quarter grant wire transfer to the City of St. Helena for library materials & programs will be completed in late August.
- Looking forward to working with new Library leadership and the board on identifying future funding and grantmaking opportunities. Interested in hearing the library's near term, middle term, and long-term funding needs to meet goals.

6.2. **Discussion of Potential Library Board Goals and Subcommittee Assignments for the 2024-25 term:**

- Director Jahns provided introductory comments and suggestions on the potential format and structure for establishing an annual workplan and accompanying subcommittees. Shared examples from other Boards and Commissions.
- Board members brainstormed and discussed their initial priorities and potential areas for focus for the coming year.
- Board member Stuart and Councilmember Chouteau shared more information about a previous study (Reimagine St. Helena) completed that evaluated the facility and needs of library patrons and staff.
  - Staff will look into records and share the results of those reports with the Board.
- Chair Claymon Boeschen requested that each board member send their top priorities to staff prior to the next meeting for summary and synthesis of potential commonalities.
- This discussion item will be continued at the following meeting.

6.3. **Review of Library Calendar/Newsletter for August 2024:**

- Director Jahns and Interim Director Cervantes provided an overview of the upcoming calendar of activities. Shared information on upcoming Mexican Independence Day Celebration, scheduled for September 16 at 5:30pm.



6.4. **Review of Monthly Library Operating Expense Report for August 2024 :**

- Director Cervantes provided a summary of the current monthly expense report for the Board's review. Shared that the City's Finance staff is finalizing year-end closeout for the FY23-24.

7. **ADJOURNMENT:**

Chair Claymon Boeschon adjourned the meeting at 6:25pm.

The next regular meeting of the Library Board is scheduled to take place on September 11, 2024, at 5:00 PM at the St. Helena Public Library.

**APPROVED:**

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Debora Claymon Boeschon, Chair  
Library Board

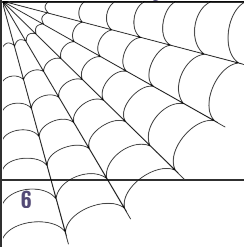
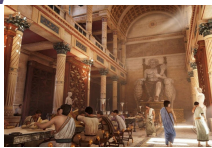
**ATTEST:**

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Gillian Casey, Vice-Chair  
Library Board



# OCTOBER 2024

| Sunday                                                                            | Monday                                                                                    | Tuesday                                                                               | Wednesday                                                                               | Thursday                                                                                  | Friday                                                                                   | Saturday                                                                                  |
|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|
|  |                                                                                           | 1<br><br>Story Time & Crafts<br>10:30am                                               | 2<br> | 3<br>Marvin Humphrey<br>Artist Reception<br>4:30pm                                        | 4<br> | 5<br>.....                                                                                |
| 6                                                                                 | 7<br>    | 8<br>Story Time & Crafts<br>10:30am<br><br>Library at Alexandria<br>Lecture<br>4:00pm | 9                                                                                       | 10<br> | 11                                                                                       | 12<br>.....                                                                               |
| 13                                                                                | 14                                                                                        | 15<br><br>Story Time & Crafts<br>10:30am                                              | 16                                                                                      | 17<br> | 18                                                                                       | 19<br>.....                                                                               |
| 20                                                                                | 21                                                                                        | 22<br><br>Story Time & Crafts<br>10:30am                                              | 23                                                                                      | 24                                                                                        | 25                                                                                       | 26<br> |
| 27                                                                                | 28<br> | 29<br><br>Story Time & Crafts<br>10:30am                                              | 30<br>Halloween Crafts<br>for Children<br>3:30pm-5:00pm                                 | 31                                                                                        |     |                                                                                           |
| Halloween Fun House!                                                              |                                                                                           |                                                                                       |                                                                                         |                                                                                           |                                                                                          |                                                                                           |

## St Helena Public Library

1492 Library Lane  
St. Helena, California 94574 | 707-963-5244  
<http://www.shpl.org>



## Marvin Humphrey Artist Reception

**Thursday, October 3rd at 4:30pm**

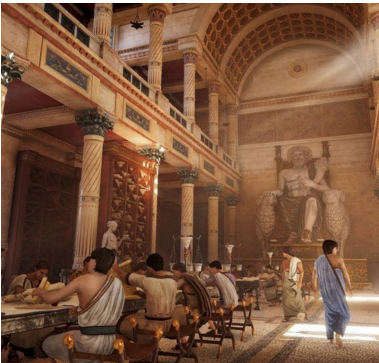
Marvin has been dabbling in oil paint for almost sixty years. He was a cartoonist for The Daily Aztec newspaper at San Diego State College in the early '60s, and for several years had a cartoon strip published in a weekly San Diego County newspaper. He does traditional landscapes, still- lifes, and the occasional pet portrait; with his cartoonist state of mind, many of the paintings include a humorous twist involving puns and word play. Refreshments will be served.



## Halloween Crafts for Children

**Wednesday, October 30, from 3:30pm-5:00pm**

Join us for fun Halloween themed crafts for children.



## Library at Alexandria Lecture

**Tuesday, October 8th at 4:00pm**

Libraries play an essential role in modern life and society. However, the concept of a library where people can go to read and research is anything but recent. Modern libraries have their roots in the libraries of the ancient Near East, and in the most ambitious library in the ancient world: the Library at Alexandria, Egypt. In this talk, Abigail Palmer will discuss the creation and purpose of the Library, its history, and how it inspired the libraries that followed it.



## Story Time

**Every Tuesday at 10:30am**

Join us in the children's room for a fun story time and craft activity! For all children.



## Halloween Fun House

**October 29 - 31**

We've gone all out for our Halloween Fun House! Come explore our very own Halloween Land in the meeting room. October 29 - Oct 31



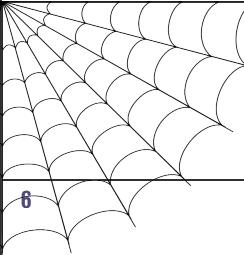
## Emergency Resources

We want everyone to know that here at the library:

- You have the ability to charge electronics
- WiFi is available 24/7, you can access it from the street or parking lot anytime.
- We also offer Chromebooks and hotspots that can be checked out.

**Events Sponsored by the Friends and Foundation**

# OCTUBRE 2024

| DOMINGO                                                                                | LUNES                                                                                     | MARTES                                                                                                    | MIÉRCOLES                                                                               | JUEVES                                                                                    | VIERNES                                                                                  | SABADO                                                                                    |
|----------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|
|       |                                                                                           | 1<br><br>Cuentos y Manualidades<br>10:30am                                                                | 2<br> | 3<br>Recepción de artistas<br>Marvin Humphrey<br>4:30pm                                   | 4<br> | 5<br>.....                                                                                |
| 6<br> | 7<br>    | 8 Cuentos y Manualidades<br>10:30am<br><br>Conferencia sobre la Biblioteca de Alejandría<br>4:00pm-5:00pm | 9                                                                                       | 10<br> | 11                                                                                       | 12<br>.....                                                                               |
| 13                                                                                     | 14                                                                                        | 15<br><br>Cuentos y Manualidades<br>10:30am                                                               | 16                                                                                      | 17<br> | 18                                                                                       | 19<br>.....                                                                               |
| 20                                                                                     | 21                                                                                        | 22<br><br>Cuentos y Manualidades<br>10:30am                                                               | 23                                                                                      | 24                                                                                        | 25                                                                                       | 26<br> |
| 27                                                                                     | 28<br> | 29 Cuentos y Manualidades<br>10:30am                                                                      | 30 Manualidades de Halloween para niños<br>3:30pm - 5:00pm                              | 31                                                                                        |     |                                                                                           |
| Halloween Fun House!                                                                   |                                                                                           |                                                                                                           |                                                                                         |                                                                                           |                                                                                          |                                                                                           |

## St Helena Public Library

1492 Library Lane  
St. Helena, California 94574 | 707-963-5244  
<http://www.shpl.org>





## Recepción de artistas Marvin Humphrey

**Jueves 3 de octubre a las 4:30pm**

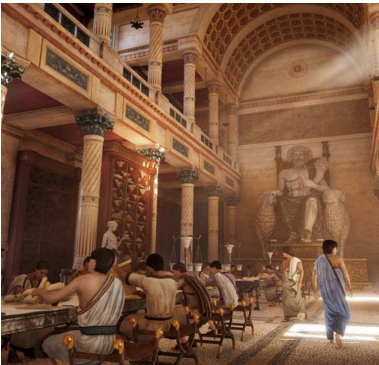
Marvin lleva casi sesenta años incursionando en la pintura al óleo. Fue caricaturista del periódico The Daily Aztec en el San Diego State College a principios de los 60s, y durante varios años publicó una tira cómica en un periódico semanal del condado de San Diego. Realiza paisajes tradicionales, naturalezas fijas y algún que otro retrato de mascotas; debido a su condición de caricaturista, muchos de sus cuadros tienen un toque humorístico con juegos de palabras. Se servirán refrescos.



## Manualidades de Halloween para niños

**Miércoles, 30 de octubre  
de las 3:30pm - 5:00pm**

Participa en divertidas manualidades para niños con el tema de Halloween.



## Conferencia sobre la Biblioteca de Alejandría

**Martes 8 de octubre a las 4:00pm**

Las bibliotecas tienen un importante significado en la vida y la sociedad modernas. Sin embargo, el concepto de una biblioteca donde la gente puede ir a leer e investigar no es nada reciente. Las bibliotecas modernas tienen sus raíces en las bibliotecas del antiguo Oriente Próximo y en la biblioteca más ambiciosa del mundo antiguo: la Biblioteca de Alejandría, en Egipto. En esta plática, Abigail Palmer hablará de la creación y el propósito de la Biblioteca, de su historia y de cómo inspiró a las bibliotecas que le siguieron. Este evento será en inglés.



## Cuentos y Manualidades

**Todos los martes a las 10:30am**

Acompáñenos en la sala de los niños para divertirse con un cuento y una actividad de manualidades. Para todos los niños.



## Halloween Fun House

**29 - 31 de octubre**

Hemos puesto todo nuestro entusiasmo en nuestro Salón de Halloween. Ven a explorar nuestra propia Tierra de Halloween en la sala de juntas.



## Recursos de Emergencia

Aquí en la biblioteca queremos que todos sepan:

- Tienes la posibilidad de cargar aparatos electrónicos
- WiFi está disponible 24/7, puedes acceder desde la calle o el estacionamiento en cualquier momento.
- También ofrecemos Chromebooks y hotspots que se pueden sacar.

**Eventos Patrocinados por Friends & Foundation**

# General Ledger Monthly Operating Expense Rpt



User: yvalencia@cityofstheleena.org  
Printed: 9/24/2024 9:44:21 AM  
Period 01 - 13  
Fiscal Year 2025

| Acct Number     | Description                               | Budget              | Encumbered  | YTD Spent         | Available Budget  | % of Budget Available |
|-----------------|-------------------------------------------|---------------------|-------------|-------------------|-------------------|-----------------------|
| <b>101</b>      | <b>General Fund</b>                       |                     |             |                   |                   |                       |
| <b>46</b>       | <b>Library</b>                            |                     |             |                   |                   |                       |
| 101-46-00-20-10 | Salary-Regular                            | 450,791.25          | 0.00        | 84,100.72         | 366,690.53        | 81.34                 |
| 101-46-00-20-20 | TempPart Time                             | 73,386.60           | 0.00        | 13,992.99         | 59,393.61         | 80.93                 |
| 101-46-00-20-30 | Overtime                                  | 0.00                | 0.00        | 2,634.45          | -2,634.45         | 0.00                  |
| 101-46-00-20-37 | Holiday Pay                               | 2,669.10            | 0.00        | 204.10            | 2,465.00          | 92.35                 |
| 101-46-00-20-40 | FICAMedicare                              | 38,391.15           | 0.00        | 7,740.45          | 30,650.70         | 79.84                 |
| 101-46-00-20-45 | Employer PERS                             | 45,116.40           | 0.00        | 5,162.68          | 39,953.72         | 88.56                 |
| 101-46-00-20-47 | PERS Unfunded Liability                   | 45,401.25           | 0.00        | 38,682.00         | 6,719.25          | 14.80                 |
| 101-46-00-20-55 | Health Insurance                          | 107,895.90          | 0.00        | 21,286.08         | 86,609.82         | 80.27                 |
| 101-46-00-20-61 | Workers Comp                              | 34,871.55           | 0.00        | 41,830.71         | -6,959.16         | -19.96                |
| 101-46-00-20-65 | SDI                                       | 4,317.60            | 0.00        | 716.86            | 3,600.74          | 83.40                 |
| 101-46-00-20-75 | Deferred Comp                             | 7,141.05            | 0.00        | 298.79            | 6,842.26          | 95.82                 |
| 101-46-00-20-85 | Auto Allowance                            | <u>2,520.00</u>     | <u>0.00</u> | <u>100.00</u>     | <u>2,420.00</u>   | <u>96.03</u>          |
| <b>20</b>       | <b>Salaries &amp; Benefits</b>            | <b>812,501.85</b>   | <b>0.00</b> | <b>216,749.83</b> | <b>595,752.02</b> | <b>73.32</b>          |
| 101-46-00-21-10 | Communications                            | 11,960.00           | 0.00        | 1,346.57          | 10,613.43         | 88.74                 |
| 101-46-00-21-15 | Postage                                   | 520.00              | 0.00        | 22.76             | 497.24            | 95.62                 |
| 101-46-00-21-22 | Utilities                                 | 83,200.00           | 0.00        | 0.00              | 83,200.00         | 100.00                |
| 101-46-00-21-27 | Equipment Lease Exp                       | 10,400.00           | 0.00        | 682.75            | 9,717.25          | 93.44                 |
| 101-46-00-21-45 | Other Contract Services                   | 78,000.00           | 0.00        | 6,704.11          | 71,295.89         | 91.40                 |
| 101-46-00-21-55 | Training & Conference                     | <u>4,160.00</u>     | <u>0.00</u> | <u>539.81</u>     | <u>3,620.19</u>   | <u>87.02</u>          |
| <b>21</b>       | <b>Services</b>                           | <b>188,240.00</b>   | <b>0.00</b> | <b>9,296.00</b>   | <b>178,944.00</b> | <b>95.06</b>          |
| 101-46-00-22-07 | Copies                                    | 3,120.00            | 0.00        | 0.00              | 3,120.00          | 100.00                |
| 101-46-00-22-12 | Computer Equipment                        | 4,576.00            | 0.00        | 0.00              | 4,576.00          | 100.00                |
| 101-46-00-22-13 | Office Supplies                           | 1,560.00            | 0.00        | 81.28             | 1,478.72          | 94.79                 |
| 101-46-00-22-15 | Special Department Supplies               | <u>6,240.00</u>     | <u>0.00</u> | <u>320.91</u>     | <u>5,919.09</u>   | <u>94.86</u>          |
| <b>22</b>       | <b>Supplies</b>                           | <b>15,496.00</b>    | <b>0.00</b> | <b>402.19</b>     | <b>15,093.81</b>  | <b>97.40</b>          |
| 101-46-00-23-35 | Software Maintenance                      | <u>8,300.00</u>     | <u>0.00</u> | <u>1,000.00</u>   | <u>7,300.00</u>   | <u>87.95</u>          |
| <b>23</b>       | <b>Maintenance</b>                        | <b>8,300.00</b>     | <b>0.00</b> | <b>1,000.00</b>   | <b>7,300.00</b>   | <b>87.95</b>          |
| 101-46-00-24-25 | Taxes & Other Charges                     | <u>13,161.00</u>    | <u>0.00</u> | <u>0.00</u>       | <u>13,161.00</u>  | <u>100.00</u>         |
| <b>24</b>       | <b>Taxes, Insurances &amp; Contributi</b> | <b>13,161.00</b>    | <b>0.00</b> | <b>0.00</b>       | <b>13,161.00</b>  | <b>100.00</b>         |
| <b>00</b>       | <b>Administration</b>                     | <b>1,037,698.85</b> | <b>0.00</b> | <b>227,448.02</b> | <b>810,250.83</b> | <b>78.08</b>          |
| <b>218</b>      | <b>Public Library</b>                     |                     |             |                   |                   |                       |

| Acct Number     | Description                           | Budget            | Encumbered       | YTD Spent        | Available Budget | % of Budget Available |
|-----------------|---------------------------------------|-------------------|------------------|------------------|------------------|-----------------------|
| <b>46</b>       | <b>Foundation Library</b>             |                   |                  |                  |                  |                       |
| 218-46-00-26-40 | Furniture & Fixtures                  | <u>1,365.00</u>   | <u>0.00</u>      | <u>0.00</u>      | <u>1,365.00</u>  | <u>100.00</u>         |
| <b>26</b>       | <b>Capital</b>                        | <b>1,365.00</b>   | <b>0.00</b>      | <b>0.00</b>      | <b>1,365.00</b>  | <b>100.00</b>         |
| <b>00</b>       | <b>Administration</b>                 | <b>1,365.00</b>   | <b>0.00</b>      | <b>0.00</b>      | <b>1,365.00</b>  | <b>100.00</b>         |
| <b>219</b>      | <b>CLSA State Library Grant</b>       |                   |                  |                  |                  |                       |
| <b>46</b>       | <b>Library</b>                        |                   |                  |                  |                  |                       |
| 219-46-00-22-12 | Computer Equipment                    | <u>1,404.00</u>   | <u>0.00</u>      | <u>0.00</u>      | <u>1,404.00</u>  | <u>100.00</u>         |
| <b>22</b>       | <b>Supplies</b>                       | <b>1,404.00</b>   | <b>0.00</b>      | <b>0.00</b>      | <b>1,404.00</b>  | <b>100.00</b>         |
| <b>00</b>       | <b>Administration</b>                 | <b>1,404.00</b>   | <b>0.00</b>      | <b>0.00</b>      | <b>1,404.00</b>  | <b>100.00</b>         |
| <b>380</b>      | <b>Friends and Foundation Library</b> |                   |                  |                  |                  |                       |
| <b>46</b>       | <b>Library</b>                        |                   |                  |                  |                  |                       |
| 380-46-00-20-20 | TempPart Time                         | 61,665.45         | 0.00             | 15,674.64        | 45,990.81        | 74.58                 |
| 380-46-00-20-37 | Holiday Pay                           | 3,088.05          | 0.00             | 239.45           | 2,848.60         | 92.25                 |
| 380-46-00-20-40 | FICAMedicare                          | <u>4,953.90</u>   | <u>0.00</u>      | <u>1,217.43</u>  | <u>3,736.47</u>  | <u>75.42</u>          |
| <b>20</b>       | <b>Salaries &amp; Benefits</b>        | <b>69,707.40</b>  | <b>0.00</b>      | <b>17,131.52</b> | <b>52,575.88</b> | <b>75.42</b>          |
| 380-46-00-21-10 | Communications                        | <u>2,496.00</u>   | <u>0.00</u>      | <u>160.04</u>    | <u>2,335.96</u>  | <u>93.59</u>          |
| <b>21</b>       | <b>Services</b>                       | <b>2,496.00</b>   | <b>0.00</b>      | <b>160.04</b>    | <b>2,335.96</b>  | <b>93.59</b>          |
| 380-46-00-22-16 | Library Materials                     | 62,400.00         | 51,872.47        | 7,144.28         | 3,383.25         | 5.42                  |
| 380-46-00-22-40 | Programming                           | <u>15,600.00</u>  | <u>0.00</u>      | <u>1,388.29</u>  | <u>14,211.71</u> | <u>91.10</u>          |
| <b>22</b>       | <b>Supplies</b>                       | <b>78,000.00</b>  | <b>51,872.47</b> | <b>8,532.57</b>  | <b>17,594.96</b> | <b>22.56</b>          |
| <b>00</b>       | <b>Administration</b>                 | <b>150,203.40</b> | <b>51,872.47</b> | <b>25,824.13</b> | <b>72,506.80</b> | <b>48.27</b>          |
| <b>382</b>      | <b>Martin Estate Trust Library</b>    |                   |                  |                  |                  |                       |
| <b>46</b>       | <b>Library</b>                        |                   |                  |                  |                  |                       |
| 382-46-00-23-35 | Software Maintenance                  | <u>936.00</u>     | <u>0.00</u>      | <u>0.00</u>      | <u>936.00</u>    | <u>100.00</u>         |
| <b>23</b>       | <b>Maintenance</b>                    | <b>936.00</b>     | <b>0.00</b>      | <b>0.00</b>      | <b>936.00</b>    | <b>100.00</b>         |
| <b>00</b>       | <b>Administration</b>                 | <b>936.00</b>     | <b>0.00</b>      | <b>0.00</b>      | <b>936.00</b>    | <b>100.00</b>         |
| <b>384</b>      | <b>Tweed Trust Library</b>            |                   |                  |                  |                  |                       |
| <b>46</b>       | <b>Library</b>                        |                   |                  |                  |                  |                       |
| 384-46-00-22-16 | Library Materials                     | <u>52,000.00</u>  | <u>16,000.00</u> | <u>5,572.96</u>  | <u>30,427.04</u> | <u>58.51</u>          |
| <b>22</b>       | <b>Supplies</b>                       | <b>52,000.00</b>  | <b>16,000.00</b> | <b>5,572.96</b>  | <b>30,427.04</b> | <b>58.51</b>          |
| <b>00</b>       | <b>Administration</b>                 | <b>52,000.00</b>  | <b>16,000.00</b> | <b>5,572.96</b>  | <b>30,427.04</b> | <b>58.51</b>          |
| Grand Total     |                                       | 1,243,607.25      | 67,872.47        | 258,845.11       | 916,889.67       | 0.7373                |