



**City of St. Helena
Library Board of Trustees
Regular Meeting
St. Helena Library, 1492 Library Lane, St.
Helena CA 94574
Wednesday, January 8, 2025 @ 5:00 PM**

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of four minutes.

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1. CALL TO ORDER
2. OATH OF OFFICE
Youth Advisory Member Oath of Office - Cindy Tzaopoulos, City Clerk
3. ROLL CALL
Chair: Deborah Claymon Boeschen
Vice Chair: Gillian Casey
Trustees: Jonathan Furuta, Alexandra Haslip, Dana Johnson, Jack Stuart
Youth Advisory Member: Jacob Zuniga
City Council Member Liaison: Vacant
Staff Liaison: Mara Strickler, Deputy Director of Community Services - Library
City staff present at the meeting will be noted in the minutes.
4. PUBLIC FORUM
An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to four minutes. Because of restrictions imposed by the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.
5. REPORTS BY STAFF COMMITTEE:
Reports by staff and/or committee on items of general interest. Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, **the Brown Act prohibits any other discussion or action by the Library Board of Trustees.**
 - 5.1.
CEQA Determination: Not a CEQA project
Prepared By: Mara Strickler, Deputy Director of Community Services - Library
[CCBoardReport_2024-December](#)
[2025.01 Print English](#)
[2025.01 Print Spanish](#)
[Monthly Expense Report Library 12102025](#)

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6. CONSENT ITEMS:

Members of the Board or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless this is done, one motion may be used to adopt all recommended actions. (Roll Call Vote)

6.1. Library Board of Trustees Meeting Minutes of 12/11/24

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CEQA Determination: Not a CEQA project

[Library Board of Trustees - 11 Dec 2024 - Draft Minutes](#)

7. SCHEDULED MATTERS:

7.1. Report from Friends & Foundation, St. Helena Public Library
- Deanna M. Griffin, Executive Director

CEQA Determination: Not a CEQA project

Prepared By: Mara Strickler, Deputy Director of Community Services - Library

7.2. Review of Workplan and SubCommittee Reports

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CEQA Determination: Not a CEQA project

Prepared By: Mara Strickler, Deputy Director of Community Services - Library

[Workplan_Sucommittee Assignments_Final](#)

7.3. Presentation of myLibro app

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CEQA Determination: Not a CEQA project

[myLIBRO UserGuide Portrait](#)

8. ADJOURNMENT

The next regular meeting is scheduled for February 12, 2025 at 5:00 PM, St. Helena Public Library.

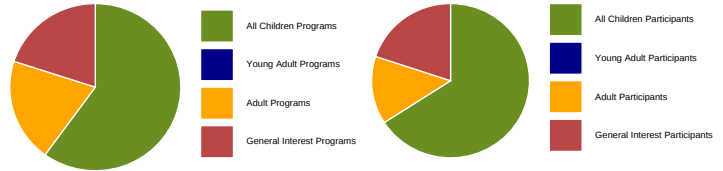
This agenda was posted at City Hall, 1088 College Avenue, and at the St. Helena Public Library, 1492 Library Lane, St. Helena on January 3, 2025.

Mara Strickler, Deputy Director of Community Services - Library

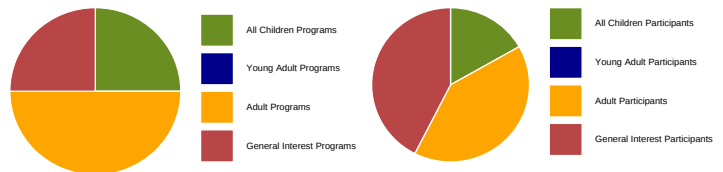
In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact City Hall at (707) 967-2792. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR35.102-35.104 ADA Title II). However, City staff will attempt to assist at any time with accessibility.

St Helena Public Library July, 2024 - December, 2024

July					
Overview					
All Children Programs	3	60%	All Children Participants	139	65.88%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	1	20%	Adult Participants	30	14.22%
General Interest Programs	1	20%	General Interest Participants	42	19.91%
Total Programs	5		Total Participants	211	



August					
Overview					
All Children Programs	1	25%	All Children Participants	28	16.77%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	2	50%	Adult Participants	68	40.72%
General Interest Programs	1	25%	General Interest Participants	71	42.51%
Total Programs	4		Total Participants	167	

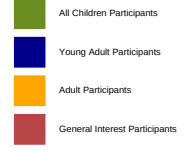
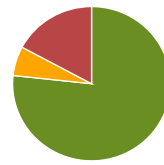
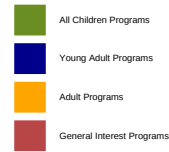
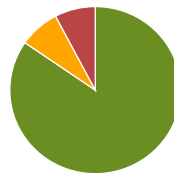


September					
Overview					
All Children Programs	6	60%	All Children Participants		

St Helena Public Library

July, 2024 - December, 2024

December					
Overview					
All Children Programs	11	84.62%	All Children Participants	237	76.7%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	1	7.69%	Adult Participants	19	6.15%
General Interest Programs	1	7.69%	General Interest Participants	53	17.15%
Total Programs	13		Total Participants	309	



Year in Review					
Overview					
All Children Programs	42	72.41%	All Children Participants	881	51.55%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	11	18.97%	Adult Participants	317	

JANUARY 2025

ST. HELENA PUBLIC LIBRARY

ENERO 2025

BIBLIOTECA PUBLICA DE ST. HELENA

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General Ledger Monthly Operating Expense Rpt

Acct Number	Description	Budget	Encumbered</
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Acct Number	Description	Budget	Encumbered	Y
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- The arbor covering the picnic table behind the library was removed due to its age and condition. The picnic table

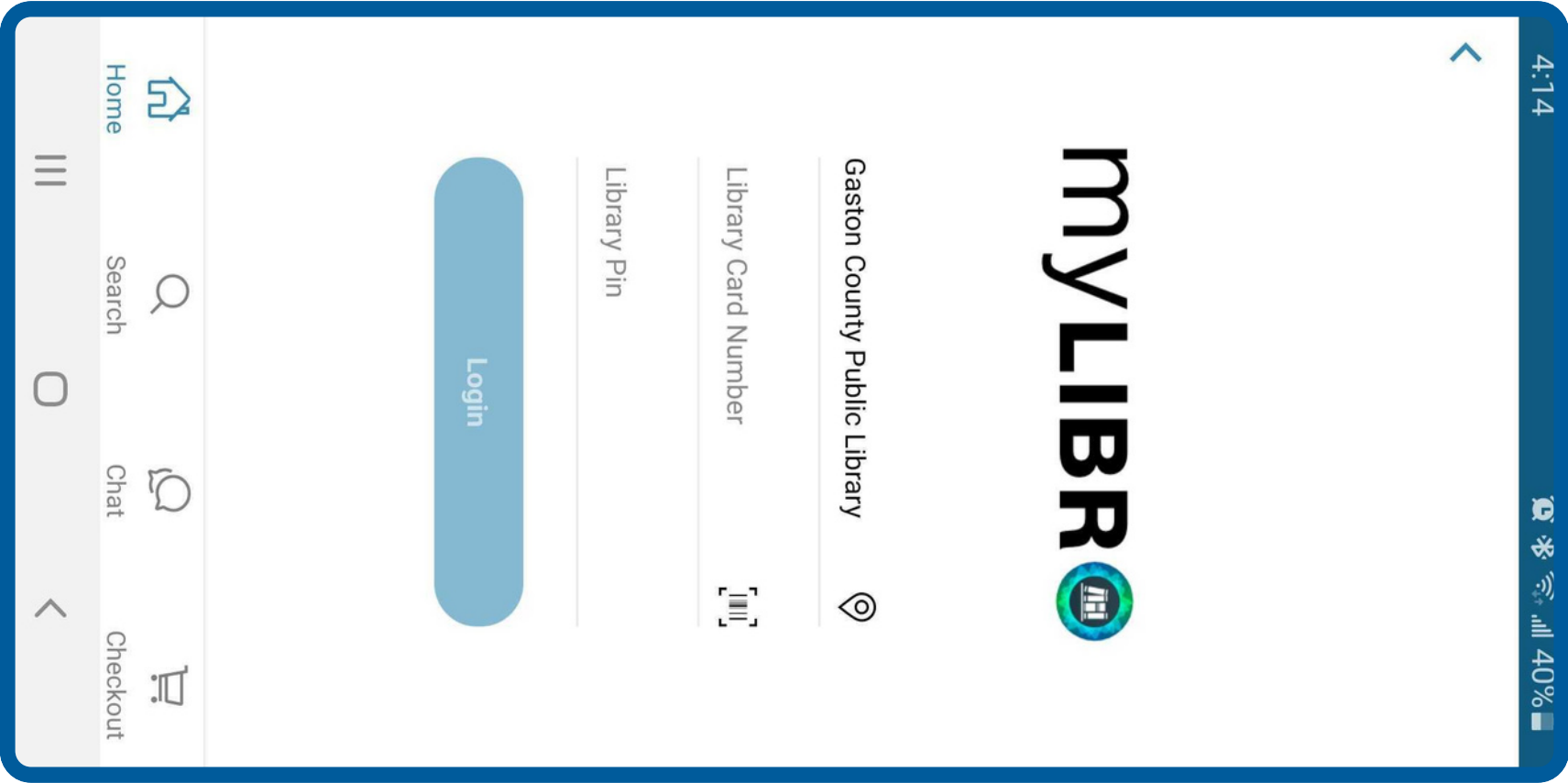
St. Helena Public Library Board</



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Digital Library Card

Digital Library Card

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The Home Screen

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