



**City of St. Helena
Measure H Oversight Committee
Regular Meeting
City Hall Main Conference Room, 1088
College Avenue, St. Helena
Tuesday, September 16, 2025 @ 2:00 PM**

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of four minutes.

Members of the public and other parties are welcome to email their comments to the Staff Liaison Mandy Kellogg at mkellogg@cityofstheleena.gov. All public comments must be received three hours prior to the meeting. All other public comments received after the deadline will be attached to the item the next business day or soon thereafter. Public comments will not be read out loud but will be publicly available and attached to the online agenda.

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1. CALL TO ORDER
2. ROLL CALL
Chair: Chris Warner
Vice Chair: Jeffrey Green
Members: Richard Corsetti, Jay Kouba, and Mario Trincherro
Staff Liaison: Mandy Kellogg, Administrative Services Director
3. PUBLIC FORUM:
An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to four minutes. **Because of restrictions imposed by the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.**
4. REPORTS BY STAFF AND COMMITTEE:
Reports by staff and/or committee on items of general interest. ***Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Measure H Oversight Committee.***
5. CONSENT CALENDAR:
Members of the Committee or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, on motion may be used to adopt all recommendation actions.
 - 5.1. Committee Meeting Minutes of April 1, 2025
[Minutes April 1 2025 Meeting](#)
6. SCHEDULED MATTERS:
 - 6.1. GO Bond Financing Update

3

5 - 7

Prepared By: Mandy Kellogg, Administrative Services Director

[Exhibit A GO Bond Expense Tracking](#)

[Exhibit B GO Bond Draws](#)

6.2. Capital Improvement Plan Updates

9 - 11

CEQA Determination: Not a CEQA project

Prepared By: Joseph Leach, Assistant City Manager/Director of Public Works, City Engineer

[Capital Improvement Plan Update Presentation](#)

7. ADJOURNMENT

The next regular Committee meeting is scheduled for TBD.

This agenda was posted at City Hall, 1088 College Avenue, St. Helena on September 11, 2025.

Stephanie Killingsworth, Public Works Financial Analyst

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact City Hall at (707) 968-2742. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR35.102-35.104 ADA Title II). However, City staff will attempt to assist at any time with accessibility.

MINUTES
City of St. Helena
Measure H Oversight Committee Meeting
Tuesday, April 1, 2025 @ 3:30 PM
City Hall Main Conference Room, 1088 College
Avenue, St. Helena

1 CALL TO ORDER

The meeting was called to order at 3:30pm by Chair Warner.

2 ROLL CALL

Present: Chair Chris Warner, Vice Chair Jeffrey Green, Member Richard Corsetti,
Member Jay Kouba, Member Mario Trincherro

Staff Liaison: Mandy Kellogg, Administrative Services Director

Absent: None

3 PUBLIC FORUM:

Public Comment was open, no comments received. Public Comment was closed.

4 REPORTS BY STAFF AND COMMITTEE:

No reports from Staff and Committee

5 CONSENT CALENDAR:

a) Committee Meeting Minutes of February 4, 2025

Member Kouba moved to approve the consent calendar, Member Green
seconded the motion. All voted in favor.

6 SCHEDULED MATTERS:

a) Proposed Capital Improvement Plan
Prepared By: Joseph Leach, Assistant City Manager/Director of Public Works,
City Engineer

Joseph Leach presented on the Proposed Capital Improvement Plan.

7 ADJOURNMENT

Meeting adjourned at 5:01pm

APPROVED:

ATTEST:

Chris Warner, Chair

Mandy Kellogg, Staff Liaison

GO Bond Funding**As of September 5, 2025**

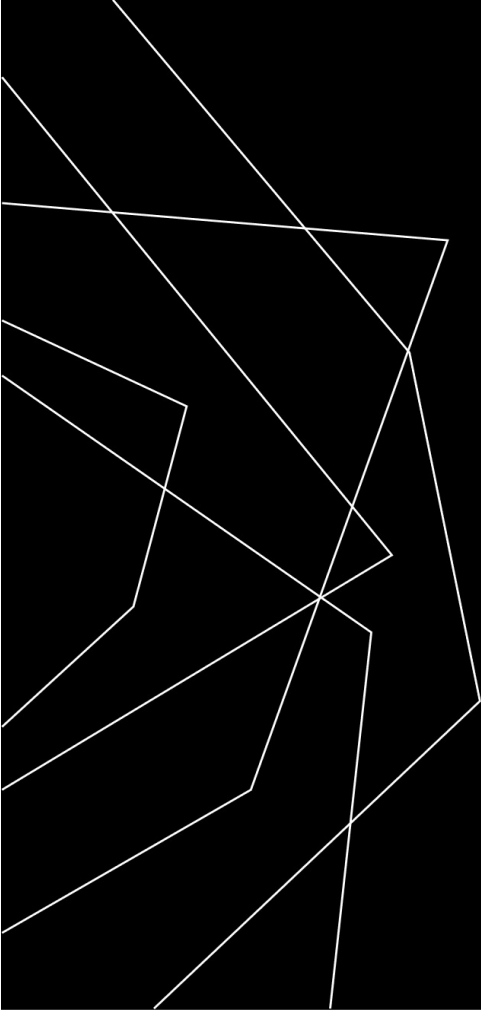
Project Number	Description	GO Bond Project Budget	Expended	Encumbered	Total	Remaining Funding
Street Projects						
R24-02	Oak Avenue Rehabilitation	330,000	20,000	26,982	46,982	283,018
Water Projects						
W-108	Lower York Creek Dam Rehab	50,000	28,748	7,347	36,094	13,906
W-85	Bell House Valve Replacement	470,000	-	-	-	470,000
W18-118	Replace Mains <6" in Diameter	1,330,608	134,470	-	134,470	1,196,138
W18-120	Bell Canyon Phreatic Surface Monitoring & Assessment	100,092	69,146	151	69,297	30,795
W24-01	Water Distribution Fire Flow Improvements	468,156	211,387	155,860	367,247	100,909
Wastewater Projects						
S18-70	Replace 1% of Sewer Mains Annually	1,240,000	-	-	-	1,240,000
S18-71	Crinella Pump Station Upgrades	1,566,056	1,115,102	312,279	1,427,382	138,674
S21-01	WWTP Recycled Pipeline & Pump Station	1,806,259	159,905	168,150	328,055	1,478,204
S23-02	Emergency Backup Power - WWTP	454,064	390,046	55,446	445,491	8,573
S24-01	Closed-Circuit Television (CCTV) Inspection Program - Phase I	366,505	347,646	31,101	378,748	(12,243)
S24-02	High Priority Pipeline Replacement	766,800	-	-	-	766,800
S24-04	Recycled Water System Master Plan Update	421,012	73,988	167,710	241,698	179,314
S24-05	Del Campo Court Gravity Main Improvements	608,000	53,138	192,077	245,214	362,786
S25-01	Flow Monitoring Program	60,000	-	-	-	60,000
S27-01	WWTP Pond Cleaning, Decommissioning, & Repurpose	1,000,000	-	-	-	1,000,000
Stormwater Projects						
D24-01	Oak Avenue Storm Drain Rehab	954,000	-	-	-	954,000
TOTAL		11,991,552	2,603,576	1,117,103	3,720,679	8,270,873

Tranche 1 Issuance	5,255,000
Expenses as of September 5, 2025	2,603,576
Remaining Balance after Expenses	2,651,424

Encumbered as of September 5, 2025	1,117,103
Remaining Balance after Expenses & Encumbrances	1,534,321

Total GO Bond Approval	19,150,000
Remaining Unallocated Funds	7,158,448

GO Bond Funding			1st Tranche		
Tranche Issuance			5,255,000		
Project Number	Description	Project GO Bond Budget	DRAW NO. 1	DRAW NO. 2	TOTAL DRAWS
Street Projects					
R24-02	Oak Avenue Rehabilitation	330,000	20,000	-	20,000
Water Projects					
W-108	Lower York Creek Dam Rehab	50,000	-	28,748	28,748
W-85	Bell House Valve Replacement	470,000	-	-	-
W18-118	Replace Mains <6" in Diameter	1,330,608	5,570	128,900	134,470
W18-120	Bell Canyon Phreatic Surface Monitoring & Assessment	100,092	67,661	1,485	69,146
W24-01	Water Distribution Fire Flow Improvements	468,156	207,857	3,530	211,387
Wastewater Projects					
S18-70	Replace 1% of Sewer Mains Annually	1,240,000	-	-	-
S18-71	Crinella Pump Station Upgrades	1,566,056	47,355	1,067,747	1,115,102
S21-01	WWTP Recycled Pipeline & Pump Station	1,806,259	153,402	6,503	159,905
S23-02	Emergency Backup Power - WWTP	454,064	-	390,046	390,046
S24-01	Closed-Circuit Television (CCTV) Inspection Program - Phase I	366,505	306,774	40,872	347,646
S24-02	High Priority Pipeline Replacement	766,800	-	-	-
S24-04	Recycled Water System Master Plan Update	421,012	-	73,988	73,988
S24-05	Del Campo Court Gravity Main Improvements	608,000	54,219	(1,081)	53,138
S25-01	Flow Monitoring Prgram	60,000	-	-	-
S27-01	WWTP Pond Cleaning, Decommissioning, & Repurpose	1,000,000	-	-	-
Stormwater Projects					
D24-01	Oak Avenue Storm Drain Rehab	954,000	-	-	-
TOTALS			862,838	1,740,738	2,603,576
TOTAL GO Bond Requisition No. 2 for Expenditures Through 9/05/2025				1,740,738	
Estimated GO Bond Balance			4,392,162	2,651,424	



CAPITAL IMPROVEMENT PLAN UPDATES

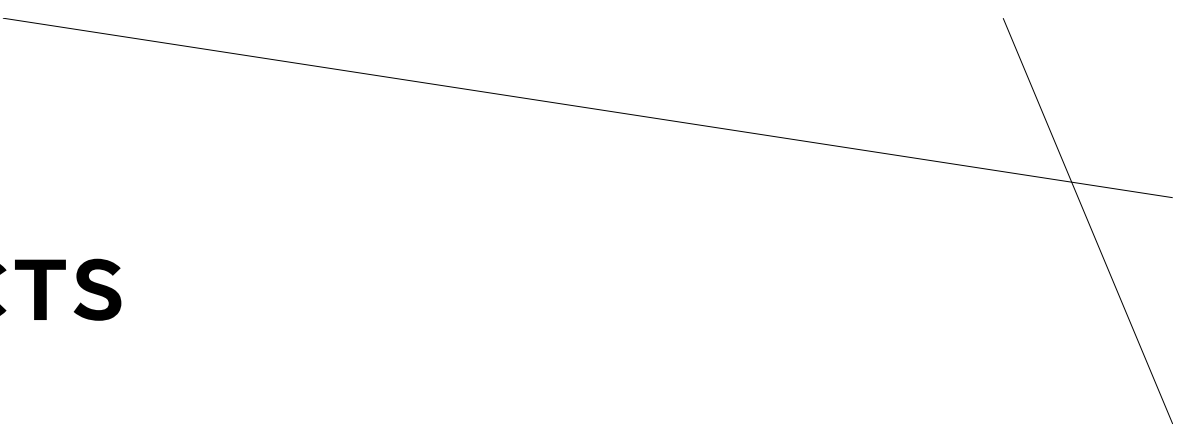
Measure H Oversight Committee

September 16, 2025 Meeting

Joseph Leach, P.E.

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GO Bond Funding		1st Tranche	Exp/Enc as of 2/28/2025	Continued Approp.			2nd Tranche		3rd Tranche	
Tranche Issuance		5,255,000					5,000,000		8,895,000	
Project Number	Description	FY 23-24			FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Total
Street Projects										
R24-02	Oak Avenue Rehabilitation	-	20,000		-	-	-	-	-	20,000
Water Projects										
W-108	Lower Reservoir Rehab	-			-		50,000	-	-	50,000
W-85	Bell House Valve Replacement	-			-	470,000	-	-	-	470,000
W18-118	Replace Mains <6" in Diameter	-	5,570	310,136		327,702	338,189	349,011	-	1,330,608
W18-120	Bell Canyon Phreatic Surface Monitoring & Assessment		100,092	464	-	-	-	-	-	100,556
W24-01	Water Distribution Fire Flow Improvements		254,394	57,762		-	156,000	-	-	468,156
Wastewater Projects										
S18-70	Replace 1% of Sewer Mains Annually	-			-	-	620,000	620,000	-	1,240,000
S18-71	Crinella Pump Station Upgrades		1,440,959	26,067		-	-	-	-	1,467,026
S21-01	WWTP Recycled Pipeline & Pump Station		153,402			-	1,549,752	-	-	1,703,154
S24-01	Closed-Circuit Television (CCTV) Inspection Program - Phase I		366,505			-	-	-	-	366,505
S24-05	Del Campo Court Gravity Main Improvements		246,295	361,705		-	-	-	-	608,000
Stormwater Projects										
D24-01	Oak Avenue Storm Drain Rehab	-				-	1,154,000	-	-	1,154,000
TOTAL		-	2,587,217	756,134	-	797,702	3,867,941	969,011	-	8,978,005
Alternatives/Options for Consideration										
W-108	Lower Reservoir Rehab		25,000							
W29-01	Water Treatment Plant (Water Treatment Plant Rehabilitation)								5,900,000	5,900,000
W29-01	Water Treatment Plant (Water Treatment Plant Rehabilitation)								(3,588,105)	(3,588,105)
S-52	WWTP Phase 1 Upgrades ("cash flow" for cost overruns; may be recoverable via Settlement Agreements)					1,700,000				1,700,000
S18-70	Replace 1% of Sewer Mains Annually					620,000		(620,000)		-
S24-02	High Priority Pipeline Replacement (Shift from WW Rate Funded)			511,200		255,600				766,800
S27-01	WWTP Pond Cleaning, Decommissioning, and Repurpose						500,000	500,000		1,000,000
R24-02	Oak Avenue Rehabilitation (Sewer Rehab)					300,000				300,000
W-85	Bell Canyon Valve House Replacement					403,300				403,300
TBD	Napa River SD Outfall Rehab/Embankment Stabilization						500,000			500,000
TBD	WWTP Effluent Pump Station					375,000	2,595,000			2,970,000
S26-04	2nd Tier High Priority Pipeline Replacement					195,000				195,000
ALTERNATIVE TOTAL				511,200	-	3,848,900	3,595,000	(120,000)	-	7,835,100
ALTERNATIVE TOTAL			2,612,217	1,267,334	-	4,646,602	7,462,941	849,011	2,311,895	19,125,000



NEW PROJECTS

- **WWTP Pond 5 Effluent Pump Station Design**
- **2nd Tier High Priority Pipeline Replacement**