



City of St. Helena
Parks and Recreation Commission
Regular Meeting
1480 Main St., St. Helena, CA 94574
Monday, August 21, 2017 @ 4:30 PM

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of three minutes.

1. CALL TO ORDER
2. ROLL CALL
Commission Chair: Matt Demchuk
Vice Chair: Donna Hinds
Members: Noelle Strouss, Paul Kass and Tracy Smith
City Council Member Liaison: Peter White
Staff Liaison: André Pichly, Recreation Director
3. PUBLIC FORUM:
An opportunity for the public to directly address the Commission on items of interest to the public that are not listed on the agenda. Any person addressing the Commission should provide his or her name and address, and limit comments to five minutes. Because of restrictions imposed by **the Brown Act, the Commission may not engage in substantive discussion, nor take action on matters not described on the agenda.**
4. REPORTS BY STAFF AND COMMISSION
Reports by staff and/or commission on items of general interest. Brief questions for clarification may be posed and answered, and Commission may request that items be placed on a future agenda. Except under certain circumstances, **the Brown Act prohibits any other discussion or action by the Parks and Recreation Commission.**
5. CONSENT CALENDAR:
Members of the Parks and Recreation Commission or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, on motion may be used to adopt all recommendation actions.
 - 5.1. Parks and Recreation Commission Meeting Minutes of [May, June and July, 2017] are not available at this time, but will be available at the September 2017 commission meeting.
6. SCHEDULED MATTERS:
 - 6.1.
 1. Informational Session on the Lyman Park street piano implementation as directed by City Council
 2. Review of the Duties of the P&R Commission (see attached relevant Civil Code Section) Could also include a discussion of how follow up will be accomplished
 3. Park Assignments (Historically each park has been assigned to

a specific Commissioner and we have had at least one change in Commissioners and this should be done annually anyways)

4. Harvest Festival - we need to establish subcommittees for the following:
5. Fun Run
 - Pet Parade
 - Marketing
 - Vendors
 - Not-For-Profits (includes Kid Zone)

7. ADJOURNMENT

The next regular Parks and Recreation Commission meeting is scheduled for [September 18, 2017] at 4:30 pm, City Hall 1480 Main Street.

This agenda was posted at City Hall, 1480 Main Street on [August 17, 2017].

André Pichly, Recreation Director

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact City Hall at (707) 967-2792. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR35.102-35.104 ADA Title II). However, City staff will attempt to assist at any time with accessibility.

7.1.