



**City of St. Helena
Active Transportation and Sustainability
Committee
Special Meeting
Carnegie Building, 1360 Oak Avenue
Wednesday, May 12, 2021 @ 5:00 PM**

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of four minutes. Members of the public and other parties are welcome to email their comments to the Staff Liaison Preya Nixon at pnixon@cityofsthelena.org

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1. CALL TO ORDER
2. ROLL CALL
Committee Chair: Vacant, Vice Chair: Glenn Smith
Members: Jeff Farmer, Madelyn Chandler, Leslie Stanton, John Zimmerman
Alternate Members: Vacant, vacant
City Council Member Liaison: Paul Dohring, Vice Mayor
Staff Liaison: Preya Nixon, Asst. to the City Manager
3. PUBLIC FORUM:
Under California law, public comments at special meetings are limited to subjects on the agenda only. Therefore public comment will take place during consideration of the item. Each person's comments shall be limited to 4 minutes.
4. REPORTS BY STAFF AND COMMITTEE:
Reports by staff and/or committee on items of general interest. ***Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Active Transportation & Sustainability Committee.***
5. SCHEDULED MATTERS:
 - 5.1. Oath of Office for Leslie Stanton and John Zimmerman by City Clerk Cindy Tzaopoulos
 - 5.2. Money Way Site Visit - Discussion of off Main Street Space
6. ADJOURNMENT
The next regular Active Transportation Committee meeting is scheduled for June 2, 2021 at 5:00 p.m., at a location to be determined.

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I do hereby certify that a copy of the foregoing agenda was posted on the City website on May 10, 2021

/s/ Preya Nixon

Preya Nixon, Asst. to the City Manager

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact City Hall at (707) 967-2792. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR35.102-35.104 ADA Title II). However, City staff will attempt to assist at any time with accessibility.



Report to the Active Transportation
and Sustainability Committee
Special Meeting on May 12, 2021

Subject: Money Way Site Visit and discussion of off Main Street Space
Prepared By: Preya Nixon, Assistant to the City Manager

BACKGROUND

At the March 3, 2021 ATSC Meeting, a request was made by the committee to host a special meeting to discuss Money Way enhancements. Money Way is a space behind Main Street which has access to businesses on Main Street. It is also part of the Phase III of the Downtown Streetscape plan. Currently, there is no defined timeline for Phase III of the plan, but there is an interest in understanding what this space could be. For Phase I of the Streetscape project, in which the Main Street sidewalks will be replaced, there is a need for business support and Money Way acts as an additional opportunity to support businesses.

In March 2020, the City applied for and was awarded a \$120,000 grant from Upper Valley Waste Management Agency for the Money Way/Waste Recycling Consolidation Project. The intent behind this grant is to consolidate the waste bins, improve the aesthetics of the corridor, improve the efficiency of the trash and recycling pick up and to prepare for and help implement the requirements of SB 1383, to improve organic food waste recovery. The grant application is attached to the agenda, which includes a rendering of where the proposed consolidation could take place.

In 1966, this space was identified as potential location for enhancements through a study that was created for the City. A sample rendering from this study is attached to the agenda for a reference.

The purpose of this site visit is to walk the existing conditions, understand trash/recycling consolidation and bring general awareness of this corridor. No decisions are being made regarding this site; but discussion will be held.

The meeting will take place at the Carnegie Building. The site visit will take place outside. All participants must adhere to social distancing guidelines and wear a mask.

Requested Action:

There is no requested action from the Committee. This is a discussion item only.



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www.cityofstheleena.org

To: Mr. Steven Lederer, Director of Public Works;
Agency Manager, Upper Valley Waste Management

From: Mark T. Prestwich, City Manager

Subject: Upper Valley Waste Management Agency Programs: Notice of Funding
Availability-Grant Application

Date: March 23, 2020

CC: John Sorensen, Fire Chief
Amanda Griffis, Environmental Resources Specialist, Napa County Public
Works

The City of St. Helena respectfully submits an application for grant funding for the following items to improve waste management and improve efficiencies for the City of St. Helena.

Description and Scope of proposed project:

The Money Way Waste/Recycling Consolidation Project is proposed to replace more than 100 existing waste and recycling carts with three consolidated enclosures accommodating three larger rolling bins per enclosure for food, recycling, and waste. City staff met with Upper Valley Waste Management General Manager Doug Speicher and preliminarily identified three possible enclosure locations.

Purpose:

The purpose of this project includes:

- Substantially reducing the number of bins, thereby improving the aesthetics of the corridor.
- Improving the efficiency of trash and recycling pick up
- Reducing emissions
- Reducing potential for fire (metal bins are a more effective option for fire prevention, especially when they are in a non-combustible enclosure)
- Implementing the requirements of SB 1383 (Lara) to improve organic food waste recovery
- Covering waste bins to help the City of St. Helena comply with its National Pollutant Discharge Elimination System (NPDES) permit, while also reducing the possibility of rodents and insects.



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Current status of receptacles on Money Way:

Total Blue Bins = 56
Total Brown Bins = 29
Total Small Brown Bins = 6
Total Food Only Bins = 7

Total Blue (Small) Dumpster = 1
Total Brown (Small) Dumpsters = 4
Total White (Small) Dumpsters = 4

Total Bins = 98
Total Small Dumpsters = 9
Total number of receptacles on Money Way = **107**

Presently, Money Way receptacles are serviced two to three times a week in early morning, and there is no set pickup schedule.

A similar project was recently implemented in Calistoga that provides several lessons learned related to logistics, cost, and customer communication. As with the consolidation project in Calistoga, it is not anticipated the project would result in billing changes to customers.

Due to the developing COVID-19 emergency, the City has not initiated contact with Money Way customers to advise them of the potential consolidation and grant opportunity at this time. Significant public outreach with businesses will be required for prior to implementation of the proposed project.

What would success look like?

For this project to be successful, the City would need to reach out to the customers and communicate the proposed change and the advantages of the waste/recycling consolidation and the positive impacts it would bring to that location.

Names, positions, and organizations involved in the project:

Erica Ahmann Smithies, Public Works Director and City Engineer
Martin Beltran, Public Works Management Analyst
Clayton Church, Public Works Operations Manager

Amount of funds requested and cost estimate supporting the request:

The City reached out to the City of Calistoga to obtain a cost for the trash enclosure built for their trash consolidation project. The project cost was approximately



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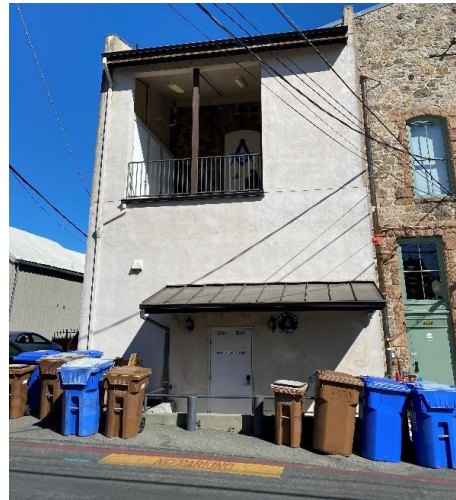
\$150,000. However, the City of St. Helena will evaluate other construction and/or screening options to reduce project costs.

The City respectfully requests \$120,000 of grant funds (as itemized below). Because the City currently maintains a credit of \$41,941 with Upper Valley Disposal & Recycling Waste, it is anticipated the City will be able to work collaboratively with Upper Valley and use this credit to update containers and implement other measures as part of this project. This is anticipated to substantially advance the City's compliance with the new organic waste requirements associated with SB 1383.

- \$10,000 for bins (\$1,100 per bin, for a total of nine bins)
- \$110,000 toward waste/recycling enclosures

Project schedule and location

The attached map shows the preliminary location of the proposed three consolidated enclosures. The City endeavors to initiate the customer outreach and complete the project in FY 20/21.



Picture of current trash receptacles on Money Way

MONEY WAY ENHANCEMENTS

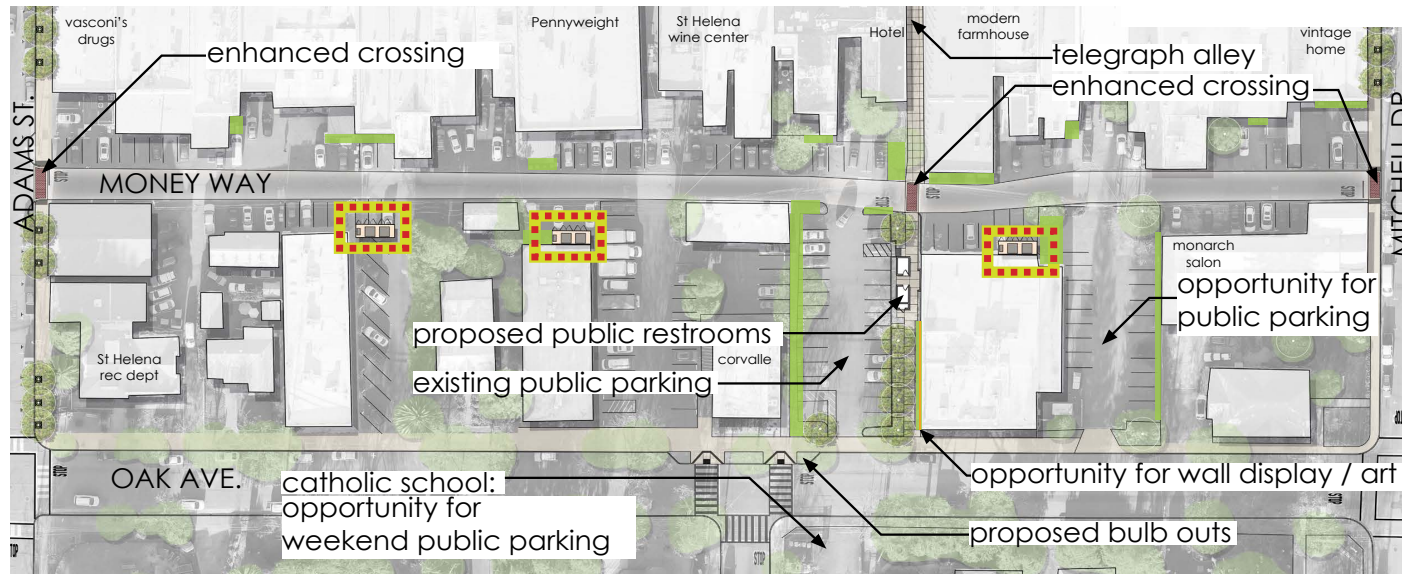
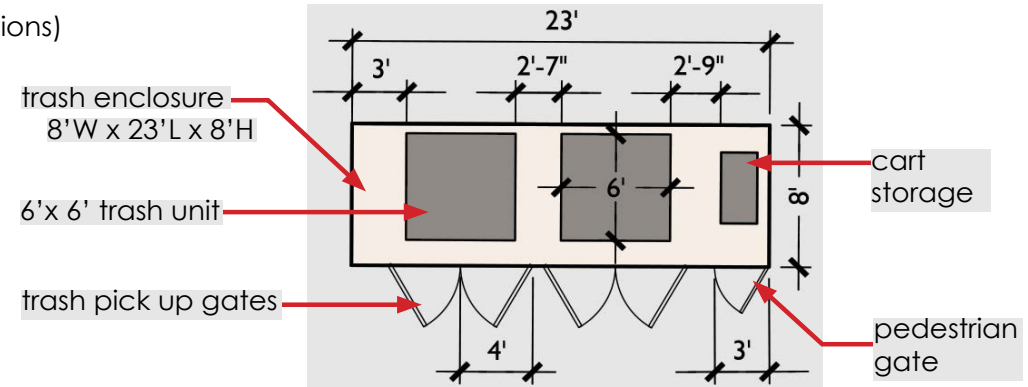


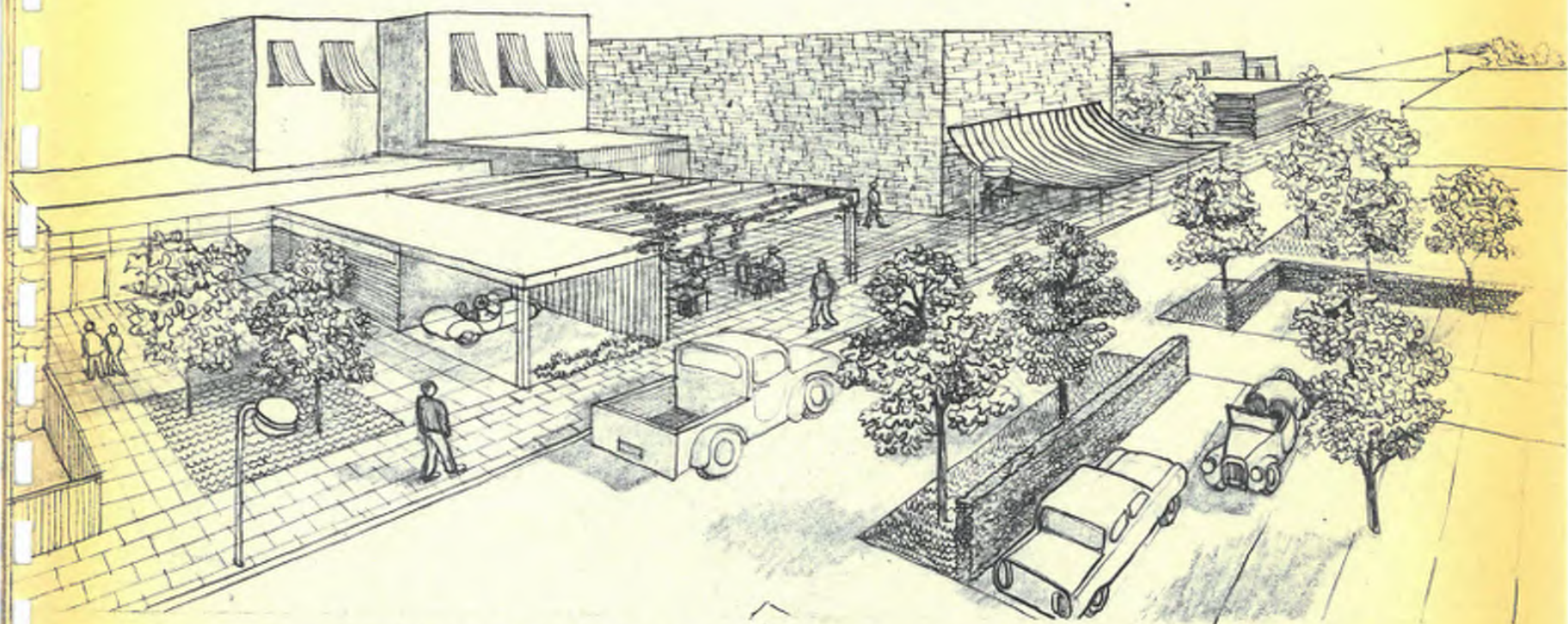
Opportunity to consolidate trash (possible locations)



Opportunity for planting, rear patio, & bike parking

- Underground overhead utilities
- Enhance pedestrian crossing





1.7 PROPOSED PEDESTRIAN CONCOURSE
view looking south along 'money way' at intersection with telegraph alley at car park