



**City of St. Helena  
Parks and Recreation Commission  
Special Meeting  
1360 Oak Avenue, St. Helena, CA 94574  
Wednesday, November 20, 2019 @ 4:30 PM**

**PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of four minutes.**

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1. CALL TO ORDER

2. ROLL CALL

Commission Chair: Matt Demchuk

Vice Chair: Rebekah Weeman

Members: Bob Frescura, Susan Kenward and Tye Taylor

City Council Member Liaison: David Knudsen

Staff Liaison: André Pichly, Parks & Recreation Director

3. PUBLIC FORUM:

An opportunity for the public to directly address the Commission on items of interest to the public that are not listed on the agenda. Any person addressing the Commission should provide his or her name and address, and limit comments to four minutes. Because of restrictions imposed by **the Brown Act, the Commission may not engage in substantive discussion, nor take action on matters not described on the agenda.**

4. REPORTS BY STAFF AND COMMISSION

Reports by staff and/or commission on items of general interest. Brief questions for clarification may be posed and answered, and Commission may request that items be placed on a future agenda. Except under certain circumstances, **the Brown Act prohibits any other discussion or action by the Parks and Recreation Commission.**

5. CONSENT CALENDAR:

Members of the Parks and Recreation Commission or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, on motion may be used to adopt all recommendation actions.

- 5.1. Parks and Recreation Commission Meeting Minutes of August 29, 2019 and September 18, 2019

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Prepared By: Andre Pichly, Parks & Recreation Manager

[8-29-2019 Parks and Recreation Commission Meeting Minutes](#)

[10-23-2019 Parks and Recreation Commission Meeting Minutes](#)

6. SCHEDULED MATTERS:

- 6.1. Trails Sub-Committee Report - not an action item / verbal report by sub-committee members / information only (Frescura/Weeman)

Prepared By: Andre Pichly, Parks & Recreation Manager

- 6.2. Skate Park Improvements Update - discussion only / verbal report by staff / not an action item (Pichly)

Prepared By: Andre Pichly, Parks & Recreation Manager

7. ADJOURNMENT

The next regular Parks and Recreation Commission meeting is scheduled for December 18, 2019 at 4:30 pm, Carnegie Building, 1360 Oak Avenue.

This agenda was posted at City Hall, 1480 Main Street and 1360 Oak Avenue on 20 Nov 2019.

André Pichly, Parks & Recreation Director

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact City Hall at (707) 967-2792. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR35.102-35.104 ADA Title II). However, City staff will attempt to assist at any time with accessibility.

**City of St. Helena  
Parks and Recreation Commission  
Special Meeting  
August 29, 2019**

**Meeting Minutes -- Action Items Only**

**1. Call to Order 4:31 pm**

**2. Roll Call**

The following were present:

- Commission Chair: Matt Demchuk
- Members: Vice-Chair Rebekah Weeman, and Bob Fresura (Tye Taylor present, but not official yet)
- Staff: Amalia Kulczycki, André Pichly, Carlos Uribe, Clayton Church
- City Council Member Liaison: David Knudsen

Absent:

- Susan Kenward

**3. Public Forum** – none.

**5. Consent Calendar**

- Meeting minutes from August 19, 2019, approved (moved by Weeman/Frescura 2<sup>nd</sup>).

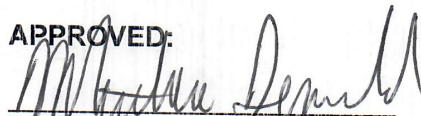
**6. Scheduled Matters:**

- Review of project scope and estimate for skate park renovation. This would include Grindline assessment, concrete work to replace pavers, replace fencing, and touch-up signage. Staff is seeking input and an endorsement for the project scope. Endorse Grindline proposal; Public Works to spend \$26, 000 – 48,000 for landscaping, as well as to fix pavers and fencing, add second entrance, and get original dedication signage refurbished.

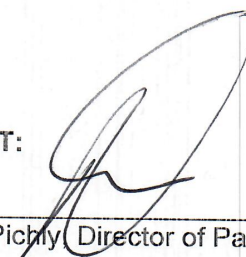
**7. Adjournment**

Meeting Adjourned: 6:07 pm.

**APPROVED:**

  
Matthew Demchuk, Chair

**ATTEST:**

  
André Pichly, Director of Parks & Recreation



**City of St. Helena  
Parks and Recreation Commission  
Special Meeting  
October 23, 2019**

**Meeting Minutes – Action Items Only**

**1. Call to Order** 4:31 pm

**2. Roll Call**

The following were present:

- Commission Chair: Matt Demchuk
- Members: Bob Fresura, Tye Taylor
- Staff: Amalia Kulczycki, André Pichly, Carlos Uribe, Clayton Church

Absent:

- Susan Kenward and Rebekah Weeman, City Council Member Liaison: David Knudsen

**3. Public Forum** – none.

**5. Consent Calendar**

- August 29, 2019 minutes not available. Will be brought to the next scheduled meeting for approval.

**6. Scheduled Matters:**

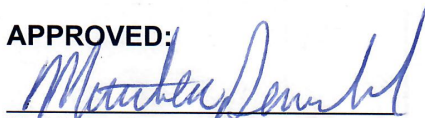
Results of GHD lighting study for Crane Park tennis courts – seeking endorsement.

**Motion:** The Parks and Recreation Commission chooses to not endorse the Crane Park tennis court lighting project and requests that staff explore options that would help to reduce light pollution from the tennis courts toward the neighbors along Crane Avenue as well as improve the lighting on the courts themselves. (moved by Demchuk/Frescura 2<sup>nd</sup>).

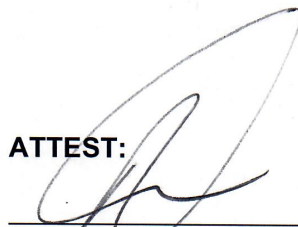
**7. Adjournment**

Meeting Adjourned: 6:25 pm.

**APPROVED:**

  
Matthew Demchuk, Chair

**ATTEST:**

  
Andre Pichly, Director of Parks & Recreation