



**City of St. Helena
Parks and Recreation Commission
Regular Meeting
Monday, August 16, 2021 @ 4:30 PM
Published: Thursday, August 12, 2021 8:53 PM**

In accordance with Executive Orders N-25-20, N-29-20, and guidance from the California Department of Public Health on gatherings, remote public participation is allowed. We will address the Order in the following ways: Members of the public may not physically attend meetings. The Parks and Recreation Commission meeting will be live-streamed on Comcast Channel 28 and on the City's website, barring technical difficulties. Those members of the public wishing to participate must do so remotely via Zoom electronic meetings in the following ways; by either logging onto the Zoom link located on the meeting agenda (please download the app to your computer or mobile device) and enter the meeting ID or by calling a listed number and enter the meeting ID. Public comment for Parks and Recreation Commission meetings will be accepted via email to publiccomment@cityofstheleena.org.

Please see the end of the agenda for detailed PUBLIC PARTICIPATION instructions.

Please click the link below to join the webinar: <https://us02web.zoom.us/j/84019958524>

Or iPhone one-tap :

US: +16699006833,,81513326074# or +12532158782,,81513326074#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 815 1332 6074

International numbers available: <https://us02web.zoom.us/j/kzhmVAdmH>

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of four minutes.

Page

1. CALL TO ORDER
2. ROLL CALL
Commission Chair: Matt Demchuk
Vice Chair: Tye Taylor
Members: Rebekah Weeman, Michelle Deasy, and Christopher Warner
City Council Member Liaison: Eric Hall

Staff Liaison: André Pichly, Parks & Recreation Director

3. PUBLIC FORUM:

An opportunity for the public to directly address the Commission on items of interest to the public that are not listed on the agenda. Any person addressing the Commission should provide his or her name and address, and limit comments to four minutes. Because of restrictions imposed by **the Brown Act, the Commission may not engage in substantive discussion, nor take action on matters not described on the agenda.**

4. REPORTS BY STAFF AND COMMISSION

Reports by staff and/or commission on items of general interest. Brief questions for clarification may be posed and answered, and Commission may request that items be placed on a future agenda. Except under certain circumstances, **the Brown Act prohibits any other discussion or action by the Parks and Recreation Commission.**

City Staff

- Parks Maintenance
- Recreation

Commissioners

5. CONSENT CALENDAR:

Members of the Parks and Recreation Commission or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, on motion may be used to adopt all recommendation actions.

- 5.1. Parks and Recreation Commission Meeting Minutes of July 26, 2021. 5
[July 2021 minutes](#)

6. SCHEDULED MATTERS:

- 6.1. Presentation by the Napa Valley Vine Trail Coalition (Pichly) - information only / not an action item / no staff report 7 - 40
[Presentation August 2021 with parking information.](#)
- 6.2. Report on Pickle Ball Interest survey results (Pichly) - information only / not an action item / survey summary attached 41 - 50
Prepared By: Andre Pichly, Parks & Recreation Director
[Survey Results 8.16.21](#)
- 6.3. Discussion Parks and Recreation Commissioners participation in the Hometown Harvest Festival (Demchuk) not an action item / information only / no staff report

7. ADJOURNMENT

The next regular Parks and Recreation Commission meeting is scheduled for September 20, 2021, at 4:30 pm.

I do hereby certify that a copy of the foregoing agenda was posted on the City website on August 12, 2021.



André Pichly, Parks & Recreation Director

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact City Hall at (707) 967-2792. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR35.102-35.104 ADA Title II). However, City staff will attempt to assist at any time with accessibility.

THE CITY OF ST. HELENA ENCOURAGES ONLINE PUBLIC PARTICIPATION IN VIRTUAL COMMISSION MEETINGS

St. Helena, CA– The City of St. Helena is committed to public participation in City government in a manner that is consistent with guidance provided by the Napa County Public Health Official and Governor Newsom's Executive Order N-25-20. These guidelines relate to social distancing, and are intended to protect everyone by limiting the spread of COVID-19 in our community. In adherence to these guidelines, the St. Helena Parks and Recreation Commission will host a Virtual Commission Meeting on Zoom; a free teleconferencing tool that enables users to watch and/or call into the meeting from their computers or phones. This meeting will be open to public and allows for live public comment. The meeting will also be recorded, livestreamed, and posted on the City's website after the adjournment of the meeting if technical difficulties occur:

[/Portal/](#)

The ZOOM web link, meeting ID, and phone number will be listed at the top of the Parks and Recreation Commission Meeting Agenda. You will be required to enter the meeting ID, but there will be no password or participant ID.

How to Watch or Listen to Commission Meetings:

1. Watch on Comcast Channel 28
2. Watch the livestreaming video on the City's website
3. Watch and Listen on Zoom.us by clicking on the link in the Parks and Recreation Commission Agenda
4. Listen only by calling the Zoom number listed on the Commission Agenda

Watch Commission Meeting by Joining the Zoom Meeting:

1. **By Computer, Tablet, or Smart Phone:**
 - a. Before joining the virtual Commission Meeting, it is highly encouraged that you download the Zoom App. To sign up for your own free account, visit zoom.us/signup and enter your email address. You will receive an email from Zoom (no-reply@zoom.us). In this email, click Activate Account.
 - b. If you are logged into your account, Enter the **Meeting ID** listed on the Commission Agenda. If you have not created an account go to: <https://zoom.us/join> and enter the **Meeting ID**
 - c. Select if you would like to connect audio and/or video and tap **Join Meeting**.
 - d. For specific instructions for your device, go to: <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>
2. **Listen Only by Telephone:**

- a. **Dial** the number listed on the Commission Agenda.
- b. At the prompt, enter the **Meeting ID** provided on the top of the Commission Meeting Agenda and **Press #. A participate ID is not required.**
- c. To disconnect from the meeting, hang up the phone.

Ways to Provide Public Comment:

While attending the virtual Parks and Recreation Commission Meeting, the public will have the opportunity to provide live public comment during Public Forum and after each agenda item. When it is the appropriate time for public comment the Mayor will verbally open public comment. At this time each individual is permitted 4 minutes to speak.

1. **Send a Public Comment in Advance to publiccomment@cityofsthelena.org.**

The easiest way to provide public comment is to email your public comment. Public comments may be emailed to publiccomment@cityofsthelena.org.. Please include in the subject line "COMMENT TO PARKS AND RECREATION COMMISSION and the AGENDA ITEM". Any public comment is required to be submitted no later than 1 hour before the scheduled meeting and will be included as an attachment to the agenda.

2. **Provide Comment through Zoom meeting from a computer, tablet, or smart phone**

This option allows the public to virtually attend the meeting as a muted 'attendee' with no video or screen sharing capabilities. You will be able to see and hear those participating in the meeting, but they will not be able to hear you until the host unmutes you.

If you wish to provide public comment during a specific agenda item or during public forum, you can use the "**raise hand**" feature located in the control panel at the bottom of your screen. The icon is a small blue hand. In Windows you can also use the Alt+Y keyboard shortcut to raise or lower your hand. In Mac you can also use the Option+Y keyboard shortcut to raise or lower your hand.

The host will be notified that you've raised your hand and you will be placed in a queue with all incoming requests.

When it is your turn to speak, you will be notified that the host has unmuted you. To be removed from the queue, just click the '**raise hand**' button again.

3. **Call in to the ZOOM meeting from a cell phone or landline phone only**

This option allows the member of the public with the opportunity to verbally participate in public comment.

If you wish to speak during public comment dial ***9** on your telephone.

The host will be notified that you would like to speak and you will be placed in a queue with all incoming requests.

When it is your turn to speak, you will be notified that the host has unmuted you. You may press ***9** again if you wish to be removed from the queue.

You will be notified at the end of your statement that you have been muted.

**City of St. Helena
Parks and Recreation Commission
Regular Meeting
July 26, 2021**

Meeting Minutes – Action Items Only

1. Call to Order 4:36 pm

2. Roll Call

The following were present:

- Commission Chair: Matt Demchuk
- Vice Chair Rebekah Weeman
- Members: Tye Taylor, Michelle Deasy
- Staff: Parks & Recreation Director André Pichly, Recreation Supervisor Amalia Kulczycki, Operations Manager Clayton Church, Assistant Operations Manager Carlos Uribe
- City Council Member Liaison Eric Hall

2. Public Forum – none.

4. Reports by Staff and Commission – given by staff and commissioners.

5. Consent Calendar

June 21, 2021, minutes – approved. Motion by Demchuk; Taylor 2nd.

6. Scheduled Matters

- 6.1 – Endorsement of the St Helena City Open Space and Trails report (Church) action item. Motion by Taylor. 2nd by Weeman. Approved unanimously.
- 6.2 – Establish an Ad Hoc Subcommittee for goals planning process – members will include Deasy and Taylor. Motion by Demchuk. 2nd by Weeman. Approved Unanimously.
- 6.3 – Elect new Chair and Vice Chair for the Parks and Recreation Commission. Weeman nominated Demchuk for Chair and Taylor for Vice-Chair. Commissioners voted unanimously for Demchuk and Taylor to serve in these roles for 2021/2022. Approved unanimously. Pichly to write staff report to City Council to get approval for Demchuk to serve an additional year as Chair (his 5th year in a row).

Requests for items to add to next meeting agenda:

- No requests

7. Adjournment

Meeting Adjourned: 6:17 pm.

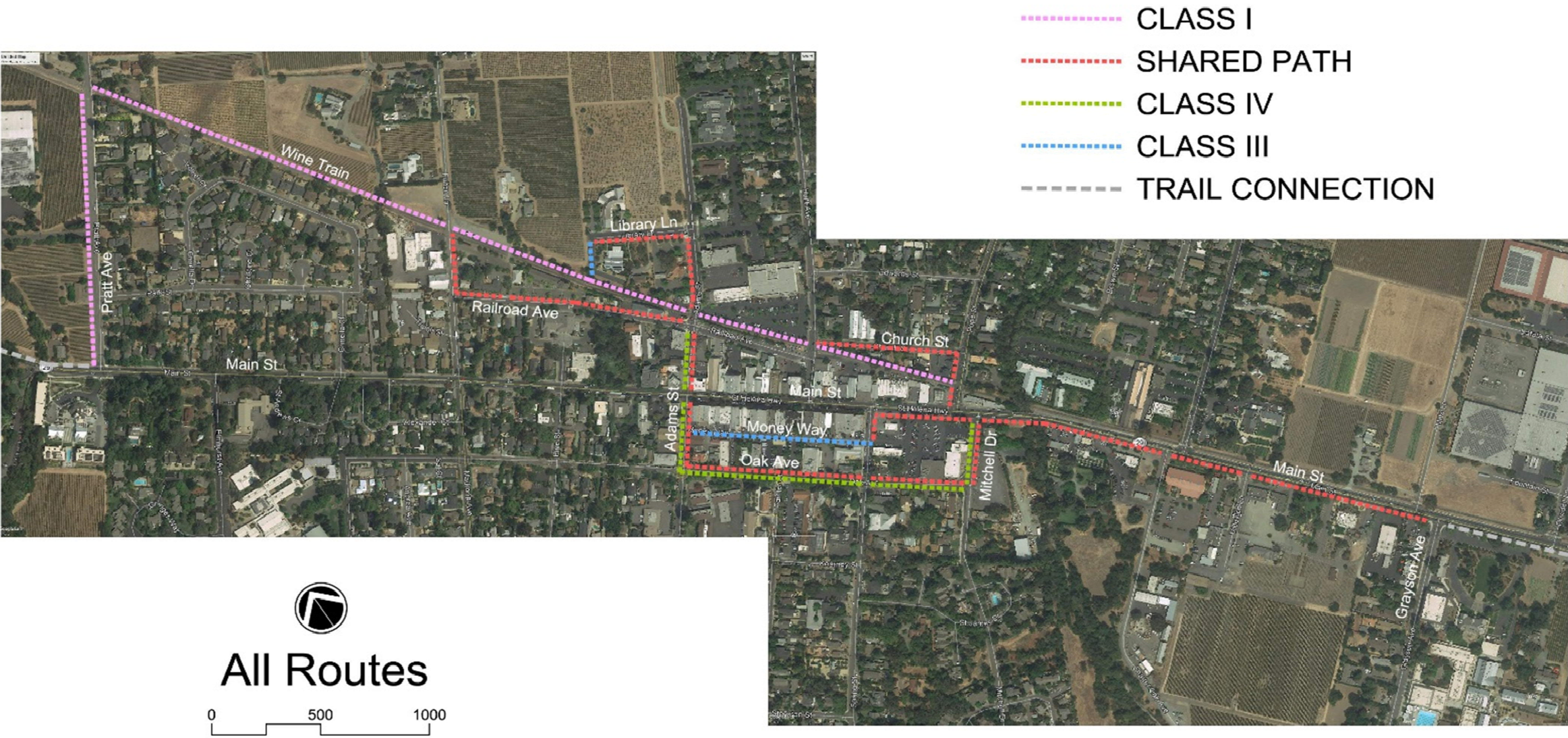
APPROVED:

Matthew Demchuk, Chair

ATTEST:

André Pichly, Director of Parks & Recreation

Vine Trail Route Study St. Helena Segment



Study Purpose

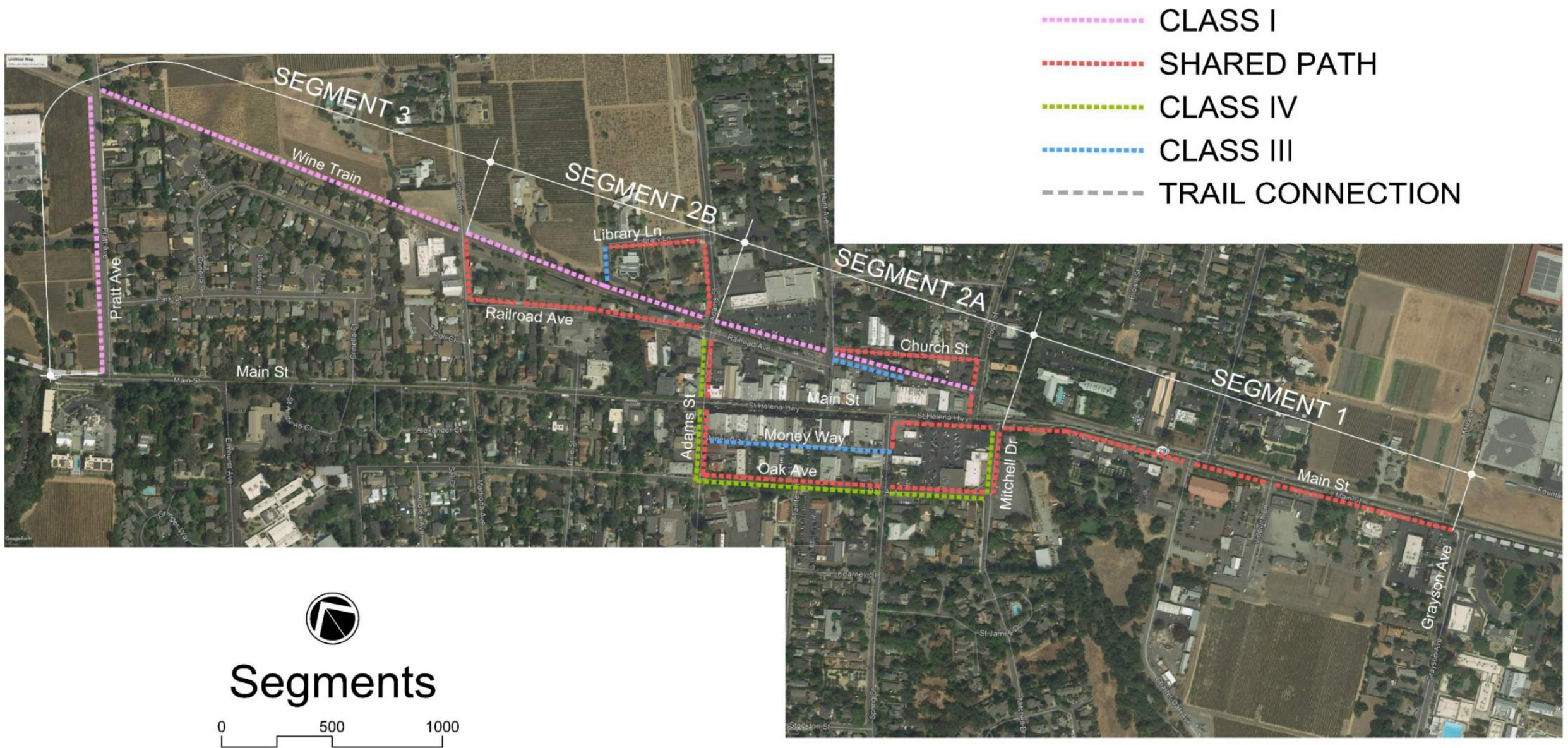
- Identify Route Options from Grayson/Main to Pratt/Main
- Identify Opportunities and Constraints for Route Options

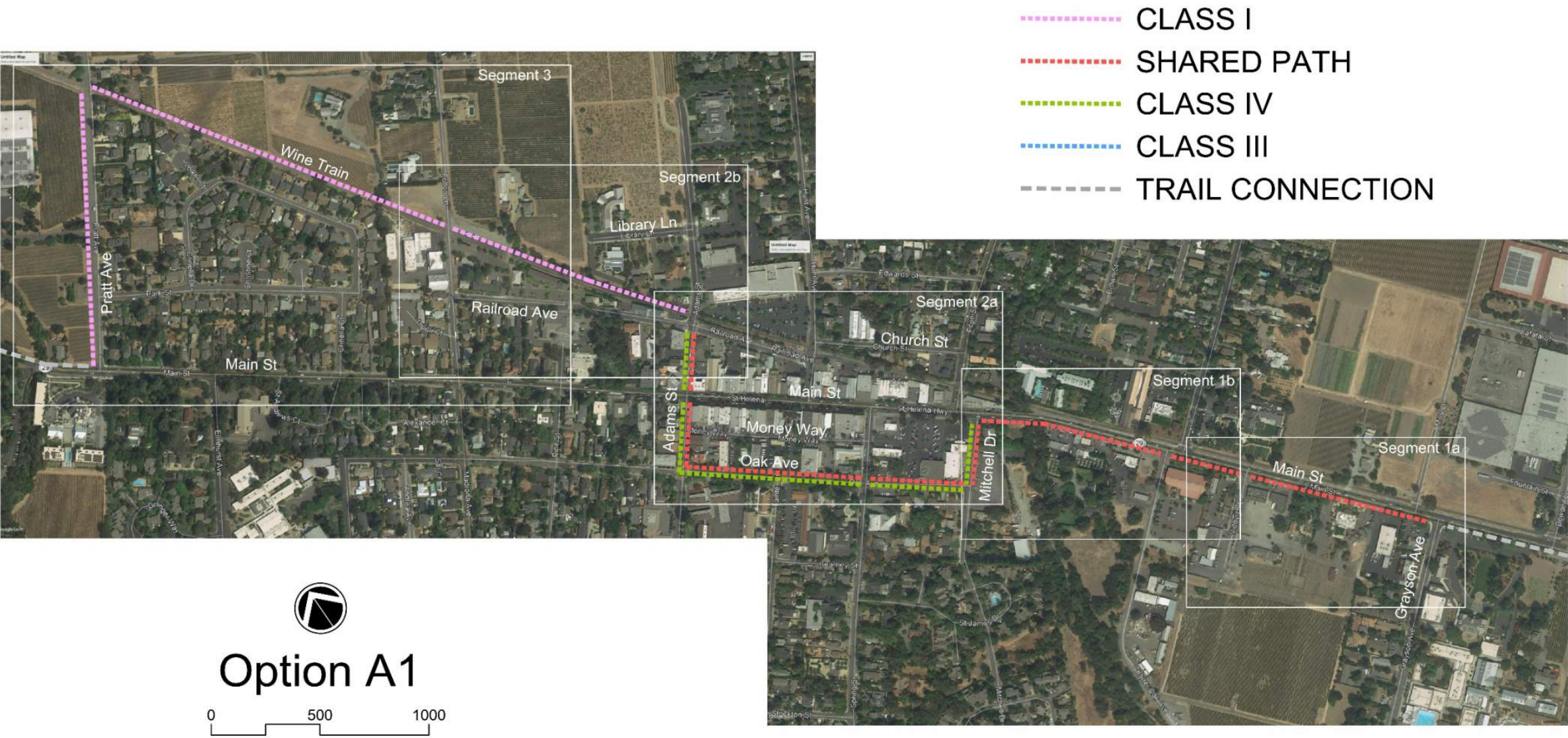
Trail Goals

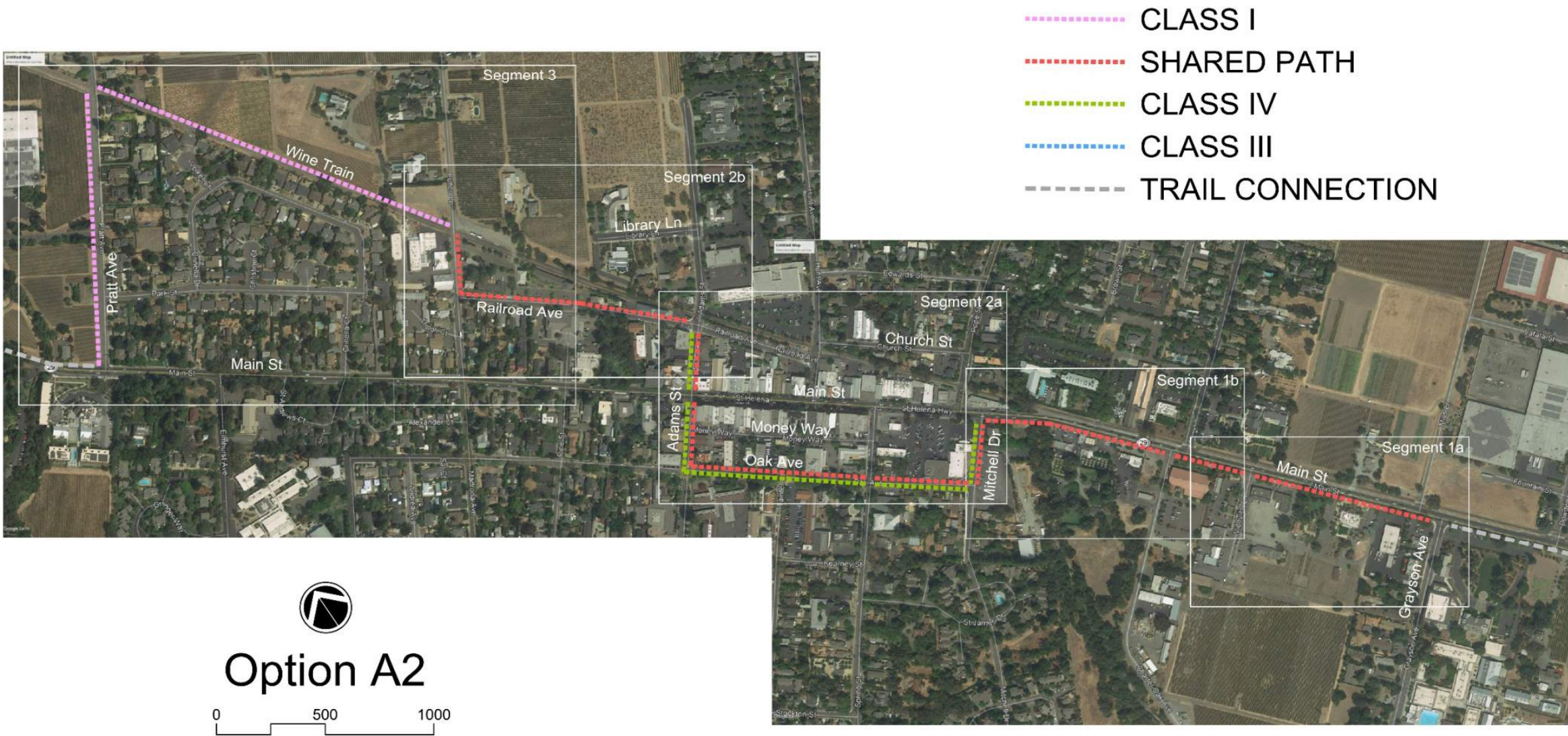
- Class I Trail where feasible
- Direct route through town with connections to desirable in-town destinations
- Minimize conflicts with existing improvements
- Minimize parking loss

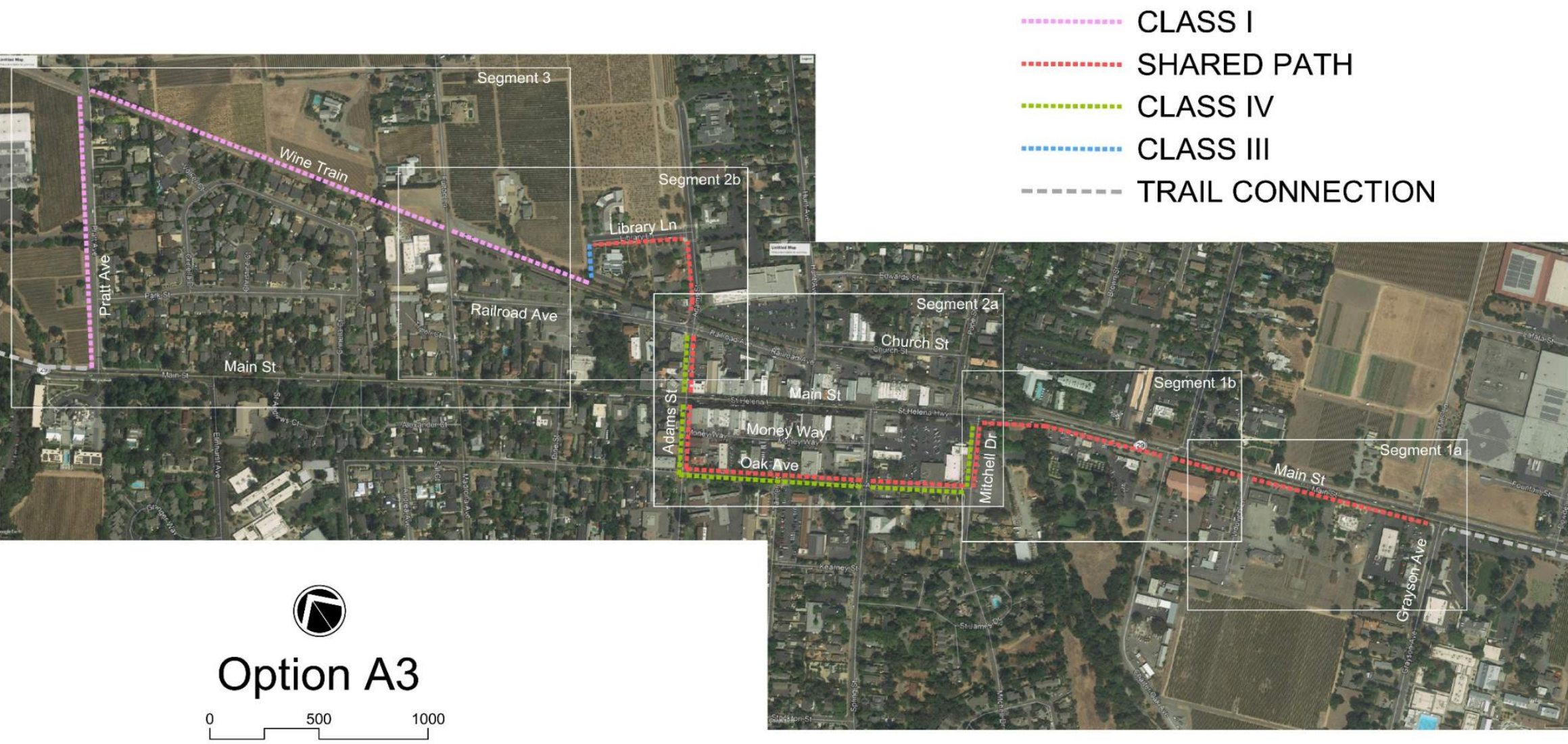
Next Steps

- Obtain feedback/direction from Town staff and Officials
- Prioritize criteria
- Eliminate undesirable Options
- Prepare detailed study on preferred route(s)

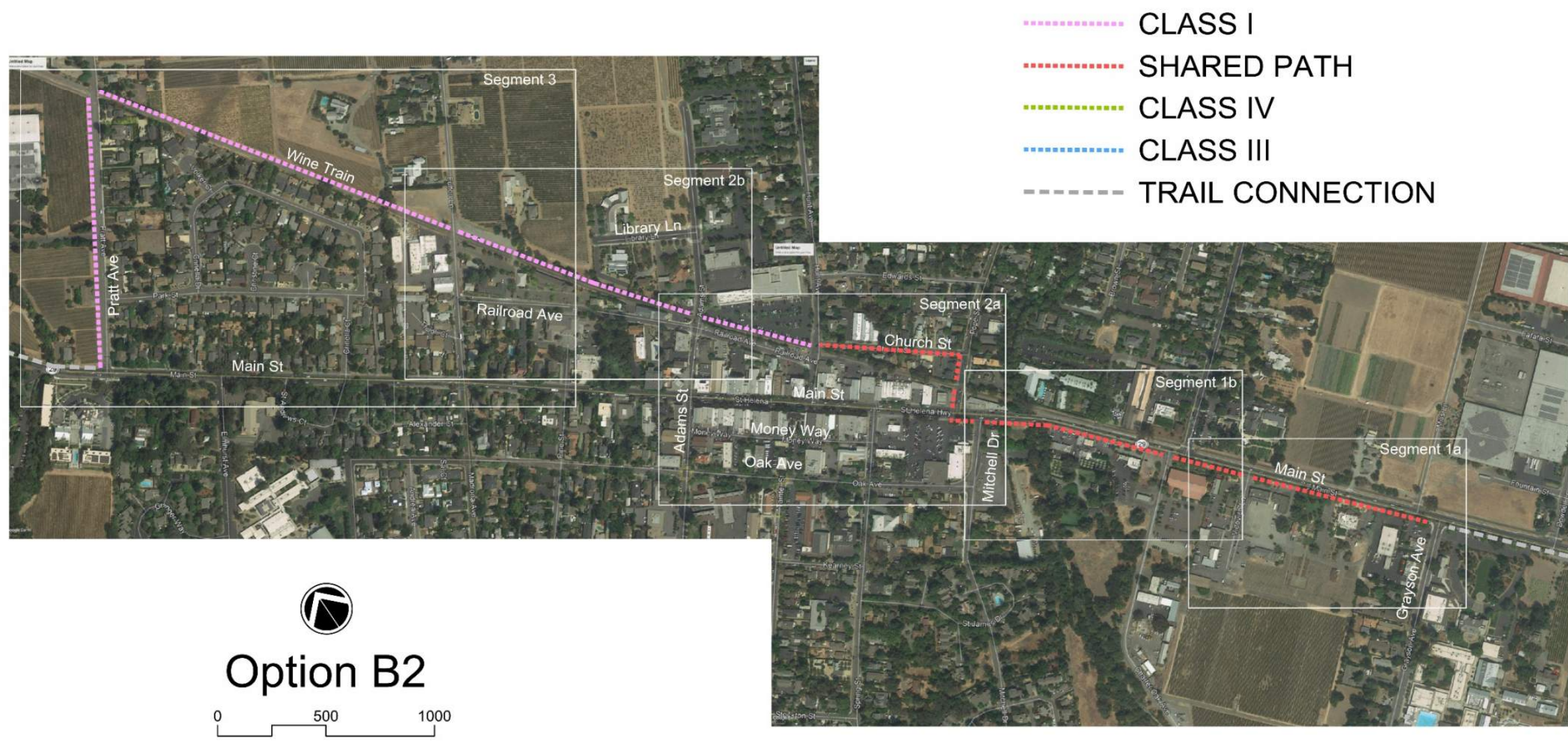


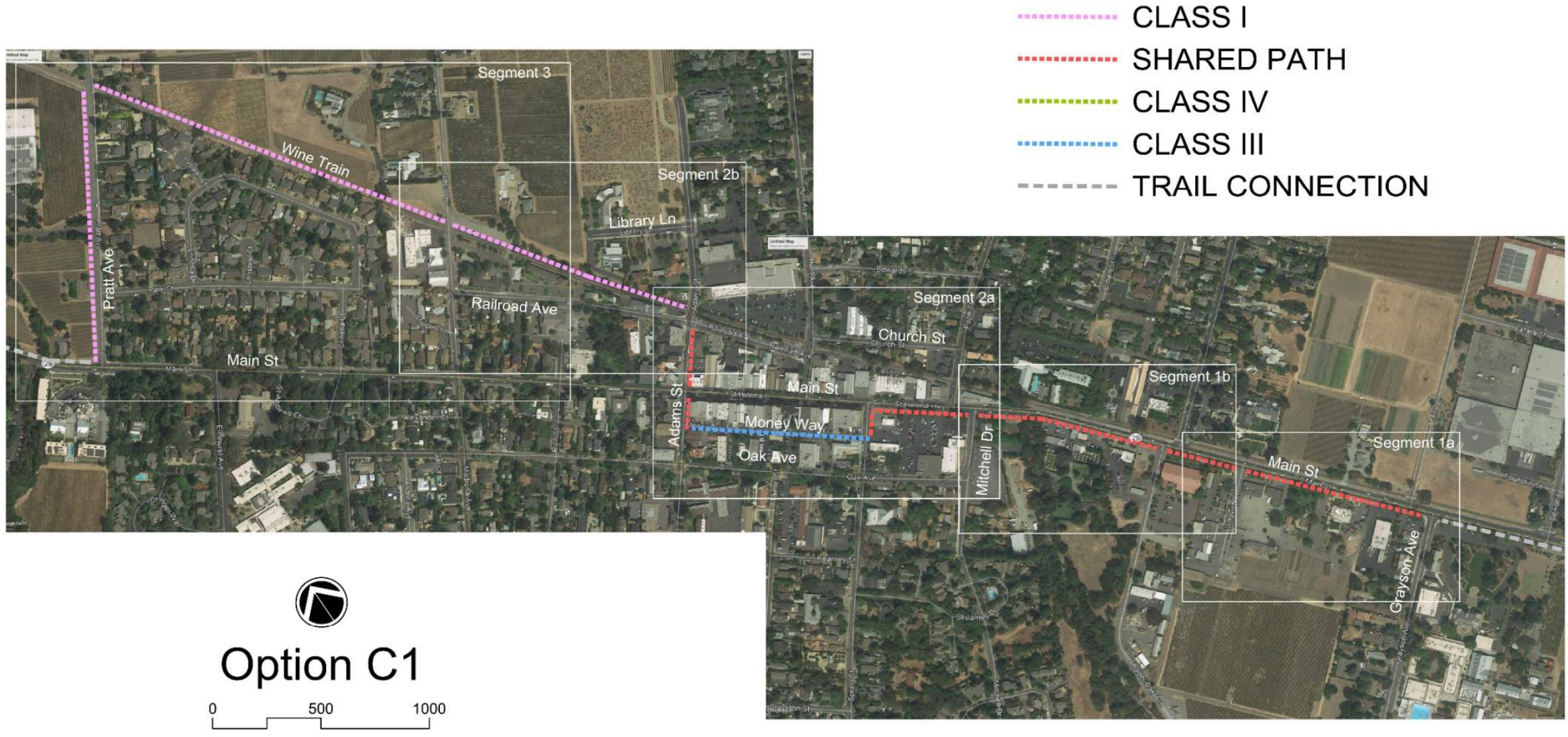


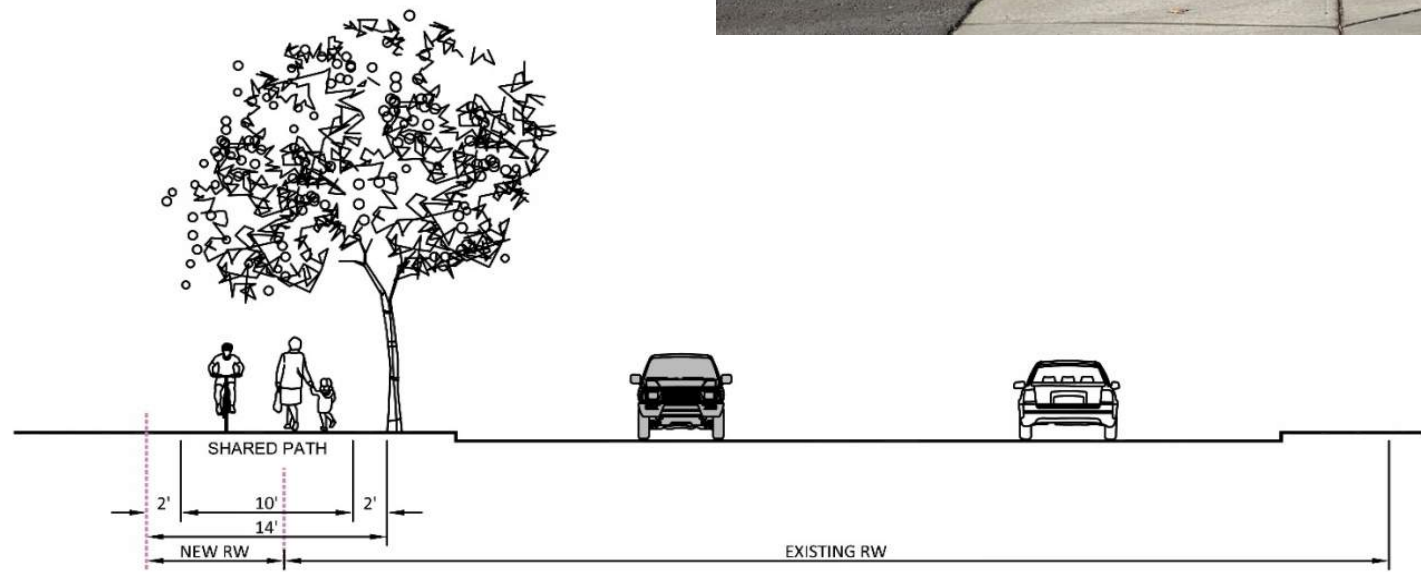
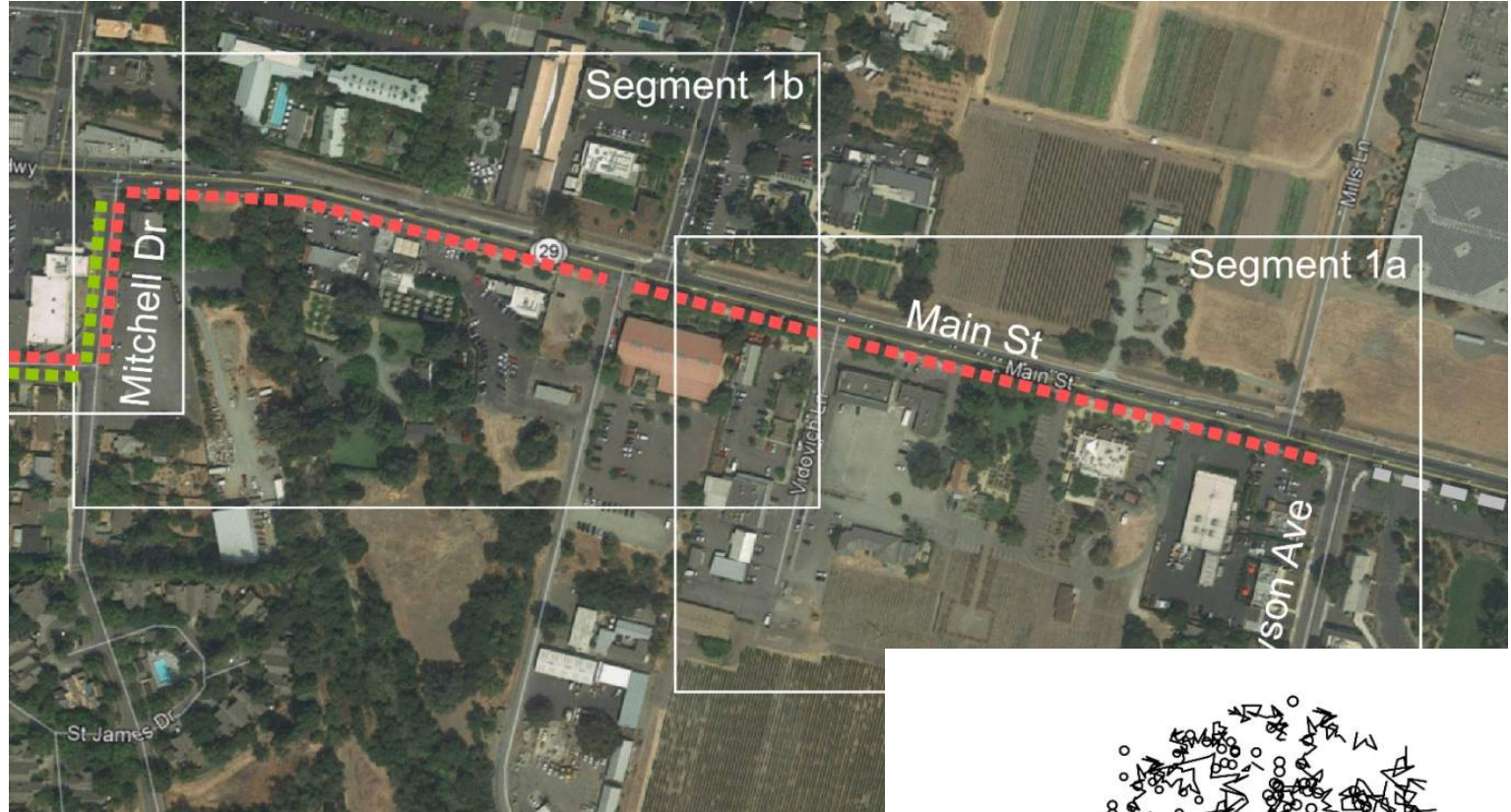












Segment 1
All Options

SEGMENT 1 - MAIN ST (HWY29)

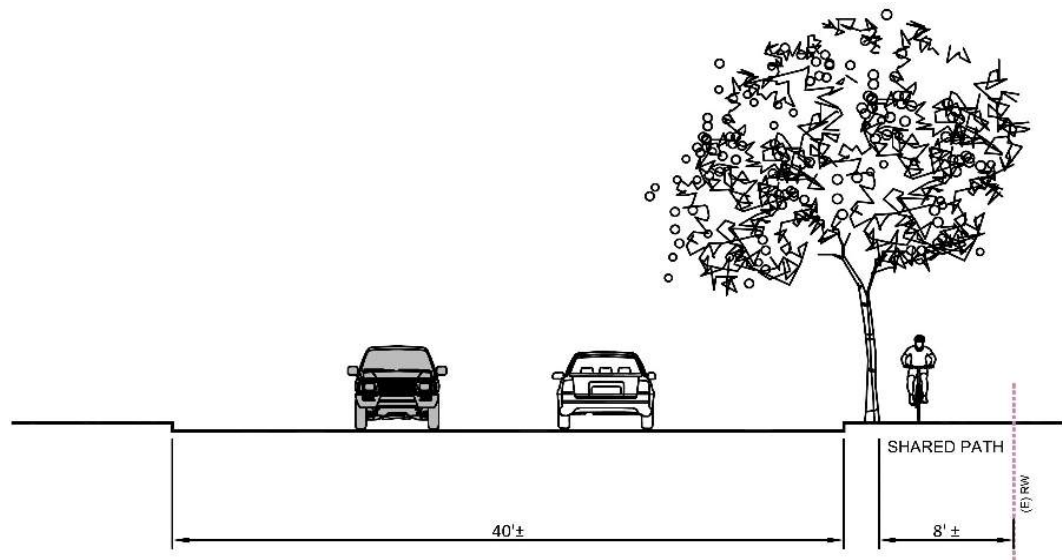


Segment 1
All Options

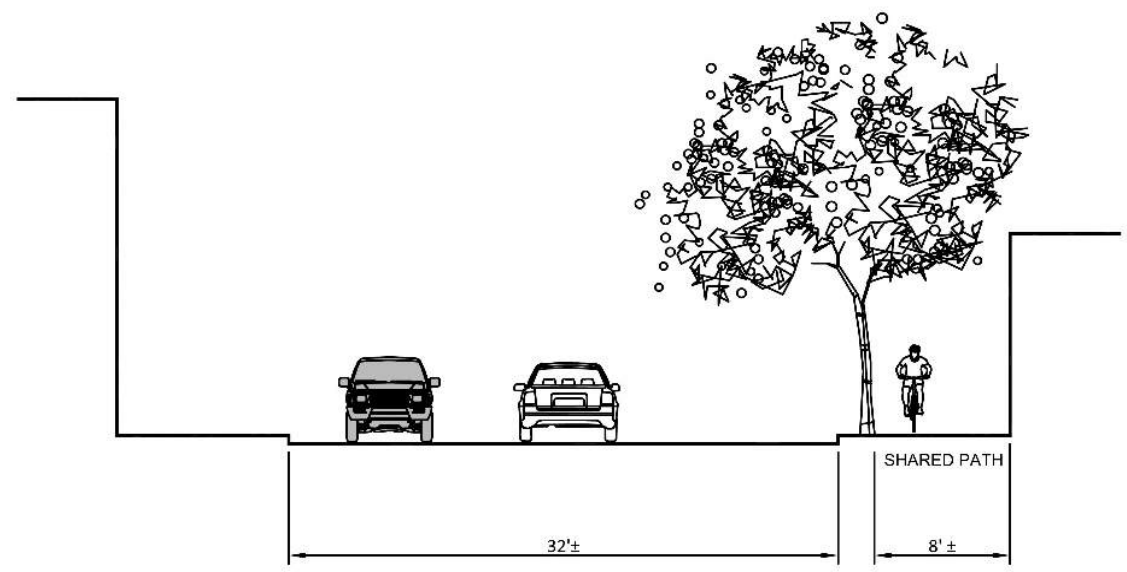


Class I Scheme

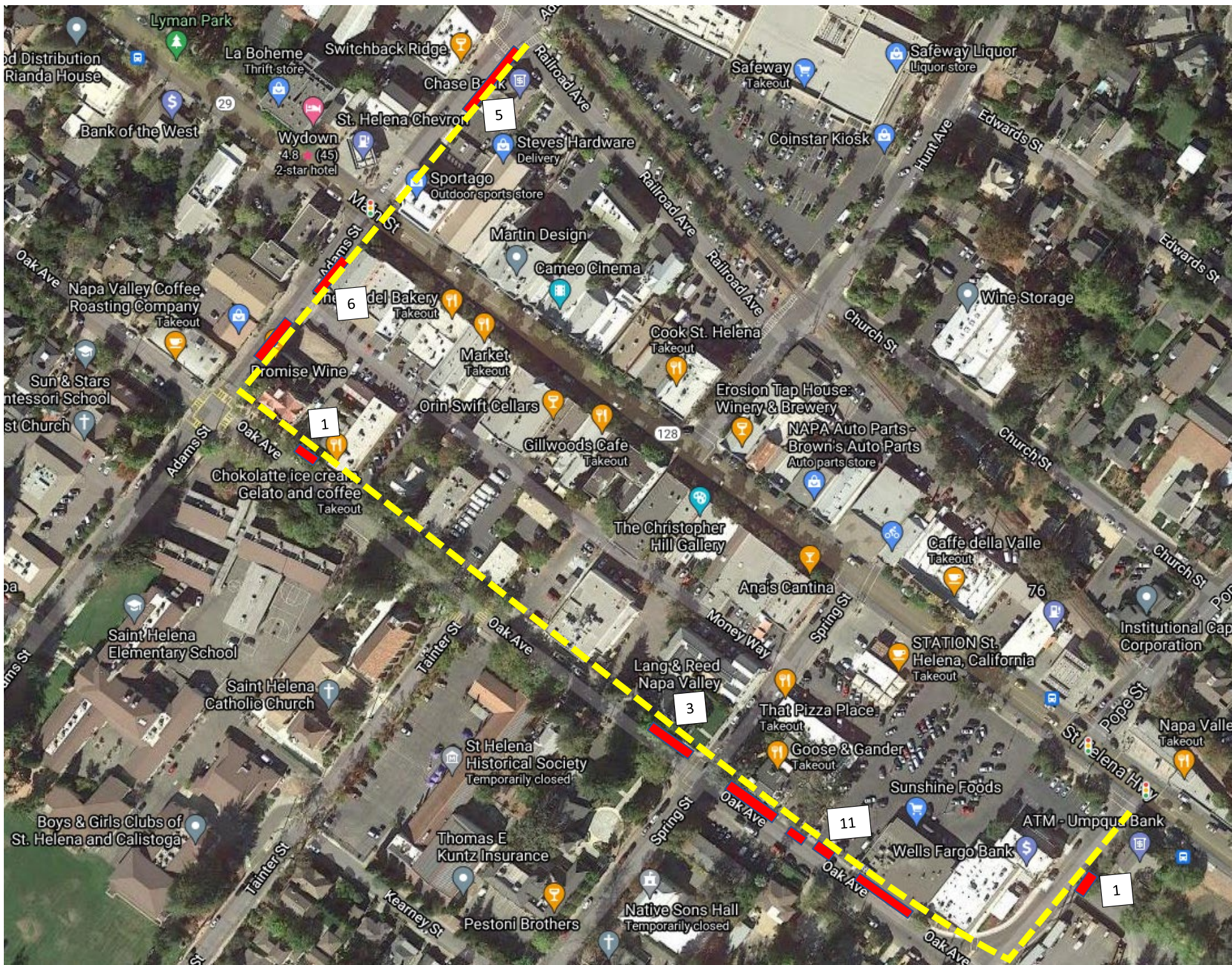
Segment 2a
Options A1, A2, A3



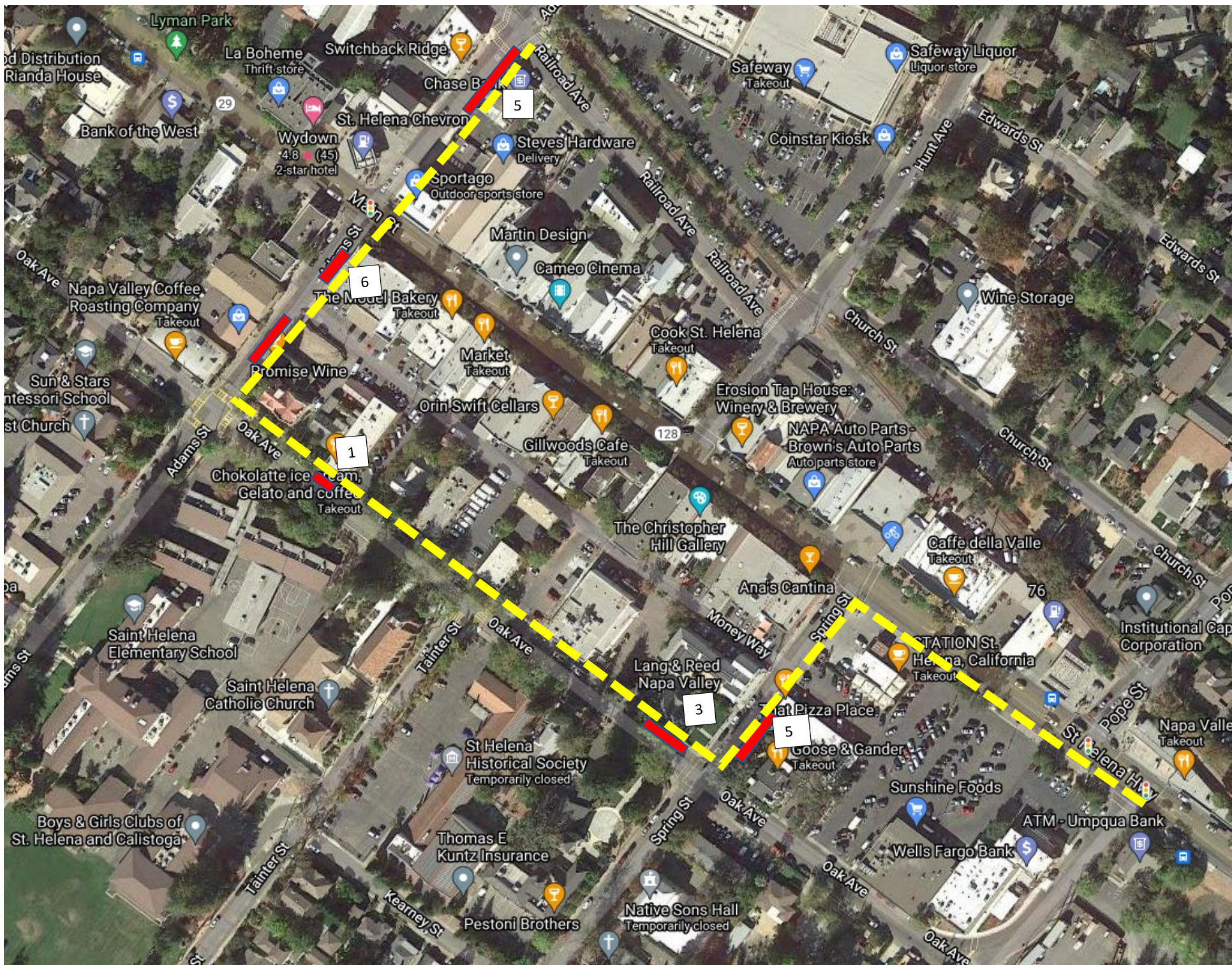
SEGMENT 2 - OAK AVE (Shared Path)



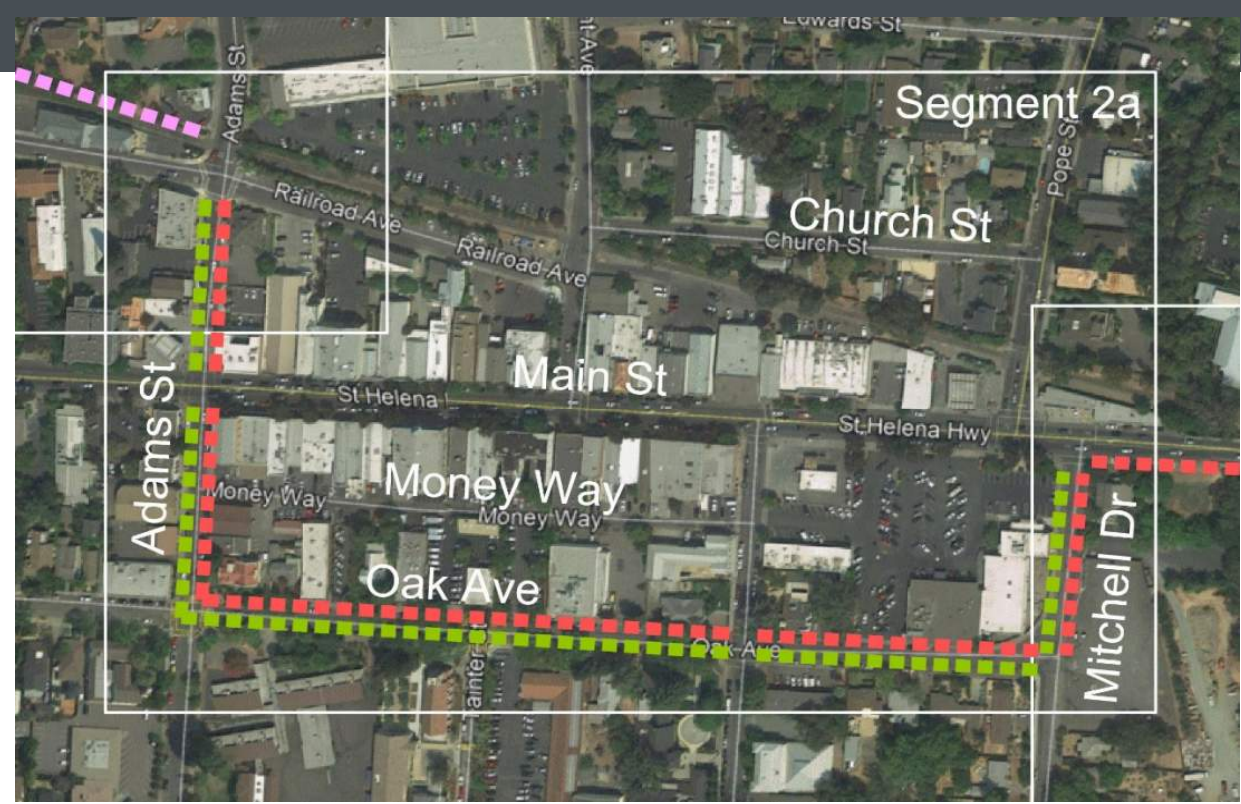
SEGMENT 2 - ADAMS ST (Shared Path)



Option 1
 Class 1 Shared Use Path
 Main Street to Railroad Ave
 using Mitchell Drive.
 Loss of Parking =27 spaces

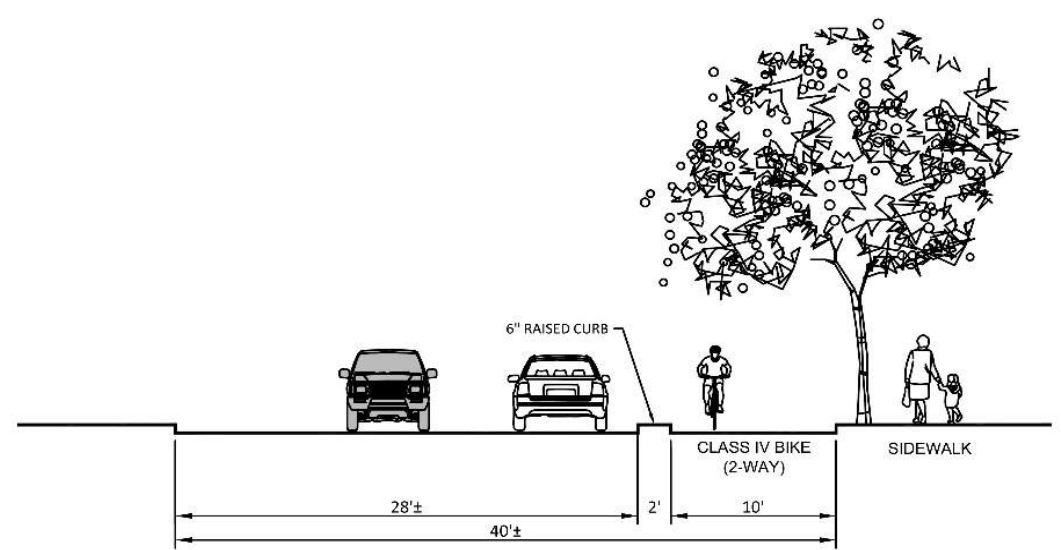


Option 3.
 Class 1 Shared use path
 Main to Railroad using Spring St.
 Loss of parking = 20 spaces

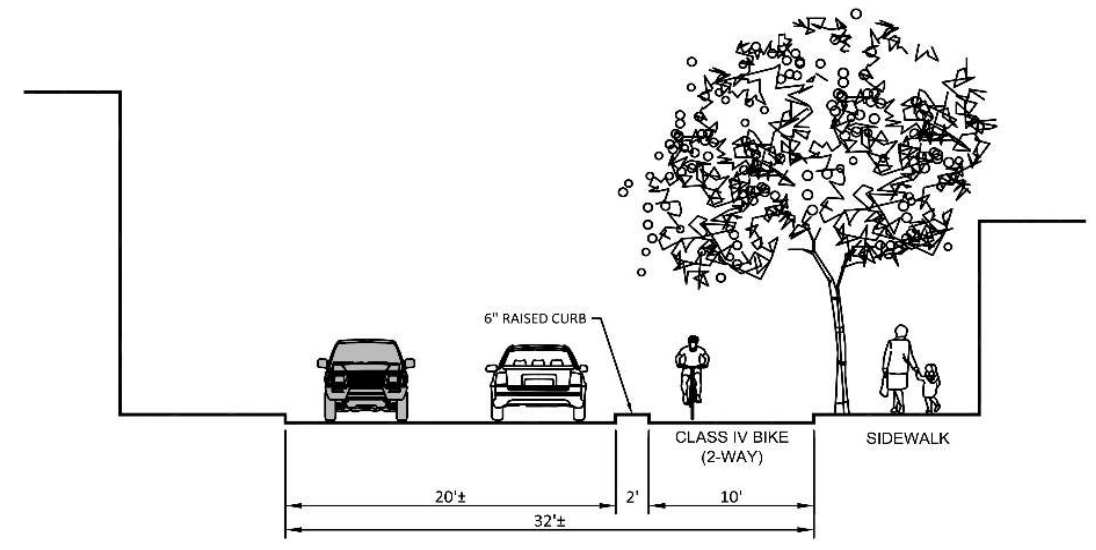


Class IV Scheme

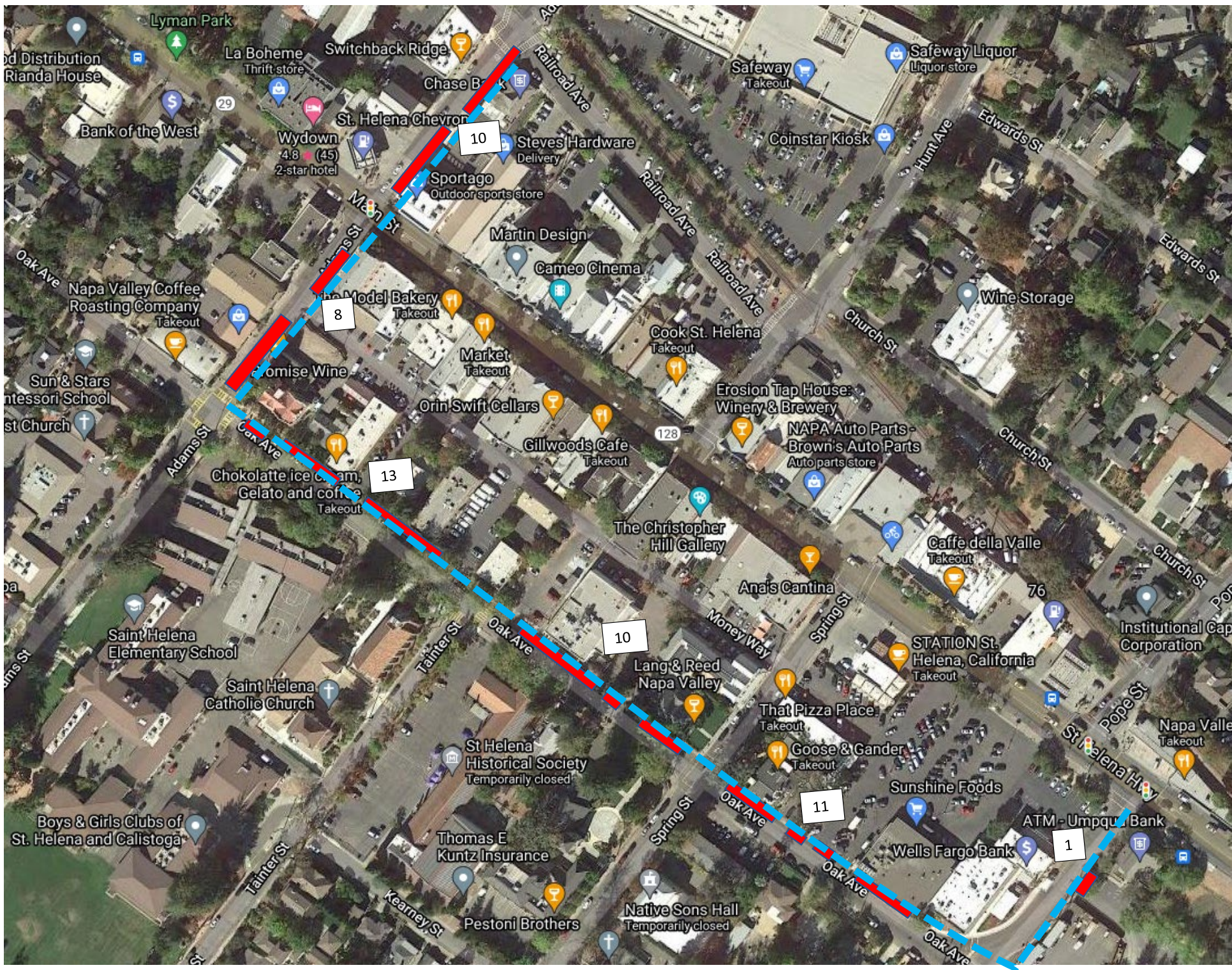
Segment 2a
Options A1, A2, A3



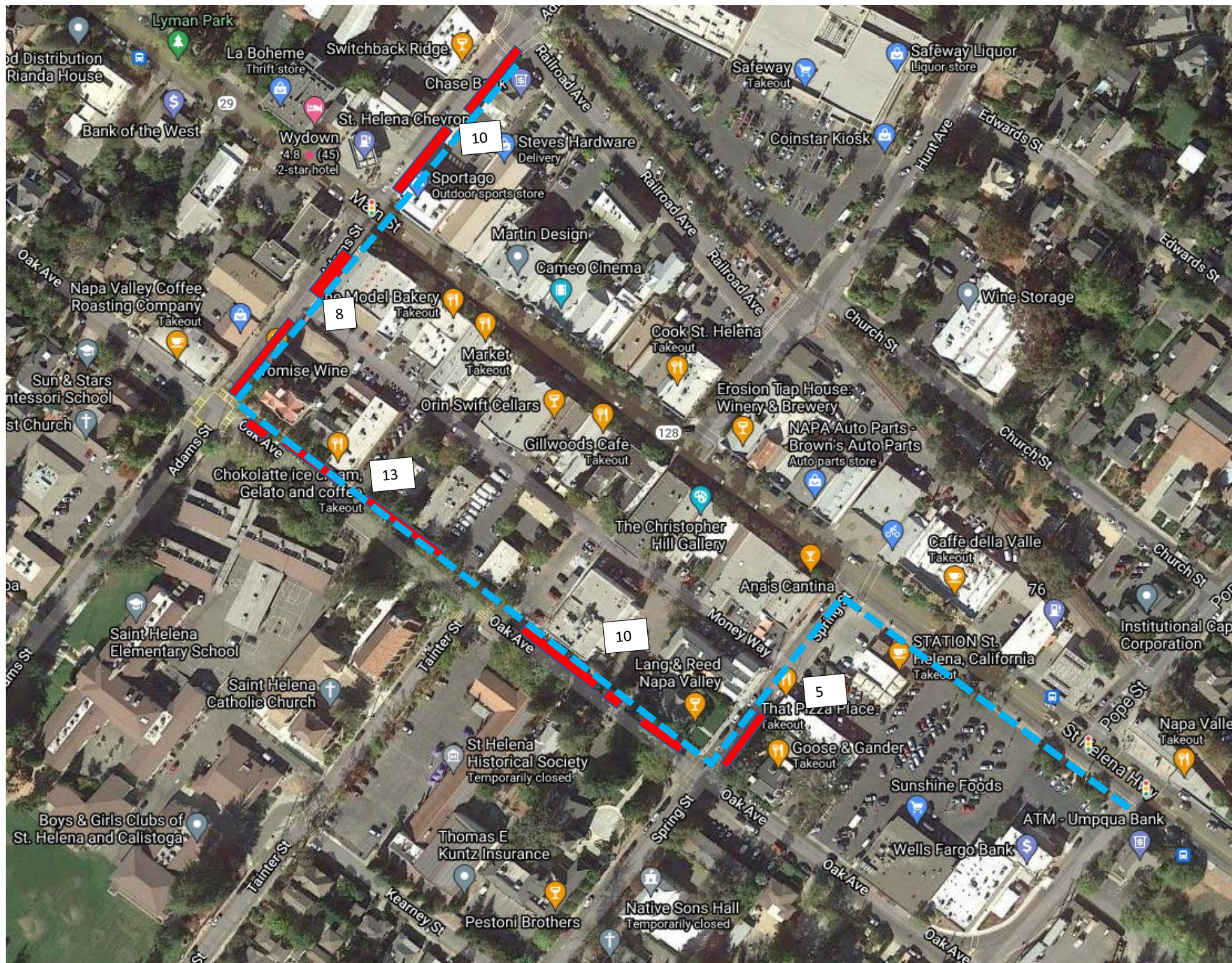
SEGMENT 2 - OAK AVE (Class IV)



SEGMENT 2 - ADAMS ST (Class IV)



Option 2
Main Street to RR Ave using Mitchell Drive
Loss of parking = 53 spaces

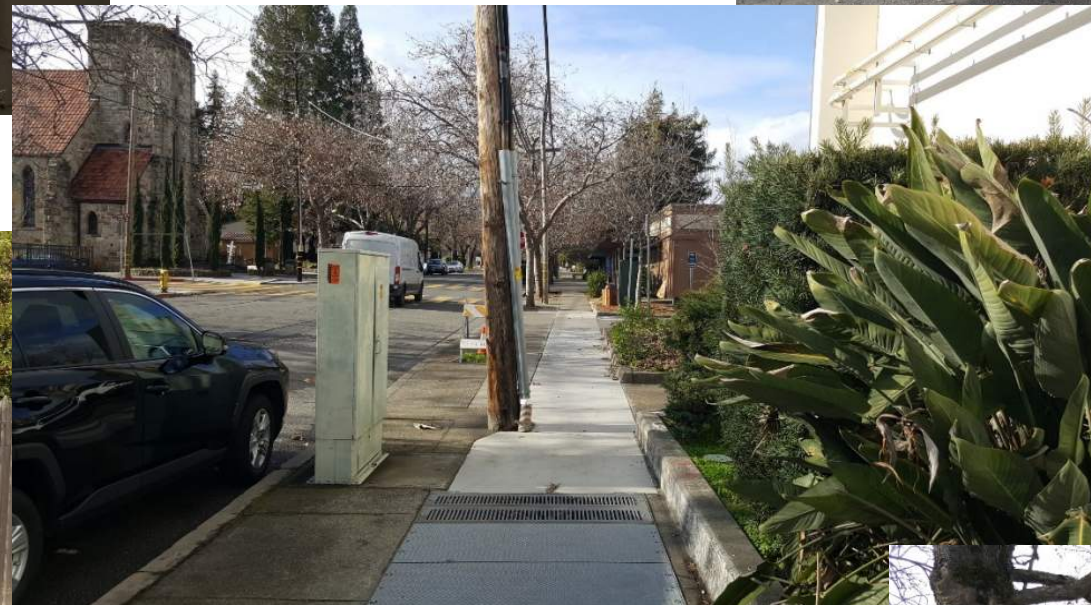


Option 4

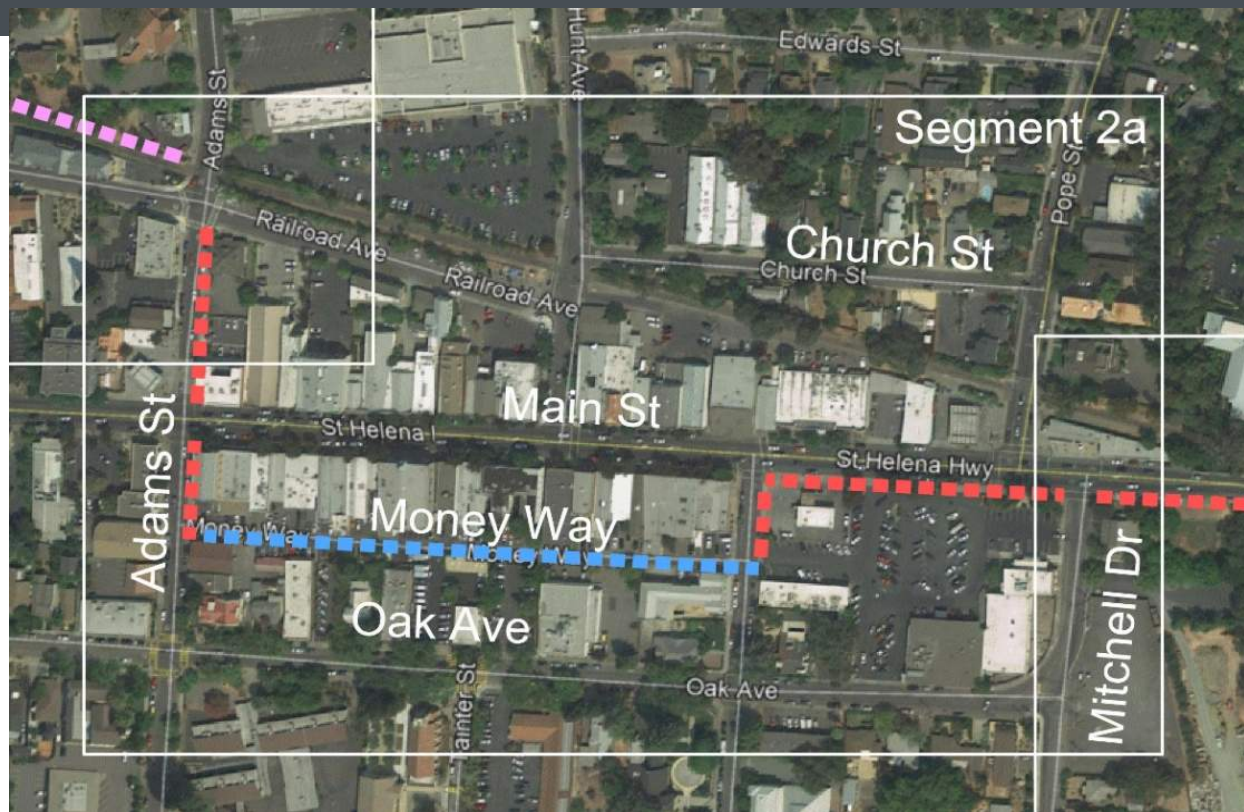
Class IV Side Path, retaining existing sidewalk.

Main St. to Railroad Ave. using Spring St.

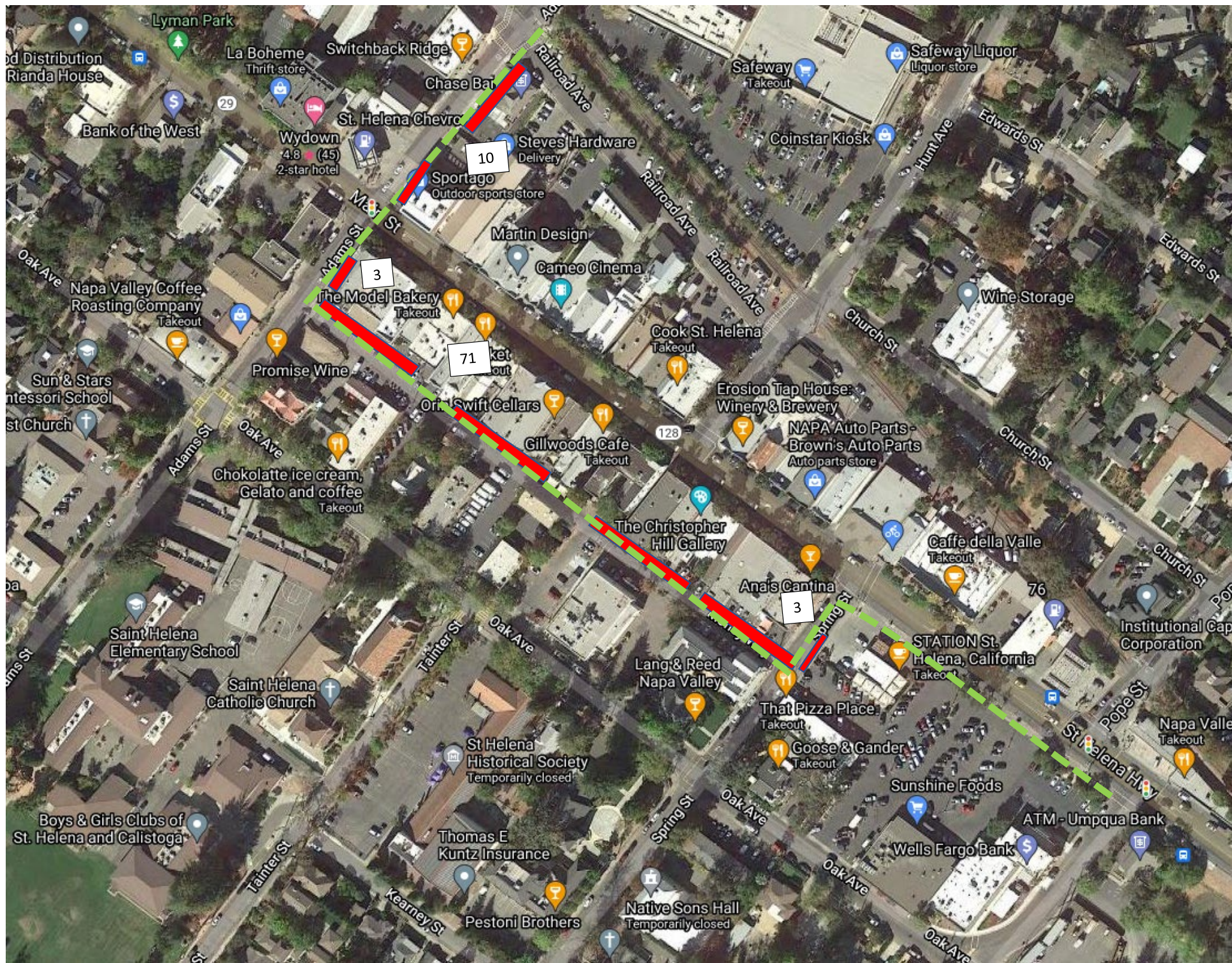
Loss of parking = 46 spaces



Segment 2a Options A1, A2, A3

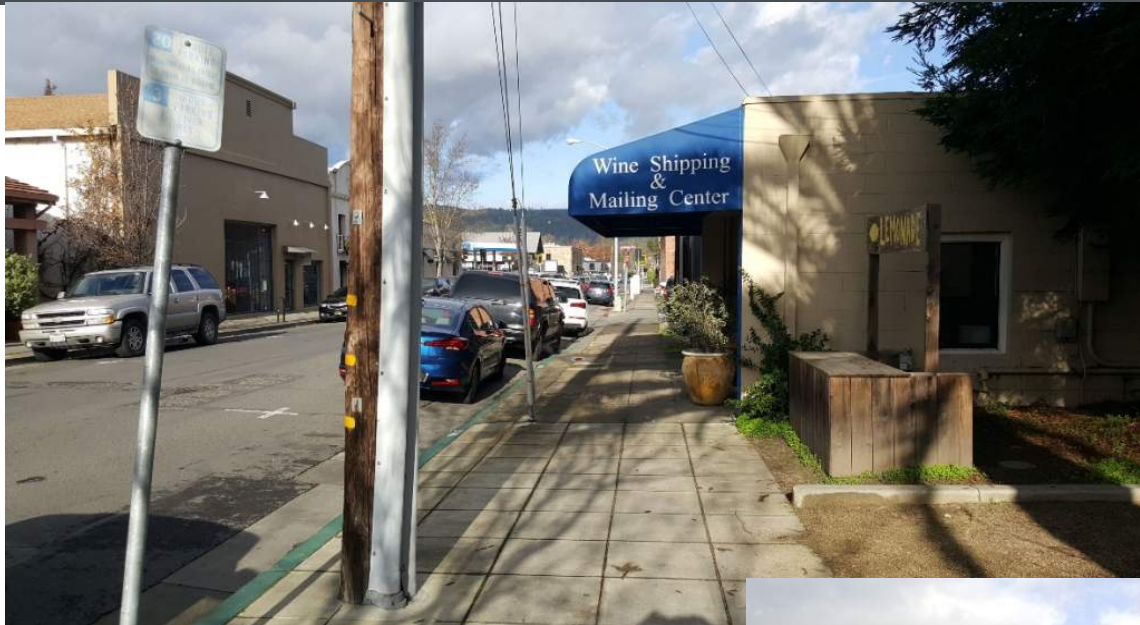


Segment 2a Option C1

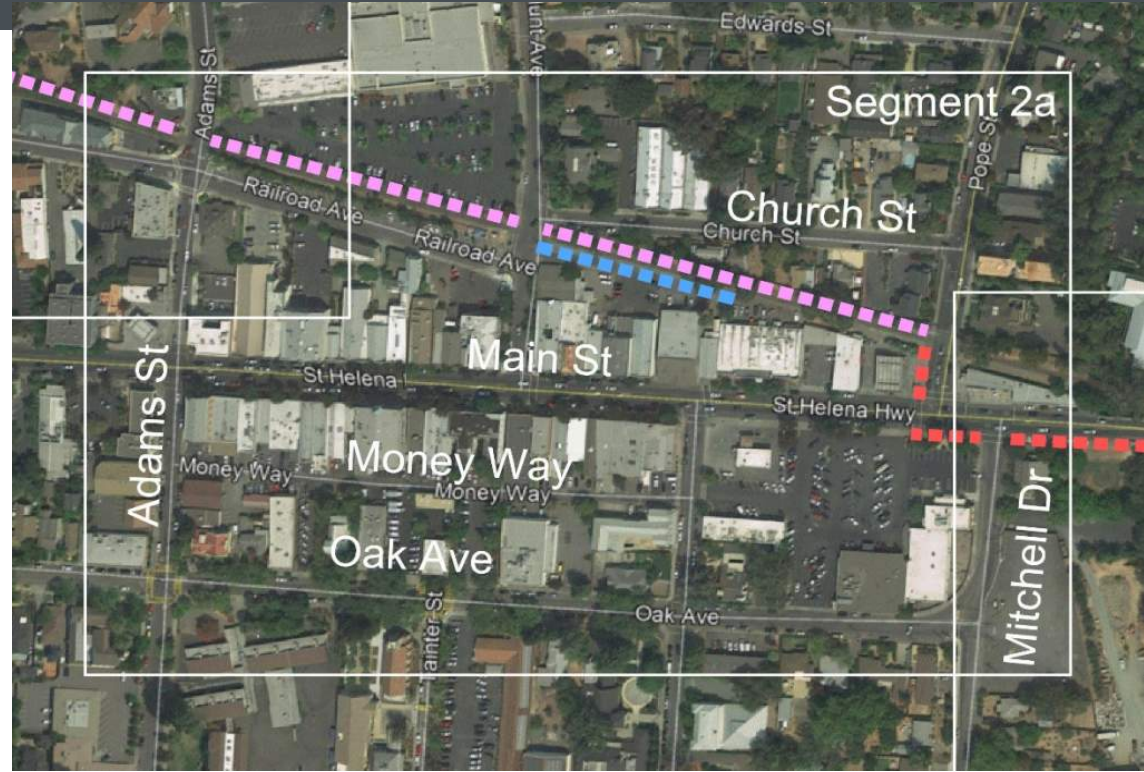


Option 5 (Money Way)
 Class 1 Shared Use Path
 Main St. to Railroad Ave using
 Spring Street,
 Loss of parking = 87 spaces

St Helena Vine Trail Connection					
Trail Options impacts on parking	Segment 2A Options				
	Option 1. Class 1 Shared Use Path Main St to Railroad Ave using Mitchell Dr.	Option 2. Class IV Side path retaining ex. Sidewalk Main St. to Railroad Ave using Mitchell Dr.	Option 3. Class 1 Shared Use Path Main St to Railroad Ave using Spring St.	Option 4. Class IV Side path retaining ex. Sidewalk Main St. to Railroad Ave using Spring St.	Option 5. Class 1 Money Way Spring to Railroad
Breakdown by street section					
Main to Oak (Mitchell)	1	1	N/A	N/A	N/A
Oak to Spring	11	11	N/A	N/A	N/A
Main to Oak (Spring)	N/A	N/A	5	5	3
Spring to Tainter	3	10	3	10	N/A
Spring to Adams (Money Way)	N/A	N/A	N/A	N/A	71
Tainter to Adams	1	13	1	13	N/A
Adams to Main	6	8	6	8	N/A
Money Way to Main	N/A	N/A	N/A	N/A	3
Main to Railroad	5	10	5	10	10
Spaces Lost Total	27	53	20	46	87
Potential Mitigation sites					
ATT (24 spaces appx)	24	24	20	24	24
Catholic Church	3	29	0	22	63
Mitigation Total	27	53	20	46	87



Segment 2a
Options A1, A2, A3



Segment 2a
Option B1



Segment 2a Option B1

Segment 2a
Option B2

10/21/2020

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Untitled Map
Write a description for your map.



Google Earth



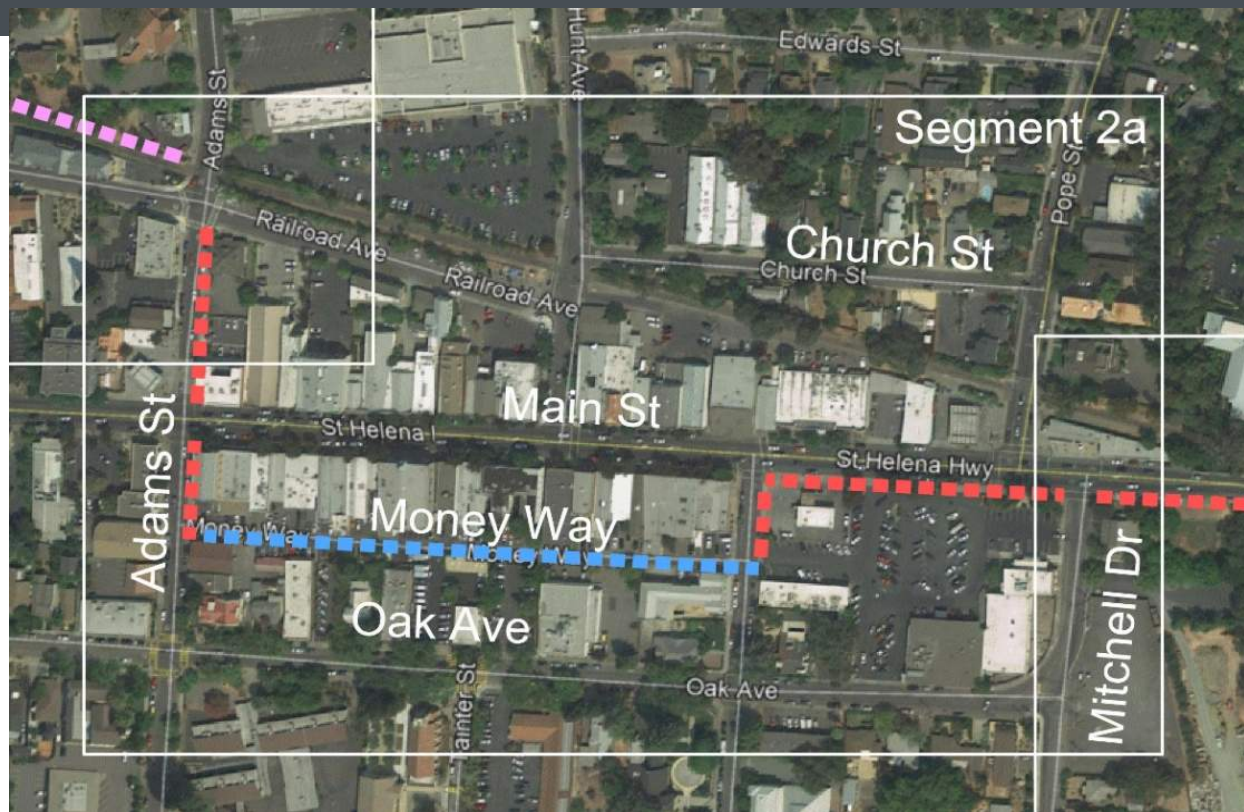
Google Earth



Google Earth

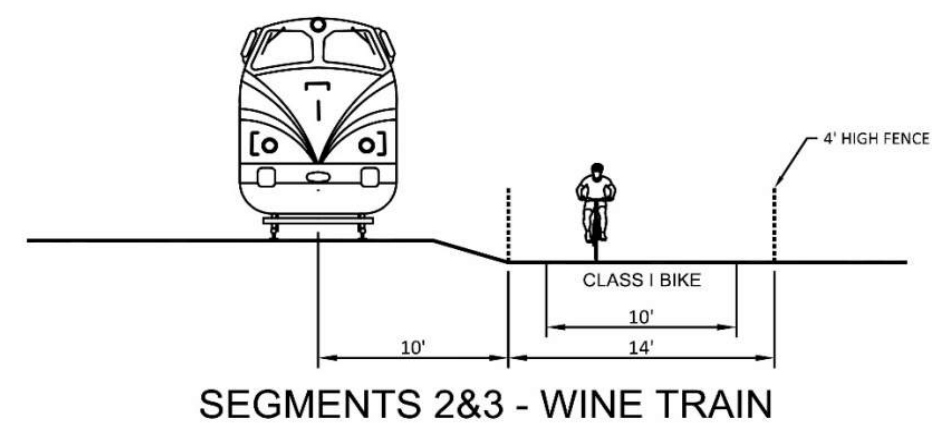


Google Earth



Segment 2a Option C1





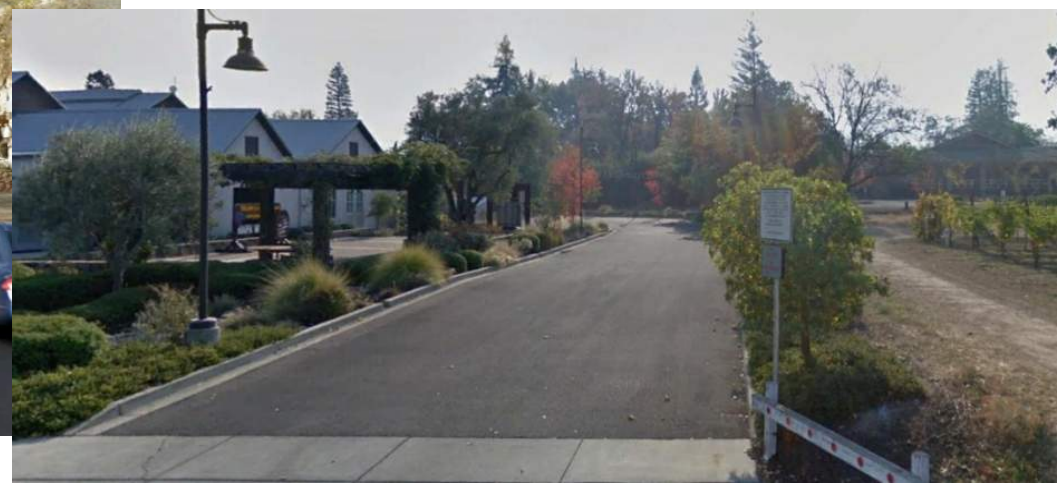
Segment 2b Options A1, B1, B2, C1





Segment 2b Option A2



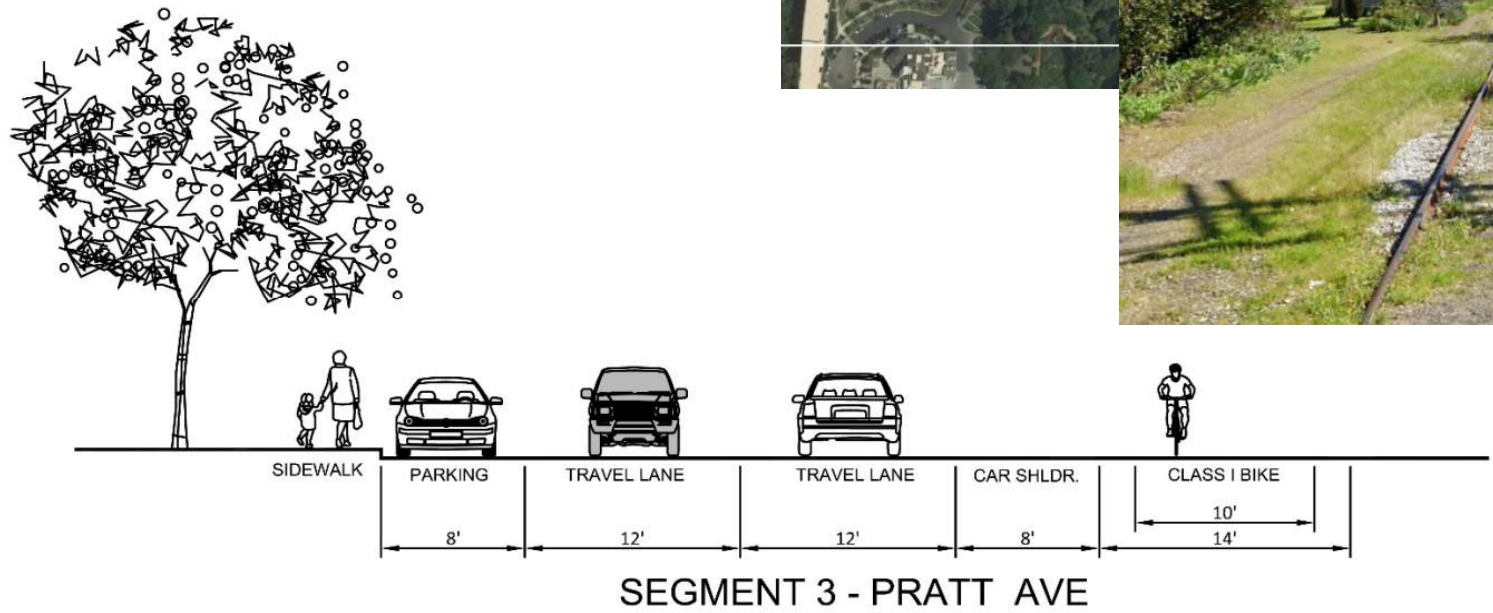


**Segment 2b
Option A3**

Segment 3



Segment 3
All Options



	Segment 1	Segment 2a					Segment 2b			Segment 3
Option	All	A1, A2, A3	A1, A2, A3	B1	B2	C1	A1, B1, B2, C1	A2	A3	All
Trail Classification	CLASS I	CLASS I	CLASS IV	CLASS I CLASS III	CLASS I	CLASS 1 CLASS III	CLASS I	CLASS I	CLASS 1 CLASS III	CLASS I
Route	Along Main St from Grayson to Mitchell	Along Mitchell, Oak and Adams from Main to the Railroad	Along Mitchell, Oak and Adams from Main St to the Railroad	Along Main, Pope and the Railroad from Mitchell to Adams	Along Main, Pope, Church and the Railroad from Mitchell to Adams	Along Main, Spring, Money and Adams from Mitchell to the Railroad	Along the Railroad from Adams to Fulton	Along Railroad Ave and Fulton from Adams to the Railroad	Along Adams, Library, private driveway and Railroad from Adams to Fulton	Along the Railroad and Pratt from Fulton to Main
Right of Way Needed	SOME	SOME	NEGLIGIBLE	SOME	SOME	SOME	TBD	SOME	SOME	SOME
Utility and Private Improvement Relocation	SOME	SOME	NEGLIGIBLE	SOME	SOME	SOME	NEGLIGIBLE	SOME	SOME	NEGLIGIBLE
Street Parking Relocation	0	5+/-	50+/-	0	20+/- OR CONVERT CHURCH INTO ONE-WAY	0	0	4+/-	0	0
Trail Standard Width ¹	STANDARD	MINIMAL	STANDARD	STANDARD	MINIMAL	MINIMAL	STANDARD	MINIMAL	STANDARD	STANDARD
Driveway Conflicts	12+/-	13+/-	13+/-	1	4+/-	8+/-	0	7+/-	5+/-	2+/-
Potential for Pedestrian Conflicts ²	MEDIUM	HIGH	LOW	LOW	MEDIUM	MEDIUM	LOW	HIGH	MEDIUM	LOW
Overall Relative Cost	\$\$	\$\$\$	\$\$	\$\$	\$\$\$	\$\$	\$	\$\$	\$	\$

Legend

¹Trail Standard Widths

IDEAL – 12’ trail with 2’ shoulders
STANDARD – 10’ trail with 2’ shoulders
MINIMAL – 8’ trail with 2’ shoulders where possible (may require design exception)

²Pedestrian Conflicts – Potential risk for pedestrian/bicycle conflicts

Low – Separated bicycle and pedestrian paths
Medium – Combined Pedestrian and Bicycle paths with standard trail width
High – Combined Pedestrian and Bicycle paths with minimal trail width

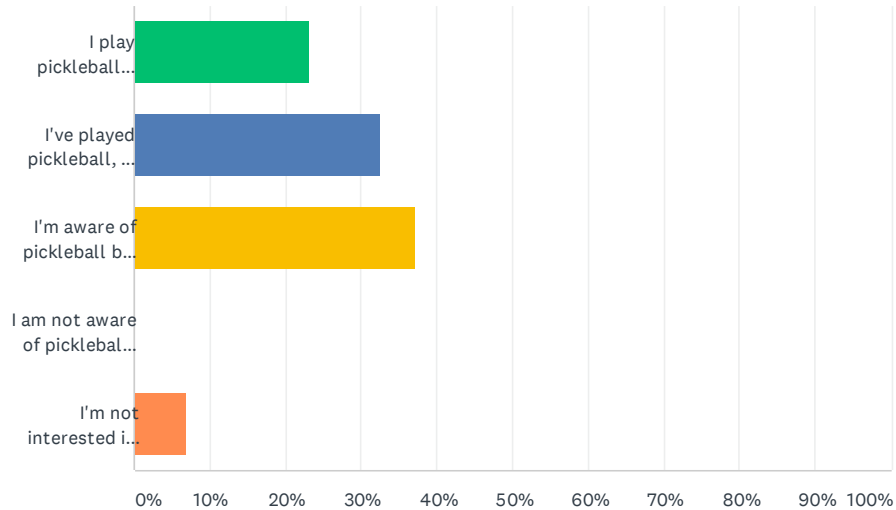
Overall Relative Cost Comparison

\$ - Low
\$\$ - Medium
\$\$\$ - High

2021 Pickleball Interest Survey

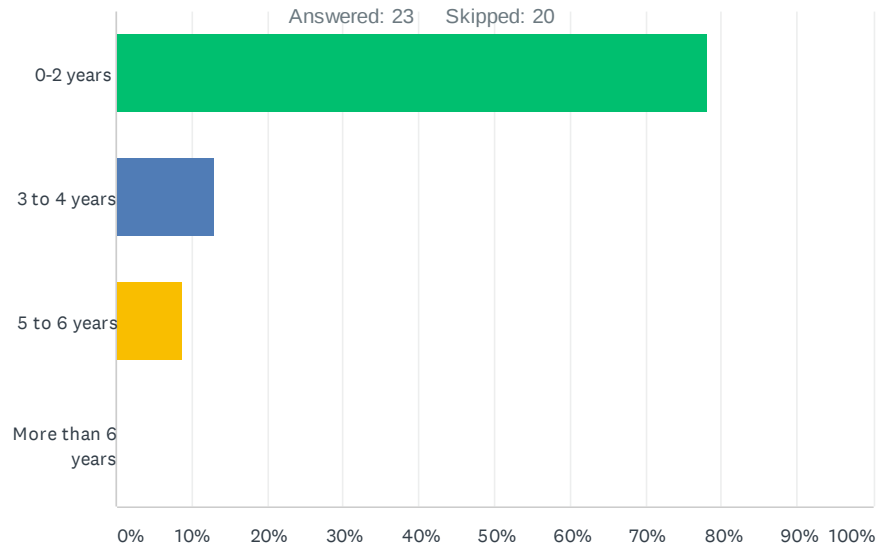
Q1 How would you rate your awareness and interest of pickleball?

Answered: 43 Skipped: 0



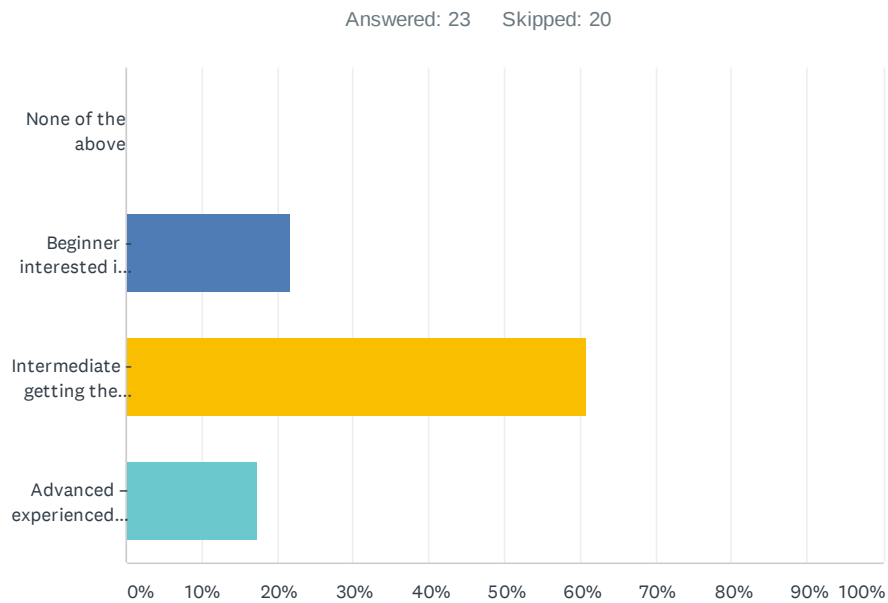
ANSWER CHOICES	RESPONSES	
I play pickleball regularly	23.26%	10
I've played pickleball, but I'm not playing regularly	32.56%	14
I'm aware of pickleball but have yet to play	37.21%	16
I am not aware of pickleball but would be interested in learning more	0.00%	0
I'm not interested in pickleball	6.98%	3
TOTAL		43

Q2 How long have you been playing pickleball?



ANSWER CHOICES	RESPONSES	
0-2 years	78.26%	18
3 to 4 years	13.04%	3
5 to 6 years	8.70%	2
More than 6 years	0.00%	0
TOTAL		23

Q3 Describe your level of play

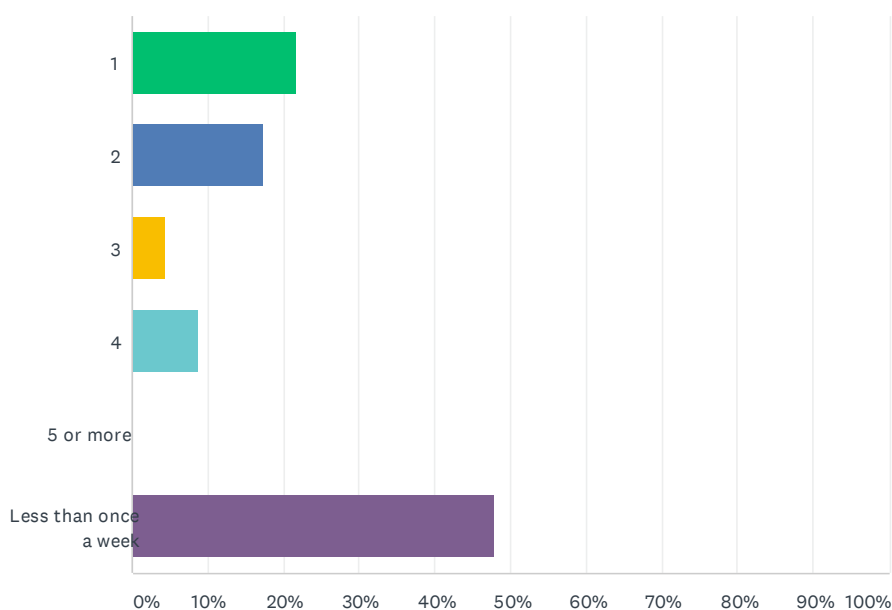


2021 Pickleball Interest Survey

ANSWER CHOICES	RESPONSES	
None of the above	0.00%	0
Beginner - interested in working on my basic skills and understanding of the rules.	21.74%	5
Intermediate - getting the hang of it but would love to improve/learn even more.	60.87%	14
Advanced – experienced player; skilled and knowledgeable.	17.39%	4
TOTAL		23

Q4 How many times a week do you play Pickleball?

Answered: 23 Skipped: 20

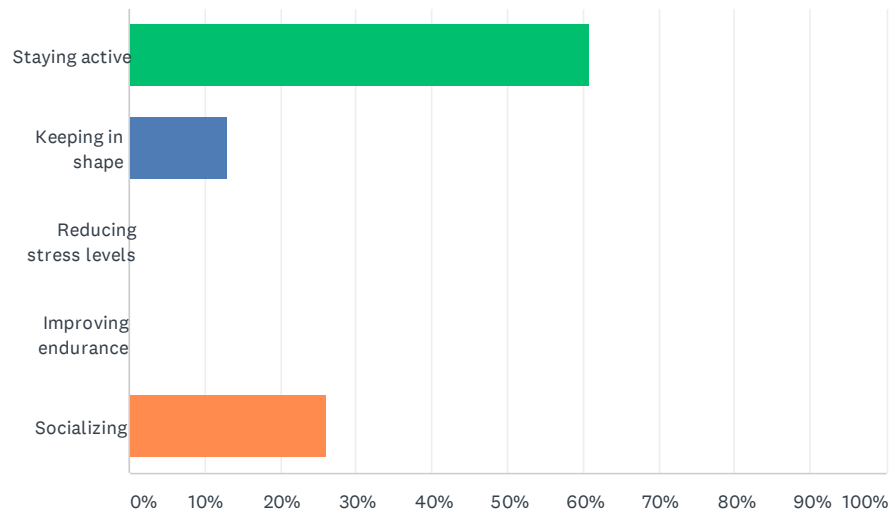


ANSWER CHOICES	RESPONSES	
1	21.74%	5
2	17.39%	4
3	4.35%	1
4	8.70%	2
5 or more	0.00%	0
Less than once a week	47.83%	11
TOTAL		23

Q5 Which of the following best describes why you play pickleball as often as you do?

2021 Pickleball Interest Survey

Answered: 23 Skipped: 20

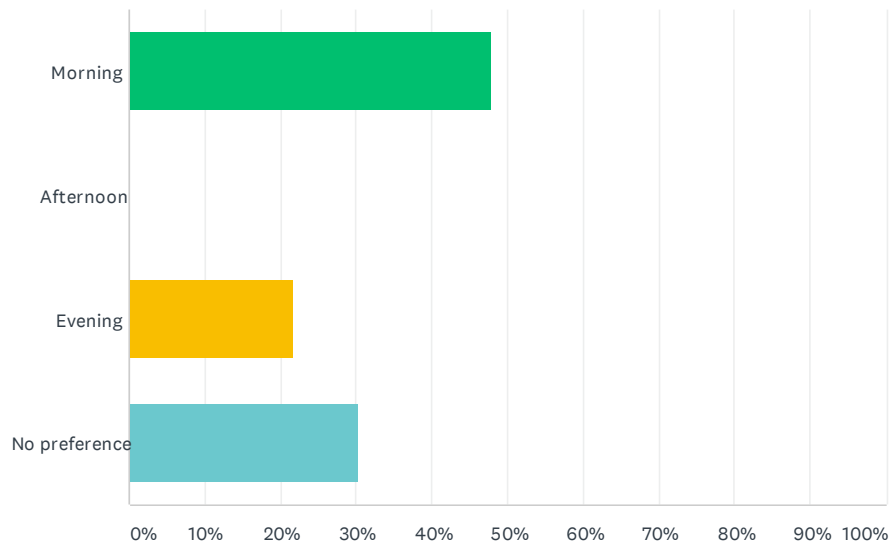


ANSWER CHOICES	RESPONSES	
Staying active	60.87%	14
Keeping in shape	13.04%	3
Reducing stress levels	0.00%	0
Improving endurance	0.00%	0
Socializing	26.09%	6
TOTAL		23

Q6 When do you prefer to play?

Answered: 23 Skipped: 20

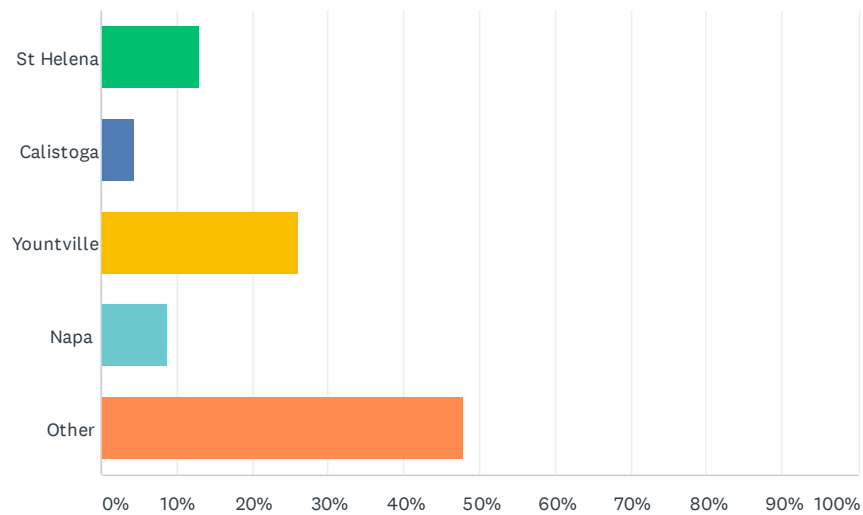
2021 Pickleball Interest Survey



ANSWER CHOICES	RESPONSES	
Morning	47.83%	11
Afternoon	0.00%	0
Evening	21.74%	5
No preference	30.43%	7
TOTAL		23

Q7 Where do you play pickleball most often?

Answered: 23 Skipped: 20

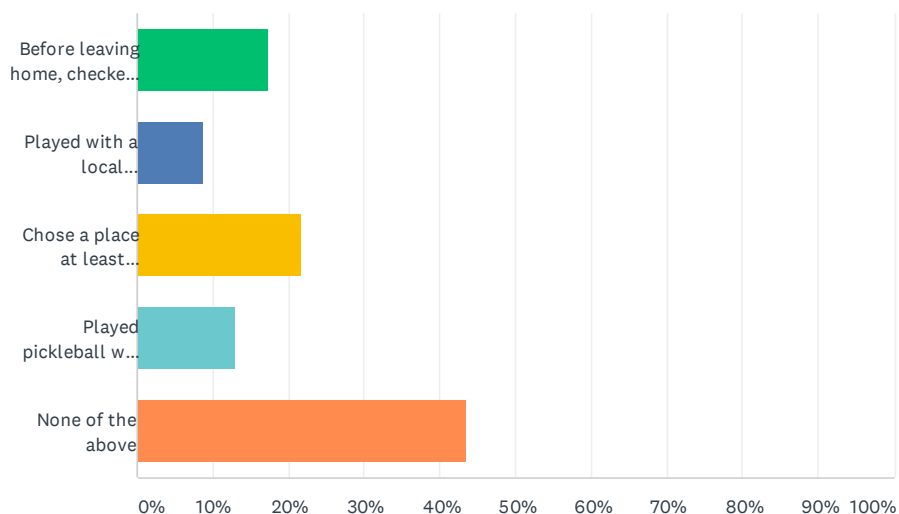


2021 Pickleball Interest Survey

ANSWER CHOICES	RESPONSES
St Helena	13.04% 3
Calistoga	4.35% 1
Yountville	26.09% 6
Napa	8.70% 2
Other	47.83% 11
TOTAL	23

Q8 Which of the following best describes your travel behavior related to pickleball.

Answered: 23 Skipped: 20

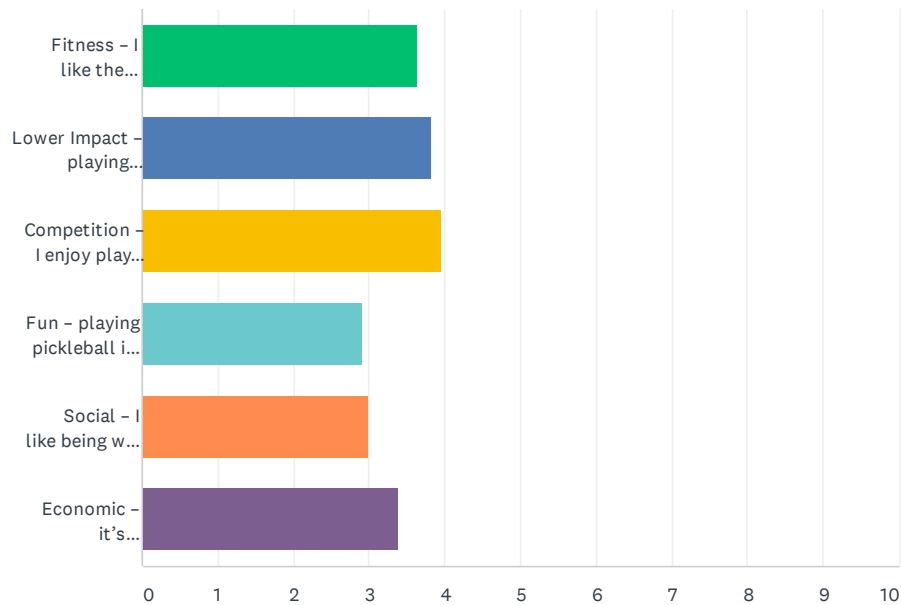


ANSWER CHOICES	RESPONSES
Before leaving home, checked on pickleball opportunities in the places you were going to visit.	17.39% 4
Played with a local pickleball group in the place you visited.	8.70% 2
Chose a place at least partially on the available opportunities to play pickleball.	21.74% 5
Played pickleball when traveling, but only with traveling partners.	13.04% 3
None of the above	43.48% 10
Total Respondents: 23	

Q9 As a pickleball player, please rank the following in order of importance(1 being the least important and 6 being the most important)

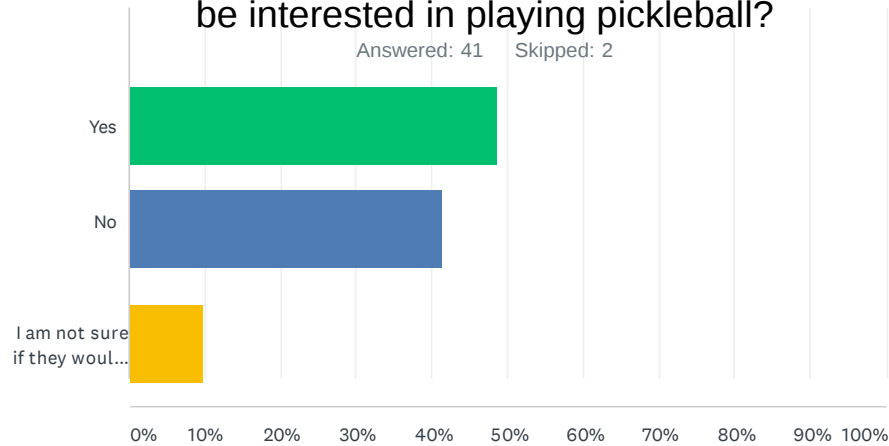
Answered: 23 Skipped: 20

2021 Pickleball Interest Survey



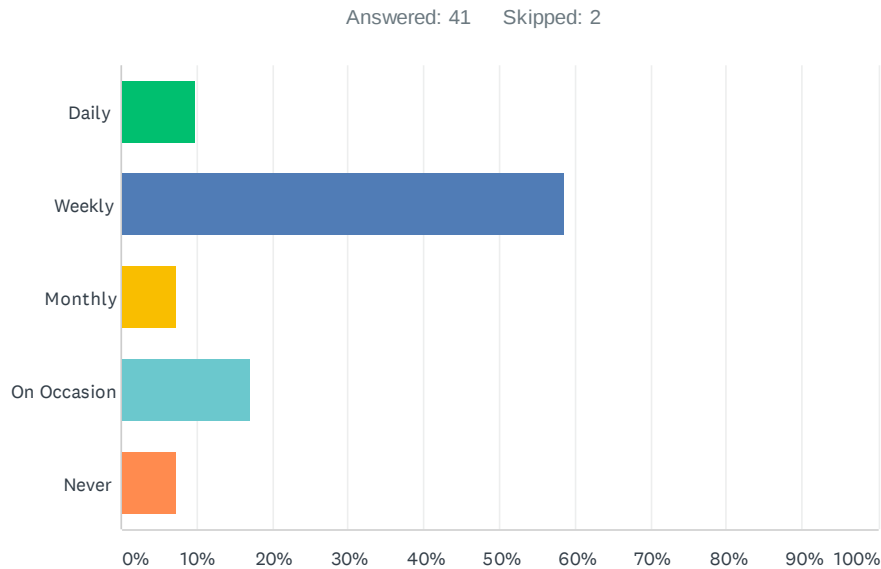
	1	2	3	4	5	6	N/A	TOTAL	SCORE
Fitness – I like the exercise; it's a good workout.	15.79% 3	5.26% 1	42.11% 8	15.79% 3	5.26% 1	15.79% 3	0.00% 0	19	3.63
Lower Impact – playing pickleball is easier on my body than other active sports.	17.65% 3	23.53% 4	17.65% 3	11.76% 2	23.53% 4	5.88% 1	0.00% 0	17	3.82
Competition – I enjoy playing against others and improving my skills.	10.00% 2	35.00% 7	20.00% 4	15.00% 3	15.00% 3	5.00% 1	0.00% 0	20	3.95
Fun – playing pickleball is enjoyable for me; it's a fun game.	19.05% 4	4.76% 1	0.00% 0	28.57% 6	19.05% 4	28.57% 6	0.00% 0	21	2.90
Social – I like being with other players; playing with friends and making friends.	0.00% 0	15.00% 3	20.00% 4	25.00% 5	30.00% 6	10.00% 2	0.00% 0	20	3.00
Economic – it's affordable; lots of enjoyment for a small investment.	36.36% 8	4.55% 1	4.55% 1	4.55% 1	4.55% 1	40.91% 9	4.55% 1	22	3.38

Q10 Do you have children or grandchildren in St. Helena that would be interested in playing pickleball?



ANSWER CHOICES	RESPONSES	
Yes	48.78%	20
No	41.46%	17
I am not sure if they would be interested	9.76%	4
TOTAL		41

Q11 If the City St Helena were to install pickleball courts how often do you think you would use them?

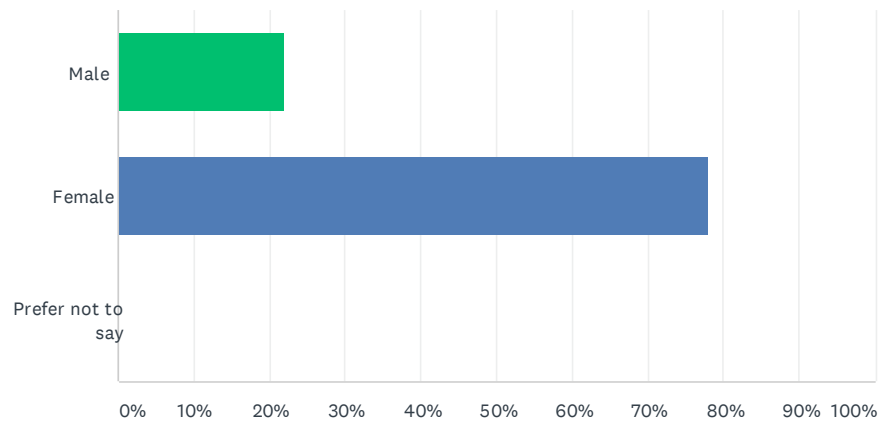


2021 Pickleball Interest Survey

ANSWER CHOICES	RESPONSES	
Daily	9.76%	4
Weekly	58.54%	24
Monthly	7.32%	3
On Occasion	17.07%	7
Never	7.32%	3
TOTAL		41

Q12 Gender

Answered: 41 Skipped: 2

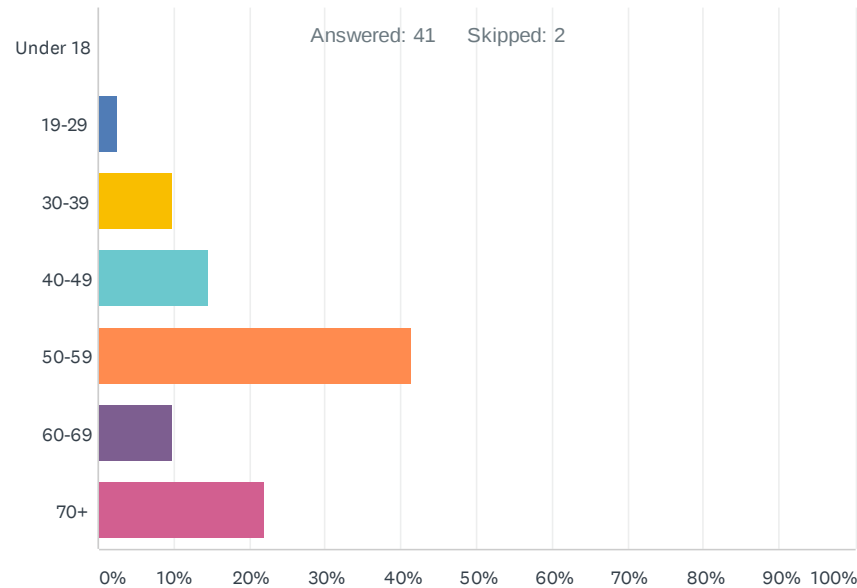


ANSWER CHOICES	RESPONSES	
Male	21.95%	9
Female	78.05%	32
Prefer not to say	0.00%	0
TOTAL		41

Q13 Your Age

Answered: 41 Skipped: 2

Q13 Your Age



ANSWER CHOICES	RESPONSES	
Under 18	0.00%	0
19-29	2.44%	1
30-39	9.76%	4
40-49	14.63%	6
50-59	41.46%	17
60-69	9.76%	4
70+	21.95%	9
TOTAL		41

Q14 Your Zip Code

Answered: 41 Skipped: 2

ANSWERS	RESPONSES	
94575	94.80%	37
94508	5.12%	2