



**City of St. Helena
Parks & Recreation Commission
Regular Meeting
May 20, 2024 @ 5:30 PM
Carnegie Building - Second Floor
1360 Oak Avenue**

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Public Forum" portion of the agenda may do so, but please observe the time limit of four minutes.

Simultaneous Spanish interpretation services during meetings can be scheduled upon request. To ensure interpreters are available, requests must be made at least 72 hours in advance by calling the Office of the City Clerk at (707) 968-2640 or emailing cityclerk@cityofstheleena.org.

The schedule of upcoming meetings and published meeting agendas can be found on the City of St. Helena website at [/portal/](#).

Servicios de interpretación en español durante la reunión pueden ser solicitados por el público. Para asegurar que los intérpretes estén disponibles, los servicios tienen que ser solicitados al menos 72 horas antes de la reunión llamando a la oficina de la Secretaria de la Ciudad al (707) 968-2640 o por correo electrónico a cityclerk@cityofstheleena.org.

El horario de las reuniones publicadas y próximas puede ser localizado en el sitio de web de la Ciudad en [/portal/](#).

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1. CALL TO ORDER
2. ROLL CALL
Commission Chair: Michelle Deasy
Vice Chair: Doug Boeschen
Members: Jim Anderson, Courtney Andrain, Tye Taylor
City Council Member Liaison: Billy Summers
Staff Liaison: Dave Jahns, Director of Community Services
3. PUBLIC FORUM:
An opportunity for the public to directly address the Commission on items of interest to the public that are not listed on the agenda. Any person addressing the Commission should provide his or her name and address, and limit comments to four minutes. Because of restrictions imposed by **the Brown Act, the Commission may not engage in substantive discussion, nor take action on matters not described on the agenda.**
4. REPORTS BY STAFF AND COMMISSION
Reports by staff and/or commission on items of general interest. Brief questions for clarification may be posed and answered, and Commission may request that items be placed on a future agenda. Except under certain circumstances, **the Brown Act prohibits any other discussion or action by the Parks and Recreation Commission.**
 - 4.1. City Staff Briefing

- Parks Maintenance and Operations Update
 - Recreation Services Update
- 4.2. Commissioners update on items of interest since previous meeting
- 4.3. City Council Liaison update
5. CONSENT CALENDAR:
Members of the Parks and Recreation Commission or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, on motion may be used to adopt all recommendation actions.
- 5.1. Parks and Recreation Commission Meeting Minutes of April 15, 2024 4 - 6
[Meeting Minutes April 2024](#)
6. SCHEDULED MATTERS:
- 6.1. Presentation of completed and anticipated improvements, maintenance, and tree work at Lyman Park 7 - 18
Prepared By: Carlos Uribe, Assistant Public Works Operations Manager
Recommendation:
Receive presentation and provide feedback to staff as desired
- 6.2. Presentation of a proposed Robert Louis Stevenson public art piece. 7 - 18
Proposal by Eric Hanson and Garr Ugalde
Prepared By: Dave Jahns, Director of Community Services
Recommendation:
Receive presentation and provide feedback on conceptual design. Artist is seeking feedback and support to finalize proposal prior to moving forward with fundraising efforts and final City approval.
[RLS Public Art Proposal](#)
- 6.3. Discussion about commissioner recruitment process and consideration of adding a youth specific seat to the Parks & Recreation Commission for the 2024-25 term.
Recommendation:
Discuss outreach efforts and provide direction to staff on whether to initiate process for adding a youth specific seat to the Commission for the upcoming term.
- 6.4. Presentation of summer program and event overview
Prepared By: Ashley Sylvester, Recreation Manager
Recommendation:
Receive presentation and provide feedback to staff as desired
- 6.5. Ad-hoc subcommittee updates 19
[PRC 2023-24 Goals and Committee Assignments](#)
7. ADJOURNMENT

The next regular Parks and Recreation Commission meeting is scheduled for June 17, 2024 at 5:30 pm, Carnegie Building, 1360 Oak Avenue.

This agenda was posted at City Hall, 1088 College Ave and 1360 Oak Avenue on May 17, 2024.

/s/ Dave Jahns

Dave Jahns, Parks & Recreation Director

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact City Hall at (707) 967-2792. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR35.102-35.104 ADA Title II). However, City staff will attempt to assist at any time with accessibility.

**City of St. Helena
Parks and Recreation Commission Meeting
April 15, 2024**

Meeting Minutes

- 1. Call to order:** 5:34 PM
- 2. Roll Call** - The following were present:
 - Chair: Michelle Deasy
 - Vice Chair: Doug Boesch
 - Members: Tye Taylor, Jim Anderson, Courtney Andrain
 - Staff: Parks & Recreation Director Dave Jahns, Assistant Operations Manager Carlos Uribe, Recreation Manager Ashley Sylvester
 - Absent: City Council Member Liaison- Billy Summers
- 3. Public Forum**
 - None
- 4. Reports by Staff & Commission**
 - 4.1 - City Staff**
 - Parks Maintenance Update - Provided by Assistant Operation Manager, Carlos Uribe.
 - Parks team has been working on weed abatement and adding mulch to the dog park, Jacob Meily, and around Little League fields.
 - Preparations for the Farmers Market
 - Director Jahns added information to ongoing beautification efforts at Lyman Park
 - Commissioner Boesch inquired about how well Grapevine app has worked for Public Works Staff
 - Staff shared it has been of benefit to help triage and prioritize issues within the parks.
 - Recreation Services Updates
 - Director Jahns shared City Council authorized the formation of a new Community Services Department at their most recent meeting.
 - Interim Library Director Melinda Cervantes introduced herself, shared her experience since joining the staff in November, and provided her insight into the new department.
 - There is currently a position that is being recruited for the new head of the Library, titled Deputy Director - Library.
 - The Recreation Department created a Recreation Manager position, Recreation supervisor Ashley Sylvester has been hired into that role.
 - Multiple adult and youth sports currently underway or in registration process, as well as summer camp and event/program preparation.
 - Volunteer Park clean up opportunities will be returning later this month.
 - 4.2 - Commissioners Update on Items of Interest Since Previous Meeting**

- Commissioner Andrain and Anderson agreed that Lyman Park improvements look great and are a welcome sight.
- Commissioner Boeschen stated that Lyman Park looks great and looks forward to seeing the same good conditions in other parks.
- Commissioner Anderson shared discussion regarding the master plan and inquired about next steps. Director Jahns shared he has met with the Public Works team and is currently finalizing Request for Proposals.

5. Consent Calendar

5.1 - Approval for Parks & Recreation Commission Meeting Minutes of March 18, 2024

- Motion to approve: Taylor, Second: Boeschen
- Approved: Unanimous

6. Scheduled Matters

6.1- Receive an Update on Grant Funded Project to Replace Waste and Recycling Receptacles in City Parks

- Director Jahns provided background on grant funding provided by Upper Valley Waste Management.
- Modified proposal to replace trash, recycling, and select composting bins throughout parks system has been finalized.
- Staff shared proposed style of design
- Public Comment - Deanna Griffin
 - Requested that selected styles provide for updated recycling process.
- Commission provided support to move forward with modified proposal as presented.

6.2 - Receive a Presentation on the Proposed Plan for the 2024 4th of July Festivities

- Staff provided overview of 2023 activities
- Presented proposed plan for 2024, which includes continuing fireworks display. Shared budget for the event and conditional agreement with fireworks operator.
- Contract and proposed schedule will go before the City Council at their next meeting for review and potential approval.
- Commissioner Anderson inquired if the cost of fireworks is the same as last year.
 - Staff shared the proposed fireworks agreement remained the same at \$40,00.
- Commission provided their support to move forward with 4th of July schedule of activities as proposed.

6.3 - Ad-Hoc Subcommittee Updates & Discussion

- Director Jahns shared staff is looking forward to launching master planning process, and is excited for the opportunity to include Library services in the process.
- Chair Deasy inquired about Crane Park Lighting update. Director Jahns shared project is underway and should be completed within a week's time.
- Director Jahns provided update on discussions with School District about increased and shared access to school facilities. Will have more substantial update at the May meeting.

- Chair Deasy and Commissioner Boeschen shared information about the upcoming Community Soccer Night on May 31.
- Staff and Commissioners discussed how to better engage the community in Commission recruitment process. Would like to discuss further as recruitment launches.
- Commissioner Andrain provided updated on arts subcommittee and anticipate potential art pieces coming before the Commission in the near future.
- Public Comment - Deanna Griffin
 - Inquired about how far master plan is anticipated to project into the future
 - Staff shared the plan is intended to cover 10+ years with different tiers of implementation.

7. **Adjournment:** 7:58pm

APPROVED:

Michelle Deasy, Chair

ATTEST:

Dave Jahns, Parks & Recreation Director

CITY OF ST. HELENA PUBLIC ART DONATION AND
INSTALLATION APPLICATION



Date: 2-19-24

Artwork Description: Robert Louis Stevenson Bronze Sculpture

Proposed Location: Robert Louis Stevenson Museum

Applicant Name: <u>J. Garr Ugaldé</u>	Applicant is the (check one): ☐ Artwork Owner ☒ Artist ☐ Non-Profit Rep ☐ Other: _____
Property Owner Name (if other than applicant):	Community Organization Name (if applicable):

APPLICANT'S SIGNATURE: By signing below I certify that the information provided in this application is true and correct; and I have read and understand the application submittal requirements; I accept and will abide by the qualifications, terms and conditions set forth in this application, the City of St. Helena, and by the Parks and Recreation Commission.

Name: J. Garr Ugaldé

Email: garract1@gmail.com

Address: 215 26th St Sacramento, CA 95816

Phone #: 916-410-2278

Signature: [Signature]

Date: 2-19-24

ARTWORK OWNER (S)' SIGNATURES (attach additional sheets if necessary): By signing below I/We certify that the information provided within this application is true and correct and I/We are the owner(s) of the property located at the above mentioned project address and to the best of my/our knowledge, there are no current code enforcement issues on this property; I/We have read and understand the Application Submittal Requirements; I/We authorize the applicant listed above to apply for Commission approval and complete the work that is approved and will accept and abide by the conditions set forth in this application, the City of St. Helena, and by the Parks and Recreation Commission; and I/We hereby consent to the performance of the work at the project address listed above.

Name: _____

Email: _____

Address: _____

Phone #: _____

Signature: _____

Date: _____

Name: _____

Email: _____

Address: _____

Phone #: _____

Signature: _____

Date: _____

SUBMIT your completed application and required materials to the Parks and Recreation Department at the address below. You will be notified of the date and time the Commission will meet to review your submittal. Your attendance at the meeting is not required but is highly recommended. If you need help with the application or have questions, contact Parks and Recreation Department staff by calling (707) 968-9222.

St. Helena Parks and Recreation Department
1574 Railroad Avenue St. Helena, CA 94574 (707) 968-9222

GARR UGALDE

215 26th Street
Sacramento, CA 95816
(916) 410-2278
garrart1@gmail.com

BORN

Honolulu, HI, 1959

EDUCATION

San Jose State University, San Jose, CA – Bachelor of Arts Degree, 1983
University of Nebraska at Omaha, Omaha, NE, 1977-1979
Creighton University, Omaha, NE, 1977-1978
Colegio Internacional de Caracas, Caracas, Venezuela, 1976

PROFESSIONAL

Instructor, 2019-2022

E. Claire Raley Studios for the Performing Arts (CLARA), Sacramento, CA
Summer School Art Instructor, Ages 6-10

California State Prison-Sacramento (New Folsom), Folsom, CA
Art Instructor-Level 4 inmates in drawing and painting techniques.

Sculptor, 1993-present

Currently working in the various mediums of bronze, ceramic, plaster, fiber/cement compound and earthen materials. Creating limited edition and site-specific artwork for public and private commissions.

Enlargement artist/mold maker/model maker for various artists commissioned for public artworks, including The California Vietnam Veteran's Memorial, The Cleveland Veteran's Memorial (Njordhammer Foundry, Oakland, CA), Robert Freeman's "California Native American State Seal", Jerry Ross Barrish's monumental "Bayview Horn" at Hunter's Point Shipyard Public Art Project, City of Yountville Fountain, Sacramento sculptor Helen Post's monumental "African Acrobats" and sculptor Brother Joseph Aspell for The Marianist Order of various sculptures at national sites (The Art Foundry, Sacramento, CA)

Commercial sculptor (1993-2007) commissioned by several large-scale statuary manufacturers in the San Francisco Bay Area creating masters for cement fountains, benches and statues of all variety.

Producer/Director, 2008-2022

CLARA Classroom, Creating a series of visual arts programming for the Juvenile Court Schools for Sacramento County Office of Education. 2022 Work-In-Progress

Co-created "Art²" (art squared) with artist Christine Hodgins, a video series examining two Northern California artists in each episode. The episodes explore the motives, the process and the nature of art in profile and in conversation between the artists. 2008-2012

Sacramento Metropolitan Arts Commission, 1999-2001

Art in Public Places Committee Member, served to select major public artworks for new development sites throughout the Greater Sacramento region.

Center for Contemporary Art, Sacramento, CA 1999-2001

Board member serving to select artists for exhibitions. Curator of "Arte Cubano", selected works from the Robert and Lillian Freimark art collection of contemporary Cuban artists in 2001.

PUBLIC /PRIVATE ART COMMISSIONS

- "The Breeds", (9) cast bronze sculptures for serenity garden, Kokopelli Assisted Reproductive Services, Sacramento, CA 2022, Work-In-Progress
- "Spirit Wings", (7) sculptures of various scales on K Street Mall Project, Sacramento, CA 2021
- "Anansi's Web" A sculptural play set, Fairytale Town, Sacramento, CA 2018
- "Agora's Light I, II & III" (3) 10ft. abstract figures, fiber/cement compound, American River College, Sacramento, CA 2016
- "Textures" Triptych Relief, Farm Credit West, Rocklin, CA 2015
- "Three Graces", (3) ¾ life-size cast bronzes & steel bases, Michael Solomon Residence, Garberville, CA 2010
- Heritage Elm Tree Timeline, cast bronze & steel, Cesar Chavez Park, Sacramento, CA 2005
- William Bean Memorial, cast bronze & granite, Sacramento, CA 2003
- B.T. Collins Memorial, cast bronze & marble, B.T. Collins Federal Army Reserve, Sacramento, CA 2000
- Dos Coyotes Border Café, (3) cast bronze figures, Davis, CA 2000
- "The Pack", (4) cast cement coyotes, North Laguna Creek Park, Sacramento, CA 1995
- California Veteran's Memorial Site Marker, cast bronze & blue granite, Capital Park, Sacramento, CA 1993
- Black Pyramid Fountain, black granite & steel, The Bashir Residence, Saratoga, CA 1992

The Robert Louis Stevenson Bench Project

The site for the proposed Robert Louis Stevenson Bench Project is on the grounds of the George and Elsie Wood Public Library. This property also houses the Napa Valley Wine Library, as well as, The Robert Louis Stevenson Silverado Museum. The placement for the proposed project is in the grassy area adjacent to the fountainworks in front of the museum.

Robert Louis Stevenson's impact upon the Napa Valley is still felt today. Even though his stay in the countryside of the valley was brief he managed to coin the phrase, "...and the wine is bottled poetry." in his chronicle, *Silverado Squatters*. The valley at that time was not yet the wine mecca it is today, far from it, for at that time he was lamenting the loss of many of the great vineyards of France due to the infestation of the American phylloxera pest. But he saw something in this high chaparral that was akin to the fertile French valleys across the otherside of the world and the great promise of palatable and succulent wine. However prescient his musings were at that time, whether he could truly see these or not, the promising future of the Napa Valley was forever cemented in his famous quote.

The project being proposed is one that honors this famous and most beloved Scottish writer. Though he was a man from "across the pond" there was something that felt "American" about him. A man of a frail physical nature he wrote novels of adventure that were robust and breathtaking. Yet, he also wrote the most eloquent and mellifluous stanzas of poetry that were as popular amongst his readers of the day as was his fiction.

The proposed artwork consists of a lifesize bronze casting depicting Robert Louis Stevenson seated at one end of a "faux bois" bench, approximately 6.5 ft. wide x 3.5 ft. ht. x 20 in. depth. He is contemplating his most recent meditations in a notebook that is set beside him on the bench. Two of his books of fiction and poetry are also stacked upon each other next to the notebook. The French name faux bois means false wood. This refers to the technique of creating outdoor furniture out of concrete that is made to look like wooden branches and/or planks. This particular technique was popular in 17th and 18th Century French and English gardens and had a resurgence in America in the early 2000s.

In the original discussions on the look and design of the artwork it **only** included the figure of Robert Louis Stevenson seated on the bench. The idea of including a lifesize bronze casting of Fanny Stevenson*, his wife, standing directly behind him with a hand reaching out touching his shoulder seemed like a natural. It was she who had moved

back to California. Her husband was in California and then later in Nevada prospecting for gold and silver.

In 1876 Stevenson had met and fallen in love with the American Fanny Osborne while staying at a French artist's colony. At that time she was separated from her husband. In 1878 she had tried to reconcile with her husband, following him back to Northern California in the hope of keeping her family together. In 1879 a heartbroken Stevenson traveled from Europe and then across America by train to beg her to leave her husband, who openly and regularly stepped outside of the marriage. It was a trip that was physically hard on Stevenson and nearly put an end to his days. Yet, he rallied. Fanny, reluctant at first to Stevenson's proposal, eventually came around, divorcing her husband and marrying him. They honeymooned on Mt. St. Helena in an abandoned mine bunkhouse, as the story goes, and thereafter he penned *Silverado Squatters* based upon his travels and time in the Napa Valley.

The lifesize sculptures and faux bois bench will be anchored to a concrete pad with an accompanying sidewalk leading to the bench area. The approximate dimensions of the pad would be approximately 12 ft. wide x 8 ft. depth. The sidewalk would be approximately 8-10 ft. long x 3 ft. wide. The pad and sidewalk will be ADA (American with Disabilities Act) compliant and will flow and tie into the existing walkway and fountain area leading to the library/museum entrance.

The materials used in the creation of this project are some of the most durable and long lasting. They are very low maintenance and upkeep for these materials require occasional light cleanings of sprayed water, rinsing of the surfaces. The overall weight of the sculptural artworks and bench would be somewhere in the neighborhood of 1500 lbs. The sculptures and bench will be coated with a urethane sealant with graffiti guard properties.

In closing, the legacy that Robert Louis Stevenson left to the Napa Valley, and in particular to St. Helena, is one that should be cherished. If this project is adopted by the City of St. Helena, it is with hope that this could perhaps lead to annual events celebrating the great author, his achievements, his traveling spirit and "joie de vivre". There aren't any sculptures or depictions of the man in the Napa Valley and it seems fitting that the City of St. Helena should take the lead and honor the author who stirred imaginations with such flourish and splendor.

Submitted by J. Garr Ugalde, Sculptor

Date

Budget**

1. Robert Louis Stevenson (RLS) Bronze Casting	\$ 15,000
2. RLS Plasticine (Oil-based Clay) Master	\$ 12,500
3. RLS Polyurethane Rubber Mold	\$ 7,500
4. Notebook Bronze Casting	\$ 700
5. Notebook Plasticine Master	\$ 600
6. Notebook Polyurethane Rubber Mold	\$ 500
7. Two Stacked Books Bronze Casting	\$ 1,000
8. Two Stacked Books Plasticine Master	\$ 1,000
9. Two Books Polyurethane Rubber Mold	\$ 700
10. Fanny Stevenson Bronze	\$ 15,000
11. Fanny Stevenson Plasticine Master (Standing with Pleated or Flowing Dress)	\$ 15,000
12. Fanny Stevenson Polyurethane Rubber Mold	\$ 7,500
13. Faux Bois Bench	\$ 18,000
14. Faux Bois Bench Shipping (If contracted by out of state Artist)	\$ 2,500
15. Bronze Dedication Donor Plaque	\$ 2,650
16. Masonry Contractor Fees, Concrete Pad and Sidewalk	\$ 4,500
17. Contractor Installation, includes Transportation of Artworks, Bench and Plaque to Site	\$ 5,000
18. Engineering Drawings/Schematics	\$ 5,000
19. City Permits	\$ 750
20. Equipment Rental for Installation (1 Day) Forklift-Forward Reach Telehandler 4WD	\$ 500
21. Insurance (1M Liability Policy)	\$ 600
22. Artist's Design/Project Management Fee	\$ 5,000
23. Travel Expenses for the Project	\$ 3,500

TOTAL **\$125,000.00**

* The figure of Fanny Stevenson might **not** be included in the final design once receiving feedback from the community and museum staff. It may be determined that only the **solo** figure of Robert Louis Stevenson is desired for this project. This will, of course, affect the projected budget costs.

** Some costs may be subsidized with the help or contributions from the City of St. Helena's Department of Parks and Recreation; their engineers, building contractors and maintenance staff.

Project Timeline

The timeline will be dependent on securing all or partial funding. Once all funds are secured, contracts signed and executed and funds made available for the project it is foreseeable that the project could reasonably be completed within a year, to a year and a half from the start date.

If only partial funds are donated or secured then obviously that would slow the process. Yet, even with partial funding work could very well begin on creating the scale-up clay models and bench.

References

1. Megan Blackwell, Spirit Wings Project, Sacramento Metro Chamber of Commerce, meganAblackwell@gmail.com, 541-515-3648
2. Carol Little, Art Consultant/Owner, Corporate Design Group, Roseville, CA clittle@corporatedesigngroup.com, 916-781-6543
3. Shelly Willis, Public Arts Consultant, Former Arts in Public Places Coordinator, Sacramento, CA, shellyw857@gmail.com, 916-996-0793



Artist Statement

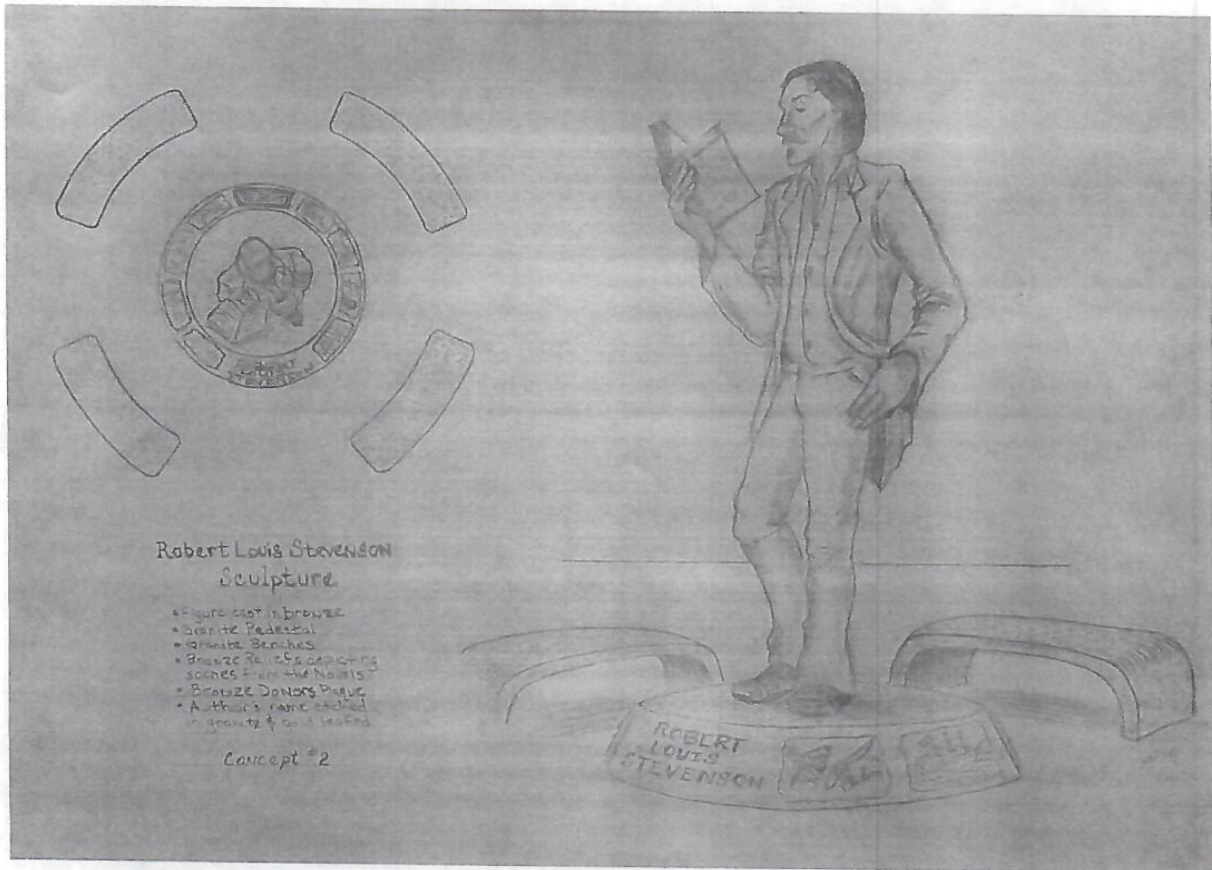
When beginning to bring a work of sculptural art to fruition, especially any artwork with an historical context, I find that I need to do a fair amount of research on the subject. This helps me flesh out the ideas I have in mind for composition and emotions that I'm trying to convey through the piece. Much of the time I'll begin with rough sketches, trying to capture a feeling or characteristics of the subject. Sometimes I'll start working directly in clay creating a small-scale maquette in finding my way to sculptural form.

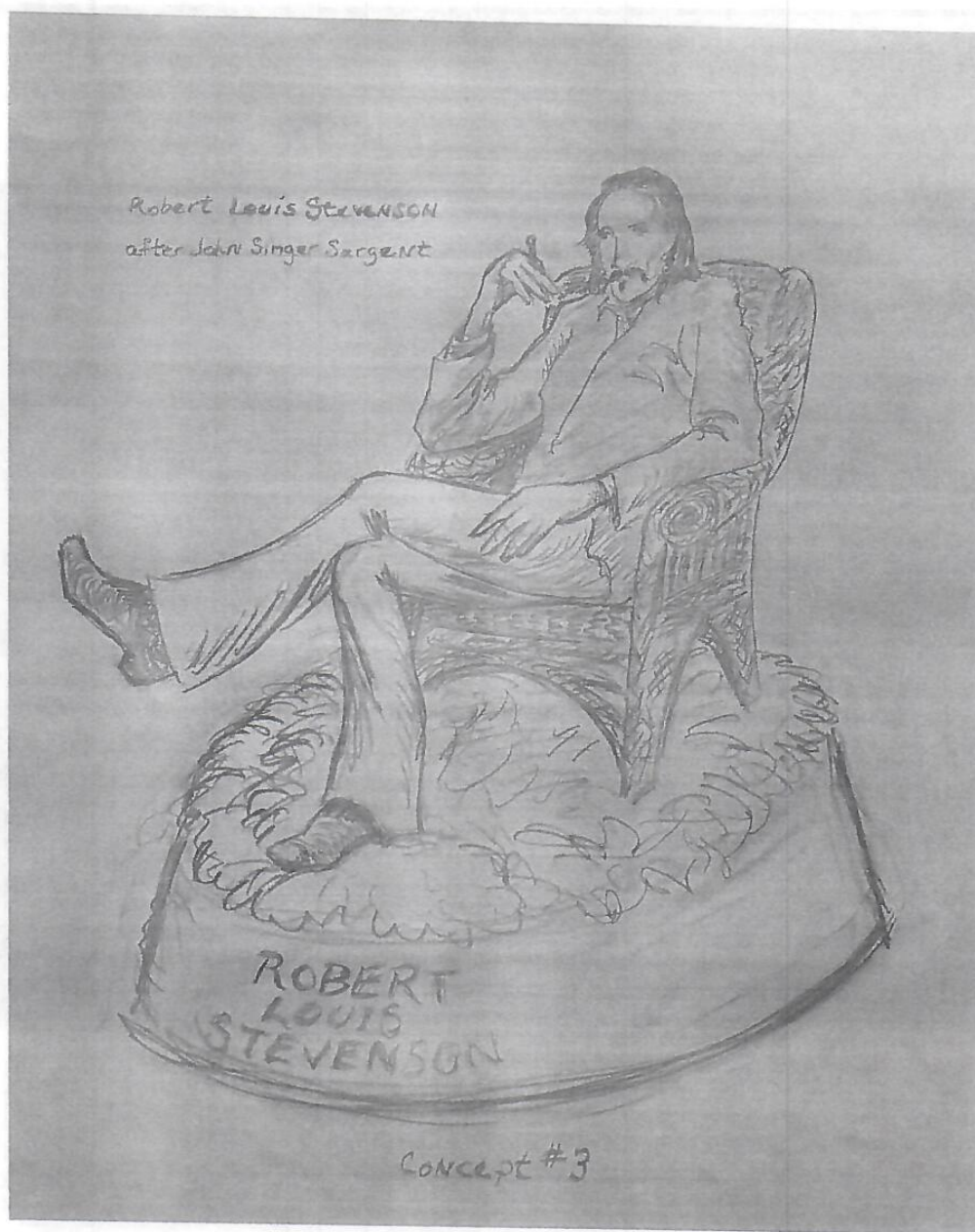
When working on a site-specific artwork there are many factors to consider. One factor with Robert Louis Stevenson was the connection to the community of St. Helena. It is purported that he and his new bride, Fanny Osbourne, spent their honeymoon in a bunkhouse of an abandoned mine on Mt. St. Helena. This has also given rise to my consideration that his wife should somehow be included in the final design and sculpture masterwork.

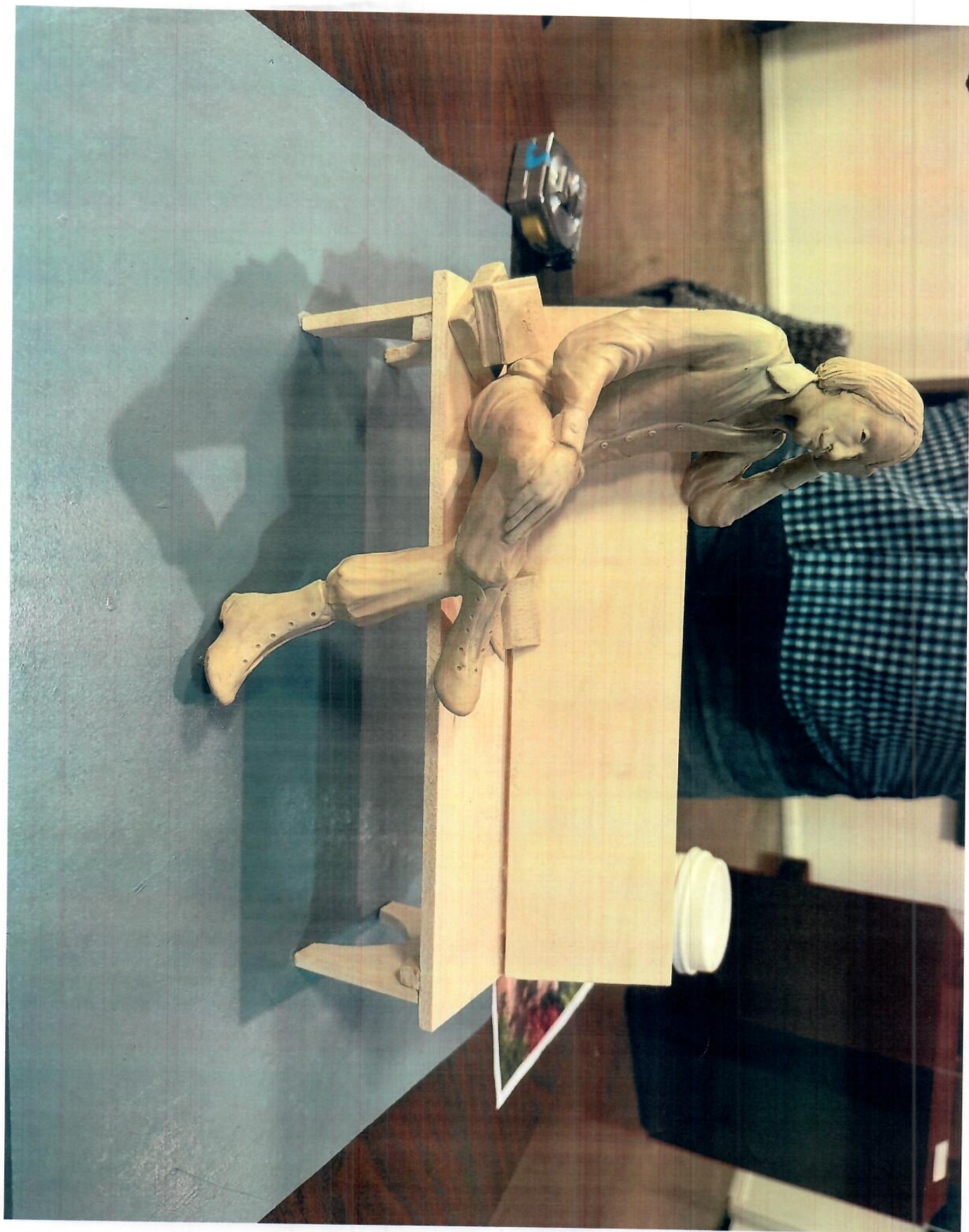
As I contemplate the composition, I would also want to visit possible sites for placement of the artwork, whether that be at the Robert Louis Stevenson Museum, nearby park, or community center. It would be imperative to discuss the project with the staff of the museum, city parks department and any community leaders to get their input and insights to the integration of the artwork to the existing landscape and architecture. I find that in opening communications with the community by sharing ideas and the materials and the process to be implemented the community will coalesce and feel part of the project.

What I hope to eventually convey with this sculpture is the sense of Robert Louis Stevenson, the man, the happy wanderer, the poet and the master spinner of yarns and tales of adventure. His life, though short, was lived to the full and without reserve.











ST. HELENA PARKS AND RECREATION COMMISSION 2023-24 Goals and Ad-Hoc Subcommittee Assignments

1. Launch the Parks & Recreation Master Plan process, beginning with a community-wide needs assessment and review of existing programs (*Deasy and Anderson*)
2. Complete Crane Park court lighting project (*Taylor and Anderson*)
3. Equitable recreation - Increase participation, access, and inclusion for our Latino community (*Boeschen and Deasy*)
4. Gain a better understanding of facility needs and recommend aesthetic and functional improvements for Lyman Park (*Andrain and Anderson*)
5. Develop a plan to increase public access to community recreation facilities (*Boeschen and Taylor*)
6. Establish a platform to recognize community members through a Parks and Recreation Service Awards program (*Boeschen and Andrain*)

Ongoing Subcommittees

- *Trails and Open Space Plan (Deasy)*
- *Pickleball (Boeschen and Anderson)*
- *Public Art (Deasy and Andrain)*

Updated August 2023