



**City of St. Helena
Parks & Recreation Commission
Special Meeting
Monday, March 24 @ 1pm
Carnegie Building - 1360 Oak Avenue**

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda may do so, but please observe the time limit of four minutes.

_Simultaneous Spanish interpretation services during meetings can be scheduled upon request. To ensure interpreters are available, requests must be made at least 72 hours in advance by calling the Office of the City Clerk at (707) 968-2640 or emailing cityclerk@cityofstheleena.org

The schedule of upcoming meetings and published meeting agendas can be found on the City of St. Helena website at [/portal/](#).

Servicios de interpretación en español durante la reunión pueden ser solicitados por el público. Para asegurar que los intérpretes estén disponibles, los servicios tienen que ser solicitados al menos 72 horas antes de la reunión llamando a la oficina de la Secretaria de la Ciudad al (707) 968-2640 o por correo electrónico a cityclerk@cityofstheleena.org .

El horario de las reuniones publicadas y próximas puede ser localizado en el sitio de web de la Ciudad en [/portal/](#).

-
1. CALL TO ORDER
 2. ROLL CALL
Commission Chair: Doug Boeschen
Vice Chair: Jim Anderson
Members: Courtney Andrain, Stephanie Smithers, John Thompson
Youth Representative: Henry Ray
Staff Liaison: Dave Jahns, Director of Community Services
 3. REPORTS BY STAFF AND COMMISSION
Reports by staff and/or commission on items of general interest. Brief questions for clarification may be posed and answered, and Commission may request that items be placed on a future agenda. Except under certain circumstances, **the Brown Act prohibits any other discussion or action by the Parks and Recreation Commission.**
 4. SCHEDULED MATTERS:
 - 4.1. Parks Tour - Commissioners, staff, and members from BluePoint Planning will take part in a parks and facilities tour, as part of the Parks and Recreation Master Planning process. The tour will depart from the Carnegie Building (1360 Oak Ave.) at approximately 1pm and will be visiting the following locations in this order:
 - Crane Park (360 S. Crane Ave)
 - Starr Baldwin Park (1591 Spring St.)
 - Mary Fryer Park (1300 Mitchell Dr.)
 - Mennen Park (Voorhees Circle)

- Lyman Park (1498 Main St.)
- Parks & Recreation Offices (1574 Railroad Ave)
- Lewis Station - *Drive by only* (Church St & Hunt Ave)
- Jacob Meily Park - (Pope St. & Mariposa Lane)
- Wappo & Stonebridge Park (201 Pope Street)
- Return to Carnegie Building (1360 Oak Ave)

Any members of the public are welcome to join the meeting at the various locations. If you are interested in locating the tour, please call (707) 312-3061 and staff will provide their current location. The tour is expected to be completed by approximately 3:45pm and conclude at the Carnegie Building (1360 Oak Ave).

5. ADJOURNMENT

The next regular Parks and Recreation Commission meeting is scheduled for April 21 at 5:30 pm, Carnegie Building, 1360 Oak Avenue.

This agenda was posted at City Hall, 1088 College Ave and Carnegie Building 1360 Oak Avenue on March 21, 2025

/s/ Dave Jahns

Dave Jahns, Director of Community Services

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact City Hall at (707) 967-2792. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR35.102-35.104 ADA Title II). However, City staff will attempt to assist at any time with accessibility.