



**City of St. Helena
Parks & Recreation Commission
Regular Meeting
Tuesday, January 20, 2026 @ 5:30 PM
Carnegie Building - Second Floor
1360 Oak Avenue**

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of four minutes.

Members of the public or other parties are welcome to email their comments to the Staff Liaison, Ashley Sylvester at asylvester@cityofstheleena.gov. All public comments must be received three hours prior to the meeting. Public comments received after the deadline will be attached to the item the next business day or soon thereafter. Public comments will not be read out loud but will be publicly available and attached to the online agenda.

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1. CALL TO ORDER
2. ROLL CALL
Commission Chair: Doug Boesch
Vice Chair: John Thompson
Members: Julie Jenanyan, Denise Nelson, Stephanie Smithers
Staff Liaison: Ashley Sylvester, Interim Community Services Director
3. PUBLIC FORUM:
An opportunity for the public to directly address the Commission on items of interest to the public that are not listed on the agenda. Any person addressing the Commission should provide his or her name and address, and limit comments to four minutes. Because of restrictions imposed by the Brown Act, the Commission may not engage in substantive discussion, nor take action on matters not described on the agenda.
4. REPORTS BY STAFF AND COMMISSION
Reports by staff and/or commission on items of general interest. Brief questions for clarification may be posed and answered, and Commission may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Parks and Recreation Commission.
 - 4.1. Park Maintenance Update
 - 4.2. Community Services Update
5. CONSENT CALENDAR:
Members of the Parks and Recreation Commission or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, on motion may be used to adopt all recommendation actions.

- 5.1. Parks and Recreation Commission Special Meeting Minutes of December 8, 2025

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6. SCHEDULED MATTERS:

- 6.1. Signorelli Tree Discussion and Tree Update
Prepared By: Carlos Uribe, Assistant Public Works Operations Manager
- 6.2. Recreation Services 2025 Recap
- 6.3. Volunteer Program
- 6.4. 2025- 2026 Commission Meeting Calendar

7. ADJOURNMENT

The next regular Parks and Recreation Commission meeting is scheduled for February 23, 2026 at 5:30 p.m., Carnegie Building, 1360 Oak Avenue.

This agenda was posted at City Hall, 1088 College Ave and 1360 Oak Avenue on January 16, 2026.

Ashley Sylvester, Interim Community Services Director

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact City Hall at (707) 967-2792. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR35.102-35.104 ADA Title II). However, City staff will attempt to assist at any time with accessibility.

**City of St. Helena
Parks & Recreation Commission
Special Meeting
Monday, December 8, 2025
Carnegie Building-Second Floor
1360 Oak Avenue**

1. Call to Order: 5:30pm
2. Roll Call
 - Chair: Doug Boeschen
 - Vice Chair: John Thompson
 - Members: Stephanie Smithers, Julie Jenanyan, Denise Nelson
 - Staff Liaison: Interim Community Services Director Ashley Sylvester
3. Public Forum
 - Public Comment
 - Public comment from Tracy McBride
 - Public comment from Elaine DeMan
4. Reports by Staff and Commission
 - 4.1 Park Maintenance Updates
 - St. Helena Arbor will be held on December 11th at Baldwin Park starting at 2pm and the Afterschool TK Program will be there to help plant trees
 - Expanded tree report and updates will be shared on the January PRC meeting
 - Grapevine Ticket information was given with reports
 - Commissioner Smithers expressed some concerns in the skate park, and in arbor day quantity of trees
 - 4.1 Recreation Updates
 - Director Sylvester has been working closely with Little League regarding the agreement set to go to council in January
 - Oak Ave & Money Way, trees were removed for the Tesla charger, there is one tree left in there, landscape will be planted and additional trees will be planted. The date of completion as of today is December 20th
 - Lyman Park has been decorated with lights and decorations will come down on Jan 5th
 - Barrel tree lighting was a successful event with an estimated 2,000+ attendees
 - Recreation will be partnering with UpValley Family Centers and Fire Department on Saturday, December 13th for the Gingerbread House decorating

- Recreation will be hosting a Cookie and Ornament Decorating Dec 20th at the Carnegie building with hot chocolate, cookies from the St. Helena High School Culinary Department

4.2 Commissioner Updates

- No commissioner updates

5. Consent Calendar

5.1 Parks & Recreation Commission Meeting Minutes of November 17th, 2025

- Motion to approve: Thompson; Second: Nelson
 - Approved: Unanimous

6. Scheduled Matters

6.1 Napa Valley Community Forest St. Helena Presentation

- Paul Asmith presented to commissioners the organization and what they have done with the community forest group
- Commissioners expressed interest and support
- Director Sylvester will follow up with commissioners and the Napa Valley Community Forest group
 - Public Comment
 - Public Comment from Martin Podell
 - Public Comment from Jacob Zuniga
 - Public Comment from Michael Lauher
 - Public Comment from Edie Hausch
 - Public Comment from David Knudsen
 - Motion to approve: a broad statement of support for staff to move forward with working on the proposed expansion with a conservation easement on the land and future expansion access with additional consideration as needed First: Smithers; Second: Nelson
 - Approved: Unanimous

6.2 St. Helena Parks, Recreation and Trails Master Plan BluePoint Planing

- City Librarian, Mara Strickler, introduced BluePoint and gave an overview on the what they have been doing for the Master Plan
- Mindy from BluePoint presented to commissioner the presentation they will be bringing to council
- Commissioners had some questions regarding the master plan and gave feedback on what they would like to include
- BluePoint answered questions and said they would include certain changes
 - Public Comment
 - Public Comment from Tracy McBride
 - Public Comment from Jacob Zuniga
 - Public Comment from Deanna Griffin
 - Public Comment from Jim Anderson

- Director Sylvester gave some clarifying comments and explained the presentation is an update to council on what they have worked on this far but it is not the final draft or plan

6.3 ** THIS ITEMS WILL BE MOVED TO THE JANUARY 2026 PARKS AND RECREATION COMMISSION MEETING**

6.4 Ad-Hoc Subcommittee Updates

- Commissioner Nelson has no update on art & culture but has been working with library launching a program for fiber arts in January and volunteering to teach crochet
- Vice Chair Thompson is working on grants and has had previous meetings regarding grants and a tech group to find grants. He currently has a three month plan in place
- Chair Boeschen said he has a note for himself that before they meet for blue point, he will spend some time in his assigned park to see what the state of the park is and what it could be. Also recommends to commissioners to continue visiting their parks
- Commissioner Smithers requests volunteer program update added to the next agenda
- Adjournment: 8:01pm

APPROVED:

ATTEST:

Doug Boeschen, Commission Chair

Ashley Sylvester, Interim Community
Service Director