

THIS MEETING IS CANCELLED DUE TO LACK OF QUORUM



City of St. Helena
Active Transportation and Sustainability
Committee
Regular Meeting
Carnegie Building, 1360 Oak Avenue
Wednesday, October 5, 2022 @ 5:00 PM

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of four minutes. Members of the public and other parties are welcome to email their comments to the Staff Liaison Preya Nixon at pnixon@cityofsthelena.org

Page

1. CALL TO ORDER
2. ROLL CALL
Committee Chair: Leslie Stanton; Vice Chair: Jeff Farmer
Members: Glenn Smith, Madelyn Chandler, and John Zimmerman
Alternate Members: Vacant and Vacant
City Council Member Liaison: Paul Dohring, Vice Mayor
Staff Liaison: Preya Nixon, Asst. to the City Manager
3. PUBLIC FORUM:
An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to three minutes. **Because of restrictions imposed by the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.**
4. REPORTS BY STAFF AND COMMITTEE:
Reports by staff and/or committee on items of general interest. **Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Active Transportation & Sustainability Committee.**
5. CONSENT CALENDAR:
Members of the Active Transportation Committee or the public may ask that any items be considered individually for purposes of considering alternative action,

for extended discussion, or for public comment. Unless that is done, on motion may be used to adopt all recommendation actions.

- 5.1. Active Transportation and Sustainability Committee Meeting Minutes of Special Meeting held on September 14, 2022 3 - 4
[SPECIAL Active Transportation and Sustainability Committee - 14 Sep 2022 - DRAFT MINUTES](#)
6. SCHEDULED MATTERS:
 - 6.1. Presentation, Discussion and Final Recommendation on Main Street Crossing Document 5 - 20
[Staff Report](#)
[Main Street Crossing Recommendations Oct 22 FINAL](#)
[Main Street Crossings Report - Dec 19](#)
 - 6.2. Presentation from Napa County Bicycle Coalition on Safe Routes to School and Walk Audits 21 - 39
[Staff Report](#)
[ATSC Presentation - SRTS NCBC](#)
7. FUTURE AGENDA ITEMS
 - 7.1.
 - Review and approval of Committee governing language
 - Presentation from Fire Chief John Sorensen regarding vehicular speeding and potential traffic mitigation
 - Active Transportation Plan Phase II
 - Potential Reusable Foodware and Waste Reduction Ordinance
 - Napa Countywide Greenhouse Gas Emission Inventory Presentation (fall 2022)
 - Presentation and Update from Marin Clean Energy
8. ADJOURNMENT

The next regular Active Transportation Committee meeting is scheduled for November 2, 2022 at 5:00 pm, at the Carnegie Building, 1360 Oak Avenue, St. Helena.

This agenda was posted at City Hall, 1572 Railroad Avenue and the Carnegie Building, 1360 Oak Avenue, St. Helena on September 30, 2022.

/s/ Preya Nixon

Preya Nixon, Asst. to the City Manager

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact City Hall at (707) 967-2792. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR35.102-35.104 ADA Title II). However, City staff will attempt to assist at any time with accessibility.

DRAFT MINUTES



****SPECIAL****

City of St. Helena

**Active Transportation and Sustainability
Committee**

Carnegie Building, 1360 Oak Avenue

Wednesday, September 14, 2022 @ 5:00 PM

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Page

1. CALL TO ORDER

Chair Stanton called the meeting to order at 5:01 p.m.

2. ROLL CALL

The following were present:

Committee Chair: Leslie Stanton, Vice Chair: Jeff Farmer

Members: John Zimmerman

Alternate Members: Vacant, Vacant

Council Liaison: Paul Dohring, Vice Mayor

Staff Liaison: Preya Nixon, Asst. to the City Manager

Mario Traverso, Assistant Engineer

Members Glenn Smith and Maddie Chandler were excused.

3. PUBLIC FORUM:

Under California law, public comments at special meetings are limited to subjects on the agenda only. Therefore public comment will take place during consideration of the item. Each person's comments shall be limited to 4 minutes.

4. REPORTS BY STAFF AND COMMITTEE:

Reports by staff and/or committee on items of general interest. ***Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Active Transportation & Sustainability Committee.***

Reports were conducted.

5. CONSENT CALENDAR:

Members of the Active Transportation Committee or the public may ask that any items be considered individually for purposes of considering alternative action,

for extended discussion, or for public comment. Unless that is done, on motion may be used to adopt all recommendation actions.

- 5.1. Active Transportation and Sustainability Committee Meeting Minutes of July 6, 2022. # - #
[Active Transportation and Sustainability Committee - 06 Jul 2022 - DRAFT MINUTES](#)

A motion was made by Chair Stanton and seconded by member Zimmerman to approve the minutes for the meeting held on July 6, 2022.

The motion passed unanimously.

6. SCHEDULED MATTERS:

- 6.1. Update on Main Street Crossing Study and Current and Future Pedestrian Safety Improvement Projects # - #
[Staff Report](#)
[Main Street Crossings Report - Dec 19](#)

Presentation was given by Vice Chair Farmer and Mario Traverso

Committee discussion was held.

Public comment was received from Carlotta Sainato, Program Manager, Napa County Bicycle Coalition

The Committee requested that this item be brought back with updates and for final approval at the next regular meeting.

7. ADJOURNMENT

Chair Stanton adjourned the meeting at 6:05 p.m.

The next regular Active Transportation Committee meeting is scheduled for October 5, 2022 at 5:00 pm, at the Carnegie Building, 1360 Oak Avenue, St. Helena.

The next regular Active Transportation Committee meeting is scheduled for October 5, 2022 at 5:00 pm, at the Carnegie Building, 1360 Oak Avenue

Approved

Attest

 Chair

 Preya Nixon,
 Assistant to the City Manager



Report to the Active Transportation and
Sustainability Committee
October 5, 2022

Subject: Presentation, Discussion and Final Recommendation on Main Street Crossing Document

Prepared By: Preya Nixon, Assistant to the City Manager

BACKGROUND

At the February 5, 2020 ASTC Meeting, Committee Member Jeff Farmer presented the research he compiled on the "Main Street" Crossing Study. The intent behind this study was to identify areas in which the City could improve how residents and visitors identify entering the City of St. Helena while still driving on a highway. Member Farmer utilized the St. Helena Pedestrian Plan, Caltrans "Main Street USA" document and the Napa County Bike Plan as reference documents to help identify areas which could be improved.

At the September 14, 2022 Special ATSC meeting, the Committee received an update. This was beneficial because there are new committee members. Additionally, with the recent safety upgrades made on Main Street, staff, along with Vice Chair Farmer, wanted to present this item again and provide an update.

This item is before the ATSC now for final review, and formal action to accept the revised document.

Action requested from the ATSC: Review revised Main Street document and vote to approve updated document.

Attachments:

Updated Main Street Crossing Study
2019 Main Street Crossing Study

Main Street Crossing Study – Revised 2022

Doc:	Main St. Crossings Study	Update 10/22	SH Ped Plan ¹	County Bike Plan ²	Main Street, California ³
Source:	ATSC		Saint Helena	Napa County	Caltrans
	Use more visible crosswalk designs throughout the city especially in uncontrolled intersections. Add a pedestrian controllable crosswalk in the Northern segment like the one at Charter Oak. Add crosswalks south of Charter Oak where appropriate.	Crosswalks on Main Street will be installed at the following intersections: -Pratt - Elmhurst -Spring - Charter Oak will receive a HAWK system - Mills and Grayson will receive a new intersection - Dowdell is planned to receive a new signal in the future.	Table SH-2 Exhibit SH-5 (Heat Map) Table SH-5: Project SH-5: Grayson to Dowdell Sidewalk Project SH-7: Pope sidewalk activation (??) Project SH-8: Charter Oak/Vidovich sidewalk enhancements Project SH-11: Sidewalk enhancements (East? West side?)		Pages 43, 48, 50
	Investigate the feasibility of Crossing islands, Refuge islands or other markers that denote the city boundary. These should be dramatic that proclaim one is entering the City. They should start at the Southern segment city limit and the Northern segment city limit and continue toward the Downtown area.		Table SH-3, Exhibit SH-3 Exhibit SH-5 (Heat Map) Table SH-5 (Project SH-2: Raised Median)		

Main Street Crossing Study – Revised 2022

	Assess feasibility of implementing a crossing guard program or technical features to enhance the safety of key intersections during school transit hours (reference: Bicycle Safety & Education Back to School Program -Aug 7, 2019 ATSC meeting)		Table SH-3, Exhibit SH-3 Exhibit SH-5 (Heat Map) Table SH-6: SRTS program	Table SH.4: Safe Routes To School and Safety Education	
	Upgrade ADA crossings where needed	Downtown Streetscape will have ADA upgrades	ADA Transition Plan (Table SH-1)		Pages 13, 66
	Upgrade all bus stop locations to provide shelter and seating	NVTA will be asked to respond.	Sidewalk/Street Tree Ordinance (Table SH-1)		Pages 15, 71, 75
	Upgrade signalized intersections to respond to bicycle presence			Pg. 103 - Collision Analysis: Main Street Pg. 105 - signals	Pages 14, 55, 58-60
	Add shared lane markings (sharrows) and/or Class II bicycle lanes	Caltrans will be asked to respond to this.		Pg. 106 - Main St Sharrows	Pages 58, 59
	Upgrade the Tree Tunnel Path to be usable.	Complete by Vine Trail		Pg. 107 - Vine Trail	
	Complete crosswalks on all legs at Grayson.	Mills Lane re-alignment will address this.	Table SH-2 Exhibit SH-5 (Heat Map) Table SH-5, Project T0-1, FUNDED		
	Fix the crumbling sidewalk at Alexander Court (north)	PW will address this.	ADA Transition Plan (Table SH-1) Table SH-6: Maintenance		
	Extend sidewalks on east side of Main to Dowdell		ADA Transition Plan (Table SH-1) Project SH-11: Sidewalk enhancements		

Main Street Crossing Study – Revised 2022

	Replace the Sulphur Creek pedestrian bridge on the east side of Main.	This is located in the Wine Train Right-of-Way. Discussions with WT people needed.			
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Main Street Crossings Study September, 2019; updated December, 2019

Preamble

This is an update to the Main Street Crossing Study first presented to the ATSC in September, 2019. The updates are:

- One additional recommendation
- Recommendations cross-referenced to three previously approved plans.
- A new map with the addition of bike routes from the St. Helena Bicycle Plan segment of the Napa County Bicycle Plan

What's in this package

Project Description

Summary Observations

- General
- Detailed

Recommendations (Updated)

Recommendations Cross Referenced to three approved plans (New)

- Napa County Pedestrian Master Plan
- Napa County Bicycle Plan
- Main Street California (Caltrans)

Maps (Main Street From **Chaix Lane** to **Deer Park Road**)

- Map 1: Missing sidewalks
- Map 2: Bus stop locations
- Map 3: Crosswalks and Intersection controllable
- *Map 4: Bike Routes overlaid on Map 3 (New)*

Project: Main Street Intersections September, 2019 (Updated December, 2019)

Reference

Work with Caltrans/Staff to improve bicycle and pedestrian crossings on Highway 29 (2019 ATSC work plan)

Purpose

To assess all public street intersections with Main Street (Hwy 29) for their awareness and sensitivity to all modes of transportation including, but not limited to, autos, trucks, bicycles, and pedestrians of all levels of mobility. In addition, the location and quality of the bus stops was examined for accessibility and comfort.

Geographical Scope

The city boundary runs through Chaix Lane in the south and ends just before Deer Park Road in the north. Chaix Lane is a private road so it was not included in this study. All public intersections north of Chaix and south of Deer Park were included.

It is helpful to view Main Street as three distinct parts. The **Southern segment** bounded by Chaix Lane to the Sulphur Creek bridge, the **Downtown segment** from Mitchell to Pine, and the **Northern segment** from Pine to Deer Park Road.

Summary Observations (Refer to attached maps)

General:

- 22 intersections; five stop lights; only three intersections cross both sides of Main
- It is legal to cross Main outside of designated crosswalks
- No bicycle lanes anywhere and no intersections that respond to bicycle presence
- ADA ramps exist in all crosswalks; some are pretty old
- Line Of Site (LOS) issues exist in a few uncontrolled intersections
- Four intersections are really driveways
- Many intersections are narrow which causes turning trucks to slow down
- All crosswalks are the traditional two white lines except the hatched intersection at Charter Oak
- There is no sense of entering St. Helena other than small signs

Detail:

- **Pope/Mitchell** offset pair acts as one intersection. The Wells Fargo entrance on **Mitchell** causes back ups on Main.
- The area between **Pratt and Deer Park** is a not accommodating for pedestrians or bicycles. No amenities other than the **Tree Tunnel Path** which is in poor condition. Bicycles tend to use the **narrow shoulders of Main Street** through the tunnel. There is very little maneuvering room for a bicycle to get off the road in the tunnel if it were necessary.
- From the **Tree Tunnel to Madrona** there is now a speed display at Alcobas to alert traffic. The crosswalks are not very visible to traffic. Risk is raised for pedestrians crossing at **Pratt, Elmhurst, and Crinella**.
- Pedestrians walking across **Spring Street and then across Main** (or Main then Spring) delay vehicular traffic.
- The crossings at **Charter Oak and Pope Street** have been identified as possible crossing guard locations during school transit hours.
- Trees, business signs, and parked vehicles limit line of sight at **Vidovich , El Bonita, Vintage, Grayson, and Hunt**.
- No bicycle lanes anywhere; no intersections respond to bicycle presence. However shoulders are wide **south of Grayson and west side of Main from the Tree Tunnel to about Elmhurst**. Are Class II bicycle lanes possible here?
- There are no sidewalks on the east side of Main **south of Charter Oak** and none on the west side **south of the High School** except in front of Zumwalt Ford; there is a dirt path ending at El Bonita.
- There are no crosswalks between the **southern City limit and Charter Oak**.
- Some longer trucks take a long time to turn or have to back up and try again causing traffic to back up. Example: Safeway trucks turning at **Hunt**. Trucks stopping for gas at **Chevron station at Adams**.
- Four intersections are basically driveways: **North and South Alexander Ct and North and South St. Andrews Ct**
- Only the crosswalk at **Charter Oak** is hatched; the rest are two parallel white lines.
- **Bus stops**. Some have nothing, some only have seats, some are sheltered.

Main Street Crossing Study
ATSC, December 2019

This chart takes the recommendations from the Main Street Crossings Study and cross references them in the three other approved planning documents.

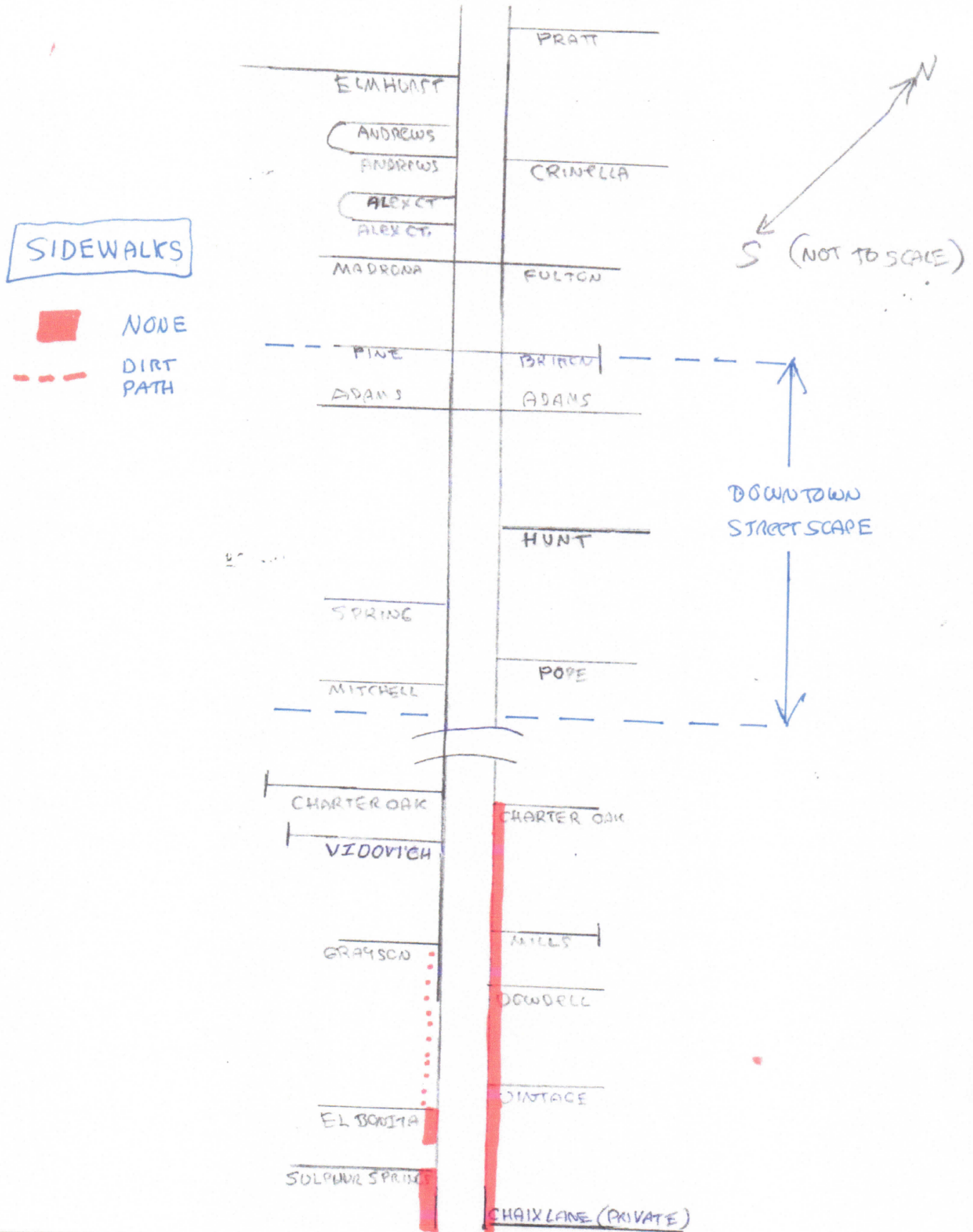
Doc:	Main St. Crossings Study	SH Ped Plan ¹	County Bike Plan ²	Main Street, California ³
Source:	ATSC	Saint Helena	Napa County	Caltrans
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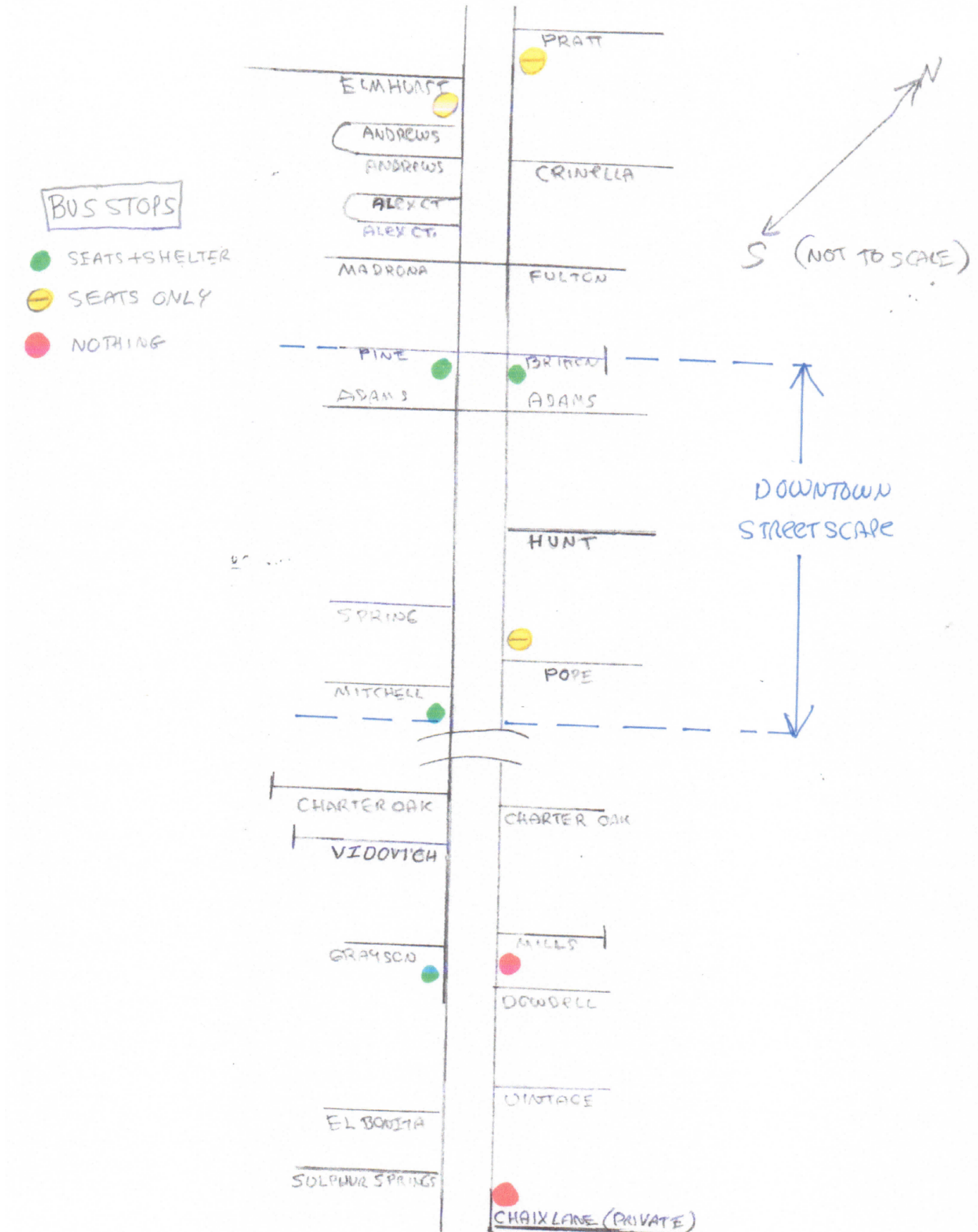
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Added since Sept report	Extend sidewalks on east side of Main to Dowdell	ADA Transition Plan (Table SH-1) Project SH-11: Sidewalk enhancements		

¹ Chapter 3 of the *Napa County Pedestrian Master Plan* (August, 2016)

² *Napa County Bicycle Plan* (October, 2019)

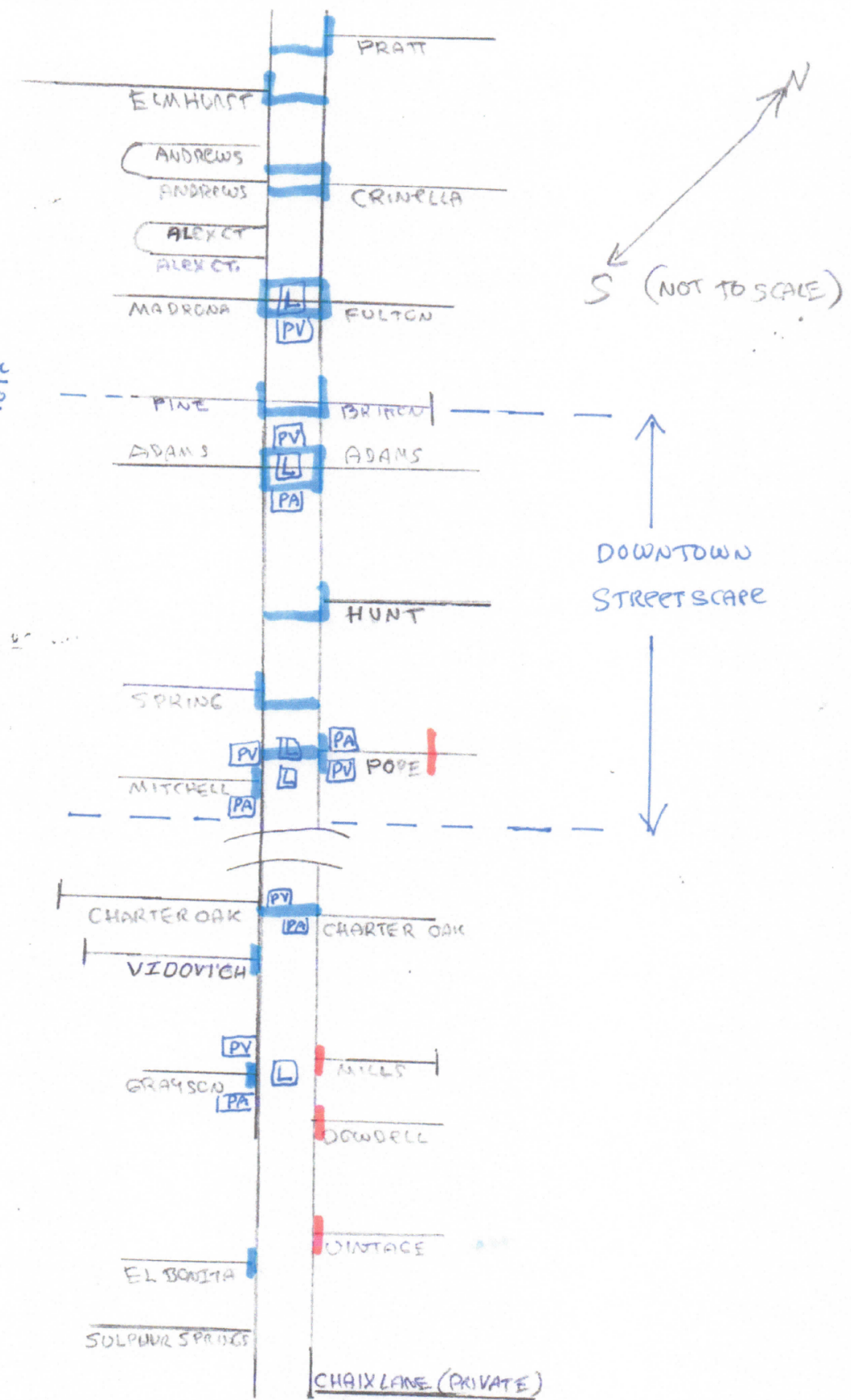
³ *Main Street, California* (Caltrans, 2013)

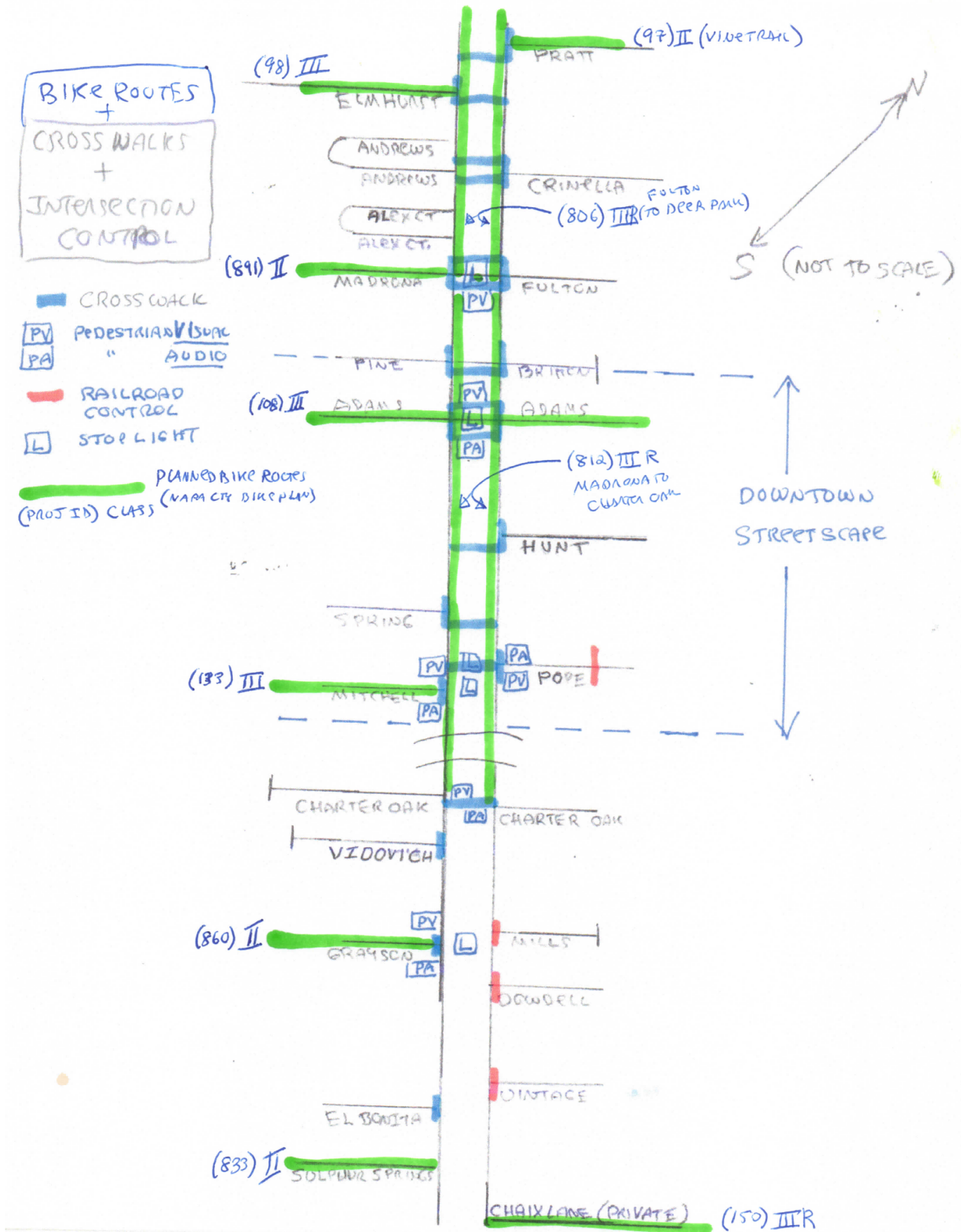




CROSS WALKS
+
INTERSECTION
CONTROL

- CROSS WALK
- PV PEDESTRIAN VISUAL
- PA " AUDIO
- RAILROAD
CONTROL
- L STOP LIGHT





Proposed Next Steps

- Form an ATSC subcommittee to review, prioritize, and price the recommendations in conjunction with Public Works
- Connect with the Downtown Streetscape Committee
- Return to the ATSC to for consideration and approval



Report to the Active Transportation and
Sustainability Committee
October 5, 2022

Subject: Presentation from Napa County Bicycle Coalition on Safe Routes to School and Walk Audits

Prepared By: Preya Nixon, Assistant to the City Manager

BACKGROUND

The Napa County Bicycle Coalition will be presenting an overview of the Walk Audit process at the St. Helena schools, high-level results, the process of implementation of the report recommendations, and recent related work done in St. Helena. This presentation was requested by the ATSC at the special meeting held on September 14, 2022.

From 2018-2021, the Napa County Safe Routes to School program was administered as a partnership between the Napa County Bicycle Coalition, the Napa County Office of Education, and the Napa Valley Transportation Authority. Under this partnership, the Napa County Bicycle Coalition performed Walk Audits at each public school site in Napa County, including the four public St. Helena schools, and synthesized Walk Audit reports reporting the findings from each Walk Audit, relevant background information, and recommendations to address barriers to students walking and biking to school at each site.

Action requested from the ATSC: Receive Presentation and direct questions to the NCBC.

Links: Please review the links to

[Safe Routes to School page](#) on NCBC website where Walk Audit reports are publicly available

Walk Audit reports: [St. Helena Primary School](#), [St. Helena Elementary School](#), [RLS Middle School](#), [St. Helena High School](#)



NAPA COUNTY
BICYCLE
COALITION

SafeRoutes

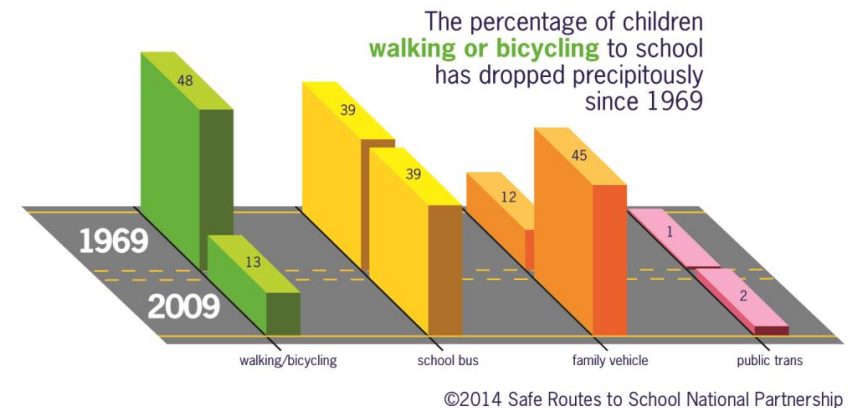


Napa County



Safe Routes to School

- National initiative committed to encouraging students to walk/bike to school & making it safe, convenient, and fun for students to do so.
- Aims to
 - Improve student safety
 - Help students meet recommended daily physical activity
 - Support development of independent healthy children



Six E's* of Safe Routes to School

*Updated from Five E's in 2020

Education

Encouragement

Engineering

Engagement

Evaluation

Equity

Napa County SRTS Background:

- One Bay Area Grant (OBAG 2) and Active Transportation Program (ATP) Grant
 - NCBC, NCOE, and NVTA
 - 2018-2022
- MTC Quick Strike Grant
 - NCBC and NVTA
 - 2022-2023



Evaluation/Engagement

Task A: School site evaluations at 31 Napa County public schools

1. Preliminary site visit
2. Community Walk Audit with school stakeholders

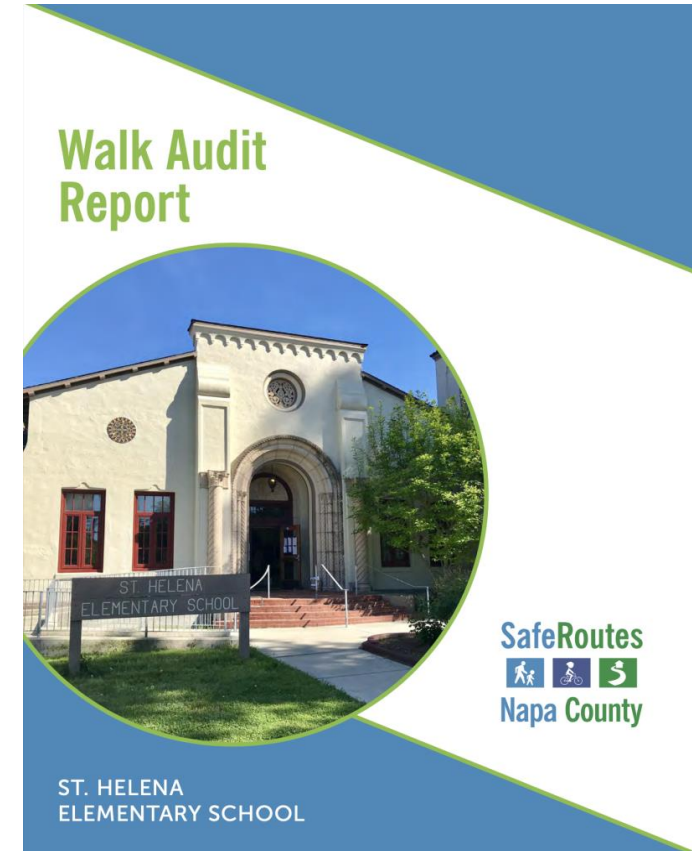
173 Walk Audit volunteers – parents, students, school staff, and community partners



Evaluation/Engagement

Task B: Active Transportation Action Plans (ATAP)

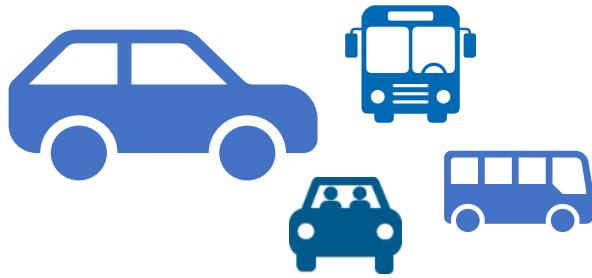
1. 31 total reports – each school received its own report
2. Reviewed by stakeholders, publicly available on NCBC site



EMC Research Parent Survey



Over 450 Napa County K-8 parents surveyed



77%

responded that their child's primary transportation mode to school is **inactive**



88%

would like their student to be able to walk or bike to/from school



96%

are concerned about **speeding/distracted drivers** when their children walk/bike to/from school



St. Helena Walk Audits

- St. Helena High School – November 22, 2019
- St. Helena Elementary School – March 13, 2020
- Robert Louis Stevenson Middle School – December 8, 2020*
- St. Helena Primary School – December 8, 2020*

* = SRTS staff-only Walk Audit due to pandemic

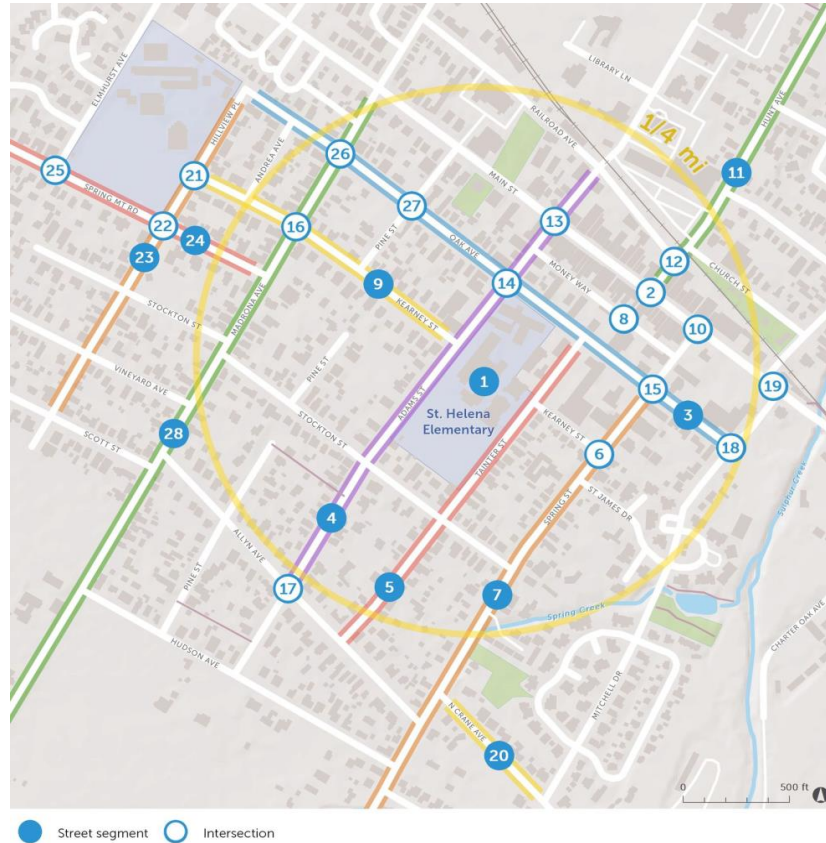


St. Helena Walk Audit Report Results

- Looked at school campus and area within ½-mile radius
- 75 total infrastructure recommendations
- 18 total programmatic recommendations
- Plus five “universal” recommendations



St. Helena Walk Audit Report Results



Implementation

- Preliminary programmatic and campus-specific SRTS recommendations shared with SHUSD in summer 2021
- SHUSD addressed some campus recommendations (bike racks at SHES) and **expanded crossing guard program**
- Evaluation demonstrated that program
 - Improved parent sense of safety allowing children to walk/bike
 - Influenced parents to switch from driving to walking/biking



Implementation Moving Forward

- Final reports sent to City staff, electeds, and school officials; publicly available on napabike.org
- Report recommendations intended to be used by City and school district when implementing new/existing projects
 - Ex: Public Works during street projects; Planning when approving new development; School district when considering events for school year
- Note: reports are not adopted city documents





Additional St. Helena Programs

St. Helena Safe Streets – City Grant

- Completed last cycle
 - Four 2-hour Family Biking Workshops
 - Evaluation of crossing guard program
 - Walk and Roll to School Day 2021
 - Engagement of Parent Champions around Safe Routes programs
- Next cycle
 - Continuation of parent champion work
 - Smart Cycling 101 Course



SRTS Quick Strike

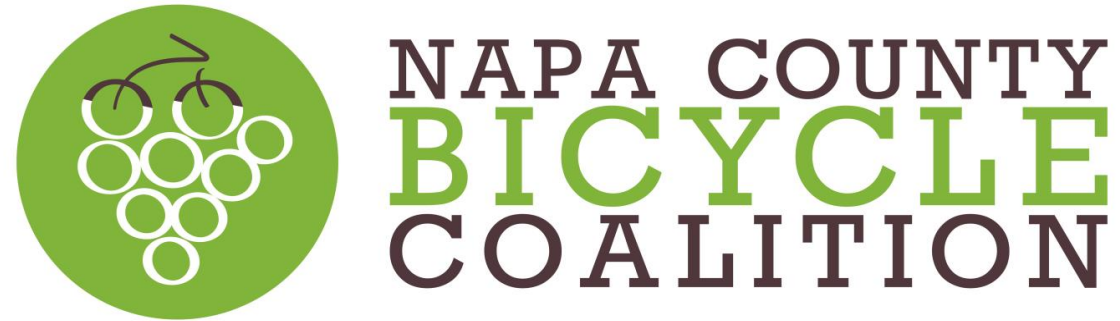


Program includes

- **Engagement:** SHES Safety Summit and SRTS Advisory Committee
- **Education:** in-school bicycle rodeos (3 completed in SH so far, 2 more in the Spring) and Family Biking Workshops
- **Encouragement:** Bike to School Day and Walk and Roll to School Day, community events



Thank You!



Questions?