



****SPECIAL****
City of St. Helena
Active Transportation and Sustainability
Committee
Carnegie Building Second Floor, 1360 Oak
Avenue
Tuesday, December 6, 2022 @ 5:00 PM

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of four minutes. Members of the public and other parties are welcome to email their comments to the Staff Liaison Preya Nixon at pnixon@cityofsthelena.org

Page

1. CALL TO ORDER
2. ROLL CALL
Chair: Leslie Stanton
Vice Chair: Jeff Farmer
Members: Glenn Smith, Madelyn Chandler, John Zimmerman
Alternate Members: Vacant and Vacant
City Council Member Liaison: Paul Dohring, Vice Mayor
Staff Liaison: Preya Nixon, Asst. to the City Manager
3. PUBLIC FORUM:
Under California law, public comments at special meetings are limited to subjects on the agenda only. Therefore public comment will take place during consideration of the item. Each person's comments shall be limited to 4 minutes.
4. REPORTS BY STAFF AND COMMITTEE:
Reports by staff and/or committee on items of general interest. ***Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Active Transportation & Sustainability Committee.***
5. CONSENT CALENDAR:
Members of the Active Transportation Committee or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, on motion may be used to adopt all recommendation actions.
 - 5.1. Active Transportation and Sustainability Committee Meeting Minutes of November 2, 2022 3 - 5
[Active Transportation and Sustainability Committee - 02 Nov 2022 - DRAFT MINUTES](#)
6. SCHEDULED MATTERS:
 - 6.1. Designation of Two (2) ATSC members to form a subcommittee for the Main Street Crossing Document
 - 6.2. Consideration and Recommendation on the Madrona and Kearney Demonstration Project 7 - 22

Staff Report
Madrona and Kearney Quick Build

7. FUTURE AGENDA ITEMS

- Review and approval of Committee governing language
- Presentation from Fire Chief John Sorensen regarding vehicular speeding and potential traffic mitigation
- Active Transportation Plan Phase II
- Potential Reusable Foodware and Waste Reduction Ordinance
- Napa Countywide Greenhouse Gas Emission Inventory Presentation
- Presentation and Update from Marin Clean Energy

8. ADJOURNMENT

The next regular Active Transportation Committee meeting is scheduled for January 4, 2023 at 5:00 pm, at the Carnegie Building, Second Floor, 1360 Oak Avenue, St. Helena.

This agenda was posted at City Hall, 1572 Railroad Avenue and the Carnegie Building, 1360 Oak Avenue, St. Helena on December 2, 2022.

/s/ Preya Nixon

Preya Nixon, Asst. to the City Manager

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact City Hall at (707) 967-2792. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II). However, City staff will attempt to assist at any time with accessibility.



DRAFT MINUTES
City of St. Helena
Active Transportation and Sustainability
Committee
Regular Meeting
Carnegie Building Second Floor, 1360 Oak
Avenue

Wednesday, November 2, 2022 @ 5:00 PM

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of four minutes. Members of the public and other parties are welcome to email their comments to the Staff Liaison Preya Nixon at pnixon@cityofstheleena.org

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1. CALL TO ORDER
Chair Stanton called the meeting to order at 5:01 p.m.
2. ROLL CALL
The following were present:

Committee Chair: Leslie Stanton, Vice Chair: Jeff Farmer
Members: Glenn Smith, Maddie Chandler
Alternate Members: Vacant, Vacant

Council Liaison: Paul Dohring, Vice Mayor
Staff Liaison: Preya Nixon, Asst. to the City Manager
Mario Traverso, Assistant Engineer

Member John Zimmerman was excused.
3. PUBLIC FORUM:
No public comment was received.
4. REPORTS BY STAFF AND COMMITTEE:
Reports were conducted.
5. CONSENT CALENDAR:
 Members of the Active Transportation Committee or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, on motion may be used to adopt all recommendation actions.
 - 5.1. Active Transportation and Sustainability Committee Meeting Minutes of September 14, 2022
[SPECIAL Active Transportation and Sustainability Committee - 14 Sep 2022 - Agenda](#)

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A motion was made by Vice Chair Farmer and seconded by Chair Stanton to approve the minutes for the meeting held on Special Meeting held on September 14, 2022.

The motion passed unanimously.

6. SCHEDULED MATTERS:

- 6.1. Presentation, Discussion and Final Recommendation on Main Street Crossing Document # - #

Recommendation:

Review revised Main Street document and vote to approve updated document.

[Staff Report](#)

[Main Street Crossing Recommendations Oct 22 FINAL](#)

[Main Street Crossings Report - Dec 19](#)

[Public Comment Diana.Meehan](#)

Preya Nixon, Assistant to the City Manager, presented staff report.

Vice Chair Farmer presented staff report

The following discussion occurred:

-focus should be in making the corridor safe.

-The focus should be on prioritizing these items with more specific information such as dates

-A subcommittee should be created to develop priorities of this document and then meet with the Public Works Dept/Director.

A motion was made by Member Smith and Seconded by Member Chandler to approve the document with the following amendment: to include the creation of a subcommittee (to be done at the next ATSC Meeting) and then to meet with the Public Works Director to keep the department informed of this document and communicate on the priorities of the document. The Motion passed unanimously.

- 6.2. Presentation from Napa County Bicycle Coalition on Safe Routes to School and Walk Audits # - #

[Staff Report](#)

[ATSC Presentation - SRTS NCBC](#)

Presentation was made by Kara Vernor, Executive Director, Napa County Bicycle Coalition and Carlotta Sainato, Program Coordinator, Napa County Bicycle Coalition.

Committee conducted discussion

No public comment was received.

7. FUTURE AGENDA ITEMS

- 7.1.
- Review and approval of Committee governing language
 - Presentation from Fire Chief John Sorensen regarding vehicular speeding and potential traffic mitigation
 - Active Transportation Plan Phase II
 - Potential Reusable Foodware and Waste Reduction Ordinance
 - Napa Countywide Greenhouse Gas Emission Inventory Presentation
 - Presentation and Update from Marin Clean Energy

8. ADJOURNMENT

Chair Stanton adjourned the meeting at 6:27 p.m.

The next regular Active Transportation Committee meeting is scheduled for December 7, 2022 at 5:00 pm, at the Carnegie Building, 1360 Oak Avenue, St. Helena.

Approved

Attest

Chair

Preya Nixon,
Assistant to the City Manager



Report to the Active Transportation and
Sustainability Committee
December 6, 2022 Special Meeting

Subject: Consideration and Recommendation on the Madrona and Kearney
Demonstration Project

Prepared By: Preya Nixon, Assistant to the City Manager
Eric Janzen, Assistant Public Works Director

BACKGROUND

Through Napa County Bicycle Coalition's Safe Routes to School Walk Audit Report, the Madrona Avenue and Kearney Street intersection was identified as an opportunity for traffic calming. Sitting between the Elementary and Middle Schools, this intersection is a good candidate for bulb-outs, or curb extensions, to both slow traffic and shorten the crossing distance for pedestrians. Blue Zones Project, the Napa County Bicycle Coalition, and the City of St. Helena have been working together on this initiative to pilot bulb-outs.

To refresh the ATSC, this location was identified as a priority location during the ATP Phase I review that was done by the Committee in November 2021.

This project is proposed as a demonstration project to temporarily test out this traffic calming treatment. Data would be collected throughout the project to determine if it is successful and if the community would like it to become permanent.

Staff is seeking input and a recommendation from the ATSC on moving forward with this pilot project.

Action requested from the ATSC: Staff is looking for a recommendation on this item.

Attachments:

1. Powerpoint presentation

Madrona and Kearney Demonstration Project

December 6, 2022

ATSC Meeting



Project Site

- Intersection of Madrona and Kearney
- Between RLS Middle School and St. Helena Elementary School campuses
- Madrona Ave uncontrolled; Kearney stop-controlled
- Red curb on northeast curb only; three yellow school zone crosswalks (two across Kearney, one across Madrona)
- Madrona - recommended Class II bike lanes in Bike Plan

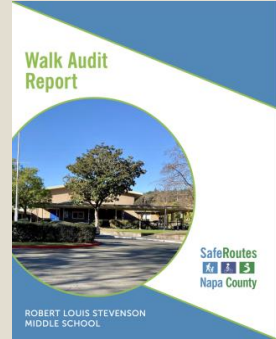






Project Site Background

- RLS SRTS Walk Audit Report:
 - Barriers: long crossing distance on north leg, wide curb radii facilitates fast turns, speeding/lack of traffic control, low pedestrian visibility
 - Recommendations (high priority): curb extensions on NW, NE, SE corners; high-visibility crosswalk across Madrona
- City SRTS/Active Transportation Plan - GHD Work
 - Inspired by community concerns re: speeding, including a young student who felt unable to cross Madrona/Kearney to walk to SHES
 - Phase 1 focused on Madrona & Spring St specifically
 - GHD recommendations included Madrona/Kearney crossing improvements
 - Madrona/Kearney one of four intersections selected by ATSC in 2021 as priority location for a pilot project



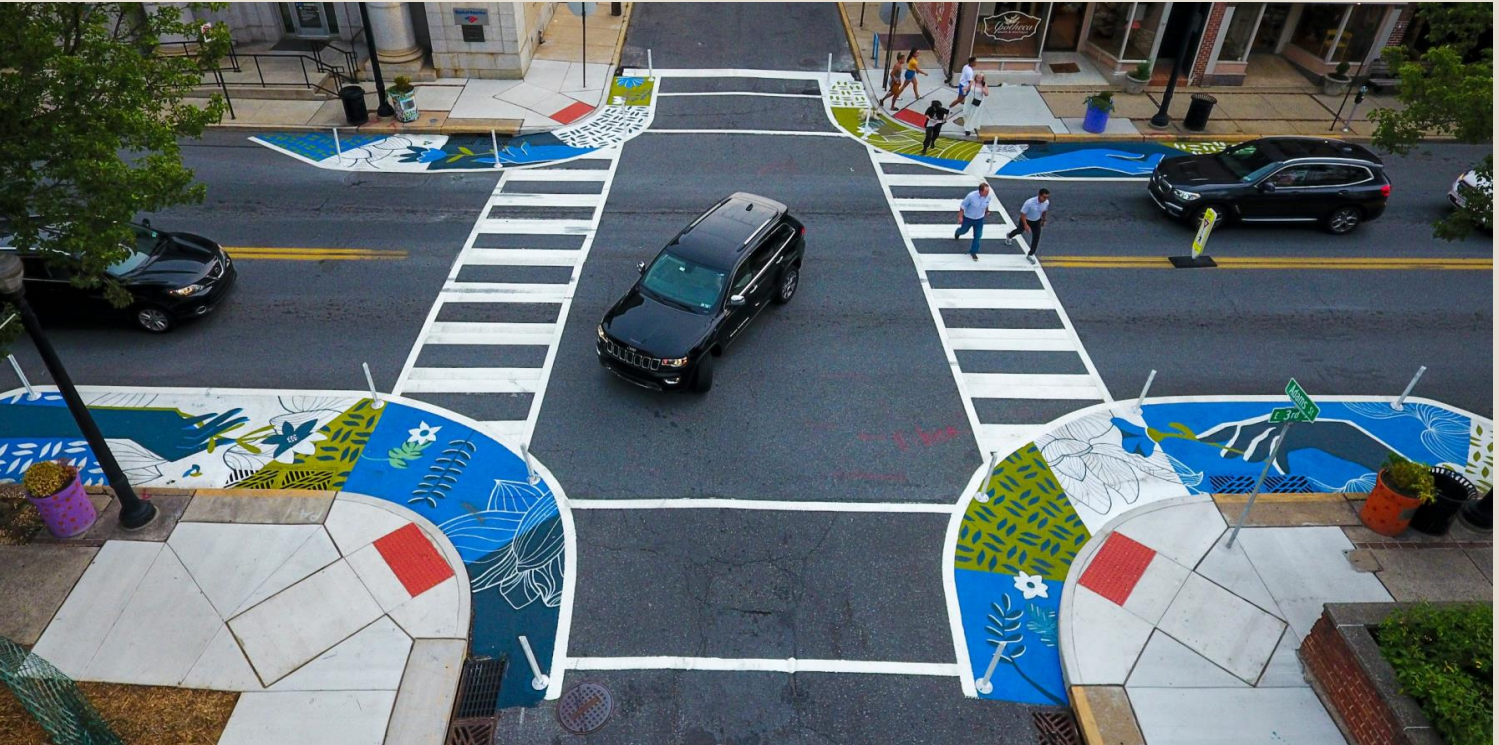
Proposed Temporary Changes

Bulb-outs

What are bulb-outs?

Bulb-outs (also called curb extensions) extend the sidewalk into the parking lane to narrow the roadway and provide additional pedestrian space and visibility at key locations. They can be placed at corners or midblock. ([SFMTA](#))











Agenda Item #6.2.





Proposed Timeline



**Implement Spring 2023
(around rain)**



**Maintain for 90 days
(monitoring speed,
gathering community
feedback)**



**Determine next steps
based on community
feedback**

transition to permanent, alter
installation, or remove

ASK FOR TODAY

Recommendation
supporting the
project, including
the proposed
installation
timeline (90 days)