



City of St. Helena Tree Committee Regular Meeting

1480 Main St., St. Helena, CA 94574
Thursday, December 8, 2016 @ 3:30 PM

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of three minutes.

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1. CALL TO ORDER
2. ROLL CALL
Committee Chair: Edie Kausch
Vice Chair: Scott Freeland
Members: Matthew Strauss
Alternates: Joan Westgate and Susan Smith-Allen
City Council Member Liaison: Sharon Crull
Staff Liaison: Carlos Uribe, Christina Cook
3. PUBLIC FORUM:
An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to five minutes. **Because of restrictions imposed by the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.**
4. REPORTS BY STAFF AND COMMITTEE:
Reports by staff and/or committee on items of general interest. **Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Tree Committee.**
5. CONSENT CALENDAR:
Members of the Tree Committee or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, on motion may be used to adopt all recommendation actions.
 - 5.1. Tree Committee Meeting Minutes of 10-13-2016.
[10-13-2016 Minutes Draft](#)
6. SCHEDULED MATTERS:
 - 6.1. **Discussion:** Mike Hastings at 1711 Spring St, to present to the Tree Committee the idea to help the City replace the fence and plant new trees between 1711 Spring St and City owned property Baldwin Park.
 - 6.2. **Discussion:** Review of Trees (101-5026) budget for Fiscal Year

3 - 4

2016/2017.

6.3. **Discussion:** Availability for January 12, 2017 meeting.

7. DISCUSSION OF ITEMS TO BE PLACED ON THE NEXT MEETING AGENDA:
8. ADJOURNMENT

The next regular Tree Committee meeting is scheduled for January 12, 2017 at 3:30 pm, City Hall 1480 Main Street.

This agenda was posted at City Hall, 1480 Main Street on December 2, 2016.

Chrissy Cook, Public Works Administrative Assistant

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact City Hall at (707) 967-2792. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR35.102-35.104 ADA Title II). However, City staff will attempt to assist at any time with accessibility.

Tree Committee Members:

Edie Kausch-Chair
Scott Freeland-Vice Chair
Carol Troy
Matthew Strouss
Susan Smith-Allen-Alternate
Joan Westgate-Alternate

**MINUTES
ST. HELENA TREE COMMITTEE
ST. HELENA CITY HALL, CONFERENCE ROOM
1480 MAIN STREET, ST. HELENA
Regular Meeting – Thursday, October 13, 2016
3:30 pm – 5:00 pm**

1. ROLL CALL @ time: 3:33 pm

Present: Edie Kausch, Scott Freeland, Susan Smith-Allen, Joan Westgate (arrived at 3:36), Matthew Strouss (arrived at 3:36), Carol Troy (arrived at 3:47 and resigned).

Absent: Carol Troy

Staff: Maintenance Manager; Carlos Uribe, Public Works Admin; Chrissy Cook, City Council liaison; Sharon Crull

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Committee action: Received comments from public.

Susan Ortega discussed recommendations of trees for Lyman Park that Jim Haller (retired) left for the Tree Committee. Subcommittee formed of Strouss and Allen to develop an action plan acquiring a landscape architect to donate their time to draft a master tree plan for Lyman Park. This subcommittee will report to Tree Committee at the 11/10/16 meeting to report.

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- Emergency tree removal of Chinese Pistache at Waste Water Treatment Plant, 1 Chaix Lane. Tree was split in wind.

2. **CONSENT CALENDAR:** Members of the Tree Committee or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, on motion may be used to adopt all recommendation actions.

A. Tree Committee Regular Meeting Minutes of September 8, 2016.

Committee Action:

Committee member *Kausch* motioned to *Approve* seconded by *Westgate* and approved (4-0, 1 absent, Freeland abstained).

3. **PERMITS TO BE REVIEWED:**

A. 1269 Allyn Street St Helena, CA 94574. Remove (1) one English walnut tree.

Committee Action:

Committee member *Kausch* motioned to *Approve* seconded by *Westgate* and approved (5-0, 1 absent).

4. **SCHEDULED MATTERS:**

A. **Discussion:** Discuss the use of the \$2000.00 mitigation tree replacement funds received from PG&E for tree replacements on Main Street.

Estimated time: 20 minutes

5. **TENTATIVE AGENDA ITEMS FOR NEXT MEETING:**

- Tree next door to 1269 Allyn needs to be removed
- Review tree budget, 5026 FY 16/17
- Second opinion on elms by an arborist.
- Carlos to provide worksheet from the PG&E
- Mary Novak's estate to donate and/or sponsor trees
- Sharon to report discussions with Jack Oliver regarding 2nd generation trees at Lyman Park.

ADJOURNMENT: Adjourn at 4:53 pm

APPROVED:

Edie Kausch, Chair

ATTEST:

Maintenance Manager, Carlos Uribe