



**City of St. Helena
Water Advisory Board
Regular Meeting
Friday, July 16, 2021 @ 10:00 AM**

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of four minutes.

Zoom link will be provided prior to the meeting.

The Zoom link wasn't provided prior to the meeting. No action was taken at the meeting and the agenda listed informational items only. The public can view the meeting using the link below.

Video of the Water Advisory Board meeting can be seen here:

<https://youtu.be/UeZ1-Erbq6w>

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1. CALL TO ORDER
2. ROLL CALL
City Council Representative: Anna Chouteau
Planning Commission Representative: Daniel Hale
Chair: Brent Randol
Vice Chair: Dianna Ortiz
Board Member: George Schisler
3. PUBLIC FORUM:
An opportunity for the public to directly address the Board on items of interest to the public that are not listed on the agenda. Any person addressing the Board should provide his or her name and address, and limit comments to four minutes. Because of restrictions imposed by **the Brown Act, the Board may not engage in substantive discussion, nor take action on matters not described on the agenda.**
4. REPORTS BY STAFF AND BOARD
Reports by staff and/or Board on items of general interest. Brief questions for clarification may be posed and answered, and Board may request that items be placed on a future agenda. Except under certain circumstances, **the Brown Act prohibits any other discussion or action by the Water Advisory Board.**
5. NEW BUSINESS:
 - 5.1. Update on Phase II Water Emergency 3 - 4
Prepared By: Martin Beltran, Management Analyst
[Presentation for Water Advisory Board 07162021](#)
 - 5.2. June 2021 Water Meter Reads and Penalty Overview 5 - 14
Prepared By: Mark T. Prestwich, City Manager

[Power Point June 2021 Water Penalties WAB Final](#)

6. ADJOURNMENT

The next regular Water Advisory Board meeting is scheduled for August 6, 2021 at 10:00 am.

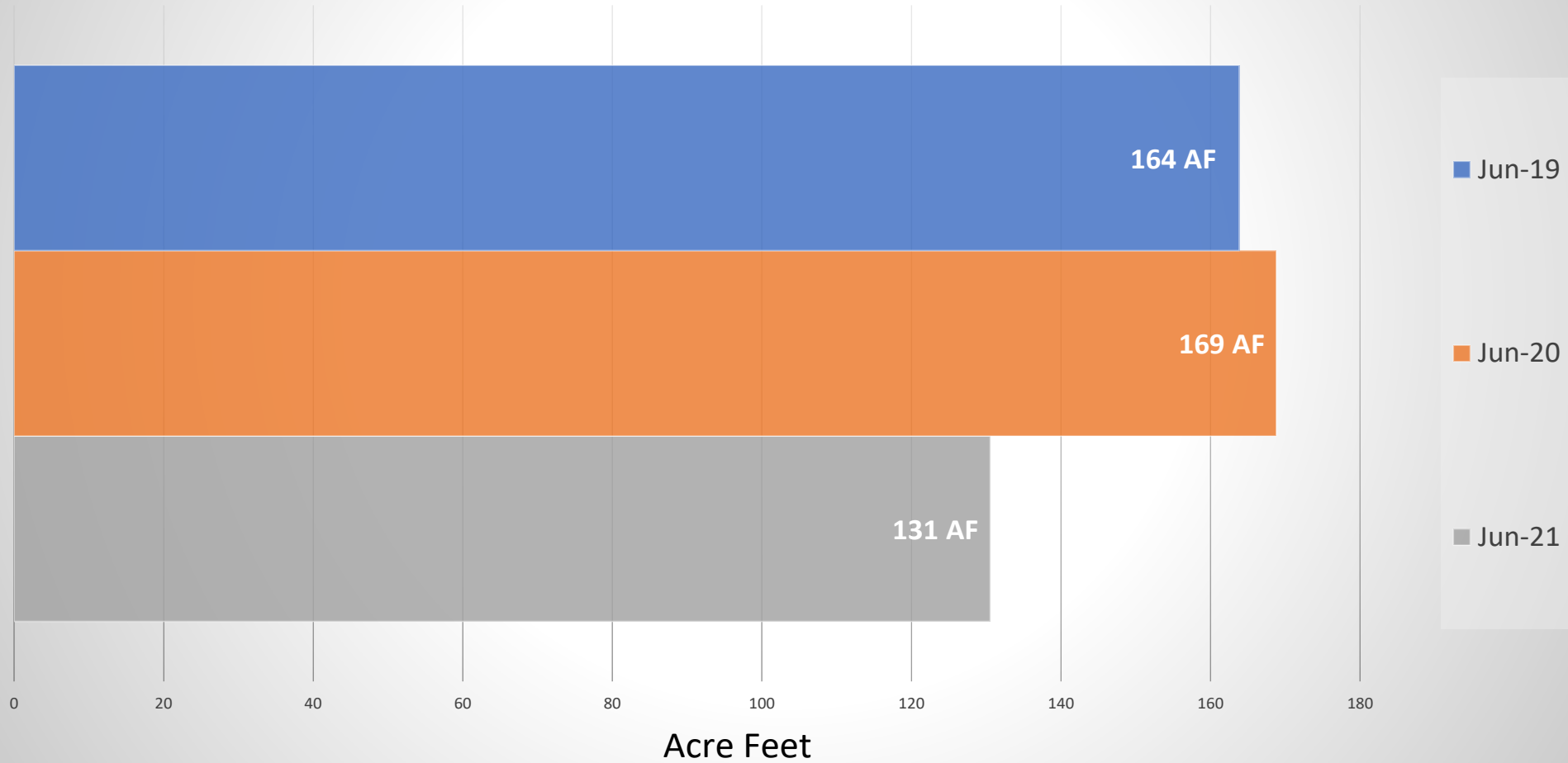
I do hereby certify that a copy of the foregoing agenda was posted on the City website on July 13, 2021 at 9:40 a.m.

A handwritten signature in blue ink that reads "Cindy Tzaferopoulos". The signature is written in a cursive, flowing style.

Cindy Tzaferopoulos, City Clerk

In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office (707) 968-2742. Notification 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Overview of June Water Production



Bell Canyon Reservoir Forecast

Source		Current Capacity July 2021	Jul	Sep	Nov	Jan	Mar	May
Bell Canyon Res.	Usage based on current trend		32	44	12	5	5	23
	Remaining Supply (without incorporating rainfall numbers)	306 AF	274	186	135	126	116	69
	Very Low Rainfall (10")				218	288	358	335
	Low Rainfall (20")				561	974	1388	1341
	"Expected Normal" Rainfall (30")				903	1659	2383	2336



June 2021 Water Meter Reads & Penalty Overview

July 16, 2021



Presentation Overview

- Water Emergency Background
- Adopted Water Penalty Structure
- June 2021 Water Meter Reads & Usage Penalties
- Water Ad Hoc Committee Recommendation



Water Emergency Background

- June 23, 2020 Phase I Water Emergency
- October 27, 2020 Phase II Water Emergency
- April 13, 2021 Water Penalty Structure Adopted
- April 27, 2021 Urgency Ordinance Updating Commercial, Industrial, and Institutional Users due to seasonal nature of water use
- June 2021 First month penalties applied



Adopted Water Penalty Structure

Bin	Volume Exceeded	\$ per HCF Exceeded	\$ per Gallon Exceeded
1	<25% Over (up to 24.999%)	\$10	\$0.013
2	25-50% Over (25-49.999%)	\$25	\$0.033
3	50-100% Over (50-99.999%)	\$100	\$0.134
4	>100% Over	\$250	\$0.334



June 2021 Water Meter Reads

Volume Exceeded	Number of Accounts
0-24.9%	206
25-49.9%	149
50-100%	174
100%+	371
Total	900



June 2021 Water Penalties

Penalty Range	# of Accounts*	Total Penalties	%
\$0	1,525	\$0	62.89%
\$0.01 - \$100	337	\$10,921.51	13.90%
\$100.01 - \$500	154	\$40,841.28	6.35%
\$500.01 - \$1,000	80	\$57,741.75	3.30%
\$1,000.01 - \$2,000	77	\$113,622.65	3.18%
\$2,000.01 - \$3,000	46	\$114,756.40	1.90%
\$3,000.01 - \$4,000	28	\$98,998.45	1.15%
\$5,000.01 - \$10,000	72	\$489,783.95	2.97%
\$10,000.01 - \$20,000	42	\$618,721.00	1.73%
\$20,000.01 - \$30,000	13	\$338,767.65	0.54%
\$30,000.01 - \$40,000	5	\$163,949.50	0.21%
\$40,000.01 - \$50,000	1	\$48,844.90	0.04%
\$50,000.01 - \$100,000	4	\$280,043.25	0.16%
\$100,000+	2	\$421,023.10	0.08%
Total	2,425	\$2,972,613.84	



Non-Residential June 2021 Water Penalties

<i>Non-Residential</i>	# in Category	% of Total Accounts*	% of Accounts in Category	% of Penalties Total Accounts	% of Penalties in Category	# of Accounts with Leak Letters
No Penalty	184	8%	65%			
0-24.9%	36	1%	13%	4%	37%	5
25-49.9%	15	1%	5%	2%	15%	2
50-100%	15	1%	5%	2%	15%	4
100%+	31	1%	11%	3%	32%	9
Total	281	12%		11%		20



Residential June 2021 Water Penalties

<i>Residential</i>	# in Category	% of Total Accounts*	% of Accounts in Category	% of Penalties Total Accounts	% of Penalties in Category	# of Accounts with Leak Letters
No Penalty	1,342	55%	63%			
0-24.9%	169	7%	8%	19%	21%	18
25-49.9%	134	6%	6%	15%	17%	18
50-100%	159	7%	7%	18%	20%	15
100%+	340	14%	16%	38%	42%	61
Total	2,114	88%		89%		112



Water Ad Hoc Recommendations

- Suspend 75% of June 2021 penalties and 50% of July 2021 penalties.
- Penalties in June and July 2021 will be forgiven if customer does not exceed their allocation in August, September, October, and November 2021.
- If customer does not keep usage below targets in August, September, October, and November 2021, then any suspended amount would become payable to City.



Questions