



City of St. Helena
Water and Wastewater Advisory Committee
Regular Meeting
City Hall 1088 College Avenue, St. Helena,
CA 94574
Thursday, May 8, 2025 @ 10:30 AM

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of four minutes.

Public comment for meetings will be accepted via email to publiccomment@cityofstheleena.org. All public comments must be emailed at least three hours prior to the meeting. Emailed public comments will not be read out loud but will be publicly available and attached to the on-line agenda.

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1. CALL TO ORDER
2. ROLL CALL
Chair: Brent Randol
Vice Chair: Garry Rose
Committee Members: Jay Kouba, Mario Trinchero, Peter White
Alternate Member: Carl Myers
Staff Liaison: Joe Leach, Director of Public Works
3. PUBLIC FORUM:
An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to four minutes. Because of restrictions imposed by **the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.**
4. REPORTS BY STAFF AND BOARD
Reports by staff and/or Committee on items of general interest. Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, **the Brown Act prohibits any other discussion or action by the Water and Wastewater Advisory Committee.**
5. CONSENT CALENDAR:
Members of the Water and Wastewater Rate Study Advisory Committee or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, on motion may be used to adopt all recommendation actions.
 - 5.1. Water and Wastewater Advisory Committee Meeting Minutes of April 24, 2025.
[Water and Wastewater Advisory Committee - 24 Apr 2025 - Minutes](#)

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6. OLD BUSINESS:
7. NEW BUSINESS:
 - 7.1. Workplan Items:
 1. Factors Contributing to St. Helena's High Utility Rates
 2. Water Quality
 3. Storm Incursion
 4. Capital Project Prioritization
8. ADJOURNMENT

The next regular Water and Wastewater Advisory Committee meeting is scheduled for TBD date.

This agenda was posted at City Hall, 1088 College Avenue, St. Helena, California on May 5, 2025.

Joe Leach, Director of Public Works

In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office (707) 968-2742. Notification 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

MINUTES
City of St. Helena
Water and Wastewater Advisory Committee
Meeting
Thursday, April 24, 2025 @ 2:30 PM
City Hall 1088 College Avenue, St. Helena, CA
94574

1 CALL TO ORDER

Chair Randol called the meeting to order at 2:30 p.m.

2 ROLL CALL

Present: Chair Brent Randol, Vice Chair Garry Rose (arrival 3:33 pm), Member Jay Kouba, Member Mario Trinchero, Member Peter White

City Council Liaison: Michelle Deasy

Staff Liaison: Joe Leach

Absent: Member Carl Myers

3 PUBLIC FORUM:

No comments were received from the public.

4 REPORTS BY STAFF AND BOARD

Chair Randol provided a report.

5 CONSENT CALENDAR:

- a) Water and Wastewater Advisory Committee Meeting Minutes of April 11, 2025.

Member White moved to approve the consent calendar.

Member Trinchero seconded the motion.

All voted in favor of approving the consent calendar.

6 OLD BUSINESS:

None.

7 NEW BUSINESS:

- a) Review of Capital Projects

Joe Leach presented on the Capital Improvement Program.

- b) Discuss City Council Progress Report

1. Scheduled for 10/25/25: report to be given by the chair or their designee

Committee discussed the Report to City Council scheduled for October.

- c) Subcommittee Formation and Assignments on workplan items:

1. Factors contributing to St. Helena's High Utility Rates

Water and Wastewater Advisory Committee
April 24, 2025

2. Water Quality
3. Storm Incursion
4. Capital Project Prioritization

The committee assigned members to the four subcommittees.

- d) Discuss Future Meeting Schedule
 1. Thursdays 10:30 a.m. to 12:30 p.m (regularly scheduled bi-monthly meetings)
 2. When to initiate bi-monthly meetings

The committee discussed a tentative meeting schedule through the end of the fiscal year.

8 ADJOURNMENT

Chair Randol adjourned the meeting at 4:03 p.m.

APPROVED:

ATTEST:

Brent Randol, Chair

Joe Leach, Staff Liaison