



AMENDED ITEM 10.1 (March 10, 2026)

City of St. Helena
Regular City Council Meeting
Tuesday, March 10, 2026 @ 6:00 PM
Vintage Hall Board Room - Second Floor
465 Main Street, St. Helena

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Public Forum" portion of the agenda may do so, but please observe the time limit of four minutes.

The City Council meeting will be live-streamed on Comcast Channel 28 and on the City's website.

Public comment for City Council meetings will be accepted via email to publiccomment@cityofsthelella.gov. All public comments must be received three hours prior to the meeting. All other public comments received after the deadline will be attached to the item the next business day or soon thereafter. Public comments will not be read out loud but will be publicly available and attached to the on-line City Council agenda.

Simultaneous Spanish interpretation services during meetings can be scheduled upon request. To ensure interpreters are available, requests must be made at least 72 hours in advance by calling the Office of the City Clerk at (707) 968-2640 or emailing cityclerk@cityofsthelella.gov.

The schedule of upcoming meetings and published meeting agendas can be found on the City of St. Helena website at <https://sthelella.civicweb.net/portal/>.

Servicios de interpretación en español durante la reunión pueden ser solicitados por el público. Para asegurar que los intérpretes estén disponibles, los servicios tienen que ser solicitados al menos 72 horas antes de la reunión llamando a la oficina de la Secretaria de la Ciudad al (707) 968-2640 o por correo electrónico a cityclerk@cityofsthelella.gov.

El horario de las reuniones publicadas y próximas puede ser localizado en el sitio de web de la Ciudad en <https://sthelella.civicweb.net/portal/>.

Page

1. CALL TO ORDER
2. ROLL CALL
Mayor: Paul Dohring, Vice Mayor: Michelle Deasy, City Council Members:
Aaron Barak, Kate Spadarotto, Billy Summers

3. PLEDGE OF ALLEGIANCE
4. ADOPTION OF THE AGENDA
5. ADOPTION OF MINUTES
Estimated start time: 6:05 p.m.

- 5.1. Consideration and proposed approval of Regular Meeting Minutes of February 24, 2026.

[Regular City Council - 24 Feb 2026 - Minutes](#)

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6. PUBLIC FORUM:
Members of the public are entitled to speak on matters of municipal concern not on the agenda during Public Forum. Each person's comments shall be limited to 4 minutes. Each person is entitled to speak on any non-agendized

item only once at any meeting. Brief questions by Council Members for clarifications may be posed and answered, and Council Members may make requests that items be placed on future agendas, but in accordance with state law, no substantive discussion or action may take place unless and until the matter properly appears on the agenda.

Estimated start time: 6:10 p.m.

7. REPORTS BY STAFF AND CITY COUNCIL, FUTURE AGENDA ITEMS, AND AB 1234 REPORTS:
Reports by staff and/or Council Members on items of general interest. Brief questions for clarification may be posed and answered, and Council Members may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the City Council.

Estimated start time: 6:20 p.m.

8. PRESENTATIONS AND PUBLIC RECOGNITIONS
 - 8.1. National Nutrition Month Proclamation 17
[National Nutrition Month Proclamation](#)
 - 8.2. American Red Cross Month Proclamation 19
[Red Cross 2026 Proclamation St. Helena](#)
9. STAFF BRIEFING
10. CONSENT ITEMS
Members of the Council or the public (present at the meeting) may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, one motion may be used to adopt all recommended actions. (Roll Call Vote)

Estimated start time: 6:35 p.m.

- 10.1. **CONTRACT AMENDED** 21 - 171
Consideration and proposed approval authorizing the City Manager to execute Public Art contracts with 1. Private property owners at several identified locations for the installation and display of various art pieces around the city of St. Helena 2. Execute artist contract with Gordon Huether for the loan of 13 art pieces installed throughout St. Helena.

CEQA Determination: Not a CEQA project

Prepared By: Ashley Sylvester, Director of Community Services

Recommendation:

Approve authorization to the City Manager to execute Public Art contracts with 1. Private property owners at the following locations for the installation and display of various art pieces around the City of St. Helena 2. Execute artist contract with Gordon Huether for the loan of 13 art pieces installed throughout St. Helena.

[Staff Report - Public Art Contracts - Pdf Presentation](#)

[Public Comment - Beth Rodda](#)

[Public Comment - Carolyn Bond](#)

[Public Comment - Kelly Wheaton](#)
[Public Comment - Lana Ivanoff](#)
[Public Comment - Lisa Pelosi](#)
[Public Comment - Nancy Morrell](#)
[Public Comment - Susan McWilliams](#)
[Public Comment - Tom Belt](#)
[Public Comment - Stephanie Smithers](#)
[Public Comment - David Walser](#)
[Public Comment - Michael Haley](#)
[Public Comment - Sandra Lowry](#)
[Public Comment - Jan and Larry Bradley](#)
[Public Comment - Michelle Covell](#)
[Public Comment - Jordan Coonrad](#)
[Public Comment - Pamela Goldman](#)
[Public Comment - Pat Friday 1](#)
[Public Comment - Pat Friday 2](#)
[Public Comment - Courtney Andrian](#)
[Public Comment - Jennifer Lamb](#)
[Public Comment - Susan Kenward](#)
[Public Comment - Susan Larsen](#)
[Public Comment - Richard Martin](#)
[Public Comment - Norm Manzer](#)
[Public Comment - Denise Armstead](#)
[Public Comment - Rod Ellison](#)
[Public Comment - Celeste Neeley](#)
[Public Comment - Elaine de Man 1](#)
[Public Comment - Elaine de Man 2](#)
[Public Comment - Joshua Parke](#)
[Public Comment - Ellen Kieval](#)
[Public Comment - Tim Hall](#)
[Public Comment - Peter Scott](#)
[Public Comment - Michelle Covell 2](#)
[Public Comment - Elaine de Man 3](#)
[Public Comment - Brigid Mulligan](#)
[Public Comment - Leslie Stanton](#)
[Public Comment - Elizabeth Ellsworth](#)
[Public Comment - Kim Phinney](#)

- 10.2. Proposed Approval of a Resolution Declaring Intention to Reimburse Expenditures Relating to Infrastructure Projects from the Proceeds of Tax-Exempt Obligations. 173 - 176

CEQA Determination: Not a CEQA project
 Prepared By: Mandy Kellogg, Administrative Services Director
 Recommendation:
 Staff recommends approval of the attached resolution.
[Staff Report - Reimbursement Resolution - Pdf](#)

- 10.3. Consideration and Approval of a Resolution (1) Authorizing the City Manager to Execute Amendment No. 1 to the FY26 Professional Services Agreement with Operational Technical Services (OTS) for a 177 - 182

total amount not-to-exceed of \$10,560 to complete billing of the temporary Wastewater Treatment Operator with SWRCB Wastewater Treatment Grade 4 Certification or higher; (2) Authorizing Appropriation of Wastewater Enterprise Fund Balance.

CEQA Determination: Not a CEQA project

Prepared By: Stephanie Killingsworth, Public Works Financial Analyst

Recommendation:

Staff recommends approval of the attached Resolution.

[Staff Report - OTS Amendment No. 1 - Pdf](#)

- 10.4. Approve resolution declaring equipment surplus and authorizing the disposal as requested by the Fire Department. The City anticipates that it may be able to receive and return to the general fund and the vehicle replacement fund \$25,000 using the negotiated price disposal method. 183 - 188

CEQA Determination: Not a CEQA project

Prepared By: Alec Vidler, Administrative Assistant/Fire Inspector

Recommendation:

Declare surplus and authorize the sale of the above item as requested.

[Staff Report - Fire Dept Surplus Equipment - Pdf](#)

- 10.5. Adoption of an Updated Publicly Available Pay Schedule in Compliance with California Code of Regulations, Title 2, Section 570.5, Reflecting a 2% Compensation Adjustment for the Chief of Police under the Unrepresented Compensation Program Effective July 1, 2025. 189 - 193

CEQA Determination: Exempt

Prepared By: Anil Comelo, City Manager

Recommendation:

Staff recommends approval of the attached resolution.

[Staff Report - Compensation Adjustment for the Chief of Police - Pdf](#)

- 10.6. Consideration and proposed approval of a resolution authorizing the St. Helena High School annual Homecoming Parade on Main Street, and authorizing City staff to provide traffic control before, during, and after the parade, and prohibit parking on Main Street before and during the parade. 195 - 199

CEQA Determination: Not a CEQA project

Prepared By: Rebecca White, Administrative Assistant

Recommendation:

Staff recommends approval of the attached resolution.

[Staff Report - 2026 St. Helena High School Homecoming Parade - Pdf](#)

11. PUBLIC HEARINGS
12. OLD BUSINESS
13. NEW BUSINESS

Estimated start time: 6:50 p.m.

- 13.1. Proposed approval of a Resolution related to Presubmittal Review to 201 - 217

allow a Sphere of Influence Amendment application to be filed by the application property owners with Napa County LAFCO

CEQA Determination: Not a CEQA project

Prepared By: Anil Comelo, City Manager

Recommendation:

Staff recommends City Council adopt a Resolution in support of a Sphere of Influence (SOI) amendment application to be submitted by application property owners for Napa County LAFCO review regarding APNs: 022-180-020; 022-180-021; portion of 022-180-017; 022-180-053; 022-260-013; and 022-180-015, with street addresses of 2805 Spring Mountain Road, 2820 Spring Mountain Road, 3101 Spring Mountain Road, and 2849 Spring Mountain Road.

[Staff Report - Spring Mountain Sphere of Influence Amendment - Pdf](#)

[Exhibit A - SOI Amendment](#)

[Public Comment - Autumn Anderson](#)

- 13.2. Fiscal Year (FY) 2025-26 Mid-Year Finance Report and Consideration of a Resolution Approving Mid-Year Budget Adjustments for FY 2025-26. 219 - 270

CEQA Determination: Not a CEQA project

Prepared By: Mandy Kellogg, Administrative Services Director

Recommendation:

Staff recommends approval of the attached resolution.

[Staff Report - FY26 Mid Year Budget Update - Pdf](#)

[Presentation](#)

14. CITY COUNCIL REPORTS:

- 14.1. A. Association of Bay Area Governments (ABAG) - Executive Board
- B. Association of Bay Area Governments (ABAG) - General Assembly
- C. Napa Valley Tourism Corporation (Umbrella for Napa County)
- D. League of California Cities – North Bay Division
- E. Napa County City Selection Committee
- F. Napa County Flood Control and Water Conservation District
- G. Napa County Local Agency Formation Commission (LAFCO)
- H. Napa Valley Transportation Authority (NVTa)
- I. Napa County Watershed Information Center & Conservancy (WICC)
- J. Upper Valley Waste Management Agency
- K. Napa County Groundwater Sustainability Plan Advisory Committee

L. Napa County Regional Climate Action Committee

M. Council Ad Hoc and Standing Committee Reports

15. ADJOURNMENT

The next Regular City Council meeting is scheduled for March 24, 2026, at 6:00 p.m.

This agenda was posted at City Hall, 1088 College Avenue, and at Vintage Hall, 465 Main Street, St. Helena, California on March 6, 2026.

Andrew Bradley, City Clerk

In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office (707) 967-2792. Notification 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CHALLENGING DECISIONS OF CITY ENTITIES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City of St. Helena is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision, including without limitation Government Code section 65009 applicable to many land use and zoning decisions, Government Code section 66499.37 applicable to the Subdivision Map Act, and Public Resources Code section 21167 applicable to the California Environmental Quality Act (CEQA). Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. Government Code section 65009 and 66499.37, and Public Resources Code section 21167, impose shorter limitations periods and requirements, including timely service in addition to filing.

If a person wishes to challenge the above actions in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of St. Helena, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the City Council regarding any item on this Agenda, after the posting of the Agenda, will be available for public review in the City Clerk's Office located at 1088 College Avenue, St. Helena, California, during normal business hours and by appointment. In addition, such writings or documents will be made available on the City's web site at <https://sthenela.civicweb.net> and will be available for

public review at the respective meeting.

MINUTES
City of St. Helena
Regular City Council Meeting
Tuesday, February 24, 2026 @ 6:00 PM
Vintage Hall Board Room - Second Floor
465 Main Street, St. Helena

A complete video recording of this meeting, except for closed session, can be found at <https://sthelena.civicweb.net/Portal/> or by calling the City Clerk at (707) 968-2742. The City Council video is the official record of the Council meeting.

Present: Mayor Paul Dohring, Vice Mayor Michelle Deasy, Council Member Aaron Barak, Council Member Kate Spadarotto, and Council Member Billy Summers

Absent: Council Member Summers departed the meeting early at 7:19 p.m.

1. CALL TO ORDER

Mayor Dohring called the meeting to order at 6:03 p.m.

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

Mayor Dohring led the Pledge of Allegiance.

4. ADOPTION OF THE AGENDA

Council Member Kate Spadarotto moved to adopt the agenda. The motion was seconded by Council Member Billy Summers and on voice vote carried by the following vote:

AYES: Mayor Paul Dohring, Vice Mayor Michelle Deasy, Council Member Aaron Barak, Council Member Kate Spadarotto, and Council Member Billy Summers

NOES: None

ABSENT: None

ABSTAIN: None

RECUSE: None

5. ADOPTION OF MINUTES

- 5.1 Consideration and proposed approval of Regular Meeting Minutes of February 10, 2026.

Mayor Dohring asked that staff double check the spelling of a resident's last name from the February 10, 2026, meeting.

Council Member Aaron Barak moved to approve the minutes (and the spelling change if needed) of the February 10, 2026, Regular City Council meeting. The

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motion was seconded by Council Member Kate Spadarotto and on voice vote carried by the following vote:

AYES: Mayor Paul Dohring, Vice Mayor Michelle Deasy, Council Member Aaron Barak, Council Member Kate Spadarotto, and Council Member Billy Summers

NOES: None

ABSENT: None

ABSTAIN: None

RECUSE: None

6. PUBLIC FORUM:

No public comment was made.

7. REPORTS BY STAFF AND CITY COUNCIL, FUTURE AGENDA ITEMS, and AB 1234 REPORTS:

City Attorney Ethan Walsh reported on the February 23 and 24, 2026 Special Closed Session City Council meetings and noted that there was no reportable action.

City Manager Anil Comelo announced an upcoming Start Smart driving course for students and their parents.

Community Services Director Ashley Sylvester provided a brief update on upcoming events.

City Clerk, Andrew Bradley announced the dates for the upcoming Community Academy.

8. PRESENTATIONS AND PUBLIC RECOGNITIONS

- 8.1 Napa County Mosquito Abatement District Manager Wesley Maffei and St. Helena's appointed board member, Brian Cramer

St. Helena's appointed board member to the Napa County Mosquito Abatement District, Brian Cramer provided a brief introduction.

District Manager Wesley Maffei presented a report on behalf of the District.

- 8.2 Tourism Presentation by Visit Napa Valley, St. Helena Chamber, St. Helena Tourism Improvement District (TID)

Linsey Gallagher, President & CEO of Visit Napa Valley; Amy Carabba-Salazar, President & CEO of St. Helena Chamber of Commerce; and Rick

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Kaufman from St. Helena Tourism Improvement District delivered a tourism presentation.

9. STAFF BRIEFING

10. CONSENT ITEMS

Members of the Council or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, one motion may be used to adopt all recommended actions. (Roll Call Vote)

10.1 January 2026 Review and Forecasting of City Water Supply Availability.

CEQA Determination: Not a CEQA project
Prepared By: Ian Dale, Environmental Services Tech
Recommendation:
Receive and file.

10.2 Consideration and proposed adoption of a Resolution (1) Approving the W18-118 Project Plans (2) Approving a Change Order to the Contract with Argonaut Constructors in the amount not-to-exceed \$497,138; (3) Authorizing the Director of Public Works to approve Change Orders not-to-exceed 10% of the Change Order price.

CEQA Determination: Class I Categorical Exemption under Section 15301 of CEQA
Prepared By: Mario Traverso, Project Manager
Recommendation:
Consider and Approve the Resolution

10.3 Consideration and Proposed Adoption of a Resolution Accepting the Work and Directing the Filing of the Notice of Completion for the R25-79 Pavement Restoration Project.

CEQA Determination: Not a CEQA project
Prepared By: Mario Traverso, Project Manager, Stephanie Killingsworth, Public Works Financial Analyst
Recommendation:
Approve the Resolution

10.4 This item was pulled for discussion by Vice Mayor Deasy.

~~Approval of a Resolution eliminating funding for the Engineering Technician position, reallocating those funds to fund an Assistant Engineer position, and authorizing recruitment for the Assistant Engineer position.~~

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- 10.5 Adopt a Resolution authorizing Amendment No. 3 to the SH Contract FY 2025-017 Professional Services Agreement with M-Group to increase the contract amount by \$90,000 for a total not to exceed contract amount of \$255,000.

CEQA Determination: Not a CEQA project
Prepared By: Jackie Oneal, Senior Planner
Recommendation:
Staff recommends City Council approve the attached resolution.

- 10.6 Proposed Approval of a Resolution authorizing 1) Amendment #2 to the Professional Services Agreement with Bluepoint Planning LLC STH Contract No. FY 2025-005 for Parks and Recreation Master Planning Services; and 2) A Budget increase in the amount of \$5,435 utilizing Park Impact Fee funds.

CEQA Determination: Not a CEQA project
Prepared By: Ashley Sylvester, Director of Community Services
Recommendation:
Staff recommends approval of the attached resolution.

- 10.7 Adopt Resolutions Authorizing Application to the State of California's Prohousing Designation Program and Prohousing Incentive Program.

CEQA Determination: Exempt
Prepared By: Jackie Oneal, Senior Planner
Recommendation:
1. Adopt the attached Resolution authorizing application to and participation in the Prohousing Designation Program; and
2. Adopt the attached Resolution authorizing application for Prohousing Incentive Program funds; and
3. Authorize the Director of Community Development, or designee, to execute and submit all documents necessary to implement the above resolutions and submit the applications following completion of the required 30-day public review period.

Vice Mayor Michelle Deasy moved to approve the balance of the consent calendar, excluding item 10.4. The motion was seconded by Council Member Billy Summers and on roll call carried by the following vote:

AYES: Mayor Paul Dohring, Vice Mayor Michelle Deasy, Council Member Aaron Barak, Council Member Kate Spadarotto, and Council Member Billy Summers

NOES: None

ABSENT: None

ABSTAIN: None

RECUSE: None

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Council Member Billy Summers departed the meeting at 7:19 p.m.

- 10.4 Approval of a Resolution eliminating funding for the Engineering Technician position, reallocating those funds to fund an Assistant Engineer position, and authorizing recruitment for the Assistant Engineer position.

CEQA Determination: Not a CEQA project

Prepared By: Mandy Kellogg, Administrative Services Director

Recommendation:

Staff recommends approval of the attached resolution.

City Manager Anil Comelo and Assistant City Manager/Public Works Director provided more information on the item.

Mayor Dohring opened the Public Comment; no public comments were received.

The item was brought back to the Council for questions and discussion.

Vice Mayor Michelle Deasy moved to approve the resolution. The motion was seconded by Council Member Aaron Barak and on roll call carried by the following vote:

AYES: Mayor Paul Dohring, Vice Mayor Michelle Deasy, Council Member Aaron Barak, and Council Member Kate Spadarotto

NOES: None

ABSENT: Council Member Billy Summers

ABSTAIN: None

RECUSE: None

11. PUBLIC HEARINGS

- 11.1 Public Hearing to report on activities related to the St. Helena Community Wellness & Mental Health Program funded through the Housing and Community Development (HCD) Community Development Block Grant (CDBG) Program grant agreement 21-CDBG-NH-20007 and closeout of the project.

CEQA Determination: Exempt

Prepared By: Martin Beltran, Finance Manager

Recommendation:

Receive a report summarizing the accomplishments performed under the State Community Development Block Grant Agreement 21-CDBG-NH-20007; conduct a public hearing to solicit public input regarding expenditures and accomplishments of the funding received under this contract; and direct staff to proceed with submitting required documents for closeout.

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Finance Manager, Martin Beltran presented a report on the item.

Mayor Dohring opened up the public hearing; no public comments were received.

The item was then brought back to the Council for questions and discussion. The Council directed staff to proceed with submitting required closeout documents.

- 11.2 Consideration and proposed approval of a resolution approving the annexation of the property known as Assessor's Parcel Number 009-391-035-000, located on Spring Street in St. Helena, CA, into the St. Helena Municipal Sewer District No. 1. MSD Annexation No. 154.

CEQA Determination: Not a CEQA project

Prepared By: Rebecca White, Administrative Assistant

Recommendation:

Staff recommends the City Council adopt a Resolution approving the annexation of the territories into the St. Helena Municipal Sewer District No. 1 MSD.

Assistant City Manager/Director of Public Works, Joe Leach presented the item.

Mayor Dohring opened the public hearing; no public comments were received.

Council Member Aaron Barak moved to approve staff's recommendation. The motion was seconded by Council Member Kate Spadarotto and on roll call carried by the following vote:

AYES: Mayor Paul Dohring, Vice Mayor Michelle Deasy, Council Member Aaron Barak, and Council Member Kate Spadarotto

NOES: None

ABSENT: Council Member Billy Summers

ABSTAIN: None

RECUSE: None

12. OLD BUSINESS

- 12.1 Proposed waiver of second reading and adoption of an Ordinance to implement the Triannual California Building Standards Code Adoption and Modifying Chapter 15 of the St Helena Municipal Code to Make Certain Local Amendments.

CEQA Determination: Exempt

Prepared By: Philip Henry, Chief Building Official

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Recommendation:

The Community Development Department, Building Division recommends the City Council:

1. Find the proposed amendments to the Building Code is exempt from CEQA under Section 15061 (b) (3) the 'General Rule'; and

2. Conduct a second reading and adopt by title only and waive further reading of Ordinance titled "Amendments to St. Helena Municipal Code Title 15 Buildings and Construction, Adopt and Amend in full the 2025 California Building Standards Code, Title 24.

Acting Community Development Director, Jim McCann presented a report on the item.

Mayor Dohring opened the public comment; no public comments were received.

The item was brought back to the Council for discussion. Chief Building Official Philip Henry and Fire Inspector Alec Vidler were available to respond to Council questions.

Mayor Paul Dohring moved to waive the second reading and adopt the ordinance, and to direct staff to explore the potential for relying on one of the exceptions that would allow the City to make changes under AB 130. The motion was seconded by Council Member Aaron Barak and on roll call carried by the following vote:

AYES: Mayor Paul Dohring, Vice Mayor Michelle Deasy, Council Member Aaron Barak, and Council Member Kate Spadarotto

NOES: None

ABSENT: Council Member Billy Summers

ABSTAIN: None

RECUSE: None

13. NEW BUSINESS

14. CITY COUNCIL REPORTS:

Council Member Barak gave a report out regarding the Clover Flat landfill and its closing.

Mayor Dohring reported on Napa County Flood Control and Water Conservation District, Napa Valley Transportation Authority and the Napa County League of Governments.

14.1 A. Association of Bay Area Governments (ABAG) - Executive Board

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- B. Association of Bay Area Governments (ABAG) - General Assembly
- C. Napa Valley Tourism Corporation (Umbrella for Napa County)
- D. League of California Cities – North Bay Division
- E. Napa County City Selection Committee
- F. Napa County Flood Control and Water Conservation District
- G. Napa County Local Agency Formation Commission (LAFCO)
- H. Napa Valley Transportation Authority (NVTa)
- I. Napa County Watershed Information Center & Conservancy (WICC)
- J. Upper Valley Waste Management Agency
- K. Napa County Groundwater Sustainability Plan Advisory Committee
- L. Napa County Regional Climate Action Committee
- M. Council Ad Hoc and Standing Committee Reports

15. ADJOURNMENT

Mayor Dohring adjourned the meeting at 8:30 p.m.

APPROVED:

ATTEST:

Paul Jamison Dohring, Mayor

Andrew Bradley, City Clerk

**City of St. Helena
PROCLAMATION
National Nutrition Month
March 2026**

WHEREAS, food is the substance by which life is sustained; and

WHEREAS, the type, quality, and amount of food that individuals consume each day plays a vital role in their overall health and physical fitness; and

WHEREAS, better nutrition is related to improved infant, child, and maternal health; stronger immune systems; safer pregnancy and childbirth; lower risk non-communicable diseases such as diabetes and cardiovascular disease; and longevity; and

WHEREAS, there is a need for continuing nutrition education and a community-wide effort to enhance healthy eating practices; and

WHEREAS, The theme for National Nutrition Month® 2026 is “Discover the Power of Nutrition”. The theme focuses on the ability of nutrition to help people and communities flourish. By embracing balanced, culturally diverse, and accessible nutrition, we empower individuals and families across our state to thrive at every stage of life.

NOW THEREFORE, be it resolved that I, Paul Jamison Dohring, Mayor of the City of St. Helena on behalf of the City Council do hereby proclaim March 2026, as “National Nutrition Month®” in the City of St. Helena and encourage all in our community to join the campaign in an effort to achieve optimum health benefits from the transformative power of food and nutrition.

Dated: March 10, 2026

Signed:

Paul Jamison Dohring, Mayor

**CITY OF ST. HELENA
PROCLAMATION
AMERICAN RED CROSS MONTH
MARCH 2026**

WHEREAS; In March we celebrate American Red Cross Month by honoring our neighbors who make its humanitarian mission possible in St. Helena. Every day, their acts of kindness changes lives, bringing relief, comfort and hope when help can't wait. This compassionate spirit runs deep in our community, just as it has for 145 years through the American Red Cross.

WHEREAS; Today, kindhearted individuals in our community exemplify Barton's commitment as they step up through the Red Cross in Napa County to provide a beacon of hope for our neighbors in need. Through their voluntary and selfless contributions, they make a lifesaving difference in people's darkest hours — whether it's delivering shelter, food and comfort during and after disasters; providing a safe, lifesaving blood supply for patients facing conditions like cancer treatments, childbirth complications and traumatic injuries, assisting military members, veterans and their families with 24/7 global support; or empowering individuals with skills like first aid, CPR, and disaster preparedness education that save lives; and

WHEREAS; last year in Napa County, 67 American Red Cross volunteers helped 23 families affected by home fires providing emotional support, addressing immediate needs and helping families recover with emergency financial assistance or community resources; 112 community members served through home fire and disaster preparedness education, collected 105 units of lifesaving blood; hosted 6 blood drives; provided international humanitarian aid; and supported 39 military members and their families; and

WHEREAS; These collective efforts are a powerful reminder that the strength of our community lies in our shared commitment to one another. As we mark Red Cross Month let's celebrate our local heroes and resolve to continue lifting each other up, so no one faces and emergency alone.

NOW, THEREFORE, be it resolved that I, Paul Jamison Dohring, Mayor of St. Helena, on behalf of the City Council, do hereby proclaim March 2026 as Red Cross Month. I encourage all Americans to reach out and support this organization and its noble humanitarian mission.

Dated: March 10, 2026

Signed: _____
Paul Jamison Dohring, Mayor



Agenda Report to the City Council

Agenda Section: CONSENT ITEMS

Department: Recreation

DATE:	March 10, 2026
FROM:	Ashley Sylvester, Director of Community Services
SUBJECT:	Consideration and proposed approval authorizing the City Manager to execute Public Art contracts with 1. Private property owners at several identified locations for the installation and display of various art pieces around the city of St. Helena 2. Execute artist contract with Gordon Huether for the loan of 13 art pieces installed throughout St. Helena.
RECOMMENDED ACTION:	Approve authorization to the City Manager to execute Public Art contracts with 1. Private property owners at the following locations for the installation and display of various art pieces around the City of St. Helena 2. Execute artist contract with Gordon Huether for the loan of 13 art pieces installed throughout St. Helena.
PREVIOUS COUNCIL ACTION:	At the City Council meeting on February 10, 2026 City Council was presented various art pieces proposed to be on loan from Gordon Huether. City Council directed staff to begin the process of entering into a contract with Gordon Huether for these art pieces.
STATEMENT OF THE PURPOSE:	Authorize City Manager to sign agreements with 5 private property owners for the installation of public art and enter into an agreement with Artist Gordon Huether for the loan of 13 art pieces to the City of St. Helena on both City property and Public Property within the City limits of St. Helena.
FINANCIAL IMPACT:	Up to \$10,000. The funding for public art has been allocated in FY 25-26 budget and will come from Special Department Supplies: 101-47-40-22-15.

BACKGROUND:

The current effort to install art capitalizes on the opportunity and will hopefully generate community interest and investment of time and money into public art. This project additionally aligns and is consistent with General Plan Implementation Action AC1.C "Adopt an Art in Public Places program and ordinance to ensure that public art projects occur efficiently and in a way that meets citywide objectives."

The proposed public art installations will be displayed at various locations throughout St. Helena, including sites located on private property that are visible and accessible to the public. In order to facilitate the placement of art pieces at these locations, the City must additionally enter into agreements with participating private property owners. These agreements allow for the installation and public display of artwork while clarifying responsibilities related to maintenance, insurance, and duration of the installation.

In addition, the City proposes to enter into an agreement with artist Gordon Huether for the loan of eleven art pieces to be installed at designated locations throughout St. Helena. Mr. Huether is a Napa Valley-based artist whose work has been widely exhibited in public spaces. The agreement will allow the City to display these works on a temporary basis as part of the City's public art efforts.

Together, these agreements will enable the City to coordinate the installation and display of multiple art pieces throughout St. Helena, expanding opportunities for residents and visitors to experience public art within the community.

DISCUSSION:

The agreements are necessary to authorize and facilitate the installation and display of public art pieces at various locations throughout St. Helena.

The art being displayed relies on partnerships with private property owners who have agreed to host art installations on their properties in locations that are visible to the public. These agreements allow the City to place artwork in a variety of locations throughout the community while clarifying the roles and responsibilities of the participating parties.

In addition, the City proposes to enter into an agreement with artist Gordon Huether for the loan of eleven art pieces to be installed at selected locations throughout the City. The loan arrangement allows the City to feature professionally created artwork while minimizing acquisition costs. The pieces will be displayed for a defined period of time and may be relocated or removed in accordance with the terms of the agreement.

Participation from private property owners expands opportunities for the placement of art pieces in areas that contribute to the visual and cultural experience of the community. Hosting artwork on private property also allows the City to distribute installations across multiple areas of St. Helena, creating a broader public art presence throughout the city.

The proposed agreements establish the framework for installation, maintenance, liability, and duration of display of the artworks. Approval of the resolutions will enable the City Manager to finalize these agreements and move forward with the installation of the art pieces as part of the City's public art program.

The following locations are private property locations where the proposed art will be installed and located up until December 31, 2027.

<i>Sculpture</i>	<i>Location- Non-City</i>	<i>Side of CA-29</i>	<i>Property Owner</i>
Barrel Ring	397 Main St (CA-29), south of driveway	West side	Salvestrin Winery
Barrel Ring	1200 Dowdell Lane(CA- 29)	East side	VGS Chateau Potelle
Barrel Ring	465 Main Street (CA-29)	West side	SH Unified
Barrel Ring	1107 Main Street (CA-29)	West side	Wells Fargo
Barrel Ring	1915 Main Street (CA-29)	West side	Alila Napa Valley

The following additional locations are on City property and Right of Ways

<i>Sculpture</i>	<i>Location-City</i>	<i>Side of CA-29</i>	<i>Property Owner</i>
Barrel Ring	Main St @ Spring St. in front of Caldwell Banker	East side	City sidewalk
Barrel Ring	1498 Main St/ CA-29	East side	City sidewalk
Barrel Ring	CA- 29: Vine Trail across From Beringer	East side	City
Barrel Ring	Signorelli Barn	East Side	City
Barrel Ring	Carnegie Building	West Side	City
Trax	Adam St & Library Lane	East Side	City
Reflections	City Hall - 1088 College Ave (Leased)	East Side	State
Hand of the Land	Lyman Park	East Side	City

ENVIRONMENTAL REVIEW: Not applicable.

GOAL:

Goal 4: Provide Effective Community Information & Opportunities for Engagement

Goal 5: Enhance Quality of Life

DOCUMENTS ATTACHMENTS:

[St Helena Private Property Art License Agreement - VGS](#)

[St Helena Private Property Art License Agreement - Salvestrin](#)

[St Helena Private Property Art License Agreement - St. Helena Unified School District](#)

[St Helena Private Property Art License Agreement -Wells- Fargo](#)

[St Helena Private Property Art License Agreement -Alila](#)

[St Helena Public Art Loan Agreement G. Huether \(BBK\) - UPDATED](#)

CITY OF ST. HELENA

PUBLIC ART INSTALLATION LICENSE AND ACCESS AGREEMENT

This Public Art Installation License and Access Agreement ("Agreement") is entered into this 10th day of March, 2026 ("Effective Date") by and between the City of St. Helena, a California municipal corporation ("City"), and [PROPERTY OWNER LEGAL NAME(S)] ("Owner"). City and Owner may be referred to herein individually as "Party" and collectively as the "Parties".

RECITALS

A. City is implementing a temporary public art installation program consisting of multiple large sculptural pieces to be displayed throughout the City.

B. Owner is the owner of the real property located at [1200 Dowdell Ln.] in St. Helena, California (the "Property"), and is willing to allow the City to install and display certain loaned artwork on the Property.

C. The artwork to be installed on the Property is identified in Exhibit "B" (the "Artwork"). The Artwork is being loaned to the City by Gordon Huether + Partners, inc. under a separate agreement (the "Artist Loan Agreement").

D. The Parties desire to set forth the terms under which Owner grants the City permission to install, display, maintain, and remove the Artwork on the Property.

NOW, THEREFORE, the Parties, for the mutual consideration described herein, agree as follows:

1. GRANT OF LICENSE.

a. License. Owner grants to the City, its employees, agents and subcontractors a temporary, nonexclusive and revocable license to use the portion(s) of the Property identified in Exhibit "A" (the "Licensed Area") for installation and public display of the Artwork during the Term ("License"). The License includes the right for the City, the Artist, City employees, and City contractors to access the Licensed Area for installation, inspection, routine maintenance, repair, and removal of the Artwork.

b. No Lease or Possessory Interest. This Agreement grants a revocable License only and does not create a lease, easement, or any other possessory interest in the Property. Owner retains full control and possession of the Property, subject only to the City's limited License rights.

c. Public Viewing. Owner acknowledges that the Artwork is intended for public viewing from adjacent public rights of way. This Agreement does not grant the public a right, express or implied, to enter the Property.

2. INSTALLATION AND SITE CONDITIONS.

a. Installation. The City will coordinate installation scheduling with Owner and will use reasonable efforts to minimize disruption to Owner's operations and to keep installation activities confined to the Licensed Area. The City will use reasonable care to install the Artwork in a manner and at a location that it does not jeopardize public safety; the safety of the Owner or the Owner's business or clientele; or the value of the Owner's property. The City will not install the Artwork in a manner or location to which the Owner objects in advance in writing. All installation activities and costs on the Property will be the responsibility of the City, except as otherwise agreed in writing.

b. Utilities and Obstructions. Owner will notify the City of any underground utilities, irrigation lines, or other site conditions about which Owner has actual knowledge within the Licensed Area that could be affected by installation and that are either unknown to City or could not be discovered through the exercise of reasonable diligence. The City is responsible for calling 811 and complying with applicable utility marking requirements prior to any excavation or concrete work.

c. Restoration. Upon removal of the Artwork, the City will restore the Licensed Area, including without limitation any and all improvements, to substantially the same condition as existed immediately prior to installation, reasonable wear and tear excepted.

d. No Transfer of Title to Artwork. Title to, and ownership of, the Artwork remains at all times with Artist. Nothing in this Agreement transfers any ownership interest in the Artwork to the Owner.

3. **TERM AND TERMINATION.**

- a. **Term.** The term of this Agreement shall commence on the Effective Date and continue through December 31, 2027 (the "Term"), unless terminated earlier under this Section.
- b. **Owner Early Termination.** Owner may revoke the License and terminate this Agreement at any time by providing the City with at least sixty (60) days' written notice. The City will use good faith efforts to remove the Artwork within the notice period, subject to contractor availability and safety considerations.
- c. **City Early Termination.** The City may terminate this Agreement with or without cause upon thirty (30) days' written notice to Owner, in which event the City will remove the Artwork and restore the Licensed Area as provided in Section 2(c).
- d. **Immediate Removal for Safety.** Notwithstanding the foregoing, the City may remove or secure the Artwork immediately if the City reasonably determines that the Artwork or site conditions present an imminent threat to public safety or significant risk of property damage. The City will notify Owner as soon as practicable in writing prior to removing the Artwork pursuant to this Section 3(d).

4. **MAINTENANCE AND OWNER RESPONSIBILITIES.**

- a. **Maintenance by City.** The City is responsible for all maintenance, cleaning, and repair of the Artwork. The City will repair the Artwork as necessary and keep it in good and clean condition. Owner is not required to perform any maintenance, cleaning or repair of the Artwork.
- b. **Owner Cooperation.** Owner will provide reasonable access to the Licensed Area for City maintenance, cleaning and repair activities during normal business hours (or other times reasonably agreed). Owner will not intentionally damage, remove, or alter the Artwork, and will promptly notify the City of any observed damage or safety concern.

5. **INSURANCE.**

- a. **City Liability Insurance.** During the Term, the City will maintain commercial general liability insurance (or self-insurance) covering claims arising out of the activities of the City, its agents and contractors under this Agreement, including claims for theft and vandalism, with limits consistent with the City's standard insurance program. Prior to the

commencement of this Agreement, the City will provide Owner with evidence of coverage, identifying Owner as an additional insured under the applicable City insurance policy.

6. INDEMNIFICATION; LIABILITY.

a. City Indemnification. To the maximum extent permitted by law, the City will indemnify, defend and hold harmless Owner and Owner's members, managers, officers, employees, and agents from claims, damages, losses, and expenses arising out of the negligence or willful misconduct of the City or its employees in connection with the City's installation, maintenance, repair or removal activities on the Property.

b. Owner Indemnification. To the maximum extent permitted by law, Owner will indemnify, defend and hold harmless the City and its officers, officials, employees, volunteers, and agents from claims, damages, losses, and expenses arising out of the negligence or willful misconduct of Owner or Owner's employees on the Property, except claims arising in whole or in part from the City's installation, maintenance, repair or removal of the Artwork.

c. The parties agree to waive indemnification claims against one another to the extent such claims are covered by insurance. The parties will require their respective insurers to waive claims for subrogation.

7. MISCELLANEOUS.

a. No Compensation. No royalty or other payment for the License is owed by either Party to the other under this Agreement. Any sponsor recognition associated with the Artwork, if any, is governed by City policy and is not a benefit owed to Owner.

b. Notices. Notices will be provided in writing and delivered by personal delivery, U.S. Mail, nationally recognized overnight courier, or email to the addresses below (or to such other address as a Party may designate by notice).

TO CITY:

City of St. Helena
1088 College Avenue | St. Helena, CA 94574
Email ASylvester@cityofsthelelena.gov

TO OWNER:

[Owner Name]

[Address]

[City, State ZIP]

Email: [EMAIL]

Phone: [PHONE]

c. Governing Law; Venue. This Agreement will be governed by the laws of the State of California. Venue for any action relating to this Agreement will be Napa County, California.

d. Entire Agreement; Amendments. This Agreement, including all exhibits, constitutes the entire agreement between the Parties regarding the subject matter and supersedes all prior discussions. Any amendment must be in writing and signed by both Parties.

e. Counterparts; Electronic Signatures. This Agreement may be executed in counterparts and by electronic signature, each of which will be deemed an original, and all of which together constitute one instrument.

f. Authority. The individuals executing this Agreement each represent and warrant that they have the legal power, right and actual authority to bind their respective entities to the terms and conditions hereof and thereof.

g. Severability. Each provision, term, condition, covenant, and/or restriction, in whole and in part, in this Agreement shall be considered severable. In the event any provision, term, condition, covenant, and/or restriction, in whole and/or in part, in this Agreement is declared invalid, unconstitutional, or void for any reason, such provision or part thereof shall be severed from this Agreement and shall not affect any other provision, term, condition, covenant, and/or restriction, of this Agreement and the remainder of the Agreement shall continue in full force and effect.

h. Attorney Fees. If any action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees, costs and necessary disbursements in addition to any other relief to which may be entitled.

SIGNATURES

IN WITNESS WHEREOF, the Parties have executed this Agreement to be effective as of the Effective Date.

CITY:

CITY OF ST. HELENA, a California
municipal corporation

OWNER:

[PROPERTY OWNER LEGAL NAME(S)]

By: _____
Name/Title: _____
Date: _____

By: _____
Name/Title: _____
Date: _____

ATTEST:

By: _____
City Clerk
Date: _____

APPROVED AS TO FORM:

By: _____
City Attorney
Date: _____

EXHIBIT "A"

LICENSED AREA / PROPERTY DESCRIPTION

Property Address/APN: [VGS Chateau Potelle- 1200 Dowdell Ln. St. Helena, CA 94574]

Description of Licensed Area (attach site plan or photo mark-up if available):

[North-west of property viewable from CA-29]

EXHIBIT "B"

ARTWORK TO BE INSTALLED ON PROPERTY

Artwork Piece Name	Quantity	Proposed Placement on Property	Notes (foundation, clearances, etc.)
Barrel Ring	1	Mar 2026- Dec 2027	8 feet on concrete pad

CITY OF ST. HELENA

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This Public Art Installation License and Access Agreement ("Agreement") is entered into this 10th day of March, 2026 ("Effective Date") by and between the City of St. Helena, a California municipal corporation ("City"), and [PROPERTY OWNER LEGAL NAME(S)] ("Owner"). City and Owner may be referred to herein individually as "Party" and collectively as the "Parties".

RECITALS

A. City is implementing a temporary public art installation program consisting of multiple large sculptural pieces to be displayed throughout the City.

B. Owner is the owner of the real property located at [397 Main St.] in St. Helena, California (the "Property"), and is willing to allow the City to install and display certain loaned artwork on the Property.

C. The artwork to be installed on the Property is identified in Exhibit "B" (the "Artwork"). The Artwork is being loaned to the City by Gordon Huether + Partners, inc. under a separate agreement (the "Artist Loan Agreement").

D. The Parties desire to set forth the terms under which Owner grants the City permission to install, display, maintain, and remove the Artwork on the Property.

NOW, THEREFORE, the Parties, for the mutual consideration described herein, agree as follows:

1. GRANT OF LICENSE.

a. License. Owner grants to the City, its employees, agents and subcontractors a temporary, nonexclusive and revocable license to use the portion(s) of the Property identified in Exhibit "A" (the "Licensed Area") for installation and public display of the Artwork during the Term ("License"). The License includes the right for the City, the Artist, City employees, and City contractors to access the Licensed Area for installation, inspection, routine maintenance, repair, and removal of the Artwork.

b. No Lease or Possessory Interest. This Agreement grants a revocable License only and does not create a lease, easement, or any other possessory interest in the Property. Owner retains full control and possession of the Property, subject only to the City's limited License rights.

c. Public Viewing. Owner acknowledges that the Artwork is intended for public viewing from adjacent public rights of way. This Agreement does not grant the public a right, express or implied, to enter the Property.

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a. Installation. The City will coordinate installation scheduling with Owner and will use reasonable efforts to minimize disruption to Owner's operations and to keep installation activities confined to the Licensed Area. The City will use reasonable care to install the Artwork in a manner and at a location that it does not jeopardize public safety; the safety of the Owner or the Owner's business or clientele; or the value of the Owner's property. The City will not install the Artwork in a manner or location to which the Owner objects in advance in writing. All installation activities and costs on the Property will be the responsibility of the City, except as otherwise agreed in writing.

b. Utilities and Obstructions. Owner will notify the City of any underground utilities, irrigation lines, or other site conditions about which Owner has actual knowledge within the Licensed Area that could be affected by installation and that are either unknown to City or could not be discovered through the exercise of reasonable diligence. The City is responsible for calling 811 and complying with applicable utility marking requirements prior to any excavation or concrete work.

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commencement of this Agreement, the City will provide Owner with evidence of coverage, identifying Owner as an additional insured under the applicable City insurance policy.

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c. The parties agree to waive indemnification claims against one another to the extent such claims are covered by insurance. The parties will require their respective insurers to waive claims for subrogation.

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a. No Compensation. No royalty or other payment for the License is owed by either Party to the other under this Agreement. Any sponsor recognition associated with the Artwork, if any, is governed by City policy and is not a benefit owed to Owner.

b. Notices. Notices will be provided in writing and delivered by personal delivery, U.S. Mail, nationally recognized overnight courier, or email to the addresses below (or to such other address as a Party may designate by notice).

TO CITY:

City of St. Helena
1088 College Avenue | St. Helena, CA 94574
Email ASylvester@cityofsthelena.gov

TO OWNER:

[Owner Name]

[Address]

[City, State ZIP]

Email: [EMAIL]

Phone: [PHONE]

c. Governing Law; Venue. This Agreement will be governed by the laws of the State of California. Venue for any action relating to this Agreement will be Napa County, California.

d. Entire Agreement; Amendments. This Agreement, including all exhibits, constitutes the entire agreement between the Parties regarding the subject matter and supersedes all prior discussions. Any amendment must be in writing and signed by both Parties.

e. Counterparts; Electronic Signatures. This Agreement may be executed in counterparts and by electronic signature, each of which will be deemed an original, and all of which together constitute one instrument.

f. Authority. The individuals executing this Agreement each represent and warrant that they have the legal power, right and actual authority to bind their respective entities to the terms and conditions hereof and thereof.

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h. Attorney Fees. If any action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees, costs and necessary disbursements in addition to any other relief to which may be entitled.

SIGNATURES

IN WITNESS WHEREOF, the Parties have executed this Agreement to be effective as of the Effective Date.

CITY:

CITY OF ST. HELENA, a California
municipal corporation

OWNER:

[PROPERTY OWNER LEGAL NAME(S)]

By: _____
Name/Title: _____
Date: _____

By: _____
Name/Title: _____
Date: _____

ATTEST:

By: _____
City Clerk
Date: _____

APPROVED AS TO FORM:

By: _____
City Attorney
Date: _____

EXHIBIT "A"

LICENSED AREA / PROPERTY DESCRIPTION

Property Address/APN: [Salvestrin Winery- 397 Main St. St. Helena, CA 94574]

Description of Licensed Area (attach site plan or photo mark-up if available):

[ROW South of driveway]



83578.00000\44665000.1

EXHIBIT "B"

ARTWORK TO BE INSTALLED ON PROPERTY

Artwork Piece Name	Quantity	Proposed Placement on Property	Notes (foundation, clearances, etc.)
Barrel Ring	1	Mar 2026- Dec 2027	8 feet on concrete pad

CITY OF ST. HELENA

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RECITALS

A. City is implementing a temporary public art installation program consisting of multiple large sculptural pieces to be displayed throughout the City.

B. Owner is the owner of the real property located at [465 Main Street.] in St. Helena, California (the "Property"), and is willing to allow the City to install and display certain loaned artwork on the Property.

C. The artwork to be installed on the Property is identified in Exhibit "B" (the "Artwork"). The Artwork is being loaned to the City by Gordon Huether + Partners, inc. under a separate agreement (the "Artist Loan Agreement").

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4. **MAINTENANCE AND OWNER RESPONSIBILITIES.**

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TO CITY:

City of St. Helena
1088 College Avenue | St. Helena, CA 94574
Email ASylvester@cityofsthelelena.gov

TO OWNER:

[Owner Name]

[Address]

[City, State ZIP]

Email: [EMAIL]

Phone: [PHONE]

c. Governing Law; Venue. This Agreement will be governed by the laws of the State of California. Venue for any action relating to this Agreement will be Napa County, California.

d. Entire Agreement; Amendments. This Agreement, including all exhibits, constitutes the entire agreement between the Parties regarding the subject matter and supersedes all prior discussions. Any amendment must be in writing and signed by both Parties.

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h. Attorney Fees. If any action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees, costs and necessary disbursements in addition to any other relief to which may be entitled.

SIGNATURES

IN WITNESS WHEREOF, the Parties have executed this Agreement to be effective as of the Effective Date.

CITY:

CITY OF ST. HELENA, a California
municipal corporation

OWNER:

[PROPERTY OWNER LEGAL NAME(S)]

By: _____
Name/Title: _____
Date: _____

By: _____
Name/Title: _____
Date: _____

ATTEST:

By: _____
City Clerk
Date: _____

APPROVED AS TO FORM:

By: _____
City Attorney
Date: _____

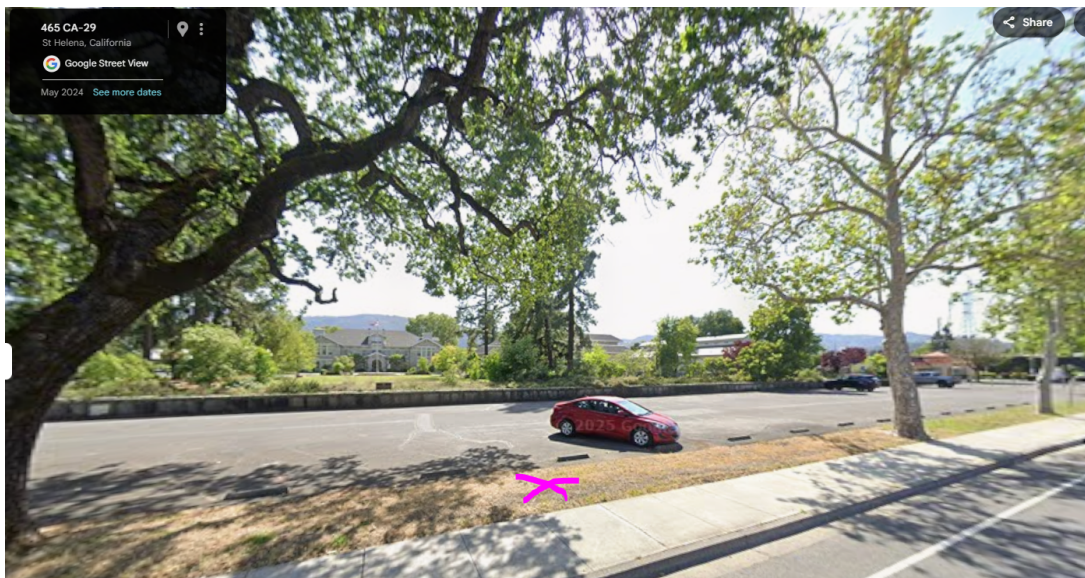
EXHIBIT "A"

LICENSED AREA / PROPERTY DESCRIPTION

Property Address/APN: [St. Helena Unified School District- 465 Main Street. St. Helena, CA 94574]

Description of Licensed Area (attach site plan or photo mark-up if available):

[East most side of parking lot to vintage hall along CA-29]



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EXHIBIT "B"

ARTWORK TO BE INSTALLED ON PROPERTY

Artwork Piece Name	Quantity	Proposed Placement on Property	Notes (foundation, clearances, etc.)
Barrel Ring	1	Mar 2026- Dec 2027	8 feet on concrete pad

CITY OF ST. HELENA

PUBLIC ART INSTALLATION LICENSE AND ACCESS AGREEMENT

This Public Art Installation License and Access Agreement ("Agreement") is entered into this 10th day of March, 2026 ("Effective Date") by and between the City of St. Helena, a California municipal corporation ("City"), and [PROPERTY OWNER LEGAL NAME(S)] ("Owner"). City and Owner may be referred to herein individually as "Party" and collectively as the "Parties".

RECITALS

A. City is implementing a temporary public art installation program consisting of multiple large sculptural pieces to be displayed throughout the City.

B. Owner is the owner of the real property located at [1107 Main Street.] in St. Helena, California (the "Property"), and is willing to allow the City to install and display certain loaned artwork on the Property.

C. The artwork to be installed on the Property is identified in Exhibit "B" (the "Artwork"). The Artwork is being loaned to the City by Gordon Huether + Partners, inc. under a separate agreement (the "Artist Loan Agreement").

D. The Parties desire to set forth the terms under which Owner grants the City permission to install, display, maintain, and remove the Artwork on the Property.

NOW, THEREFORE, the Parties, for the mutual consideration described herein, agree as follows:

1. GRANT OF LICENSE.

a. License. Owner grants to the City, its employees, agents and subcontractors a temporary, nonexclusive and revocable license to use the portion(s) of the Property identified in Exhibit "A" (the "Licensed Area") for installation and public display of the Artwork during the Term ("License"). The License includes the right for the City, the Artist, City employees, and City contractors to access the Licensed Area for installation, inspection, routine maintenance, repair, and removal of the Artwork.

b. No Lease or Possessory Interest. This Agreement grants a revocable License only and does not create a lease, easement, or any other possessory interest in the Property. Owner retains full control and possession of the Property, subject only to the City's limited License rights.

c. Public Viewing. Owner acknowledges that the Artwork is intended for public viewing from adjacent public rights of way. This Agreement does not grant the public a right, express or implied, to enter the Property.

2. INSTALLATION AND SITE CONDITIONS.

a. Installation. The City will coordinate installation scheduling with Owner and will use reasonable efforts to minimize disruption to Owner's operations and to keep installation activities confined to the Licensed Area. The City will use reasonable care to install the Artwork in a manner and at a location that it does not jeopardize public safety; the safety of the Owner or the Owner's business or clientele; or the value of the Owner's property. The City will not install the Artwork in a manner or location to which the Owner objects in advance in writing. All installation activities and costs on the Property will be the responsibility of the City, except as otherwise agreed in writing.

b. Utilities and Obstructions. Owner will notify the City of any underground utilities, irrigation lines, or other site conditions about which Owner has actual knowledge within the Licensed Area that could be affected by installation and that are either unknown to City or could not be discovered through the exercise of reasonable diligence. The City is responsible for calling 811 and complying with applicable utility marking requirements prior to any excavation or concrete work.

c. Restoration. Upon removal of the Artwork, the City will restore the Licensed Area, including without limitation any and all improvements, to substantially the same condition as existed immediately prior to installation, reasonable wear and tear excepted.

d. No Transfer of Title to Artwork. Title to, and ownership of, the Artwork remains at all times with Artist. Nothing in this Agreement transfers any ownership interest in the Artwork to the Owner.

3. **TERM AND TERMINATION.**

- a. **Term.** The term of this Agreement shall commence on the Effective Date and continue through December 31, 2027 (the "Term"), unless terminated earlier under this Section.
- b. **Owner Early Termination.** Owner may revoke the License and terminate this Agreement at any time by providing the City with at least sixty (60) days' written notice. The City will use good faith efforts to remove the Artwork within the notice period, subject to contractor availability and safety considerations.
- c. **City Early Termination.** The City may terminate this Agreement with or without cause upon thirty (30) days' written notice to Owner, in which event the City will remove the Artwork and restore the Licensed Area as provided in Section 2(c).
- d. **Immediate Removal for Safety.** Notwithstanding the foregoing, the City may remove or secure the Artwork immediately if the City reasonably determines that the Artwork or site conditions present an imminent threat to public safety or significant risk of property damage. The City will notify Owner as soon as practicable in writing prior to removing the Artwork pursuant to this Section 3(d).

4. **MAINTENANCE AND OWNER RESPONSIBILITIES.**

- a. **Maintenance by City.** The City is responsible for all maintenance, cleaning, and repair of the Artwork. The City will repair the Artwork as necessary and keep it in good and clean condition. Owner is not required to perform any maintenance, cleaning or repair of the Artwork.
- b. **Owner Cooperation.** Owner will provide reasonable access to the Licensed Area for City maintenance, cleaning and repair activities during normal business hours (or other times reasonably agreed). Owner will not intentionally damage, remove, or alter the Artwork, and will promptly notify the City of any observed damage or safety concern.

5. **INSURANCE.**

- a. **City Liability Insurance.** During the Term, the City will maintain commercial general liability insurance (or self-insurance) covering claims arising out of the activities of the City, its agents and contractors under this Agreement, including claims for theft and vandalism, with limits consistent with the City's standard insurance program. Prior to the

commencement of this Agreement, the City will provide Owner with evidence of coverage, identifying Owner as an additional insured under the applicable City insurance policy.

6. INDEMNIFICATION; LIABILITY.

a. City Indemnification. To the maximum extent permitted by law, the City will indemnify, defend and hold harmless Owner and Owner's members, managers, officers, employees, and agents from claims, damages, losses, and expenses arising out of the negligence or willful misconduct of the City or its employees in connection with the City's installation, maintenance, repair or removal activities on the Property.

b. Owner Indemnification. To the maximum extent permitted by law, Owner will indemnify, defend and hold harmless the City and its officers, officials, employees, volunteers, and agents from claims, damages, losses, and expenses arising out of the negligence or willful misconduct of Owner or Owner's employees on the Property, except claims arising in whole or in part from the City's installation, maintenance, repair or removal of the Artwork.

c. The parties agree to waive indemnification claims against one another to the extent such claims are covered by insurance. The parties will require their respective insurers to waive claims for subrogation.

7. MISCELLANEOUS.

a. No Compensation. No royalty or other payment for the License is owed by either Party to the other under this Agreement. Any sponsor recognition associated with the Artwork, if any, is governed by City policy and is not a benefit owed to Owner.

b. Notices. Notices will be provided in writing and delivered by personal delivery, U.S. Mail, nationally recognized overnight courier, or email to the addresses below (or to such other address as a Party may designate by notice).

TO CITY:

City of St. Helena
1088 College Avenue | St. Helena, CA 94574
Email ASylvester@cityofsthelena.gov

TO OWNER:

[Owner Name]

[Address]

[City, State ZIP]

Email: [EMAIL]

Phone: [PHONE]

c. Governing Law; Venue. This Agreement will be governed by the laws of the State of California. Venue for any action relating to this Agreement will be Napa County, California.

d. Entire Agreement; Amendments. This Agreement, including all exhibits, constitutes the entire agreement between the Parties regarding the subject matter and supersedes all prior discussions. Any amendment must be in writing and signed by both Parties.

e. Counterparts; Electronic Signatures. This Agreement may be executed in counterparts and by electronic signature, each of which will be deemed an original, and all of which together constitute one instrument.

f. Authority. The individuals executing this Agreement each represent and warrant that they have the legal power, right and actual authority to bind their respective entities to the terms and conditions hereof and thereof.

g. Severability. Each provision, term, condition, covenant, and/or restriction, in whole and in part, in this Agreement shall be considered severable. In the event any provision, term, condition, covenant, and/or restriction, in whole and/or in part, in this Agreement is declared invalid, unconstitutional, or void for any reason, such provision or part thereof shall be severed from this Agreement and shall not affect any other provision, term, condition, covenant, and/or restriction, of this Agreement and the remainder of the Agreement shall continue in full force and effect.

h. Attorney Fees. If any action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees, costs and necessary disbursements in addition to any other relief to which may be entitled.

SIGNATURES

IN WITNESS WHEREOF, the Parties have executed this Agreement to be effective as of the Effective Date.

CITY:

CITY OF ST. HELENA, a California
municipal corporation

OWNER:

[PROPERTY OWNER LEGAL NAME(S)]

By: _____
Name/Title: _____
Date: _____

By: _____
Name/Title: _____
Date: _____

ATTEST:

By: _____
City Clerk
Date: _____

APPROVED AS TO FORM:

By: _____
City Attorney
Date: _____

EXHIBIT "A"

LICENSED AREA / PROPERTY DESCRIPTION

Property Address/APN: [Wells Fargo- 1107 Main Street. St. Helena, CA 94574]

Description of Licensed Area (attach site plan or photo mark-up if available):

[South/East side of parking lot along CA-29 at corner of Main St. and Mitchell Dr.]



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EXHIBIT "B"

ARTWORK TO BE INSTALLED ON PROPERTY

Artwork Piece Name	Quantity	Proposed Placement on Property	Notes (foundation, clearances, etc.)
Barrel Ring	1	Mar 2026- Dec 2027	8 feet on concrete pad

CITY OF ST. HELENA

PUBLIC ART INSTALLATION LICENSE AND ACCESS AGREEMENT

This Public Art Installation License and Access Agreement ("Agreement") is entered into this 10th day of March, 2026 ("Effective Date") by and between the City of St. Helena, a California municipal corporation ("City"), and [PROPERTY OWNER LEGAL NAME(S)] ("Owner"). City and Owner may be referred to herein individually as "Party" and collectively as the "Parties".

RECITALS

A. City is implementing a temporary public art installation program consisting of multiple large sculptural pieces to be displayed throughout the City.

B. Owner is the owner of the real property located at [1915 Main Street.] in St. Helena, California (the "Property"), and is willing to allow the City to install and display certain loaned artwork on the Property.

C. The artwork to be installed on the Property is identified in Exhibit "B" (the "Artwork"). The Artwork is being loaned to the City by Gordon Huether + Partners, inc. under a separate agreement (the "Artist Loan Agreement").

D. The Parties desire to set forth the terms under which Owner grants the City permission to install, display, maintain, and remove the Artwork on the Property.

NOW, THEREFORE, the Parties, for the mutual consideration described herein, agree as follows:

1. GRANT OF LICENSE.

a. License. Owner grants to the City, its employees, agents and subcontractors a temporary, nonexclusive and revocable license to use the portion(s) of the Property identified in Exhibit "A" (the "Licensed Area") for installation and public display of the Artwork during the Term ("License"). The License includes the right for the City, the Artist, City employees, and City contractors to access the Licensed Area for installation, inspection, routine maintenance, repair, and removal of the Artwork.

b. No Lease or Possessory Interest. This Agreement grants a revocable License only and does not create a lease, easement, or any other possessory interest in the Property. Owner retains full control and possession of the Property, subject only to the City's limited License rights.

c. Public Viewing. Owner acknowledges that the Artwork is intended for public viewing from adjacent public rights of way. This Agreement does not grant the public a right, express or implied, to enter the Property.

2. INSTALLATION AND SITE CONDITIONS.

a. Installation. The City will coordinate installation scheduling with Owner and will use reasonable efforts to minimize disruption to Owner's operations and to keep installation activities confined to the Licensed Area. The City will use reasonable care to install the Artwork in a manner and at a location that it does not jeopardize public safety; the safety of the Owner or the Owner's business or clientele; or the value of the Owner's property. The City will not install the Artwork in a manner or location to which the Owner objects in advance in writing. All installation activities and costs on the Property will be the responsibility of the City, except as otherwise agreed in writing.

b. Utilities and Obstructions. Owner will notify the City of any underground utilities, irrigation lines, or other site conditions about which Owner has actual knowledge within the Licensed Area that could be affected by installation and that are either unknown to City or could not be discovered through the exercise of reasonable diligence. The City is responsible for calling 811 and complying with applicable utility marking requirements prior to any excavation or concrete work.

c. Restoration. Upon removal of the Artwork, the City will restore the Licensed Area, including without limitation any and all improvements, to substantially the same condition as existed immediately prior to installation, reasonable wear and tear excepted.

d. No Transfer of Title to Artwork. Title to, and ownership of, the Artwork remains at all times with Artist. Nothing in this Agreement transfers any ownership interest in the Artwork to the Owner.

3. **TERM AND TERMINATION.**

- a. **Term.** The term of this Agreement shall commence on the Effective Date and continue through December 31, 2027 (the "Term"), unless terminated earlier under this Section.
- b. **Owner Early Termination.** Owner may revoke the License and terminate this Agreement at any time by providing the City with at least sixty (60) days' written notice. The City will use good faith efforts to remove the Artwork within the notice period, subject to contractor availability and safety considerations.
- c. **City Early Termination.** The City may terminate this Agreement with or without cause upon thirty (30) days' written notice to Owner, in which event the City will remove the Artwork and restore the Licensed Area as provided in Section 2(c).
- d. **Immediate Removal for Safety.** Notwithstanding the foregoing, the City may remove or secure the Artwork immediately if the City reasonably determines that the Artwork or site conditions present an imminent threat to public safety or significant risk of property damage. The City will notify Owner as soon as practicable in writing prior to removing the Artwork pursuant to this Section 3(d).

4. **MAINTENANCE AND OWNER RESPONSIBILITIES.**

- a. **Maintenance by City.** The City is responsible for all maintenance, cleaning, and repair of the Artwork. The City will repair the Artwork as necessary and keep it in good and clean condition. Owner is not required to perform any maintenance, cleaning or repair of the Artwork.
- b. **Owner Cooperation.** Owner will provide reasonable access to the Licensed Area for City maintenance, cleaning and repair activities during normal business hours (or other times reasonably agreed). Owner will not intentionally damage, remove, or alter the Artwork, and will promptly notify the City of any observed damage or safety concern.

5. **INSURANCE.**

- a. **City Liability Insurance.** During the Term, the City will maintain commercial general liability insurance (or self-insurance) covering claims arising out of the activities of the City, its agents and contractors under this Agreement, including claims for theft and vandalism, with limits consistent with the City's standard insurance program. Prior to the

commencement of this Agreement, the City will provide Owner with evidence of coverage, identifying Owner as an additional insured under the applicable City insurance policy.

6. INDEMNIFICATION; LIABILITY.

a. City Indemnification. To the maximum extent permitted by law, the City will indemnify, defend and hold harmless Owner and Owner's members, managers, officers, employees, and agents from claims, damages, losses, and expenses arising out of the negligence or willful misconduct of the City or its employees in connection with the City's installation, maintenance, repair or removal activities on the Property.

b. Owner Indemnification. To the maximum extent permitted by law, Owner will indemnify, defend and hold harmless the City and its officers, officials, employees, volunteers, and agents from claims, damages, losses, and expenses arising out of the negligence or willful misconduct of Owner or Owner's employees on the Property, except claims arising in whole or in part from the City's installation, maintenance, repair or removal of the Artwork.

c. The parties agree to waive indemnification claims against one another to the extent such claims are covered by insurance. The parties will require their respective insurers to waive claims for subrogation.

7. MISCELLANEOUS.

a. No Compensation. No royalty or other payment for the License is owed by either Party to the other under this Agreement. Any sponsor recognition associated with the Artwork, if any, is governed by City policy and is not a benefit owed to Owner.

b. Notices. Notices will be provided in writing and delivered by personal delivery, U.S. Mail, nationally recognized overnight courier, or email to the addresses below (or to such other address as a Party may designate by notice).

TO CITY:

City of St. Helena
1088 College Avenue | St. Helena, CA 94574
Email ASylvester@cityofsthelelena.gov

TO OWNER:

[Owner Name]

[Address]

[City, State ZIP]

Email: [EMAIL]

Phone: [PHONE]

c. Governing Law; Venue. This Agreement will be governed by the laws of the State of California. Venue for any action relating to this Agreement will be Napa County, California.

d. Entire Agreement; Amendments. This Agreement, including all exhibits, constitutes the entire agreement between the Parties regarding the subject matter and supersedes all prior discussions. Any amendment must be in writing and signed by both Parties.

e. Counterparts; Electronic Signatures. This Agreement may be executed in counterparts and by electronic signature, each of which will be deemed an original, and all of which together constitute one instrument.

f. Authority. The individuals executing this Agreement each represent and warrant that they have the legal power, right and actual authority to bind their respective entities to the terms and conditions hereof and thereof.

g. Severability. Each provision, term, condition, covenant, and/or restriction, in whole and in part, in this Agreement shall be considered severable. In the event any provision, term, condition, covenant, and/or restriction, in whole and/or in part, in this Agreement is declared invalid, unconstitutional, or void for any reason, such provision or part thereof shall be severed from this Agreement and shall not affect any other provision, term, condition, covenant, and/or restriction, of this Agreement and the remainder of the Agreement shall continue in full force and effect.

h. Attorney Fees. If any action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees, costs and necessary disbursements in addition to any other relief to which may be entitled.

SIGNATURES

IN WITNESS WHEREOF, the Parties have executed this Agreement to be effective as of the Effective Date.

CITY:

CITY OF ST. HELENA, a California
municipal corporation

OWNER:

[PROPERTY OWNER LEGAL NAME(S)]

By: _____
Name/Title: _____
Date: _____

By: _____
Name/Title: _____
Date: _____

ATTEST:

By: _____
City Clerk
Date: _____

APPROVED AS TO FORM:

By: _____
City Attorney
Date: _____

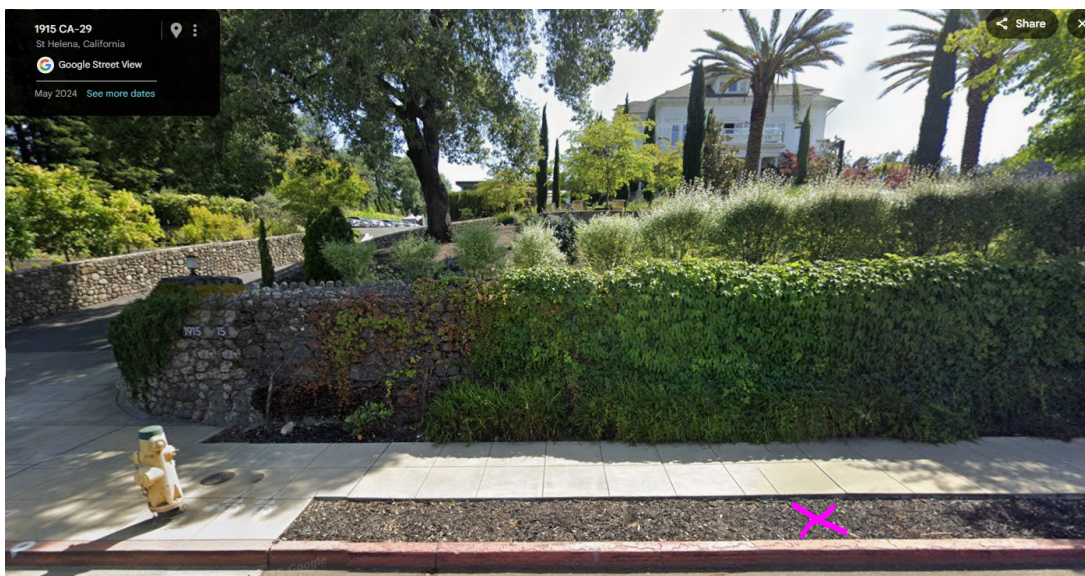
EXHIBIT "A"

LICENSED AREA / PROPERTY DESCRIPTION

Property Address/APN: [Alila Napa Valley- 1915 Main Street. St. Helena, CA 94574]

Description of Licensed Area (attach site plan or photo mark-up if available):

[North side of Alila Driveway along CA-29 city maintained ROW]



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EXHIBIT "B"

ARTWORK TO BE INSTALLED ON PROPERTY

Artwork Piece Name	Quantity	Proposed Placement on Property	Notes (foundation, clearances, etc.)
Barrel Ring	1	Mar 2026- Dec 2027	8 feet on concrete pad

CITY OF ST. HELENA
PUBLIC ART LOAN, INSTALLATION, AND DISPLAY AGREEMENT

This Public Art Loan, Installation, and Display Agreement ("Agreement") is entered into this 10th day of March, 2026 ("Effective Date") by and between the City of St. Helena, a California municipal corporation ("City"), and Gordon Huether + Partners, Inc., a California corporation with its principal place of business at 1821 Monticello Rd. Napa, CA 94558 ("Artist"). City and Artist may be referred to herein individually as "Party" and collectively as the "Parties".

RECITALS

A. Artist is the owner of the sculptural artwork identified on Exhibit "A" (the "Artwork"), including, without limitation, (i) "Hand of the Land" (declared value \$200,000), (ii) "Reflections" (declared value \$125,000), and (iii) "Barrel Rings" (ten (10) pieces, declared value \$20,000 each).

B. City desires to display the Artwork in public locations within the City, including locations in City and/or Caltrans right of way and certain locations on private property where the City will obtain written permission from the property owner(s) (collectively, the "Sites"), as more particularly described in Exhibit "B".

C. Artist is willing to loan the Artwork to the City for public display during the term of this Agreement, and the Parties desire to set forth the terms for the loan, transportation, installation, maintenance, insurance, removal, and related rights.

NOW, THEREFORE, the Parties, for the mutual consideration described herein, agree as follows:

1. **PURPOSE.** The purpose of this Agreement is to allow the City to borrow and publicly display the Artwork during the Loan Term, and to allocate responsibilities for transportation, installation, insurance, maintenance, and removal.
2. **DEFINITIONS.**
 - a) "Artwork" and "Sites" have the meanings stated in the Recitals.
 - b) "Loan Term" is defined in Section 5(a).
 - c) "City's Authorized Representative" is the City staff member identified in Section 9(a).

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- d) "Custody" means physical possession and control of an Artwork piece. Custody transfers (a) from Artist to City only after the piece is delivered to the applicable Site and secured/anchored in its final installed position in accordance with the installation plan/specifications, and (b) from City back to Artist only after the piece has been disconnected/unanchored and loaded onto Artist's (or Artist's contractor's) transport equipment for removal.

3. **LOAN OF ARTWORK; NO TRANSFER OF TITLE.**

- a) Loan. Artist hereby loans the Artwork to the City, and the City accepts the loan, subject to the terms and conditions of this Agreement.
- b) No Transfer of Title. Title to, and ownership of, the Artwork remains at all times with Artist. Nothing in this Agreement transfers any ownership interest in the Artwork to the City.
- c) Condition of Artwork. Prior to installation, the Parties will jointly document the condition of each Artwork piece (including photographs) in a written condition report, which will be attached to this Agreement as Exhibit "C" once completed.
- d) Sale Price. Artist agrees that the various items are for Sale at the listed price in Exhibit "A". Artist agrees that the City will receive a 20% commission if any of the Artwork or duplications of the art is sold prior to April 1, 2027.

4. **TRANSPORTATION, SITE PREPARATION, AND INSTALLATION.**

- a) Permits and Approvals. The City is responsible for obtaining (or causing to be obtained) any City encroachment permits and any required Caltrans permits/approvals for placement of the Artwork in the applicable right of way. Installation at private property Sites is contingent upon the City obtaining a separate written license/permission agreement from the applicable property owner
- b) City Support; Public Works. The City will make Public Works staff reasonably available to support installation activities, including site layout, traffic control as needed, and construction of concrete pads at approximately nine (9) Sites (or such other number as the Parties agree in writing), as further described in Exhibit "D".

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c) Artist Role and Specialized Equipment. Artists will provide or arrange for specialized equipment and qualified personnel necessary to safely transport, handle, and place the Artwork, and will provide the City with installation requirements and anchoring specifications for each piece prior to installation.

d) Transportation and Installation Costs. The Parties acknowledge that installation, transportation, and removal related costs are expected to be in excess of Ten Thousand Dollars (\$10,000) in the aggregate. The City shall reimburse the Artist up to Ten Thousand Dollars (\$10,000) of said costs. and installation of the "Hand" as set forth in Exhibit "D". Unless otherwise stated in Exhibit "D", each Party will bear its own costs for the remaining Artwork pieces (including equipment rental, labor, and materials), except that the City will bear the cost of site preparation (including concrete pads) performed by City staff or City contractors. Artist will donate the rest of the installation, transportation, and removal costs related to the installation of all items in excess of the dollar amount specified in this section..

e) Safety and Work Standards. All transportation and installation activities will be performed in a safe manner and in compliance with applicable laws, regulations, and permit conditions. The City may stop work if the City in its sole discretion reasonably determines that conditions are unsafe or noncompliant.

5. **TERM.**

a) Loan Term. The term of this Agreement begins on the date it is fully executed by both Parties ("Effective Date") and continues through December 31, 2027 (the "Loan Term"), unless terminated earlier as provided herein or extended by mutual written agreement.

b) End of Term; Return. At the end of the Loan Term (or earlier termination), the City will coordinate with Artist to uninstall and return the Artwork to Artist, unless the Parties agree in writing to extend the loan or to transfer the Artwork under a separate written agreement.

6. **PUBLIC DISPLAY; REPRODUCTION AND PUBLICITY; SPONSORSHIPS.**

a) Public Display. During the Loan Term, the City may display the Artwork at the Sites selected by the City in accordance with this Agreement.

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b) Photographs and Non-Commercial Reproductions. Artist grants to the City a nonexclusive, worldwide, royalty-free license to photograph, film, and otherwise reproduce images of the Artwork solely for non-commercial City purposes, including City publicity, tourism promotion, education, news releases, social media, City websites, City reports, and archival use. The City will use reasonable efforts to credit Artist when practicable.

c) Commercial Use. Any commercial reproduction of the Artwork (including, but not limited to licensing to third parties, or use on merchandise for sale) requires Artist's prior written consent.

d) Sponsorship Recognition. The City may solicit sponsorships or donations to support public art programs and to help defray installation costs. Any on-site sponsor recognition signage for the Artwork must be of reasonable size and appearance and is subject to the City's design standards and the Artist's approval, which will not be unreasonably withheld.

7. OWNERSHIP; SALE OR TRANSFER NOTICE.

a) Ownership and Copyright. Artist retains all right, title, and interest in and to the Artwork, including copyright, except for the limited licenses expressly granted to the City in this Agreement.

b) No Sale by City. The City will not sell, encumber, pledge, or otherwise transfer the Artwork, and will not represent that it has authority to do so.

c) Artist Notice of Sale. Artists shall provide the City at least thirty (30) days' prior written notice before offering for sale, selling, transferring, or otherwise conveying any interest in any portion of the Artwork during the Loan Term. Artists shall not sell any of the Artwork prior to March 31, 2027. In the event Artist sells any portion of the Artwork during the Loan Term (after March 31, 2027), Artist shall not remove, uninstall, or require delivery of the sold Artwork prior to the end of the Loan Term unless the City approves an earlier removal in writing. The Parties will cooperate in good faith to coordinate any permitted uninstallation and return of the affected piece.

d) City Right of First Refusal. Before offering any Artwork for sale to any third party (including listing, marketing, or soliciting offers), Artist shall first provide the City a written offer to sell the applicable Artwork on the same material terms and conditions that Artist

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intends to offer to third parties (including price and any material deal terms), and the City shall have fifteen (15) days after receipt to elect to purchase by written notice to Artist. If the City does not elect timely to purchase, Artist may offer the Artwork to third parties for a period of ninety (90) days on terms no more favorable to the third party than those offered to the City. If Artist does not consummate a sale within that ninety (90)-day period or proposes materially different terms, Artist must re-offer the Artwork to the City before proceeding.

8. **CARE, MAINTENANCE, AND REPAIRS.**

a) **Standard of Care.** The City will exercise reasonable care to protect and preserve the Artwork during the Term of this Agreement, comparable to the care the City uses for similar public art installed outdoors and accessible to the public.

b) **Routine Maintenance.** The City is responsible for routine maintenance and cleaning of the Artwork consistent with Artist's written maintenance recommendations (to be provided by Artist and attached as part of Exhibit "D"). The City will not apply coatings, abrasives, chemicals, or other treatments without Artist's prior written approval, except for emergency measures reasonably necessary to protect public safety or prevent further damage.

c) **Repairs.** If the Artwork is damaged, the City will promptly notify Artist. Repairs or conservation work will be performed by qualified personnel. When practicable, the City will obtain Artist's input regarding repair methods and personnel. Except as provided in Section 10(c), the City is responsible for repair costs resulting from vandalism, theft, accident, or other casualty occurring during the Loan Term.

9. **AUTHORIZED REPRESENTATIVES; NOTICES.**

a) **Authorized Representatives.** The City designates Ashley Sylvester, Director of Community Services, as the City's authorized representative ("City's Authorized Representative"). Artist designates Darcy Huether as Artist's authorized representative ("Artist's Authorized Representative").

b) **Notices.** All notices required or permitted under this Agreement will be in writing and delivered by personal delivery, U.S. Mail, nationally recognized overnight courier, or email to the addresses below (or to such other address as a Party may designate by notice). Notices are deemed effective upon receipt, or three (3) business days after deposit in the U.S. Mail, whichever occurs first.

TO CITY:

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City of St. Helena
1088 College Avenue | St. Helena, CA 94574

Email ASylvester@cityofsthelelena.gov

TO ARTIST:

Gordon Huether + Partners, Inc.
Gordon Huether or Darcy Huether
1821 Monticello Rd.
Napa, CA 94558
(707)255-5954
dt@gordonhuether.com

10. **INSURANCE; RISK OF LOSS.**

a) City Insurance for Theft and Vandalism. During the Loan Term, the City will maintain insurance coverage for the Artwork that includes theft and vandalism, with limits not less than the declared values listed on Exhibit "A". Upon request, the City will provide Artist with evidence of such coverage.

b) Artist Insurance During Installation. Without in any way limiting Artist's liability pursuant to the "Indemnification" section (Section 11) of this Agreement, Artist must maintain the following insurance prior to and during all installation activities:

i. General Liability Insurance with limits not less than \$2,000,000 each occurrence Combined Single Limit for Bodily Injury and Property Damage, including coverages for Contractual Liability, Personal Injury, Independent Contractors, Broadform Property Damage, and Products Liability and Completed Operations;

ii. Automobile Liability Insurance with proof of coverage for \$1,000,000 provided on ISO Form Number CA 00 01 covering any auto (Symbol 1), or if Contractor has no owned autos, hired, (Symbol 8), and non-owned autos (Symbol 9), per accident for bodily injury and property damage; and

iii. Worker's Compensation Insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limits of no less than

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\$1,000,000 per accident for bodily injury or disease. The Workers Compensation policy shall be endorsed with a waiver of subrogation in favor of City.

iv. General Liability Insurance and Automobile Liability Insurance policies must provide the following:

1. Name as Additional Insured the City of St. Helena, its officers, agents, and employees.

2. That such policies are primary insurance to any other insurance available to the Additional Insureds, with respect to any claims arising out of this Agreement, and that insurance applies separately to each insured against whom claim is made or suit is brought.

v. All insurance shall be provided under an occurrence basis.

vi. Should any of the required insurance be provided under a form of coverage that includes a general annual aggregate limit or provides that claims investigation or legal defense costs be included in such general annual aggregate limit, such general annual aggregate limit shall be double the occurrence or claims limits specified above.

vii. Before commencing any Activities under this Agreement, Artist shall do the following: (a) furnish to City certificates of insurance, and additional insured policy endorsements with insurers with ratings comparable to A-:VIII or higher, that are authorized to do business in the State of California, and that are reasonably satisfactory to City, in form evidencing all coverages set forth above. Failure to maintain insurance shall constitute a material breach of this Agreement.

c) Risk of Loss. Except as set forth below, City shall bear the risk of loss for each Artwork piece only during the period City has Custody of that piece. Artist shall bear the risk of loss for each piece (i) during transportation to the Site, (ii) during all unloading, rigging, positioning, and installation activities, and (iii) until Custody transfers as described above. If City performs installation work with its own staff or contractors (e.g., concrete pads or anchoring performed solely by City), City shall bear the risk of loss for damage caused by City's negligent acts or omissions during those City-performed activities.

11. **INDEMNIFICATION; HOLD HARMLESS.**

a) Artist Indemnification. To the fullest extent permitted by law, Artist will indemnify, defend, and hold harmless the City and its officers, officials, employees, volunteers,

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and agents from and against any and all claims, damages, losses, and expenses (including reasonable attorneys' fees) arising out of or relating to (i) the acts or omissions of Artist or Artist's contractors in connection with transportation, installation, or maintenance performed by or on behalf of Artist, and (ii) any allegation that the Artwork infringes the intellectual property rights of any third party. This indemnity shall specifically exclude any injury or damage that results from the sole negligence or the intentional or willful misconduct of the City, its officers, directors, agents, or employees.

b) City Hold Harmless for City Acts. To the extent permitted by law, and consistent with California Government Code section 895 et seq., the City will be responsible for and will defend and hold harmless Artist and from claims arising out of the active negligence or willful misconduct of the City or its employees in connection with the City's site preparation, installation support, or Custody of the Artwork.

12. **COMPLIANCE WITH LAW.**

a) Compliance. Each Party will comply with all applicable federal, state, and local laws, rules, regulations, and permit conditions relating to its performance under this Agreement.

b) Equal Opportunity Employment. Artist represents that it is an equal opportunity employer and that it shall not discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, sex, age or other interests protected by the State or Federal Constitutions. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination

13. **RELOCATION; TEMPORARY REMOVAL; EMERGENCY.**

a) Relocation or Removal by City. The City may temporarily remove or relocate the Artwork as reasonably necessary for public safety, construction, maintenance of public infrastructure, permit requirements, or other City operational needs. When practicable, the City will provide Artist with advance notice and will consult with Artist regarding handling and reinstallation.

b) Emergency. If the City reasonably determines that immediate action is necessary to address an imminent threat to public safety or to prevent significant damage to the

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Artwork or surrounding property, the City may remove or secure the Artwork without prior notice. The City will notify Artist as soon as practicable thereafter.

14. **TERMINATION.**

a) **Termination for Convenience.** Either Party may terminate this Agreement for convenience by providing at least thirty (30) days' written notice to the other Party. The Parties will cooperate to schedule uninstallation and return of the Artwork. The City remains responsible for the Artwork until it is returned to Artist.

b) **Termination for Cause.** If either Party materially breaches this Agreement and fails to cure the breach within ten (10) days after written notice (or such longer period as may be reasonably necessary to cure, provided the breaching Party commences cure within the ten-day period and diligently pursues cure), the non-breaching Party may terminate this Agreement upon written notice.

15. **DISPUTE RESOLUTION.**

a) **Informal Resolution; Mediation.** The Parties' Authorized Representatives will meet and confer in good faith to resolve disputes informally. If a dispute is not resolved, the Parties agree to participate in mediation prior to filing litigation, unless a court order or emergency relief is sought.

16. **GENERAL PROVISIONS.**

a) **Independent Contractor.** Artist is and will remain an independent contractor and not an employee of the City. Artist is not entitled to City employee benefits.

b) **Assignment.** Neither Party may assign this Agreement without the prior written consent of the other Party, except that the City may assign to a successor public agency as part of a governmental reorganization.

c) **Governing Law; Venue.** This Agreement will be governed by the laws of the State of California. Venue for any action relating to this Agreement will be Napa County, California.

d) **Entire Agreement; Amendments.** This Agreement, including all exhibits, constitutes the entire agreement between the Parties regarding the subject matter and supersedes all prior discussions. Any amendment must be in writing and signed by both Parties.

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e) Counterparts; Electronic Signatures. This Agreement may be executed in counterparts and by electronic signature, each of which will be deemed an original, and all of which together constitute one instrument.

f) Severability. Each provision, term, condition, covenant, and/or restriction, in whole and in part, in this Agreement shall be considered severable. In the event any provision, term, condition, covenant, and/or restriction, in whole and/or in part, in this Agreement is declared invalid, unconstitutional, or void for any reason, such provision or part thereof shall be severed from this Agreement and shall not affect any other provision, term, condition, covenant, and/or restriction, of this Agreement and the remainder of the Agreement shall continue in full force and effect.

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SIGNATURES

IN WITNESS WHEREOF, the Parties have executed this Agreement to be effective as of the Effective Date.

CITY:

CITY OF ST. HELENA, a California
municipal corporation

ARTIST:

Gordon Huether + Partners, Inc, a California
Corporation

By: _____
Name/Title: _____
Date: _____

By: _____
Name/Title: _____
Date: _____

ATTEST:

By: _____
City Clerk
Date: _____

APPROVED AS TO FORM:

By: _____
City Attorney
Date: _____

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EXHIBIT "A"**ARTWORK SCHEDULE AND DECLARED VALUES**

The Artwork to be loaned under this Agreement is as follows (additional descriptive information may be attached):

Piece Name	Quantity	Materials / Notes	Declared Value (USD)	Approx. Dimensions / Weight
Hand of the Land	1	[describe]	\$200,000	[TBD]
Reflections	1	[describe]	\$125,000	[TBD]
TRAX	1		\$25,000	
Barrel Rings	10	[describe]	\$20,000 each	[TBD]

Declared values are provided for insurance purposes and do not constitute a purchase price.

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EXHIBIT "B"
SITE LOCATIONS

The City intends to install the Artwork at the following general locations. Specific locations may be updated by the City in writing to Artist.

Site ID	Site Type	Address/Intersection	Artwork Piece(s)
1. Barrel Ring	[Private Property]	397 Main St. Hwy 29 Salvestrin	[TBD]
2. Barrel Ring	[Private Property]	1200 Dowdell Ln. Hwy 29 VGS	[TBD]
3. Barrel Ring	[Private Property]	465 Main St. Vintage Hall St. Helena High School	[TBD]
4. Barrel Ring	[Private Property]	Mitchell St. x Main St. (Hwy 29) Wells Fargo	[TBD]
5. Barrel Ring	[City ROW]	1200 Main St. Hwy 29 Caldwell Banker	[TBD]
6. Barrel Ring	[City ROW]	Outside 1600 CA-29	[TBD]
7. Barrel Ring	[City/ ROW/ Private Property]	1915 Main St/ CA-29 Alila Hotel	[TBD]
8. Barrel Ring	[City/Caltrans ROW]	CA-29 across from Beringer Vine Trail	[TBD]
9. Barrel Ring	[City ROW]	933 Signorelli Cir Signorelli Barn	[TBD]
10. Barrel Ring	[City ROW]	1360 Oak Ave Carnegie Building	[TBD]
11. Trax	[City ROW]	Adams St. x Library Ln.	[TBD]
12. Reflections	[City ROW or Private Property]	1088 College Ave Napa Valley College/City Hall	[TBD]

For any private property Site, installation is subject to execution of a separate property owner permission agreement in a form approved by the City.

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EXHIBIT "C"
CONDITION REPORT

To be completed and attached prior to or at the time of installation, including photographs and any pre-existing wear or damage.

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EXHIBIT "D"**INSTALLATION PLAN, RESPONSIBILITIES, AND COSTS**

This Exhibit summarizes installation responsibilities and costs. The Parties may update this Exhibit by written amendment signed by both Parties.

Item	Responsible Party	Notes / Not-to-Exceed
Concrete pads / foundations (approx. 9 locations)	City (Public Works)	[TBD]
Encroachment / Caltrans permitting	City	[TBD]
Anchoring pieces in Position	City	[TBD]
Transportation + installation + removal	Artist	City shall reimburse Artist up to the \$10,000; see Section 4(d)
Specialized equipment for other pieces	Artist	[TBD]
Traffic control / barricades as needed	City	[TBD]
Routine maintenance (cleaning, minor touch-ups)	City	Per Artist maintenance recommendations

Artist will provide written maintenance recommendations, anchoring specifications, and handling notes for each piece prior to installation.

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Art Loan

Pilot Art Loan Program

March 10, 2026

Art Program

- 13 art pieces are being loaned by artist Gordon Huether
- Goal is to quickly bring public art to St. Helena
- Create the impetus for a serious art program
- As promised on February 24th, staff will develop a plan to formalize an “Arts Committee” that advises the Parks & Rec Commission

Program Parameters

- Art will be installed by city staff in collaboration with Artist and his team
- City will absorb material and staff costs for laying pads
- Artist will absorb costs associated with the transportation of the 10 Barrel Rings, and TRAX
- Artist will absorb most costs associated with the transportation of Hand of the Land and Reflections, except for \$10,000 paid by City
- City and Artist share in labor of site installation

Sale Proceeds

- Artist cannot remove the art until at least March 2027
- Art will be removed by December 2027 unless the agreement with the Artist is extended
- The city will receive a 20% fee for any of the art pieces sold prior to December 2027



QUESTIONS?



Sculptures planned for St Helena

From Beth Rodda <bethrodda@icloud.com>

Date Mon 3/9/2026 7:59 AM

To Public Comment <publiccomment@cityofsthelena.gov>

I read the contract for the loan and placement of the Gordon Huether sculptures. It appears that the city is getting the short end of the stick on this one. The money that would be spent installing these sculptures would be better spent elsewhere at this time. When (if) the city becomes solvent in the future, that is the time to consider public sculpture/art. And it should be with a more thoroughly vetted contract.

Sent from my iToy 2

Follow me on Flickr

<https://www.flickr.com/photos/142863565@N05/>





Item 10.1

From Carolyn Bond <bond@napanet.net>

Date Mon 3/9/2026 9:07 AM

To Public Comment <publiccomment@cityofsthelena.gov>

To the St. Helena City Council:

We object to the installation of "The Hand" in Lyman Park and strongly urge the council to reject this proposal as we feel it is not in the best interest of our community.

Aesthetically, it does not fit our beloved park. It is too big, too garish, and would overwhelm the setting. Financially, the contract as proposed gives most of the expense to us with little or no benefit. At this time of financial insecurity why are we even considering it? It makes no sense and we hope you will not accept it.

Sincerely,

Carolyn and Craig Bond
St. Helena residents

Sent from my iPad



Public Comment Agenda Item 10.1 Public Art Contracts

From Kelly Wheaton <a4est42@gmail.com>

Date Sun 3/8/2026 12:38 PM

To Andrew Bradley <abradley@cityofsthelena.gov>

Andrew,

I would much appreciate this being sent to council members for this week's CC Meeting.
Thank you.

Dear Mayor Dohring and Council Members,

I am writing to challenge the Council's narrative that the loan of Gordon Huether's "Hand of the Land" and other art pieces is an "offer we can't refuse" simply because the art is being provided for "free." In municipal governance, there is no such thing as a free lunch, and there is certainly no such thing as a "free" sculpture installation. While the artist may not be charging a loan fee, the contract reveals the true burden on the taxpayer: **"The City will pay for the transportation and installation of the 'Hand' as set forth in Exhibit 'D'."** By explicitly **excluding City staff time** from the \$10,000 cost estimate, the Council is **masking** the actual cost. When you factor in heavy equipment, labor, and the eventual uninstallation and site restoration, this "free" art could easily cost the public far more than **\$10,000**. At a time when the Council may be considering a revenue measure for the November ballot this kind of unnecessary spending will further adversely affect the outcome.

At the very least the **City Manager** should provide a comprehensive **"Total Cost of Ownership" report**. This report must include:

1. The cost of every City staff hour diverted from essential services to this installation.
2. The specific cost to the City to insure this "loaned" asset against theft, vandalism, or injury.
3. A guaranteed budget for the ongoing cleaning of the piece and its eventual removal/site restoration.

I am also concerned by the following:

- **The "Huether Only" Monopoly:** Why is the City bypassing the Request for Proposal (RFP) process? "Free" should not be a loophole used to circumvent competitive bidding or entries. If the City has the staff and budget to install major art, we should have held an open call to see what other artists—perhaps local ones—could offer. Why Huether, and why only Huether?
- **Lack of Community Involvement:** This project has lacked any meaningful community involvement. It was not vetted by the Parks and Recreation Commission, nor was there a public forum to discuss whether this specific piece—**already rejected by the City of Napa**—is a fit for the historic 19th-century aesthetic of Lyman Park. We could even have an art's competition or juried art show and let the public vote.
- **Infrastructure Priorities:** The Council claims we have budget issues and a "staffing crisis," yet we are finding the man-hours to pour concrete pads for a sculpture. Meanwhile, **the water coming out of our taps remains undrinkable**. To prioritize the "transportation and installation" of a loaner sculpture over the basic human right to clean water is a betrayal of the public trust.
- **Resources used for Private Properties:** Why is the City Council contemplating spending **ANY** City money or resources for Art installed on Private property?

I urge the Council to stop characterizing this as a "gift" and recognize it for what it is: **a loan with strings that diverts resources**. Please halt this project, provide the requested fiscal reports, and redirect every available Public Works hour to our **water infrastructure**.

Sincerely,
Kelly Wheaton
Inglewood Ave



CC meeting 3/10/26 item 10.1

From lana ivanoff <lanaivanoff@att.net>
Date Mon 3/9/2026 7:47 AM
To City Clerk <cityclerk@cityofsthelena.gov>

St. Helena City Council
 From: Lana Ivanoff
 Subject: Agenda Item 10.1

Formal Objection: The Desecration of Historic Lyman Park

Dear Mayor and Council Members,

As a long-term resident who has spent decades enjoying the quiet dignity of our town, I am writing to express my profound opposition to the installation of "The Hand" in historic Lyman Park.

Lyman Park is the crown jewel of our heritage, representing over a century of community history. Its classic features—the historic gazebo, the 1923 dedication by Sarah Lyman, and the native stone architecture.....create a cohesive, traditional aesthetic that defines St. Helena. This modernistic sculpture is a jarring intrusion that directly clashes with that landscape. (It is particularly insulting that we are being asked to accept a piece that was already rejected by our neighbors in Napa).

I am also deeply concerned by the specific financial commitments in this agreement. The contract states: "The City will pay for the transportation, and installation, of the 'Hand' as set forth in Exhibit 'D'."

By committing to pay for transportation and installation—while explicitly excluding City staff time from the \$10,000 cost estimate—the Council is writing a blank check for labor and logistics. We are committing our Public Works crews to hauling rejected art, and pouring concrete pads, at a time when our residents are still struggling with undrinkable tap water.

The City's own records acknowledge that our water system is aging and in need of urgent attention. To prioritize the "transportation and installation" of a controversial sculpture over the basic human right to clean water is a betrayal of the public trust.

I am also very concerned about the City committing to "maintaining" and "upkeep" of these art pieces. Insuring these items could conceivably be very costly for the City, should damage or theft occur.

I urge the Council to reject the placement of "The Hand" in Lyman Park, and redirect every available dollar, and City staff hour, towards fixing our water crisis.

Sincerely,
 Lana Ivanoff
 1533 Pine St

Lanaivanoff@att.net



Public Art Installation 3/10 agenda

From Lisa Pelosi <lisahdew@gmail.com>

Date Mon 3/9/2026 9:55 AM

To Public Comment <publiccomment@cityofsthelelena.gov>

Dear City Council Members,

I have no issue with public art for a community to enjoy. My concern rests with finances and the lack of transparency and honesty in being forthcoming with the ENTIRE cost these 11 art installations will truly cost the City of St. Helena. What are start up costs and what is the annual (and beyond) costs? I think it unwise for the city to be telling residents that it's a cost up to \$10,000 when in reality the cost will exceed this. Not to mention the liability the city will hold if any damage - by human or Mother Nature- should occur to these art pieces. Who pays for damaged art? Who pays for cleaning and maintenance of these 11 pieces and who pays for the insurance? Who pays for moving the pieces to St. Helena and who pays for the labor and materials for all this moving and installation?

It can't come as any surprise that the community would question costs associated with this when we are constantly reminded of how little money we have in the City budget.

Please, you need to be HONEST about total costs for this public art installation for the entire time these pieces will be loaned to St. Helena.

In addition it sure seems as though this art installation has received special treatment and consideration which isn't leaving a good taste in many residents mouths. Maybe there is good reason for it moving so swiftly and this reasons should be made public and supported by facts.

Sincerely,

Lisa Pelosi

Sent from my iPhone, pardon the typos



Placement of Yellow Hand sculpture

From Nancy Morrell <morrellnancy@gmail.com>

Date Sun 3/8/2026 11:56 PM

To City Clerk <cityclerk@cityofsthelena.gov>

Who decided on the placement of Mr. Huether's 'Yellow Hand' and 10 other sculptures in St. Helena ? Was there a meeting of an 'arts council' or some such committee to discuss placements ? What is the rush ?

I am writing as a member of the St. Helena Beautification Foundation. Two years ago we joined the Chamber of Commerce and others in the community interested in fostering and presenting Public Art to pursue the creation of a mural that now graces the Wydown Hotel. There were many meetings, discussions and considerations before the mural was begun, executed and paid for.

Last year the Foundation also sponsored the placement of painted benches designed by the artist, Simon Bull. Six of them can be seen placed in St. Helena as Public Art. As you can see, Public Art is not a new concept in our town.

Therefore I would like to know how you (and who else ?) came to decide whether or not these sculptures are in good taste, will compliment the community, are being thoughtfully placed and managed. A lot of planning about insurance, placement, etc is involved. The whole project seems rushed and forced upon us.

I OBJECT to the placement of the Yellow Hand in Lyman Park. Our small, historic park cannot contain such a large, overwhelming piece. The Hand needs much more space to view and hold it. The land in front of City Hall/Napa College would be a better choice.

Please carefully consider this Gordon Huether project. Public Art should enhance. Of course, art is subjective and enhancement is seen in the eye of the beholder. BUT that Yellow Hand is too monstrous for our dear little Lyman Park.

Sincerely, Nancy Morrell



Art installation

From Susan McWilliams <susanmcwilliams@comcast.net>
Date Mon 3/9/2026 8:20 AM
To Public Comment <publiccomment@cityofsthelena.gov>
Cc Susan McWilliams <susanmcwilliams@comcast.net>

To the city: Please reconsider the installation of the hand sculpture — or any similar art piece — in our historic Lyman Park. The available lawn space for seating at summer concerts and other events is filled to the max and the sculpture will only prove to be an obstruction and potentially costly liability.

An enormous hand holding what appears to be a golf ball has no correlation to our town's agricultural heritage and might be better sited at the golf course in Yountville. Please don't alter the park's green space with this hand.

Thank you.

Susan McWilliams

Sent from my iPhone



Fwd: Just in case

From TOM BELT <tmbelt@comcast.net>
Date Mon 3/9/2026 10:06 AM
To Public Comment <publiccomment@cityofsthelena.gov>

To: St. Helena City Council
 From: Tom Belt
 Date: March 9, 2026

Subject: Public Comment: Urgent Procedural and Fiscal Concerns Regarding Artist Contract

Dear Mayor and Council Members,

I am writing to you as a long-time resident of St. Helena with a deep respect for our town's history. As we approach our 150th anniversary, I find myself increasingly concerned by the proposed contract for the "Hand" and other art pieces. I respectfully urge the Council to delay signing this agreement until several critical questions are answered for the public.

To an observer of our local government, it is difficult to understand how this art project received a "green light" so quickly while far more pressing issues—most notably our **water neutrality agreements** and our aging infrastructure—seem to move at a snail's pace, if at all. It is a confusing message to send to the community: that we can find the administrative energy to coordinate a sculpture loan, yet our water quality crisis remains an everyday reality for residents who still cannot drink from their taps.

My concerns regarding the specific language of the contract are as follows:

- **Underestimated Fiscal Impact:** The contract states that the City will pay for the "transportation and installation" of the "Hand" and that City staff will perform site preparation and concrete work for the remaining pieces. However, the \$10,000 estimate explicitly **excludes City staff time**. As a result, the true cost in public labor is hidden. We are committing our limited Public Works man-hours to pouring concrete for art while our essential utility systems languish.
- **Bypassing of Commissions:** Why has this project not gone before the **Parks and Recreation Commission** for formal review and public support? Bypassing the very bodies established to protect our historic assets like Lyman Park undermines the transparency our town deserves.
- **Lack of Competitive Process:** We are celebrating 150 years as a city—a milestone that belongs to all of us. Why was there no Request for Proposal (RFP) or open call for artists? Locking the City into a specific contract for a piece previously rejected by the City of Napa, without seeking other options, feels like a missed opportunity for a truly community-led celebration.

I ask that the Council provide a clear explanation as to why these art installations have been expedited while our **water neutrality agreements** and infrastructure repairs remain in limbo. Our 150th year should be marked by solving our most critical problems first.

I respectfully request that this letter be entered into the official record and that the Council defer the contract until a full fiscal and procedural review is conducted.

Sincerely,

Tom Belt



Item 10.1

From Stephanie Smithers <stephasmithers@gmail.com>

Date Mon 3/9/2026 1:04 PM

To Public Comment <publiccomment@cityofsthelena.gov>; Ashley Sylvester <ASylvester@cityofsthelena.gov>

Mayor and members of the council,

I am not commenting to oppose public art. I want to be clear about that. I am here because process matters, and because this item raises questions that deserve answers before contracts are signed.

The City has a Public Art Policy. That policy is not a bureaucratic formality. It is the mechanism by which residents have a voice before decisions are made, not after. When that step is skipped, the result is exactly what we're seeing: a community finding out that thirteen large sculptures are going up around their town at the moment contracts are being signed--and we are paying a decent chunk of change to install them, when we've been told repeatedly we don't have money. That's not engagement. That's notification. And there's a meaningful difference.

City staff and some members of the Council have indicated that the Public Art Policy is due for review. That may well be appropriate. But it seems obvious that a policy under review remains the City's binding policy until it is formally updated. The pendency of a future revision does not suspend the City's obligation to follow existing policy today. If staff and Council can unilaterally decide when policy applies, what is the policy for?

The staff report cites Goal 4, community information and engagement, as justification for this project. I'd ask: where is the community engagement plan? The City has not gone out of its way to promote the existing downtown mural or the mural in Lyman Park. These could have also been used as tools to help encourage and promote public art, a missed opportunity considering the enthusiasm being presented around public art. Without a programming strategy, thirteen sculptures placed along Highway 29 are simply objects along a road. Developing a map or marketing collateral is an additional cost that has not been mentioned in the staff report, which leads me to believe it has not been considered.

Sure, the sesquicentennial is a meaningful occasion. But urgency is not a substitute for process. And this item does not exist in isolation. It is part of a broader pattern that residents are noticing where some items move to Council at speed while others with clear community support stall without explanation. Why? That inconsistency erodes trust, and it is something this Council should take seriously regardless of how tonight's vote goes.

After reading online comments and other public comments, it's apparent that the majority of the community's frustration around this item is not opposition to art — it is a direct and predictable consequence of cutting residents out of the conversation. The City created that frustration. The way to address it is not to move faster, but to follow the process that exists precisely to prevent it.

Thank you, Stephanie Smithers Parks & Recreation Commissioner

Views expressed are my own and not a reflection of the Parks & Recreation Commission.



Outlook

Comment For City Council Meeting on March 10, 2026, Item 10.1

From David Walser <dewalser@yahoo.com>

Date Mon 3/9/2026 1:06 PM

To City Clerk <cityclerk@cityofsthelena.gov>

Dear Mayor Dohring and Council Members,

I am a relatively new homeowner in St. Helena and was drawn here by the town's reputation for historic charm and community-minded governance. But I am deeply unsettled by the opaque process surrounding the installation of Gordon Huether's artwork—The Hand—and the other proposed art pieces throughout St. Helena. In my experience in other municipalities, art installations in historic spaces like Lyman Park follow a clear, public-facing process. Here, it remains a mystery. When residents asked simple, reasonable questions—Where exactly will "The Hand" and the other pieces be placed? What were the selection criteria? Who actually sits on this "Arts Committee"? How long is the "loan" for? How much will it cost to uninstall these pieces?—they were met not with facts, but with vitriol.

I am particularly disturbed by the conduct of Sue Furdek, who appears to be a primary proponent of this project. Rather than providing the transparency one would expect from someone in an advisory or leadership role, she has launched into what I can only describe as untruthful and vitriolic attacks against those seeking information. This is a "bad look" for a town trying to celebrate its sesquicentennial with dignity. It suggests that these art pieces are being driven by a personal agenda rather than a collective community vision for our 150th year.

The financial "arrangements" also heighten my skepticism. The contract with the artist explicitly states that the City will pay for the transportation and installation of "The Hand," while also committing City staff to site preparation, insurance, and ongoing maintenance for the remaining artwork pieces. And the staff report seems to have conveniently excluded City staff time from the \$10,000 cost estimate. Those are very real costs to this community that should be included for true transparency...especially in a city that repeatedly cites "budget issues" and "structural deficits" as a reason for our ongoing infrastructure failures, potential tax increases, and the sale of city assets. Committing public labor to a controversial, "loaned" sculpture arrangement with a single artist while the tap water remains brown and unsafe for many members of the community is a staggering misstep.

Our 150-year celebration should be a legacy we are proud of...not a milestone marred by a lack of transparency and hostility toward the public. Therefore, I am formally requesting:

1. A public list of the members of the Arts Committee and a record of their meetings.
2. A Code of Conduct review regarding how committee members or proponents interact with the public.
3. A halt to the installation of "The Hand" and the other pieces until the Total Cost of this project—including staff hours and liability insurance—is presented.

Celebrating 150 years as a city is a wonderful, once-in-a-generation milestone for all of us. It is a time that should be defined by unity and a shared pride in our heritage. St. Helena deserves a 150th anniversary that responds to its citizens with data and respect, not with hostility and hidden costs.

Sincerely,

David Walser
57 Laguna Seca Court
Saint Helena

To: City Council

Re: Gordon Huether art installation

From: Michael Haley

I am excited about this proposed art installation and enthusiastically endorse it. Huether is a true Napa artist rooted in our culture and there could not be someone more appropriate to display around our city.

As a former farmer/grape grower here in Napa I always felt that the Hand of the Land sculpture represented the contribution of the farm workers, their energy and contribution "rising up" as it were, from the farm land here, the hand representing the hard work by hand that they put into it.

Art, of course, is subjective and there could be many interpretations, perhaps as many as there are people to view it, but if there is anything you could say about Huether's work it is real Napa, real old Napa, and I love it. This is also St. Helena, which made it's success off the farming that took place here. Art could not be more St. Helena than Huether's.

I first took notice of him when he did the hubcap installation at the new parking garage in downtown Napa, I attended the opening ceremony for that, when was it? Twenty years ago?

We used to ride out into Pope Valley on occasion and a familiar site was seeing the hubcaps some guy nailed to a wooden fence along his property. Lots of hubcaps, a hubcap collector. It always put a smile on our faces, real spontaneous redneck art deep in the heart of hickville.

It was a delight to see that Gordon had picked up on that too, and was able to get some of those hubcaps to make the parking garage installation. Nothing could be more Napa than that, and we loved it!

I just don't get the boo birds to this project. This is true Napa art and St. Helena should be delighted to host it. The objections seem to center around two things, one is the art itself. They don't like it for various reasons.

All I can say to that is art is entirely subjective by it's nature, and somebody doesn't like any art that has ever been made so it is just one opinion against another. So all I can say is I love it.

The second has to do with money, costs, liability, etc. I see a long list of demands, concerns, throwing everything but the kitchen sink at it that could possibly go wrong or be a problem. Here's a partial list of them copied directly from Nextdoor Neighborhood:

Engineering review

- structural review
- site safety evaluation

Typical cost:

\$1,500 – \$5,000

Concrete foundation / slab

Most outdoor sculptures require:

- excavation
- rebar
- concrete footing
- anchor bolts

Typical cost:

\$2,000 – \$8,000 per site

Transportation

Moving large sculptures requires:

- flatbed truck
- crane or forklift
- rigging crew

Typical cost:

\$1,500 – \$4,000 per move

Installation labor

Crew time, rigging, and placement.

Typical cost:

\$1,000 – \$3,000

Insurance liability

Cities often must increase coverage for:

- injury risk
- climbing hazards
- vandalism

Hard to quantify but not zero.

Annual maintenance

Cleaning metal sculptures typically costs:

- \$300 – \$800 annually per piece

I won't go on with this but there are many more. Interestingly, the very person who is demanding this be considered is also initiating a project to bring a tree of the type that had to be removed from the city due to a disease that strikes them, yet wants the city to buy more of these and claims it can be done at no or little cost to the city. She reports that she has actually been in contact with city staff, and wrote a letter saying her project need not have any bureaucratic regulation!

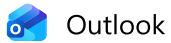
I have to say that what is good for the goose is good for the gander and if St. Helena is going to start imposing these kinds of standards on citizen initiated projects on city property, they should apply to her project or future projects as well.

My opinion is that this is so overwrought it is totally unnecessary. I am not a government lawyer so I won't weight in on the legal risks here, but I'm willing to trust that the city has a lawyer and that those risks have been accounted for. I note that many cities have public art projects on a regular basis and can't recall any great harm that has been done by them.

Trees can actually cause liabilities too, and be expensive especially when they may get diseased.

Thank you for considering my opinion and hopefully as well I will soon be enjoying a new art installation around town!

Michael Haley



Hand In Lyman Park

From Sandra Lowry <sandralowry@comcast.net>

Date Mon 3/9/2026 1:54 PM

To Public Comment <publiccomment@cityofsthelena.gov>

The photo of the hand coming out of the earth is very disturbing to me. Not a good idea. Sandra Lowry
Sent from my iPhone



Outlook

Hand art installation for Lyman Park

From Janeille Bradley <janeillebradley@gmail.com>

Date Mon 3/9/2026 4:12 PM

To Public Comment <publiccomment@cityofsthenana.gov>

To the City Council,

Please reconsider placing the gigantic sculpture "The Hand" in Lyman Park.

1. It is way out of proportion. It will dwarf the bandstand, and even the trees! We have a beautiful park, please don't make it ugly.

2. What about a smaller sculpture from an UpValley artist? The Barrel Tree at Christmas reflected our community and its people. A giant hand holding a marble has nothing to do with St. Helena.

3. How can we spend precious dollars to install and maintain an out-of-proportion, gigantic art installation that has nothing to do with the beauty and culture of the Upper Valley? Why not spend that money on something RESIDENTS can relate to and enjoy?

Why don't we use the money to improve the City's crumbling infrastructure, or re-establish **low cost** youth activities (summer swimming lessons???)

Thank you for your consideration,

Jan and Larry Bradley

Charter Oak Ave.

St. Helena



Public comment for item 10.1

From Michelle Covell <michelle@covellarchitects.com>

Date Mon 3/9/2026 5:40 PM

To Andrew Bradley <abradley@cityofsthelena.gov>

Dear City Council,

The efficiency draft study is circulating.

Efficiency being the key operative word, I would like to ask the Council to reconsider how Public Works staff time is being prioritized.

Before moving forward with this art project, the public deserves to know the **true total cost**.

- Material costs
- Staff time costs
- Potential risks/insurance/damage costs
- Any other costs associated

What budget do all of the above costs come out of?

When we have a vacant former city hall building on Main Street, collecting weeds and upkeep, I was told that there was no “budget” to repair the damage a small fire had caused, as it wasn’t allocated to maintenance.

However, to understand that there is budget for renting from the college, and also now for Art, it’s hard for the me to understand what really is going on with my tax dollars.

In an article written by the Mayor recently, it says that the Residents’ expectations are high.

The thing is, is it really? I just want clean water, infrastructure that has been paid into for over many years to be done, where CIP projects are put off due to lack of staff time, and yet, we are focusing on installing art, in front of a deteriorating building? What’s that saying, the cart before the horse?

This is not high expectations.

We are repeatedly told that staff time is limited. If that is the case, then staff resources should be prioritized for **core services**: maintaining clean water infrastructure, CIP, and updating long-delayed policies such as the Water Neutrality Policy.

The efficiency study says that staff is being told not to do the work, and hire consultants. The Water Neutrality Policy could very much be worked on and updated internally, not with consultant costs.

These are fundamental responsibilities of local government, and they should come before discretionary projects.

Art is not the problem.

Fiscal irresponsibility, reactive governance, mismanagement and poor planning, strategizing, and lack of overall *responsible* leadership are some of the problems on this item tonight.

Is this responsible?

I love art, but I really need clean water, and ways to reduce our rising unsustainable cost for utilities, and basic services.

Sincerely,

Michelle Liu Covell



Agenda Item 10.1

From Jordan Coonrad <c180@sbcglobal.net>
Date Mon 3/9/2026 8:02 PM
To Public Comment <publiccomment@cityofsthelena.gov>

Dear Mayor Dohring and Council Members,

As a resident of St. Helena since 1998, I have witnessed many changes in our town, but none as egregious as the proposal to install the sculpture known as "The Hand" in historic Lyman Park.

Lyman Park is defined by quintessential scenes of community and heritage—most notably the summer concerts where generations of our children have danced. This “art work” threatens to mar that experience for future families.

I am deeply concerned by the lack of transparency and the financial terms of this arrangement. Why is the City—which claims to be "broke"—paying for installation of this and other art pieces in this collection? If we are acting as a gallery for an artist, it is customary to receive a commission on any sales made during the display period. Instead, we are subsidizing “storage” logistics with no clear benefit to the taxpayers.

Furthermore, was the acceptance of "The Hand" a mandatory condition of the loan for the other offered pieces? If so, this feels less like a gift and more like a burden. Lyman Park should not serve as a storage site for artwork rejected by our neighbors in Napa. Maybe it should be stored in the back parking lot of the current city offices.

I urge the Council to reconsider this contract. Please protect the aesthetic of our historic park and refocus our limited financial resources and staff time on the essential water and infrastructure projects our families depend on.

Sincerely,
Jordan Coonrad



Ref agenda item 10.1

From PAMELA G GOLDMAN <pgg7@mac.com>
Date Mon 3/9/2026 9:36 PM
To Public Comment <publiccomment@cityofsthelena.gov>

March 9, 2026

St. Helena City Council
 1088 College Avenue
 St. Helena, CA 94574

Re: Comment on Proposal to Install Gordon Huether Sculpture ("The Hand") at Lyman Park

Dear Mayor and Members of the City Council,

I am writing to share my concerns regarding the proposal to place the Gordon Huether sculpture commonly referred to as "The Hand" in Lyman Park.

First, I would like to say that I appreciate the value that public art can bring to a community. St. Helena has many talented artists and a long tradition of creativity, and thoughtful public art can enrich public spaces when it reflects the character and priorities of the community.

However, I do not believe the proposed installation at Lyman Park is appropriate at this time.

Lyman Park is a small, well-loved, and relatively quiet park on Main Street. It is used regularly for picnics, informal gatherings, and community concerts. Many residents value it for its simple, bucolic character. Installing a large and visually dominant sculpture in this space would significantly change the character of the park, and in my view the particular piece being proposed does not complement the setting.

I am also concerned that the proposal appears to focus on the work of a single artist. St. Helena is home to many artists and creative voices, and if the City wishes to expand its public art program, it would be far more meaningful to create opportunities that reflect the diversity of our local artistic community rather than highlighting only one individual's work.

More fundamentally, I believe the City should carefully consider its priorities. Many residents remain deeply concerned about basic municipal responsibilities—particularly the need to ensure consistently safe and drinkable water. Providing clean water is one of the most essential services a city government can deliver. Until that issue is fully resolved and confidence restored, it may be difficult for residents to support discretionary initiatives that could be perceived as diverting attention from more pressing needs.

Beautification and cultural projects can certainly have value, but they should follow—not compete with—the delivery of core public services. Many residents would likely agree that ensuring safe drinking water should take precedence over new public art installations.

Until the City can confidently demonstrate that it is meeting its most basic obligations — specifically providing safe and reliable drinking water — I respectfully believe projects like this should take a back seat.

For these reasons, I respectfully ask the Council to reconsider the proposal to install this sculpture in Lyman Park and to take additional time to engage the community in a broader discussion about public art priorities in St. Helena.

Thank you for your time and for your service to our community.

Respectfully,

Pamela Goldman

1653 Alexander Ct

Saint Helena, CA 95474

Sent from my iPad



Agenda Item 10.1

From Pat Friday <patfriday1@icloud.com>

Date Mon 3/9/2026 10:23 PM

To Public Comment <publiccomment@cityofsthelena.gov>

While I appreciate Gordon's generosity of loaning his sculpture to St Helena, as he has done in Yountville and Napa, this Hand sculpture is so wrong for St Helena.

Please do not approve this proposal.

Pat

Sent from my iPhone



Outlook

Heuther hand sculpture

From Pat Friday <patfriday@comcast.net>

Date Mon 3/9/2026 10:16 PM

To Public Comment <publiccomment@cityofsthelena.gov>

While Gordon is very generous to loan his sculptures, this hand is not a good fit for St Helena. Please do not approve it.

Pat Friday

1430 Wallis Ct.

St Helena

Sent from my iPhone



Support for Temporary Art Installations

From Courtney Andrain <courtneyandrain@me.com>

Date Mon 3/9/2026 10:21 PM

To Public Comment <publiccomment@cityofsthelena.gov>

Dear Mayor and Members of the City Council,

I'm writing in support of giving the proposed temporary art installations a chance in St. Helena.

Not every piece of contemporary art will resonate with everyone, and that's understandable. However, these works are temporary and donated, requiring only minimal expense from the City. That makes this a low-risk opportunity to try something new in our public spaces.

St. Helena has the opportunity to balance respect for its traditions with a willingness to evolve. Temporary installations can bring curiosity and interest to familiar places and invite both residents and visitors to see our town in a slightly different way.

In a small community like ours, a few louder voices on social media don't always reflect the broader sentiment. Many residents are simply open to seeing how these pieces might add to the character and vibrancy of St. Helena.

With the installations being temporary and requiring minimal public expense, allowing them to proceed feels like a practical and thoughtful way for St. Helena to explore new ideas while staying true to the spirit of our town.

Thank you for your continued service to our community.

Best regards,

Courtney Andrain

Scott Street, St. Helena

Sent from my iPhone

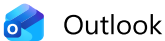


The Hand in Lyman Park

From Jennifer Lamb <jennifer@herblambvineyards.com>
Date Mon 3/9/2026 11:46 PM
To Public Comment <publiccomment@cityofsthelena.gov>

I vote NO

Herb Lamb Vineyards
PO Box 225
St. Helena, CA 94574
707- 815-8305
Sent from my iPhone



nay

From Susan Kenward <susan@torwines.com>
Date Tue 3/10/2026 6:31 AM
To Public Comment <publiccomment@cityofsthelena.gov>

Nay to sculpture



Susan Kenward
Proprietor, TOR Wines

[707.963.3100](tel:707.963.3100) | TORwines.com |
susan@torwines.com

[PO Box 348, St. Helena, CA 94574](#)



Now Available! 2nd Updated Edition,
Reflections of a Vintner

Forewords by Thomas Keller and Robert Parker Jr.
Afterword by Karen MacNeil



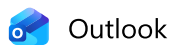
Sculpture installation

From Susan Larsen <susanl@antiochbuilding.com>

Date Tue 3/10/2026 10:07 AM

To Public Comment <publiccomment@cityofsthelena.gov>

I think we have more pressing needs in our city.
Sent from my iPhone



Lyman Park sculpture

From Richard L Martin <martin.vines@me.com>

Date Tue 3/10/2026 10:24 AM

To Public Comment <publiccomment@cityofsthelena.gov>

I do not approve of the proposed sculpture . I think it is banal and not appropriate for St. Helena



The Eleven Art Pieces to glorify St Helena

From manzer103@comcast.net <manzer103@comcast.net>

Date Tue 3/10/2026 11:32 AM

To Public Comment <publiccomment@cityofsthelena.gov>

Hello Mayor Dohring and Council Members,

My utmost thanks for your decision two months ago to remove the City Manager's request for approval of a fuzzy-feely Kumbaya session, at the cost of several thousand dollars, and eliminate one more expense when you can't balance the City's budget on a daily basis.

On your present Council calendar is a request to accept the eleven art pieces of Gordon Huether to grace our town. It is my understanding that these art pieces are on loan to us, but we must create the appropriate concrete platforms required for each, set them in place, maintain them (graffiti removal, etc.), and eventually cover the costs for the removal of them.

The first objection to something like this is the cost to the city, at a time when we never have a spare dime to do the necessities of daily operations. An additional objection is the quantity of these art pieces in our small town. Does the larger city of Napa have eleven art pieces like these in their midst. And, are all of them from a single artist?

Surely something of this magnitude requires the involvement of our citizens and not just a good idea by an individual or small group.

I am asking that you postpone today's request until it can be vetted properly by our citizens. Thank you.

Norm Manzer, St Helena



Outlook

Agenda Item 10.1

From denise@armstead.com <denise@armstead.com>

Date Tue 3/10/2026 11:04 AM

To Public Comment <publiccomment@cityofsthelena.gov>

St. Helena City Council -- I live in St. Helena, and am not in favor of installing ANY of Gordon Huether's artwork in St. Helena. It doesn't fit. We need clean water more than we need to pay for garish artwork loans.

best regards,
D. Armstead
1800 Main Street
Saint Helena



Art installation

From Rod Ellison <rodellison@me.com>

Date Tue 3/10/2026 12:05 PM

To Public Comment <publiccomment@cityofsthelena.gov>

Sorry but I vote no on this install. I love the idea of art throughout town, but this, by the photographic appearance, is too large relative to its space and location.
Also, what does it cost the city to maintain this insurance etc.?



Outlook

Item 10.1

From CN <neeleycc@gmail.com>**Date** Tue 3/10/2026 12:19 PM**To** Public Comment <publiccomment@cityofsthelena.gov>

Dear Council,

I completely regret the proposal for the execution of contracts by the City Manager with private property owners or the artist. The city should not enter such private contracts without a public process as outlined in your own policy.

The taxpayers and residents should not bear the costs of concrete pads, labor, cleaning, upkeep and general liability insurance. The city is risk averse to lawsuits and should not add private partnerships to the lists of liabilities. I believe this resolution to be presumptive with a cost not to exceed 10 k. The unrealized costs will be more than this and if this is approved, the city manager will be back for the 'forgotten but necessary elements' that were not disclosed.

Private citizenry, gallery owners,, philanthropic donors may choose to utilize their spaces for the good of the community. The city, however, should not be part of this financial liability. The city staff not having the bandwidth to vet art for the city is no excuse for this proposal.

Celeste Neeley

1360 Magnolia Ave, SH



Agenda Item 10.1 (to replace the pdf file sent earlier, please)

From Elaine de Man <elainede@sbcglobal.net>

Date Tue 3/10/2026 1:31 PM

To Public Comment <publiccomment@cityofsthenana.gov>

Dear Mayor Dohring and Members of the City Council,

I would like to begin with a straightforward question: Is the City of St. Helena governed by its adopted policies, or not?

The proposal currently before the Council appears to depart in several significant ways from the Public Art Donation and Installation Policy approved by the City Council on August 8, 2023. While that policy was initially described as a "pilot" program, the clear intent was to establish a structured process for reviewing public art proposals—one that included defined roles, transparency, and meaningful community input.

The current proposal raises concerns because many of those procedures appear to have been bypassed.

If this project proceeds under those circumstances, it will set an important precedent for how the City handles public art proposals going forward. That precedent deserves careful consideration, particularly since St. Helena's public art program is still in its earliest stages.

According to the Overview of the City's Public Art Donation and Installation Policy, the Parks and Recreation Commission is the body responsible for reviewing and approving public art proposals. The policy states that the Commission may seek outside expertise if necessary and that the guidelines are intended to create a clear framework for evaluating artwork placement, site selection, maintenance responsibilities, and potential removal or deaccession.

This raises an obvious question: Was this proposal ever reviewed by the Parks and Recreation Commission?

If it was not, then the review process outlined in the City's own policy was effectively bypassed. The policy clearly indicates that the City Council's role is to consider appeals of projects rejected by the Commission, not to serve as the first point of review.

Skipping that step not only undermines the framework the City adopted, but it also sends a troubling message to the commissioners who volunteer their time to serve the community in that role. If their review is not required, it is reasonable to ask why the policy assigns them that responsibility in the first place.

Equally important is **the role of public input**, which the policy identifies as a key component of the review process. The guidelines state that the Parks and Recreation Commission should review proposals in open public meetings in order to obtain community feedback. Instead, the public appears to have learned about this proposal only after it had already been substantially developed.

Based on the many comment letters submitted to the Council, it is clear that community members have strong opinions about this project—particularly regarding the proposed placement of "The Hand" in

Lyman Park. Regardless of where one stands on that question, the policy suggests that these kinds of discussions should take place early in the process, not after decisions appear to have largely been made.

The policy also outlines several criteria for evaluating public art proposals, many of which raise additional questions in the context of the current project.

For example, the guidelines state that artwork should be appropriate in scale, material, form, and content to its surrounding environment. Numerous community members have expressed concern that the proposed sculpture may not be compatible with the historical character and scale of Lyman Park. Whether or not one agrees with that assessment, the policy indicates that such questions should be addressed through a structured review process that includes both expert evaluation and community input.

Similarly, the policy states that public artwork should be of appropriate size and weight to accommodate interaction with the public. If a piece requires specialized foundations or other site modifications in order to be installed, it is reasonable to ask whether the site itself was originally suitable for that artwork.

The policy also emphasizes community values, public safety, and liability considerations when selecting artwork for public spaces. Because these installations will be located in highly visible and frequently used areas, it would be helpful to understand how these factors were evaluated during the selection process.

Another principle outlined in the policy is diversity. The guidelines encourage a range of artistic styles, materials, and artists in the City's public art program. Featuring multiple works by a single artist—including a series of similar pieces—does not appear to reflect the diversity the policy envisioned.

Maintenance is another factor the policy explicitly calls out for consideration. The guidelines state that the type and scope of maintenance necessary to preserve the artwork should be evaluated before installation. Maintenance requirements, durability, and long-term costs are all relevant considerations when public art is placed in community spaces.

The policy also includes site and placement considerations, including compatibility with surrounding infrastructure, landscaping, and the historical character of the location. If new concrete pads or other structural elements must be installed in order to support the artwork, that raises the question of whether the site itself was originally appropriate for the installation.

Accessibility is another important consideration. Artwork placed in public rights-of-way or near sidewalks must comply with accessibility requirements and other applicable codes. Given that some of the proposed installations are located near sidewalks on Main Street, it would be helpful to know whether these requirements have already been evaluated.

Finally, the policy outlines procedures for deaccessioning artwork, including conditions under which pieces may be removed, relocated, or disposed of. These provisions address circumstances such as theft, damage beyond repair, safety concerns, or the loss of an appropriate site.

However, the policy does not appear to contemplate situations in which artwork may be removed by the artist during the installation period for reasons unrelated to those factors. Yet the proposed agreement reportedly allows artwork to be removed if it is sold and allows either party to terminate the agreement with thirty days' notice. In such a scenario, the City could potentially be left with prepared sites but no artwork in place.

Policies exist to provide consistency, transparency, and fairness in how public decisions are made. When those policies are set aside—particularly during the early stages of a new program—it raises legitimate questions about how the program will operate in the future.

To be clear, my intention is not to oppose public art or artistic expression. On the contrary, I support the goal of expanding cultural amenities in St. Helena and recognize that public art can play an important role in shaping the identity of a community.

However, I do believe that the process used to select and place public art should follow the policies the City itself has adopted, and that the community should have a meaningful opportunity to participate in that process.

As the Council considers this proposal, three questions seem particularly relevant:

1. If the City has adopted a public art policy that assigns review authority to the Parks and Recreation Commission, why was that process not followed in this case?
2. If the policy calls for open public review and community input before projects are approved, why did that input occur only after the proposal was already developed?
3. If this project moves forward outside the established process, will the City continue to follow the adopted policy in the future, or will exceptions become the norm?

Ultimately, this is not simply a question about a particular sculpture or installation. It is a question about whether the City intends to follow the governance framework it has already established.

That, more than anything else, will determine the credibility and long-term success of St. Helena's public art program.

Thank you for your time and consideration.

Respectfully,

Elaine de Man



Agenda Item 10.1 Other concerns regarding the contract

From Elaine de Man <elainede@sbcglobal.net>

Date Tue 3/10/2026 1:38 PM

To Public Comment <publiccomment@cityofsthelena.gov>

Dear Mayor Dohring and Members of the City Council,

Many members of the community have already raised concerns about the lack of accurate cost estimates, transparency, and public process surrounding the proposal to place “The Hand” in Lyman Park and other artwork in St. Helena. While those issues are important, I would like to focus instead on the terms of the proposed Public Art Loan, Installation, and Display Agreement between the City of St. Helena and Gordon Huether + Partners, and several concerns about the structure, equity, and potential financial implications of that agreement.

I understand that this project is being presented as a special circumstance. However, it also establishes a precedent for how the City may handle similar arrangements in the future. For that reason, it is important that the agreement clearly protect the City’s interests and provide transparency regarding the use of public resources. At present, the contract appears to place most of the financial responsibility, operational burden, and liability on the City while providing relatively limited tangible benefit in return.

After reviewing the agreement, several issues stand out.

First, the City appears to be responsible for a significant portion of the installation and infrastructure costs, despite the staff report suggesting that installation will be relatively inexpensive. While the agreement estimates installation expenses at less than \$10,000, that figure explicitly excludes City staff time and does not appear to include several major components referenced in the contract. Under Sections 4(b) and 4(d), the City would be responsible for providing Public Works staff, site layout, traffic control, site preparation, and construction of concrete pads or foundations. These costs can be substantial, particularly when staff labor, benefits, equipment, and traffic management are considered. Importantly, the agreement does not establish a firm cap on these costs, nor does it account for the eventual costs of removing the sculptures and restoring the sites.

Second, the agreement does not clearly define responsibility for uninstalling and returning the artwork at the end of the loan period or in the event of early termination. Section 5(b) states that the City will coordinate with the artist to uninstall and return the artwork, but it does not specify who is responsible for paying the associated costs, which could include cranes or specialized equipment, labor, transportation, traffic control, and site restoration. Given the earlier provisions assigning many installation responsibilities to the City, it is possible that these costs could also fall to the City.

In addition, the contract does not identify a specific return destination for the sculptures. This may seem like a minor administrative detail, but it becomes more significant given that the artist’s studio is reportedly for sale and the agreement does not specify an alternative return location. Because the artwork may also be sold while on display, the City could potentially find itself responsible for transporting large sculptures to an unknown location or to a buyer’s site.

Third, the agreement allows the artist to sell the artwork during the loan period. While that is understandable from the artist’s perspective, the City is effectively providing a highly visible public

exhibition space and absorbing many of the associated costs of installation, maintenance, and insurance. However, the agreement does not include any provision for the City to receive a commission, fee, or contribution to its public art program if one of the pieces is sold. In many public art loan programs, the host municipality receives a commission—often between 10 and 30 percent of the sale price—or a contribution to a public art fund. For example, the Town of Yountville receives a standard 20 percent commission on artwork sold while on display there. No similar provision appears in this agreement.

Related to that point, the contract allows sold artwork to be removed prior to the end of the overall loan term. Section 7(c) states that sold pieces may not be removed before April 2027, even though the loan period runs until December 31, 2027. This means sculptures could potentially be removed up to eight months before the program ends. The agreement does not require replacement artwork or otherwise address how the City would manage empty sites that had already been prepared with concrete pads or other infrastructure.

The agreement also places substantial maintenance and risk responsibilities on the City. Under Section 8, the City is responsible for cleaning, maintaining, and repairing the sculptures, including damage resulting from vandalism or accidents. Section 10(c) further indicates that the City assumes the risk for loss or damage from vandalism, theft, accident, or other casualty. At the same time, the City must insure the artwork based on declared values provided by the artist, which total approximately \$550,000 across the listed pieces. These values appear to be based solely on the artist's declaration and do not appear to be supported by independent appraisal.

There are also several areas where the agreement itself appears incomplete or internally inconsistent. For example, Exhibit D lists several cost categories—including concrete pads, permitting, anchoring, and traffic control—as City responsibilities but leaves the associated cost fields marked as “TBD.” Similarly, the transportation and installation costs for “Hand of the Land” are listed as “Not-to-exceed \$[TBD]; see Section 3.4,” yet there does not appear to be a Section 3.4 in the document. Exhibit D also notes that routine maintenance will be performed “per artist maintenance recommendations,” but those recommendations are not included, making it difficult to estimate potential costs to the City.

Finally, the agreement contains a 30-day termination clause that allows either party to end the arrangement with relatively short notice. This means the City could invest significant staff time and resources into installation and site preparation only to have the agreement terminated shortly thereafter, without any clear provision for reimbursement of those expenses.

Taken together, these provisions create an arrangement in which the City pays for site preparation, provides staff labor, maintains and insures the artwork, assumes risk for damage, and may ultimately bear removal and restoration costs. Meanwhile, the artist retains ownership of the artwork, may sell it while it is on display, pays no commission to the City, and may remove sold pieces before the program concludes. In effect, the City could be providing a publicly funded outdoor gallery for privately owned artwork while bearing most of the operational costs and liabilities.

Before approving the agreement, it may be helpful for the Council to clarify several key questions:

- Who will pay for uninstalling and transporting the artwork at the end of the loan period?
- Where exactly will the artwork be returned if the artist's studio location changes?
- Should the City receive a commission or contribution if artwork is sold while on display?
- What happens to prepared sites if sculptures are removed before the end of the program?
- Should installation and removal costs be capped or more clearly defined?
- Should the declared insurance values be verified through independent appraisal?

- Who is responsible for restoring sites once the sculptures are removed?

I recognize that many of these issues may already be under consideration by City staff or legal counsel. My intention in raising them is simply to ensure that the City's obligations and the use of public resources are clearly understood and appropriately balanced before the agreement is finalized.

Thank you for your time and for your continued service to the community. I appreciate your willingness to consider these questions and to ensure that any public art program is structured in a way that is transparent, equitable, and fiscally responsible.

Sincerely,
Elaine de Man

3.10.26

Dear City Council,

Comments around this proposal at the February 10th council meeting were generally speaking to a subject without understanding. This is common when it comes to discussions of art, it is assumed and often endorsed that art is "subjective", it is not. Art is not a blanket statement for things that are created, art is a field of expertise just as is law, as is science, as is architecture.

Many create items under the guise of creating art and the term is more often than not co-opted as a descriptive term. Make no mistake there is a distinctive difference between art and decorative objects.

With this understanding in mind know that passive, uneducated endorsement of objects for arts sake is blanket acceptance of mediocrity.

We are fortunate to live in a town with many residents who are legitimate experts on the subject of art, as well many who are passionate patrons with a history of legitimate engagement in meaningful acquisitions. Engagement in, and endorsement of this project speaks very poorly of the city. A sophisticated approach to public art would bear meaningful fruit when the level of engagement reflects knowledge and understanding the subject matter.

Sincerely,

Joshua Parke



Public Art Project

From EK <ekieval@comcast.net>

Date Tue 3/10/2026 2:49 PM

To Public Comment <publiccomment@cityofsthelena.gov>

Cc City Clerk <cityclerk@cityofsthelena.gov>

Please add my comment to tonight's agenda. Thank you.

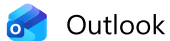
Dear honorable mayor and city councilmembers,

I heartily concur with the comments of Nancy Morrell, Stephanie Smithers and many others who have written to express reservations about the proposed donation and installation of artworks by Gordon Huether. I'm all for public art, but it should be in keeping with the scale and ambiance of the location in which it is placed. The *Big Yellow Hand* does not fit this criteria for Lyman Park.

Also, public art in downtown St. Helena should showcase a variety of local artists and reflect different styles, sensibilities and creativity, rather than just being a showroom for a single artist.

Furthermore, from what I've read, the proposed agreement is highly flawed and leaves the city exposed to all kinds of costs and liabilities. I urge the council to give this matter further scrutiny and consideration before moving forward.

Sincerely,
Ellen Kieval



Outlook

Agenda Item 10.1

From Tim Hall <tm_hall@yahoo.com>

Date Tue 3/10/2026 3:05 PM

To Public Comment <publiccomment@cityofsthelena.gov>

Dear Councilmembers-

I respectfully request that item 10.1 on the agenda be removed and deferred for further discussion.

The process has not followed the City's Art policy, the contract is deficient in details and creates liabilities for the City, and at the very least should be renegotiated, the City should not be spending funds against a deficit budget, and the art work proposed is too large in scale for the location.

Regards,

Tim Hall

Pratt Ave



Outlook

Approval of Item 10.1

From Peter Scott <peterrscott@gmail.com>

Date Tue 3/10/2026 3:45 PM

To Public Comment <publiccomment@cityofsthenana.gov>

I support the City's recommendation to enter into an agreement with artist Gordon Huether for a temporary loan of art installations in St Helena.

This proposal seems like a reasonable, low cost, low risk approach to enhancing public art and attracting tourism in St Helena for this short-term pilot period.

Further, I would recommend the City enlist the service of Nimbus Arts to advise on this and future art projects and provide artistic direction for St. Helena through a structured partnership with the St Helena, the appropriate city departments and the community.

Our city sorely needs civic enhancements including public and private art. Let's use and learn from this short-term art donation on how we can improve our community and better serve residents and appeal to visitors.

Thank You,
Peter Scott
SH



Item 10.1 Public comment 3.10.26

From Michelle Covell <michelle@covellarchitects.com>
 Date Tue 3/10/2026 3:51 PM
 To Public Comment <publiccomment@cityofsthelena.gov>

Dear City Council,

I would respectfully like to know who is managing and monitoring the legal fees for this item, and how much has been spent so far.

As the 2019 Grand Jury reported, this city pays for legal services at a level comparable to the City of Napa, which has roughly 13 times our population. In the City's response to that report, the City acknowledged the need to reduce legal fees.

So my questions are:

- Who is currently monitoring and managing the legal fees related to this item?
- How much has already been spent on legal fees for this item?
- How much additional spending might be anticipated?
- What budget will these legal fees come from?

As part of the Grand Jury recommendations, specifically Recommendation R11, what actions have been taken since 2019 to reduce the City's legal expenses, and who is responsible for implementing those efforts?

13 / 16 | 150% + | [Icons]

The City should explore one or more of these options, or variations, as it attempts to resolve the issues listed above.

Above-average City Legal Fees

Over the last seven years, according to data provided to the Jury by City officials, the City has paid its City Attorney four times as much per capita as Calistoga, and ten times as much per capita as Sebastopol. These towns are of comparable size and in adjacent areas of Northern California. In the last fiscal year, the City's costs for legal services have exceeded the City's budget by \$600,000. The City pays almost the same for its City Attorney legal services as does the City of Napa, with a population 13 times larger than St. Helena.

For a small town with a relatively small budget, the Jury finds that St. Helena has a recurring history of spending a disproportionate share of that budget on legal fees. While a complete investigation of St. Helena's legal activities and costs are beyond the scope of this investigation, the Jury strongly recommends the City conduct an analysis of its legal expenditures and associated results. Such a study may help the City Council and Staff to better manage its legal services budget.

- R11. No later than December 31, 2019, the City should conduct an analysis of its legal expenditures and associated results in order to determine whether any change need to be made to the City's current legal support and strategy. The results of this analysis and any accompanying recommendations should be shared with the public.

Response to Recommendation 11: The City agrees with this recommendation and has already begun the process as identified in Finding 8.

- o The City is aware of the legal fees incurred over the past few years and is working towards reducing legal fees. This includes:
 - Adoption of City Council Policy P-CC-0001 Management of Legal Services on May 8, 2018. This policy was established to ensure that the City receives and manages general legal and litigation services in accordance with best practices.
 - Implementation of a first-ever City Attorney Performance Evaluation Process to improve the delivery and reduce the cost of legal services.
 - At the May 14, 2019 meeting, City Council directed staff to work with Vice Mayor Dohring to develop a scope of work to solicit legal services for the City of St. Helena. The draft scope of work was presented to City Council on June 11, 2019 and the RFP for legal services was released on June 14, 2019 with a deadline date of July 31, 2019. This RFP included proposals for various legal service delivery and compensation models.
 - The RFP responses are currently being reviewed.

RESPONSE FROM THE CITY: Contrary to the above referenced statement:

- o Legal costs have not exceeded the adjusted budget by \$600,000 as stated in the Grand Jury report. Below is a chart for FYs 2016-2019 showing the Adopted budget, adjusted budget, and actual budget.

FY	Adopted	Adjusted by Council Resolution	Actual
2016	\$702,000	\$925,970	\$879,563
2017	\$642,037	\$1,158,597	\$1,106,120
2018	\$645,000	\$710,000	\$727,355
2019	\$600,000	\$910,000	est. \$910,000

Respectfully,

Michelle Liu Covell

Architect, Partner, Director of Operations, LEED AP
707.968.9280

COVELL ARCHITECTS

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www.covellarchitects.com



Agenda Item 10.1 Amended Contract

From Elaine de Man <elainede@sbcglobal.net>

Date Tue 3/10/2026 3:54 PM

To Public Comment <publiccomment@cityofsthelena.gov>

Cc Paul Dohring <pdohring@cityofsthelena.gov>; Michelle Deasy <mdeasy@cityofsthelena.gov>; Aaron Barak <abarak@cityofsthelena.gov>; Billy Summers <BSummers@cityofsthelena.gov>; Kate Spadarotto <kspadarotto@cityofsthelena.gov>

Dear Mayor and Members of the City Council,

I am writing regarding the revised contract that was posted only a moments ago and just a few hours before tonight's meeting.

The purpose of the Ralph M. Brown Act is to ensure that the public has a meaningful opportunity to review matters before a legislative body takes action. When a revised agreement is released only hours before the meeting, the public has no practical ability to review the document, understand any changes from prior versions, or provide informed comment.

Because the contract itself appears to have been the subject of significant discussion, the release of a revised version so shortly before the meeting raises serious concerns about whether the public has been given a reasonable opportunity to review the actual agreement the Council is being asked to approve.

For that reason, I respectfully request that the Council continue this item to a future meeting so the public can review the final version of the contract before the Council takes action.

Delaying the item briefly would ensure that the City's process reflects both the letter and the spirit of the Brown Act and would allow residents to participate in an informed and constructive way.

Thank you for your consideration,

Elaine de Man



Outlook

sculpture

From Brigid Mulligan <brigid@napanet.net>
Date Tue 3/10/2026 4:58 PM
To Public Comment <publiccomment@cityofsthelena.gov>
Cc Ronald Julis <julro46@gmail.com>

I am totally against these proposed unsightly sculptures, including The Hand in Lyman Park.
Forty-year resident,
Brigid Mulligan
Saint Helena



10.1

From Leslie Stanton <lesliestan@gmail.com>

Date Tue 3/10/2026 5:31 PM

To City Clerk <cityclerk@cityofsthelena.gov>

I sent a Public Comment in at 8:02 this morning and it has not appeared on the Agenda. I'll paste it below.

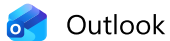
Dear Mayor Dohring and Council Members,

I am writing to express my concerns regarding the proposed contract for the Gordon Huether art exhibition. While public art can be a benefit to the city, the process behind this specific proposal lacks the transparency and fiscal responsibility the citizens of St. Helena deserve. My primary concerns are as follows:

- **Financial Transparency:** I am concerned about the total cost of this project, particularly the "hidden" long-term expenses beyond the initial installation.
- **Lack of Competitive Process:** There was no Request for Proposal (RFP) or open call for submissions. By bypassing a standard submittal process, the City denied other artists the opportunity to participate and denied the public a chance to see a variety of creative visions.
- **Procedural Integrity:** It remains unclear who initiated the selection of Mr. Huether or why this specific arrangement was fast-tracked. If these pieces were accepted simply because they became available in time for the Sesquicentennial, the City should be transparent about that fact rather than obscuring the origins of the deal.

Subterfuge and a lack of clear communication only breed public distrust. I urge the Council to delay the approval of this contract until a more transparent selection process is conducted and a full accounting of all costs is presented to the public.

Sincerely, Leslie Stanton



Hand Sculpture in Lyman Park

From Elizabeth Ellsworth <elizabeth.ellsworth@icloud.com>

Date Wed 3/11/2026 1:31 PM

To Public Comment <publiccomment@cityofsthelena.gov>

I love the sculpture and think it would be an amazing addition to the park. Kingsbrae Gardens, in St. Andrews-By-The-Sea, Canada is a small garden in a small town (pop. 3,000). There are lovely, whimsical and stunning sculptures to look at and one in by this artist. Please approve of this. Look up St. Andrews and you can see the town and the garden .

Respectfully,
Elizabeth Ellsworth



Public Comment - City Council / Parks and Rec 03/16/26

From Kimberly Phinney <kimbophinney@gmail.com>

Date Thu 3/12/2026 2:55 PM

To Paul Dohring <pdohring@cityofsthelena.gov>; Aaron Barak <abarak@cityofsthelena.gov>; Billy Summers <BSummers@cityofsthelena.gov>; Michelle Deasy <mdeasy@cityofsthelena.gov>; Kate Spadarotto <kspadarotto@cityofsthelena.gov>

Cc Ashley Sylvester <ASylvester@cityofsthelena.gov>; Contact City Council <Contactcitycouncil@cityofsthelena.gov>; Public Comment <publiccomment@cityofsthelena.gov>

Hello All - Mayor, City Council, Parks and Recreation Commissioners, and Ms. Sylvester,

Hoping this finds you well.

I am emailing you after finishing my third go around of the City Council meeting regarding the proposed art installation. Parks and Rec Commission members, I ask that you please watch the meeting from Tuesday, March 10, 2026, specifically on this art installation proposal, if you have not done so already. I think it would be beneficial as representatives to get the full picture and dialogue outside of the report. What's on paper in the staff report doesn't give an accurate, complete picture. Not to forget, there are 32 written public comments, with only three being a 'yes' for this project. This topic, lack of procedure followed, and not doing what was said, is alarming and raises several red flags.

I am frustrated to say the least, and not sure where to get answers, or contribute my public comment in a meaningful way that expresses well enough my disappointment and belief that as a tax-paying, rate-paying, citizen of St. Helena, I am getting bamboozled.

Please note that all quotes come from the City Council Meeting, Item 10.1, March 10, 2026.

The city has an art policy in place, not a "pilot one", as skirted around several times during the meeting (thank you for following the law and bringing that policy to light, Commissioner Deasy and Mayor Dohring). That policy includes an application <https://www.cityofsthelena.gov/340/Public-Art-Donations-Installations>. I cannot find a record of the completed application for this project anywhere, which makes me assume that, since the policy was not followed, there is no application. Now that this matter is at Parks and Rec, the process states that an application needs to be filed.

As of February 24, 2026, the City website says that Heuther's art IS going to be featured in St. Helena. <https://www.cityofsthelena.gov/m/newsflash/home/detail/144>. How is this possible without approval from Parks and Rec or even a contract or loan agreement signed by the City Council?

Whose goal was it to "get it up before the 150th"? I cannot find that information anywhere. I find it horrifying, for lack of a better word, that this art installation should be rushed due to a video by the Chamber of Commerce for our 150th Anniversary, so "rather than our drab old broken streets, I'd like to see a little color in the video". As a tax-paying, rate-paying citizen, I don't care about videos of art in

our streets when our water is not drinkable, what we currently own is not maintained, our streets ARE drab and old and broken, and our very own City Hall is falling down, right next door to where one piece of art is going to be displayed.

Anil Comelo, during the meeting, when asked by Ms. Deasy, "why the rush", stated in his reply, "It's free art". We are paying the artist \$10,000; it will cost us close to \$10,000 more for installation and insurance, and does not count the cost to break down and return the five properties to their original state (or if there is a deductible and the items are damaged). How is this FREE?

Per the Council meeting, the "install date was set for Monday", March 16th, the day of the Parks and Rec meeting, where this art installation, per city policy, was going to be discussed. The joke at the end of the Council Meeting of "wait until Tuesday" to install is not funny. There isn't approval yet on any level, let alone the policy level. How could this installation be scheduled and general funds used without approval? This is not okay.

Can Parks and Rec direct how General Fund dollars are spent? I can't find that answer anywhere. Does this need to go BACK to the council for the use of general fund dollars if this art installation is approved by Parks and Rec?

When this art installation was first presented, donations were to be made so city funds would not be used. How the concept of this installation was sold, and the reality today (especially with the install being Tuesday, March 17th) is that now, this project is 100% tax payer general funded, which "we can absorb within our budget". It doesn't look bright, the fundraising future, if the install happens, agreement signed, and when donations "have not materialized yet" and "not sure how successful we will be, we have not done this before, we don't have the strategy, working on that right now".

Lastly, and to just hopefully bring home the belief on my end, if the success of this project is measured by "tourists come here and take selfies in it" then we have truly lost our way. This is not about the community of St. Helena. This is not only an attempt to bypass a system in place, but it is also covering up years of neglect, loss of revenue, and the total need to fix and maintain what we have, not add anything new.

The cart is well before the horse in this case, and should not be used or considered if you Commissioners decide to move forward. That, my friends, is what makes me feel totally bamboozled. All this staff time and work was done, to the point of scheduling installation, again, before going to Parks and Rec, before an application, before approval, and not as promised with fundraising. I guess we have given in enough that the tone is going rogue and not following through on what is actually spent. This is not okay.

"Lots of hours spent on this and a lot of hard work in a variety of departments" should not make you approve this, as policy and procedure were not followed. This is not okay.

Thank you for your time, and I hope, in the spirit of it all, you "take this seriously and have regular cadence of the committee so we can have public input and have clear goals, even have a strategy soon". That's from our City Manager regarding Public Art in St. Helena, and I agree. I ask you, when you vote Monday, why does this specific project get to bypass all that has been put in place, and why was the attempt to bypass made in the first place? You volunteers are NOT in a tough position; the 'laws' are clear, there is a process to follow, and we are here for a reason. Thank you for your time.

Ciao,
Kim Phinney



Agenda Report to the City Council

Agenda Section: CONSENT ITEMS

Department: Finance

DATE:	March 10, 2026
FROM:	Mandy Kellogg, Administrative Services Director
SUBJECT:	Proposed Approval of a Resolution Declaring Intention to Reimburse Expenditures Relating to Infrastructure Projects from the Proceeds of Tax-Exempt Obligations.
RECOMMENDED ACTION:	Staff recommends approval of the attached resolution.
PREVIOUS COUNCIL ACTION:	July 26, 2022 - Adopted a resolution certifying approval of Measure H by the voters.
STATEMENT OF THE PURPOSE:	The purpose is to adopt a reimbursement resolution declaring the intention to reimburse expenditures relating to infrastructure projects from the proceeds of tax-exempt obligations.
FINANCIAL IMPACT:	None.

BACKGROUND:

On June 7, 2022, Measure H, a \$19.15 million General Obligation Bond (GO Bond) was presented to St. Helena voters for consideration. In accordance with Government Code Section 10263, On July 26, 2022, the City Council adopted a resolution reciting the fact of the election which included the declaration of results that Measure H received a sufficient number of votes and was approved by the voters.

The City received the first tranche of General Obligation Bonds in November 2022, the in the amount of \$5.255 million. Significant progress was made on several Measure H funded projects, and as of March 1, 2026, the proceeds from the initial issuance have been fully expended.

City staff is continuing progress on Measure H funded projects. However, due to processing times required to secure the next issuance it is unlikely that funding will be available until after expenses have been incurred. So, staff intends to address this issue with the proposed action with the goal of ensuring that bonds issued are tax-exempt.

DISCUSSION:

The City needs to comply with certain Internal Revenue Service (IRS) requirements in order for bonds to be issued as tax-exempt. The IRS allows a bond issuer to use the proceeds of its bond issuance to reimburse expenditures made prior to the time bonds are issued, but only so long as the City expresses an intent to do so prior to the actual issuance of the bonds.

A reimbursement resolution is the required expression of intent and is needed if the City will want to use bond proceeds to reimburse itself for costs it actually incurred/payed prior to the issuance of bonds. It then can use the bond proceeds to reimburse itself for costs of the project paid up to 60 days prior to the date the resolution is adopted, subject to certain limitations, the main one being: reimbursement (bond issuance) must occur not later than 18 months after the later of (i) the date on which the expenditure is paid, or (ii) the date on which the project is placed in service, but in no event more than 3 years after the expenditure was paid. No reimbursement resolution is required for reimbursement of soft costs (with a 20% limit for soft costs older than 60 days prior to the resolution) or if a developer, rather than the City, is to be reimbursed. The resolution is not required for reimbursement of "soft" costs (e.g., design, environmental review), however, it is good practice to adopt the resolution well in advance of the expenditure of "hard" costs (e.g., construction, utility relocation).

In order to reimburse from proceeds of the proposed tax-exempt bonds, the City has been advised by its bond counsel that the Council should adopt a resolution indicating the City's intent to so reimburse. There is no consequence to the City if bonds are ultimately not issued.

The proposed resolution meets the IRS requirement enabling the reimbursement for prior expenditures. The reimbursement will be only from proceeds of the bonds and is not a general obligation of the City.

ENVIRONMENTAL REVIEW:

None.

GOAL:

Goal 8: Implement Capital Improvement Plans (CIP) Projects Miscellaneous/Other

DOCUMENTS ATTACHMENTS:

[Reimbursement Resolution St. Helena](#)

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF ST. HELENA DECLARING INTENTION TO
REIMBURSE EXPENDITURES RELATING TO
INFRASTRUCTURE PROJECTS FROM THE
PROCEEDS OF TAX-EXEMPT OBLIGATIONS**

WHEREAS, the City of St. Helena (the "City") intends to proceed with repairing/replacing components of its water system, stormwater system, and sewage infrastructure (the "Project") within the City, as recently approved in a bond measure; and

WHEREAS, in order to provide funds to finance the construction and/or acquisition of the Project, the City intends to enter into a tax-exempt financing in the aggregate principal amount of approximately \$13,895,000 which will be payable from legally available funds of the City (the "Tax-Exempt Obligations"); and

WHEREAS, the Tax-Exempt Obligations are expected to take the form of General Obligation Bonds which are issued by the City and which are secured by a specific taxes to be levied on property within the City; and

WHEREAS, in order to use the proceeds of the Tax-Exempt Obligations to reimburse advances made by the City for the Project before the date of issuance of the Tax-Exempt Obligations, but not more than 60 days before the date of adoption of this Resolution, Section 1.150-2 of the United States Income Tax Regulations requires that City Council declare its intention to reimburse such advances from the proceeds of the Tax-Exempt Obligations; and

WHEREAS, it is in the public interest and for the public benefit that the City declare its official intent to reimburse the expenditures referenced herein;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ST. HELENA AS FOLLOWS:

Section 1. Declaration of Intent. The City Council hereby declares that it reasonably expects to issue or cause the City to issue the Tax-Exempt Obligations and to use a portion of the proceeds thereof to reimburse expenditures made by the City for the construction and/or acquisition of the Project and related expenditures before the date of issuance of the Tax-Exempt Obligations, and not more than 60 days before the date of adoption of this Resolution.

Section 2. Effective Date. This Resolution shall take effect from and after the date of its passage and adoption.

* * * * *

Approved at a Regular Meeting of the St. Helena City Council on March 10, 2026, by the following vote:

Mayor Dohring:

Vice Mayor Deasy:

Councilmember Barak:

Councilmember Spadarotto:

Councilmember Summers:

APPROVED:

ATTEST:

Paul Jamison Dohring, Mayor

Andrew Bradley, City Clerk



Agenda Report to the City Council

Agenda Section: CONSENT ITEMS

Department: Public Works

DATE:	March 10, 2026
FROM:	Stephanie Killingsworth, Public Works Financial Analyst
SUBJECT:	Consideration and Approval of a Resolution (1) Authorizing the City Manager to Execute Amendment No. 1 to the FY26 Professional Services Agreement with Operational Technical Services (OTS) for a total amount not-to-exceed of \$10,560 to complete billing of the temporary Wastewater Treatment Operator with SWRCB Wastewater Treatment Grade 4 Certification or higher; (2) Authorizing Appropriation of Wastewater Enterprise Fund Balance.
RECOMMENDED ACTION:	Staff recommends approval of the attached Resolution.
PREVIOUS COUNCIL ACTION:	STH Contract: FY2021-077 - Wastewater 04/27/21 - Initial Agreement 01/25/22 - Amendment #1 02/22/22 - Amendment #2 08/09/22 - Amendment #3 04/25/23 - Amendment #4 10/10/23 - Amendment #5 01/23/24 - Amendment #6 08/13/24 - Amendment #7 STH Contract: FY2026-011 08/12/25 - Initial Agreement
STATEMENT OF THE PURPOSE:	To authorize Amendment No. 1 to the FY26 Professional Services Agreement with Operational Technical Services (OTS) to increase the total not-to-exceed amount by \$10,560 to complete billing for temporary Wastewater Treatment Operator services.
FINANCIAL IMPACT:	The estimated fiscal impact of Amendment No. 1 to Professional Services Agreement is amount not-to-exceed \$10,560. The proposed amendment exceeds the originally budgeted amount and will require appropriation from the Wastewater Enterprise Fund (Fund 571) fund balance.

BACKGROUND:

On August 12, 2025, the City entered into a Professional Services Agreement (FY2026-011) with Operational Technical Services (OTS) for temporary Wastewater Treatment Chief Plant Operator services to ensure continued compliance with State Water

Resources Control Board (SWRCB) certification requirements while the City recruited for a permanent Chief Plant Operator position.

The agreement was structured as a not-to-exceed amount based on projected staffing duration and anticipated regular hours. The temporary Chief Plant Operator provided operational oversight, regulatory reporting, laboratory supervision, staff coordination, and compliance assurance during a critical operational period for the Wastewater Treatment Plant.

During FY26, invoices associated with these services exceeded the original projection due to actual hours worked and required operational coverage during the transition period.

DISCUSSION:

The additional \$10,560 reflects invoices incurred for services during the period leading up to the hiring of the permanent Chief Plant Operator for a total contract amount of \$138,160.

The variance is primarily attributable to actual hours worked exceeding the initial estimate, operational coverage needs during onboarding, and required certified oversight to maintain regulatory compliance.

The Wastewater Treatment Plant must operate under the supervision of a properly certified Chief Plant Operator in accordance with SWRCB requirements. Maintaining uninterrupted certified oversight is critical to protecting public health, avoiding regulatory violations or penalties, ensuring operational continuity during transitions.

The proposed amendment increases the not-to-exceed amount of the FY26 PSA by \$10,560 to cover these incurred and anticipated final invoices. This amendment does not modify the scope of services. It strictly adjusts compensation to align the agreement with actual service levels provided.

ENVIRONMENTAL REVIEW: None.

GOAL:

Goal 7: Enhance Organizational Effectiveness

DOCUMENTS ATTACHMENTS:

[Resolution OTS Amendment No. 1 FY2026-011](#)
[STH Contract No. 2026-011 Amendment No 1](#)

CITY OF ST. HELENA

RESOLUTION NO. 2026-__

RESOLUTION AUTHORIZING (1) THE CITYMANAGER TO EXECUTE AMENDMENT NO. 1 TO THE FY26 PROFESSIONAL SERVICES AGREEMENT WITH OPERATIONAL TECHNICAL SERVICES (OTS) IN AN AMOUNT NOT-TO-EXCEED \$10,560 AND; (2) AUTHORIZING APPROPRIATION OF WASTEWATER ENTERPRISE FUND BALANCE.

RECITALS

- A. On August 12, 2025, the City entered into a Professional Services Agreement (STH Contract No. 2026-011) with Operational Technical Services (OTS) to provide temporary Wastewater Treatment Chief Plant Operator services with SWRCB Wastewater Treatment Grade 4 Certification or higher; and
- B. The FY26 Operating Budget included \$127,600 for temporary Chief Plant Operator services; and
- C. During FY26, invoices associated with these services exceeded the original projection due to actual hours worked and operational coverage required during the recruitment and transition to a permanent Chief Plant Operator; and
- D. The Wastewater Treatment Plant must operate under the supervision of properly certified Chief Plant Operator in accordance with State Water Resources Control Board requirements; and
- E. The City desires to execute Amendment No. 1 to increase the not-to-exceed amount of the Agreement by \$10,560, resulting in a new total contract amount not-to-exceed \$138,160; and
- F. The additional \$10,560 was not included in the adopted FY26 Operating Budget and will require appropriation from the Wastewater Enterprise Fund balance.

RESOLUTION

NOW, THEREFORE, the City Council of the City of St. Helena resolves as follows:

1. Authorizes the City Manager to execute Amendment No. 1 to the FY26 Professional Services Agreement with Operational Technical Services (OTS) to increase the contract amount by \$10,560, for a total contract amount not-to-exceed \$138,160; and

2. Budget Amendment is as follows:

Description	Fund/Funding Source	Expense GL Account	Amount
WWTP Operating Budget Other Contract Services	Wastewater Enterprise Fund - Fund Balance	571-50-29-21-45	\$10,560

3. Funding is as follows:

Description	Fund/Funding Source	Expense GL Account	Amount
WWTP Operating Budget Other Contract Services	571 – Wastewater Enterprise Fund	571-50-29-21-45	\$10,560

Approved at a Regular Meeting of the St. Helena City Council on March 10, 2026, by the following vote:

Mayor Dohring:

Vice Mayor Deasy:

Council Member Barak:

Council Member Spadarotto:

Council Member Summers:

APPROVED:

ATTEST:

Paul Jamison Dohring, Mayor

Andrew Bradley, City Clerk

AMENDMENT NO. 1

TO PROFESSIONAL SERVICES AGREEMENT WITH OPERATIONAL TECHNICAL SERVICES (OTS); STH CONTRACT NO: 2026-011 FOR TEMPORARY WASTEWATER TREATMENT CHIEF PLANT OPERATOR FOR AN ADDITIONAL \$10,560 FOR A TOTAL CONTRACT AMOUNT NOT-TO-EXCEED \$138,160.

This first Amendment to Professional Services Agreement STH Contract: 2026-011 dated July 22, 2025 ("Agreement") is made as of this 10th, day of March 2026 by and between the City of St. Helena, a municipal corporation ("City"), and Operational Technical Services (OTS) ("Consultant").

RECITALS

- A. On July 22, 2025, the City of St. Helena ("City") entered into a Professional Services Agreement, Contract No. 2026-011, with Operational Technical Services (OTS) ("Consultant") to provide on-call water quality technical support for the water treatment plant ("Project"); and
- B. Due to actual hours worked and operational coverage required during the recruitment and transition to a permanent Chief Plant Operator, additional compensation is necessary to complete billing under the Agreement; and
- C. The City and Consultant desire to amend the Agreement to include these additional services and to increase the not-to-exceed compensation by \$10,560, resulting in a new total contract amount not-to-exceed \$138,160.

AGREEMENT

NOW, THEREFORE, in consideration of the promises and of the mutual covenants and agreements herein contained, for good and valuable consideration, the adequacy of which is hereby acknowledged, the parties agree to amend the Agreement as follows:

- 1. Section 4. A Compensation and Method of Payment, is amended to read as follows:

"Total compensation shall not exceed \$138,160... "

All other terms of the Agreement shall remain in full force and effect.

Entered as of the day and year first above stated.

CONSULTANT:

Signatures of Authorized Persons:

By: David S Sibelman

Print Name: David S Sibelman

Title: Chief Executive Officer

CITY OF ST. HELENA

a Municipal Corporation

By: _____

Print Name: Anil Comelo

Title: City Manager

APPROVED AS TO FORM:

Ethan Walsh, City Attorney

ATTEST:

City Clerk



Agenda Report to the City Council

Agenda Section: CONSENT ITEMS

Department: Fire

DATE:	March 10, 2026
FROM:	Alec Vidler, Administrative Assistant/Fire Inspector
SUBJECT:	Approve resolution declaring equipment surplus and authorizing the disposal as requested by the Fire Department. The City anticipates that it may be able to receive and return to the general fund and the vehicle replacement fund \$25,000 using the negotiated price disposal method.
RECOMMENDED ACTION:	Declare surplus and authorize the sale of the above item as requested.
PREVIOUS COUNCIL ACTION:	On January 12, 2021, City Council adopted St. Helena Policy P-FI-0021 Sale of Surplus Supplies, Equipment, or Personal Property Policy.
STATEMENT OF THE PURPOSE:	To declare surplus and designate a disposal process of identified city equipment which are no longer used, have become obsolete or worn out.
FINANCIAL IMPACT:	The City anticipates that it may be able to receive and return to the general fund and the vehicle replacement fund \$25,000 using the negotiated price disposal method.

BACKGROUND:

On January 12, 2021, City Council adopted St. Helena P-FI-0021 directing that periodically when supplies or equipment which are no longer used, have become obsolete or worn-out staff can submit those items to be declared surplus and designate a disposal process.

For items that are Under \$5,000, the purchasing officer may direct that the designated supplies or equipment be:

1. Transferred to another city department or agency; or
2. Exchanged or traded in on new supplies and equipment; or
3. Disposed of in some other suitable manner, which may include sale at auction or deposit at a landfill.

For items above \$5,000, requests to declare equipment surplus and the disposal methods must be approved by the City Council.

Approved methods of disposal include the following: Public Auction, Sealed Bids, Selling for Scrap, Negotiated Sale, or No Value Item, where the Purchasing Officer determines that specific supplies or equipment are surplus and of minimal value and can be disposed of.

All surplus property will be offered for sale in “as is” and in “where is” condition with no warranty, guarantees, or representation of any kind, expressed or implied, as to the condition, utility, or usability of the property offered for sale, unless other terms of sale are authorized by the Purchasing Officer.

The listed property will be sold to the Gasquet Fire Protection District in Gasquet, CA.

DISCUSSION:

Surplus property release forms have been received from the Fire Department requesting to declare the following piece of equipment as surplus. Forms are included below as Attachment B.

Operating Department	Item for Surplus	Value	Procured through State or Federal Agency	Method of Distribution	Reasons for Surplus
Fire Department	Engine 317, Year: 1995, Make: Pierce Lance - Type 1 VIN:4PICT02S7SA000455 , License plate no: 012944	\$25,000	No	Negotiated Sale	Due to age and lack of use.

Staff recommends the City Council declare the above item as surplus and authorize its sale by the St. Helena Fire Department to the Gasquet Fire Protection District for the negotiated price of \$25,000.

ENVIRONMENTAL REVIEW: Not a CEQA Project.

GOAL:

Goal 5: Enhance Quality of Life

Goal 7: Enhance Organizational Effectiveness

DOCUMENTS ATTACHMENTS:

[Attachment A Surplus Property Resolution 2.24.26](#)
[E-317 - Surplus Property Release Form](#)

CITY OF ST. HELENA

RESOLUTION NO.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
ST. HELENA DECLARING EQUIPMENT SURPLUS AND
AUTHORIZING THE DISPOSAL AS REQUESTED BY THE
FIRE DEPARTMENT**

RECITALS

- A. **WHEREAS**, On January 12, 2021 City Council adopted St. Helena Policy P-FI-0021 Sale of Surplus Supplies, Equipment, or Personal Property Policy and Rescinding any Previous Policies or Administrative Memoranda which are Inconsistent with City Council Policy P-FI-0021; and
- B. **WHEREAS**, the policy directs staff to periodically assess when supplies or equipment which are no longer used, have become obsolete or worn out to submit those items to be declared surplus and designate a disposal process; and
- C. **WHEREAS**, items above \$5,000 must be presented to the City Council for authorization of the disposal and disposal method; and
- D. **WHEREAS**, approved methods of disposal include the following: Public Auction, Sealed Bids, Selling for Scrap, Negotiated Sale, or No Value Item, where the Purchasing Officer determines that specific supplies or equipment are surplus and of minimal value and can be disposed of; and
- E. **WHEREAS**, Surplus property release forms have been received from the Fire Department requesting to declare one piece of equipment as surplus.

RESOLUTION

NOW, THEREFORE, the City Council of the City of St. Helena resolves as follows:

- 1. Declares the following piece of equipment as surplus and approves its negotiated sale to the Gasquet Fire Protection District.
- 2. Authorizes any funds received to be deposited into the vehicle maintenance replacement fund.

Operating Department	Item for Surplus	Negotiated Sale Price	Method of Distribution	Reasons for Surplus
Fire	Engine 317, Year: 1995, Make: Pierce Lance – Type 1 VIN: 4PICKT02S7SA000455, License plate no: 012944	\$25,000	Negotiated Sale	Replacing due to age and lack of use.

Approved at a Regular Meeting of the St. Helena City Council on March 10, 2026, by the following vote:

Mayor Paul Dohring: _____

Vice Mayor Michelle Deasy: _____

Council Member Aaron Barak: _____

Council Member Billy Summers: _____

Council Member Kate Spadarotto _____

APPROVED:

ATTEST:

Paul Jamison Dohring, Mayor

Andrew Bradley, City Clerk

	City of St. Helena Policy Finance	Policy Sale of Surplus Supplies, Equipment, or Personal Property Policy P-FI-0021
		Page 6 of 8

CITY OF ST. HELENA - SURPLUS PROPERTY RELEASE FORM
Surplus with an estimated value greater than \$5,000
requires City Council Authorization Prior to Disposal

Originating Department: _____

Item for Surplus: _____

Description of Surplus (make, model, VIN, etc.): _____

Reason for Surplus: _____

Was this asset procured through a State or Federal Agency? ☐ YES ☐ NO

If Yes, the Originating Department is responsible for obtaining said agencies disposal or surplus requirements in-place at the time of acquisition and are responsible to ensure the items are disposed of in accordance with said regulations.

Acknowledgement by the Originating Department that the requirements were obtained, and item(s) are being disposed of in accordance with said regulations:

 Originating Department Acknowledgement

Method of Distribution:

- ☐ Trade-In ☐ Return to Manufacturer ☐ Public Auction ☐ Sealed Bids
☐ Scrap ☐ Negotiated Sale ☐ No Value Item - Donation

Disposal of Surplus (supporting documentation is to be attached):

Date of Disposal: _____

Amount Sold/Traded or Value Amount for Donation: \$ _____

Date Funds Received: _____ Revenue Account: _____

P-FI-0021

	City of St. Helena Policy Finance	Policy Sale of Surplus Supplies, Equipment, or Personal Property Policy P-FI-0021
		Page 7 of 8

Notes: _____

Originating Department Signature

Date

Procurement Officer Signature

Date

Resolution Number (if required)

Date Authorized

Buyer/Recipient Information:

Name: _____

Address: _____

By signing below, I acknowledge I have received the property and that the property received is in “as is” and in “where is” condition with no warranty, guarantees, or representation of any kind, expressed or implied, as to the condition, utility, or usability of the property received, unless other terms of sale are authorized by the Purchasing Officer.

Buyer/Recipient Signature

Date

P-FI-0021



Agenda Report to the City Council

Agenda Section: CONSENT ITEMS

Department: Administration

DATE:	March 10, 2026
FROM:	Anil Comelo, City Manager
SUBJECT:	Adoption of an Updated Publicly Available Pay Schedule in Compliance with California Code of Regulations, Title 2, Section 570.5, Reflecting a 2% Compensation Adjustment for the Chief of Police under the Unrepresented Compensation Program Effective July 1, 2025.
RECOMMENDED ACTION:	Staff recommends approval of the attached resolution.
PREVIOUS COUNCIL ACTION:	None.
STATEMENT OF THE PURPOSE:	The purpose is to adopt an updated pay schedule in compliance with California Code of Regulations. Title 2, Section 570.5.
FINANCIAL IMPACT:	The total Financial Impact is \$5,300 from General Fund, which can be absorbed in the existing budget.

BACKGROUND:

In mid-2025, the Chief of Police, Christopher Hartley informed the city that he intended to retire on December 31, 2025. In September 2025, the police department had 3 vacancies (35% in the police officer rank) and we were made aware of a medical time off request of the only management person in the department (lieutenant). To make matters worse, staff was also made aware that two police officers were in background for jobs elsewhere which would have increased the total department vacancy rate for non-civilian staff to 60%.

Given the importance of having sufficient staffing to protect the city and to minimize excessive overtime and fatigue for police personnel, the city manager requested the Police Chief to delay his retirement date to June 30, 2026. The Chief agreed to the delay and staff subsequently sought and received direction from city council in closed session to increase the base salary for the position by 2% effective July 1, 2025.

DISCUSSION:

The goal of incentivizing the Chief to delay his retirement was to allow time for the city to fill the vacancies and have the Lieutenant return from his medical leave. Fortunately, the city has been able to fill all the vacancies, and the Lieutenant is indeed back from his medical leave. Since the application for retirement had been filed in July 2025 with the retirement date of December 31, 2025, CalPERS will only allow a 4-month

extension of the retirement date. So, the Chief will actually retire on April 17, 2026 and not June 30, 2026.

Since the city's police department staffing is now stable, the Chief can leave knowing that he contributed to the safety of the community and stability in his police department. I appreciate Chief Hartley's willingness to delay his retirement, help select the new police officers, and leave when the department is in a more stable status.

ENVIRONMENTAL REVIEW: None.

GOAL:

Goal 6: Improve Employee Recruitment, Retention, & Morale

DOCUMENTS ATTACHMENTS:

[Resolution - Salary Schedule Adoption v1](#)

[Executive Salary Schedule Effective 07.01.2025 Police Chief Only](#)

CITY OF ST. HELENA
RESOLUTION NO. 2026-__

Resolution of the City Council of the City of St. Helena Adopting and Approving the Publicly Available Pay Schedules in Accordance with the Requirement of California Code of Regulations, Title 2, Section 570.5, Reflecting a 2% Compensation Adjustment for the Chief of Police under the Unrepresented Compensation Program Effective July 1, 2025.

RECITALS

- A. In mid-2025, the Chief of Police, Christopher Hartley informed the city that he intended to retire on December 31, 2025; and
- B. In September 2025, the police department had 3 vacancies (35% in the police officer rank) and we were made aware of a medical time off request of the only management person in the department (lieutenant); and
- C. Given the importance of having sufficient staffing to protect the city and to minimize excessive overtime and fatigue for police personnel, the city manager requested the Police Chief to delay his retirement date to June 30, 2026; and
- D. The Chief agreed to the delay and staff subsequently sought and received direction from city council in closed session to increase the base salary for the position by 2% effective July 1, 2025; and
- E. The City of St. Helena contracts with the California Public Employee Retirement System ("CalPERS") to provide retirement benefits for its employees; and
- F. Pursuant to California Code of Regulations, Title 2, Section 570.5, CalPERS requires governing bodies of local agencies contracting with CalPERS to approve and adopt a publicly available pay schedule in accordance with public meeting laws; and
- G. Staff updated the pay scale with an effective date of July 1, 2025.

RESOLUTION

NOW, THEREFORE, the City Council of the City of St. Helena resolves as follows:

1. That the City of St. Helena Publicly Available Salary Schedule which includes a revised salary schedule for the Chief of Police covered by the Unrepresented Compensation Program in accordance with the requirements of California Code of Regulations, Title 2, Section 570.5; and
2. That the revised City of St. Helena Publicly Available Salary Schedule makes no changes to the salary schedules for other classifications; and
3. That the City of St. Helena Publicly Available Salary Schedule will be posted on the City's website and will be made available for public inspection for not less than five years.

Approved at a Regular Meeting of the St. Helena City Council on March 10, 2026, by the following vote:

Mayor Paul Dohring:

Vice Mayor Deasy:

Council Member Barak:

Council Member Spadarotto:

Council Member Summers:

APPROVED:

ATTEST:

Paul Jamison Dohring, Mayor

Andrew Bradley, City Clerk

CITY OF ST. HELENA PUBLICLY AVAILABLE SALARY SCHEDULE

Executive Management - Department Heads

Approved and Adopted March 10, 2026

Effective July 1, 2025

FY 2025-2026

Position	Timebase*	Steps				
		A	B	C	D	E
City Clerk	Annual	128,266	134,679	141,413	148,484	155,908
	Monthly	10,689	11,223	11,784	12,374	12,992
	Hourly	61.67	64.75	67.99	71.39	74.96
Deputy City Manager	Annual	152,529	160,156	168,163	176,571	185,400
	Monthly	12,711	13,346	14,014	14,714	15,450
	Hourly	73.33	77.00	80.85	84.89	89.13
Directory of Community Services	Annual	171,183	179,742	188,729	198,166	208,074
	Monthly	14,265	14,979	15,727	16,514	17,339
	Hourly	82.30	86.41	90.74	95.27	100.04
Director of Administrative Services	Annual	171,224	179,785	188,775	198,213	208,124
	Monthly	14,269	14,982	15,731	16,518	17,344
	Hourly	82.32	86.44	90.76	95.29	100.06
Director of Community Development	Annual	190,606	200,136	210,143	220,650	231,682
	Monthly	15,884	16,678	17,512	18,387	19,307
	Hourly	91.64	96.22	101.03	106.08	111.39
Director of Public Works	Annual	190,606	200,136	210,143	220,650	231,682
	Monthly	15,884	16,678	17,512	18,387	19,307
	Hourly	91.64	96.22	101.03	106.08	111.39
Fire Chief	Annual	195,006	204,756	214,994	225,744	237,031
	Monthly	16,250	17,063	17,916	18,812	19,753
	Hourly	93.75	98.44	103.36	108.53	113.96
Police Chief	Annual	203,463	213,637	224,318	235,534	247,311
	Monthly	16,955	17,803	18,693	19,628	20,609
	Hourly	97.82	102.71	107.85	113.24	118.90
Assistant City Manager	Annual	203,185	213,344	224,011	235,212	246,973
	Monthly	16,932	17,779	18,668	19,601	20,581
	Hourly	97.69	102.57	107.70	113.08	118.74
City Manager ⁽³⁾	Annual	254,417		292,580		336,467
	Monthly	21,201		24,382		28,039
	Hourly	122.32		140.66		161.76

⁽¹⁾ *Bilingual Pay - Employees who are certified as fluent in both written and verbal Spanish language will receive a 5% pay differential that is added to the employee's base salary. Employees who are certified as fluent only in verbal Spanish language will receive a 2.5% pay differential that is added to the employee's base salary.*

⁽²⁾ *Longevity Pay - Longevity pay shall be provided to each permanent employee starting with the employee's fifth anniversary of continuous employment at the rate of two and one-half percent (2.5%) of rate of pay.*

**Annual time base payrate is rounded up to the nearest whole dollar, while all other time base payrates are rounded to the nearest cent.*

⁽³⁾ *Salary range was effective July 20, 2025.*



Agenda Report to the City Council

Agenda Section: CONSENT ITEMS

Department: Public Works

DATE:	March 10, 2026
FROM:	Rebecca White, Administrative Assistant
SUBJECT:	Consideration and proposed approval of a resolution authorizing the St. Helena High School annual Homecoming Parade on Main Street, and authorizing City staff to provide traffic control before, during, and after the parade, and prohibit parking on Main Street before and during the parade.
RECOMMENDED ACTION:	Staff recommends approval of the attached resolution.
PREVIOUS COUNCIL ACTION:	None.
STATEMENT OF THE PURPOSE:	Authorize the St. Helena High School's Homecoming Parade on Main Street and authorize City Staff to provide traffic control before, during, and after the parade, and prohibit parking on Main Street before and during the parade.
FINANCIAL IMPACT:	The estimated financial impact for staff time is \$5,480, which includes assisting with pre-planning, setting up and tearing down "No Parking" signage, and traffic control during the event. In addition, the high school will be submitting a fee waiver request form for the cost of the City's encroachment permit fee of \$550.

BACKGROUND:

The St. Helena High School Annual Homecoming Parade on Main Street is a long-standing tradition for which the City has historically approved of and provided assistance.

DISCUSSION:

The St. Helena High School requests approval from the City Council to hold its annual homecoming parade on Main Street. The parade will take place on Friday, September 25, 2026, from 2:10pm to 2:30pm, starting at the intersection of Spring Street and Main Street, and proceeding north onto Main Street, ending at the intersection of Main Street and Madrona Ave.

The Police Department and Public Works Department provide assistance by controlling/detouring traffic before, during, and after the parade festivities. In 2024, the school district and parent group first requested the City to prohibit parking on Main

Street during the parade. Staff is seeking council authorization to prohibit parking on Main Street from 1pm to 2:30pm on September 25 again this year. Staff will advertise the parade by multiple means including electronic signs and in the City newsletter to help effectuate the parking prohibition. Additionally, there will be No Parking signs posted on the sidewalks and violators will receive tickets but will not have their vehicles towed.

To maximize safety, staff is recommending to the school district that students should not be transported to and from the parade on the back of open flatbed trucks and instead should be transported by buses or other safer modes, as has been recommended in past years.

The St. Helena Unified School District is required to obtain an encroachment permit from Caltrans for the route traveled on Highway 29.

ENVIRONMENTAL REVIEW: Not applicable.

GOAL:

Goal 4: Provide Effective Community Information & Opportunities for Engagement

Goal 5: Enhance Quality of Life

DOCUMENTS ATTACHMENTS:

[SHHS Homecoming Parade 2026 Resolution](#)



VIA EMAIL

February 10, 2026

St. Helena City Council
1480 Main Street
St. Helena, California 94574

Dear Council Members:

The student government of St. Helena High School would like to hold our homecoming parade on Main Street on Friday, September 25, 2026.

Our first step in applying for permission to hold this parade is a resolution from the St. Helena City Council. This resolution should state the name of the organization, the date and time of the parade, the starting and ending points of the parade, and a statement that our local police department will do any necessary controlling or detouring of traffic on Highway 29.

The resolution requesting permission must be addressed to:

Permit Section, District 04
Cal Trans
P.O. Box 126
Napa, California 94558

The St. Helena High School Student Body would most appreciate if the City Council would pass such a resolution at their next meeting, as further approval must be obtained from the Napa Office of Highway Patrol and the Napa Office of Cal Trans.

Sincerely,

A handwritten signature in green ink, appearing to be "BS", is written over the name Benjamin L. Scinto.

Benjamin L. Scinto
Principal

- | | | |
|----|-----------------|----------------------------|
| 1. | Organization: | St. Helena High School |
| 2. | Date: | Friday, September 25, 2026 |
| 3. | Time: | 2:10 pm to 2:30 pm |
| 4. | Starting point: | Main and Spring |
| | Ending Point: | Main and Madrona |

1401 Grayson Avenue, St. Helena, California 94574 T (707) 967-2740 F (707) 967-2735

CITY OF ST. HELENA

RESOLUTION NO. 2026-__

**RESOLUTION AUTHORIZING THE ST. HELENA HIGH SCHOOL
HOMECOMING PARADE ON MAIN STREET AND AUTHORIZING
CITY STAFF TO PROVIDE TRAFFIC CONTROL BEFORE, DURING,
AND AFTER THE PARADE, AND PROHIBIT PARKING ON MAIN
STREET BEFORE AND DURING THE PARADE.**

RECITALS

- A. St. Helena High School has requested authorization to conduct their annual Homecoming Parade on Main Street on Friday, September 25, 2026, from 2:10p.m. to 2:30p.m; and
- B. The parade shall start at the intersection of Main Street and Spring Street and proceed north onto Main Street, ending at the intersection of Main Street and Madrona Avenue; and
- C. City staff is able to provide the necessary controlling and detouring of traffic on Highway 29, Railroad Avenue, and the parade route; and
- D. City staff is requesting the prohibition of parking on Main Street, between Spring Street and Madrona Avenue, on Friday, September 25, 2026, between 1p.m. and 2:30p.m., in support of the Homecoming Parade; and
- D. Section 21101(e) of the California Vehicle Code provides that local authorities may, by resolution, temporarily close a portion of the street for celebrations, parades, local special events, and other purposes when, in the opinion of local authorities having jurisdiction or a public officer or employee of that local authority designated by resolution, the closing is necessary for the safety and protection of persons who are to use that portion of the street during the temporary closing.

RESOLUTION

NOW, THEREFORE, the City Council of the City of St. Helena resolves as follows:

1. The City Council hereby approves the St. Helena High School's request for a Homecoming Parade on Main Street on Friday, September 25, 2026, from 2:10p.m. to 2:30p.m.

2. The City Council finds that the benefits derived from authorizing the St. Helena High School Homecoming Parade, starting at the intersection of Main Street and Spring Street and ending at the intersection of Main Street and Madrona Avenue, outweigh the anticipated inconvenience to the businesses and citizens generally.
3. City staff is directed to provide necessary traffic control for the safety and protection of persons who are to use the portion of Main Street during the Homecoming Parade.
4. Parking on Main Street is prohibited between Spring Street and Madrona Avenue on Friday, September 25, 2026, from 1p.m. to 2:30p.m. for the Homecoming Parade.

Approved at a Regular Meeting of the St. Helena City Council on March 10, 2026, by the following vote:

Mayor Dohring:

Vice Mayor Deasy:

Council Member Barak:

Council Member Spadarotto:

Council Member Summers:

APPROVED:

ATTEST:

Paul Jamison Dohring, Mayor

Andrew Bradley, City Clerk



Agenda Report to the City Council

Agenda Section: NEW BUSINESS

Department: Administration

DATE:	March 10, 2026
FROM:	Anil Comelo, City Manager
SUBJECT:	Proposed approval of a Resolution related to Presubmittal Review to allow a Sphere of Influence Amendment application to be filed by the application property owners with Napa County LAFCO.
RECOMMENDED ACTION:	Staff recommends City Council adopt a Resolution in support of a Sphere of Influence (SOI) amendment application to be submitted by application property owners for Napa County LAFCO review regarding APNs: 022-180-020; 022-180-021; portion of 022-180-017; 022-180-053; 022-260-013; and 022-180-015, with street addresses of 2805 Spring Mountain Road, 2820 Spring Mountain Road, 3101 Spring Mountain Road, and 2849 Spring Mountain Road.
PREVIOUS COUNCIL ACTION:	None
STATEMENT OF THE PURPOSE:	Approval of Resolution to support a Sphere of Influence Amendment application to be filed by application property owners with Napa County LAFCO.
FINANCIAL IMPACT:	There is no fiscal impact associated with this report.

BACKGROUND:

On December 18, 2025, Katherine Philippakis, on behalf of four property owners ("applicant"), submitted a Presubmittal Review application requesting City permission to apply for an amendment to the City's Sphere of Influence to extend the City's SOI west boundary to include up to approximately 847 acres situated along Spring Mountain Road.

This item is now before City Council for consideration of a Resolution allowing a Sphere of Influence Amendment application to be filed by the application property owners with Napa County LAFCO.

DISCUSSION:

- Sphere of Influence (SOI) Considerations
The St. Helena 2040 General Plan indicates the SOI represents "the probable physical boundaries and service area of a local agency, determined by the Napa County Local Agency Formation Commission (LAFCO) with input from the City." LAFCO SOI boundaries are intended to promote the orderly expansion of cities

and special districts to avoid premature conversion of agricultural and open space lands, and to ensure effective, efficient and economic provision of essential public services, including public sewer and water, fire protection and emergency response, and police protection. In St. Helena's instance, the SOI and City limits are coterminous, encompassing a land area of approximately 3,024 acres (see attached map).

The St. Helena SOI is intended to reflect existing and planned service capacities, with LAFCO reviews and updates to the SOI as necessary every five years. Additionally, where warranted by special conditions and circumstances, the City or property owner(s) may propose a change to the established SOI, referred to as an amendment, for consideration by Napa County LAFCO.

Although St. Helena does not have jurisdiction in areas outside of its City limits, the City currently provides municipal services, including utility service, public safety services, and recreation opportunities, to three adjacent study areas as provided in the General Plan. However, the City also currently provides municipal services to other areas outside of its City limits that are not in the three adjacent study areas, including on Spring Mountain Road, which is the subject of this report. As such, what happens in those areas bears a relation to the City's planning and must be considered in the General Plan.

There are no other pending SOI reviews involving the City of St. Helena, though Napa County LAFCO has been working for several months on an update to the City's Municipal Services Review (MSR), which describes essential public services for the City. This MSR update has no immediate timeline for completion; the applicant for this SOI amendment is ready to proceed separately from the ongoing LAFCO work, therefore, this matter is being brought before City Council for this Presubmittal Review action.

Noted is that, as a related and subsequent action to an SOI amendment, the City may prezone unincorporated territory adjoining the City for the purpose of determining zoning that would apply to such property in the event of subsequent annexation to the City. Prezone typically occurs after an SOI has been amended and prior to filing an annexation application with LAFCO. In this instance, however, the property owners request City Council consideration and support for prior to filing the SOI amendment with LAFCO.

SOI Amendment Application Summary

The December 18, 2025, SOI amendment application materials in part state: "MGG Investment Group LP is the ultimate beneficial owner (via a group of limited liability companies) of an approximately 847-acre hillside estate containing four ranches in eight Assessor's parcels that abuts the westerly City limits of St. Helena—a ninth parcel of approximately 10 acres in size is already located within the City of St. Helena...The owner is in the process of revitalizing the property and has been working with (Napa) County on a vineyard replanting

program after damage to the estate from the 2020 Glass Fire...Given the proximity of the owner's property to the westerly border of the City limits, the owner is interested in pursuing annexation of the property into St. Helena...several of the estate parcels are already served by municipal water for domestic use and/or raw water for irrigation...three of the parcels are accessed entirely or in part by a City-maintained portion of Spring Mountain Road..."

Additional details and background are provided in the attached project description provided by the applicant.

SOI Amendment Lands

The approximately 847-acre project area that is the subject of the SOI amendment request consists of three existing wineries and one permitted winery, one of which was destroyed and the others affected by the 2020 Glass Fire, vineyard and grazing lands and residential units. Portions of the project area front Spring Mountain Road. The lands are in unincorporated Napa County, and have a County land use (General Plan) designation of Agriculture/Watershed/Open Space.

Other Considerations

Should the City Council support the applicant's filing of this SOI amendment application with Napa County LAFCO, the action would be separate and distinct from any future City Council consideration of prezone and annexation applications for the SOI amendment properties. Prezone and annexation applications would be discretionary entitlements, subject to CEQA analysis and review at noticed public hearings before the Planning Commission and City Council.

SOI Amendment Process and Next Steps

The SOI amendment process, if authorized by City Council to proceed, would include the following key steps:

- City Council consideration of resolution to support SOI amendment application (subject of the March 10, 2025 City Council meeting).
- Applicant (property owners) submit SOI amendment application to Napa LAFCO.
- LAFCO consideration of SOI amendment application.
- If SOI amendment is approved by LAFCO, applicant to file Prezone application with the City.
- Planning Commission and City Council public hearings regarding the prezone application, any other related entitlements and associated CEQA review.
- If approved by City Council, annexation application filed with Napa LAFCO.
- City and Napa County negotiations on tax sharing agreement.
- LAFCO public hearing on annexation application.

ENVIRONMENTAL REVIEW: None

DOCUMENTS ATTACHMENTS:

[Draft Resolution SOI Amendment Revised-c1](#)

[Exhibit A - SOI Amendment to the Draft Reso](#)

[Exhibit B - SOI Amendment to the Draft Reso 3-6-2006](#)

[Corrected Project Description Revised 3-6-2006](#)

CITY OF ST. HELENA

RESOLUTION NO. 2026-__

Resolution supporting a change to the City of St. Helena's Sphere of Influence and the filing of an application with the Local Agency Formation Commission of Napa County to initiate proceedings for expansion of land west of the City limits commonly known as Miravalle Ranch, La Perla Ranch, Chevalier Ranch and Alba Ranch

RECITALS

- A. The Local Agency Formation Commission of Napa County (LAFCO) is the regulatory body empowered by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 to manage logical expansions and boundary changes of each local agency under its jurisdiction to promote orderly development and discourage urban sprawl, preserving agricultural lands, and ensuring orderly development.
- B. A central planning responsibility of LAFCO is the determination of a sphere of influence (SOI) for the local agency under its jurisdiction representing the probable future boundary and service area that may eventually be served by or incorporated into each city. All future jurisdictional boundary changes, such as annexations, must be consistent with the adopted SOI of each city in the county, with limited exceptions.
- C. The City of St. Helena's SOI (Exhibit A) was adopted by LAFCO in August 2008 and has not been amended or updated for nearly two decades. The SOI boundary is coterminous with its City limits even though outside municipal services are provided, such as treated water for domestic use, reclaimed water for vineyard and landscape irrigation, and primary access to private property by local roads.
- D. Abutting the westerly City limits of St. Helena are four ranches, commonly known as Miravalle Ranch, La Perla Ranch, Chevalier Ranch and Alba Ranch, on eight Assessor's parcels consisting of ~847 acres. A ninth 10-acre parcel, which is part of Miravalle Ranch, is already located within the City limits. (Exhibit B) These parcels contain vineyards, winery use permits for production, tours and tastings, and primary and accessory residential uses.
- E. The owners of these parcels are in the process of revitalizing their properties after damage from the 2020 Glass Fire. The Miravalle property located on two parcels immediately abutting the City limits contains the historic "Falcon Crest" home designed by the same architect who built the Beringer Rhine House. This property is the site of Spring Mountain Vineyard winery and its supporting accessory and residential buildings and uses.

- F. The other three ranches have existing winery use permits and had residences and other structures that were damaged or destroyed by the fire.
- G. Given the proximity of land adjacent to the westerly border of the City of St. Helena City limits and the provision of City services to certain of the parcels, the owners of the four ranches are interested in pursuing changes to the City's SOI and future annexation of the parcels, reflecting a logical municipal boundary and service area already supported in part by municipal water, wastewater and road access. The first step in this process is submitting an application for a change to the City's SOI adopted by LAFCO in 2008.
- H. The owners of Miravalle Ranch, La Perla Ranch, Chevalier Ranch and Alba Ranch on six of the eight Assessor's parcels (APNs 022-180-020; portion of 022-180-017; 022-180-053; 022-260-012; 022-260-013; and 022-180-015, with street addresses of 2805 Spring Mountain Road; 2820 Spring Mountain Road; 3101 Spring Mountain Road; and 2849 Spring Mountain Road) request that the City Council support an application to be filed with LAFCO to change St. Helena's SOI to include these parcels and abutting unincorporated right-of-way that abut the westerly City limits.

RESOLUTION

NOW, THEREFORE, the City Council of the City of St. Helena resolves as follows:

1. The City Council recognizes that the City's existing Sphere of Influence (SOI) as shown in Exhibit A attached to this Resolution was adopted by LAFCO in August 2008 and the SOI has not been amended or updated for nearly two decades.
2. The City's existing SOI boundary is coterminous with its City limits although municipal services are provided to territory located outside the City limits in adjacent unincorporated land as described and shown in the City's General Plan such as for municipal water and raw water for irrigation.
3. Certain of the four ranches with eight parcels shown in Exhibit B attached to this Resolution are already served by municipal water provided by the City for domestic use or raw water for landscape irrigation. Additionally, an existing City water easement extends across the western-most parcel which benefits property located inside the City limits and many of these parcels are accessed entirely or in part by the incorporated and City-maintained portion of Spring Mountain Road.
4. These four ranches with eight parcels are adjacent to St. Helena's westerly City limits, several are served by municipal services which may need to be expanded to support improvements to rehabilitate and revitalize uses damaged or destroyed by the 2020 Glass Fire, and their proximity adjacent to the City's jurisdictional boundary represent a logical extension of unincorporated territory into the City limits.

5. Therefore, the City Council supports the filing of an application to LAFCO by the Owner's of the four ranches with six of the eight parcels shown in Exhibit B attached to this Resolution to change the City's SOI to include the land shown in Exhibit B attached to this Resolution.

Approved at a Regular Meeting of the St. Helena City Council on March 10, 2026, by the following vote:

Mayor Dohring:

Vice Mayor Deasy:

Council Member Barak:

Council Member Spadarotto:

Council Member Summers:

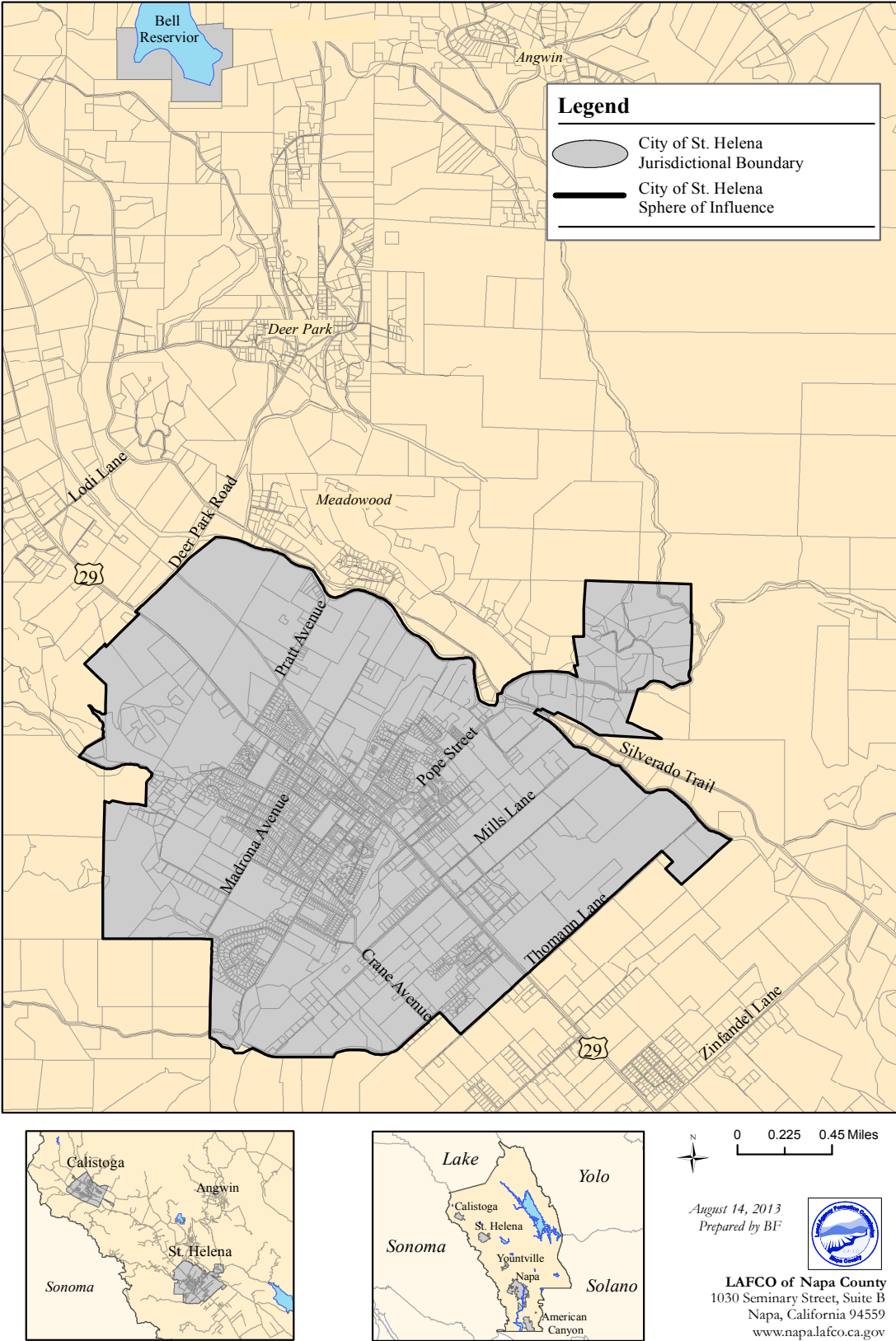
APPROVED:

Paul Jamison Dohring, Mayor

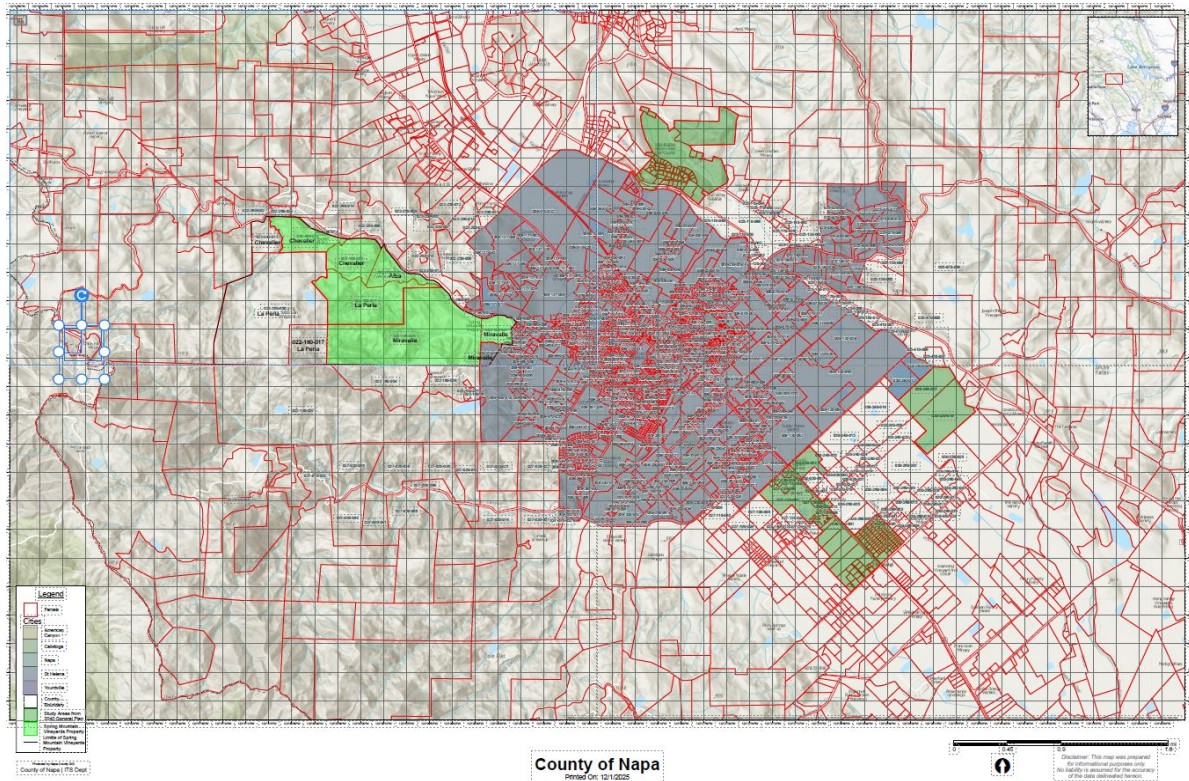
ATTEST:

Andrew Bradley, City Clerk

City of St. Helena



Proposed Sphere of Influence Extension



PROJECT DESCRIPTION

March 5, 2026

Proposed Sphere of Influence Extension

The purpose of this request is to seek City of St. Helena support to file an application to the Local Agency Formation Commission of Napa County (LAFCO) to extend the City's Sphere of Influence (SOI) to include property on Spring Mountain Road adjacent to the westerly City limits. This request is not to file an application for annexation, which may follow an SOI at some point in the future; however, it is appropriate at this time to consider how the subject property located in unincorporated Napa County influences existing and future delivery of municipal services.

Property for Consideration in the SOI Extension

Four limited liability companies (Miravalle Ranch, LLC; La Perla Ranch, LLC; Chevalier Ranch, LLC; and Alba Ranch, LLC) own adjacent lands consisting of a ~836-acre hillside estate containing four ranches in eight Assessor's parcels that abut the westerly City limits of St. Helena—a ninth parcel of approximately 10 acres in size is already located within the City of St. Helena. (See exhibit below). This request is to extend the SOI to include six of the eight parcels or up to ~507 acres of the owner's land.

These owners (collectively referred to herein as “the owner” for ease of reference) are in the process of revitalizing the property and have been working with the County on a vineyard replanting program after damage from the 2020 Glass Fire. In addition to these agricultural activities, one of the owners has submitted an application to the County for improvements to the Miravalle property, which contains a winery (Spring Mountain Vineyard), the historic “Falcon Crest” home designed by the architect who built the Beringer Rhine House, and a historic Carriage House. The use permit and associated applications include rehabilitation of the historic buildings, repairing and replacing dilapidated buildings, providing improved street access and internal circulation, addressing water/wastewater infrastructure, and enhancing the storm water management and landscaping. The other three ranches have existing winery use permits and had residences and other structures that were damaged or destroyed by the fire.

Given the proximity of the owner's property to the westerly border of the City limits, the owner is interested in ultimately pursuing annexation of a portion of the property into St. Helena via this first step: inclusion in the City's Sphere of Influence. This proposal is natural when considering that several of the estate parcels are already served by municipal water for domestic use and/or raw water for irrigation—there is an existing City water easement that extends across the western-most parcel to provide raw water for landscape irrigation. Additionally, three of the parcels are accessed entirely or in part by a City-maintained portion of Spring Mountain Road. It is also noteworthy that St. Helena often provides first response for emergencies (fire, medical and police) in the unincorporated area adjacent to the westerly City limits under a mutual aid agreement with the County.

Consistency With Applicable Annexation Policies and Procedures

This proposal is to extend the SOI to include six of the eight parcels in the four ranches fronting on Spring Mountain Road. The purpose of the SOI is to encourage orderly growth and promote the efficient extension of municipal government services to a community. As noted above, one of the owner's parcels is already located in the St. Helena City limits. Another three parcels are served by City water for domestic use by an existing winery and residences. Raw water is also provided by the City to three of the parcels from the York Creek reservoir located across the street on Spring Mountain Road.

Where municipal services are provided to property at the border of an existing incorporated City, this is a reflection of reasonable urban growth as envisioned by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 and supported locally by LAFCO policies and procedures for annexations of unincorporated areas. As governed by annexation policy, urban growth is considered logical and orderly when municipal services are provided outside of a City's jurisdictional boundaries on abutting or adjacent land. Development at the edges of these communities is frequently low density, such as here at the westerly boundary of the City limits on Spring Mountain Road where large residential lots and agricultural lands with associated agricultural and residential uses exist.

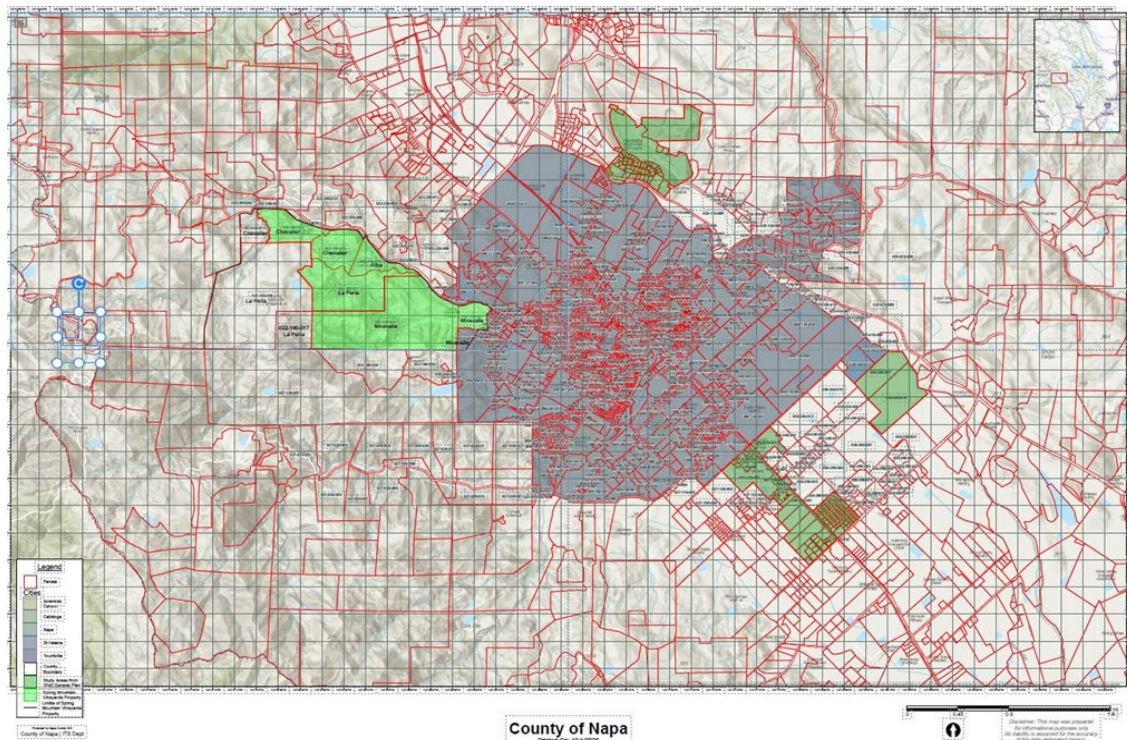
The St. Helena General Plan provides policies and an implementing regulatory framework supportive of ensuring that the existing low-density development and associated uses, including vineyard uses, are protected, just as the County provides similar policy and regulations. St. Helena's Winery (W) is an agricultural district zoning which allows large residential lots, agricultural uses and wineries. The County provides in the Agricultural Watershed (AW) district zoning many but not entirely all of these same protections. However, a significant difference between these zoning protections is that parcels located in the unincorporated areas adjacent to the incorporated cities and town often rely on municipal services such as water for domestic use and irrigation which the County cannot provide.

Summary Supporting LAFCO SOI Extension Application

The owner's property proposed to be considered for inclusion in the St. Helena SOI includes six of the eight parcels (a ninth parcel containing a ~10-acre vineyard parcel is already located in the City limits) representing up to ~507 acres of the total area of the owner's land, as shown in the attached exhibit. Three of these parcels are accessed entirely or in part by the incorporated portion of Spring Mountain Road with supportive municipal water service, access to City raw water for irrigation and more proximate local response to emergencies.

The owner respectfully requests that the City Council support an application to be filed with LAFCO to extend St. Helena's SOI to include the Spring Mountain Road parcels and abutting unincorporated right-of-way that abut the westerly City limits.

Proposed Sphere of Influence Extension



SOI Process Summary

LAFCO is responsible for shaping the logical and orderly development of land within St. Helena's SOI. An amendment to the City's SOI, including expansions to include new territory, requires review of written statements addressing four specific planning factors listed under California Government Code §56425. These factors range from present and planned land uses to the existence of any disadvantaged social or economic communities of interest. Also included is a requirement for interagency communications between cities and counties to foster sensible and timely development of subsequent annexation, which occurs later since rezoning affected land is not required as part of an SOI amendment.

St. Helena's SOI generally can be amended by an application filed by the City or property owner(s) to include certain parcels abutting the City limits in the SOI. In this instance, the owner proposes to file an application to include the hillside estate parcels in the City's SOI. Rather than simply submitting the SOI application to LAFCO, the owner requests authorization from the City Council to proceed with filing the application, as we would like input from the Council as to their level of support for the project.

Supporting Information, Property Background and Setting

The ~847-acre was acquired in 2023, following the 2020 Glass Fire that destroyed much of the property. The property contains four historic ranches and nine Assessor's parcels (one of which is located in St. Helena). These properties include, generally from the City limits on Spring Mountain Road approximately 1.5 miles to their western-most edge: Miravalle (Spring Mountain Vineyard and the iconic historic Miravalle Estate that was prominent in the 1980s television show "Falcon Crest"), La Perla, Alba and Chateau Chevelier. The history of this property is significant, which is supported by extensive research conducted by the owner's architecture historian. Initially farmed and developed between 1872 and 1884, the original owners were among the first to cultivate grapevines in the rugged Spring Mountain District, reflecting what has become an important part of early St. Helena history when the wine industry began to thrive.

However, the 2020 Glass Fire did extensive damage to the estate, including the historic La Perla winery as well as several homes and associated supporting agricultural and residential structures (sheds; pump houses; farm buildings; shade structures; etc.). The Chateau Chevelier Winery building and the Miravalle Estate (Spring Mountain Vineyard) structures were spared. The owner has now embarked on an ambitious plan to bring these properties back to life. A description of the owner's existing estate parcels proposed for including in the SOI is provided below:

Miravalle Estate (Spring Mountain Vineyard)

- ~256 acres of land on two parcels including vineyards, a winery, a historic home, a historic carriage house, and a number of ancillary structures. A third ~10.72 acre parcel is already located in the City limits

Chateau Chevalier

- ~98 acres of land on two parcels including vineyards, a historic winery and various residences that were destroyed by the fire

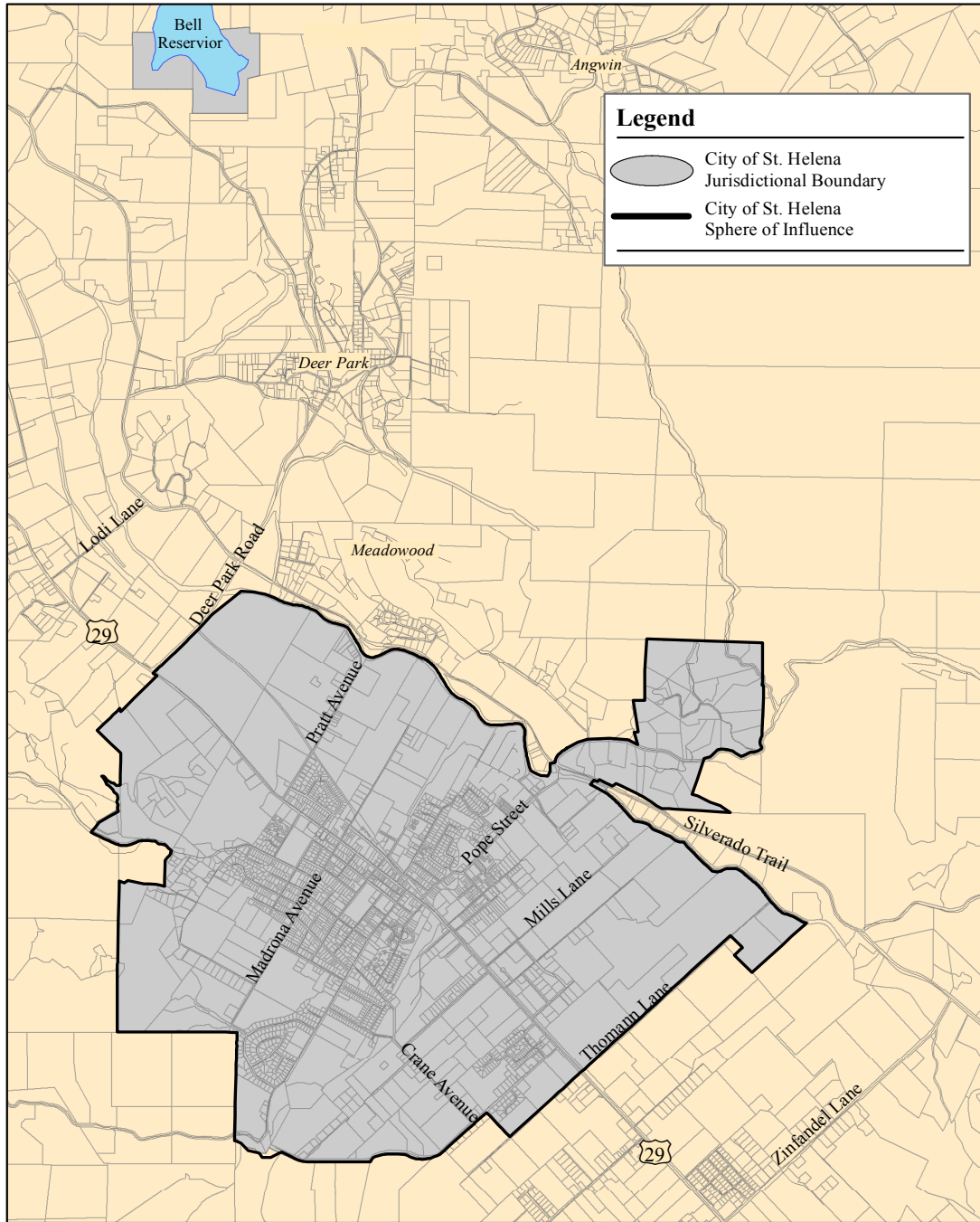
La Perla Winery

- ~120 acres of land with vineyards, homes and a historic winery destroyed by fire

Alba

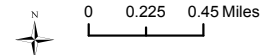
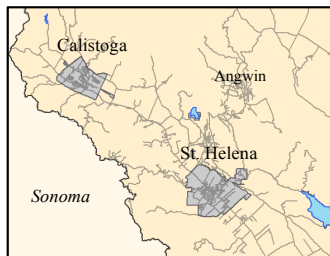
- ~33 acres of land with vineyards, a winery and residential uses which were destroyed by fire

City of St. Helena



Legend

- City of St. Helena Jurisdictional Boundary
- City of St. Helena Sphere of Influence



August 14, 2013
Prepared by BF



LAFCO of Napa County
1030 Seminary Street, Suite B
Napa, California 94559
www.napa.lafco.ca.gov



Public Comment – Proposed Sphere of Influence Authorization

From Autumn Anderson <anderson.autumnd@gmail.com>

Date Tue 3/10/2026 9:08 AM

To Public Comment <publiccomment@cityofsthelena.gov>

Cc Paul Dohring <paul@winecountrylaw.com>

Dear Mayor and Members of the City Council,

I am writing as a St. Helena resident, and not in my capacity as a member of the Planning Commission, regarding the proposed authorization for the Spring Mountain Vineyard property owners to pursue an amendment to the City's Sphere of Influence.

Sphere of Influence boundaries are intended to reflect a city's long-term planning vision and logical growth patterns. For that reason, changes to those boundaries should be grounded in clear municipal objectives and a demonstrated public benefit.

The property referenced in this proposal is a large vineyard estate located in a rural hillside area outside the current city limits that has historically been governed under Napa County's agricultural framework. The site's physical characteristics, including limited access and significant wildfire impacts during the 2020 Glass Fire, also raise practical questions about infrastructure, connectivity, and the feasibility of providing municipal services should annexation ever be contemplated in the future.

While this action would only authorize the pursuit of an amendment through LAFCO, it would signal the City's openness to expanding its planning boundary into this area and could establish precedent for similar requests involving other hillside agricultural properties.

Before supporting such a step, it is reasonable to ask what public purpose this expansion serves. Are we expanding the Sphere of Influence to advance the long-term public interest of St. Helena, or to enhance the speculative value of a private asset?

I encourage the Council to carefully consider the long-term implications and whether a clearer public benefit should be established before moving forward.

Thank you for your consideration.

Sincerely,
Autumn Anderson
St. Helena Resident



Agenda Report to the City Council

Agenda Section: NEW BUSINESS

Department: Finance

DATE:	March 10, 2026
FROM:	Mandy Kellogg, Administrative Services Director
SUBJECT:	Fiscal Year (FY) 2025-26 Mid-Year Finance Report and Consideration of a Resolution Approving Mid-Year Budget Adjustments for FY 2025-26.
RECOMMENDED ACTION:	Staff recommends approval of the attached resolution.
PREVIOUS COUNCIL ACTION:	June 10, 2025 - Resolution authorizing the adoption of the Biennial Budget for the Fiscal Years 2025-26 and 2026-27.
STATEMENT OF THE PURPOSE:	The purpose is to provide an update on the FY 2025-26 budget performance and request authorization for budget amendments related to revenue and expenditure adjustments based on current activity and projections through the end of the fiscal year.
FINANCIAL IMPACT:	The total financial impact of the budget recommendations is as follows: 1. General Fund (Fund 101) - An increase to the General Fund Reserves in the amount of \$433,900. 2. COPS Fund (Fund 224) - Use of COPS fund balance in the amount of \$15,000. 3. Bocce Fund (Fund 286) - Use of Bocce fund balance in the amount of \$800. 4. Water Enterprise (Fund 561) - Use of Water fund balance in the amount of \$482,000. 5. Wastewater Enterprise (Fund 571) - Use of Wastewater fund balance in the amount of \$319,224.

BACKGROUND:

After conducting a review of the status of the City's budget as of December 31, 2025, this report is presented to provide an overview of revenues and expenses at mid-year as they relate to various funds. The City has traditionally amended its budget during the year as new and updated information becomes available, or at various times during the year to appropriate funds for expenses that were not anticipated at the time the budget was adopted.

Staff has prepared the following for Council:

1. First and Second Quarter (Q2) staff report for Fiscal Year (FY) 2025-26. This report is a summary of transactions from July 1, 2025 through December 31, 2025.
2. Recommended Mid-Year Budget Adjustments.
3. FY 2025-26 Q1 and Q2 List of Checks over \$10,000 (Attachment 1).
4. FY 2025-26 Q2 Estimated Cash Balances at December 31, 2025 (Attachment 2).
5. FY 2025-26 Q2 Revenue and Expense Summaries - General, Water, and Wastewater Funds (Attachments 3-8).

During the May 9, 2023, City Council meeting, the City Council established the following goals:

- **Goal 1:** Strengthen Fiscal Resilience
- **Goal 2:** Improve Infrastructure & Further Environmental Sustainability
- **Goal 3:** Pursue Water Security & Prudent Management of Water Resources
- **Goal 4:** Provide Effective Community Information & Opportunities for Engagement
- **Goal 5:** Enhance Quality of Life
- **Goal 6:** Improve Employee Recruitment, Retention, & Morale
- **Goal 7:** Optimize Organizational Effectiveness

These goals provide strategic direction for staff when evaluating programs, services, and capital investments, ensuring that limited financial resources are allocated in a manner that aligns with the Council's priorities and the community's needs. As staff develops the annual budget, these goals are used as a foundation to help prioritize initiatives, inform funding decisions, and ensure that proposed expenditures support the City's long-term objectives and organizational mission.

DISCUSSION:

The intent of this report is to highlight the conclusions of the mid-year budget analysis. The report is broken down into four different Fund Types - General, Water, Wastewater, and Other Funds. The Net Position Tables for the General Fund, Water Fund, and Wastewater Fund include recommended adjustments.

Information presented below reflects transactions posted through December 31, 2025. Additional details for the General Fund, Water Fund, and Wastewater Fund are provided as Attachments 3-8.

General Fund Revenues - 12/31/25 Balances and Recommended Budget Adjustments
General Fund revenues received from July 1, 2025 through December 31, 2025 for Fiscal Year (FY) 2025-26 are \$9,857,607 of the \$20,771,957 adopted budget or 47%. Comparatively, at the same time last year FY 2023-24 Q2, total General Fund revenues collected was \$9,217,696 or 44%. Overall revenue collections are trending close to

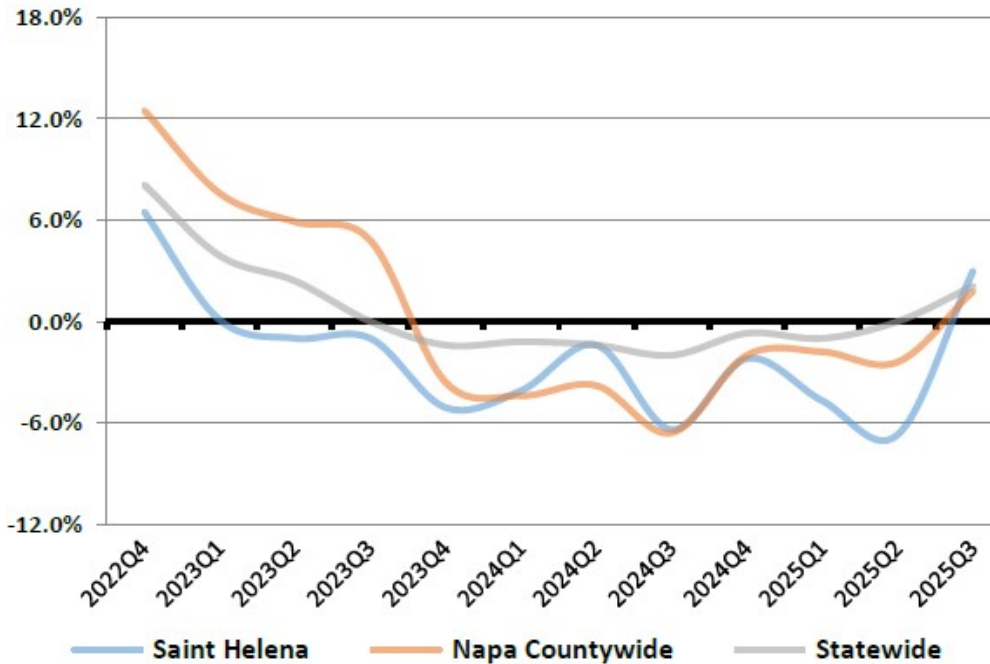
projections during the reporting period. General Fund revenues are divided into the following categories:

1. Property Tax
2. Sales Tax
3. Transient Occupancy Tax (TOT)
4. Other Taxes
5. Charges for Service
6. Fines and Forfeits
7. Licenses and Permits
8. Development Fees
9. Intergovernmental
10. Interest and Rents
11. Miscellaneous

The primary General Fund revenues include Property Tax, Sales Tax, and TOT. Several revenue adjustments are being recommended due to the performance during the first half of the fiscal year predominately in property tax and sales tax collections. On September 25, 2025, Napa County released the property tax revenue estimates for Fiscal Year 2025-26. The estimates are approximately 0.2% lower than the original projections. In addition, the City received the Excess ERAF payment, which was 13.4% higher than budgeted. Overall, the updated property tax revenue estimated will yield an additional \$75,034 in revenue.

Sales Tax receipts increased by 23% in 3rd Quarter 2025 as compared to the same quarter last year, due to an increase of \$17,673,000 in taxable sales. The improved performance caused Avenu to increase the original revenue projections by approximately 6.4%, which is an increase of \$339,859 in the projected sales tax revenue.

Annualized Percent Change in Sales Tax Cash Receipts



During Q3 2025 St. Helena experienced an overall 10.2% increase in local business activity when compared to the same period in the prior year.

Business Activity	Saint Helena		California	
	Quarter	Annual	Quarter	Annual
General Retail	6.7%	-3.8%	2.3%	0.1%
Food Products	-1.5%	-1.9%	-0.8%	-0.2%
Transportation	14.0%	-11.6%	-4.2%	-5.4%
Construction	111.4%	25.8%	-3.1%	-2.2%
Business To Business	-72.1%	-33.5%	-3.0%	-1.7%
TOTAL LOCAL BUSINESS ACTIVITY	10.2%	-1.4%	-1.2%	-1.7%
COUNTYWIDE POOL ACTIVITY	34.5%	8.2%	24.1%	12.4%

TOT revenues are trending lower than originally projected. Based on the most recent information available, only modest growth over FY 2024–25 is anticipated. As a result, staff recommends reducing the FY 2025–26 budgeted TOT revenue by approximately \$220,000 to more accurately reflect current trends and updated forecasts.

The summary of General Fund revenues (Attachment 3) takes into consideration the adjustments noted in Table 1.

Table 1 - General Fund Revenue Budget Adjustment Recommendations:

Account	Description	Amount
101-30-10-00-00	Property Tax - Secured	(8,471)
101-30-11-00-00	ERAF Shift to State	58,441
101-30-20-00-00	Property Tax - Unsecured	(2,838)
101-30-40-00-00	Sales Tax	265,554
101-30-44-00-00	Sales Tax - Measure D	74,305
101-30-50-00-00	Transient Occupancy Tax	(222,049)
101-30-51-00-00	Transient Occupancy Tax Penalty	500
101-30-75-00-00	Fire Inspection Fees	1,425
101-31-23-00-00	Other Fire Fees	3,150
101-31-70-00-00	Investment Earnings	250,250
101-32-05-00-00	In Lieu VLF	27,902
101-32-10-00-00	Motor Vehicle In-Lieu	8,250
101-32-70-00-00	County Fire Contract	7,425
101-32-80-00-00	Emergency Relief ⁽¹⁾	236,100
101-33-71-00-00	Planning Land & Development Fees	50,000
101-34-31-48-00	Fire Department Donations	6,000
101-34-70-47-00	Recreation Revenue	50,000
101-36-10-00-00	Rental Income	(27,500)
Total General Fund Revenue Adjustment		778,444

(1) Anticipated reimbursements for fire response, which will offset the increased salary costs in the Fire Department.

General Fund Expenses - 12/31/25 Balances and Recommended Budget Adjustments

General Fund expenses through December 31, 2025 are \$10,468,223. Spending is at 44% of the approved amount for the year. Spending for the previous year FY 2024-25 Q2 was at 51%. Attachment 4 provides a summary of expenditures by Department through FY 2025-26 Q2. Due to several unanticipated high priority expenses related to ongoing maintenance and projects staff is recommending additional budget adjustments. All budget increase recommendations are presented in Table 2.

Table 2 - General Fund Expenses Budget Increase Recommendations:

General Fund Expenses		
Account	Description	Adjustment
101-40-00-20-61	Workers Compensation Insurance	48,600
101-42-10-21-45	Agenda Management System	6,000
101-42-10-22-12	4K Monitor Council Chamber Upgrades	5,000
101-42-10-22-14	Election Expense	90,000
101-42-12-22-48	Community Academy	200
101-43-00-21-42	Banking Fees	(20,000)

101-43-20-21-45	New Phone System	20,000
101-43-20-21-45	Firewall Upgrades	15,000
101-45-00-21-42	Banking Fees	2,000
101-45-00-21-45	Downtown Specific Plan	100,000
101-46-00-21-45	CivicPlus Library Implementation	6,000
101-46-00-21-45	Link+ Reintegration Fee	10,000
101-47-28-22-16	Public Art	20,000
101-47-40-21-42	Banking Fees	250
101-47-40-22-45	TK Afterschool Enrichment Program	10,000
101-48-00-20-24	Strike Team Salary ⁽¹⁾	80,000
101-48-00-20-30	Fire Department Overtime (Coverage) ⁽¹⁾	60,000
101-49-00-20-10	Accrual Payout	106,900
Total General Fund Expenses Budget Requests		559,950

¹⁾ Increased salary costs in the Fire Department are reimbursed by Emergency Relief Revenues.

The budget adjustments identified above, are included in the estimated net position detailed in Table 3.

Table 3 - General Fund Estimated Net Position 06/30/2026

Ending Fund Balance @ 06/30/2025	14,381,356	Net Position %
Estimated Revenues @ 06/30/2026 ⁽¹⁾	21,550,400	
Estimated Expenses @ 06/30/2026 ⁽²⁾	(22,923,441)	
Encumbered Expenses from FY 2024-25 ⁽³⁾	(1,668,546)	
Use of Reserves	3,041,587	
Estimated Unassigned Net Position	11,339,769	49.5%

⁽¹⁾ Total revenue includes mid-year recommended adjustments.

⁽²⁾ Total expenses include mid-year recommended adjustments.

⁽³⁾ Encumbrances are for expenses that were budgeted and encumbered in FY 2024-25 but were not expended by June 30, 2025.

Financial Policy P-FI-0016 approved by City Council on May 23, 2023 states that it is Council's directed target to maintain an unassigned fund balance of thirty percent (30%) of annual operating expenditures.

WATER FUND - 12/31/25 Balances and Recommended Budget Adjustments

Water Enterprise revenue billed is \$4,858,498 or 53.2% of the estimated total revenues for FY 2025-26 through December 31, 2025. Revenues are performing as anticipated and remain consistent with the assumptions used in the adopted budget. Staff will continue to monitor usage patterns and billing activity throughout the fiscal year to ensure revenues remain aligned with projections. Attachment 5 provides details of the water fund revenues.

The negative amount recorded in 561-38-70-00-00 CARES subsidy is offset with increased investment earnings.

Water expenditures through December 31, 2025, are \$5,083,733. Overall Water Fund spending is at 59% of the adjusted amount for the year, which is slightly higher than normal, but due to annual debt payments that have been made. Attachment 6 provides a summary of spending by department for FY 2025-26 Q2 for the Water Fund.

While spending for the Water Fund is on track, staff is recommending the budget adjustments in Table 4 due to unforeseen high priority expenses.

Table 4 - Water Fund Expenditure Budget Increase Recommendations:

Account	Description	Adjustment
561-43-00-21-42	Banking Fees	9,000
561-44-00-21-30	Litigation Expense	25,000
561-50-34-20-30	Overtime (Plant Monitoring)	83,000
561-50-34-22-35	Process Chemicals	190,000
561-50-34-26-70	T1 Actuator Valve	200,000
Total Water Fund Budget Expense Requests		507,000

The budget adjustments identified above, are included in the estimated net position detailed in Table 5.

Table 5 - Water Fund Estimated Fund Balance at 06/30/2026

Estimated Ending Fund Balance @ 06/30/2025	8,082,617	Operating Reserve
Estimated Revenues @ 6/30/2026	9,129,344	
Estimated Expenses @ 6/30/2026 ⁽¹⁾	(8,923,139)	
Transfers to Capital	(637,879)	
Encumbered Expenses from 2024-25 ⁽²⁾	(245,091)	
Use of Fund Balance	676,765	
Estimated Net Position	7,405,852	10 Months

⁽¹⁾ Total expenses include mid-year recommended adjustments.

⁽²⁾ Encumbrances are for expenses that were budgeted and encumbered in FY 2024-25 but were not expended by June 30, 2025.

WASTEWATER FUND - 12/31/25 Balances and Recommended Budget Adjustments

Wastewater Enterprise revenue billed is \$2,538,696 or 44.2% of the estimated total revenues for FY 2025-26 through December 31, 2025. Revenues are performing as anticipated and remain consistent with the assumptions used in the adopted budget. Attachment 7 provides details of the water fund revenues.

Wastewater expenses through December 31, 2025 are \$3,069,741. Overall Wastewater spending is at 53% for the fiscal year, which is slightly higher than normal, but due to annual debt payments that have been made. Attachment 8 provides a summary of spending by Department for FY 2024-25 Q2 for the Wastewater Fund.

While spending for the Wastewater Fund is on track, staff is recommending the budget adjustments in Table 6 due to unforeseen high priority expenses.

Table 6 - Water Fund Expenditure Budget Increase Recommendations:

Account	Description	Adjustment
571-50-26-20-30	Overtime related to New Plant Operations	23,000
571-50-29-21-22	Increased Utility Costs for New Plant	200,000
571-50-29-21-45	Increased Operational Costs	30,000
571-50-29-21-45	Invoices Delayed from FY 2024-25	66,224
Total Wastewater Fund Budget Expense Requests		319,224

The budget adjustments identified above, are included in the estimated net position detailed in Table 7.

Table 7 - Wastewater Fund Estimated Fund Balance at 06/30/2026

Estimated Fund Balance @ 06/30/2025	3,786,662	Operating Reserve
Estimated Revenues @ 06/30/2026	5,746,033	
Estimated Expenses @ 06/30/2026 ⁽¹⁾	(5,811,618)	
Transfers to Capital @ 06/30/2026	-	
Encumbered Expenses from FY 2024-25 ⁽²⁾	(355,993)	
Use of Reserves	421,578	
Estimated Net Position		7 Months

⁽¹⁾ Total expenses include mid-year recommended adjustments.

⁽²⁾ Encumbrances are for expenses that were budgeted and encumbered in FY 2024-25 but were not expended by June 30, 2025.

OTHER Funds - 12/31/2025 Recommended Budget Adjustments

Staff has additional recommendations for budget amendments in two Special Revenue Funds as follows:

Fund 224 - COPS Fund

These funds are reserved for transactions related to supporting front line officers. Budget requests are shown in Table 8.

Table 8 - COPS Fund Expenditure Budget Increase Recommendations:

Account	Description	Adjustment
224-49-00-22-15	Patrol Gear & Duty Firearms	15,000
Total COPS Fund Budget Expense Request		15,000

As of December 31, 2025, the COPS fund had a fund balance of approximately \$692,600.

Fund 286 - Bocce Fund

Due to the generosity of the community, the City has received approximately \$30,000 in donations for improvements to the bocce area. Therefore, it is necessary to adjust the budget for the revenues and expenditures related to the project. This transaction has no impact on the fund balance. An additional adjustment is being requested for banking fees. Budget requests are shown in Table 9.

Table 9 - Bocce Fund Revenue and Expenditure Budget Increase Recommendations:

Account	Description	Adjustment
286-34-31-00-00	Revenue: Donations	30,000
Total Bocce Fund Revenue Request		30,000
286-47-28-21-42	Expense: Banking Fees	800
286-47-28-23-30	Expense: Bocce Area Upgrades	30,000
Total Bocce Fund Budget Expense Request		30,800

FY 2025-26 Q1 and Q2 Checks over \$10,000

Fiscal Policy P-FI-0016 states that staff the financial report will include a summary of all checks over \$50,000 issued during the interval. On March 11, 2025, City Council implemented a discretionary spending freeze that stated the following:

1. All discretionary expenditures are frozen unless explicitly aligned with an adopted strategic initiative or deemed critical to city operations.
2. Any discretionary expenditure exceeding \$10,000 must be reviewed and approved by the City Council.

All discretionary expenditures over \$10,000 during Q1 and Q2 FY 2025-26 were approved by City Council either through the adopted FY 2025-26 Operating Budget or through separate council resolution. Attachment 1 provides an account of all checks over \$10,000 issued in FY 2025- 26 Q1 and Q2.

ENVIRONMENTAL REVIEW:

None.

GOAL:

Goal 1: Strengthen Financial Sustainability

DOCUMENTS ATTACHMENTS:

[Resolution - FY 2025-26 Mid Year Budget Adjustments](#)

[Attachment 1 - FY26 Q2 Checks over 10,000](#)

[Attachment 2 - FY26 Q2 Estimated Cash Balances](#)

[Attachment 3 - FY26 Q2 General Fund Revenues](#)

[Attachment 4 - FY26 Q2 General Fund Expenses](#)

[Attachment 5 - FY26 Q2 Water Fund Revenues](#)

[Attachment 6 - FY26 Q2 Water Fund Expenses](#)

[Attachment 7 - FY26 Q2 Wastewater Fund Revenues](#)

[Attachment 8 - FY26 Q2 Wastewater Fund Expenses](#)

CITY OF ST. HELENA

RESOLUTION NO. 2026-

**RESOLUTION APPROVING FY 2025-26 MID-YEAR
BUDGET ADJUSTMENTS TO THE GENERAL FUND,
WATER FUND, WASTEWATER FUND, COPS FUND, AND
BOCCE FUND.**

- A. The City has traditionally amended its budget during the year as new and updated information becomes available; and
- B. It is necessary to increase revenue and expense projections for the General Fund, Water Fund, Wastewater Fund, COPS Fund, and Bocce Fund.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF ST. HELENA AS FOLLOWS:**

- 1. Adoption of this resolution is not subject to CEQA; and
- 2. Authorizes budget adjustments to the following:

General Fund Revenues

General Fund Revenues		
Account	Description	Adjustment
101-30-10-00-00	Property Tax - Secured	(8,471)
101-30-11-00-00	ERAF Shift to State	58,441
101-30-20-00-00	Property Tax - Unsecured	(2,838)
101-30-40-00-00	Sales Tax	265,554
101-30-44-00-00	Sales Tax – Measure D	74,305
101-30-50-00-00	Transient Occupancy Tax	(222,049)
101-30-51-00-00	TOT Penalty	500
101-30-75-00-00	Fire Inspection Fees	1,425
101-31-23-00-00	Other Fire Fees	3,150
101-31-70-00-00	Investment Earnings	250,250
101-32-05-00-00	In Lieu VLF	27,902
101-32-10-00-00	Motor Vehicle In-Lieu	8,250
101-32-70-00-00	County Fire Contract	7,425
101-32-80-00-00	Emergency Relief	236,100
101-33-71-00-00	Planning Land & Dev Fees	50,000
101-34-31-48-00	Fire Dept. Donations	6,000
101-34-70-47-00	Recreation Revenue	50,000
101-36-10-00-00	Rental Income	(27,500)
Total General Fund Revenue Adjustment		778,444

General Fund Expense

General Fund Expenses		
Account	Description	Adjustment
101-40-00-20-61	Workers Compensation Insurance	48,600
101-42-10-21-45	Agenda Management System	6,000
101-42-10-22-12	4K Monitor Council Chamber Upgrades	5,000
101-42-10-22-14	Election Expense	90,000
101-42-12-22-48	Community Academy	200
101-43-00-21-42	Banking Fees	(20,000)
101-43-20-21-45	New Phone System	20,000
101-43-20-21-45	Firewall Upgrades	15,000
101-45-00-21-42	Banking Fees	2,000
101-45-00-21-45	Downtown Specific Plan	100,000
101-46-00-21-45	CivicPlus Library Implementation	6,000
101-46-00-21-45	Link+ Reintegration Fee	10,000
101-47-28-22-16	Public Art	20,000
101-47-40-21-42	Banking Fees	250
101-47-40-22-45	TK Afterschool Enrichment Program	10,000
101-48-00-20-24	Strike Team Salary	80,000
101-48-00-20-30	Fire Department Overtime (Coverage)	60,000
101-49-00-20-10	Accrual Payout	106,900
Total General Fund Budget Increase		559,950

COPS Fund Expenditures

COPS Fund Expenses		
Account	Description	Adjustment
224-49-00-22-15	Patrol Gear & Duty Firearms	15,00
Total COPS Fund Budget Increase		15,000

Bocce Fund Expenditures

Bocce Fund Expenses		
Account	Description	Adjustment
286-34-31-00-00	Donations	30,000
286-47-28-21-42	Banking Fees	800
286-47-28-23-30	Bocce Court Upgrades	30,000
Total Bocce Fund Budget Increase		60,800

Water Fund Expenditures

Water Fund Expenditures		
Account	Description	Adjustment
561-43-00-21-42	Banking Fees	9,000
561-44-00-21-32	Litigation Expense	25,000
561-50-34-20-30	Overtime (Plant Monitoring)	83,000
561-50-34-22-35	Process Chemicals	190,000
561-50-34-26-70	T1 Actuator Valve	200,000
Total Water Fund Budget Increase		507,000

Wastewater Fund Expenditures

Wastewater Fund Expenditures		
Account	Description	Adjustment
571-50-26-20-30	Overtime related to New Plant Operations	23,000
571-50-29-21-22	Increased Utility Costs for New Plant	200,000
571-50-29-21-45	Increased Operational Costs	30,000
571-50-29-21-45	Invoices Delayed from FY 2024-25	66,224
Total Wastewater Fund Budget Increase		319,224

Approved at a Regular Meeting of the St. Helena City Council on March 10, 2026
by the following vote:

Mayor Paul Dohring: _____

Vice Mayor Michelle Deasy: _____

Council Member Aaron Barak: _____

Council Member Kate Spadarotto: _____

Council Member Billy Summers: _____

APPROVED:

ATTEST:

Paul Jamison Dohring, Mayor

Andrew Bradley, City Clerk

ATTACHMENT 1



Accounts Payable

Checks by Date - Summary by Check Date

Check No	Vendor No	Vendor Name	Check Date	Check Amount
125582	ADOBE	Adobe Inc.	07/03/2025	16,625.40
125588	BBKLAW	Best Best & Krieger, Attorneys at Law	07/03/2025	83,807.08
125596	CLIENTFI	Client First Technology	07/03/2025	20,268.75
125603	FBEI	Fort Bragg Electric, Inc	07/03/2025	343,420.53
125609	LANDREVI	Land Revision	07/03/2025	79,803.65
125622	NAP38	Napa Valley College	07/03/2025	219,512.43
125629	RAFTELIS	Raftelis	07/03/2025	12,000.00
125636	SHHF	St. Helena Hospital Foundation	07/03/2025	10,000.00
125641	WESTYOST	West Yost & Associates	07/03/2025	44,125.91
Total for 7/3/2025:				829,563.75
125652	APEXTECH	Apex Technology Management, LLC	07/08/2025	15,388.00
125653	APSENVIR	APS Environmental	07/08/2025	12,242.73
125661	CDPOWER	CD & Power	07/08/2025	58,836.35
125665	BOBCAT	Doosan Bobcat North America, Inc	07/08/2025	79,212.66
125674	KOSMONT	Kosmont & Associates, Inc.	07/08/2025	38,250.37
125675	MARINIT	Marin IT Corporation	07/08/2025	18,942.39
125676	MOUNTAIN	Mountain F Enterprises Inc.	07/08/2025	12,000.00
125683	OSCAR	Oscar Larson & Associates	07/08/2025	14,155.57
125684	OTS	OTS	07/08/2025	17,472.00
125696	SIERRACH	Thatcher Company of California, Inc.	07/08/2025	15,629.60
Total for 7/8/2025:				282,129.67
125703	ALDEA	Aldea Inc.	07/17/2025	47,608.33
125736	PACE	Pace Supply Corp	07/17/2025	176,009.09
125766	REMIF	REMIF	07/17/2025	85,742.20
Total for 7/17/2025:				309,359.62
125767	NAP07	Napa County Auditor-Controller's Office	07/18/2025	118,746.10
125768	STH01	St. Helena Tourism Improvement District	07/18/2025	40,116.64
Total for 7/18/2025:				158,862.74
125781	CHAMBER	Chamber Of Commerce-St. Helena	07/23/2025	40,000.00
125782	REMIF	REMIF	07/23/2025	82,949.92
ACH	PGE	PG&E	07/23/2025	72,284.15
Total for 7/23/2025:				195,234.07
125791	CDPOWER	CD & Power	07/25/2025	163,800.00
125799	JNND	JNND Corporation	07/25/2025	16,940.00
125800	LSCE	Luhdorff & Scalmanini Consulting Engineers	07/25/2025	14,323.00
125802	MGMASON	MG Masonry Inc	07/25/2025	37,853.00
125804	NAP06	NAPA, CITY OF	07/25/2025	171,242.26
125805	Nimbus	Nimbus Arts LLC	07/25/2025	10,000.00

125807 OSCAR	Oscar Larson & Associates	07/25/2025	16,600.85
Total for 7/25/2025:			430,759.11
125855 ENTERFLE	Enterprise FM Trust	07/30/2025	19,452.41
125872 WCARBOR	West Coast Arborists Inc.	07/30/2025	16,181.10
Total for 7/30/2025:			35,633.51
7295 PUB01	Public Emp Retirement System	07/31/2025	69,041.10
7296 EMP02	State Of California	07/31/2025	25,701.46
7297 ICM01	Vantagepoint Transfer-457	07/31/2025	20,671.77
7298 NAP05	Westamerica Bank	07/31/2025	123,020.39
7299 PUB01	Public Emp Retirement System	07/31/2025	69,342.03
7300 EMP02	State Of California	07/31/2025	24,059.05
7301 ICM01	Vantagepoint Transfer-457	07/31/2025	22,929.94
7302 NAP05	Westamerica Bank	07/31/2025	112,336.28
ACH PGE	PG&E	07/31/2025	80,756.83
ACH CALPERS	CalPERS	07/31/2025	1,321,606.00
ACH KAISER	Kaiser Foundation Health Plan, Inc.	07/31/2025	106,289.16
Total for 7/31/2025:			1,975,754.01
125876 JDGEC	JD General Engineering Corp.	08/01/2025	211,812.00
Total for 8/1/2025:			211,812.00
125908 ALPHA	Alpha Analytical Labs Inc	08/07/2025	10,756.25
125918 BLUPOINT	BluePoint Planning	08/07/2025	15,931.75
125934 MEADHUNT	Mead & Hunt	08/07/2025	56,796.75
125935 MGROUP	Metropolitan Planning Group	08/07/2025	10,175.00
125941 NAPB3	Napa County Resource Conservation District	08/07/2025	13,257.79
125950 SIERRACH	Thatcher Company of California, Inc.	08/07/2025	24,584.50
125953 THOMPBUI	Thompson Builders Corporation	08/07/2025	96,543.75
125955 UPVAL	UpValley Family Centers	08/07/2025	60,000.00
Total for 8/7/2025:			288,045.79
7303 PUB01	Public Emp Retirement System	08/13/2025	68,356.93
7304 EMP02	State Of California	08/13/2025	25,848.58
7305 ICM01	Vantagepoint Transfer-457	08/13/2025	21,354.03
7306 NAP05	Westamerica Bank	08/13/2025	117,193.71
Total for 8/13/2025:			232,753.25
125962 CDPOWER	CD & Power	08/14/2025	35,979.55
125965 ENTERFLE	Enterprise FM Trust	08/14/2025	18,179.78
125966 HYDROSCI	HydroScience Engineers	08/14/2025	220,795.37
125981 APEXTECH	Apex Technology Management, LLC	08/14/2025	29,563.50
126003 NAP06	NAPA, CITY OF	08/14/2025	33,175.00
126006 NAP9H	Napa County Treasurer	08/14/2025	22,090.00
126013 REMIF	REMIF	08/14/2025	431,823.74
126014 ROADSAFE	RoadSafe Traffic Systems, Inc	08/14/2025	15,374.72
126016 SIERRACH	Thatcher Company of California, Inc.	08/14/2025	10,470.00
Total for 8/14/2025:			817,451.66

126030 MGROUP	Metropolitan Planning Group	08/15/2025	18,815.00
126038 BLUPOINT	BluePoint Planning	08/15/2025	18,106.70
Total for 8/15/2025:			36,921.70
126072 MOTORPD	Motorola Solutions	08/21/2025	14,280.00
126073 NAP06	NAPA, CITY OF	08/21/2025	183,321.97
Total for 8/21/2025:			197,601.97
7307 PUB01	Public Emp Retirement System	08/26/2025	70,172.42
7308 EMP02	State Of California	08/26/2025	26,900.73
7309 ICM01	Vantagepoint Transfer-457	08/26/2025	26,357.63
7310 NAP05	Westamerica Bank	08/26/2025	124,719.66
126092 FBEI	Fort Bragg Electric, Inc	08/26/2025	294,784.23
Total for 8/26/2025:			542,934.67
ACH PGE	PG&E	08/27/2025	121,151.69
126102 CDPOWER	CD & Power	08/27/2025	599,372.29
Total for 8/27/2025:			720,523.98
126108 JDGEC	JD General Engineering Corp.	08/28/2025	450,300.00
Total for 8/28/2025:			450,300.00
7311 EMP02	State Of California	08/29/2025	15,681.06
Total for 8/29/2025:			15,681.06
ACH USB01	US Bank Trust NA	08/31/2025	446,668.75
ACH USDA	US Department of Agriculture, Rural Developme	08/31/2025	177,098.17
Total for 8/31/2025:			623,766.92
126124 STHELENA	ST HELENA, CITY OF	09/03/2025	36,050.52
126125 STHELENA	ST HELENA, CITY OF	09/03/2025	39,097.02
126126 STHELENA	ST HELENA, CITY OF	09/03/2025	68,624.02
Total for 9/3/2025:			143,771.56
126133 BBKLAW	Best Best & Krieger, Attorneys at Law	09/05/2025	38,832.58
126138 NAP38	Napa Valley College	09/05/2025	54,543.30
126139 NVMAC	Napa Valley Musuem of Art & Culture (The Mac)	09/05/2025	12,500.00
126143 USABLUE	USA Bluebook	09/05/2025	14,321.50
Total for 9/5/2025:			120,197.38
126181 HALDRICH	Haley & Aldrich, Inc.	09/09/2025	10,829.75
126183 MEADHUNT	Mead & Hunt	09/09/2025	54,393.21
126187 OSCAR	Oscar Larson & Associates	09/09/2025	16,611.11
126188 OTS	OTS	09/09/2025	89,936.08
126192 TAYLORBA	Taylor Bailey Inc.	09/09/2025	13,315.00

126194	UPPERR	Upper Valley Recycling	09/09/2025	10,840.20
Total for 9/9/2025:				195,925.35
126210	BAY06	Bay Area Air Quality Mgmt Dist.	09/12/2025	14,503.00
126221	CIRA	CIRA	09/12/2025	1,408,546.00
126227	ENTERFLE	Enterprise FM Trust	09/12/2025	44,742.40
126246	REMIF	REMIF	09/12/2025	28,557.41
Total for 9/12/2025:				1,496,348.81
7312	PUB01	Public Emp Retirement System	09/16/2025	70,090.67
7313	EMP02	State Of California	09/16/2025	33,941.14
7314	ICM01	Vantagepoint Transfer-457	09/16/2025	20,034.05
7315	NAP05	Westamerica Bank	09/16/2025	148,740.39
126267	ALPHA	Alpha Analytical Labs Inc	09/16/2025	13,577.75
126291	DRWELLWA	Dr. Well Water Well Services	09/16/2025	14,700.00
126297	HALDRICH	Haley & Aldrich, Inc.	09/16/2025	12,906.25
126308	NAP06	NAPA, CITY OF	09/16/2025	164,158.54
126331	TRUEV	True Value Wholesale Hardware of Larkfield, Inc	09/16/2025	28,058.00
126335	WESTYOST	West Yost & Associates	09/16/2025	37,902.00
126336	BLUPOINT	BluePoint Planning	09/16/2025	17,323.06
Total for 9/16/2025:				561,431.85
ACH	PGE	PG&E	09/17/2025	109,674.78
126338	STHELENA	ST HELENA, CITY OF	09/17/2025	65,314.82
Total for 9/17/2025:				174,989.60
126343	BLACKBER	Blackberg Group, LLC	09/19/2025	10,000.00
126345	FBEI	Fort Bragg Electric, Inc	09/19/2025	234,121.10
126346	/MHPLUS	Mobile Homes Plus, Inc. dba Lap Lee	09/19/2025	30,870.00
126350	SUMMIT	Summit Engineering Inc	09/19/2025	12,145.00
Total for 9/19/2025:				287,136.10
126392	PACE	Pace Supply Corp	09/25/2025	21,195.35
126402	SUNRIDGE	Sun Ridge Systems Inc	09/25/2025	19,960.00
126413	REMIF	REMIF	09/25/2025	165,652.08
126428	JDGEC	JD General Engineering Corp.	09/25/2025	414,751.00
126431	NAT100	National Academy of Athletics	09/25/2025	10,017.00
126435	Precis	Precision Wireless Service	09/25/2025	14,006.56
126444	UNIVAR	Univar USA Inc.	09/25/2025	21,387.91
Total for 9/25/2025:				666,969.90
ACH	KAISER	Kaiser Foundation Health Plan, Inc.	09/30/2025	200,386.02
ACH	WILMING	Wilmington Trust NA	09/30/2025	450,742.00
7316	PUB01	Public Emp Retirement System	09/30/2025	68,123.76
7317	EMP02	State Of California	09/30/2025	25,589.13
7318	ICM01	Vantagepoint Transfer-457	09/30/2025	20,510.98
7319	NAP05	Westamerica Bank	09/30/2025	115,979.02
126456	STHELENA	ST HELENA, CITY OF	09/30/2025	94,191.50
126459	ALPHA	Alpha Analytical Labs Inc	09/30/2025	13,035.00
126462	APEXTECH	Apex Technology Management, LLC	09/30/2025	15,638.00

126477	NEOGOV	NEOGOV	09/30/2025	10,704.20
126482	STHELENA	ST HELENA, CITY OF	09/30/2025	36,714.69
126484	CENTSQUA	Central Square Technologies	09/30/2025	38,325.00
Total for 9/30/2025:				1,089,939.30
ACH	USBank	US Bank Corporate Payment System	10/02/2025	20,536.92
Total for 10/2/2025:				20,536.92
7320	PUB01	Public Emp Retirement System	10/08/2025	65,869.16
7321	EMP02	State Of California	10/08/2025	22,449.40
7322	ICM01	Vantagepoint Transfer-457	10/08/2025	19,099.64
7323	NAP05	Westamerica Bank	10/08/2025	101,917.90
Total for 10/8/2025:				209,336.10
126611	TDGENG	TDG Engineering Inc.	10/09/2025	32,430.75
Total for 10/9/2025:				32,430.75
126614	NAP07	Napa County Auditor-Controller's Office	10/10/2025	45,782.90
126615	STH01	St. Helena Tourism Improvement District	10/10/2025	15,375.98
Total for 10/10/2025:				61,158.88
126616	UPPER	Upper Valley Disposal	10/13/2025	37,549.26
Total for 10/13/2025:				37,549.26
126618	NAP07	Napa County Auditor-Controller's Office	10/15/2025	47,973.39
126619	NAP07	Napa County Auditor-Controller's Office	10/15/2025	41,952.66
126620	STH01	St. Helena Tourism Improvement District	10/15/2025	16,207.23
126621	STH01	St. Helena Tourism Improvement District	10/15/2025	14,173.20
126640	MEADHUNT	Mead & Hunt	10/15/2025	56,614.51
126643	NCTPA	NVTA	10/15/2025	38,925.00
126647	PLAN-IT	Plan-It Interactive	10/15/2025	11,515.00
126654	STHELENA	ST HELENA, CITY OF	10/15/2025	33,472.69
126655	TDGENG	TDG Engineering Inc.	10/15/2025	18,753.00
126656	UPPERR	Upper Valley Recycling	10/15/2025	12,637.50
Total for 10/15/2025:				292,224.18
126663	STHELENA	ST HELENA, CITY OF	10/16/2025	23,740.73
Total for 10/16/2025:				23,740.73
126668	ALPHA	Alpha Analytical Labs Inc	10/22/2025	16,490.50
126672	APEXTECH	Apex Technology Management, LLC	10/22/2025	18,523.90
126676	BAY06	Bay Area Air Quality Mgmt Dist.	10/22/2025	85,282.00
126699	IMAGE	Image Trend	10/22/2025	11,013.11
126701	JDGEC	JD General Engineering Corp.	10/22/2025	272,241.50
126706	NAP38	Napa Valley College	10/22/2025	75,352.00
126708	NAP06	NAPA, CITY OF	10/22/2025	186,639.88
Total for 10/22/2025:				665,542.89

126734	OSCAR	Oscar Larson & Associates	10/23/2025	20,780.96
Total for 10/23/2025:				20,780.96
ACH PGE	PG&E		10/24/2025	113,318.83
126747	BBKLAW	Best Best & Krieger, Attorneys at Law	10/24/2025	61,894.93
126761	MEADHUNT	Mead & Hunt	10/24/2025	43,686.54
126769	PROMETER	Professional Meters, Inc.	10/24/2025	244,503.05
126772	WEBSOFT	Websoft Developers, Inc.	10/24/2025	20,475.00
Total for 10/24/2025:				483,878.35
ACH PUB01	Public Emp Retirement System		10/28/2025	66,024.13
7324	EMP02	State Of California	10/28/2025	21,255.62
7325	ICM01	Vantagepoint Transfer-457	10/28/2025	18,862.56
7326	NAP05	Westamerica Bank	10/28/2025	107,687.85
Total for 10/28/2025:				213,830.16
126795	FBEI	Fort Bragg Electric, Inc	11/05/2025	176,748.15
126810	STHELENA	ST HELENA, CITY OF	11/05/2025	33,524.69
126817	ALBION	Albion Surveys Inc	11/05/2025	13,200.00
126882	SOLANO	Solano County Library	11/05/2025	11,327.22
126887	TELSTAR	Telstar Instruments	11/05/2025	26,053.83
Total for 11/5/2025:				260,853.89
ACH PUB01	Public Emp Retirement System		11/12/2025	64,973.26
7327	EMP02	State Of California	11/12/2025	28,484.10
7329	NAP05	Westamerica Bank	11/12/2025	107,728.33
Total for 11/12/2025:				201,185.69
ACH PGE	PG&E		11/13/2025	78,035.92
126911	NAP38	Napa Valley College	11/13/2025	22,102.21
126913	UPPERR	Upper Valley Recycling	11/13/2025	16,070.74
Total for 11/13/2025:				116,208.87
ACH PUB01	Public Emp Retirement System		11/20/2025	65,411.85
7330	EMP02	State Of California	11/20/2025	23,847.08
7331	ICM01	Vantagepoint Transfer-457	11/20/2025	18,398.21
7332	NAP05	Westamerica Bank	11/20/2025	102,546.06
126928	APEXTECH	Apex Technology Management, LLC	11/20/2025	17,049.80
126936	BLUPOINT	BluePoint Planning	11/20/2025	10,514.25
126961	NAP38	Napa Valley College	11/20/2025	18,838.00
126964	NAP06	NAPA, CITY OF	11/20/2025	175,397.30
126966	OAKVILLE	Oakville Pump Service Inc	11/20/2025	12,273.50
126969	OSCAR	Oscar Larson & Associates	11/20/2025	17,746.23
126972	PACMET	Pacific Metal Buildings Inc	11/20/2025	32,304.16
126973	PapeMach	Pape Machinery	11/20/2025	12,049.86
126975	PUMPMAN	PumpMan NorCal	11/20/2025	10,126.25
126976	REMIF	REMIF	11/20/2025	75,511.96
Total for 11/20/2025:				592,014.51

127008 UB*00578	Silverado Orchards	11/24/2025	28,603.67
127011 MUNICODE	CivicPlus LLC	11/24/2025	10,816.71
127013 DSOD	Division of Safety of Dams	11/24/2025	20,760.00
127025 STHELENA	ST HELENA, CITY OF	11/24/2025	25,185.24
Total for 11/24/2025:			85,365.62
127039 BBKLAW	Best Best & Krieger, Attorneys at Law	11/25/2025	35,072.42
127045 CHAMBER	Chamber Of Commerce-St. Helena	11/25/2025	40,000.00
127049 FAIRNAPA	Fair Housing Napa Valley	11/25/2025	25,000.00
127056 NAP02	Napa County Planning Building & Environmental	11/25/2025	10,921.01
Total for 11/25/2025:			110,993.43
ACH PUB01	Public Emp Retirement System	11/28/2025	65,185.36
7333 EMP02	State Of California	11/28/2025	23,812.46
7334 ICM01	Vantagepoint Transfer-457	11/28/2025	18,553.05
7335 NAP05	Westamerica Bank	11/28/2025	102,236.78
Total for 11/28/2025:			209,787.65
ACH STAMPLI	Stampli Inc	11/30/2025	17,071.50
Total for 11/30/2025:			17,071.50
127073 LANDREVI	Land Revision	12/04/2025	30,632.00
Total for 12/4/2025:			30,632.00
127079 BLACKBER	Blackberg Group, LLC	12/05/2025	12,500.00
127091 ENTERFLE	Enterprise FM Trust	12/05/2025	15,055.55
127095 JDGEC	JD General Engineering Corp.	12/05/2025	237,481.00
127096 KHORN	Kimley-Horn and Associates, Inc	12/05/2025	45,032.92
127104 OSCAR	Oscar Larson & Associates	12/05/2025	30,780.25
127115 SWRCB	SWRCB Accounting Office	12/05/2025	11,769.00
127116 TDGENG	TDG Engineering Inc.	12/05/2025	64,150.00
Total for 12/5/2025:			416,768.72
ACH PGE	PG&E	12/12/2025	81,895.76
127157 JLMOBILE	JL Mechanical Mobile Repair	12/12/2025	10,244.41
127167 NAP06	NAPA, CITY OF	12/12/2025	100,153.46
127178 UPPERR	Upper Valley Recycling	12/12/2025	12,750.00
127192 BBKLAW	Best Best & Krieger, Attorneys at Law	12/12/2025	51,411.64
127194 OTS	OTS	12/12/2025	21,780.00
Total for 12/12/2025:			278,235.27
127197 APEXTECH	Apex Technology Management, LLC	12/17/2025	19,726.65
127203 CDPOWER	CD & Power	12/17/2025	188,836.80
127217 MEADHUNT	Mead & Hunt	12/17/2025	108,362.09
127220 NAP38	Napa Valley College	12/17/2025	18,838.00
127227 RIANDA	Gunilda Rianda Senior Center	12/17/2025	30,000.00
127230 STHELENA	ST HELENA, CITY OF	12/17/2025	17,060.45

Total for 12/17/2025:			382,823.99
ACH PUB01	Public Emp Retirement System	12/19/2025	63,114.77
7336 EMP02	State Of California	12/19/2025	23,299.26
7337 ICM01	Vantagepoint Transfer-457	12/19/2025	16,810.78
7338 NAP05	Westamerica Bank	12/19/2025	97,807.92
127241 CDPOWER	CD & Power	12/19/2025	19,670.50
127242 MUNICODE	CivicPlus LLC	12/19/2025	20,950.00
127252 NCTPA	NVTA	12/19/2025	13,882.50
127257 SWRCB	SWRCB Accounting Office	12/19/2025	21,587.62
Total for 12/19/2025:			277,123.35
127267 ALPHA	Alpha Analytical Labs Inc	12/22/2025	28,792.30
127278 ENTERFLE	Enterprise FM Trust	12/22/2025	24,805.90
127279 KHORN	Kimley-Horn and Associates, Inc	12/22/2025	27,559.49
127282 NAP38	Napa Valley College	12/22/2025	13,606.62
127286 SKYVIEW	SkyView Tree Experts Inc.	12/22/2025	12,900.00
127289 TDGENG	TDG Engineering Inc.	12/22/2025	13,293.00
Total for 12/22/2025:			120,957.31
ACH PUB01	Public Emp Retirement System	12/30/2025	63,038.01
7339 EMP02	State Of California	12/30/2025	24,837.19
7340 ICM01	Vantagepoint Transfer-457	12/30/2025	22,258.06
7341 NAP05	Westamerica Bank	12/30/2025	100,476.86
Total for 12/30/2025:			210,610.12
ACH HALLVINE	Hall Vineland, LLC	12/31/2025	100,000.00
ACH IRS	United States Treasury	12/31/2025	12,572.01
ACH KAISER	Kaiser Foundation Health Plan, Inc.	12/31/2025	280,758.30
Total for 12/31/2025:			393,330.31
Report Total (253 checks):			18,856,770.74

General Ledger

Balance Sheet w Acct Numbers by ALF1

Account Number	Description	Beg Bal	Debits	Credits	End Bal
101	General Fund	14,230,109	12,863,045	12,616,604	14,476,549
209 ⁽¹⁾	HOME Grant	(80,661)	66,963	34,300	(47,998)
210 ⁽¹⁾	Community Dev Block Grant	(139,548)	6,300	50,716	(183,964)
211	EPA Grant	-	-	-	-
212 ⁽¹⁾	DUI Grant	(106,402)	-	-	(106,402)
213	Officer Wellness Grant	64,999	-	-	64,999
216	Public Safety Impact	593,317	35,044	1,497	626,863
218	Public Library Foundation	23	-	-	23
219	CLSA State Library Grant	1,948	33	-	1,981
222	Park Bond Act	222	-	-	222
223	Skate Park Lighting Fund	1	-	-	1
224	Public Safety (COPS)	557,083	153,468	14,495	696,056
225	State Gas Tax 2105	67,694	18,237	-	85,931
226	State Gas Tax 2106	41,568	11,080	-	52,649
227	State Gas Tax 2107	95,559	34,042	12,518	117,084
228	State Gas Tax 21075	17,179	2,316	-	19,495
229	State Gas Tax 2103	255,929	32,622	-	288,551
230	RMRA	288,728	81,150	-	369,877
235	Measure A	51,863	870	-	52,732
237	Emergency Flood Relief	166,638	2,594	15,305	153,927
238	Training Development Fund	53,160	5,731	5,195	53,696
240	Measure T	2,577,547	1,085,884	-	3,663,431
241	Measure T - Class I Trails	15,354	85,257	-	100,612
277	Prop 56 Grant	203,048	34,581	-	237,629
278	BSCC Grant	2,683	45	-	2,728
279	Asset Forfeit	63,865	1,071	-	64,936
280	Teen Center Recreation Dept	144	-	-	144
283	Tree City USA	-	-	-	-
286	Bocce Ball	20,149	4,525	38,050	(13,375)
287	Harvest Festival	(19,003)	37,990	27,991	(9,004)
288	Fourth of July	45,651	11,267	55,191	1,727
289	Recreation Program	1,400	-	-	1,400
290	Tourism Improvement District	179,983	373,812	347,148	206,647
291	SB-1186 State Fees	39,380	1,939	1	41,318
295	N.O.A.A.	2,808	47	-	2,855
329	Stabo Trust	38,676	649	-	39,324
375	Murray Ex Trust	25,335	1,400	8,033	18,702
380	Friends and Foundation	66,423	71,700	75,503	62,620
381	Ryan Library Trust	(2,828)	-	-	(2,828)
382	Martin Estate Trust	1,579	19	800	798
384	Tweed Trust	686,030	44,678	18,923	711,784
420	1996 GO Bonds	12,840	-	-	12,840
421	2022 GO Bonds	353,197	1,967,014	2,450	2,317,761
443	So St Helena Drainage Assessmt	31,210	523	-	31,734
561	Water Enterprise	5,492,259	6,976,322	4,725,175	7,743,407
562	1977 Water Bond	60,230	-	-	60,230
571	Sewer Enterprise	2,917,087	4,173,893	2,668,439	4,422,542

Account Number	Description	Beg Bal	Debits	Credits	End Bal
572	Wastewater Bond	-	-	-	-
581	Insurance Benefit Fund	29,648	-	9,911	19,737
582	Internal Service Garage Fund	(179,188)	400,011	203,858	16,965
592	Equipment Replacement Fund	625,455	10,054	48,864	586,646
593	Fire Equipment Replacement	422,970	84,533	-	507,503
700	Flood Control Capital	327,780	5,496	-	333,277
713	Civic Impact	921,018	39,358	-	960,375
733	Capital Project Planning	371,647	157,699	257,619	271,727
734	Park Impact	1,016,242	24,212	97,170	943,285
740	Traffic Mitigation Impact	2,830,686	73,042	-	2,903,729
741	Street Capital Improvement	1,194,370	149,574	1,645,258	(301,314)
742	Storm Drain Improvement	789,220	28,828	102	817,946
743	TDA Grant	-	-	-	-
744	Housing Impact	-	-	-	-
745	Parking In-Lieu	678,175	11,372	-	689,547
751	Affordable Housing	925,204	173,989	5,805	1,093,388
752	Fund	1,282,049	210,291	-	1,492,339
763	Water Capital Project	(2,046,506)	-	1,228,775	(3,275,282)
764	Water Impact	463,149	22,954	-	486,103
773	Sewer Capital	(301,510)	296,689	2,577,117	(2,581,937)
774	Sewer Impact	5,672	20,067	-	25,739
890	General Fixed Assets	-	-	-	-
898	General Long Term Debt	-	-	-	-
999	Clearing Account	(38,330,536)	24,207,863	27,309,329	(41,432,003)
Asset Total		-	54,102,143	54,102,141	2

⁽¹⁾ Funds have receivables that are not reflected in the ending balance.



General Fund Revenues

Account	Description	Actual 2022	Actual FY 2023	Actual FY 2024	Unaudited FY 2025	Adopted FY 2026
Property Taxes						
101-30-10-00-00	Property Tax-Secured	4,557,240	4,845,720	5,153,320	5,307,885	5,524,497
101-30-11-00-00	ERAF Shift to State	496,468	577,641	434,928	477,209	435,897
101-30-20-00-00	Property Tax-Unsecured	145,360	151,958	167,382	168,294	183,038
101-30-30-00-00	Prior Year Property Tax	9,361	192	274	2,471	300
101-30-90-00-00	Real Property Transfer Tax	154,175	153,359	146,307	99,758	155,000
101-32-05-00-00	In Lieu VLF	841,911	897,205	957,067	994,634	1,007,652
101-32-20-00-00	Homeowner Property Tax	14,983	14,803	14,362	14,328	14,000
Property Taxes		6,219,497	6,640,879	6,873,640	7,064,580	7,320,384
Sales Tax						
101-30-40-00-00	Retail Sales/Use Tax	3,620,282	3,584,494	3,534,189	3,297,831	3,326,182
101-30-42-00-00	Public Safety Sales Tax	76,783	82,610	91,100	82,440	86,676
101-30-44-00-00	Measure D	2,232,251	2,099,644	2,027,714	1,992,521	1,962,413
Sales Tax		5,929,316	5,766,748	5,653,003	5,372,792	5,375,271
Transient Occupancy Taxes						
101-30-50-00-00	Transient Occupancy Tax	4,434,291	4,070,799	4,051,038	3,898,750	4,172,569
101-30-51-00-00	Transient Tax Penalty	10,463	7,525	2,291	2,710	2,500
Transient Occupancy Taxes		4,444,754	4,078,324	4,053,329	3,901,460	4,175,069
Other Taxes						
101-30-60-00-00	Franchise Tax	278,659	459,034	641,451	650,447	611,753
Other Taxes		278,659	459,034	641,451	650,447	611,753
Charges for Service						
101-30-61-00-00	Comcast PEG Access Fees	23,195	22,962	22,365	15,723	23,000
101-30-75-00-00	Fire Inspection Fees	-	-	-	-	-
101-31-23-00-00	Other Fire Fees	5,350	-	-	-	-
101-33-30-00-00	Sales Of Maps/Publications	11	-	-	-	-
101-33-50-00-00	Police Services	53,324	21,244	19,536	30,890	25,000
101-33-60-00-00	Administrative Fees	75	-	-	-	-
101-33-70-00-00	Planning Fees	-	-	-	-	-
101-33-80-00-00	Engineering Fees	75	-	150	284	-
Charges for Service		82,029	44,206	42,051	46,897	48,000
Fines and Forfeits						
101-31-40-00-00	Vehicle Code Fines	68,562	53,777	29,176	41,454	40,993
101-31-50-00-00	Other Police Fines	26,483	19,916	13,112	12,486	15,000
101-31-55-00-00	A/R Late Penalty	276	2,002	1,942	29	520
101-33-63-00-00	Civil Penalties	-	-	-	-	-
101-33-85-00-00	Public Works Violation	-	-	-	1,000	-
101-34-20-00-00	Library Fines & Fees	-	-	12	55	-
Fines and Forfeits		95,321	75,695	44,242	55,025	56,513
Licenses and Permits						
101-30-70-00-00	Application & Permit Fees	1,375	11,650	2,825	1,055	2,000
101-30-80-00-00	Business License	112,534	189,072	163,777	149,833	180,000
101-30-81-00-00	Business License Penalty	129	347	146	300	350

General Fund Revenues

Account	Description	Actual	Actual	Actual	Unaudited	Adopted
		2022	FY 2023	FY 2024	FY 2025	FY 2026
101-31-20-00-00	Building Permits	504,179	492,736	594,940	476,019	520,000
101-33-15-00-00	Short Term Rental Permit	33,750	18,000	20,250	27,000	20,250
101-33-74-00-00	Planning App & Permit Fees	78,838	131,265	145,750	191,626	120,000
101-33-84-00-00	Public Works App & Permit Fees	58,350	62,975	63,175	139,650	40,000
101-33-86-00-00	Well Permit Fee	1,300	650	-	4,800	1,200
Licenses and Permits		790,456	906,694	990,863	990,283	883,800
Development Fees						
101-33-71-00-00	Planning Land & Dev Fees	-	-	-	-	-
101-33-81-00-00	Public Works Land & Dev Fees	13,600	7,200	9,600	1,600	7,500
Development Fees		13,600	7,200	9,600	1,600	7,500

General Fund Revenues

Account	Description	Actual 2022	Actual FY 2023	Actual FY 2024	Unaudited FY 2025	Adopted FY 2026
Intergovernmental						
101-32-10-00-00	Motor Vehicle In-Lieu	-	-	-	8,508	-
101-32-70-00-00	County Fire Contract	48,855	48,855	48,855	18,324	48,855
101-32-80-00-00	Emergency Relief	1,152,059	70,951	129,242	220,482	-
101-34-61-49-00	Contrib from Gov - Police	8,660	-	-	-	-
101-34-71-00-00	Reimb State Mandated Costs	-	2,240	84,000	47,354	5,000
101-34-73-00-00	Other State Revenue	-	-	160,461	2	-
101-34-75-00-00	Restitution	-	-	-	-	-
101-36-80-00-00	Library Abatement	3,652	5,051	4,257	5,504	5,000
101-38-70-00-00	Allocation from Other Agency	-	-	-	-	-
Intergovernmental		1,213,226	127,097	426,815	300,173	58,855
Interest and Rents						
101-31-70-00-00	Investment Earnings	(329,259)	134,243	388,380	407,141	250,000
101-34-76-00-00	Cash Overage/Shortage	52	(31)	-	71	-
101-31-75-00-00	Interest Income	133	317	811	597	-
101-36-10-00-00	Rental Income	97,272	108,758	71,724	12,696	40,000
101-36-12-00-00	Rec Programs Facility Rental	-	-	-	-	-
101-36-11-00-00	Tennis Court Rentals	225	14,568	-	-	-
Interest and Rents		(231,577)	257,855	460,915	420,505	290,000
Miscellaneous						
101-33-20-00-00	Legal Cost Recovery	-	-	-	4,612	-
101-33-21-00-00	Storm Drain Cost Recovery	-	-	-	-	-
101-33-40-00-00	Other Filing/Certification Fee	-	-	-	-	-
101-34-21-00-00	Library Revenue	-	-	-	-	-
101-34-22-00-00	Library Copies	1,504	2,146	2,110	2,014	2,000
101-34-23-00-00	Library Lost Material	382	298	307	426	300
101-34-24-00-00	Library Room Rental	-	38	25	100	-
101-34-31-00-00	Donations	1,000	-	-	2,500	-
101-34-31-48-00	Donations - Fire Department	-	6,200	15,500	10,100	-
101-34-31-49-00	Donations - Police Department	-	2,576	-	-	-
101-34-51-00-00	Sale of Capital Assets	6,687	-	404	27,216	500
101-34-60-00-00	Contributions from non-govt	-	-	-	-	-
101-34-61-00-00	Contributions from Government	1,041,554	-	168,061	101,600	159,630
101-34-61-46-00	Contributions from Gov - Library	1,000	-	-	1,000	-
101-34-70-00-00	Other Revenue	99,863	29,936	133,083	445,267	120,000
101-34-70-22-47	Other Revenue - Jingle	-	-	-	-	-
101-34-70-47-00	Other Revenue - Recreation	186,522	188,160	170,929	184,344	175,000
101-34-70-47-01	Other Revenue	-	-	-	-	-
101-34-74-00-00	Insurance Refund	-	-	-	231	-
101-39-98-00-00	Operating Transfers In	4,486	172,715	6,066	226,934	1,487,382
Miscellaneous		1,342,998	402,068	496,485	1,006,344	1,944,812
TOTALS						
		20,178,279	18,765,800	19,692,394	19,810,106	20,771,957



General Ledger
Quarterly Budget Report GF Expenses

Description	Adopted Budget	Encumbered	Adjusted Budget	YTD Spent	Available Budget	% of Budget Available
Non Departmental	1,584,261	151,847	1,778,268	1,065,324	561,097	31.55%
Council	490,118	15,595	490,118	144,042	330,480	67.43%
Administration	1,192,341	140,717	1,388,934	547,105	701,113	50.48%
Finance	1,835,517	157,907	1,924,466	843,232	923,327	47.98%
Attorney	425,000	-	425,000	117,647	307,353	72.32%
Planning/Building	1,562,616	564,441	2,104,385	683,109	856,835	40.72%
Library	1,067,176	42,948	1,067,176	481,176	543,052	50.89%
Parks & Recreation	1,256,611	-	1,256,611	703,473	553,138	44.02%
Fire	3,133,755	-	3,133,755	1,671,132	1,462,623	46.67%
Police	5,132,103	33,841	5,132,103	2,290,736	2,807,526	54.71%
Public Works	4,504,193	635,918	5,331,220	1,921,247	2,774,056	52.03%
Grand Total	22,183,691	1,743,214	24,032,037	10,468,223	11,820,600	0.49%

ATTACHMENT 5



General Ledger
Quarterly Budget Report Water Revenues

Account Number	Description	Adopted Budget	Budget Adjustments	Adjusted Budget	YTD Received	Uncollected
561	Water Enterprise					
561-38-10-00-00	Water Revenue	750	-	750	-	750
561-38-10-00-01	Residential-Inside CL	4,056,082	-	4,056,082	1,821,670	2,234,412
561-38-10-00-50	Residential-Outside CL	350,000	-	350,000	163,779	186,221
561-38-10-01-00	Multi-Dwelling-Inside CL	875,000	-	875,000	478,948	396,052
561-38-10-01-50	Multi Dwelling-Outside CL	6,250	-	6,250	2,379	3,871
561-38-10-10-00	General Commercial-Inside CL	3,350,000	-	3,350,000	2,057,771	1,292,229
561-38-10-17-00	Landscape Meter	250,000	-	250,000	131,787	118,213
561-38-10-99-10	Fire Service-Inside CL	150,000	-	150,000	49,225	100,775
561-38-10-99-20	Fire Service-Outside CL	40,000	-	40,000	19,415	20,586
561-38-10-99-50	Finance Charges	-	-	-	55,923	(55,923)
10	Water Enterprise	9,078,082	-	9,078,082	4,780,896	4,297,186
561-38-60-00-00	Water Meter Install Fee	6,000	-	6,000	2,334	3,666
60	Water Meter Install Fee	6,000	-	6,000	2,334	3,666
561-31-70-00-00	Investment Earnings	57,362	-	57,362	76,564	(19,202)
561-34-70-00-00	Other Revenue	34,150	-	34,150	10,652	23,498
561-38-70-00-00	CARE Subsidy	(47,000)	-	(47,000)	(12,089)	(34,911)
70	CARE Subsidy	44,512	-	44,512	75,127	(30,615)
561-34-71-00-00	Water Emergency Penalties	-	-	-	(158)	158
71	Water Emergency Penalties	-	-	-	(158)	158
561-33-83-00-00	Raw Water Permit Fees	750	-	750	300	450
83	Raw Water Permit Fees	750	-	750	300	450
Grand Total		9,129,344	-	9,129,344	4,858,498	4,270,846



General Ledger

Quarterly Budget Report Water Expenditures

Description	Adopted Budget	Encumbered	Adjusted Budget	YTD Spent	Available Budget	% of Budget Available
Non Departmental	2,618,238	-	2,618,238	2,369,516	248,722	9.50%
Council	-	-	-	-	-	0.00%
Administration	-	-	-	-	-	0.00%
Finance	97,505	31,662	102,004	47,328	23,014	22.56%
Attorney	100,000	-	100,000	108,346	(8,346)	-8.35%
Public Works	5,314,033	535,315	5,840,988	2,558,543	2,747,130	47.03%
Grand Total	8,129,776	566,977	8,661,230	5,083,733	3,010,520	0.35%

ATTACHMENT 7



General Ledger
Quarterly Budget Report WW Revenues

Account Number	Description	Adopted Budget	Adjusted Budget	YTD Received	Uncollected
571	Water Enterprise				
571-31-70-00-00	Investment Earnings	34,477	34,477	28,184	6,293
31	Sewer Investment Earnings	34,477	34,477	28,184	6,293
571-34-70-00-00	Other Revenue	2,900	2,900	2,460	440
571-34-80-00-00	Annexation Fees	-	-	2,300	(2,300)
34	Other Revenue	2,900	2,900	4,760	(1,860)
571-35-00-00-00	Residential	2,544,140	2,544,140	1,026,754	1,517,386
571-35-00-01-00	Multiple Dwelling	454,742	454,742	170,457	284,285
571-35-00-03-00	Laundromat	26,184	26,184	9,553	16,631
571-35-00-10-00	General Commercial	2,100,000	2,100,000	699,471	1,400,529
571-35-00-11-00	Restaurants	186,392	186,392	106,333	80,059
571-35-00-12-00	Service Station	5,805	5,805	2,229	3,576
571-35-00-14-00	Motels-No Food Service	211,389	211,389	305,741	(94,352)
571-35-00-15-00	Supermarkets	45,000	45,000	92,558	(47,558)
571-35-00-18-00	Mixed Retail-Plus Food Service	29,038	29,038	8,675	20,363
571-35-00-20-00	Industrial	65,000	65,000	32,762	32,238
571-35-00-30-00	Libraries & Schools	75,000	75,000	39,555	35,445
571-35-00-60-60	Car Wash	2,616	2,616	1,815	801
35	Sewer Enterprise	5,745,306	5,745,306	2,495,901	3,249,405
571-38-10-99-50	Finance Charges	-	-	22,873	(22,873)
571-38-65-00-00	Sewer Connection Fee	1,350	1,350	-	1,350
571-38-70-00-00	CARE Subsidy	(38,000)	(38,000)	(13,023)	(24,977)
38	Dept	(36,650)	(36,650)	9,850	(46,500)
Grand Total		5,746,033	5,746,033	2,538,696	3,207,337

ATTACHMENT 8



General Ledger

Quarterly Budget Report Wastewater Expenditures

Description	Adopted Budget	Encumbered	Adjusted	YTD Spent	Available Budget	% of Budget Available
Non Departmental	1,915,428	-	1,915,428	1,554,558	360,870	18.84%
Council	-	-	-	-	-	0.00%
Administration	-	-	-	4,851	(4,851)	0.00%
Finance	78,570	19,289	82,037	34,199	28,548	34.80%
Attorney	50,000	-	50,000	6,603	43,397	86.79%
Public Works	3,246,627	606,053	3,790,362	1,469,529	1,714,780	45.24%
Grand Total	5,290,625	625,342	5,837,827	3,069,741	2,142,745	0.37%



FY 2025-26 Mid Year Budget Review

By: Mandy Kellogg, Administrative
Services Director

March 10, 2026
City Council Meeting

Unaudited Revenues & Expenses	Amount
Actual Revenues	19,810,106
Actual Expenses and Transfer Out	20,672,975
Revenues Over Expenditures	(862,869)



Fiscal Year 2025 Performance Revenues versus Expenses

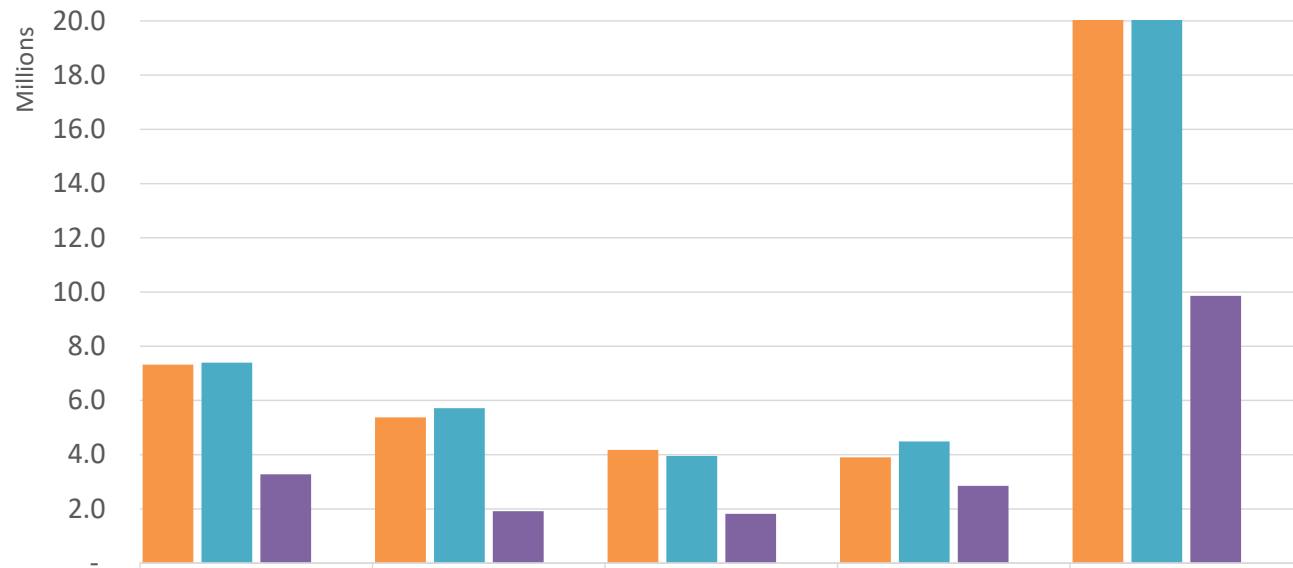
Adjusted FY 2025-26 Budget	Amount
Proposed Adjusted Revenues	20,771,956
Proposed Adjusted Expenses	(22,923,441)
Additional Expenses Encumbered from FY24-2025	(1,668,546)
Use of Fund Balance	3,041,587



Fiscal Year 2026 Projected Revenues versus Expenses



Fiscal Year 2026 Overview of Revenues – General Fund



	Property Tax	Sales Tax	TOT	Other	Totals
Adopted	7,320,384	5,375,271	4,175,069	3,901,233	20,771,957
Adjusted	7,395,418	5,715,130	3,953,520	4,486,331	21,550,399
Q2 Collected	3,272,822	1,915,344	1,818,609	2,850,833	9,857,607
% of Budget Collected	45%	36%	44%	73%	47%



General Fund Proposed Revenue Adjustments

General Fund Revenues

Account	Description	Adjustment
101-30-10-00-00	Property Tax Secured	(8,471)
101-30-11-00-00	ERAF Shit to State	58,441
101-30-20-00-00	Property Tax - Unsecured	(2,838)
101-30-40-00-00	Sales Tax	265,554
101-30-44-00-00	Sales Tax – Measure D	74,305
101-30-50-00-00	Transient Occupancy Tax	(222,049)
101-30-51-00-00	Transient Occupancy Tax Penalty	500
101-30-75-00-00	Fire Inspection Fees	1,425
101-31-23-00-00	Other Fire Fees	3,150
101-31-70-00-00	Investment Earnings	250,250
101-32-05-00-00	In Lieu VLF	27,902
101-32-10-00-00	Motor Vehicle In-Lieu	8,250
101-32-70-00-00	County Fire Contract	7,425
101-32-80-00-00	Emergency Relief	236,100
101-33-71-00-00	Planning Land & Development Fees	50,000
101-34-31-48-00	Fire Department Donations	6,000
101-34-70-47-00	Recreation Revenue	50,000
101-36-10-00-00	Rental Income	(27,500)
Total General Fund Revenue Adjustment		778,444



Fiscal Year 2026 Overview of Expenses – General Fund

Description	Adopted Budget	Adjusted Budget	YTD Spent & Encumbered	% of Budget Available
Non Departmental	1,584,261	1,778,268	1,217,172	31.55%
Council	490,118	490,118	159,638	67.43%
Administration	1,192,341	1,388,934	687,821	50.48%
Finance	1,835,517	1,924,466	1,001,139	47.98%
Attorney	425,000	425,000	117,647	72.32%
Community Development	1,562,616	2,104,385	1,247,550	40.72%
Library	1,067,176	1,067,176	524,124	50.89%
Parks & Recreation	1,256,611	1,256,611	703,473	44.02%
Fire	3,133,755	3,133,755	1,671,132	46.67%
Police	5,132,103	5,132,103	2,324,577	54.71%
Public Works	4,504,193	5,331,220	2,557,165	52.03%
Grand Total	22,183,691	24,032,037	12,211,437	0.49%

* Total expenses include expenses carried over from FY 2024/25



General Fund Budget Increase Requests

General Fund Expenses

Account	Description	Adjustment
101-40-00-20-61	Workers Compensation Insurance	48,600
101-42-10-21-45	Agenda Management System	6,000
101-42-10-22-12	4K Monitor Council Chamber Upgrade	5,000
101-42-10-22-14	Election Expense	90,000
101-42-12-22-48	Community Academy	200
101-43-00-21-42	Banking Fees	(20,000)
101-43-20-21-45	New Phone System	20,000
101-43-20-21-45	Firewall Upgrades	15,000
101-45-00-21-42	Banking Fees	2,000
101-45-00-21-45	Downtown Specific Plan	100,000
101-46-00-21-45	CivicPlus Library Implementation	6,000
101-46-00-21-45	Link+ Reintegration Fee	10,000
101-47-58-22-16	Public Art	20,000
101-47-70-21-42	Banking Fees	250
101-47-40-22-45	TK Afterschool Enrichment Program	10,000
101-48-00-20-24	Strike Team Salary	80,000
101-48-00-20-30	Fire Department Overtime (Coverage)	60,000
101-49-00-20-10	Accrual Payout	106,900
Total General Fund Budget Increase		559,950



Fiscal Year 2026 General Fund Net Position

			Net Position %
Estimated Ending Fund Balance @ 6/30/25		14,381,356	
Estimated Revenue @ 6/30/26	21,550,400		
Estimated Expenses @ 6/30/26	(22,923,441)		
Encumbered Expenses from FY 2024-25	(1,668,546)		
Use of Reserves	3,041,587		
Estimated Unassigned Net Position		11,339,769	49.5%

Water Fund

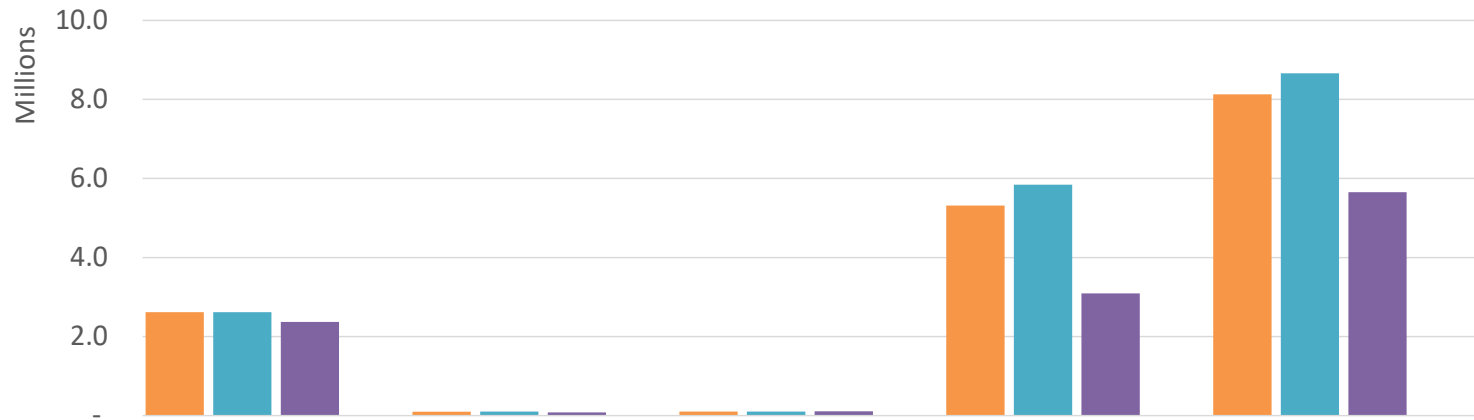


Water Fund – Revenue

Revenue Collection through Q2 Compared to Budget

Water Fund	2025/26 Adopted	2025/26 Q2	% Collected
Revenues	9,129,344	4,858,498	53%

Water Fund - Expenses



(2.0)	Non Dept.	Finance	Attorney	Public Works	Totals
Adopted	2,618,238	97,505	100,000	5,314,033	8,129,776
Adjusted	2,618,238	102,004	100,000	5,840,988	8,661,230
YTD Spent & Encumbered	2,369,516	78,989	108,346	3,093,858	5,650,710
% of Budget Available	9%	23%	-8%	47%	35%

* Total expenses include expenses carried over from FY 2024/25

Water Fund Budget Increase Recommendations

Account	Description	Adjustment
561-43-00-21-42	Banking Fees	9,000
561-44-00-21-30	Litigation Expense	25,000
561-50-34-20-30	Overtime (Plant Monitoring)	83,000
561-50-34-22-35	Process Chemicals	190,000
561-50-34-26-70	T1 Actuator Valve	200,000
Total Water Fund Budget Increase		507,000

Water Fund Estimated Fund Balance



			Operating Reserve
Estimated Ending Fund Balance @ 6/30/25		8,082,617	
Estimated Revenue @ 6/30/26	9,129,344		
Estimated Expenses @ 6/30/26	(8,923,139)		
Transfer to Capital @ 6/30/26	(637,879)		
Encumbered Expenses from FY 2025-26	(245,091)		
Use of Reserves	676,765		
Estimated Unassigned Net Position		7,405,852	10 Months



Wastewater Fund

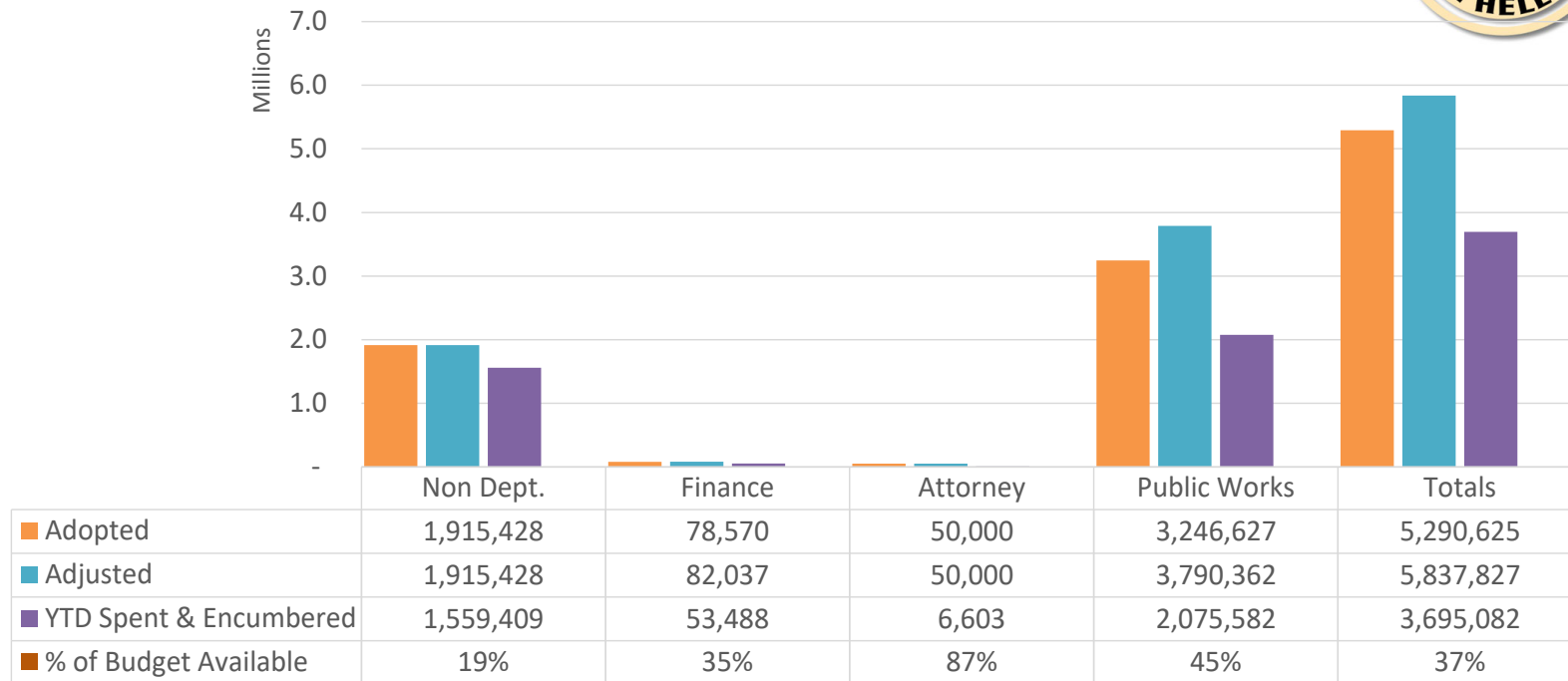
Wastewater Fund – Revenue



Revenue Collection through Q2 Compared to Budget

Wastewater Fund	2025/26 Adopted	2025/26 Q2	% Collected
Revenues	5,746,033	2,538,696	44%

Wastewater Fund - Expenses



* Total expenses include expenses carried over from FY 2024/25



Wastewater Fund Budget Increase Recommendations

Account	Description	Adjustment
571-50-26-20-30	Overtime related to New Plant Operations	23,000
571-50-29-21-22	Increased Utility Costs for New Plant	200,000
571-50-26-21-45	Increased Operational Costs	30,000
571-50-29-21-45	Invoices Delayed from FY 2024-25	66,224
Total Water Fund Budget Increase		319,224

Wastewater Fund Estimated Fund Balance



			Operating Reserve
Estimated Ending Fund Balance @ 6/30/25		3,786,662	
Estimated Revenue @ 6/30/26	5,746,033		
Estimated Expenses @ 6/30/26	(5,811,618)		
Transfer to Capital @ 6/30/26	-		
Encumbered Expenses from FY 2024-25	(355,993)		
Use of Reserves	421,578		
Estimated Unassigned Net Position		2,035,888	7 Months

Other Funds Budget Increase Recommendations

Account	Description	Adjustment
COPS Fund		
224-49-00-22-15	Patrol Gear & Duty Firearms	15,000
Total COPS Fund Budget Increase		319,224
Bocce Fund		
286-34-31-00-00	Revenue: Donations	30,000
286-47-28-21-42	Expense: Banking Fees	800
286-47-28-23-30	Expense: Bocce Area Upgrades	30,000
Total Bocce Fund Budget Increase		60,800



Council Action



- Receive and File FY 2025-26 Q2
- Adopt a Resolution Approving Recommended Budget Adjustments