City of St. Helena
Finance Committee
Regular Meeting
1088 College Avenue, St. Helena, CA 94574
Monday, February 2, 2026 @ 3:00 PM

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of four minutes.

Members of the public and other parties are welcome to email their comments to the Staff Liaison Mandy Kellogg at mkellogg@cityofsthelena.gov. All public comments must be received three hours prior to the meeting. Public comments received after the deadline will be attached to the item the next business day or soon thereafter. Public comments will not be read out loud but will be publicly available and attached to the online agenda.

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1. CALL TO ORDER

2. ROLL CALL
   Vice Chair and Acting Chair: Christopher Warner, Members: Gregg Dawley, Richard Garber, Garry Rose, George Schisler, Mark Smithers
   City Council Member Liaison: Aaron Barak
   Staff Liaison: Mandy Kellogg, Administrative Services Director

3. PUBLIC FORUM:
   An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to four minutes. **Because of restrictions imposed by the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.**

4. REPORTS BY STAFF AND COMMITTEE:
   Reports by staff and/or committee on items of general interest. ***Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Finance Committee.***

5. CONSENT CALENDAR:
   Members of the Finance Committee or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, on motion may be used to adopt all recommendation actions.

   5.1. Finance Committee Meeting Minutes of December 15, 2025. 3 - 5
   Finance Committee - 15 Dec 2025 - Minutes - Draft

6. SCHEDULED MATTERS:

   6.1. Subcommittee Reports, including schedule for final reports and need for responses to requests for information

a. Unfunded Accrued Liability (UAL)
b. Capital Improvement Plan (CIP) Long-Term Needs
c. Classification and Compensation Study
d. Cost Allocation Plan
e. Budget Deficit

6.2. Draft Final Committee Report Timeline and Financial Review Update

7. FUTURE AGENDA ITEMS:

8. ADJOURNMENT

The next regular Finance Committee meeting is scheduled for TBD Date, City Hall,1088 College Avenue, St. Helena.

This agenda was posted at City Hall, 1088 College Avenue, St. Helena on January 29, 2026.

Mandy Kellogg, Administrative Services Director

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact City Hall at (707) 967-2792. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR35.102-35.104 ADA Title II). However, City staff will attempt to assist at any time with accessibility.

MINUTES
City of St. Helena
Finance Committee Meeting
Monday, December 15, 2025 @ 3:00 PM
City Hall, 1088 College Avenue, St. Helena

Present: Vice Chair Christopher Warner, Committee Members: Mark Smithers, Garry Rose, Richard Garber, Gregg Dawley, and George Schisler (arrived 3:05 p.m.).

Staff Liaison Mandy Kellogg, Administrative Services Director

Council Liaison Council Member Aaron Barak (virtual; arrived at 3:17 p.m.)

Absent: None

1. CALL TO ORDER
Meeting was called to order by Acting Chair Warner.

2. ROLL CALL

3. PUBLIC FORUM:
Stanley Raggio addressed the Finance Committee.

4. REPORTS BY STAFF AND COMMITTEE:
Acting Chair Warner provided an update on Finance Committee positions and terms.

5. CONSENT CALENDAR:

5.1 Finance Committee Meeting Minutes of October 27 and November 17, 2025.

Acting Chair Warner noted one correction to the October 27 meeting minutes: the term “depreciation” should replace “appreciation” in the Future Agenda Items section.

A motion was made by committee member Schisler to adopt the minutes of October 27 and November 17, 2025. The motion was seconded by committee member Garber. By voice vote, all were in favor.

Finance Committee
December 15, 2025

6. SCHEDULED MATTERS:

6.1 Class and Comp Consultant Briefing and Committee Recommendations

Acting Chair Warner introduced the agenda item.

Douglas Johnson with PublicPay provided a presentation to the Committee.

Discussion was turned over to the Finance Committee, questions and comments ensued.

Committee member Smithers provided an overview from the perspective of the Class and Comp subcommittee.

6.2 Subcommittee Reports
Acting Chair Warner introduced agenda item.

a. Unfunded Accrued Liability (UAL)
   Committee member Dawley provided an update on UAL agenda item. Majority of the UAL subcommittee report is finalized.

   Acting Chair Warner suggests targeting mid-January for completion of subcommittee reports with a consolidated report incorporating subcommittee findings to be prepared by early February. This will be adopted as part of the Finance Committee's Final Report.

b. Capital Improvement Plan (CIP) Long-Term Needs
   Committee member Dawley reported on streets and sidewalks CIP projects.

   Committee member Rose reported on Civic and Buildings CIP projects.

   Discussion was turned over to the Finance Committee, questions and comments ensued.

   Public comment made by Deanna Griffin (representing the Friends and Family Foundation and herself as a resident).

c. Classification and Compensation Study
   This item was covered under agenda item 6.1.

d. Cost Allocation Plan
Acting Chair Warner provided an update on the agenda item.

e. Budget Deficit
This item was not heard.

6.3 Update on Investment and Cash Earnings
Staff Liaison Kellogg provided an update on investment and cash earnings.

7. FUTURE AGENDA ITEMS:

8. ADJOURNMENT
Meeting adjourned at 5:08 p.m.

APPROVED:

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Christopher Warner, Acting Chair

ATTEST:

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Mandy Kellogg, Staff Liaison