



City of St. Helena
Water and Wastewater Advisory Committee Regular
Meeting
Thursday, April 9, 2026 @ 10:30 AM
City Hall Main Conference Room
1088 College Avenue, St. Helena CA

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of four minutes.

Members of the public and other parties are welcome to email their comments to the Staff Liaison at rwhite@cityofstheleena.gov. All public comments must be received three hours prior to the meeting. Public comments received after the deadline will be attached to the item the next business day or soon thereafter. Public comments will not be read out loud but will be publicly available and attached to the online agenda.

1. CALL TO ORDER

2. ROLL CALL

Chair: Brent Randol Vice Chair: Garry Rose Committee Members: Jay Kouba,
Mario Trinchero, Peter White
Alternate Member: Carl Myers
Staff Liaison: Joe Leach, Assistant City Manager/Public Works Director/City
Engineer

3. PUBLIC FORUM

An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to four minutes. Because of restrictions imposed by the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.

4. REPORTS BY STAFF/COMMITTEE

Reports by staff and/or committee on items of general interest. Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Water and Wastewater Advisory Committee.

5. CONSENT ITEMS

5.1. Water and Wastewater Advisory Committee Meeting Minutes of March 12, 2026.

6. OLD BUSINESS

6.1. Capital Improvement Plan FY27-31 Discussion, Project Proposals, & Prioritization

Prepared By: Joseph Leach, Director of Public Works

7. NEW BUSINESS

8. SUBCOMMITTEE UPDATES

8.1. Water Quality

Prepared By: Jay Kouba & Peter White

8.2. Water Security

Prepared By: Jay Kouba

8.3. Preparation of Water and Wastewater Rate Study

Prepared By: Garry Rose & Mario Trincherro

9. FUTURE AGENDA ITEMS

9.1. Discussion of Decommissioning of Lower Reservoir

9.2. Discussion of Alternative Energy Options at Water and Wastewater Facilities

10. ADJOURNMENT

The next regular Water and Wastewater Advisory Committee meeting is scheduled for May 14, 2026, at 10:30 a.m., City Hall Conference Room, 1088 College Avenue, St. Helena.

This agenda was posted at City Hall, 1088 College Avenue, St. Helena on April 6, 2026.

Rebecca White, Administrative Assistant

In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office (707) 967-2792. Notification 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

MINUTES
City of St. Helena
Water and Wastewater Advisory Committee
Meeting
Thursday, March 12, 2026 @ 10:30 AM
City Hall 1088 College Avenue, St. Helena, CA
94574

1 CALL TO ORDER

Vice Chair Rose called the meeting to order at 10:30a.m.

2 ROLL CALL

Present: Vice Chair Garry Rose, Member Jay Kouba, Member Mario Trincherro, Member Peter White

Absent: Chair Brent Randol, Member Carl Myers

3 PUBLIC FORUM:

Public comment was opened and no comments were received.

Public comment was closed.

4 REPORTS BY STAFF AND BOARD

- a) SAVE THE DATE: Water Forum, Monday, March 30, 2026, 6:00-8:00p.m. at the St. Helena Public Library

Director Joe Leach reported on the upcoming Water Forum.

- b) Community Academy Signup Deadline March 31, 2025: [St. Helena Community Academy | St Helena, CA](#)

Director Joe Leach discussed the Community Academy and the deadline to sign up.

5 CONSENT ITEMS:

- a) Water and Wastewater Advisory Committee Meeting Minutes of February 12, 2026.

Member Kouba made a motion to approve the consent calendar.

Member White seconded the motion.

All voted in favor of approving the consent calendar.

6 OLD BUSINESS:

7 NEW BUSINESS:

- a) Discussion of the Proposed Timeline for Water System SCADA System Implementation and Watermain Pigging/Swabbing Activities

Director Leach discussed the disposition of the projects, informing the committee the SCADA project would likely be ready for City Council approval in April, and that staff has reached out to several companies for work related to pigging, swabbing, and CCTV camera inspections of pipelines.

b) Discussion of Backflow Device Installations & Backflow Tests/Inspections

Director Leach and the Committee discussed the current process for installing backflow devices, the state requirements, and the required testing/inspections of newly installed backflow devices by City staff.

The Committee asked for the topic to be brought back at a future date to have a discussion about possible approaches to installing backflow devices to the remaining majority of water customers without them currently.

c) Informational Update on Draft Water Neutrality Interim Policy Timeline

Director Leach reported that the Draft Water Neutrality Interim Policy is in review with the City Attorney and the policy will be brought before the Committee after attorney review.

Public comment was opened and Tom Belt provided a comment. Public comment was closed.

d) Capital Improvement Plan FY27-31 Discussion, Project Proposals, & Prioritization

Prepared By: Joseph Leach, Assistant City Manager/Director of Public Works/City Engineer

This item was heard out of order, ahead of item 7.1.

Director Leach presented on the CIP and the Committee discussed strategies in the future to showcase project progress in a simplified manner to make it more accessible to the public. The Committee asked for the item to be brought back at the next meeting for further discussion and recommendation.

e) Discussion of Water Allotments Under Municipal Code Chapter 13

The Committee discussed the potential conflict between the Water Neutrality Policy and the Chapter 13.10 in the Municipal Code.

Vice Chair Rose moved to recommend to City Council to review Municipal Code Chapter 13.10 in accordance with the Water Neutrality Policy.

Member Kouba seconded the motion.

All voted in favor of the motion.

8 Subcommittee Updates

a) Water Quality

Jay Kouba & Peter White

The subcommittee did not have an update.

- b) Water Security
Jay Kouba

Member Kouba reported that a meeting would be taking place on March 26 with West Yost and others to discuss Member Kouba's findings in regard to water security and how they tie into the Safe Yield Analysis and Water Management Plan.

- c) Preparation of Water and Wastewater Rate Study
Garry Rose & Mario Trinchero

Member Rose discussed the Water & Wastewater dashboards. Public comment was opened and Tom Belt provided a comment. Public comment was closed.

9 Future Agenda Items

- a) Discussion of Decommissioning of Lower Reservoir
- b) Discussion of Alternative Energy Options at Water and Wastewater Facilities

10 ADJOURNMENT

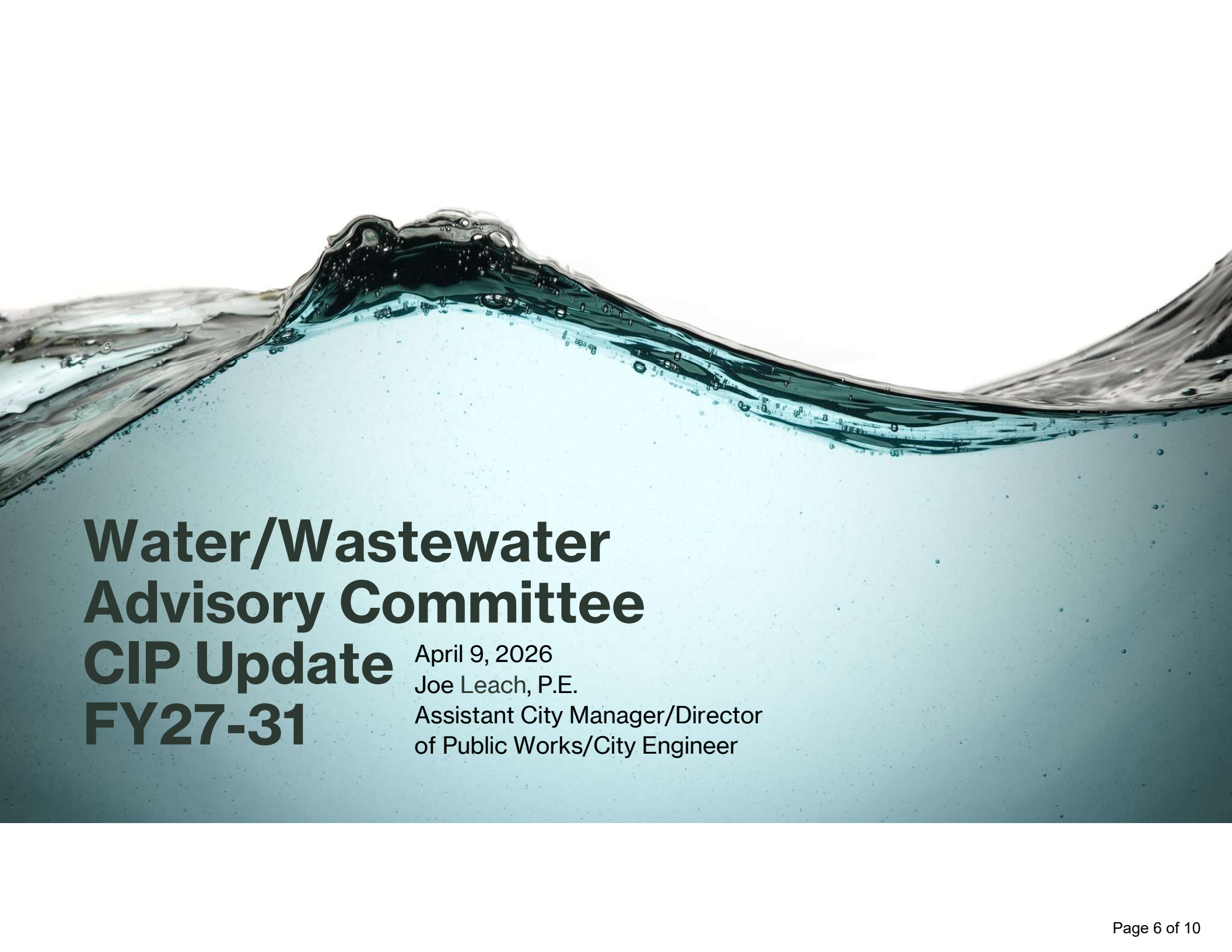
Vice Chair Rose adjourned the meeting at 12:42p.m.

APPROVED:

ATTEST:

Brent Randol, Chair

Joe Leach, Staff Liaison



Water/Wastewater Advisory Committee CIP Update FY27-31

April 9, 2026

Joe Leach, P.E.

Assistant City Manager/Director
of Public Works/City Engineer

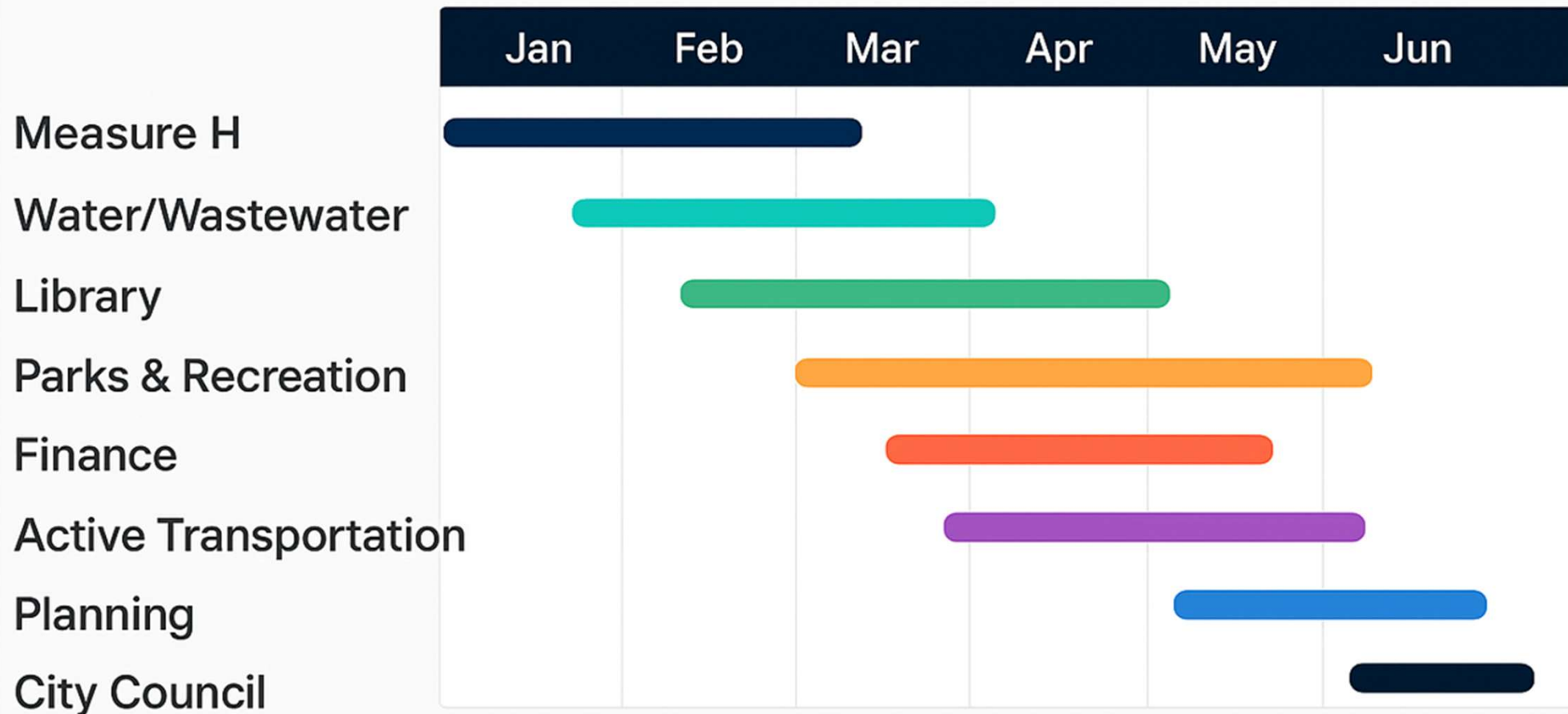
Funding Summary (does not reflect actual cashflow)

Water Revenue Bond Funding		Tranche 1				Tranche 2			Tranche 3		
Tranche Issuance		10,500,000				23,000,000			24,000,000		57,500,000
	Description	FY 24-25	Expended	Encumbered	Rollover	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	Total
Water Capital											
W-101	Tank 2 Rehabilitation	-	63,000	1,433,457	55,000	-	-	-	-	-	1,551,457
W-109	Bell Canyon Intake Tower Replacement	-	694,373	92,699	458,191	-	5,000,000	-	-	-	6,245,263
W-80	Dwyer Road Booster	-	-	-	900,000	-	-	-	-	-	900,000
W-85	Bell Canyon Valve House Replacement	-	-	-	105,610	-	-	-	-	-	105,610
W-86	Spring Mountain Pressure Zone	-	-	-	100,000	-	3,515,968	-	-	-	3,615,968
W18-111	WTP Condition Assessment	-	237,027	54,732	-	-	-	-	-	-	291,759
W18-113	Water System SCADA Improvements	-	398,969	76,411	466,127	-	-	-	-	-	941,507
W21-01	Kearney & Andrea Water Main Replacement	-	898,443	-	-	-	-	-	-	-	898,443
W24-02	Napa Intertie Pump Station	-	-	-	1,022,780	-	-	1,287,571	-	-	2,310,351
W24-03	ArcGIS Infrastructure Development	-	4,973	2,609	45,611	-	-	-	-	-	53,193
W24-04	Retrofit/Deploy SMART Water Meters	-	1,711,737	502,730	50,763	-	-	-	-	-	2,265,230
W24-06	Risk & Resilience Assessment Report Implementation	-	10,940	-	150,025	-	-	-	-	-	160,965
W24-07	Cyber-Security Implementation	-	-	-	53,655	-	-	-	-	-	53,655
W24-10	Water System Hydraulic Model Update	-	119,866	59,321	33,013	-	-	-	-	-	212,200
W24-11	Bell Canyon Dam DSOS Analysis/Improvements	-	181,216	47,448	221,639	2,767,684	-	-	-	-	3,217,987
W24-12	Disinfection By Products Project	-	-	-	52,500	379,288	391,425	-	-	-	823,213
W25-01	Napa Intertie Pipeline Replacement	-	292,690	153,510	6,092,269	-	-	-	-	-	6,538,469
W25-02	Water Treatment Plant Transmission Main Replacement	-	9,846	27,227	1,662,927	7,400,084	-	-	-	-	9,100,084
W25-03	Water Management Plan	-	187,542	95,513	-	-	-	-	-	-	283,055
W26-02	Asset Management & Computerized System	-	10,237	-	122,437	-	-	-	-	-	132,674
Total		-	4,820,859	2,545,657	11,592,547	10,547,056	8,907,393	1,287,571	-	-	39,701,083
Estimated Water Revenue Bond Fund Balance at June 30		10,500,000	5,679,141	3,133,484	(8,459,063)	3,993,881	(4,913,512)	(6,201,083)	17,798,917	17,798,917	

CIP Project Schedule Goals for FY2027

		FY 2027				Status
Project	Name	Q1	Q2	Q3	Q4	
W-101	Tank 2 Rehab	Design				●
			Const Cont.			●
W-85	Bell Canyon Valve House Replacement			Design		●
					Const Mgmt.	●
					Const Cont.	●
W18-113	Water System SCADA Improvements	Design				●
		Const Mgmt.				●
		Const Cont.				●
W24-02	Napa Intertie Pump Station	Design				●
W24-03	ArcGIS Infrastructure Development	Design				●
W24-06	Risk & Resilience Assessment Report Implementation	Design				●
			Const Cont.			●
W24-07	Cyber-Security Implementation	Design				●
			Const Cont.			●
W24-10	Water System Hydraulic Model Update		Design			●
W24-11	Bell Canyon Dam DSOD Analysis/Improvements		Design			●
				Const Cont.		●
W24-12	Disinfection By Products Project	Design				●
		Const Mgmt.				●
		Const Cont.				●
W25-01	Napa Intertie Pipeline Replacement	Design				●
			Const Mgmt.			●
			Const Cont.			●
W25-02	Water Treatment Plant Transmission Main Replacement			Design		●
W25-03	Water Management Plan	Design				●
W26-02	Asset Management & Computerized System	Design				●

FY27-31 CAPITAL IMPROVEMENT PLAN ADOPTION SCHEDULE





Questions?