



City of St. Helena
Active Transportation and Sustainability
Committee
Regular Meeting
1088 College Avenue, St. Helena, CA 94574
Wednesday, June 4, 2025 @ 5:00 PM

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of four minutes. Members of the public and other parties are welcome to email their comments to the Staff Liaison Rebecca White at rwhite@cityofstheleena.org

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1. CALL TO ORDER
2. ROLL CALL
Chair: Jeff Farmer
Vice Chair: John Zimmerman
Members: Glenn Smith, Richard Seiferheld, Shannon Nolan
Alternate Members: Tony Rabin, Emma Leggat
Staff Liaison: Rebecca White, Administrative Assistant
3. PUBLIC FORUM:
An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to four minutes. **Because of restrictions imposed by the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.**
4. REPORTS BY STAFF AND COMMITTEE:
Reports by staff and/or committee on items of general interest. **Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Active Transportation & Sustainability Committee.**
5. CONSENT CALENDAR:
Members of the Active Transportation Committee or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, on motion may be used to adopt all recommendation actions.
 - 5.1. Active Transportation and Sustainability Committee Meeting Minutes of May 7, 2025. 3 - 4
[Active Transportation and Sustainability Committee - 07 May 2025 - Minutes](#)
6. SCHEDULED MATTERS:
 - 6.1. FY 25/26 Pavement Project Update
Prepared By: Mario Traverso, Project Manager
 - 6.2. Pope/Main Street Intersection Traffic Sign

Prepared By: Eric Janzen, Assistant Public Works Director

6.3. July 2025 Meeting

7. FUTURE AGENDA ITEMS:
 1. Review open trails/open spaces programs/engagement with Vine Trail: TBD
 2. Revisit Pedestrian Safety Improvements: TBD
 3. Revisit Safe Yield Water Neutrality Informational Update: TBD
 4. Landscaping for Wine Train owned property: TBD
 6. Spring Street Striping West of Valley View: TBD
8. ADJOURNMENT

The next regular Active Transportation and Sustainability Committee meeting is scheduled for July 2, 2025, at 5:00 pm, City Hall, 1088 College Avenue, St. Helena.

This agenda was posted at City Hall, 1088 College Avenue, St. Helena on May 30, 2025.

Rebecca White, Administrative Assistant

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact City Hall at (707) 967-2792. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II). However, City staff will attempt to assist at any time with accessibility.

MINUTES
City of St. Helena
Active Transportation and Sustainability
Committee Meeting
Wednesday, May 7, 2025 @ 5:00 PM
City Hall, 1088 College Avenue, St. Helena

Present: Chair Jeff Farmer, Vice Chair: John Zimmerman, Members: Glenn Smith, Shannon Nolan and Alternate Member, Emma Leggat

Absent: Members Richard Seiferheld and Alternate Member, Tony Rabin

1. CALL TO ORDER

Chair Farmer called the meeting to order at 5:00 p.m.

2. ROLL CALL

3. PUBLIC FORUM:

No public comments were received.

4. REPORTS BY STAFF AND COMMITTEE:

Member Smith made a brief report regarding Telegraph Alley.

Vice Chair Zimmerman asked if there were any updates on open items. Director Leach gave updates on those items that are currently open.

5. CONSENT CALENDAR:

- 5.1. Active Transportation and Sustainability Committee Meeting Minutes of April 2, 2025.

Vice Chair Zimmerman moved to approve the Active Transportation and Sustainability Committee Meeting minutes of April 2, 2025; Member Nolan seconded the motion with all in favor.

6. SCHEDULED MATTERS:

New Member Oath of Office (this item will be heard after roll call).
Prepared By: Erika Opp, Administrative Analyst

Administrative Analyst/Acting City Clerk, Erika Opp gave the Oath of Office to new alternate member, Emma Leggat

Review of Capital Improvement Program
Prepared By: Joseph Leach, Public Works Director and City Engineer

Director of Public Works, Joe Leach made presentation on the Capital Improvement Program

Active Transportation and Sustainability Committee
May 7, 2025

7. FUTURE AGENDA ITEMS:

1. Review open trails/open spaces programs/engagement with the Vine Trail: TBD
2. Revisit Pedestrian Safety Improvements: TBD
3. Revisit Safe Yield Water Neutrality Informational Update: TBD
4. Landscaping for Wine Train owned property: TBD
5. Pope/Main Street Intersection Traffic sign: Tentatively June
6. Spring Street Striping West of Valley View: TBD

8. ADJOURNMENT

Chair Farmer adjourned the meeting at 6:22 p.m.

APPROVED:

ATTEST:

Jeff Farmer, Chair

Rebecca White, Staff Liaison