



**City of St. Helena
Library Board of Trustees Regular Meeting
Wednesday, May 13, 2026 @ 5:00 PM
St. Helena Public Library
1492 Library Lane, St. Helena CA**

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of four minutes.

Members of the public and other parties are welcome to email their comments to the Staff Liaison Mara Strickler at mstrickler@cityofstheleena.gov. All public comments must be received three hours prior to the meeting. Public comments received after the deadline will be attached to the item the next business day or soon thereafter. Public comments will not be read out loud but will be publicly available and attached to the online agenda.

1. CALL TO ORDER

2. ROLL CALL

Chair: Deborah Claymon Boesch

Vice Chair: Gillian Casey

Trustees: Courtenay Fletcher, Dana Johnson, Juana Navarro, Kristina Skinner, Jack Stuart

Youth Advisory Member: Jacob Zuniga

Staff Liaison: Mara Strickler, Deputy Director of Community Services - Library

City staff present at the meeting will be noted in the minutes.

3. PUBLIC FORUM

4. REPORTS BY STAFF/COMMITTEE

Reports by staff and/or committee on items of general interest. Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Library Board of Trustees.

4.1. General Library Updates

CEQA Determination: Not a CEQA Project (CEQA Guidelines §15378)

Prepared By:

Recommendation:

5. CONSENT ITEMS

5.1. Library Board of Trustees Meeting Minutes of 4/8/11

CEQA Determination:
Prepared By:
Recommendation:

6. SCHEDULED ITEMS

6.1. Proposed project from the St. Helena Beautification Foundation.

CEQA Determination: Not a CEQA Project (CEQA Guidelines §15378)
Prepared By:
Recommendation:

6.2. Review of Library Lane property

CEQA Determination: Not a CEQA Project (CEQA Guidelines §15378)
Prepared By:
Recommendation:

6.3. Review of Plans for Summer Library Program

CEQA Determination: Not a CEQA Project (CEQA Guidelines §15378)
Prepared By:
Recommendation:

7. FUTURE AGENDA ITEMS

7.1. 26/27 Library Board Schedule

CEQA Determination:
Prepared By:
Recommendation:

8. ADJOURNMENT

The next Regular Library Board of Trustees meeting is scheduled for June 10, 2026.

This agenda was posted at City Hall, 1088 College Avenue, and at the St. Helena Public Library, 1492 Library Lane, St. Helena on 5/8/26

Mara Strickler, Deputy Director of Community Services - Library

In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office (707) 967-2792. Notification 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Category	FieldName	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Library Volunteers	Total number of volunteers													25
Library Volunteers	Total hours volunteered in the reporting year	118	98	60	45	49	87	55	55	70	54			691
Library Services	Library Visits	5805	5197	5852	6727	5388	5266	3409	3328	3825	3659			49228
Library Services	Reference Transactions	471	506	402	442	334	375	404	279	280	345			3838
Library Services	Total Circulation of all physical items	10312	9786	9084	8823	8264	8587	7712	6890	6858	3616			79932
Library Services	Circulation of Children's Materials	5000	4604	4271	4173	3764	3669	3108	2743	2783	1686			35801
Library Services	Circulation of Non English Materials	268	167	148	164	112	144	131	108	143	60			1445
Library Services	Circulation of internet-enabled devices	2	0	4	5	2	4	4	4	3	2			30
Library Services	Circulation of hotspots	3	4	5	3	7	4	5	4	2	3			40
Library Services	Circulation of all other Physical Items	46	50	43	23	20	32	41	39	40	26			360
Library Services	ILL Loans to others	1226	1283	1251	1256	1132	1278	1158	1058	871	0			10513
Library Services	ILL Loans received from others	2746	2748	2822	2815	2579	2475	2487	2208	1907	2			22789
Library Services	eBook Circulation	851	1059	989	1086	728	750	819	911	766	759			8718
Library Services	eSerial Circulation	389	413	455	433	361	418	460	450	528	295			4202
Library Services	eAudio Circulation	1490	1241	1149	1063	1507	1538	1606	1143	1443	1291			13471
Library Services	eVideo Circulation	849	910	740	872	886	746	736	777	698	709			7923
Library Services	Total eMaterial Circulation	3579	3623	3333	3454	3482	3452	3621	3281	3435	3054			34314
Library Services	Total Circulation of Materials	13891	13409	12417	12277	11746	12039	11333	10171	10293	6670			114246
Library Services	Annual Uses of Public Internet Computers	400	368	357	346	310	263	266	311	396	367			3384
Library Services	Virtual Visits to the library website	5458	5321	5372	3307	4627	3513	6171	4740	1466	5676			45651
Library Services	Wireless Sessions Per Year	1273	1448	1736	1666	1292	1568	1625	1387	1639	1596			15575

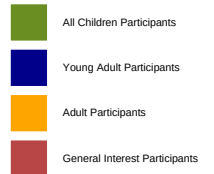
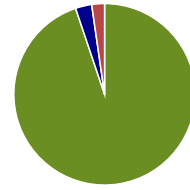
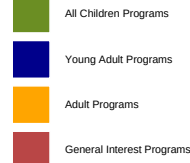
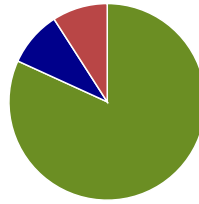
St. Helena Public Library

July, 2025 - April, 2026

July

Overview

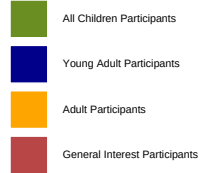
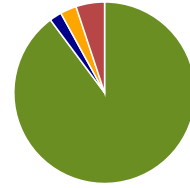
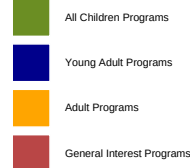
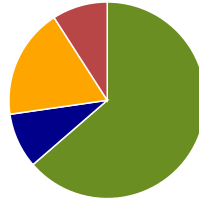
All Children Programs	9	81.82%	All Children Participants	458	94.82%
Young Adult Programs	1	9.09%	Young Adult Participants	14	2.9%
Adult Programs	0	0%	Adult Participants	0	0%
General Interest Programs	1	9.09%	General Interest Participants	11	2.28%
Total Programs	11		Total Participants	483	



August

Overview

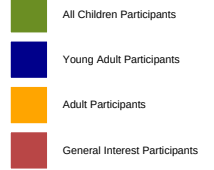
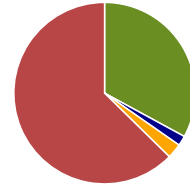
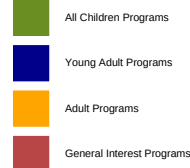
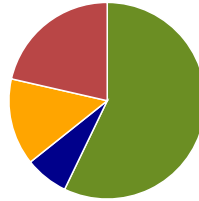
All Children Programs	7	63.64%	All Children Participants	247	89.82%
Young Adult Programs	1	9.09%	Young Adult Participants	6	2.18%
Adult Programs	2	18.18%	Adult Participants	8	2.91%
General Interest Programs	1	9.09%	General Interest Participants	14	5.09%
Total Programs	11		Total Participants	275	



September

Overview

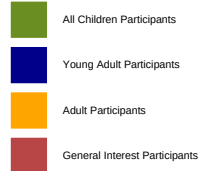
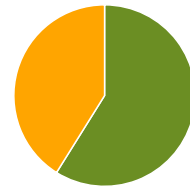
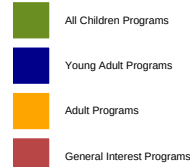
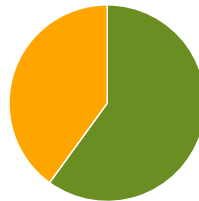
All Children Programs	8	57.14%	All Children Participants	186	32.92%
Young Adult Programs	1	7.14%	Young Adult Participants	10	1.77%
Adult Programs	2	14.29%	Adult Participants	15	2.65%
General Interest Programs	3	21.43%	General Interest Participants	354	62.65%
Total Programs	14		Total Participants	565	



October

Overview

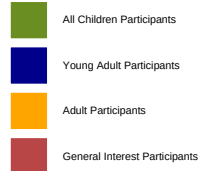
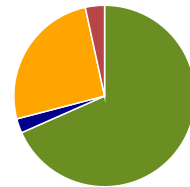
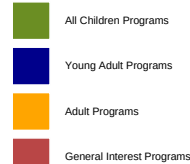
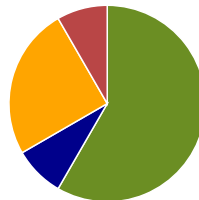
All Children Programs	9	60%	All Children Participants	222	58.89%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	6	40%	Adult Participants	155	41.11%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	15		Total Participants	377	



November

Overview

All Children Programs	7	58.33%	All Children Participants	160	68.38%
Young Adult Programs	1	8.33%	Young Adult Participants	6	2.56%
Adult Programs	3	25%	Adult Participants	60	25.64%
General Interest Programs	1	8.33%	General Interest Participants	8	3.42%
Total Programs	12		Total Participants	234	



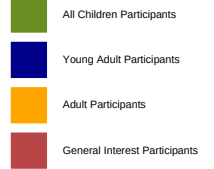
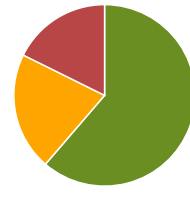
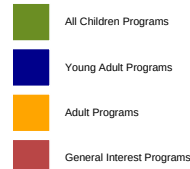
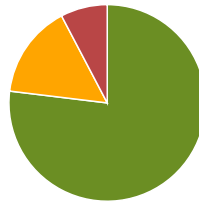
St. Helena Public Library

July, 2025 - April, 2026

December

Overview

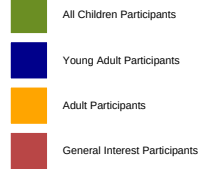
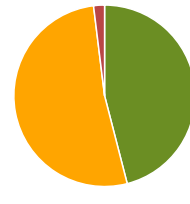
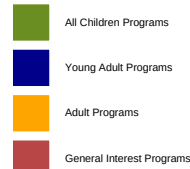
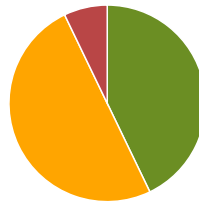
All Children Programs	10	76.92%	All Children Participants	312	61.3%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	2	15.38%	Adult Participants	107	21.02%
General Interest Programs	1	7.69%	General Interest Participants	90	17.68%
Total Programs	13		Total Participants	509	



January

Overview

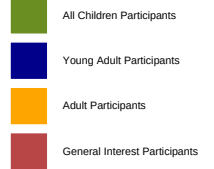
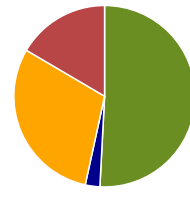
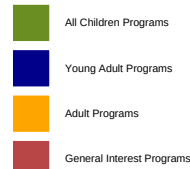
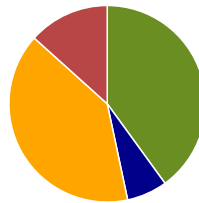
All Children Programs	6	42.86%	All Children Participants	189	45.99%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	7	50%	Adult Participants	214	52.07%
General Interest Programs	1	7.14%	General Interest Participants	8	1.95%
Total Programs	14		Total Participants	411	



February

Overview

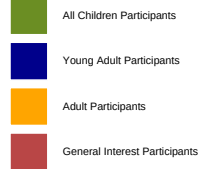
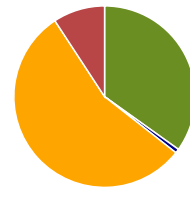
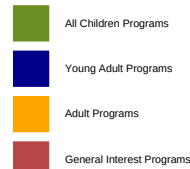
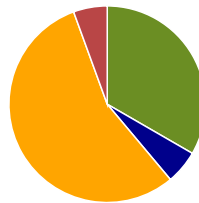
All Children Programs	6	40%	All Children Participants	215	50.83%
Young Adult Programs	1	6.67%	Young Adult Participants	11	2.6%
Adult Programs	6	40%	Adult Participants	127	30.02%
General Interest Programs	2	13.33%	General Interest Participants	70	16.55%
Total Programs	15		Total Participants	423	



March

Overview

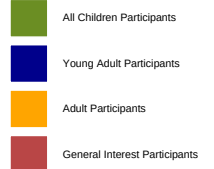
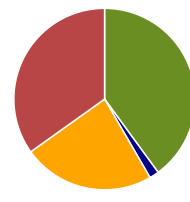
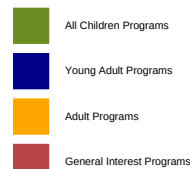
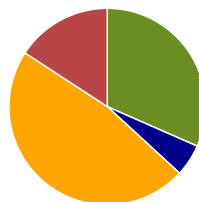
All Children Programs	6	33.33%	All Children Participants	189	34.87%
Young Adult Programs	1	5.56%	Young Adult Participants	4	0.74%
Adult Programs	10	55.56%	Adult Participants	299	55.17%
General Interest Programs	1	5.56%	General Interest Participants	50	9.23%
Total Programs	18		Total Participants	542	



April

Overview

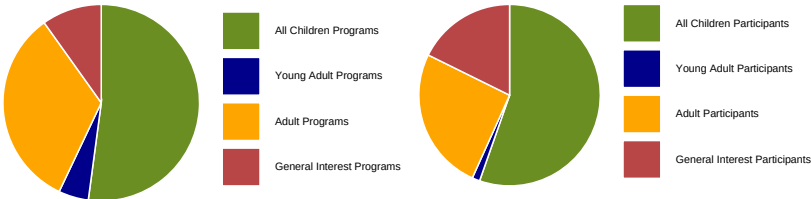
All Children Programs	6	31.58%	All Children Participants	165	39.95%
Young Adult Programs	1	5.26%	Young Adult Participants	7	1.69%
Adult Programs	9	47.37%	Adult Participants	97	23.49%
General Interest Programs	3	15.79%	General Interest Participants	144	34.87%
Total Programs	19		Total Participants	413	



St. Helena Public Library

July, 2025 - April, 2026

Year in Review					
Overview					
All Children Programs	74	52.11%	All Children Participants	2343	55.36%
Young Adult Programs	7	4.93%	Young Adult Participants	58	1.37%
Adult Programs	47	33.1%	Adult Participants	1082	25.57%
General Interest Programs	14	9.86%	General Interest Participants	749	17.7%
Total Programs	142		Total Participants	4232	



MAY 2026

ST. HELENA PUBLIC LIBRARY

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2
4	5 Story Time 10:30am Salsa Contest 5:00pm 	6	7 Craft & Chat 5:30pm 	8	9 MusicTime in the Library 12:15pm 
11	12 Story Time 10:30am  Emily Chabot: A Life 4:00pm	13 Library Board Meeting 5:00pm	14 Craft & Chat 5:30pm 	15	16
18	19 Story Time 10:30am	20 Teen Hang Out 3:00pm 	21 Craft & Chat 5:30pm 	22	23
25  CLOSED FOR MEMORIAL DAY	26 Story Time 10:30am	27	28 Craft & Chat 5:30pm 	29 Malin Artist Reception 4:30pm 	30

St Helena Public Library

1492 Library Lane
 St. Helena, California 94574 | 707-963-5244
<http://www.shpl.org>

Library Hours

Monday - Friday
10:00 a.m. - 6:00 p.m.

Saturday
12:00 p.m. - 5:00 p.m.

Sunday
Closed

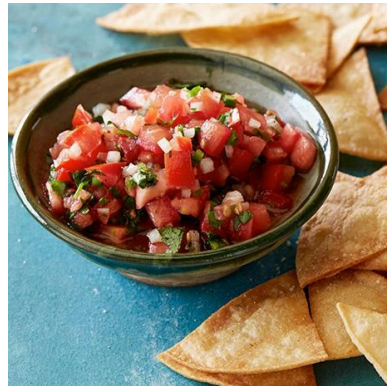
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Salsa Contest

Tuesday, May 5th
5:00 p.m. - 6:30 p.m.

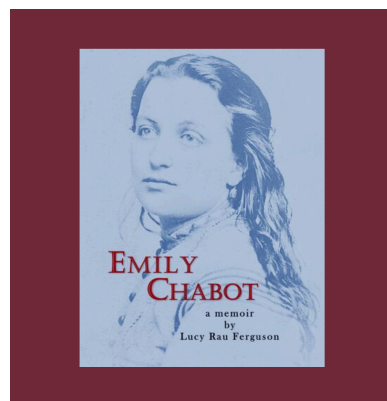
It's time to taste the heat at the library! Join us for this 7th annual event for the entire community. You will be tasting contestants' best homemade salsa! Your vote decides the winners. Salsas range from mild to very hot and include guacamole. Register by May 1st.



Music Time in the Library with Festival Napa Valley

Saturday, May 9th
12:15 p.m. - 1:15 p.m.

Playful, interactive concerts that encourage children (ages 2 - 8) and their families to discover different musical instruments while dancing & cheering along with musicians who use live music to tell stories or explore exciting themes.



Emily Chabot: A Life

Tuesday, May 12th
4:00 p.m. - 5:00 p.m.

Author Karen Mireau will discuss Emily Chabot's life as a feminist and philanthropist in St. Helena and the East Bay of San Francisco is a vivid portrait of 19th century California and an uplifting rendering of a powerful female pioneering spirit.



Teen Hangout

Wednesday, May 20th
3:00 p.m. - 4:30 p.m.

6th - 12th graders are invited to the St. Helena Public Library the third Wednesday of the month for crafts, games, movies, and time to socialize and relax. Hope to see you there!



Malin Artist Reception

Friday, May 29th
4:30 p.m. - 5:30 p.m.

'My name is Malin, and I enjoy embroidery in my free time. During the COVID19 pandemic, I explored new hobbies and embroidery quickly stood out, recalling a childhood memory of sewing a pillowcase in fourth grade. What began as curiosity became a lasting interest and before long I was "gone with the stitches," absorbed in each project.'



Craft & Chat

Every Thursday,
starting May 7th
5:30 p.m. - 7:00p.m.

A relaxed, come as you are gathering where patrons work on their own projects while enjoying easy conversation with fellow crafters. No instruction, no pressure just creativity, community, and good company. No registration required.

mayo 2026

BIBLIOTECA PÚBLICA DE ST. HELENA

lunes	martes	miércoles	jueves	viernes	sábado
				1	2
4	5 Cuentos y Manualidades 10:30am Concurso de Salsa 5:00pm 	6	7 Manualidades y plática 5:30pm 	8	9 Hora de música en la biblioteca con el Festival Napa Valley 12:15pm 
11	12 Cuentos y Manualidades 10:30am  Emily Chabot: Una vida 4:00pm	13 Junta Directiva de la Biblioteca 5:00pm	14 Manualidades y plática 5:30pm 	15	16
18	19 Cuentos y Manualidades 10:30am	20 Convivio de adolescentes 3:00pm 	21 Manualidades y plática 5:30pm 	22	23
25  CIERRE POR EL DÍA DE LOS CAÍDOS	26 Cuentos y Manualidades 10:30am	27	28 Manualidades y plática 5:30pm 	29 Malin Recepción de artista 4:30pm 	30

St Helena Public Library

1492 Library Lane
 St. Helena, California 94574 | 707-963-5244
<http://www.shpl.org>

Horario de la biblioteca

lunes - viernes
10:00 a.m. - 6:00 p.m.

sábado
12:00 p.m. - 5:00 p.m.

domingo
cerrado

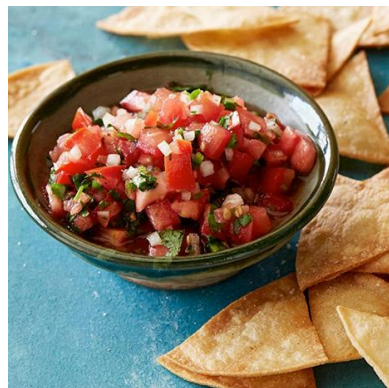
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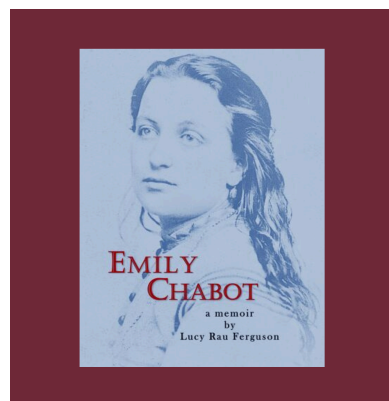
Concurso de Salsa
martes 5 de mayo
5:00 p.m. - 6:30 p.m.

¡Es hora de ponerse picante en la biblioteca! Participa con nosotros en este 7m° evento anual para toda la comunidad. Probarás la mejor salsa casera de los concursantes. Tu voto decidirá los ganadores. Las salsas van de poco picante a muy picante e incluyen guacamole. El registro está abierto hasta el 1 de mayo.



Hora de música en la biblioteca con el Festival Napa Valley
sábado 9 de mayo
12:15 p.m. - 1:15 p.m.

Esta hora de música en la Biblioteca ofrece conciertos divertidos e interactivos para niños (de 2 a 8 años) y sus familias.



Emily Chabot: Una Vida
martes 12 de mayo
4:00 p.m. - 5:00 p.m.

La autora Karen Mireau hablará sobre la vida de Emily Chabot como feminista y filántropa en St. Helena y la bahía este de San Francisco, un retrato vívido de la California del siglo XIX y una inspiradora representación del poderoso espíritu pionero de una mujer. El programa es en inglés.



Convivio de adolescentes
miércoles 20 de mayo
3:00 p.m. - 4:30 p.m.

Los estudiantes entre 6.º y 12.º grado están invitados a la Biblioteca Pública de St. Helena el tercer miércoles de cada mes para disfrutar de manualidades, juegos, películas y pasar un rato socializando y relajándose. ¡Esperamos veros allí!



Malin Recepción de artista
viernes 29 de mayo
4:30 p.m. - 5:30 p.m.

'Me llamo Malin y me gusta bordar en mi tiempo libre. Durante la pandemia de COVID-19, exploré nuevos pasatiempos y el bordado pronto se convirtió en mi favorito, ya que me trajo a la memoria un recuerdo de la infancia: cuando cosí una funda de almohada en cuarto grado.'



Manualidades y plática
Cada jueves,
comenzando el 7 de mayo
5:30 p.m. - 7:00p.m.

Una reunión relajada, en la que puedes venir tal y como eres, y en la que los participantes trabajan en sus propios proyectos mientras disfrutan de una agradable conversación con otros aficionados a las manualidades. Sin instrucciones, sin presiones: solo creatividad, comunidad y buena compañía. No es necesario registrarse.

General Ledger Monthly Operating Expense Rpt



User: kgarcia@cityofsthelema.gov
Printed: 5/4/2026 3:54:53 PM
Period 01 - 11
Fiscal Year 2026

Acct Number	Description	Budget	Encumbered	YTD Spent	Available Budget	% of Budget Available
101	General Fund					
46	Library					
101-46-00-20-10	Salary-Regular	423,151.00	0.00	336,951.10	86,199.90	20.37
101-46-00-20-20	TempPart Time	74,144.00	0.00	52,668.10	21,475.90	28.97
101-46-00-20-30	Overtime	3,500.00	0.00	0.00	3,500.00	100.00
101-46-00-20-37	Holiday Pay	2,840.00	0.00	1,362.69	1,477.31	52.02
101-46-00-20-40	FICAMedicare	39,273.00	0.00	29,707.22	9,565.78	24.36
101-46-00-20-45	Employer PERS	37,152.00	0.00	26,304.23	10,847.77	29.20
101-46-00-20-47	PERS Unfunded Liability	48,737.00	0.00	48,736.93	0.07	0.00
101-46-00-20-55	Health Insurance	130,744.00	0.00	87,298.37	43,445.63	33.23
101-46-00-20-61	Workers Comp	37,156.00	0.00	37,156.47	-0.47	0.00
101-46-00-20-65	SDI	5,078.00	0.00	4,140.84	937.16	18.46
101-46-00-20-75	Deferred Comp	8,301.00	0.00	3,836.16	4,464.84	53.79
101-46-00-20-85	Auto Allowance	2,400.00	0.00	2,036.00	364.00	15.17
101-46-00-20-96	Education Reimbursement	<u>1,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>100.00</u>
20	Salaries & Benefits	813,976.00	0.00	630,198.11	183,777.89	22.58
101-46-00-21-10	Communications	9,500.00	0.00	3,187.32	6,312.68	66.45
101-46-00-21-15	Postage	500.00	0.00	53.42	446.58	89.32
101-46-00-21-22	Utilities	70,000.00	0.00	42,468.02	27,531.98	39.33
101-46-00-21-27	Equipment Lease Exp	10,000.00	0.00	2,938.21	7,061.79	70.62
101-46-00-21-45	Other Contract Services	110,000.00	36,199.23	68,411.44	5,389.33	4.90
101-46-00-21-53	Memberships & Publications	1,000.00	0.00	0.00	1,000.00	100.00
101-46-00-21-55	Training & Conference	<u>7,000.00</u>	<u>0.00</u>	<u>-505.16</u>	<u>7,505.16</u>	<u>107.22</u>
21	Services	208,000.00	36,199.23	116,553.25	55,247.52	26.56
101-46-00-22-07	Copies	3,000.00	0.00	879.94	2,120.06	70.67
101-46-00-22-12	Computer Equipment	5,000.00	0.00	0.00	5,000.00	100.00
101-46-00-22-13	Office Supplies	1,500.00	0.00	462.17	1,037.83	69.19
101-46-00-22-15	Special Department Supplies	6,200.00	0.00	3,611.70	2,588.30	41.75
101-46-00-22-16	Library Materials	<u>2,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,400.00</u>	<u>100.00</u>
22	Supplies	18,100.00	0.00	4,953.81	13,146.19	72.63
101-46-00-23-11	Maint Office Equip	5,600.00	0.00	0.00	5,600.00	100.00
101-46-00-23-35	Software Maintenance	<u>9,000.00</u>	<u>0.00</u>	<u>874.50</u>	<u>8,125.50</u>	<u>90.28</u>
23	Maintenance	14,600.00	0.00	874.50	13,725.50	94.01
101-46-00-24-25	Taxes & Other Charges	<u>12,500.00</u>	<u>0.00</u>	<u>10.52</u>	<u>12,489.48</u>	<u>99.92</u>

Acct Number	Description	Budget	Encumbered	YTD Spent	Available Budget	% of Budget Available
24	Taxes, Insurances & Contributi	12,500.00	0.00	10.52	12,489.48	99.92
00	Administration	1,067,176.00	36,199.23	752,590.19	278,386.58	26.09
380	Friends and Foundation					
46	Library					
380-46-00-20-20	TempPart Time	60,000.00	0.00	51,504.80	8,495.20	14.16
380-46-00-20-37	Holiday Pay	2,710.00	0.00	2,818.85	-108.85	-4.02
380-46-00-20-40	FICAMedicare	<u>4,797.00</u>	<u>0.00</u>	<u>4,155.66</u>	<u>641.34</u>	<u>13.37</u>
20	Salaries & Benefits	67,507.00	0.00	58,479.31	9,027.69	13.37
380-46-00-21-10	Communications	<u>2,093.00</u>	<u>0.00</u>	<u>597.22</u>	<u>1,495.78</u>	<u>71.47</u>
21	Services	2,093.00	0.00	597.22	1,495.78	71.47
380-46-00-22-15	Special Department Supplies	0.00	0.00	188.97	-188.97	0.00
380-46-00-22-16	Library Materials	60,400.00	0.00	33,536.88	26,863.12	44.48
380-46-00-22-40	Programming	0.00	0.00	10,717.21	-10,717.21	0.00
380-46-00-22-41	Youth Programs	5,000.00	0.00	1,875.21	3,124.79	62.50
380-46-00-22-42	Spanish Language Programs	2,500.00	0.00	2,463.72	36.28	1.45
380-46-00-22-43	Adult Programs	<u>2,500.00</u>	<u>0.00</u>	<u>250.00</u>	<u>2,250.00</u>	<u>90.00</u>
22	Supplies	70,400.00	0.00	49,031.99	21,368.01	30.35
380-46-00-23-35	Software Maintenance	<u>10,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>100.00</u>
23	Maintenance	10,000.00	0.00	0.00	10,000.00	100.00
00	Administration	150,000.00	0.00	108,108.52	41,891.48	27.93
382	Martin Estate Trust					
46	Library					
382-46-00-23-35	Software Maintenance	<u>936.00</u>	<u>0.00</u>	<u>800.00</u>	<u>136.00</u>	<u>14.53</u>
23	Maintenance	936.00	0.00	800.00	136.00	14.53
00	Administration	936.00	0.00	800.00	136.00	14.53
384	Tweed Trust					
46	Library					
384-46-00-22-16	Library Materials	<u>52,000.00</u>	<u>20,000.00</u>	<u>33,202.75</u>	<u>-1,202.75</u>	<u>-2.31</u>
22	Supplies	52,000.00	20,000.00	33,202.75	-1,202.75	-2.31
00	Administration	52,000.00	20,000.00	33,202.75	-1,202.75	-2.31
Grand Total		1,270,112.00	56,199.23	894,701.46	319,211.31	0.2513



**City of St. Helena
Library Board of Trustees
Regular Meeting
St. Helena Library, 1492 Library Lane, St.
Helena CA 94574
Wednesday, March 11, 2026 @ 5:00 PM**

1. CALL TO ORDER

Chair Claymon Boeschen called the meeting to order at 5:02:24 PM.

2. ROLL CALL

Chair: Deborah Claymon Boeschen

Vice Chair: Gillian Casey

Trustees: Courtenay Fletcher, ~~Dana Johnson~~, Juana Navarro, Kristina Skinner,
Jack Stuart

Youth Advisory Member: Jacob Zuniga

Staff Liaison: Mara Strickler, Deputy Director of Community Services - Library

Staff: Enedina Guerrero, Library Assistant

3. PUBLIC FORUM

3.1. Executive Director, Deanna M. Griffin, of the Friends & Foundation, St. Helena Public Library gave an update of the current activities of the Foundation.

4. UPDATES FROM STAFF AND FUTURE AGENDA ITEMS:

4.1. The City Librarian reported the following:

- An update on the migration of the integrated library system (ILS).
- An overview of a new partnership with Napa Valley Adult Education.
- An update on the Integrated Library System migration.
- A summary of the monthly expense report.
- A summary of library use for the month prior.
- A highlight of upcoming programs.
- A reminder of the proclamation being made at the next City Council meeting on 4/14/26 in recognition of National Library Week.

5. **CONSENT ITEMS:**

5.1. **Library Board of Trustees Meeting Minutes of 311/26**

Board Member Fletcher made a motion at 5:15:22 PM to approve the minutes of 3/11/26. Board Member Navarro seconded the motion. The minutes were approved by a quorum of those present.

6. **SCHEDULED MATTERS:**

6.1. **Consideration of municipal code related to Chapter 2.52**

The municipal code related to the Library Board was discussed.

FFSHPL Executive Director, Deanna M. Griffin, made a public comment.

No action was taken by the Board

6.2. **Consideration of Privacy and Confidentiality Policy**

The City Librarian presented a draft Privacy and Confidentiality Policy, which was reviewed by the Board. Board Member Fletcher made a motion at 5:56:54 PM to approve the policy as presented. The motion was seconded by Board Member Skinner. The policy was approved by a quorum of those present.

6.3. **Consideration of Work Plan and Subcommittee Assignments**

The Board discussed their Work Plan and current Subcommittee Assignments. It was agreed that Board Member Fletcher would rotate of the Youth Services Subcommittee and Board Member Skinner would serve in that capacity for the remainder of the 25/26 fiscal year.

7. **ADJOURNMENT**

Chair Claymon Boeschen adjourned the meeting at 6:01:05 PM.

Deborah Claymon Boeschen
Chair, Library Board

Mara Strickler
Deputy Director of Community Services
Library