City of St. Helena
Finance Committee Regular Meeting
Wednesday, May 27, 2026 @ 3:00 PM
City Hall Main Conference Room
1088 College Avenue, St. Helena CA

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of four minutes.

Members of the public and other parties are welcome to email their comments to the Staff Liaison Mandy Kellogg at mkellogg@cityofsthelena.gov. All public comments must be received three hours prior to the meeting. Public comments received after the deadline will be attached to the item the next business day or soon thereafter. Public comments will not be read out loud but will be publicly available and attached to the online agenda.

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1. ROLL CALL

   Vice Chair: Christopher Warner, Members: Gregg Dawley, Richard Garber, Garry Rose, George Schisler, Mark Smithers
   City Council Member Liaison: Aaron Barak
   Staff Liaison: Mandy Kellogg, Administrative Services Director

2. CALL TO ORDER

3. PUBLIC FORUM

4. REPORTS BY STAFF/COMMITTEE

   Reports by staff and/or committee on items of general interest. Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or
   action by the Finance Committee.

5. CONSENT ITEMS

   5.1. Finance Committee Meeting Minutes of April 9, 2026

6. SCHEDULED ITEMS

   6.1. Updates on Subcommittee Reports, Discussion and Adoption

   6.2. Initial Discussion on Final Efficiency Report and City Council Guidance on Next Steps

   6.3. Schedule for Full Committee Consideration of Draft Final Report

7. FUTURE AGENDA ITEMS

8. ADJOURNMENT

The next regular Finance Committee meeting is scheduled for TBD at City Hall Conference Room, 1088 College Avenue, St. Helena.

This agenda was posted at City Hall, 1088 College Avenue, St. Helena on May 22, 2026.

Mandy Kellogg, Administrative Services Director

In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office (707) 967-2792. Notification 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

MINUTES
City of St. Helena
Finance Committee Meeting
Thursday April 9, 2026 @ 3:00 PM
City Hall, 1088 College Avenue, St. Helena

Present: Vice Chair and Acting Chair Christopher Warner, Committee Members Mark Smithers, Garry Rose, George Schisler, Richard Garber, and Gregg Dawley

Staff Liaison Mandy Kellogg, Administrative Services Director

Absent: Council Liaison Council Member Aaron Barak

1. CALL TO ORDER
Acting Chair Warner called the meeting to order at 3:01 p.m.

2. ROLL CALL

3. PUBLIC FORUM:
Public comment was opened and no comments were received.

4. REPORTS BY STAFF AND COMMITTEE:

No reports by staff and committee.

5. CONSENT CALENDAR:

5.1. Finance Committee Meeting Minutes of February 2, 2026
5.2. Finance Committee Meeting Minutes of March 9, 2026
5.3. Finance Committee Meeting Minutes of March 17, 2026
5.4. Finance Committee Meeting Minutes of March 30, 2026

Committee member Schisler moved to adopt the minutes of February 2, March 9, March 17, and March 30,2026. The motion was seconded by committee member Garber. All in favor by voice vote. Motion passes.

6. SCHEDULED MATTERS:

6.1. Subcommittee Status Updates and Schedule for Final Reports to Full Committee

Acting Chair Warner introduced the agenda item. Provided an update on final report components and timeline.

1. Unfunded Accrued Liability (UAL)

Committee member Dawley provided an update on UAL agenda item.

Discussion was turned over to the Finance Committee, questions and comments ensued.
The final draft report will be distributed over the next few days.

2. Capital Improvement Plan (CIP) Long-Term Needs

Acting Chair Warner proposed preparing the draft CIP report based on the existing outline.

3. Classification and Compensation Study

Committee member Smithers and Acting Chair Warner provided an update on the Class and Comp agenda item.

4. Cost Allocation Plan

Subcommittee will be meeting with Cost Allocation Plan (CAP) consultant and staff on April 15.

5. Budget Deficit

Public comment made by Kelly Wheaton.

6.2 Vehicle Replacement Criteria

Director Joseph Leach presented the agenda item.

Discussion was turned over to the Finance Committee, questions and comments ensued.

Public comment made by Kelly Wheaton.

Staff will return with additional details regarding the vehicle prioritization process, vehicle usage and maintenance data, and input from the Police Department concerning fleet replacement needs, total fleet size, and operational use of the vehicles.

7. FUTURE AGENDA ITEMS:

Review of current committee member terms and discussion of filling the committee vacancy.

8. ADJOURNMENT

Meeting adjourned by Acting Chair Warner at 4:19 p.m.

APPROVED:	**ATTEST:**
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Christopher Warner, Acting Chair	Mandy Kellogg, Staff Liaison