



**City of St. Helena
City Council Regular Meeting
Tuesday, June 23, 2026 @ 6:00 PM
Vintage Hall Board Room - Second Floor
465 Main Street, St. Helena CA**

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Public Forum" portion of the agenda may do so, but please observe the time limit of four minutes.

The City Council meeting will be live-streamed on Comcast Channel 28 and on the City's website.

Public comment for City Council meetings will be accepted via email via to publiccomment@cityofstheleena.gov. All public comments must be received three hours prior to the meeting. All other public comments received after the deadline will be attached to the item the next business day or soon thereafter. Public comments will not be read out loud but will be publicly available and attached to the online City Council agenda.

To ensure interpreters are available, requests must be made at least 72 hours in advance by calling the Office of the City Clerk at (707) 968-2640 or emailing cityclerk@cityofstheleena.gov.

The schedule of upcoming meetings and published meeting agendas can be found on the City of St. Helena website at cityofstheleena.gov.

Servicios de interpretación en español durante la reunión pueden ser solicitados por el público. Para asegurar que los intérpretes estén disponibles, los servicios tienen que ser solicitados al menos 72 horas antes de la reunión llamando a la oficina de la Secretaria de la Ciudad al (707) 968-2640 o por correo electrónico a cityclerk@cityofstheleena.gov.

El horario de las reuniones publicadas y próximas puede ser localizado en el sitio de web de la Ciudad en cityofstheleena.gov

1. CALL TO ORDER

2. ROLL CALL

Mayor: Paul Dohring, Vice Mayor: Michelle Deasy, City Council Members: Aaron Barak, Kate Spadarotto

3. PLEDGE OF ALLEGIANCE

4. ADOPTION OF THE AGENDA

5. APPROVAL OF THE MINUTES

5.1. Regular City Council Minutes of June 9, 2026

6. PUBLIC FORUM

Members of the public are entitled to speak on matters of municipal concern not on the agenda during Public Forum. Each person's comments shall be limited to 4 minutes. Each person is entitled to speak on any non-agendized item only once at any meeting. Brief questions by Council Members for clarifications may be posed and answered, and Council Members may make requests that items be placed on future agendas, but in accordance with state law, no substantive discussion or action may take place unless and until the matter properly appears on the agenda. Estimated start time: 6:05 p.m.

6.1. Public Comment

7. REPORTS BY STAFF AND CITY COUNCIL, FUTURE AGENDA ITEMS, AND AB 1234 REPORTS

Reports by staff and/or Council Members on items of general interest. Brief questions for clarification may be posed and answered, and Council Members may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the City Council.

8. PRESENTATIONS AND PUBLIC RECOGNITIONS

8.1. Parks and Recreation Month Proclamation

9. STAFF BRIEFING AND PRESENTATIONS

9.1. Fire Safety and Evacuation Presentation

10. CONSENT ITEMS

Members of the Council or the public (present at the meeting) may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, one motion may be used to adopt all recommended actions. (Roll Call Vote)
Estimated start time: 6:35 p.m.

- 10.1. Adoption of a Resolution authorizing the City Manager to execute a construction contract with JD General Engineering in the amount of \$168,992 for the R25-79 Hudson Pavement Restoration Project, authorizing the Director of Public Works to approve construction change orders not to exceed 15% of the total contract amount, and determines the R25-79 Hudson Pavement Rehabilitation Project is exempt from CEQA under Class 1 Existing Facilities.

CEQA Determination: Categorical Exemption
Prepared By: Mario Traverso, Project Manager
Recommendation: Approve the Resolution

10.2. Consideration of Second Amendment to Agreement for City Attorney Legal Services.

CEQA Determination: Not a CEQA Project (CEQA Guidelines §15378)
Prepared By: Mandy Kellogg, Director of Administrative Services
Recommendation: That the City Council approve the attached Resolution Approving the Second Amendment to Agreement for City Attorney Legal Services between City of St. Helena and Best Best & Krieger LLP.

10.3. Consideration and Proposed Adoption of a Resolution Adopting a List of Projects for Fiscal Year 2026-27 funded by SB1: The Road and Repair and Accountability Act of 2017.

CEQA Determination: Not a CEQA Project (CEQA Guidelines §15378)
Prepared By: Mario Traverso, Project Manager
Recommendation: Staff recommends approval of the attached resolution.

10.4. Consideration and Recommended adoption of a Resolution authorizing a two-year agreement with the Housing Authority of the City of Napa for contract housing services in a baseline amount not-to-exceed \$131,450 for the two-year period starting on July 1, 2026, and authorizing up to \$20,000 for additional housing-related services for Fiscal Year 2027-28.

CEQA Determination: Not a CEQA Project (CEQA Guidelines §15378)
Prepared By: Natalie Bresee, Assistant Planner
Recommendation: Adopt the Resolution authorizing the City Manager to execute a two-year agreement with the Housing Authority of the City of Napa for contract housing services for Fiscal Years 2026-27 and 2027-28, in a baseline amount not to exceed \$131,450, and authorizing the City Manager to approve up to \$20,000 in additional housing-related services during FY2027-28, as needed.

10.5. May 2026 Review and Forecasting of City Water Supply Availability

CEQA Determination: Not a CEQA Project (CEQA Guidelines §15378)
Prepared By: Ian Dale, Environmental Serv Tech
Recommendation: Receive and File.

10.6. Approval of a Resolution of the City Council of the City of St. Helena, State of California, Calling and Giving Notice of a General Municipal Election to be Held on Tuesday, November 3, 2026; Requesting the Consolidation by the Napa County Supervisors for the Statewide General Election and that Napa County Provide Election Services with full Reimbursement by the City of St. Helena.

CEQA Determination: Not a CEQA Project (CEQA Guidelines §15378)

Prepared By: Andrew Bradley, Program Manager (City Clerk)

Recommendation: Approve the resolutions:

- Resolution calling for election of Mayor and two (2) City Council Members
- Resolution for consolidated election for Mayor and two (2) City Council members

10.7. Consideration of a Resolution to Reappoint a current Planning Commissioner whose term currently expires on June 30, 2026.

CEQA Determination: Not a CEQA Project (CEQA Guidelines §15378)

Prepared By: Andrew Bradley, Program Manager (City Clerk)

Recommendation: Reappoint current Planning Commission Chair, Chris Warner, to the Planning Commission for a new four-year term, expiring June 30, 2030.

10.8. Consideration of a Resolution to Reappoint current Active Transportation and Sustainability Committee Members/Alternates whose terms currently expires on June 30, 2026.

CEQA Determination: Not a CEQA Project (CEQA Guidelines §15378)

Prepared By: Andrew Bradley, Program Manager (City Clerk)

Recommendation: Appoint current member, Shannon Nolan, and alternates, Antony Rabin and Emma Leggat, to the Active Transportation and Sustainability Committee (ATSC) as members for new two-year terms, expiring June 30, 2028.

11. PUBLIC HEARINGS

Estimated start time: 6:45 p.m.

11.1. Public Hearing on Vacancies, Recruitment and Retention Efforts in compliance with Assembly Bill 2561, Government Code Section 3502.3.

CEQA Determination: Not a CEQA Project (CEQA Guidelines §15378)

Prepared By: Martin Beltran, Finance Manager

Recommendation: Receive and file.

12. OLD BUSINESS

Estimated start time:

13. NEW BUSINESS

Estimated start time: 7:00 p.m.

13.1. Consideration of a Resolution to appoint an applicant to the Library Board of Trustees.

CEQA Determination: Not a CEQA Project (CEQA Guidelines §15378)

Prepared By: Andrew Bradley, Program Manager (City Clerk)

Recommendation: Consideration of a Resolution to appoint an applicant to fill a vacancy on the Library Board of Trustees, which has terms expiring on June 30, 2026.

13.2. Consideration of a Resolution to Appoint a new and Reappoint a current Parks and Recreation Commission Member for terms ending June 2028.

CEQA Determination: Not a CEQA Project (CEQA Guidelines §15378)

Prepared By: Andrew Bradley, Program Manager (City Clerk)

Recommendation: Consideration of a Resolution to appoint a new member and reappoint a current member with applicants to fill vacancies on the Parks and Recreation Commission, that has terms expiring on June 30, 2026.

13.3. Reappointment of Three Finance Committee Members and Discuss Vacancy

CEQA Determination: Not a CEQA Project (CEQA Guidelines §15378)

Prepared By: Andrew Bradley, Program Manager (City Clerk)

Recommendation:

1. Adopt resolution to reappoint three Finance Committee members:
George Schisler, Richard Garber, and Gregg Dawley.
2. Provide feedback on options for filling vacancy.

13.4. Qualification of Initiative Measure Proposing to Amend the City's Municipal Code to Codify by Ordinance the "St. Helena Trails and Open Space Plan: Walking Routes, Trails and Publicly Accessible Open Space Report"

CEQA Determination: Not a CEQA Project (CEQA Guidelines §15378)

There may be CEQA needs if/when projects within the plan are begun.

Prepared By: Andrew Bradley, Program Manager (City Clerk)

Recommendation: That the City Council:

- Receive, file, and accept the certificate of sufficiency of petition signatures as valid in all respects.

Select one of the following three options:

- Adopt the following resolution:

Resolution No. 2026-____: Resolution of the City Council of the City of St. Helena, California submitting to the qualified voters of the City of St. Helena on the November 3, 2026 General Municipal Election ballot an initiative measure amending the City's Municipal Code to codify by ordinance the "St. Helena Trails and Open Space Plan: Walking Routes, Trails and Publicly Accessible Open Space Report"; requesting the County of Napa to consolidate said election with the Statewide General Election of even date; and setting rules and deadlines for arguments and rebuttals for and against the measure; or

- Adopt the initiative measure as an ordinance, without alteration:

Adopt Ordinance No. 2026-____: an Ordinance of the City Council of the City of St. Helena, California, adding Chapter 17.32 to Title 17 of the St. Helena Municipal Code to codify by ordinance the "St. Helena Trails and Open Space Plan: Walking Routes, Trails and Publicly Accessible Open Space Report" (the "Walking Plan"), pursuant to California Elections Code Section 9215(a); or

- Order the preparation of an impact report pursuant to California Elections Code Section 9212 to be brought back to the council no more than 30 days later, to analyze the initiative's impact on City finances, regulations and ability to provide public services.

14. CITY COUNCIL REPORTS

15. ADJOURNMENT

The next Regular City Council meeting is scheduled for July 28, 2026, at 6 p.m.

This agenda was posted at City Hall, 1088 College Avenue, and at Vintage Hall, 465 Main Street, St. Helena, California on June 17, 2026.

Andrew Bradley, City Clerk

In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office (707) 967-2792. Notification 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CHALLENGING DECISIONS OF CITY ENTITIES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City of St. Helena is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision, including without limitation Government Code section 65009 applicable to many land use and zoning decisions, Government Code section 66499.37 applicable to the Subdivision Map Act, and Public Resources Code section 21167 applicable to the California Environmental Quality Act (CEQA). Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. Government Code section 65009 and 66499.37, and Public Resources Code section 21167, impose shorter limitations periods and requirements, including timely service in addition to filing.

If a person wishes to challenge the above actions in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of St. Helena, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the City Council regarding any item on this Agenda, after the posting of the Agenda, will be available for public review in the City Clerk's Office located at 1088 College Avenue, St. Helena, California, during normal business hours and by appointment. In addition, such writings or documents will be made available on the City's website at cityofsthenela.gov and will be available for public review at the respective meeting.