



**City of St. Helena
City Council Regular Meeting
Tuesday, July 28, 2026 @ 6:00 PM
Vintage Hall Board Room - Second Floor
465 Main Street, St. Helena CA**

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Public Forum" portion of the agenda may do so, but please observe the time limit of four minutes.

The City Council meeting will be live-streamed on Comcast Channel 28 and on the City's website.

Public comment for City Council meetings will be accepted via email via to publiccomment@cityofstheleena.gov. All public comments must be received three hours prior to the meeting. All other public comments received after the deadline will be attached to the item the next business day or soon thereafter. Public comments will not be read out loud but will be publicly available and attached to the online City Council agenda.

To ensure interpreters are available, requests must be made at least 72 hours in advance by calling the Office of the City Clerk at (707) 968-2640 or emailing cityclerk@cityofstheleena.gov.

The schedule of upcoming meetings and published meeting agendas can be found on the City of St. Helena website at cityofstheleena.gov.

Servicios de interpretación en español durante la reunión pueden ser solicitados por el público. Para asegurar que los intérpretes estén disponibles, los servicios tienen que ser solicitados al menos 72 horas antes de la reunión llamando a la oficina de la Secretaria de la Ciudad al (707) 968-2640 o por correo electrónico a cityclerk@cityofstheleena.gov.

El horario de las reuniones publicadas y próximas puede ser localizado en el sitio de web de la Ciudad en cityofstheleena.gov

1. CALL TO ORDER

2. ROLL CALL

Mayor: Paul Dohring, City Council Members: Aaron Barak, Michelle Deasy, Kate Spadarotto

3. PLEDGE OF ALLEGIANCE

4. ADOPTION OF THE AGENDA

5. APPROVAL OF THE MINUTES

5.1. Approval of the Minutes

6. PUBLIC FORUM

Members of the public are entitled to speak on matters of municipal concern not on the agenda during Public Forum. Each person's comments shall be limited to 4 minutes. Each person is entitled to speak on any non-agendized item only once at any meeting. Brief questions by Council Members for clarifications may be posed and answered, and Council Members may make requests that items be placed on future agendas, but in accordance with state law, no substantive discussion or action may take place unless and until the matter properly appears on the agenda. Estimated start time: 6:10 p.m.

6.1. Public Comment

7. REPORTS BY STAFF AND CITY COUNCIL, FUTURE AGENDA ITEMS, AND AB 1234 REPORTS

Reports by staff and/or Council Members on items of general interest. Brief questions for clarification may be posed and answered, and Council Members may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the City Council.

8. PRESENTATIONS AND PUBLIC RECOGNITIONS

9. STAFF BRIEFING AND PRESENTATIONS

9.1. Water Service and Quality Discussion following event of July 18, 2026

10. CONSENT ITEMS

Members of the Council or the public (present at the meeting) may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, one motion may be used to adopt all recommended actions. (Roll Call Vote)
Estimated start time: 6:40 p.m.

10.1. Adoption of a Resolution authorizing a new Professional Services Agreement with North Coast Community Planning for an amount not to exceed \$97,300.

CEQA Determination: Not a CEQA Project (CEQA Guidelines §15378)

Prepared By: Jackie Oneal, Senior Planner

Recommendation: Staff recommends that the City Council adopt the attached resolution authorizing the City Manager to execute a new Professional Services Agreement with North Coast Community Planning for continued planning support services in an amount not to exceed \$97,300.

10.2. Sesquicentennial "Cheers to 150 Years" Celebration Road Closure

CEQA Determination: Not a CEQA Project (CEQA Guidelines §15378)

Prepared By: Ashley Sylvester, Director of Community Services Department

Recommendation: Staff recommends City Council review and adopts the attached resolution.

- 10.3. Waiver of second reading and adoption of an ordinance, amending Chapter 3.04 of the Municipal Code Purchasing of Supplies, Equipment and Services, and Procedures for Public Works Projects to update the City Manager's signing authority to add a new section providing Authority to Adopt Implementing Regulations and Administrative Policies

CEQA Determination: Not a CEQA Project (CEQA Guidelines §15378)
Prepared By: Mandy Kellogg, Director of Administrative Services
Recommendation: Waiver of second reading and adoption of an Ordinance, amending Chapter of Purchasing Municipal Code of 3.04 the Supplies, Equipment and Services, and Procedures for Public City Works Projects to update the Manager's signing authority and add a new section providing Authority to Adopt Implementing Regulations and Administrative Policies.

- 10.4. June 2026 Review and Forecasting of City Water Supply Availability

CEQA Determination: Not a CEQA Project (CEQA Guidelines §15378)
Prepared By: Ian Dale, Environmental Serv Tech
Recommendation: Receive and File.

- 10.5. Approving the R24-02 Oak Avenue Surface Restoration Project Plans; Authorizing the Bid Request; Finding the Oak Avenue Surface Restoration Project Exempt from CEQA.

CEQA Determination: Categorical Exemption
Prepared By: Mario Traverso, Project Manager
Recommendation: Approve the Resolution

- 10.6. Resolution Authorizing (1) a Temporary Closure of Tainter Street between Kearney Street and Oak Avenue on Sunday, August 23, 2026, from 6:00a.m. to 8:00p.m.; and (2) Authorizing Possession of Open Alcoholic Beverages and the Operation of Mobile Food Vendors on this Public Street for the Guelaguetza St. Helena 2026 Event Scheduled for Sunday, August 23, 2026, from Approximately 11a.m. to 7:00p.m.

CEQA Determination: Not a CEQA Project (CEQA Guidelines §15378)
Prepared By: Rebecca White, Administrative Assistant
Recommendation: Staff recommends City Council approve the attached resolution.

- 10.7. Authorizing the City Manager to execute a construction contract with Ron's Quality Construction in the amount of \$114,020 for the installation of the manufactured house at the water treatment plant, Authorizing the Director of Public Works to approve change orders up to \$28,407.

CEQA Determination: Not a CEQA Project (CEQA Guidelines §15378)
Prepared By: Mario Traverso, Project Manager
Recommendation: Approve the Resolution

- 10.8. Consideration and proposed adoption of a Resolution authorizing a FY2026-2027 budget amendment to increase appropriation within CIP R18-81 Downtown Sidewalk Improvement Project budget to \$73,698 for additional construction management, funded by Measure U, and the corresponding contract amendment with Coastland/DCCM.

CEQA Determination: Addendum to Previously Certified EIR or Adopted MND
Prepared By: Eric Janzen, Asst. PW Director
Recommendation: Adopt associated Resolution.

11. PUBLIC HEARINGS

Estimated start time: 6:50 p.m.

11.1. Introduction and First Reading of an Ordinance Clarifying the Regulation of On-Site Storage

CEQA Determination: Common Sense Exemption (§15061(b)(3))
Prepared By: Jackie Oneal, Senior Planner
Recommendation:

Staff recommends that the City Council:

1. Find that the proposed ordinance is exempt from environmental review pursuant to California Environmental Quality Act Guidelines Section 15061(b)(3); and
2. Introduce and waive the first reading of an ordinance amending Section 17.33.010 (Definitions of Uses), Table 17.17.020(A) (Use Regulations—Commercial and Mixed-Use Zoning Districts), and Table 17.18.020(A) (Use Regulations—Business and Industrial Zoning Districts) of the St. Helena Municipal Code to clarify the regulation of on-site storage and distinguish storage that is incidental and subordinate to a lawfully established primary use from storage regulated as a separate use.

12. OLD BUSINESS

Estimated start time: 7:05 p.m.

12.1. Consideration and proposed approval of a resolution approving a facility use agreement between the City of St. Helena and St. Helena Little League for the use of baseball facilities located at Crane Park.

CEQA Determination: Not a CEQA Project (CEQA Guidelines §15378)
Prepared By: Ashley Sylvester, Director of Community Services Department
Recommendation: City Staff recommend approving the proposed resolution approving the facility use agreement between the City of St. Helena and St. Helena Little League.

13. NEW BUSINESS

Estimated start time: 7:15 p.m.

- 13.1. Consideration of a Resolution to appoint an applicant to the Active Transportation and Sustainability Committee for a term expiring June 2027.

CEQA Determination: Not a CEQA Project (CEQA Guidelines §15378)
Prepared By: Andrew Bradley, Program Manager (City Clerk)
Recommendation: Appoint Antionette Freeman to the Active Transportation and Sustainability Committee (ATSC) as member to fill a term that is now vacant, expiring June 30, 2027.

- 13.2. Fiscal Year 2024-25 Annual Comprehensive Financial Report and Independent Auditor's Report on Internal Control Over Financial Reporting.

CEQA Determination: Not a CEQA Project (CEQA Guidelines §15378)
Prepared By: Mandy Kellogg, Director of Administrative Services
Recommendation: Staff recommends the City Council receive and accept the Comprehensive Annual Financial Report of the City of St. Helena for Fiscal Year Ended June 30, 2025.

- 13.3. Approval of a resolution authorizing the Interim City Manager to Execute a Professional Services Agreement with Bob Murray & Associates in the amount of \$36,500 for recruitment services related to the City Manager vacancy.

CEQA Determination: Not a CEQA Project (CEQA Guidelines §15378)
Prepared By: James McCann, Interim City Manager
Recommendation: Staff recommends approving the attached resolution and requests the City Council provide direction on the next steps.

14. CITY COUNCIL REPORTS

15. ADJOURNMENT

The next Regular City Council meeting is scheduled for August 11, 2026.

This agenda was posted at City Hall, 1088 College Avenue, and at Vintage Hall, 465 Main Street, St. Helena, California on July 23, 2026.

Andrew Bradley, City Clerk

In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office (707) 967-2792. Notification 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CHALLENGING DECISIONS OF CITY ENTITIES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City of St. Helena is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision, including without limitation Government Code section 65009 applicable to many land use and zoning decisions, Government Code section 66499.37 applicable to the Subdivision Map Act, and Public Resources Code section 21167 applicable to the California Environmental Quality Act (CEQA). Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. Government Code section 65009 and 66499.37, and Public Resources

Code section 21167, impose shorter limitations periods and requirements, including timely service in addition to filing.

If a person wishes to challenge the above actions in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of St. Helena, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the City Council regarding any item on this Agenda, after the posting of the Agenda, will be available for public review in the City Clerk's Office located at 1088 College Avenue, St. Helena, California, during normal business hours and by appointment. In addition, such writings or documents will be made available on the City's website at cityofsthenana.gov and will be available for public review at the respective meeting.