



**City of St. Helena
City Council Regular Meeting
Tuesday, August 11, 2026 @ 6:00 PM
Vintage Hall Board Room - Second Floor
465 Main Street, St. Helena CA**

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Public Forum" portion of the agenda may do so, but please observe the time limit of four minutes.

The City Council meeting will be live-streamed on Comcast Channel 28 and on the City's website.

Public comment for City Council meetings will be accepted via email via to publiccomment@cityofstheleena.gov. All public comments must be received three hours prior to the meeting. All other public comments received after the deadline will be attached to the item the next business day or soon thereafter. Public comments will not be read out loud but will be publicly available and attached to the online City Council agenda.

To ensure interpreters are available, requests must be made at least 72 hours in advance by calling the Office of the City Clerk at (707) 968-2640 or emailing cityclerk@cityofstheleena.gov.

The schedule of upcoming meetings and published meeting agendas can be found on the City of St. Helena website at cityofstheleena.gov.

Servicios de interpretación en español durante la reunión pueden ser solicitados por el público. Para asegurar que los intérpretes estén disponibles, los servicios tienen que ser solicitados al menos 72 horas antes de la reunión llamando a la oficina de la Secretaria de la Ciudad al (707) 968-2640 o por correo electrónico a cityclerk@cityofstheleena.gov.

El horario de las reuniones publicadas y próximas puede ser localizado en el sitio de web de la Ciudad en cityofstheleena.gov

1. CALL TO ORDER

2. ROLL CALL

Mayor: Paul Dohring, City Council Members: Aaron Barak, Michelle Deasy, Kate Spadarotto, Scott Diaz

3. PLEDGE OF ALLEGIANCE

4. ADOPTION OF THE AGENDA

5. APPROVAL OF THE MINUTES

5.1. Regular City Council Minutes of July 28, 2026

6. PUBLIC FORUM

Members of the public are entitled to speak on matters of municipal concern not on the agenda during Public Forum. Each person's comments shall be limited to 4 minutes. Each person is entitled to speak on any non-agendized item only once at any meeting. Brief questions by Council Members for clarifications may be posed and answered, and Council Members may make requests that items be placed on future agendas, but in accordance with state law, no substantive discussion or action may take place unless and until the matter properly appears on the agenda. Estimated start time: 6:05 p.m.

6.1. Public Comment

7. REPORTS BY STAFF AND CITY COUNCIL, FUTURE AGENDA ITEMS, AND AB 1234 REPORTS

Reports by staff and/or Council Members on items of general interest. Brief questions for clarification may be posed and answered, and Council Members may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the City Council.

8. PRESENTATIONS AND PUBLIC RECOGNITIONS

9. STAFF BRIEFING AND PRESENTATIONS

10. CONSENT ITEMS

Members of the Council or the public (present at the meeting) may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, one motion may be used to adopt all recommended actions. (Roll Call Vote)

Estimated start time: 6:20 p.m.

10.1. Consideration and Proposed Approval of a Resolution Authorizing a Professional Services Agreement with GEI Consultants, Inc. for Construction Management Services related to the Bell Canyon Intake Tower and Valve House Rehabilitation Project, CIP No. W109.

CEQA Determination: Mitigated Negative Declaration (MND)

Prepared By: Bruce Zaeni, Project Manager

Recommendation: Staff recommend authorization

10.2. Consideration and proposed adoption of a Resolution authorizing the Interim City Manager to Execute Amendment No. 3 to Professional Services Agreement STH Contract FY2024-093 with Mead & Hunt, Inc. for the Bell Canyon Reservoir Intake Tower and Valve House Project in the amount of \$793,756 for Fixed Cone Valve procurement and Factory Acceptance Testing services, for a revised not-to-exceed contract total of \$2,257,196.

CEQA Determination: Mitigated Negative Declaration (MND)

Prepared By: Bruce Zaeni, Project Manager

Recommendation: Staff recommends approval of the attached Resolution.

- 10.3. Consideration and proposed adoption of a resolution (1) Approving temporary street closures; and (2) Authorizing possession of open alcoholic beverages on public streets and parking lots for the 2026 Harvest Festival

CEQA Determination: Not a CEQA Project (CEQA Guidelines §15378)

Prepared By: Ashley Sylvester, Director of Community Services Department

Recommendation: Staff recommends City Council review and adopt the attached resolution.

- 10.4. Consideration and proposed approval of a resolution amending the City of St. Helena Conflict of Interest Code pursuant to the Political Reform Act of 1974.

CEQA Determination: Not a CEQA Project (CEQA Guidelines §15378)

Prepared By: Andrew Bradley, Program Manager (City Clerk)

Recommendation: It is recommended that the City Council adopt a Resolution approving and adopting the amended Conflict of Interest Code pursuant to the Political Reform Act of 1974, and rescind the previous Conflict of Interest, Resolution 2025-91.

- 10.5. Consideration and Adoption of a Resolution Authorizing Amendment No. 2 to St. Helena Contract FY2025-019 with West Yost & Associates, Inc for the Preparation of a Water Management Plan, Increasing the Contract Amount by \$99,924 for a Total Contract Amount Not-To-Exceed \$311,552 and increase the total project budget to \$323,552 to include \$12,000 for staff time.

CEQA Determination: Not a CEQA Project (CEQA Guidelines §15378)

Prepared By: Joseph Leach, Director of Public Works

Recommendation: Authorize the contract increase, the budget amendment and approve the attached resolution.

10.6. Proposed Approval of a Resolution:

(1) Approving the Memorandum of Understanding Between the City of St. Helena and the Police Officers' Association (POA) for a One-year Contract Commencing on July 1, 2026 and expiring on June 30, 2027; and

(2) Approving the Memorandum of Understanding Between the City of St. Helena and the St. Helena Employees Association (SHEA) for a One-year Contract Commencing on July 1, 2026 and expiring on June 30, 2027; and

(3) Approving Amendment #2 to the Memorandum of Understanding Between the City of St. Helena and the St. Helena Professional Firefighters Association (SHPFA) for a One-year Contract Commencing on July 1, 2026 and expiring on June 30, 2027; and

(4) Adopting and Approving the Publicly Available Pay Schedules in Accordance with the Requirement of California Code of Regulations, Title 2, Section 570.5, for members covered under the Police Officers' Association (POA), St. Helena Employees Association (SHEA), and St. Helena Professional Firefighters Association (SHPFA).

CEQA Determination: Not a CEQA Project (CEQA Guidelines §15378)

Prepared By: Mandy Kellogg, Director of Administrative Services

Recommendation: Staff recommends approval of the attached resolution.

10.7. Proposed Approval of a Resolution:

(1) Approving an Amendment to the Unrepresented Compensation Program for a One-year period Commencing on July 1, 2026 and expiring on June 30, 2027; and

(2) Adopting and Approving the Publicly Available Pay Schedules in Accordance with the Requirement of California Code of Regulations, Title 2, Section 570.5, for classifications covered under the Unrepresented Compensation Program and certain Part-time classifications.

CEQA Determination: Not a CEQA Project (CEQA Guidelines §15378)

Prepared By: Mandy Kellogg, Director of Administrative Services

Recommendation: Staff recommends approval of the attached resolution.

10.8. Adopt the Napa Countywide Active Transportation Plan

CEQA Determination: Exempt pursuant to Public Resources Code (PRC) §21080.20

Prepared By: Eric Janzen, Asst. PW Director

Recommendation: Staff recommends City Council approve the attached Resolution and adopt the Napa Countywide Active Transportation Plan.

10.9. Consideration and Proposed Adoption of a Resolution Accepting the Work and Directing the Filing of the Notice of Completion for CIP Project W24-04 SMART Meter Deployment

CEQA Determination: Not a CEQA Project (CEQA Guidelines §15378)

Prepared By: Rebecca White, Administrative Assistant

Recommendation: Staff recommends approval of the attached Resolution

11. PUBLIC HEARINGS

Estimated start time: 6:30 p.m.

11.1. Introduction and First Reading of an Ordinance Clarifying the Regulation of On-Site Storage

CEQA Determination: Common Sense Exemption (§15061(b)(3))

Prepared By: Jackie Oneal, Senior Planner

Recommendation:

Staff recommends that the City Council:

1. Find that the proposed ordinance is exempt from environmental review pursuant to California Environmental Quality Act Guidelines Section 15061(b)(3); and
2. Introduce and waive the first reading of an ordinance amending Section 17.33.010 (Definitions of Uses), Table 17.17.020(A) (Use Regulations—Commercial and Mixed-Use Zoning Districts), and Table 17.18.020(A) (Use Regulations—Business and Industrial Zoning Districts) of the St. Helena Municipal Code to clarify the regulation of on-site storage and distinguish storage that is incidental and subordinate to a lawfully established primary use from storage regulated as a separate use.

12. OLD BUSINESS

13. NEW BUSINESS

Estimated start time: 6:45 p.m.

13.1. Consideration of a Resolution Allowing a Current Member of the Active Transportation and Sustainability Committee (ATSC) to Continue Serving After Moving Outside City Limits.

CEQA Determination: Not a CEQA Project (CEQA Guidelines §15378)

Prepared By: Andrew Bradley, Program Manager (City Clerk)

Recommendation: Approve Resolution to allow Emma Leggat to continue serving on the committee after relocating outside St. Helena city limits.

13.2. Lewis Station Park, St Helena, Restoration, and Donation

CEQA Determination: Not a CEQA Project (CEQA Guidelines §15378)
Prepared By: Ashley Sylvester, Director of Community Services Department
Recommendation: Authorize acceptance of donations and pursuit of the renovations proposal.

13.3. Receive Draft Response to the 2025–2026 Napa County Civil Grand Jury Report and Provide Direction to Staff

CEQA Determination: Not a CEQA Project (CEQA Guidelines §15378)
Prepared By: Joseph Leach, Director of Public Works
Recommendation: Review the attached draft response to the 2025–2026 Napa County Civil Grand Jury Report dated June 24, 2026, provide comments and direction to staff, and direct staff to return with a final proposed response for City Council consideration and adoption on August 25, 2026.

14. CITY COUNCIL REPORTS

15. ADJOURNMENT

The next Regular City Council meeting is scheduled for August 25, 2026.

This agenda was posted at City Hall, 1088 College Avenue, and at Vintage Hall, 465 Main Street, St. Helena, California on August 7, 2026

Andrew Bradley, City Clerk

In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office (707) 967-2792. Notification 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CHALLENGING DECISIONS OF CITY ENTITIES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City of St. Helena is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision, including without limitation Government Code section 65009 applicable to many land use and zoning decisions, Government Code section 66499.37 applicable to the Subdivision Map Act, and Public Resources Code section 21167 applicable to the California Environmental Quality Act (CEQA). Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. Government Code section 65009 and 66499.37, and Public Resources Code section 21167, impose shorter limitations periods and requirements, including timely service in addition to filing.

If a person wishes to challenge the above actions in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of St. Helena, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the City Council regarding any item on this Agenda, after the posting of the Agenda, will be available for public review in the

City Clerk's Office located at 1088 College Avenue, St. Helena, California, during normal business hours and by appointment. In addition, such writings or documents will be made available on the City's website at cityofsthenana.gov and will be available for public review at the respective meeting.