



Mayor: Ann Nevero
Vice Mayor: Sharon Crull
City Council: Greg Pitts
Mario Sculatti
Peter White

**REGULAR MEETING
ST. HELENA CITY COUNCIL
VINTAGE HALL BOARD ROOM – SECOND FLOOR
465 MAIN STREET, ST. HELENA
MARCH 26, 2013
6:00 PM REGULAR MEETING**

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the “Oral Communication” portion of the agenda may voluntarily complete a “Speaker Card” and submit it to the City Clerk **BEFORE** that portion of the agenda is called. Speaker cards are available on the table in back of the room. Please observe the time limit of three minutes.

- 1. PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. PUBLIC COMMENTS PERTAINING TO THE CLOSED SESSION**
- 4. PUBLIC FORUM:** Members of the public are entitled to speak on matters of municipal concern not on the agenda during Public Forum. Each person’s comments shall be limited to 3 minutes. Each person is entitled to speak on any non-agendized item only once at any meeting. Brief questions by Councilmembers for clarifications may be posed and answered, and Councilmembers may make requests that items be placed on future agendas, but in accordance with State Law, no substantive discussion or action may take place unless and until the matter properly appears on the agenda.
- 5. REPORTS BY STAFF AND CITY COUNCIL, FUTURE AGENDA ITEMS, and AB 1234 REPORTS:** Reports by staff and/or Councilmembers on items of general interest or action taken during Closed Session. Brief questions for clarification may be posed and answered, and Councilmembers may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the City Council.
 - Monthly Police Department Crime Report (Police Chief)

6. PRESENTATIONS AND PUBLIC RECOGNITIONS

CONSENT ITEMS: Members of the Council or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, one motion may be used to adopt all recommended actions. (Roll Call Vote)

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7. City Council Minutes of March 6, 2013 Recommended Action: Approve
 8. City Council Minutes of March 12, 2013 Recommended Action: Approve
 9. Resolution waiving the \$500 encroachment permit fee for the St. Helena Chamber Cheers! Events on Main Street and approving the temporary closure of certain streets
Recommended Action: Adopt
 10. Resolution granting permission for open alcoholic beverages for the St. Helena Chamber Cheers! events
Recommended Action: Adopt
 11. Resolution authorizing the Wine Train to disembark passengers during the St. Helena Chamber Cheers! events
Recommended Action: Adopt
 12. Resolution approving the use of Lyman Park for the Chamber of Commerce Music in the Parks events
Recommended Action: Adopt
 13. Resolution waiving the \$500 encroachment permit fee and approving the temporary closure of the parking lots at City Hall and the use of Lyman Park for the Earth Day Event on April 20, 2013
Recommended Action: Adopt
 14. Resolution waiving the \$500 encroachment permit fee and approving the temporary closure of street intersections on April 12, 2013 for the RLS Middle School Run for Funds Event
Recommended Action: Adopt
 15. Resolution awarding contract for software license, set-up, hosting, and support of Napa Valley Online Events Calendar
Recommended Action: Adopt
 16. Request that Napa County Board of Supervisors appoint Jeannie Kerr as St. Helena's representative on the Napa County Local Food Advisory Council
Recommended Action: Approve

PUBLIC HEARINGS – None

SCHEDULED MATTERS

17. Council input/approval of proposed streets for St. Helena FY 2012-13 Street Repair/Rehabilitation Project and authorization to solicit bids (Public Works Director)
18. Review and provide direction on revisions to the General Plan Update Arts, Culture and Entertainment, Economic Sustainability, Parks and Recreation and Public Facilities and Services Elements (Interim Planning Director)
19. Consideration/action to renew agreement for services with the Carmen Group for federal reimbursement assistance for the St. Helena Comprehensive Flood Protection Project (Finance Director)
20. Consideration/action to approve a resolution accepting a new Water Service Agreement between the City of St. Helena and G3 Enterprises, Inc. for water supply to Martini Winery, 254 St. Helena Hwy South (Public Works Director)

ADJOURNMENT

The next Regular City Council Meeting is scheduled for April 9, 2013 at 6:00 p.m. in the Vintage Hall Board Room located at 465 Main Street. This agenda was posted at City Hall, 1480 Main Street, and at Vintage Hall, 465 Main Street, St. Helena, California on March 21, 2013.



Delia Guijosa, City Clerk

Item No. 7

**SPECIAL MEETING
ST. HELENA CITY COUNCIL
CITY HALL CONFERENCE ROOM
1480 MAIN STREET, ST. HELENA
MARCH 6, 2013
7:30 A.M.**

Mayor Nevero called the meeting to order at 7:30 a.m.

ROLL CALL

Present: Councilmembers Sculatti, Crull, Pitts, Mayor Nevero

Absent: Councilmember White

PUBLIC COMMENTS PERTAINING TO THE CLOSED SESSION

Mayor Nevero asked if there were any public comments. There being none the meeting convened into closed session.

Councilmember White arrived at 7:32 a.m.

CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8)

Property: Wine Train parcels/right-of-way extending through St. Helena to American Canyon

City Negotiator: Gary Broad, City Manager

Negotiating Parties: Napa Transit Investors – Chuck McMinn

Property Owner: Napa Valley Wine Train Inc.

Under Negotiation: Price and terms of payment for potential lease or acquisition of property

OPEN SESSION – COUNCIL WILL RETURN TO OPEN SESSION AND ANNOUNCE ACTIONS TAKEN IF ANY

The regular meeting was reconvened at 8:38 a.m. There was no reportable action.

ADJOURNMENT

Mayor Nevero adjourned the meeting at 8:39 a.m.

APPROVED:

ATTEST:

Ann Nevero, Mayor

Delia Guijosa, City Clerk

**REGULAR MEETING
ST. HELENA CITY COUNCIL
VINTAGE HALL BOARD ROOM – SECOND FLOOR
465 MAIN STREET, ST. HELENA
March 12, 2013
5:00 P.M. CLOSED SESSION
6:00 P.M. REGULAR MEETING**

A complete video recording of this meeting can be found at www.cityofstheleena.org or by calling the City Clerk at (707) 967-2792.

Mayor Nevero called the meeting to order at 6:03 p.m. and the flag was saluted.

ROLL CALL

Present: Councilmembers White, Sculatti, Crull, Pitts, Mayor Nevero

Absent: None

CLOSED SESSION

An announcement was made that the Closed Session scheduled for 5:00 p.m. related to the item below had been canceled.

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8)

Property: Wine Train parcels/right-of-way from Deer Park Road, St. Helena to Streblow Drive, Napa

City Negotiator: Gary Broad, City Manager

Negotiating Parties: Napa Transit Investors – Chuck McMinn

Property Owner: Napa Valley Wine Train Inc.

Under Negotiation: Price and terms of payment for potential lease or acquisition of property

PUBLIC FORUM

Catalyst Coalition and Gang Violence Prevention Presentation -Mari Martinez

St. Helena Library Spanish Associate, Mari Martinez, announced that the library is sponsoring a free program, "Speak Up! Against Drugs and Gangs". The presentation is scheduled for Saturday, March 16 at 4:00 p.m. at the library.

REPORTS BY STAFF AND CITY COUNCIL AND FUTURE AGENDA ITEMS and AB 1234 REPORTS:

Happy Birthday Aaron Starr – Mayor

Birthday greetings were given to Aaron Starr, the young student who assists the City with live broadcasting City Council and Planning Commission Meetings. Happy Birthday Aaron!

PRESENTATIONS AND PUBLIC RECOGNITIONS - None

CONSENT ITEMS

9. Council Minutes of February 26, 2013

Councilmember Crull moved to approve the City Council minutes of February 26, 2013. The motion was seconded by Councilmember White and on roll call carried by the following vote:

AYES: Councilmembers Crull, White, Sculatti, Pitts, Mayor Nevero

NOES: None

SCHEDULED MATTERS

10. Council direction to staff whether to process a General Plan Amendment application for the Hernandez Family Trust, 2500 Spring Mountain Road, APNs 009-131-002 & 009-131-047 (62.5 acres total), to change the General Plan designation of 43.64 acres from Woodlands & Watershed to Agriculture.

Councilmember White moved to direct staff to process the Hernandez Family Trust, 2500 Spring Mountain Road General Plan Amendment application. The motion was seconded by

Councilmember Sculatti and on roll call carried by the following vote:

AYES: Councilmembers White, Sculatti, Crull, Pitts, Mayor Nevero

NOES: None

11. Review and provide direction on revisions to the General Plan Update Introduction, Climate Change, Economic Sustainability, Parks and Recreation, and Arts, Culture and Entertainment Elements.

The Council reviewed the revision done to the General Plan Update Introduction, Climate Change, Economic Sustainability, Parks and Recreation, and Arts, Culture and Entertainment Elements.

Councilmember White expressed concern that it could take 6 – 8 months to complete the General Plan Update review following the current process. He suggested two Councilmembers be assigned to work with staff on identified elements and that the other three councilmembers review said elements on their own followed by full Council review at the subsequent meeting.

The following was concluded and agreed upon:

Interim Planning Director to provide Councilmembers Crull and Pitts with this evening's revisions on the General Plan Update Climate Change element. Councilmembers Crull and Pitts to review and return the update to the Interim Planning Director by Tuesday, March 19 for consideration at the March 26th meeting;

Councilmembers White and Sculatti to review the Arts Culture and Entertainment element for consideration at the March 26th meeting;

The Parks and Recreation and Public Facilities and Services elements will be considered next;

The Council will attempt to review the remaining elements in groups that are interrelated/interdependent and assign review of said elements at the next meeting.

Stevenson and the American West – Councilmember Crull

Councilmember Crull stated that the RLS Museum is sponsoring an event tomorrow evening, “Robert Louis Stevenson and the American West”.

ADJOURNMENT

Mayor Nevero adjourned the meeting at 9:30 p.m.

APPROVED:

ATTEST:

Ann Nevero, Mayor

Delia Guijosa, City Clerk

CITY OF ST. HELENA

RESOLUTION NO. 2013-

**WAIVING ENCROACHMENT PERMIT FEE FOR
CHEERS! ST. HELENA EVENTS ON MAIN STREET
AND APPROVING THE TEMPORARY CLOSURE OF CERTAIN
STREETS FOR CHEERS! ST. HELENA 2013 EVENTS**

RECITALS

- A. CHEERS! St. Helena, as organized, promoted, and conducted by the non-profit organization CHEERS! St. Helena ("Non-Profit"), is a social event held on June 7, 2013; August 2, 2013; and October 4, 2013 (each an "Event").
- B. Each Event includes visitors to various retail, food and beverage establishments ("Venue(s)") along Main Street between Pope and Adams, along Adams between Oak and Main Street, and on Money Lane ("Public Streets"), in the City of St. Helena ("City"), and at such Venues wine will be served and may be carried from Venue to Venue in opened containers.
- C. In consideration of the benefits of this event to the City, the City Council desires to waive the Encroachment Permit fee for each CHEERS! St. Helena Events but does not waive the permit requirement and the General Conditions applicable to said permit.
- D. CHEERS! St. Helena is requesting temporary street closures of Spring St. between Main and Money Way, Hunt Avenue between Main Street and Railroad Avenue and Adams Street between Main Street and Oak Avenue between the hours of 3:00 p.m. and 10:00 p.m. on event dates for the purpose of creating a lounge area for event participants.
- E. Section 21101(e) of the California Vehicle Code provides that local authorities may, by resolution, temporarily close a portion of a City street for a celebration. The benefits to the St. Helena community are greater than the brief inconvenience for the temporary street closures.

RESOLUTION

The City Council of the City of St. Helena hereby resolves as follows:

- 1. Waive the Encroachment Permit Fee for CHEERS! St. Helena for events on Main Street on the first Friday of June 2013, August 2013, and October 2013 subject to the permit requirements and applicable General Conditions for an Encroachment Permit.
- 2. Spring St. between Main and Money way will be closed between the hours of 3:00 p.m. to 10:00 p.m. on the first Friday of June 2013, August 2013, and October 2013.

3. Hunt Avenue between Main Street and Railroad Avenue will be closed between the hours of 3:00 p.m. to 10:00 p.m. on the first Friday of June 2013, August 2013, and October 2013.
4. Adams Street between Main Street and Oak Streets will be closed between the hours of 3:00 p.m. and 10:00 p.m. on the first Friday of June 2013, August 2013, and October 2013.
5. Permission is hereby granted to CHEERS! St. Helena to use that portion of Main Street and Railroad Avenue and Adams Street between Main Street and Oak Streets for a lounge area during the community events with the condition that the City Manager be provided with documentation that the City has been designated a co-insured under a general liability policy of no less than \$2,000,000.

Approved at a Regular Meeting of the St. Helena City Council on March 26, 2013 by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

ATTEST:

Ann Nevero, Mayor

Delia Guijosa, City Clerk

CITY OF ST. HELENA

RESOLUTION NO. 2013-____

**GRANTING PERMISSION FOR OPEN ALCOHOLIC
BEVERAGES FOR CHEERS! ST. HELENA EVENTS**

RECITALS

- A. CHEERS! St. Helena, as organized, promoted, and conducted by the non-profit organization CHEERS! St. Helena ("Non-Profit"), is a monthly social event scheduled on the first Friday of each month from May, 2013 through October, 2013 (each an "Event").
- B. Each Event includes visitors to various retail, food and beverage establishments ("Venue(s)") along Main Street between Pope and Adams, along Adams between Oak and Main Street, and on Money Lane ("Public Streets"), in the City of St. Helena ("City"), and at such Venues wine will be served and may be carried from Venue to Venue in opened containers.
- C. St. Helena Municipal Code 9.04.010 Intoxicating beverages on public streets and parking lots, states:

"Except as authorized by permit approved by the City Council, no person shall possess an opened alcoholic beverage on any public street, sidewalk, alley or highway, or on any public or private off-street parking."
- D. In consideration of permission by the City Council for each Event to include possession of opened alcoholic beverages on the portions of public streets identified above, Non-Profit shall sign a Hold Harmless and Indemnification Agreement and provide insurance with necessary endorsements and certificates to cause the City of St. Helena to be named an additional insured and the Non-Profit's insurance to be primary for any claims related to each Event.
- E. Non-Profit shall also apply for, hold, and present to the City any other permits for each Event, including but not limited to from the State of California Department of Alcoholic Beverage Control, any other State agency, from Napa County, and from the City as necessary.
- F. City Police Department, at the discretion of the Police Chief, shall monitor each Event and enforce the opened alcoholic beverage prohibition that applies in all areas other than the Public Streets as identified herein. The Police Chief shall advise City Council when, in consultation with City Manager, he determines that permission granted herein causes an undue burden on the City that warrants Council's considering a revocation of permission for any future Event, as against the best interest of the City.

RESOLUTION

The City Council of the City of St. Helena hereby resolves as follows:

1. Grant permission to CHEERS! St. Helena for opened alcoholic beverages on Main Street on the first Friday of each month, May 2013 through October 2013 subject to a Hold Harmless and Indemnification Agreement and Insurance Requirements.

Approved at a Regular Meeting of the St. Helena City Council on March 26, 2013, by the following vote:

AYES: Councilmembers

NOES:

ABSENT:

APPROVED:

ATTEST:

Ann Nevero
Mayor

Delia Guijosa
City Clerk

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CITY OF ST. HELENA

RESOLUTION NO. 2013-

**AUTHORIZING THE WINE TRAIN TO DISEMBARK
PASSENGERS DURING EACH OF THE CHEERS!
ST. HELENA 2013 EVENTS**

RECITALS

- A. CHEERS! St. Helena, as organized, promoted, and conducted by the non-profit organization CHEERS! St. Helena ("Non-Profit"), is a social event held on the First Friday of June 2013, August 2013 and October 2013 (each an "Event").
- B. Cheers! St. Helena events have been approved by the City Council and will be held in Downtown St. Helena on June 7, August 2, and October 4 2013.
- C. The Wine Train has constructed a platform to allow passengers to safely disembark from the train.
- D. During CHEERS! 2009, CHEERS! 2010, CHEERS! 2011, CHEERS! 2012 Wine Train passengers were allowed to disembark and did so without incident.
- E. The Council finds that allowing the Wine Train to stop in St. Helena and disembark up to 50 passengers during CHEERS! 2013 will enhance the Friday night events and provide an economic benefit for the City.

RESOLUTION

Now, therefore, the City Council of the City of St. Helena hereby resolves as follows:

1. Permission is hereby granted for the Wine Train to disembark up to 50 passengers during each of the CHEERS! St. Helena events to be held on June 7, August 2, and October 4 2013.

Approved at a Regular Meeting of the St. Helena City Council on March 26, 2013 by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

ATTEST:

Ann Nevero, Mayor

Delia Guijosa, City Clerk

CITY OF ST. HELENA
RESOLUTION NO. 2013-

**APPROVING THE USE OF LYMAN PARK
FOR MUSICAL PICNIC EVENTS BY
THE ST. HELENA CHAMBER OF COMMERCE**

RECITALS

- A. The St. Helena Chamber of Commerce has requested permission to host musical entertainment and vendors at Lyman Park on the 2nd and 4th Thursdays of June, July and August of 2013, between the hours of 5:30pm and 8:00pm.
- B. This event will be open to the general community; it will include for profit sales of St. Helena branded merchandise and potentially sales by one local food purveyor, one food truck and one winery per event.

RESOLUTION

NOW, THEREFORE, the City Council of the City of St. Helena resolves as follows:

- 1. Permission is hereby granted to the St. Helena Chamber of Commerce to use Lyman Park for their "Musical Picnic" events with the conditions that an Encroachment Permit is obtained, conditions and requirements are met and required documents provided to the City Manager.

Approved at a Regular Meeting of the St. Helena City Council on May 26, 2013 by the

APPROVED:

ATTEST:

Ann Nevero, Mayor

Delia Guijosa, City Clerk

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CITY OF ST. HELENA

RESOLUTION NO. 2013-

**APPROVING THE USE OF FIRE STATION
PARKING LOT FOR EARTH DAY ACTIVITIES BY
THE ST. HELENA CHAMBER OF COMMERCE**

RECITALS

- A. The St. Helena Chamber of Commerce has requested permission to host the annual Earth Day activities at the Fire Station parking lot on Saturday, April 20th, between the hours of 8:30pm and 1:00pm.
- B. This event will be open to the general community and will include an e-waste collection, battery disposal and paper shredding opportunity. Chamber members Upper Valley Disposal conducts the “anything with a cord” electrical waste disposal, and battery disposal and Umpqua Bank sponsors the Shredder. This coordinated effort highlights the Chamber’s commitment to recycling, repurposing and proper disposal.

RESOLUTION

NOW, THEREFORE, the City Council of the City of St. Helena resolves as follows:

- 1. Permission is hereby granted to the St. Helena Chamber of Commerce to use the Fire Station parking lot for Earth Day activities with the conditions that an Encroachment Permit is obtained, conditions and requirements are met and required documents provided to the City Manager.

Approved at a Regular Meeting of the St. Helena City Council on March 26, 2013 by the following vote:

AYES: None

NOES: None

ABSENT: None

APPROVED:

ATTEST:

Ann Nevero, Mayor

Delia Guijosa, City Clerk

CITY OF ST. HELENA

RESOLUTION NO. 2013-

**APPROVING TEMPORARY CLOSURE OF STREET INTERSECTIONS
ON APRIL 12, 2013 FOR THE RLS MIDDLE SCHOOL
RUN FOR FUNDS EVENT**

RECITALS

- A. The RLS Middle School has requested temporary closures of various streets for their April 12, 2013 Run for Funds Event that will occur between the hours of 1:00 p.m. to 3:00 p.m., and;
- B. In consideration for the benefits of this event to the students at the RLS Middle School, the City Council desires to waive the Encroachment Permit fee for the Run for Funds Event but does not waive the permit requirements and the General Conditions applicable to said permit
- C. RLS Middle School is requesting temporary street closures of; Oak St., Hillview St., Kearney St., Adams St., Allyn Ave., Madrona Ave., Vineyard Ave.
- D. Section 21101(e) of the California Vehicle Code provides the local authorities may, by resolutions, temporarily close a portion of any street for celebrations, parades, local special events, and other purposes when, in the opinion of local authorities having jurisdiction or a public officer or employee that the local authority designated by resolution, the closing is necessary for the safety and protection of persons who are to use that portion of the street during the temporary closing.

RESOLUTION

NOW, THEREFORE, the City Council of the City of St. Helena resolves as follows:

1. Waive the Encroachment Permit Fee for the RLS Middle School Run for Funds Event on April 12, 2013 between the hours of 1:00 p.m. and 3:00 p.m.
2. The City Council finds that the benefits derived from the temporary closing of street intersections for the RLS Middle School Run for Funds Event outweigh the anticipated inconvenience to the neighborhood and citizens generally, and authorize closure of the following street intersections:
 - Corner of Oak St. and Hillview St.
 - Kearney St. to Adams St.
 - Adams St. to Allyn Ave.
 - Allyn Ave. to Madrona Ave.

- Madrona Ave. to Vineyard Ave.
- Vineyard Ave. to Hillview Wy.
- Hillview Wy. to Kearney St.

3. The City Manager is directed to provide reasonable levels of City staff support to accomplish the closure of streets and related activities.

Approved at a Regular Meeting of the St. Helena City Council on March 26, 2013 by the following vote:

AYES: None

NOES: None

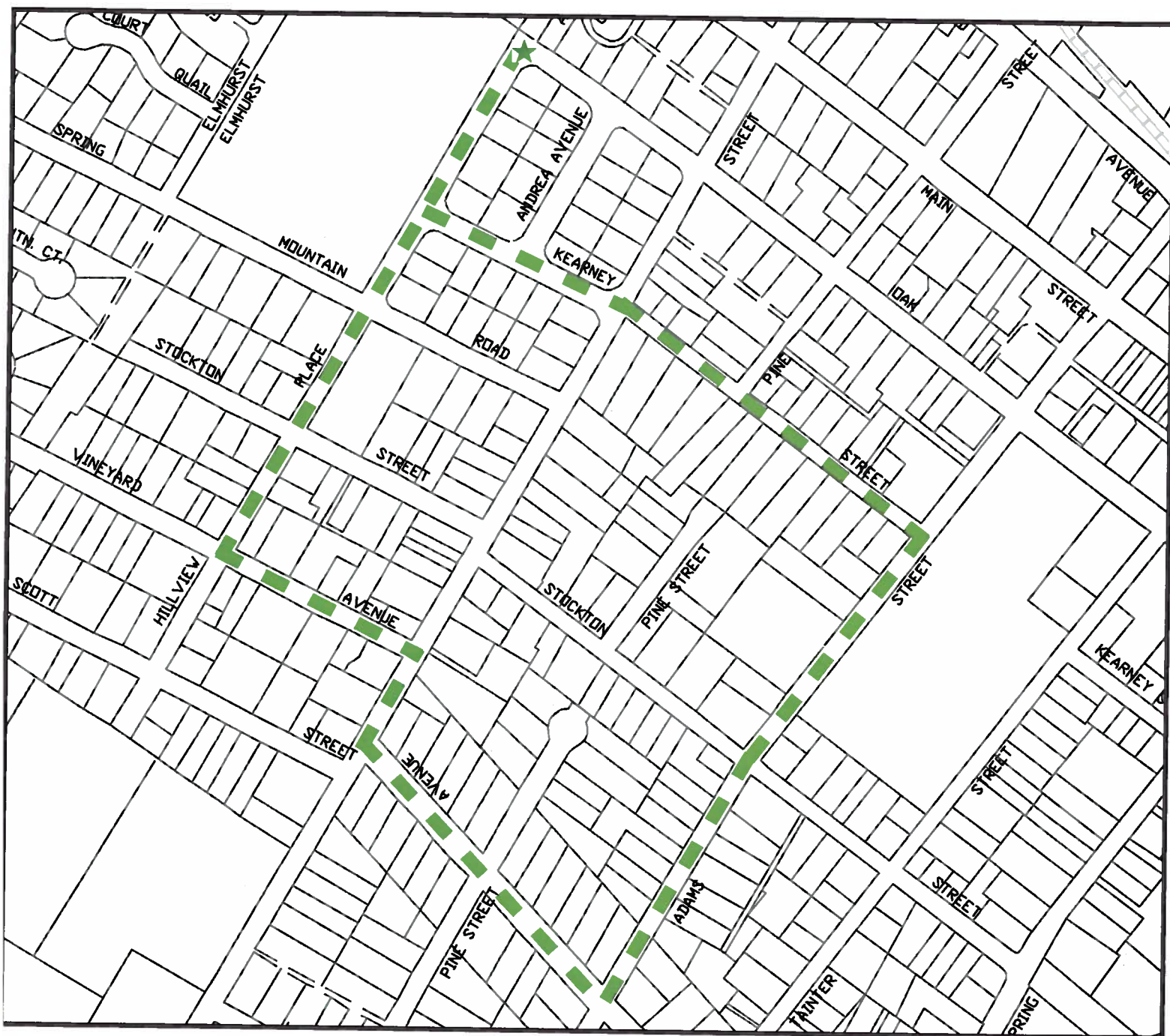
ABSENT: None

APPROVED:

ATTEST:

Ann Nevero, Mayor

Delia Guijosa, City Clerk



STAFF REPORT

Office of the Library Director

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DATE: March 20, 2013

TO: Mayor and City Council

FROM: Jennifer Baker, Library Director

RE: Resolution awarding contract for software license, set-up, hosting, and support of Napa Valley online events calendar

BACKGROUND:

The St. Helena Public Library is just one of many nonprofit and/or governmental organizations throughout Napa Valley providing programs, events, and activities of an educational, entertainment, or cultural nature. Each individual organization strives independently to promote its program options to the same population. The idea of the online community aggregate calendar grew out of the library's work on two annual county-wide initiatives wherein multiple partners worked together to create and promote events and activities for the entire community. These were "Arts in April" and "Latino Heritage Month". Additionally in mid-2011 the library conducted a visioning project and needs assessment with the community to determine how the library could best meet the changing needs of St. Helena and upper Napa Valley residents. The result was the identification of several trends and recommended priorities for addressing them. Those which are relevant to this project include:

- Become the "go to" source for information about St. Helena.
- Identify, reach out to, and celebrate the spectrum of groups and individuals that constitute the community.
- Actively pursue collaborations with other agencies, organizations, and businesses to serve the entire community (including Spanish speakers).
- Provide and facilitate more opportunities for users to self-serve and self-direct information retrieval.
- Save the time of the user by eliminating barriers to self-directed service.
- Give preference to tools that will empower users.
- Embed library services throughout the community.
- Pursue asset-based collaboration with other groups/agencies to leverage existing resources.

Having identified these needs, the library developed the idea of a master calendar and pitched a grant proposal to the California State Library to fund the project. We proposed to work with an online calendar software developer to launch a cross-organizational aggregate events calendar in Napa County. The project has been awarded \$20,000 through a federal Library Services and Technology grant which will fund the launch of the calendar and other costs associated with building a new coalition of service providers who will use it.

This project will help not only the library to realize its goals, but will be mutually beneficial to our many community partners, eight of which have already been identified. The customizable, searchable calendar of events that both aggregates to a central location and also updates program host sites will increase awareness of programs and services provided by all groups that participate. The program will also be integrated with existing mobile technology.

The benefits to content providers will be increased visibility of programs and services, a streamlined process for publicizing programs and services through multiple agencies, and greater awareness of what is being offered by other local organizations which should lead to an increased number of partnerships.

The benefits to the end user (public), will be an easier to use discovery tool for finding events, cultural opportunities, and services in the Napa Valley which will amount to "one stop shopping" for programs offered by multiple agencies. The public will also be able to create and post content about events and services. Content created by non-partners will be moderated.

DISCUSSION/ANALYSIS:

On February 28, 2013 a Request for Proposals was released soliciting proposals from qualified vendors to create and host an online master events and programs calendar with a submission deadline of March 18th. Three proposals were received and were reviewed by library staff and staff from Arts Council Napa Valley, our primary partner in this project. The technical specifications were also reviewed by the director of digital marketing at Visit Napa Valley, another partner.

All three parties agree that the contract for these services should be awarded to Artsopolis Marketing Partnership, a nonprofit program of Arts Council Silicon Valley.

Artsopolis has over 10 years of development experience with nearly 40 community calendar websites for communities across the United States. In most cases these projects have been driven by a community cultural plan that calls for a centralized calendaring service—a "one-stop shop" where both residents and visitors can find out what is happening in the area. Because many of their network members are arts councils, alliances, or other types of service organizations they offer additional modules such as classifieds and organization, venue, public art, individual artist, local business, and arts education directories.

The proposal from Artsopolis was the most complete, thoughtful, professionally detailed, and affordable of the three and they provided strong references for similar projects in other communities. Their cost (\$14,700) is within the budgeted amount for this portion of the grant. We look forward to working with them.

FISCAL IMPACT:

None.

Library staff is providing "in kind" contributions in the management of the grant and project implementation, but no funds are required.

RECOMMENDED ACTION:

Approve resolution authorizing staff to enter into a contract with Artsopolis Marketing Partnership for the purposes of creating the new Napa Valley online master events calendar. This contract will cover all expenses associated with software licensing, set-up, hosting and support of the calendar for a period of 12 months.

CITY OF ST. HELENA

RESOLUTION No. 2013-__

AWARDING CONTRACT FOR SOFTWARE LICENSE, SET-UP, HOSTING, AND
SUPPORT OF NAPA VALLEY ONLINE EVENTS CALENDAR

RECITALS

- A. The St. Helena Public Library has identified a need for an online community master events and programs calendar to aggregate information from multiple event providers, and
- B. The Library has applied for and been awarded a federal Library Services and Technology grant through the California State Library for the purpose of creating an online community master events and programs calendar, and
- C. Following an RFP process, three proposals were received and reviewed. Library staff has recommended awarding the contract to Artsopolis Marketing Partnership,

RESOLUTION

NOW, THEREFORE, the City Council of the City of St. Helena resolves as follows:

- 1. To accept the proposal from Artsopolis Marketing Partnership and authorize City staff to enter into a service contract with Artsopolis Marketing Partnership for the purposes of software licensing, set-up, hosting, and support of the online community master events and programs calendar.

Approved at a Regular Meeting of the St. Helena City Council on March 26th, 2013 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTEST:

Ann Nevero
Mayor

Delia Guijosa
City Clerk

STAFF REPORT



DATE: March 26, 2013

TO: Mayor and City Council

FROM: Delia Guijosa, City Clerk

RE: Napa County Local Food Advisory Council

BACKGROUND:

In March of 2011 Annette Shafer was appointed as St. Helena's representative on the Napa County Local Food Advisory Council. Recently Ms. Shafer resigned due to difficulty in attending meetings. An article soliciting volunteers appeared in the March 1st eNews.

Jeannie Kerr submitted the attached application.

DISCUSSION/ANALYSIS:

The Napa County Local Food Advisory Council was established by the Napa County Board of Supervisors. The Local Food Advisory Council advises the Agricultural Commissioner and Board of Supervisors regarding the development and promotion of a sustainable local food system and helps set priorities, and plan and implement initiatives to improve the environmental, economic and social sustainability of food production in Napa County.

The Council is composed of fifteen (15) members, appointed by the County of Napa Board of Supervisors, including representatives of agriculture, public and private institutions, health and nutrition, community advocates, the incorporated cities and town and unincorporated portions of Napa County.

The Board of Supervisors requests a recommendation from the St. Helena City Council.

RECOMMENDED COUNCIL ACTION:

Nominate Jeannie Kerr as St. Helena's representative on the Food Advisory Council to complete the term of Annette Shafer expiring on February 1, 2015.

ATTACHMENTS/EXHIBITS:

Application/Jeannie Kerr

revised + submitted 16 March 2013



A Tradition of Stewardship
A Commitment to Service

J. Kerr

County Executive Office
1195 Third Street, Room 310 Napa, CA 94559-3082
(707) 253-4421 FAX (707) 253-4176
APPLICATION FOR APPOINTMENT TO
BOARD, COMMISSION, COMMITTEE OR TASK FORCE

RECEIVED

JAN 25 2013

COUNTY OF NAPA eAFA
EXECUTIVE OFFICE

PLEASE TYPE OR PRINT (Complete pages 1 through 3)

NOTE: Applications are public records that are subject to disclosure under the California Public Records Act. Information provided by the applicant is not regarded as confidential except for the addresses and phone numbers of references and the applicant's personal information including home and work addresses, phone numbers and email address.

*Application for Appointment to: (Name of Board, Commission, Committee or Task Force)

Local Food Advisory Council

*Category of membership for which you are applying:

(This information can be found on the news release announcing the opening.
You may apply for more than one category if more than one position is open.)

*Supervisory District in which you reside:

At Large Position

St Helena Representative

Napa County

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*Full Name:

Jeannie Kerr

*Date

1/25/2013

March 16, 2013

*Current Occupation: (within the last twelve (12) months)

Accounting Assistant, David W. Kerr CPA - part time position
Bookkeeper, St. Helena Chamber of Commerce - part time position

*Current License: (Professional or Occupational, date of issue and/or expiration including status)

N/A

*Education/Experience: (A resume may be attached containing this and any other information that would be helpful to the Board in evaluating your application.)

San Jose State University, Bachelor of Science, minor Business Administration (May 1998)

*Community Participation: (Nature of activity and community location)

See attached

*Other County Board/Commission/Committee on which you serve/have served:

I am currently not serving on any county commissions or committees.

*Application for Appointment to: (Name of Board, Commission, Committee or Task Force)

Local Food Advisory Council

Names, addresses and phone number of three (3) individuals familiar with your background

*Name:

Leslie Ellis

*Address:

1440 Allyn Street

*City:

St. Helena

*State:

CA

*Zip Code:

94574

*Telephone:

707-963-7563

*Name:

Sharon Kazen Harris

*Address:

347 Crane Avenue

*City:

St. Helena

*State:

CA

*Zip Code:

94574

*Telephone:

650-464-9408

*Name:

Pierette Titus

*Address:

1715 Park Street

*City:

St. Helena

*State:

CA

*Zip Code:

94574

*Telephone:

707-963-5285

Name and occupation of spouse within the last 12 months, if married (For Conflict of Interest purposes):

David W. Kerr CPA - sole proprietor

*Please explain your reasons for wishing to serve and, in your opinion, how you feel you could contribute:

See attached

*Application for Appointment to: (Name of Board, Commission, Committee or Task Force)

Local Food Advisory Council

APPLICANTS APPOINTED BY THE BOARD OF SUPERVISORS WILL BE REQUIRED TO TAKE AN OATH OF OFFICE.

PLEASE NOTE THAT APPOINTEES MAY BE REQUIRED BY STATE LAW AND COUNTY CONFLICT OF INTEREST CODE TO FILE FINANCIAL DISCLOSURE STATEMENTS.

All applications will be kept on file for one year from the date of application.

PERSONAL INFORMATION

The following information is provided in confidence, but may be used by the Board of Supervisors when making the appointment, or be used by the Committee/Commission/Board/Task Force following appointment for purposes of communicating with the appointee.

*Full Name:

Jeannie Kerr

*email Address:

jeanniekerr@sbcglobal.net

*Home Address:

1135 Valley View

*Work Address:

1135 Valley View

*City:

St. Helena

*State:

CA

*Zip Code:

94574

*City:

St. Helena

*State:

CA

*Zip Code:

94574

*Telephone:

707-963-4510

*Telephone:

707-963-4510

Application for Appointment
Napa County Local Food Advisory Council

Community Participation

Feb. 2010 - present	St. Helena Unified School District Board of Education (Nov 2016)
June 2003 - present	City of St. Helena Park & Recreation Commissioner (June 2015)
Sept 2003 - present	St. Helena Public Schools Foundation-mini grants committee member
Sept 2008 - 2012	Guest Services Chair, SHUSD Just Imagine Auction
Sept 2007 - April 2008	Advisory Chair, SHUSD Just Imagine Auction
Sept 2004 - June 2008	President, SHPS/SHES Parent Teacher Group
Sept 2006 - Sept. 2008	Advisory Committee Member, Fund for St Helena grants, Napa Valley Community Foundation
Sept 2001 - June 2003	Secretary, St Helena Cooperative Nursery School Board
February 2001	Founder, Crane Park Community Improvement Project

Reasons why I wish to serve and how I feel I can contribute

I am interested in learning more about Napa County's agricultural resources. I am particularly interested in learning how local agriculture could be included on every schools' breakfast and lunch menu countywide. I am also interested in the Farm to Table movement. I would like to learn more about the many food regulations and the process that occurs for change. I know that the Local Food Advisory Council advocates for sustainable local food systems and promotes local food production and consumption throughout the county. I am intrigued by the work of this group and interested in learning more.

I feel that my contribution to the Local Food Advisory Council is my passion and my hope that there soon will be a time when there is enough available local resources and necessary distribution outlets so all students in Napa County's schools have the opportunity to eat healthy and locally produced school meal.

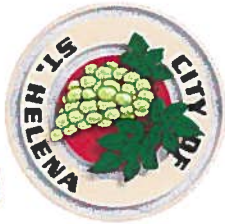
I have been an advocate of serving local healthy foods to students for many years. Last year I was one of the participants of the St Helena Unified School District's Food Service Task Force. While on this group there were many educational workshops available to the participants. The workshops included: implementing school gardens, providing healthier foods in school cafeterias on a very tight budget, and learning about the Free and Reduced Lunch program. Additionally, Food Service Directors from other districts shared information about how their team successfully implemented changes with their school's meals. This information combined with knowledge about state regulations created discussions that were thoughtful, exciting, and forward-thinking. I am very pleased with the changes that have been made, however, there is still a lot of work that still needs to be accomplished at SHUSD.

I believe in creating strong partnerships within the county and the community I look forward to the opportunity to serve on the Napa County Local Food Advisory Council.

STAFF REPORT

OFFICE OF THE DIRECTOR OF PUBLIC WORKS

DATE: March 26, 2013



TO: Mayor and City Council

Item No: 17

FROM: John Ferons, Director of Public Works/City Engineer
Kathy Robinson, Senior Management Analyst

RE: Council input/approval on proposed streets for St. Helena FY 12-13 Street
Repair/Rehabilitation Project and Council authorization to solicit bids

BACKGROUND

Staff has prepared the attached list of priority street projects based on the most recent Pavement Management System survey, inspection by City Engineer's office and additional factors such as improvement projects affecting specific geographical regions of the City. Staff is seeking input from Council on the list of streets proposed and approval to solicit bids for the project.

As provided for in the St. Helena Municipal Code, Chapter 3.04 Article 3 Public Works Projects there is a defined bidding procedure for specific dollar amounts. Staff will be preparing bids in conformance with the guidelines for both Formal Bidding Procedure and Informal Bidding Procedures. The procedure defines the steps necessary to advertise and receive bids for each type of project.

DISCUSSION/ANALYSIS

The proposed paving program consists of three types of street work:

Crack Sealing: Specially prepared mixture of asphalt emulsion, well graded fine aggregate, water and mineral filler used to fill and seal surface cracks on a pavement.

Slurry Sealing: A specially prepared mixture of asphalt emulsion, well graded fine aggregate, water and mineral filler used to provide a surface seal to a structurally sound pavement.

Resurfacing: This technique involves the removal and replacement of one or more layers of an existing asphalt paved road.

It is anticipated that striping would be performed by City staff.

All work would be done in conformance with the City's Standard Specifications and General Conditions.

Proposed Paving Program

Staff is proposing the following schedule and amounts:

Crack Sealing

\$16,150

Informal Bid Invitations, April 1st

Bids Due, March 1 5th

Work Begins May

FY 2012/13 Street list for crack sealing (see Attachment 2)

Slurry Seal

\$132,865

30 day Bid Notice, April 5th

14 day Local Ad, April 19th

Bids Due, May 3rd

Staff Report due, May 8th

City Council bid award, May 14th

Work begins in June

FY 2012/13 Street list for slurry sealing (see Attachment 2)

Resurfacing

\$709,504

30 day Bid Notice, April 17th

14 day Local Ad, May 3rd

Bids Due: May 17th

Staff Report due, May 22nd

City Council bid award, May 28th

Work begins in June

FY 2012/13 Street list for paving repair (see Attachment 2)

FISCAL IMPACT

Total project costs for crack seal, slurry seal and resurfacing proposed streets is \$858,519. The current balance remaining from FY 2012-13 \$845,292. The total project cost was based on the engineer's estimate, actual costs and available funding will be reconciled when the bids are received.

RECOMMENDED COUNCIL ACTION

Adopt the attached resolution.

ATTACHMENTS/EXHIBITS

1. Resolution No. 2013 - __ Approval for list of streets authorized for crack seal, slurry seal and resurfacing in the St. Helena FY 12-13 Street Repair/Rehabilitation Project and Council authorization to solicit bids
2. FY 2012/13 Street list for crack sealing, slurry seal and resurfacing repair

CITY OF ST. HELENA
RESOLUTION No. 2013-

APPROVAL FOR LIST OF STREETS AUTHORIZED FOR
CRACK SEAL, SLURRY SEAL AND PAVING IN THE ST.
HELENA FY 12-13 STREET REPAIR/REHABILITATION
PROJECT AND COUNCIL AUTHORIZATION TO
SOLICIT BIDS

RECITALS

- A. City staff has requested that council provide input/approval on proposed streets for St. Helena FY 12-13 street repair/rehabilitation project; and
- B. City staff has requested authorization to solicit construction bids pursuant to Municipal Code, Chapter 3.04 Article 3, Public Works Project.

RESOLUTION

NOW, THEREFORE, the City Council of the City of St. Helena resolves as follows:

1. Approve the list of streets authorized for crack seal, slurry seal and resurfacing in the St. Helena FY 12-13 Street Repair/Rehabilitation Project.
2. The City Engineer is authorized to solicit bids on City Council approved streets for crack sealing project NTE \$16,150, slurry seal project NTE \$132,865 and resurfacing NTE \$709,519.

Approved at a Regular Meeting of the St. Helena City Council on March 26, 2013 by the following vote:

AYES:
NOES:
ABSENT:

APPROVED:

ATTEST:

Ann Nevero
Mayor

Delia Guijosa
City Clerk

ATTACHMENT 2

St. Helena FY 12-13 Street Repair/Rehabilitation Project List

Crack Seal		Total Project Cost \$		16,150
Street Name	Beginning	End	Linear Foot	
Fulton Lane	Rail road tracks	end	4,890	
Elmhurst Avenue	Spring Mountain Rd	Granger Way	1,500	
Madrona Avenue	Spring Mountain Rd	Hudson	5,370	
Allyn Avenue	Spring	Madrona	5,280	
Stockton Street	Spring	Madrona	5,190	
Hunt Avenue	Edwards	June Lane	1,950	
Spring Street	Hudson	Stockton	3,495	
Valleyview Street	Birch	Grayson	2,730	
Birch Avenue	Valleyview	North Crane	2,370	
Adams	Main	End	7,950	
Tainter	All		5,280	
			32,775	

Slurry Seal		Total Project Cost \$		132,865
Street Name	Beginning	End	Square Yard	
Pine Street	Main	Fire Hall	4,960	
Library Lane	Adams	end	2,044	
Pope Street	Allison	Pope Street Bridge	12,037	
Spring Street	Main	Stockton	4,480	
Spring Street	Hudson	Valleyview	2,178	
Madrona Avenue	Spotteswoode Winery	Reisling	4,162	
Madrona Avenue	Spring Mountain	Main	3,872	
Spring Mountain Road	Madrona	Hillview	1,956	
Spring Mountain Road	White House	City limits	8,711	
Valleyview Street	Birch	Spring	9,680	
Starr Avenue	Pope	Hunt	8,089	
			62,169	

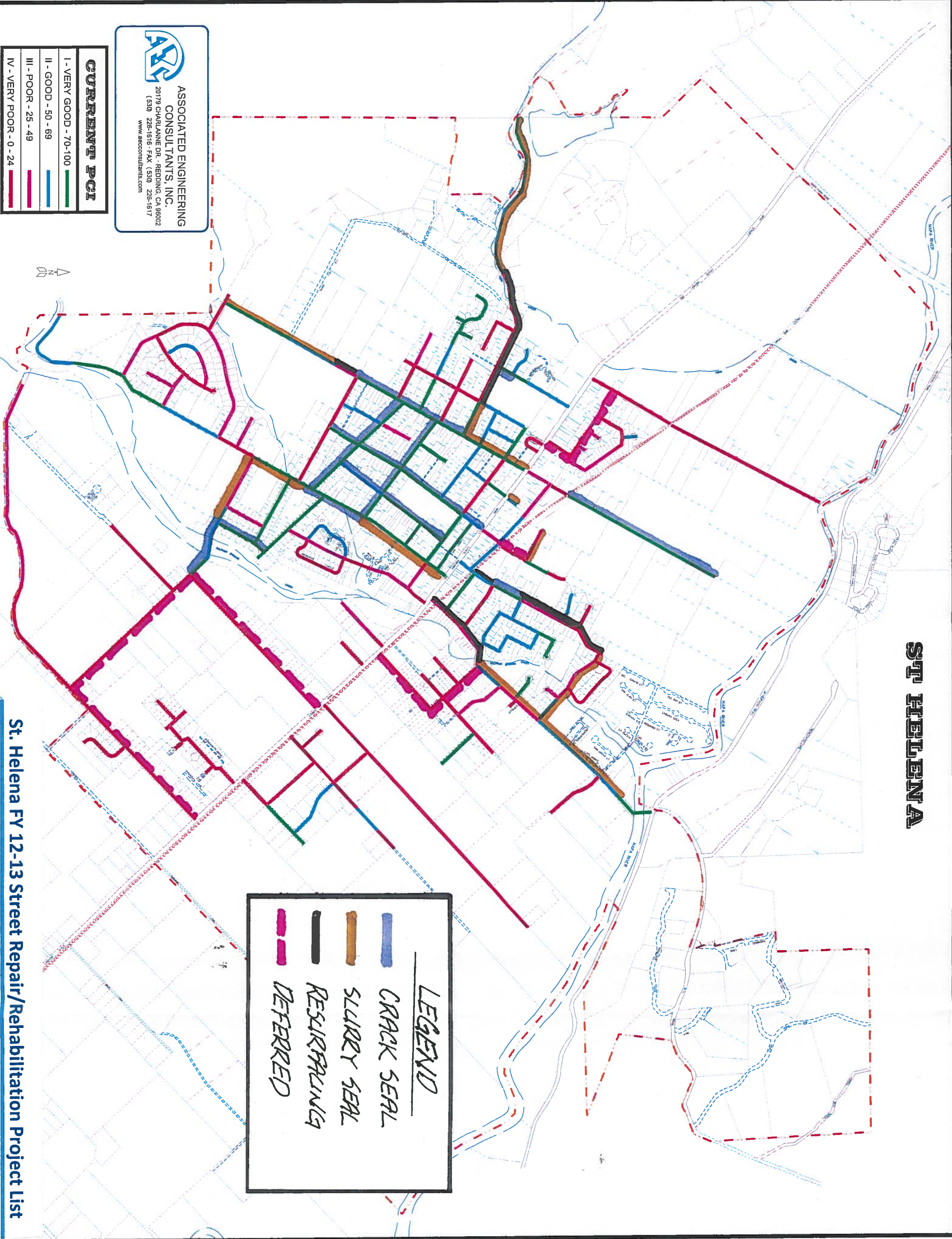
Resurfacing		Total Project Cost \$		709,504
Street Name	Beginning	End	Square Yard	
Spring Mountain Road	Elmhurst	White House	7,347	
Pope Street	Main	Allison	5,404	
Madrona Avenue	Hudson	Spotteswoode Winery	806	
Hunt	June	End	3,375	
			16,932	

GRAND TOTAL CRACK SEAL, SLURRY SEAL & RESURFACING PROJECT COST \$ 858,519

ATTACHMENT 2

Deferred to Next Season and Beyond		Total Project Cost \$ 1,701,868	
Street Name	Beginning	End	Square Yard
Crinella	Main	Park	6,418
Adams Street	Railroad	Library	1,850
Park Street	Crinella	Pratt	4,919
Charter Oak Avenue	Main	Allison	3,716
Allison Street	Charter Oak	Pope	2,730
Grayson	Main	South Crane	11,231
South Crane	Grayson	Sulphur Springs	7,727
Sulphur Springs	South Crane	Main	7,347
			45,938

ST. HELENA



**ASSOCIATED ENGINEERING
CONSULTANTS, INC.**
20179 CHARLANN DR. - REDDING, CA 96002
(530) 228-1616 - FAX (530) 228-1617
www.aecconsultants.com

CURRENT PCI

I - VERY GOOD - 70-100	■
II - GOOD - 50 - 69	■
III - POOR - 25 - 49	■
IV - VERY POOR - 0 - 24	■

LEGEND

- CRACK SEAL
- SLURRY SEAL
- RESURFACING
- DEFERRED

St. Helena FY 12-13 Street Repair/Rehabilitation Project List

STAFF REPORT



DATE: March 26, 2013

TO: Mayor and City Council

FROM: Greg Desmond, Interim Planning Director

RE: Review and provide direction on revisions to the General Plan Economic Sustainability, Arts, Culture and Entertainment Elements and Parks and Recreation Element. (Interim Planning Director)

BACKGROUND

At the meeting on March 12, 2013, Council reviewed the Arts, Culture & Entertainment and Economic Sustainability elements of the General Plan Update (GPU) document. At this meeting the Council agreed to assign each element to a team of two Council members who would be responsible for providing staff with revisions for consideration at the March 26, 2013 meeting. Councilmembers Crull and Pitts would be responsible for the Economic Sustainability element and Councilmembers White and Sculatti would be responsible for the Arts, Culture and Entertainment elements.

DISCUSSION: AMENDED ELEMENTS

Amendments to the Economic Sustainability and Arts, Culture and Entertainment elements were crafted to better reflect local, St Helena specific, goals, policies and implementing actions. Due to the volume of amendments staff has included them as attachments.

DISCUSSION: ELEMENT REVIEW

The elements scheduled for review at this time are: Parks and Recreation and Public Facilities and Services. These elements may be downloaded via the following links:

Public Facilities & Services:

http://www.cityofstheleena.org/sites/default/files/04_public_facilities_services_revised_073112.pdf

Parks & Recreation:

http://www.cityofstheleena.org/sites/default/files/12_parks_%26_recreation_revised_073112.pdf
#

NEXT STEPS

The Council should review and approve amendments to the Economic Sustainability and Arts, Culture and Entertainment elements and provide direction to staff regarding revisions to the Parks and Recreation and Public Facilities and Services elements. Staff will record revisions, analyze any impacts and present its findings back to the Council at a subsequent meeting. Council should provide staff with direction regarding the next elements to review.

ATTACHMENTS

- Economic Sustainability element amendments
- Arts, Culture and Entertainment element amendments

ECONOMIC SUSTAINABILITY

3.1 Purpose of the Element

The Economic Sustainability Element is not a State-mandated General Plan element. This Element is included in the General Plan in recognition of the important role that economic sustainability plays towards achieving the overall community vision of “meeting present needs without compromising the ability of future generations to meet their needs.” By building on and protecting St. Helena’s authentic small-town character, the Economic Sustainability Element establishes a path to enhancing the local quality of life while also ~~valuing~~~~recognizing~~ the role of visitors in the local economy. Policies and implementing actions in this Element should be considered in conjunction with policies in the other elements, particularly the Land Use and Growth Management, Circulation, and Public Facilities and Services elements.

The Economic Sustainability Element includes the following sections.

3.2 Economic Sustainability in St. Helena. Defines and frames key economic sustainability issues (p. 3-3).

3.3 Key Findings and Recommendations. Identifies key findings and recommendations based on existing conditions analysis and extensive community outreach (p. 3-5).

3.4 Goals. Defines overarching goals to guide policies and implementing actions (p. 3-9).

3.5 Policies and Implementing Actions. Identifies policies and implementing actions to strengthen and enhance the local economy (p. 3-10).

3.2 Economic Sustainability in St. Helena

The St. Helena Local Economy and Economic Development Background Report was prepared in 2007 as part of the first phase of the St. Helena General Plan Update process. The analysis presented in this study was used to inform development of the Economic Sustainability Element with respect to demographic trends, residential and commercial real estate conditions, retail market conditions, the local business environment, and policies and gaps in the current General Plan. Completed in 2007, this study does not reflect the economic climate and ~~national-global~~ recession that followed in 2008 and 2009.

During the recession, local businesses and the City of St. Helena experienced the negative impacts of the recession with decreased sales revenue and corresponding decreased tax revenue. The City was forced to deplete a portion of its reserves during this difficult time period. As a result of these negative impacts, the local community and the City of St. Helena have ~~greater~~ realized the importance of short and long term economic sustainability within our community. Furthermore, the City has realized it is ~~it is~~ imperative to establish a framework of goals, policies and implementing actions that will, to the greatest extent possible, ensure ~~the our communities~~ economic sustainability of our town, and provide us with tools to ~~and~~ ~~ability~~ to minimize the negative impacts associated with future economic recessions. ~~which will occur.~~ The City should ~~sre efforts~~ should include developing a formal Economic Sustainability Strategy as well as associated tools such as a long term economic forecasting model that will allow the City to measure and predict the future impact of policy decisions and actions that are taken now and in the future.

~~However,~~ The General Plan document lays out goals, policies, and actions with a time horizon that extends beyond short-term economic cycles. The guiding principles established in this Element are intended to direct the community towards a sustainable economy that is responsive both to the current economic situation and longer-term community concerns and objectives.

~~Below is a brief summary of the 2007 Local Economy and Economic Development Background Report. More detailed discussion of the research and findings is provided in the report, which is included as an appendix to the General Plan document.~~

- ~~• St. Helena has historically exhibited slow population, household, and housing growth. In recent years, employment growth, while modest, has outpaced housing growth. This has led to an increasing shortfall in the number of homes available locally relative to the supply of local jobs.~~
- ~~• The City functions as an employment center for the region, with nearly two jobs per employed City resident. Furthermore, in 2000 nearly 80 percent of St. Helena workers commuted into the City for work but lived elsewhere, and this pattern is expected to continue. More recently, a 2008 Napa County Transportation and Planning Agency (NCTPA) study included a similar analysis of commute data for the City of St. Helena and surrounding unincorporated areas. Findings from this study demonstrate that, even when expanding the study area beyond City limits, approximately 60 percent of employee commutes originated elsewhere in Napa County and the surrounding region.¹~~

~~¹ Napa County Transportation and Planning Agency. Napa's Transportation Future, Horizon Year 2035. Second Public Draft, 2008.~~

- ~~• Housing affordability is a key issue in St. Helena. The minimum income required to afford to purchase a single family home in St. Helena is well over three times the City's median household income. Workforce housing availability may be a key constraint to further local economic development.~~
- ~~• Commercial space also experiences high demand and is in limited local supply.~~
- ~~• This study revealed existing tension between the desire to prevent St. Helena from becoming overwhelmed with tourist-serving businesses and activities and the reality that a substantial portion of the local employment base and the City's revenue base are dependent upon the flow of tourism dollars to St. Helena.~~
- ~~• Major challenges facing the City with regard to economic development include the constrained capacity of local infrastructure, primarily traffic and parking infrastructure, and the lack of available water supply.~~

3.3 Key Findings and Recommendations

There are several challenges and opportunities facing St. Helena related to economic sustainability. The following key findings and recommendations are based upon comprehensive existing conditions analysis and community input as well as the 2007 Local Economy and Economic Development Background Report. More detailed discussion of the research and findings is provided in the report, which is included as an appendix to the General Plan document.

- St. Helena has historically exhibited slow population, household, and housing growth.
- St. Helena's identity as a historic, small city with a strong agricultural heritage is a unique economic development resource that local policies and regulations should protect and enhance. City policies should encourage promotion of St. Helena's authentic small-town character in order to enhance economic opportunities for local businesses.
- Housing affordability is an important issue in St. Helena. Workforce housing availability may be a key constraint to further local economic development and therefore short and long term economic sustainability.
- Commercial space experiences high demand and is in limited local supply. ~~and High demand for commercial space and corresponding~~ High commercial rents impact the ability of some businesses supplying low-cost, everyday goods and services to locate or stay in St. Helena. Non-retail uses occupying ground-floor retail spaces, such as real estate offices, further drive up demand and rents for

commercial space in St. Helena. By limiting the non-retail use of ground-floor spaces in key commercial areas, the City can provide a more supportive environment for commercial uses that meet residents' everyday shopping needs.

• There is an existing tension between the desire to prevent St. Helena from becoming overwhelmed with tourist-serving businesses and activities and the reality that a substantial portion of the local employment base and the City's revenue base are dependent upon the flow of tourism dollars to St. Helena. The General Plan Update Steering Committee (GPUSC) generally expressed support for "broadly local-serving" businesses. The 1993 General Plan did not achieve the goal of maintaining and/or creating a strong local-serving central area. The general consensus among the local business community is that businesses require the support of both local residents and visitors in order to survive. Therefore, the attempt to differentiate between local and tourist-serving businesses does not address St. Helena's economic vitality and sustainability needs. Pursuing a more balanced economic development approach that targets the shopping and service needs of visitors as well as local residents can help the City establish a stronger Central Business District.

• The community is supportive of maintaining the high quality of existing commercial establishments. There is wide community consensus that St. Helena should continue to prohibit large retail establishments, chain retailers, and formula fast food establishments. There is some support for retaining the requirement that commercial uses be operated by independent owners. Maintaining the City's existing prohibition of formula restaurants, outlet and chain stores, and large-scale retail businesses can ensure that St. Helena's businesses continue to complement its small-town character.

• Major challenges facing the City with regard to economic development include the constrained capacity of local infrastructure, primarily traffic and parking infrastructure, and the lack of available water supply.

~~• The community is supportive of maintaining the high quality of existing commercial establishments. There is wide community consensus that St. Helena should continue to prohibit large retail establishments, chain retailers, and formula fast food establishments. There is some support for retaining the requirement that commercial uses be operated by independent owners. Maintaining the City's existing prohibition of formula restaurants, outlet and chain stores, and large-scale retail businesses can ensure that St. Helena's businesses continue to complement its small town character.~~

~~• Among community members, there are divergent ideas regarding regulations that attempt to differentiate between local-serving and tourist-serving activities. Some community members feel that General Plan goals and policies should continue to make this distinction between local and tourist-serving uses, but that policies and accompanying regulations require more specific definitions. The General Plan Update Steering Committee (GPUSC) generally expressed support for "broadly local-serving" businesses. These are businesses that provide shopping opportunities for residents of the local area, including residents of St. Helena itself and residents of surrounding parts of the County who have traditionally visited the City to shop and obtain services. The 1993 General Plan did not achieve the goal of maintaining and/or creating a strong local-serving central area. The general consensus among the local business community is that businesses require the support of both local residents and visitors in order to survive. Therefore, the attempt to differentiate between local and tourist-serving businesses does not address St. Helena's economic vitality and sustainability needs. Pursuing a more balanced economic development approach that targets the shopping and service needs of visitors as well as local residents can help the City establish a stronger Central Business District.~~

• Local business leaders have expressed concerns regarding traffic issues in St. Helena ~~and the availability of proximate~~, ~~the availability of adequate~~ parking for their employees. Local business leaders are also concerned about the City's ~~g~~, and ~~water~~ policies. ~~r~~ resources. The City must address the adequacy of local infrastructure and its impact on economic development in order to achieve its long-term economic sustainability goals.

~~• The lack of workforce housing greatly impacts the economic sustainability of St. Helena businesses. In the past, local business owners have found it difficult to fill open positions. This difficulty has negatively impacted their business operations. Increasing the supply of affordable workforce housing is critical to maintaining St. Helena's quality of life and long-term economic sustainability.~~

~~• St. Helena's identity as a historic, small city with a strong agricultural heritage is a unique economic development resource that local policies and regulations should protect and enhance. City policies should encourage promotion of St. Helena's authentic small-town character in order to enhance economic opportunities for local businesses.~~

• The wine industry is the key driver of the economy of the entire Napa Valley. Continuing to support the wine industry is essential to maintaining the economic health of the community and the Napa Valley. Furthermore, diversifying St. Helena's economy to create new, compatible commercial activities and employment opportunities beyond the wine industry can greatly strengthen the economic vitality of the City.

• Tourism generated by the wine industry supports local businesses, the incomes of many local households, the wineries and agricultural operations of the Napa Valley and local government revenues. The Napa Valley's draw as a tourism destination will impact St. Helena regardless of local policies. By promoting sustainable tourism practices, the City can enjoy the economic benefits of tourism while maintaining the City's authentic, small-town qualities. Over the past several years, St. Helena has lost some tourism market share to nearby communities in the Napa Valley, while the Valley has lost market share to neighboring Sonoma County. Economic sustainability in St. Helena can be enhanced by both low-impact, high-end tourism, as well as economic diversification in other sectors for which the City has competitive advantages, such as the arts, healthcare and financial services sectors.

~~• High demand for commercial space and corresponding high commercial rents impact the ability of some businesses supplying low-cost, everyday goods and services to locate or stay in St. Helena. Non-retail uses occupying ground-floor retail spaces, such as real estate and hospital offices, further drive up demand and rents for commercial space in St. Helena. By limiting the non-retail use of ground-floor spaces in key commercial areas, the City can provide a more supportive environment for commercial uses that meet residents' everyday shopping needs.~~

• St. Helena serves as a commercial and business center for the surrounding towns and unincorporated areas, including Calistoga, Angwin, Deer Park, Rutherford and the unincorporated area south of St. Helena. However, the population base is still not sufficient enough to support some types of commercial retail and services and it should be expected that residents will continue to travel to larger communities, like the City of Napa or beyond, to shop for certain types of goods and to obtain certain services. Developing and implementing an Economic Sustainability Strategy can help diversify local economic activities and strengthen St. Helena's role as a commercial center for the surrounding area.

3.4 Goals

The goals of the Economic Sustainability Element are:

Create and implement an Economic Sustainability Strategy

It is imperative that St. Helena create and implement an Economic Sustainability Strategy that will serve as a "roadmap" to achieve the city's goal of economic sustainability. This strategy should include a framework within which the effects of policies and actions can be accurately measured and tracked as well as forecasted into the future. Specifically, the city should create a short and long-term economic model that aids in estimating the impacts, benefits and costs that local policies and actions, as well as outside micro and macroeconomic forces, may have on our local economic environment. This model should also consider and incorporate long-term enhancements to local quality of life and the environment as well as metrics for measuring such elements.

Generate Revenue.

St. Helena will promote economic development initiatives that generate diversified revenues to support local services and move towards greater self-sufficiency. Increased revenue generation for St. Helena is key to achieving other goals for the community as without additional financial resources we limit and restrict our abilities to pursue and achieve such goals.

Meet Residents' Needs.

St. Helena is dedicated to meeting the basic needs of residents of the City the surrounding service areas, including Calistoga, Angwin, Deer Park, Rutherford and the unincorporated area south of St. Helena. The City recognizes that residents will continue to travel to larger cities in the region for certain goods and services. Through its adopted local policies and actions, St. Helena will strive to increase the proportion of residents' employment, housing, entertainment, and basic shopping and services needs that can be satisfied locally.

Balance the Benefits and Effects of Visitors.

St. Helena will promote sustainable tourism practices that allow the City to enjoy the economic benefits of visitors to the region while maintaining the authentic small-town quality of life.

Generate Revenue.

St. Helena will promote economic development initiatives that generate diversified revenues to support local services and move towards greater self-sufficiency.

3.5 Policies and Implementing Actions

A range of policies and implementing actions are outlined below and organized into the following topic areas:

1. Economic Diversification;
2. Sustainable Tourism; and
3. City Government.

The policies mandate, encourage or allow certain actions to be pursued throughout the duration of the General Plan. Together, they serve as strategic directions for City staff and partners, highlighting where time and resources should be focused.

1 Economic Diversification

The following policies and actions aim to guide St. Helena towards a more robust local economy by creating a long-term, proactive approach to define and achieve local economic priorities.

Policies

ES1.1 Maintain central St. Helena as the social, cultural and economic heart of the City by supporting infill and redevelopment of vacant and underutilized parcels in the central St. Helena area.

ES1.2 Identify and expand economic sectors in which the City has competitive advantages, and capitalize on these strengths in order to diversify local economic activities and strengthen St. Helena's role as an agriculturally-based service center for the surrounding area.

ES1.3 Ensure the long-term infrastructure needs and priorities of the community are met as part of an economic approach to economic vitality and sustainability. (Also see the Public Facilities and Services Element)

ES1.4 Encourage the creation of workforce housing in keeping with smart, small town growth to ~~reduce the negative impacts of the City's jobs-housing imbalance and~~ support the local employment base. (Also see the Housing Element, Topic Area 1)

ES1.5 Encourage commercial uses that provide basic, everyday shopping and services for residents.

ES1.6 Support local arts, entertainment and cultural activities that can contribute to the local economy while strengthening the local social fabric and enriching residents' lives. (Also see the Arts, Culture and Entertainment Element)

Implementing Actions

ES1.A Develop, adopt and implement an Economic Sustainability Strategy that addresses economic diversification and sustainability, as well as local fiscal and infrastructure priorities. This strategy will include the development of the necessary tools to implement the strategy, including but not limited to an short and long term economic, quality of life and environmental forecasting model.

ES1.B Update the zoning ordinance to encourage businesses that are complementary to St. Helena's small-town character and that provide goods at a range of prices. Update the zoning code to define and permit non-chain, discount type stores. Maintain the existing provisions in the zoning code that prohibit formula restaurants ~~or those that solely provide take-out service~~, outlet and chain discount-type stores, and retail businesses over 10,000 square feet in size. ~~Continue to discourage businesses whose consumer base requires a population larger than St. Helena and its vicinity. For the purposes of the General Plan, "vicinity" is defined as the surrounding towns and unincorporated areas for which St. Helena has historically provided goods and services, including Calistoga, Angwin, Deer Park, Rutherford and the unincorporated area south of St. Helena.~~

ES1.C Develop a strategy to increase funding and resources to support ~~arts endeavors and local~~ arts, entertainment and history ~~institutions~~ as part of the City's overall economic development program. Additional policies and implementing actions regarding support for the arts may be found in the Arts, Culture and Entertainment Element. (Also see the Arts, Culture and Entertainment Element, Topic Area 4)

ES1.D Promote the establishment of a Business Improvement District ~~in the downtown area~~.

ES1.E Amend the Municipal Code to limit certain non-retail uses, such as real estate offices, from occupying ground-floor retail space in Central St. Helena.

2 Sustainable Tourism

A sustainable approach to tourism in St. Helena is intended to preserve the City's authentic, small-town character and quality of life and leverage tourism to sustain its vibrant economy. The following policies and actions strive to limit the adverse impacts of visitors on St. Helena, while recognizing the economic benefits that visitors bring and the potential for tourism to contribute to the diversity of the community's social and cultural life.

Policies

ES2.1 Support the development of responsible, visitor-serving components to the City's economy as a valuable source of jobs, tax revenues and cultural amenities. Promote policies that facilitate and encourage this type of sustainable economic development.

ES2.2 Encourage visitor-serving uses oriented toward a more discriminating upscale market, consistent with the Valley's reputation as a producer of world-class wines. Discourage the introduction of uses that are dependent upon a mass tourist market.

ES2.3 ~~Ensure a diverse mix of uses that avoids an over-representation of any particular use. Remove the cap on the number of restaurants seats, but continue to prohibit formula restaurants. Remove the cap on the number of hotel and motel rooms and on the number of bed and breakfasts, but continue to prohibit vacation rentals.~~

ES2.4 ~~City will develop~~Encourage green options to circulate citizens and tourists throughout the community.

ES2.4 Encourage socially and environmentally responsible businesses that make positive contributions to the community and operate in an environmentally-sound manner.

ES2.5 Encourage sustainable modes of travel and reduce the number and length of vehicle trips generated by visitors to the community. Expand lodging in the downtown area to encourage walking, biking and alternative transportation modes in order to reduce the need for automobile trips. (Also see the Circulation Element, Topic Area 4)

Implementing Actions

ES2.A Continue to prohibit formula restaurants, outlet and chain discount stores and time-share lodging projects (~~with the exception of Fractional Ownership Lodging and destination membership clubs????~~), as defined in the St. Helena Municipal Code (Section 17.48.060). ~~Update the Municipal Code to define and prohibit restaurants that solely provide take-out service. Update the Municipal Code to define and regulate fractional ownership lodging. (Note: completed in 2012.)~~

ES2.B Establish a clear procedure for permitting restaurant and lodging uses. Study and recommend guidelines for permitting of these uses, and to ensure that the requested permits will not result in adverse impacts to the community ~~but recognizing that the monies collected from hotel taxes provides a valuable and necessary source of revenue for the City.~~~~Remove the cap on the number of restaurants seats, but continue to prohibit formula restaurants. Remove the cap on the number of hotel and motel rooms and on the number of bed and breakfasts, but continue to prohibit vacation rentals.~~

ES2.C Provide and maintain public restrooms in the Central Business District.

ES2.D Enhance the pedestrian environment within the commercial area, support the development of bicycle trails ~~throughout St. Helena with the goal of~~ connecting to a countywide system. ~~and encourage the use of small vans for group wine tour transit options~~ in order to decrease tourist-generated traffic congestion. (Also see the Circulation Element, Topic ~~Encourage the use of pedi buses by the school district to guide children safely and in a more healthful and sustainable manner to school.~~ Area 2)

3 City Government

The policies and actions in this topic area establish a path for St. Helena to develop a reputation for transparency in governance, characterized in part by predictable, streamlined processes that include built-in checks and balances and, to the extent possible, reduced uncertainty associated with required discretionary actions. By improving its reputation as a service-oriented City government, St. Helena will improve its ability to attract and retain businesses that are compatible with the City's goals.

Policies

ES3.1 Establish and maintain an Economic Sustainability Strategy as well as related and necessary tools including but not limited to a short and long term economic, quality of life and environmental forecasting model.

ES3.2 Establish and strengthen the reputation of St. Helena's City Government as [customer](#) service-oriented and business friendly.

ES3.3 Ensure clarity, ~~and~~ transparency and efficiency in local regulations, permitting processes and fee structures.

ES3.4 Encourage partnerships between the City and private and nonprofit organizations to promote economic sustainability in St. Helena.

~~ES3.4 Support regulations that address the goals of the General Plan and positively impact the viability of local businesses and the community's financial health.~~

~~ES3.5 Support cultural diversity through economic sustainability initiatives.~~

Implementing Actions

[GARY BROAD WILL INCLUDE ADDITIONAL IMPLEMENTING ACTIONS TO APPROPRIATELY REFLECT THE STATED POLICIES]

ES3.A Continue Planning Department technical assistance for new projects requiring development and/or use permit applications. Partner with the local business community to ensure that the program effectively meets participants' needs.

ES3.B Develop a revised design review and/or form-based code process for commercial and industrial uses that establishes objective design guidelines and restrictions, including guidelines and restrictions for landscaping and water use. Guidelines for non-residential water use should be commensurate with water conservation measures imposed on residential development. (Also see the following elements: Community Design, Topic Areas: 2; Land Use and Growth Management, Topic Area 3; and Economic Sustainability, Topic Area 3)

ES3.C Hire or retain economic development planning expertise to assist in creating and maintaining an Economic Sustainability Strategy and associated and necessary tools.

Facilitate and fast track revenue generating projects that will not adversely impact the City's resources.

Encourage partnerships between the City and private and/or nonprofit organizations to enhance the City's economic sustainability

Consider leveraging City resources if necessary to enhance the City's economic sustainability.

ARTS, CULTURE & ENTERTAINMENT

13.1 Purpose of the Element

The Arts, Culture and Entertainment Element presents St. Helena's approach to reinforcing the City's unique identity and character through integrating arts, culture and entertainment into the community's everyday life. The intent of the Element is to preserve and protect the community's heritage and cultural resources, celebrate its vibrant social fabric, and expand opportunities for arts enrichment. By supporting City leadership, active community participation and strategic partnerships, this Element creates the foundation for ensuring that the arts flourish and reinforce St. Helena's unique character and identity.

The Arts, Culture and Entertainment Element includes the following sections.

13.2 Arts, Culture and Entertainment in St. Helena. Describes key community arts, culture and entertainment issues (p. 13-3).

13.3 Key Findings and Recommendations. Identifies key findings and recommendations based on an existing conditions analysis (p. 13-8).

13.4 Goals. Defines overarching goals to guide policies and recommendations (p. 13-11).

13.5 Policies and Implementing Actions. Identifies policies and implementing actions to stimulate arts, culture and entertainment programming and contribute to the City's livability (p. 13-12).

13.2 Arts, Culture and Entertainment in St. Helena

Napa County has a rich arts, culture and entertainment sector that includes independent artists, theater companies and arts organizations. Regional arts and cultural resources are rooted in a long-standing and celebrated history of craftsman and artisans. St. Helena shares an important part of this history and is closely connected with regional organizations, including the Arts Council Napa Valley and the Napa County Arts Commission.

The City of St. Helena has the greatest number of arts resources per capita in the Napa Valley and is home to the County's largest community of arts practitioners, particularly in the fine, visual, performing, literary and culinary arts. In addition, the City is a culturally diverse community that has drawn residents from around the world since its earliest days. St. Helena strives to continue to be a place where artistic expression and cultural diversity can flourish, and where an array of multi-faceted and ever-evolving art forms are created, performed, taught and exhibited.

Arts, Culture and Entertainment for Community Education and Engagement

The arts can play a central role in strengthening community pride, engaging community members in social and cultural activities and events, and increasing community awareness about the histories and legacies of the Valley's natural landscape and its people. The arts also bring people together to celebrate, learn about and preserve the contributions of many to the City's contemporary culture, economy and urban form. Opportunities in St. Helena to facilitate this type of interaction and exchange abound.

For example, in 2008, more than 450 people attended the first St. Helena Dia de los Muertos celebration, a jointly-hosted event sponsored by local arts and family organizations. The event not only featured arts and crafts, but also highlighted the heritage of the City's vibrant Latino community. Opportunities also exist to reach further back into the City's history. St. Helena was first settled by members by the Native American Yukian group who occupied much of Northern California, including present day Napa County. When Spanish soldiers arrived in the area, they called the Yukians Guapo, meaning "courageous", a term that later became Wappo. Until the 19th century, approximately 7,000 Wappo Indians resided in the Napa

Valley and along the sides of Mt. St. Helena. Today, there is little evidence remaining of the area's Native American inhabitants and their culture. However, by partnering with the St. Helena Historical Society and local Native American groups, St. Helena can develop-encourage a series of historical tours, interpretive walks and special events to celebrate the City's earliest history and people.

In addition to celebrating cultures and histories, arts provide opportunities for intergenerational partnerships and collaboration and can serve as an important outlet of expression and creativity for youth. Arts community representatives have expressed the need to reconnect young people to the arts. According to an Arts Council Napa Valley survey conducted in 2007, fewer than six percent of Valley artists are under age 35. In effect, the future of the arts community depends on engendering arts appreciation and participation in local youth. Local artists seek to strengthen art programming in local schools and build partnerships between schools and local arts organizations. The City can provide additional support for school and after school-based arts programming through expanded Recreation Department arts offerings, and increase funding to local arts organizations who offer arts programs to youth.¹

¹ Arts Council Napa Valley. A Community Cultural Plan for Napa County. 2007.

Arts, Culture and Entertainment for Community Enhancement

Tourism is a strong economic driver of the Napa Valley and St. Helena economies. Known primarily as a world-class food, wine and lifestyle destination, the Valley's arts sector has not received the same attention. However, national data indicate that cultural tourists tend to spend more and stay longer than other tourists. By increasing-encouraging public arts funding, installations and events, the City can capitalize on the potential of the arts to generate cultural tourism and contribute to economic development efforts that support local artists and businesses.

Artistic and cultural festivals, performances and exhibitions are significant both socially and economically, for visitors and residents alike. They provide opportunities to celebrate the City's rich history and creative talent. In turn, St. Helena residents stand to benefit from the exposure to new ideas that may result from participation in such events and activities.

For example, St. Helena's Napa Valley Upper Campus hosts the annual Napa Valley Writers' Conference, and internationally-recognized literary gathering and education event that attracts world-class poets and authors, including President Obama's inaugural poet, Elizabeth Alexander. Strengthening public awareness about the conference and supporting linkages between local schools and arts organizations can maximize the educational, cultural and economic development impacts of this important event to the City. Public art can play a significant role in enhancing community design, creating visual interest in a neighborhood or area and also showcasing regional or local talent. Creating an Art in Public Places Program can help advance the goal of the City to establish the arts as integral to St. Helena's identity. This program can also attract national attention to something other than food and wine, demonstrate the City's commitment to leadership in public arts and provide a mechanism for meaningfully involving citizens in the design of the City's public spaces.

13.3 Key Findings and Recommendations

There are several challenges and opportunities facing St. Helena related to arts, culture and entertainment. The following key findings and recommendations are based upon comprehensive existing conditions analysis, stakeholder interviews and community input.

- The arts and culture sector contributes significantly to the national economy by generating approximately \$166.2 billion in total economic activity nationwide each year. In addition, the arts support 5.7 million jobs, generate \$29.6 billion in tax revenue and contribute \$104.2 billion to household incomes. By strengthening its arts sector, St. Helena can ensure that it grows as a key economic driver in the local economy.²

- Visual arts and music represent the two largest segments of the arts and culture sector in Napa County, comprising 39 percent and 23 percent, respectively.

2 *Americans for the Arts. Arts and Economic Prosperity III. 2007.*

- Theater, dance, film, media, literary and cultural programming make up the remaining 38 percent, creating a varied and diverse arts landscape across the County. In addition, the City hosts world-renowned culinary arts resources that contribute greatly to the local economy and cultural community.
- Ensuring that City arts, culture and entertainment policies support a wide array of media can broaden the overall impact of the arts on St. Helena's cultural growth and local economic development efforts.³
- St. Helena has the greatest number of arts resources per capita in the Napa Valley. Although the City's population is only five percent of the Valley's total population, St. Helena's artists and arts organizations account for 18 percent of the Valley's total. In a recent Arts Council Napa Valley survey, 78 percent of St. Helena's artists reported that they worked in their homes and supplemented their art income with alternate employment. Twelve percent of St. Helena's artists described themselves as full-time, professional artists. Many reported that they chose to live in St. Helena for its small-town charm and beauty, but find the high costs of living, studio and rehearsal spaces challenging and limiting to their artistic pursuits. The City can help strengthen its arts community by identifying locations for affordable studio, rehearsal and performance spaces, and reducing regulatory barriers that limit artists' abilities to live, create, exhibit and sell their works from their homes.⁴

3 *Arts Council Napa Valley. A Community Cultural Plan for Napa County. 2007.*

4 *Warszawski, Morrie. Executive Summary: Town Hall Meetings. Prepared on behalf of the Arts Council Napa Valley. 2007.*

— St. Helena's arts and culture sector is strongly affected by the strength and vitality of the arts sector in the Napa region. Artists and arts organizations across the Napa Valley compete for attendance, local support and resources. ~~For example, the construction of three new performing arts venues in the City of Napa—the Opera House, Lincoln Theater and the Copia Food and Wine Center—had a negative impact on attendance at smaller venues located elsewhere in the Valley, and each struggles to maintain adequate attendance. By cooperating with regional arts organizations and other Napa Valley municipalities, St. Helena can maximize the impact of its efforts to support local artists and ensure the long-term sustainability of the arts sector.~~

- In an Arts Council Napa Valley survey, arts community representatives highlighted a need for increased marketing and communications focused on the area's arts offerings. They also cited the need for artists to have places to gather and communicate about upcoming events and partnership opportunities. By ~~sponsoring-encouraging~~ arts gatherings, events and public art installations, the City can assist local artists in marketing their work and collaborating to share information about upcoming events. They can also facilitate interaction between artists and the local business community. Possible City actions can include posting arts announcements on the City's website, installing a downtown kiosk to distribute local arts information to the wider community, and hosting events where artists and arts organizations can gather to share information with local business owners.
- Members of the arts community expressed a need for additional community arts, performance and exhibition spaces to meet the needs of emerging artists. They cited a need for venues in which to screen films, videos and multimedia exhibits, and performing venues able to accommodate smaller dance or theatre companies. As part of a broader effort to strengthen the local arts and cultural communities, St. Helena can undertake an arts facility inventory to identify possible locations for a cultural arts center designed to meet current unmet needs.
- The City can increase its support for the arts, culture and entertainment sector by creating a public funding mechanism to support public art and art events; reducing regulatory barriers such as licenses and permits that can be prohibitively expensive for emerging artists; and loosening zoning regulations that limit live/work studio spaces and artists' ability to sell work from their homes and studios.

- Currently, the City lacks a designated body to organize, oversee and guide arts and cultural programming in St. Helena. Establishing-Encouraging the creation of a St. Helena Arts Committee to direct funding, work with the City to streamline permitting and approvals, provide design review and/or ensure adherence to form based code requirements, and liaise with the Napa County Commission for Arts and Culture and other regional efforts can strengthen collaboration and coordination within the local arts and culture sector to ensure its maximum contribution to St. Helena's high quality of life and unique sense of place. In addition, including representatives of a wide range of arts media and cultural groups on the Arts Committee can ensure that St. Helena pursues an equitable and balanced arts program.

13.4 Goals

The goals of the Arts, Culture and Entertainment Element are:

Celebrate Arts, Culture and Entertainment.

St. Helena is committed to celebrating the contribution of its visual, performing, culinary and entertainment artists who help define the City's unique identity and the high quality of life.

Strengthen and Expand Arts, Culture and Entertainment.

St. Helena is dedicated to strengthening the arts and culture sector, improving the economic health of the City, beautifying the environment and incorporating the arts into the daily life of the City through ongoing financial support for local visual, performing, cultural, literary and culinary arts.

Honor Culture and Heritage.

St. Helena seeks to venerate the past and present contributions of its residents and their diverse cultural and historic contributions to the City.

13.5 Policies and Implementing Actions

A range of policies and implementing actions are outlined below and organized into the following topic areas:

1. Community Enhancement and Economic Development;
2. Inclusive Programs;
3. Awareness, Education and Outreach; and
4. Civic Leadership.

The policies mandate, encourage or allow certain actions to be pursued throughout the duration of the General Plan. Together they serve as strategic directions for City staff and partners, highlighting where time and resources should be focused.

1 Community Enhancement & Economic Development

Policies

AC1.1 Ensure widespread opportunities for arts exposure by integrating them physically and socially into community life in order to establish the arts as an integral part of St. Helena's identity.

AC1.2 Promote arts and culture as key components of St. Helena's historic, current and future identity.

AC1.3 Support collaboration between local business organizations to incorporate public art into the City's economic development strategies.

AC1.4 Increase the contribution of arts, culture and entertainment to cultural tourism and local economic development efforts through partnerships with regional arts organizations

Implementing Actions

AC1.A ~~Develop~~ Encourage development of a program to expand major festivals and events that celebrate arts, culture and history while contributing revenue to the City. Potential events include:

- Endeavors that feature the youth in arts, such as communitywide student recognition concerts and a youth arts festival;
 - Theater-in-the-park performances;
 - Outdoor film screenings;
 - Art shows and art walks;
 - Holiday and cultural parades;
 - Culinary and harvest celebrations;
 - Open studios;
 - Music festivals; and
 - Art-based competitions.
- Poetry Readings
 - Dance

AC1.B ~~Develop and implement a marketing/public relations campaign that highlights artists and events in St. Helena.~~ Pursue opportunities to increase revenue due to cultural tourism. Partner with regional arts organizations to maximize the effectiveness of marketing and cultural tourism efforts.

AC1.C Adopt an Art in Public Places program and ordinance to ensure that public art projects occur efficiently and in a way that meets citywide objectives.

AC1.D Identify existing locations that can be used as studio, rehearsal, exhibition and performance spaces. Support efforts to make these spaces affordable to local artists.

AC1.E ~~Provide~~ Encourage public performance spaces for musicians, dancers and other performing artists.

AC1.F Identify locations, where ~~larger, City-sponsored~~ public and private arts, cultural and entertainment events can be held. Locations may include the St. Helena library, new development on Adams Street and the Cameo Theatre.

AC1.G ~~Provide~~ Encourage development of zoning and developer incentives to encourage and reward the creation and retention of affordable spaces for artists to create and present work.

AC1.H Promote and develop public-private partnerships with culinary institutions to support local emerging chefs, bakers, specialty food makers and other local emerging culinary artists.

AC1.I In cooperation with the St. Helena Historical Society, consider development of a public education and awareness program to promote the City's historical and cultural resources. Program components can involve self-guided walking tours, plaque identification programs, home and garden tours, speakers' series and other public events. (For additional policies and implementing actions regarding historic and cultural education and outreach, see the Historic Resources Element.).

2 Inclusive Programs

Policies

| AC2.1 ~~Support~~ Encourage emerging art forms, artists and diverse cultural traditions.

| AC2.2 Promote affordable, relevant and accessible cultural offerings for all St. Helena residents.

Implementing Actions

| AC2.A Identify ~~emerging~~ artists and outlets for diverse cultural offerings. ~~Develop guidelines and selection criteria to prioritize public art themes that relate to social and cultural themes.~~

| AC2.B Identify and direct funding to support ~~emerging~~ artists who represent the diversity of the St. Helena community.

AC2.C Encourage the participation of all arts organizations in citywide marketing and promotional opportunities.

AC2.D Encourage performing arts organizations to make empty seats available at low or no-cost to St. Helena residents who cannot otherwise afford to attend performances.

| AC2.E ~~Conduct~~ Encourage outreach about local arts opportunities and events to non- English speaking groups, particularly the Spanish-speaking community. ~~Ensure that all marketing and informational materials are produced in multiple languages, and designed to target multiple constituencies.~~

| AC2.F Ensure that arts, culture and entertainment events are accessible according to ADA codes. ~~Provide~~ Encourage technical assistance and resources to organizations that require assistance to meet ADA building codes.

| AC2.G ~~Host a series of~~ Consider City-sponsored events that enable artists and cultural organizations to gather and exhibit works.

| AC2.H ~~Develop~~ Consider an incentives program to grow the capacity of local artists and arts organizations. Provide affordable, strategically-located studio workspaces, performance and exhibit spaces in underutilized buildings; encourage professional exhibitions or demonstrations and sales; ~~and provide tools and resources to secure support for their work.~~

3 Awareness, Education and Outreach

Policies

AC3.1 Support community-based arts organizations that make significant contributions to the St. Helena community.

AC3.2 Nurture creativity and artistic talent through a rich offering of well balanced and equitably-distributed arts and cultural education programs and services.

AC3.3 Increase local awareness of the arts sector.

AC3.4 Support expanded arts programming in schools and strengthen youth arts opportunities provided by arts organizations.

Implementing Actions

| AC3.A Encourage the creation of a St. Helena Arts Committee to embrace these concepts:

- | ~~AC3.A Develop and implement~~ an arts awareness campaign for local arts. Engage local and regional media in generating interest and excitement about the importance of arts to the St. Helena community.
- | ~~AC3.B Conduct and publish results of~~ an arts in education survey of programming available through local schools and organizations. Using this research as a foundation, create an Arts Education Master Plan for St. Helena.
- | ~~AC3.C Actively pursue~~ joint-use agreements with the Napa County Office of Education, St. Helena Unified School District, faith organizations, public agencies, private entities or nonprofit organizations that own or operate facilities within the City to maximize the use of facilities in the community for arts and entertainment purposes.
- | ~~AC3.D Develop~~ an effective outreach program for all City programs and services in order to ensure the successful delivery of information about arts program availability to the general public. Ensure that all materials are made available in Spanish and other languages spoken in the community.
- | ~~AC3.E Encourage~~ “artists-in-residence” programs in schools and arts organizations in order to expand opportunities for youth to experience the arts.
- | ~~AC3.F~~ Partner with the Arts Council Napa Valley and other arts organizations to support a centralized information bank and resources for schools, artists and arts organizations for arts programming.
- | ~~AC3.G Provide funding and support for artists and teachers to develop best practices in art instruction.~~

4 Civic Leadership

Policies

AC4.1 Support improved coordination and communication between arts organizations.

AC4.2 Support the arts in partnership with the City and business communities.

AC4.3 Build a coalition of informed arts advocates who can generate support for key arts issues within the City.

AC4.4 Create public funding sources for the arts.

AC4.5 Partner with Napa County and regional arts endeavors to ensure that the City’s support for arts, culture and entertainment are integrated others in the area.

Implementing Actions

- | AC4.A ~~Create~~ Encourage the creation of a St. Helena Arts Committee to oversee art installations, proposals, funding strategies, education and public relations efforts. The Arts Committee can facilitate connections between artists and the business community, and oversee City-sponsored efforts to build public/private partnerships in support of the arts.
- | AC4.B ~~Develop~~ Consider the creation of a sustainable public funding system, such as a percentage allocation of development fees and/or transient occupancy taxes (TOT), to support the City’s efforts to promote arts, culture and entertainment. Conduct a survey to identify additional models of public support for artists and arts organizations, and develop a plan to implement appropriate policies. (Also see the Economic Sustainability Element, Topic Area 1)

| AC4.C ~~Develop~~ Consider a local arts funding strategy to increase private funding and resources that support artists, and local art institutions and organizations in the City. Identify key donors to participate in public-private partnerships to support arts and culture citywide.

| AC4.D ~~Develop~~ Encourage incentives and rewards for partnerships and cooperation through funding policies and resources development.

AC4.E Provide opportunities for arts leaders to build partnerships and develop joint projects.

AC4.F Explore opportunities to build partnerships with other municipalities and the County to support regional arts and culture promotion efforts.

| AC4.G Create a simple user-friendly permitting process for artists to display their work.

STAFF REPORT



Ham 19

DATE: March 26, 2013

TO: Mayor and Council

FROM: Karen Scalabrini, Finance Director

RE: Consideration/action to renew agreement for services with the Carmen Group for federal reimbursement assistance for the St. Helena Comprehensive Flood Protection Project.

BACKGROUND:

The City has contracted with the Carmen Group for many years to advocate on the City's behalf for federal support for various City projects, primarily the St. Helena Comprehensive Flood Protection Project. The contract with Carmen Group was up for renewal at the end of February. Mia O'Connell, principal with the Carmen Group, will be attending the meeting this evening to answer Council questions raised at the February 26, 2013 meeting. In addition, a summary of the Carmen Group's work for 2012 and breakdown of funding they have worked on our behalf over the years is attached.

In fiscal year 2013-2014 the Carmen group proposes to assist the City with both the flood project and Upper York Creek dam removal.

DISCUSSION/ANALYSIS:

The City of St. Helena has realized approximately \$9.4 million dollars toward projects from efforts provided by the Carmen Group. The Carmen Group started assisting St. Helena in 2003. The total paid to the Carmen group for assistance efforts since 2003 as of February 15, 2013 is about \$1.6 million. Over the past year the City has spent approximately \$134,725 for services.

As you will note in the attached memo, thanks to Mia's work in Washington D.C. with Corp Division personnel at the highest levels, an abbreviated review process has been approved for the Comprehensive Flood Protection Project that will determine the City's eligibility for federal reimbursement, but getting the S.F. District office to acknowledge and implement that directive has to date required significant coordination and support from Ms. O'Connell and her team. Going forward, her assistance will be critical to completing the project review and ultimately securing the federal reimbursement. In this era of competing federal interests and ongoing budget reductions, maintaining an advocate in Washington gives us a decided advantage when federal funds are in play.

FISCAL IMPACT:

\$114,649 or 80% of the contract is attributed to the St. Helena Comprehensive Flood Protection Project and can be paid for with Measure A funds. Cash flow projections show remaining funds available of approximately \$200,000 for the remaining life of Measure A (funds available after all debt is paid).

The contract also includes 20% or \$28,663 for assistance for Upper York Creek Dam These funds are available from the City's water enterprise fund.

The total contract renewal request is \$143,312.

RECOMMENDED COUNCIL ACTION:

Adopt resolution approving the contract renewal with Carmen Group and allocating \$143,312 for the Carmen Group contract with \$114,649 from Measure A and \$28,663 from the water enterprise fund.

ATTACHMENTS:

1. Resolution appropriating funds for Carmen Group contract renewal
2. Carmen Group contract renewal proposal
3. Milestones memo
4. Monthly update reports from the Carmen Group
5. Detail time reports from Carmen Group

CITY OF ST. HELENA

RESOLUTION NO. 2013-

**APPROVING AMENDMENT NUMBER TEN TO
THE AGREEMENT FOR CONSULTANT SERVICES WITH
THE CARMEN GROUP**

RECITALS

A. On January 11, 2005 the City of St. Helena and the Carmen Group entered into two agreements, approved by Resolution No. 2005-4 whereby the Carmen Group would provide Washington D.C. representation to lobby for Federal funding for Measure A flood protection projects and for the St. Helena Water Recycling Project.

B. The terms of the agreements were for one calendar year beginning February 1, 2005 and ending January 31, 2006.

C. On January 24, 2006 the Council adopted Resolution No. 2006-9 approving Amendment Number One to the agreements for consultant services with the Carmen Group.

D. On February 27, 2007 the Council adopted Resolution No. 2007-33 to continue efforts on the St. Helena Comprehensive Flood Control and St. Helena Water Recycling contracts and advocate for funding for the Comprehensive Flood Protection Project, Upper York Creek Dam Removal Project, and the St. Helena Napa River Restoration Project.

E. On August 28, 2007 the Council adopted Resolution No. 2007-100 to continue efforts on the St. Helena Comprehensive Flood Control Protection Project, the Napa River Restoration Project, and Upper York Creek Dam Removal Project, and the St. Helena Napa River Restoration Project.

F. On February 12, 2008 the Council adopted Resolution No. 2008-14 for continued service on the St. Helena Comprehensive Flood Control Protection Project, the Napa River Restoration Project, and Upper York Creek Dam Removal Project, and the St. Helena Napa River Restoration Project.

G. The Carmen Group contract expired February 28, 2009 and contract renewal was requested in order to continue Washington D.C. representation to lobby for the above listed purposes.

H. On February 24, 2009 the Council adopted Resolution No. 2009-25 for continued services to the St. Helena Comprehensive Flood Protection Project and Upper York Creek Project and directed that staff obtain information regarding work by the Carmen Group for the water recycling project.

I. On February 24, 2009 the Council adopted Resolution No. 2009- 34 for the Carmen Group for expanded efforts to secure authorizations and appropriations for the Tertiary Project.

J. On February 9, 2010 the Council adopted Resolution No. 2010-11 for continues service on the St. Helena Comprehensive Flood Control Protection Project and Upper York Creek Project for an amount not to exceed \$143,312. This resolution also adopted services for the wastewater treatment plant not to exceed \$48,000 for services March 1, 2010 to September 30, 2010.

K. On January 2, 2011 the Council adopted Resolution No. 2011-10 for continues service on the St. Helena Comprehensive Flood Control Protection Project and Upper York Creek Project for an amount not to exceed \$143,312 for services through February 2011.

L. On February 28, 2012 the Council adopted Resolution No. 2012-13 for continued services on the St. Helena Comprehensive Flood Control Protection Project and Upper York Creek Projects for an amount not to exceed \$143,312 for services through February 2012.

RESOLUTION

NOW, THEREFORE, the City Council of the City of St. Helena resolves as follows:

1. Approve City Manager to amend the contract with the Carmen Group for the Professional Service Agreement regarding the St. Helena Upper York Creek dam removal and the St. Helena Comprehensive Flood Control Project, in an amount not to exceed \$143,312.

Approved at a Regular Meeting of the St. Helena City Council on February 26, 2013 by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

ATTEST:

Ann Nevero, Mayor

Delia Guijosa, City Clerk

**FEBRUARY 2013 AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT
WITH THE CARMEN GROUP REGARDING THE ST. HELENA FLOOD
PROTECTION PROJECT AND UPPER YORK CREEK DAM REMOVAL**

THIS FEBRUARY 2013 AMENDMENT ("FEBRUARY 2013 AMENDMENT" herein) is attached to and made a part of that certain Agreement for Professional Services (AGREEMENT) approved January 11, 2005 by and between the CITY OF ST. HELENA, located in the County of Napa, State of California, a municipal corporation (CITY) and THE CARMEN GROUP (CONSULTANT) which January 11, 2005 AGREEMENT pertains to professional services regarding the St. Helena Flood Protection project.

Recitals

A. Whereas pursuant to the terms of the AGREEMENT, as amended at various times between January 11, 2005 and the date of this FEBRUARY 2013 AMENDMENT, CONSULTANT performs services for the CITY in connection with the Comprehensive Flood Protection Project and other CITY projects; and,

B. Whereas CITY and CONSULTANT desire to amend the AGREEMENT to revise and fund the "Scope of Services" for the period from March 1, 2013 through February 28, 2014, all as set forth in Exhibit A to this FEBRUARY 2013 AMENDMENT.

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual agreements the parties herein, CITY and CONSULTANT hereby agree as follows:

Section 1. Amendment of AGREEMENT

The AGREEMENT is hereby amended as follows:

1. Section 1, Basic Services, shall be amended to include the following provision:

"2013 Services: During the period from March 1, 2013 and February 28, 2014, CONSULTANT agrees to perform the services set forth in "Exhibit A to 2013 AMENDMENT", which Exhibit is attached to the FEBRUARY 2013 AMENDMENT and made a part of this Agreement."

2. Section 3, Term of Agreement, shall be amended to include the following provision:

"The term of the Agreement shall be extended for one year, ending on February 28, 2014."

3. Section 4 (A), Compensation and Method of Payment, shall be amended to include the following provision:

Compensation Subject to any limitations set forth in the Agreement, City agrees to pay Consultant total compensation for services rendered during the term of the agreement in an

amount not to exceed one hundred forty three thousand, three hundred twelve dollars (\$143,000) including expenses, unless additional compensation is approved in accordance with Section 2.”

Section 2. Ratification of AGREEMENT

The AGREEMENT, as amended by this FEBRUARY 2013 AMENDMENT remains in full force and effect, and CITY and CONSULTANT hereby ratify the same. This FEBRUARY 2013 AMENDMENT shall be binding upon and inure to the benefit to the parties and their respective successors and assigns.

IN WITNESS WHEREOF, CITY and CONSULTANT have entered into and executed this Amendment as of the _____ day of February, 2013.

CITY:
CITY OF ST. HELENA

CONSULTANT:
CARMEN GROUP

By: _____
Gary Broad, City Manager

By: _____
David Carmen
President & CEO

APPROVED AS TO FORM:

ATTEST:

Thomas Brown, City Attorney

Delia Guijosa, City Clerk

Attachment:
Exhibit A:

Milestones

The City of St. Helena has received \$9,461,000 in federal funding and \$30 million in federal authorizations from lobbying efforts provided by the Carmen Group. The Carmen Group started lobbying for St. Helena in 2003. The total paid to the Carmen group for lobbying efforts since 2003 as of February 28, 2013 is \$1,631,321.

The following is the federal funding secured from lobbying efforts provided by the Carmen Group with the Congressional delegation and the Administration.

I. Corps of Engineers Appropriations

FY 2004

Napa River Restoration (Sec. 206) \$360,000

Upper York Creek Dam (Sec. 206) \$400,000

FY 2005

Napa River Restoration (Sec. 206) \$600,000

York Creek Dam (Sec. 206) \$400,000

FY 2006

Napa River Restoration (Sec. 206) \$350,000

York Creek Dam (Sec. 206) \$600,000

FY 2007

York Creek Dam (Sec. 206) \$40,000

FY 2008

York Creek Dam (Sec. 206) \$3,149,000

FY 2009

St, Helena Comprehensive Flood Protection Project \$100,000

FY 2010

St, Helena Comprehensive Flood Protection Project \$90,000

FY 2011

St, Helena Comprehensive Flood Protection Project \$25,000

FY 2012

St, Helena Comprehensive Flood Protection Project \$47,000

II. Federal Emergency Management Agency

Hazard Mitigation Funds \$3,300,000 – 2005 - 2006

III. Corps of Engineers Authorization (Water Resources Development Act – 2007 WRDA)

St. Helena Comprehensive Flood Control Project \$30 million WRDA authorization

IV. Key Milestones Achieved in 2012 and Proposed 2013 Efforts

St Helena Comprehensive Flood Protection Project

Project Management and Federal Funding

- Based on discussions with City staff on its objectives and prior study work done to date, the consultant negotiated on behalf of the City to revise the Corps' draft Project Management Plan (PMP), the Corps' roadmap for the Feasibility Study, to significantly reduce the scope of the Study. The Corps agreed to accept these revisions in the Corps document including:
 - Reducing the Study schedule from a minimum of 3 years to 15 months and reducing the cost by 50%.
 - Ensuring City involvement in the Study by requiring regular meetings with City staff, Corps and City leadership to ensure budget and schedule accountability.
 - Helped to secure \$47,000 in reprogrammed federal funds from other Corps projects to the St. Helena Flood Study for the Corps to prepare the Feasibility Cost Sharing Agreement (FCSA) and the PMP.

Feasibility Cost-Sharing Agreement Approval and Signing Ceremony

- With the approval of the federal funds, the consultant was able to expedite approval of the PMP and the FCSA through the Corps' hierarchy to put these documents on track for December approvals and execution.
- Working with Congressman Thompson's office and the City, the consultant secured approval of the final PMP and FCSA by the Corps and arranged for the Congressman, the Corps and City leadership to sign the agreement at the ceremony on December 7, 2012 in St. Helena.
- The consultant developed the Congressman's remarks, as well as the City's to set the stage for timely Study development and the reimbursement recommendation.

Next Steps - 2013

- The consultant is working to have the Corps initiate and progress through the Feasibility Study aggressively.

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- The consultant is and will continue to work with our Congressional Delegation, the Corps and the Executive Branch to ensure the Corps receives adequate Fiscal Year 2013 and 2014 funding to make sure the Study stays on track.
 - The consultant will be working with the City and the Corps to lay the proper groundwork in the development of the Study to work to minimize project changes and ensure the reimbursement recommendation and the next steps are taken including the preparation of the reimbursement agreement in order for the City to seek reimbursement.

Upper York Creek Dam Removal and Restoration Project

- The consultant worked with the City to review the history and legal agreement for the Upper York Creek Project to determine best strategies for possible suspension or termination of Corps involvement and to allow for City development of the project.
- Based on the City's determination that it wanted to end the Corps involvement and proceed with the project locally, the consultant developed a course of action to terminate Corps involvement.

Next Steps - 2013

- Based on the letter the consultant developed for the City to request suspension or termination of the Corps involvement on the project, the consultant will work with the City to negotiate the best completion of Corps involvement working to reduce costs owed to the Corps by the City under the agreement.
- The consultant will assist the City with the Resource Agencies on any potential concerns with regard to schedule of the work and habitat issues.



Monthly Status Report

**City of St. Helena
February, 2013**

During the month of February, your consultant conducted and advised on the following activities on behalf of the City.

<u>St. Helena Flood Protection and Environmental Restoration Project</u>	<u>Hours Total</u>
	12.5 \$3,895.00

During the month, the consultant continued to work with the Office of Congressman Thompson to press for the Corps to prioritize the St Helena Flood Protection project for inclusion in the FY13 Work Plan to be developed by the Corps following the completion of the FY13 Appropriations bills by the Congress. The consultant followed up with Corps Headquarters, Division, and ASA's office regarding the FY14 Budget request for the Corps, which is expected to be released in the coming month. The consultant continues to advise the city regarding the amount of funding to forward to the Corps.

The consultant worked closely with the City and with the Corps for the kick-off of the Feasibility Study. The consultant and the Corps discussed the Corps' first task of developing a Review Plan which identifies all the tasks to be undertaken and the Corps' approach. The Corps agreed to start the study with the limited funds it had and the funds the City had given the Corps to initiate the study. The consultant pushed the Corps to prioritize its request for Fiscal Year 2013 funds for the project in the Work Plan and also spoke to the Assistant Secretary of the Army's office to personally request the funds.

<u>Upper York Creek</u>	<u>Hours Total</u>
	7.5 \$2,155.00

The consultant continues to advise the city concerning the options for extracting the Corps from the Upper York Creek Project at the lowest possible cost to the city. The consultant previously recommended that the city suspend the project, which would allow the city to avoid having to pay the Corps any outstanding cost-sharing until both the city and the Corps agreed to terminate or move forward together on the project. The consultant drafted the letter to the Corps requesting this and is now following up with the Corps.

Fiscal Year 2013 Appropriations – Flood Project**Hours Total**
7.5 \$2,155.00

As a reminder, the Corps and other federal agencies continue to operate under a Continuing Resolution that is set to expire on March 27th. During the month, the Congress started discussions regarding completion of the FY13 Appropriations process. One option is the creation of a limited Omnibus funding bill that would help to offset the impact of the Sequester, which went into effect at the end of the month. An Omnibus funding bill would enable the Congress to provide additional funding for some agencies and accounts, while cutting additional funding from others to maintain the same overall funding levels. Another option being considered is an extension of the current 6-month CR for the remainder of the year, maintaining the across the board funding reductions of the Sequester and providing the federal agencies such as the Corps with the discretion within accounts to fund specific projects. Regardless of the outcome of the FY13 Appropriations process, the Corps will be required to complete a Work Plan, as the Congress is not likely to provide project-specific funding.

We will continue to work with Corps Headquarters, as well as the office of Congressman Thompson and Senators Feinstein and Boxer to press for funding of the project in the FY 13 Corps Work Plan.

Total**Hours Total**
27.5 \$8,205.00



Monthly Status Report

**City of St. Helena
January, 2013**

During the month of January, your consultant conducted and advised on the following activities on behalf of the City.

<u>St. Helena Flood Protection and Environmental Restoration Project</u>	<u>Hours</u>	<u>Total</u>
	10	\$2,752.46

As a follow-up to the Feasibility Cost Sharing Agreement signing ceremony held during the previous month, the consultant worked with Congressman Thompson's office to press the Corps to prioritize the project and allocate funding to the project in the FY13 Work Plan to be developed following the completion of the Appropriations process. The consultant also followed-up with the ASA's office regarding the successful signing ceremony and the need to include funding in both the FY13 Corps Work Plan and in the FY14 Corps Budget request being reviewed by the ASA and OMB. The consultant coordinated with the Corps and the city on the next steps of the effort, including the letter from the Corps requesting funds from the city to initiate the study. The consultant worked with the city to determine the appropriate level of funds to forward to the Corps.

<u>Upper York Creek</u>	<u>Hours</u>	<u>Total</u>
	5	\$1,376.23

During the month, the consultant continued to advise the City regarding the options for suspending the Upper York Creek Project, which the consultant recommended as the best approach. This would allow the City to avoid having to pay the Corps any outstanding cost-sharing until both the City and the Corps agreed to either terminate the project or move forward.

The consultant had a call with the city to develop an approach and agreed that the consultant would draft a letter for the city identifying that it needed the most cost effective approach for the project, therefore it was seeking non-federal funds and was requesting the Corps to either suspend or terminate the effort on Upper York Creek.

Fiscal Year 2013 Appropriations – Flood Project**Hours Total**
15.5 \$4,266.31

Last year, the Corps provided the Congress with a preliminary allocation of funding for projects under the FY13 CR. The Corps did not develop or release the expected FY13 CR Work Plan, as the Congress had directed. The Corps and OMB stayed with a narrow allocation of the lower level of the House or Senate Bill for FY13 projects or the FY13 budget figure, whichever is the lowest. In fact, many projects that were budgeted were not included in the initial FY13 funding allocation, which the Corps identified as a CR status, and not the final Work Plan.

During the month, the consultant continued to work with Corps Headquarters regarding the development of a Work Plan for FY13, once the Congress completes the FY13 appropriations. The consultant discussed the potential for the Congress to simply extend the CR, which expires March 27, for the remainder of the fiscal year and the Corps confirmed that a Work Plan would be developed for FY13, taking into account the final FY13 appropriations and the sequester, should the Congress allow the sequester to take effect. It is not clear whether the Congress will take action to avoid the sequester, which will take effect on March 1. The sequester is projected to result in a 5.1% reduction in domestic discretionary spending and 7.3% reduction in discretionary defense spending. In addition, the Congress must also act to raise the debt ceiling by May 18th, creating another opportunity for the Congress to demand spending reductions.

We will continue to work with Corps Headquarters, as well as the office of Congressman Thompson and Senators Feinstein and Boxer to press for funding of the project in the FY 13 Corps Work Plan.

Total**Hours Total**
30.5 \$8,395.00



Monthly Status Report

**City of St. Helena
December, 2012**

During the month of December, your consultant conducted and advised on the following activities on behalf of the City.

<u>St. Helena Flood Protection and Environmental Restoration Project</u>	<u>Hours</u>	<u>Total</u>
	18	\$5,750.00

The consultant worked with the City, the Corps, and Congressman Thompson's office to finalize the details for the December 7th signing ceremony for the Feasibility Cost Sharing Agreement (FCSA) for the St. Helena Flood Protection project. The consultant provided talking points to the City for Council Member White, Vice Mayor Crull, and City Manager Broad. The consultant continued to work with Congressman Thompson's office and the City to coordinate the Congressman's attendance and his remarks.

During the month, the consultant worked with the ASA's office to draw attention to the recent FCSA signing ceremony and the need to allocate funding to the project in the FY13 Work Plan to be developed by the Corps, as well as to include funding in the FY14 Corps Budget request. The consultant also worked with Congressman Thompson and Senator Feinstein's offices to press for the inclusion of funding for the project in the FY13 Work Plan.

<u>Upper York Creek</u>	<u>Hours</u>	<u>Total</u>
	3	\$1,050.00

The consultant continued to advise the City regarding the options for the City on the project, including to suspend the agreement with the Corps for Upper York Creek, which the consultant recommended as the best approach as it would enable the City to avoid having to pay the Corps until such time as both parties agree to come back together and either terminate the project or move forward.

The consultant stands ready to assist the City with NOAA Fisheries as well, given the consultant's strong connections with NOAA. The consultant will continue to work with the City and the Corps to move forward with an agreed upon approach for the project, including the potential for the City to develop a plan should the City consider performing work on the project itself.

Fiscal Year 2013 Appropriations – Flood Project**Hours Total**
8 \$2,350.00

As noted in the previous month, the Corps provided the Congress with a preliminary allocation of funding for projects under the FY13 CR. The Corps did not develop or release the expected FY13 CR Work Plan, as the Congress had directed. The Corps and OMB stayed with a narrow allocation of the lower level of the House or Senate Bill for FY13 projects or the FY13 budget figure, whichever is the lowest. In fact, many projects that were budgeted were not included in the initial FY13 funding allocation.

Through discussion with the Corps, the consultant was advised that the Corps will update the FY13 funding allocations once Congress funds the Corps for the remainder of the fiscal year and the Corps prepares its actual FY13 Work Plan. The Congress did not focus on completion of the FY13 appropriations process during the lame duck session. While the Congress passed legislation to avert the fiscal cliff, the agreement did not provide a complete solution and therefore additional work will need to be done to avoid sequestration. It remains uncertain how the Congress will reconcile completion of the FY13 appropriations process with the pending sequestration and resultant across the board funding cuts that will impact the Corps and other federal programs in the next few months. As a reminder, the Congress has until March to complete the FY13 appropriations process or extend the current FY13 CR. We will continue to work with our Congressional delegation and the appropriations committee staff to understand the end game for the FY13 appropriations process.

Because the Corps has yet to release its Work Plan, the consultant continues to work with Corps Headquarters, as well as the office of Congressman Thompson and Senators Feinstein and Boxer to press for funding of the project in the FY 13 Corps Work Plan.

Total**Hours Total**
29 \$9,150.00



Monthly Status Report

**City of St. Helena
November, 2012**

During the month of November, your consultant conducted and advised on the following activities on behalf of the City.

<u>St. Helena Flood Protection and Environmental Restoration Project</u>	<u>Hours</u>	<u>Total</u>
	20	\$5,980.00

During the month the consultant worked with the City and the Corps to finalize the Feasibility Cost Sharing Agreement (FCSA) for the St. Helena Flood Protection project and schedule the date for the signing ceremony. The consultant pressed the Corps to include language in the Project Management Plan (PMP) reflecting the direction of the South Pacific Division for a 15 month expedited feasibility study at the lowest possible cost.

The consultant worked with the office of Congressman Thompson and the Corps District to identify December 7th for the FCSA and PMP that the Congressman could attend and coordinated with the City and the Corps to set the date and location for the event. The consultant provided the City with a draft agenda for the event and also with talking points for Council Member White and Vice Mayor Crull.

Also during the month, the consultant continued to work with Congressman Thompson's office to press ASA Darcy and the Corps to including funding for the feasibility study in the FY13 Corps Work Plan, which will be developed once the Congress completes the FY13 Appropriations process.

<u>Upper York Creek</u>	<u>Hours</u>	<u>Total</u>
	5	\$1,750.00

The consultant continued to advise the City regarding the options for the City to suspend the agreement with the Corps for Upper York Creek, which the consultant recommended as the best approach as it would enable the City to avoid having to pay the Corps until such time as both parties agree to come back together and either terminate the project or move forward.

The consultant stands ready to assist the City with NOAA Fisheries as well, given the consultant's strong connections with NOAA. The consultant will continue to work with the City and the Corps to move forward with an agreed upon approach for the project, including the

potential for the City to develop a plan should the City consider performing work on the project itself.

Fiscal Year 2013 Appropriations – Flood Project

Hours Total
11.5 \$3,915.00

During the month, the Corps provided the Congress with a preliminary allocation of funding for projects under the FY13 CR. The Corps did not develop or release the expected FY13 CR Work Plan, as the Congress had directed. The Corps and OMB stayed with a narrow allocation of the lower level of the House or Senate Bill for FY13 projects or the FY13 budget figure, whichever is the lowest. In fact, many projects that were budgeted were not included in the initial FY13 funding allocation.

Through discussion with the Corps, we were advised that the Corps will update the FY13 funding allocations once Congress funds the Corps for the remainder of the fiscal year and the Corps prepares its actual FY13 Work Plan. While the Congress has until March to complete the FY13 appropriations process; it is possible that the Congress will complete an omnibus appropriations bill during the lame duck session.

Because the Corps has yet to release its Work Plan, the consultant continues to work with Corps Headquarters, as well as the office of Congressman Thompson and Senators Feinstein and Boxer to press for funding of the project in the FY 13 Corps Work Plan.

Total

Hours Total
36.5 \$11,645.00



Monthly Status Report

**City of St. Helena
October, 2012**

During the month of October, your consultant conducted and advised on the following activities on behalf of the City.

<u>St. Helena Flood Protection and Environmental Restoration Project</u>	<u>Hours</u>	<u>Total</u>
	15	\$4,290.00

During the month the consultant continued to work with the City to identify the best options for moving forward with the Feasibility Cost Sharing Agreement (FCSA) for the St. Helena Flood Protection project. The consultant had a follow-up discussion with the City's staff and advised the City regarding the best options for the City within the FCSA for the project. The consultant stressed the importance of completing the FCSA quickly so that we could continue to move forward with securing additional federal funding for the project so that the study can move forward. The consultant worked with both the Corps, to keep them on schedule for releasing the draft FCSA to the City, and with the City for responding to the questions.

During the month, the consultant provided Congressman Thompson's office with a draft letter to ASA Darcy urging the ASA to include funding for the City's Flood Protection project in the FY13 CR Work Plan being developed by the Corps.

<u>Upper York Creek</u>	<u>Hours</u>	<u>Total</u>
	2	\$700.00

During the month, the consultant discussed with Mayor Britton and Councilman White the recommendations provided to the City regarding options for the City to suspend the agreement with the Corps for Upper York Creek, which the consultant recommended as the best approach as it would enable the City to avoid having to pay the Corps until such time as both parties agree to come back together and either terminate the project or move forward.

The consultant also reiterated the offer to assist the City with NOAA Fisheries, given the consultant's strong connections with NOAA. The consultant will continue to work with the City and the Corps to move forward with an agreed upon approach for the project, including the potential for the City to develop a plan should the City consider performing work on the project itself.

Fiscal Year 2013 Appropriations – Flood Project

<u>Hours Total</u>	
10	\$3,420.00

As reported during the previous month, the Congress passed a six month Continuing Resolution (CR) to fund the federal agencies for the first half of FY13. The Congress directed the federal agencies, including the Corps, to submit a Work Plan, detailing the agency program and project spending levels, within 30 days to the Appropriations Committees. During the month, the Corps provided the ASA's office with its recommended FY13 CR Work Plan for review. The ASA then submitted the Work Plan to OMB for review. Following OMB's approval of the Work Plan, the Corps will submit the Work Plan to the House and Senate Appropriations Committees. This submittal is expected to occur early in the coming month. It is not clear whether the Congress will attempt to complete the appropriations bills during the lame duck session following the election or leave the FY13 appropriations process to the 113th Congress, which will convene in January.

We will continue to work with the office of Congressman Thompson as well as Senator Feinstein and Senator Boxer's offices to support our efforts to secure FY13 Work Plan funding for the project.

Washington Visit

<u>Hours Total</u>	
15	\$4,290.00

During the month, the consultant prepared for the City's Washington visit, attended by Mayor Britton and Councilman White. The consultant arranged for meetings with the City's Congressional Delegation, the Corps of Engineers, and the White House Office of Management and Budget. The meetings provided the City with an opportunity to press for funding for Corps to complete the expedited Feasibility Study for the City's Comprehensive Flood Protection Project, which was completed last year. The consultant provided the City with a memo, including highlights of the meetings with federal officials, meeting specific follow-up actions, and recommendations for next steps. Below are the recommended next steps from the memo.

Recommended Next Steps

The consultant will work with the City to finalize the options for the FCSA for the Study so that the FCSA can be finalized, approved by the City, and signed quickly.

The consultant will work with the City to arrange for Lt. Col. Baker to visit the Project or participate in a signing event with the City and Congressman Thompson.

The consultant will continue to work closely with Congressman Thompson's office to have the Congressman follow-up with OMB and the ASA to press for inclusion of funding for the Study in the FY13 Corps Work Plan.

The consultant will follow-up with OMB regarding the ecosystem benefits of the project, as well as the need to include funding in the FY13 Corps Work Plan for the expedited minimum Feasibility Study.

The consultant will visit with the City on the current status of the Upper York Creek project to determine best next steps regarding efforts to suspend the federal project and work towards initiation of the local effort.

Total

Hours Total
42 \$12,700.00



Monthly Status Report

**City of St. Helena
September, 2012**

During the month of September, your consultant conducted and advised on the following activities on behalf of the City.

<u>St. Helena Flood Protection and Environmental Restoration Project</u>	<u>Hours</u>	<u>Total</u>
	19.5	\$5,365.00

During the month the consultant continued to work with the City to identify the best options for moving forward with the Feasibility Cost Sharing Agreement (FCSA), for the St. Helena Flood Protection project. The consultant had a follow-up discussion with the City's attorney and advised the City regarding the best options for the City within the FCSA for the project. The consultant stressed the importance of completing the FCSA quickly so that we could continue to move forward with securing additional federal funding for the project so that the study can move forward.

As a reminder, both the House and Senate Appropriations Committees included additional, unallocated funding for General Investigations in their respective FY 2013 Energy and Water Appropriations Bills. The Congress recently approved a six month Continuing Resolution, which included a requirement for the Corps to develop a Work Plan for the first half of FY13. The consultant continues to work with our Congressional delegation as well as Corps Headquarters, the ASA's office, and OMB to target these unallocated funds for funding of the City's flood protection project under the FY13 Corps Work Plan.

<u>Upper York Creek</u>	<u>Hours</u>	<u>Total</u>
	5	\$1,750.00

During the previous month, the consultant advised the City regarding suspension of the agreement for Upper York Creek, which the consultant recommended as the best approach for the City, since it could enable the City to avoid having to pay the Corps until such time as both parties agree to come back together and either terminate the project or move forward. The consultant continues to work with the City to identify the best path forward for suspending the Corps project and identifying a local solution to the project.

The consultant continues to offer to assist with NOAA Fisheries, given the consultant's strong connections with NOAA. The consultant will continue to work with the City and the

Corps to move forward with an agreed upon approach for the project, including the potential for the City to develop a plan should the City consider performing work on the project itself.

Fiscal Year 2013 Appropriations – Flood Project

Hours Total
15 \$3,880.00

During the month, the Congress passed and the President signed into law, a six month Continuing Resolution (CR) to fund the federal agencies for the first half of FY 2013. The CR included direction to the Corps, among other federal agencies, to develop and submit a work plan within 30 days, detailing the spending plan for the CR funding. It is not clear whether the Congress will attempt to complete the appropriations bills during the lame duck session following the election or leave the FY13 appropriations process to the 113th Congress, which will convene in January.

We will continue to work with the office of Congressman Thompson as well as Senator Feinstein and Senator Boxer's offices to support our efforts to secure FY13 Work Plan funding for the project, albeit in a different environment.

Total

Hours Total
39.5 \$10,995.00



Monthly Status Report

City of St. Helena
August, 2012

During the month of August, your consultant conducted and advised on the following activities on behalf of the City.

<u>St. Helena Flood Protection and Environmental Restoration Project</u>	<u>Hours</u>	<u>Total</u>
	22	\$7,210.00

During the month the consultant provided the City with recommendations and options for the City within the model Feasibility Cost Sharing Agreement (FCSA), as provided by the Corps. The consultant advised the City regarding the key elements and best options for the City within the FCSA for the project, so that the City could quickly review and provide the options and additional information necessary to complete the FCSA for the project. The consultant will continue to work with the City to finalize the FCSA so that it can be approved and signed, enabling the Corps to move forward with the study.

As a reminder, the House and Senate Appropriations Committees acted on their respective FY 2013 Energy and Water Appropriations Bills – which fund the Corps of Engineers, among other federal agencies. The Committees included additional, unallocated funds in the Construction General account and directed the Corps to allocate this funding through a Work Plan. As Congress is now aiming towards a 6 month Continuing Resolution, we will see how this develops. The consultant is discussing targeting these unallocated funds for funding of the City's flood protection project through the development of the FY 2013 Work Plan.

<u>Upper York Creek</u>	<u>Hours</u>	<u>Total</u>
	3	\$1,050.00

The consultant advised the City regarding suspension of the agreement for Upper York Creek, which the consultant recommended as the best approach for the City, since it would enable the City to avoid having to pay the Corps until such time as both parties agree to come back together and either terminate the project or move forward. The consultant advised that under this approach, it does not appear that the City would be liable during a suspension, nor is there a timetable or schedule for how long a suspension can hold. The consultant previously noted that the Corps swept away federal funds from the project and does not intend to proceed until the City provides additional funding. The consultant has also offered to assist with NOAA Fisheries, as we have strong connections there. The consultant will continue to work with the City and the Corps to move forward with an agreed upon approach for the project, including the

potential for the City to develop a plan should the City consider performing work on the project itself.

Fiscal Year 2013 Appropriations – Flood Project

Hours Total
9.5 \$2,600.00

During the previous month, the House and Senate leadership agreed in principle to a six month Continuing Resolution (CR) to fund the federal agencies for the first half of FY 2013. The CR will be drafted during the coming month and voted on by the House and Senate when the Congress returns from the August recess. During the month, the consultant worked with the Senate Appropriations Committee staff to press for the Congress to provide Work Plan type direction in the CR. Through the consultant's discussions with Committee staff, the Senate will be pushing for this type of a hybrid CR/Work Plan approach, while the House will press for a simple CR.

In July, the House passed the FY 2013 Energy and Water Development Appropriations bill in July, yet the Senate has not moved their version of the bill to the floor. It remains likely that there will be unallocated funding for the Corps of Engineers, requiring the Corps to develop a Work Plan for FY 2013, which will provide an opportunity to seek funding for the City's project. We will watch as the Continuing Resolution is developed for FY 2013. We will continue to work with the office of Congressman Thompson as well as Senator Feinstein and Senator Boxer's offices to support our efforts to secure Work Plan funding for the project.

Washington, DC Meetings

Hours Total
5 \$1,075.00

During the month, the consultant prepared for the City's upcoming Washington visit, scheduling meetings with key Congressional and Corps of Engineers staff. The meetings will provide an opportunity for the City to press for full funding of the projects in both the anticipated FY13 Work Plan and FY14 Corps Budget request.

Total

Hours Total
39.5 \$11,935.00



Monthly Status Report

City of St. Helena
July, 2012

During the month of July, your consultant conducted and advised on the following activities on behalf of the City.

<u>St. Helena Flood Protection and Environmental Restoration Project</u>	<u>Hours</u>	<u>Total</u>
	25.5	\$7,830.00

During the month and as a result of the consultant's efforts with Congressman Thompson's office and the Corps, the consultant learned that the Corps received the \$47,000 in reprogrammed funds for the St. Helena Flood project. As a result of the consultant's work with Congressman Thompson's office this funding enabled the Corps to begin work on the updated the Project Management Plan, per the previous discussions with the consultant and the City. The consultant will be working with the City to review the model Feasibility Cost Sharing Agreement provided by the Corps and will advise the City regarding the FCSA for the project, so that the Feasibility Cost Sharing Agreement can be signed and the study agreed to.

As a reminder, the House and Senate Appropriations Committees acted on their respective FY 2013 Energy and Water Appropriations Bills – which fund the Corps of Engineers, among other federal agencies. The Committees included additional, unallocated funds in the Construction General account and directed the Corps to allocate this funding through a Work Plan. The consultant is targeting these unallocated funds for funding of the City's flood protection project through the development of the FY 2013 Work Plan.

<u>Upper York Creek</u>	<u>Hours</u>	<u>Total</u>
	3	\$1,050.00

The consultant continued to advise the City regarding suspension of the agreement for Upper York Creek, as this appears to be the best approach for the City to avoid having to pay the Corps until such time that both parties agree to come back together and terminate or go forward. Under this approach, the consultant advised that it does not appear that the City would be liable for anything during a suspension, nor is there a timetable or schedule for how long a suspension holds. In discussions with the City, we have advised that the Corps has swept funds away and does not intend to proceed until the City provides further funding. The consultant also offered to assist with NOAA Fisheries, as we have strong connections there. The consultant will continue to work with the City and the Corps to move forward with an agreed upon approach for the

project, including the potential for the City to develop a plan should the City consider performing work on the project itself.

Fiscal Year 2013 Appropriations – Flood Project

Hours Total
15 \$4,025.00

During the month, the House and Senate leadership agreed in principle to a six month Continuing Resolution (CR) to fund the federal agencies for the first half of FY 2013. The CR will be drafted during the coming month and voted on by the House and Senate when the Congress returns from the August recess. If passed, the CR will fund the federal agencies through March 2013, by which time the Congress will need to complete the FY 2013 appropriations bills or pass another CR. If passed, the six month CR, will enable the current Congress to avoid a contentious fight over the funding of the federal agencies before the election and will instead push FY13 funding decisions to the new Congress.

As we noted in the previous month, the House passed the FY 2013 Energy and Water Development Appropriations bill in July, yet the Senate has not moved their version of the bill to the floor. It remains likely that there will be unallocated funding for the Corps of Engineers, requiring the Corps to develop a Work Plan for FY 2013, which will provide an opportunity to seek funding for the City's project. We will continue to work with the office of Congressman Thompson as well as Senator Feinstein and Senator Boxer's offices to support our efforts to secure Work Plan funding for the project.

Total

Hours Total
43.5 \$12,905.00



Monthly Status Report

City of St. Helena
June, 2012

During the month of June, your consultant conducted and advised on the following activities on behalf of the City.

<u>St. Helena Flood Protection and Environmental Restoration Project</u>	<u>Hours</u>	<u>Total</u>
	26	\$8,140.00

The consultant continued to work with the City and the Corps to move forward with approval of the Project Management Plan, with the requested changes. The consultant participated in calls with the Corps and the City to discuss possible in-kind work that could be done by the City to reduce the project cost, or whether it was best to have the Corps handle the work to expedite the study. The Corps noted the difficulty in breaking apart certain tasks as a cost saving measure, given the need for Corps review and approval of the work. The consultant continues to work with the City and the Corps to identify opportunity to reduce the project cost and maintain the schedule. Following completion of the PMP, the consultant will work with the City and the Corps to finalize the Feasibility Cost Sharing Agreement for the project.

The consultant pushed the reprogramming with the Corps to secure additional funding for the project and learned that the other project giving up funds had approved movement of the funds to the St. Helena Flood Protection project. The consultant continues to push the Corps to move through the reprogramming process and secure funding for the project and worked with Congressman Thompson's staff to release the funds. The funding would support the completion of the PMP and would fund the FCSA.

As a reminder, the House and Senate Appropriations Committees acted on their respective FY 2013 Energy and Water Appropriations Bills – which fund the Corps of Engineers, among other federal agencies. The Committees included additional, unallocated funds in the Construction General account and directed the Corps to allocate this funding through a Work Plan. The consultant is targeting these unallocated funds for funding of the City's flood protection project through the development of the FY 2013 Work Plan.

<u>Upper York Creek</u>	<u>Hours</u>	<u>Total</u>
	5	\$1,300.00

The consultant spoke with the Corps regarding the funding reprogrammed away from the project for emergency work in FY10 and FY11. The consultant learned through discussions with

the Corps that the funds were used for disaster work and new funds would have to be sought. Therefore, the consultant suggested the City assume the lead on the work. In reviewing the Corps letter, on being out of balance, the consultant advised that the best strategy would be to request of the Corps that both parties agree to a suspension of the agreement for now, which would allow the City to assess the situation, the needs of the resource agencies, and the City's funding situation. The consultant advised that under an agreement to suspend the study, then the City will not have to pay anything to the Corps and action will be held until such time that both parties agree to come back together and terminate or go forward. The consultant advised that it does not appear that the City would be liable for anything during a suspension, nor is there a timetable or schedule for how long a suspension holds.

Further, the consultant worked with the City to develop a plan should the City consider performing work on the project itself.

Fiscal Year 2013 Appropriations – Flood Project

<u>Hours Total</u>	
10	\$3,400.00

During the month, the House passed the FY 2013 Energy and Water Development Appropriations bill. The Senate has yet to move the bill to the floor, but may do so before the August recess, enabling the House and Senate Committee staff to begin formal negotiations on the two versions of the bill. Those decisions are being made by Senate leadership.

Due to the Presidential Election, it is expected that the Congress will not complete the FY 2013 Appropriations bills before the end of September and will instead pass a Continuing Resolution to fund the federal agencies into November. The final game plan for the FY 2013 Appropriations bills is not certain, however the Congress is likely to attempt to complete the bills before the end of the year.

It is likely, however, that there will be unallocated funding for the Corps of Engineers, requiring the Corps to develop a Work Plan for FY 2013, which will provide an opportunity to seek funding for the City's project. We will continue to work with the office of Congressman Thompson as well as Senator Feinstein and Senator Boxer's offices to support our efforts to secure Work Plan funding for the project.

Total

<u>Hours Total</u>	
41	\$12,840.00



Monthly Status Report

City of St. Helena
May, 2012

During the month of May, your consultant conducted and advised on the following activities on behalf of the City.

<u>St. Helena Flood Protection and Environmental Restoration Project</u>	<u>Hours</u>	<u>Total</u>
	35	\$9,960.00

During the month, the consultant continued to work with the City and the Corps to move forward with approval of the Project Management Plan, with the requested changes. The consultant continues to work with the City to identify in-kind work that can be done on the project to reduce the cost. The consultant is also working with the Corps to determine how best to capture the in-kind work proposed to be done by the City and how best to incorporate that work into the PMP. The consultant visited with the City on the issue and is setting up a call with the Corps to negotiate the matter. Following completion of the PMP, the consultant will work with the City and the Corps to finalize the Feasibility Cost Sharing Agreement for the project.

The consultant continued discussions with Congressman Thompson's office as well as Congresswoman Pelosi's office regarding the FY 2012 reprogramming request for the project. The funding would support the completion of the PMP and would fund the FCSA.

As a reminder, during the previous month, the House and Senate Appropriations Committees acted on their respective FY 2013 Energy and Water Appropriations Bills – which fund the Corps of Engineers, among other federal agencies. The Committees included additional, unallocated funds in the Construction General account and directed the Corps to allocate this funding through a Work Plan. The consultant is targeting these unallocated funds for funding of the City's flood protection project through the development of the FY 2013 Work Plan.

<u>Upper York Creek</u>	<u>Hours</u>	<u>Total</u>
	2	\$700.00

During the month, the consultant continued to work with the City to assure that no further payments are made to the Corps on this project. The consultant also provided advice and counsel on the path forward to suspend the project. The consultant is setting up a call on the matter with the City.

Further, the consultant worked with the City and Corps to put together the necessary information should the City consider performing work on the project itself.

Fiscal Year 2013 Appropriations – Flood Project

Hours Total
9.5 \$2,987.50

During the month, the House moved to consider the FY 2013 Energy and Water Development Appropriations bill on the floor of the House. Numerous amendments were proposed and the House continues to work through the amendments and pass the bill. The Senate may seek to move their version of the FY 2013 Energy and Water bill to the Senate floor this summer, but the schedule is not yet known.

Due to the Presidential Election, it is expected that the Congress will not complete the FY 2013 Appropriations bills before the end of September and will instead pass a Continuing Resolution to fund the federal agencies into November. The final game plan for the FY 2013 Appropriations bills is not certain, however, the Congress is likely to attempt to complete the bills before the end of the year.

It is likely, however, that there will be unallocated funding for the Corps of Engineers, requiring the Corps to develop a Work Plan for FY 2013, which will provide an opportunity to seek funding for the City's project. We will continue to work with the office of Congressman Thompson as well as Senator Feinstein and Senator Boxer's offices to support our efforts to secure Work Plan funding for the project.

Total

Hours Total
46.5 \$13,647.50



Monthly Status Report

**City of St. Helena
April, 2012**

During the month of April, your consultant conducted and advised on the following activities on behalf of the City.

<u>St. Helena Flood Protection and Environmental Restoration Project</u>	<u>Hours</u>	<u>Total</u>
	25.5	\$7,087.50

In April, the consultant worked with the City and the Corps to negotiate and finalize the Project Management Plan and move that process forward now that the comments have been submitted. The consultant is working with the Corps District to secure changes as requested in the PMP and have that sent to the City for final approval to open the door to negotiations of the Feasibility Cost Sharing Agreement.

The consultant also worked to secure funds to complete the PMP and fund the Feasibility Cost Sharing Agreement. Our goal is to secure reprogrammed funds for this effort and have been working on this with Rep. Thompson and Rep. Pelosi and their staff.

In April, both the House and Senate Appropriations Committees acted on their respective FY '13 Energy and Water Appropriations Bills – which fund the Corps – and they also released accompanying Committee reports. The funding amounts in the respective bills differ and will have to be negotiated after the respective chambers complete work on their bills. The Committees also included additional unallocated funds (see below) and instructions to the Corps on how to use these funds. These unallocated funds could be a source of funding for the City's project after the FY '12 reprogrammed funds. These FY '13 funds will be allocated in a Work Plan for release by the Corps once the Appropriations process is complete.

<u>Upper York Creek</u>	<u>Hours</u>	<u>Total</u>
	5	\$1,750.00

In April, the consultant continued to work with the City to assure that no further payments are made to the Corps on this project. The consultant also provided advice and counsel on the path forward to suspend the project.

Further, the consultant worked with the City and Corps to put together the necessary information should the City consider performing work on the project itself.

Fiscal Year 2013 Appropriations – Flood Project

<u>Hours</u>	<u>Total</u>
10	\$3,275.00

During April both the House and Senate Appropriations Committees considered and passed differing versions of a FY '13 Energy and Water Appropriations Bill, and released reports on their respective bills. It is unclear when either full chamber will consider their bills, but the early action of the committees suggests that Energy and Water Appropriations *could* be considered in regular order and passed into law on or about the beginning of new fiscal year in October, though it is far from clear if that will happen. The bills diverge on many issues and funding amounts. At some point the two bodies will negotiate a final version.

The House would fund the Corps at \$4.814 billion, about a 3.8% decrease from FY '12, and the Senate would fund the Corps at \$5.7 billion about 1.4% above FY '12. Further, it is clear the Corps will be developing an FY '13 Work Plan to fund individual projects, as both the House and Senate include additional funding in the General Investigation and Construction General accounts (see below), however only the Senate included new starts in its version of the bill.

The House report language includes similar language to the FY '12 bill, with the House providing criteria for the Corps to allocate the additional funding to projects in the Work Plan. The House specifically calls for the Corps to develop a rating system for projects funded in the Work Plan and to provide Congress with the results of that rating system. The House also specifically notes the use of public infrastructure at risk as a consideration in ranking projects to be funded through the Work Plan.

As with the House, the Senate included unallocated funding which will form the basis for the Corps' FY '13 Work Plan. In Investigations, the Senate generally provides less specific direction than the House, but notes that additional funding should be used for projects that were not included in the Administration's Budget request or received insufficient funding in the request. Also, the Senate states that priority in allocating additional funding should be given to an additional five new starts to be proposed by the Administration, completing or accelerating ongoing studies which will enhance the Nation's economic development, job growth and international competitiveness, or for projects located in areas that have suffered recent natural disasters. For the Construction account, the Senate states the unallocated funding should be provided to ongoing construction projects that are actively progressing and can utilize the funding in a timely manner.

Based on this formulation it appears that there will additional funds for the Corps to allocate to projects, including the City's project. We will be working with the Corps and our Congressional Delegation on this.

Key Funding Amounts of the House and Senate
Energy and Water Appropriations Bills as passed out of Committee

	House	Senate
General Investigations	\$102,000,000	\$125,000,000
Additional Investigations	\$5,900,000	Not in Senate bill
Additional Funding for Ongoing Work (Flood and Storm Damage Reduction)	Not in House bill	\$2,000,000
Additional Funding for Ongoing Work (Flood Control)	Not in House bill	\$9,000,000
Other Authorized Project Purposes (Environmental Restoration or Compliance)	Not in House bill	\$2,000,000

Construction General	\$1,477,280,000	\$1,700,000,000
Additional Funding for Ongoing Work, Flood Risk Management	\$92,515,000	Not in Senate bill
Additional Funding for Ongoing Work (Flood and Storm Damage Reduction)	Not in House bill	\$30,000,000
Additional Funding for Ongoing Work (Flood Control)	Not in House bill	\$50,000,000
Other Authorized Project Purposes	Not in House bill	\$9,000,000
Environmental Restoration and Compliance	Not in House bill	\$8,000,000
Environmental Infrastructure	Not in House bill	\$40,000,000

Total

Hours Total
40.5 \$12,112.50



Monthly Status Report

**City of St. Helena
March, 2012**

During the month of March, your consultant conducted and advised on the following activities on behalf of the City.

<u>St. Helena Flood Protection and Environmental Restoration Project</u>	<u>Hours</u>	<u>Total</u>
	41	\$12,475.00

In March, the consultant worked with the City and the Corps to incorporate the City's comments into the draft Project Management Plan and to move the development of the PMP forward as quickly as possible. The consultant worked with the Corps and presented the City's recommendations and revisions, and had a positive session with the Corps accepting many of the City's recommendations. The consultant briefed the City on the meetings and the next steps to finalize the PMP and moving to negotiate the Feasibility Cost Sharing Agreement.

The consultant worked to secure \$47,800 in reprogrammed funds to have the Corps finalize the PMP and fund the Feasibility Cost Sharing Agreement, with the goal of negotiating and executing the FCSA in the next few months. The consultant is working with the offices of Rep. Thompson and Rep. Pelosi on the reprogramming. The consultant will also work to secure funding later in the year to begin work on the Feasibility Study.

The consultant worked with the City to develop briefing materials and graphics to keep the City and the City Council informed on the status of the project, including a timeline with key milestones for the project.

<u>Upper York Creek</u>	<u>Hours</u>	<u>Total</u>
	8	\$2,425.00

In March, the consultant continued to research, strategize and provide advice to the City in the effort to suspend the Upper York Creek project. The consultant worked to find the best path for the City not to have to make further payments to the Corps on the project.

The consultant also worked with the City and provided advice as it considers performing the work on the project themselves. The consultant is verifying the funding issues with the Corps.

Fiscal Year 2013 Appropriations – Flood Project

Hours Total
10 \$3,500.00

During the month, the House and Senate Appropriations and Authorizing Committees held hearings on the Administration's FY13 budget request for the federal agencies, including the Corps of Engineers. In the coming months, the House and Senate Appropriations Committees will be marking up their respective FY13 bills, including the Energy and Water Development Appropriations bill, which includes funding for the Corps of Engineers. We will continue to track this process and advocate for additional funding for the Corps, as we again expect the Congress to include unallocated funding in the bills due to the lack of earmarks.

Total

Hours Total
59 \$18,400.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

0205: St. Helena, City of

0205.006: Flood Project

Time Entries

Date Worked	Timekeeper	Entry No.	Actual Hours	Description	Printed Hours
		Work Status	Actual Rate	Notes	Printed Rate
			Actual Dollars	Codes	Printed Dollars
03/01/2012	Oconnell, Mia	173457	2.00	Review Corps PMP	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
03/02/2012	Oconnell, Mia	173456	1.00	Discuss funding needs for flood project with Congressman Thompson's staff	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
03/05/2012	Oconnell, Mia	173498	1.00	Prepare for Corps discussion	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
03/06/2012	Oconnell, Mia	173499	2.00	Discuss strategies for Flood Project with City	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
03/07/2012	jenny, louis	173444	1.00	monthly report	1.00
		Billed	275.00		275.00
			275.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	275.00
03/08/2012	Oconnell, Mia	173500	2.00	Review and discuss FSCSA	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
03/09/2012	Oconnell, Mia	173501	1.00	Discuss funding with Corps HQ	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
03/09/2012	jenny, louis	173445	1.00	monthly report	1.00
		Billed	275.00		275.00
			275.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	275.00
03/12/2012	Oconnell, Mia	173765	2.00	Discuss funding with Corps and City	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying	700.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

Time Entries

Date Worked	Timekeeper	Entry No.	Actual Hours Actual Rate Actual Dollars	Description Notes Codes	Printed Hours Printed Rate Printed Dollars
				TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	
03/12/2012	jenny, louis	173712	2.00	Thompson Letter	2.00
		Billed	275.00		275.00
			550.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	550.00
03/13/2012	Coby, jazzmone	173796	1.00	Revise PMP comments	1.00
		Billed	125.00		125.00
			125.00	PHASE: Non-Lobby Non-Lobbying LOCATION: Washington, DC Washington, DC	125.00
03/13/2012	Oconnell, Mia	173767	2.00	Discuss PMP with the City	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
03/13/2012	jenny, louis	173713	1.50	thompson letter and research	1.50
		Billed	275.00		275.00
			412.50	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	412.50
03/14/2012	Oconnell, Mia	173768	2.00	Discuss PMP with Corps	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
03/15/2012	Oconnell, Mia	173770	2.00	Brief Congressman Thompson's staff	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
03/15/2012	jenny, louis	173714	1.50	Letter for Thompson	1.50
		Billed	275.00		275.00
			412.50	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	412.50
03/16/2012	Oconnell, Mia	173771	2.00	Review PMP recommendation	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
03/19/2012	jenny, louis	173943	1.00	Budget research	1.00
		Billed	275.00		275.00
			275.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	275.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

Time Entries

Date Worked	Timekeeper	Entry No.	Actual Hours	Description	Printed Hours
		Work Status	Actual Rate	Notes	Printed Rate
			Actual Dollars	Codes	Printed Dollars
03/20/2012	Oconnell, Mia	173855	2.00	PMP review	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
03/20/2012	jenny, louis	173944	2.00	budget and appropriations research	2.00
		Billed	275.00		275.00
			550.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	550.00
03/21/2012	Oconnell, Mia	173856	2.00	Discussions with Congressman Thompson's office on funding	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
03/22/2012	Oconnell, Mia	173857	2.00	Discussions with Corps on PMP	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
03/23/2012	Oconnell, Mia	173859	2.00	Discussions with ASA's office	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
03/26/2012	Oconnell, Mia	174317	2.00	Worked on PMP comments	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
03/27/2012	Oconnell, Mia	174321	2.00	Worked to incorporate PMP comments with Corps	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
03/28/2012	Coby, jazzmone	174373	2.00	Revisions to PMP	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
03/28/2012	jenny, louis	174267	1.00	appropriations research	1.00
		Billed	275.00		275.00
			275.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	275.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

Time Entries

Date Worked	Timekeeper	Entry No.	Actual Hours	Description	Printed Hours
			Actual Rate	Notes	Printed Rate
		Work Status	Actual Dollars	Codes	Printed Dollars
03/29/2012	Oconnell, Mia	174333	2.00	Worked on flood project funding with Congresswoman Pelosi's office.	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
03/29/2012	jenny, louis	174272	5.00	Graphics Work and Model FCSA research	5.00
		Billed	275.00		275.00
			1,375.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	1,375.00
03/30/2012	Oconnell, Mia	174338	2.00	Worked on flood project with Con. Thompson's office	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
03/30/2012	jenny, louis	174273	5.00	Graphics work and model FCSA research	5.00
		Billed	275.00		275.00
			1,375.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	1,375.00
04/02/2012	Oconnell, Mia	174521	2.00	Spoke with Cong. Thompson's staff about Flood Project	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
04/02/2012	jenny, louis	174595	1.00	timeline chart	1.00
		Billed	275.00		275.00
			275.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	275.00
04/03/2012	Coby, jazzmone	174650	1.00	Revisions to Corps document	1.00
		Billed	125.00		125.00
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00
04/04/2012	Coby, jazzmone	174651	1.00	Arrange calls with Rep. Thompson and Corps HQ to discuss flood project	1.00
		Billed	125.00		125.00
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00
04/04/2012	Oconnell, Mia	174522	2.00	Spoke with Corp Headquarters and ASA's office about Flood Project	2.00
		Billed	350.00		350.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

Time Entries

		Entry No.	Actual Hours	Description	Printed Hours
Date Worked	Timekeeper	Work Status	Actual Rate Actual Dollars	Notes Codes	Printed Rate Printed Dollars
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
04/04/2012	jenny, louis	174596	2.00	Monthly report and chart edit	2.00
		Billed	275.00		275.00
			550.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	550.00
04/06/2012	Oconnell, Mia	174523	2.00	Spoke with Corps District and Division about Flood Project	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
04/06/2012	jenny, louis	174597	1.00	monthly report	1.00
		Billed	275.00		275.00
			275.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	275.00
04/09/2012	jenny, louis	174966	1.00	Monthly Report	1.00
		Billed	275.00		275.00
			275.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	275.00
04/10/2012	Oconnell, Mia	175047	2.00	Discussion with Corps on PMP	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
04/10/2012	jenny, louis	174967	1.00	Monthly Report and Research	1.00
		Billed	275.00		275.00
			275.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	275.00
04/12/2012	Coby, jazzmone	175094	2.00	Revise PMP comments	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
04/12/2012	Oconnell, Mia	175048	2.00	Discussion with Cong Thompson's office on funding	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
04/12/2012	jenny, louis	174968	0.50	Appropriations Research	0.50
		Billed	275.00		275.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

Time Entries

Date Worked	Timekeeper	Entry No.	Work Status	Actual Hours Actual Rate Actual Dollars	Description Notes Codes	Printed Hours Printed Rate Printed Dollars
				137.50	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	137.50
04/13/2012	Oconnell, Mia	175049	Billed	1.00 350.00 350.00	Review of revised PMP comments PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	1.00 350.00 350.00
04/16/2012	Oconnell, Mia	175050	Billed	1.00 350.00 350.00	Discussions with City on PMP PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	1.00 350.00 350.00
04/17/2012	Oconnell, Mia	175051	Billed	2.00 350.00 700.00	Review of Corps PMP and FMA note PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	2.00 350.00 700.00
04/18/2012	jenny, louis	174985	Billed	1.00 275.00 275.00	appropriations research PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	1.00 275.00 275.00
04/19/2012	Oconnell, Mia	175052	Billed	2.00 350.00 700.00	Discussion with Corps on funding PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	2.00 350.00 700.00
04/20/2012	Oconnell, Mia	175053	Billed	1.00 350.00 350.00	Drafting of email and key points to Corps on PMP PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	1.00 350.00 350.00
04/24/2012	Oconnell, Mia	175567	Billed	2.00 350.00 700.00	Develop response to Corps for changes for PMP PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	2.00 350.00 700.00
04/26/2012	Oconnell, Mia	175568	Billed	2.00 350.00 700.00	Review and finalize note and strategy to Corps on PMP. PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	2.00 350.00 700.00
04/26/2012	jenny, louis	175524		1.00	House Committee Report	1.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

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Matter No. & Name

Time Entries

Date Worked	Timekeeper	Entry No.	Actual Hours Actual Rate	Description Notes	Printed Hours Printed Rate
		Work Status	Actual Dollars	Codes	Printed Dollars
		Billed	275.00		275.00
			275.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	275.00
04/27/2012	Oconnell, Mia	175569	2.00	Discuss funding with Cong Thompson's staff	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
04/30/2012	Coby, jazzmone	175574	2.00	Draft and edited response to Corps for changes to final PMP	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BNK Bankruptcy LOCATION: Washington, DC Washington, DC	250.00
04/30/2012	Oconnell, Mia	175566	2.00	Worked with Corps to proceed towards final PMP	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
04/30/2012	jenny, louis	175534	1.00	Sen. Appropriations Report	1.00
		Billed	275.00		275.00
			275.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	275.00
05/01/2012	Coby, jazzmone	176082	1.00	Arrange Corps call	1.00
		Billed	125.00		125.00
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00
05/02/2012	jenny, louis	175983	2.00	Draft memo on PMP	2.00
		Billed	275.00		275.00
			550.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	550.00
05/02/2012	Oconnell, Mia	176030	2.00	Discussed funding of flood project with Corps HQ	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
05/03/2012	Coby, jazzmone	176081	2.00	Review PMP for comments	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00

Matter-Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

Time Entries

<i>Date Worked</i>	<i>Timekeeper</i>	<i>Entry No.</i>	<i>Actual Hours</i> <i>Actual Rate</i> <i>Actual Dollars</i>	<i>Description</i> <i>Notes</i> <i>Codes</i>	<i>Printed Hours</i> <i>Printed Rate</i> <i>Printed Dollars</i>
05/04/2012	Oconnell, Mia	176031	2.00	Discussed funding of flood project with Rep Thompson's staff	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
05/07/2012	Oconnell, Mia	176061	1.00	Discussed funding of flood project with Corps HQ	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
05/08/2012	Coby, jazzmone	176091	1.00	Monthly report	1.00
		Billed	125.00		125.00
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00
05/08/2012	jenny, louis	176004	1.50	Work with Corps HQ on funding	1.50
		Billed	275.00		275.00
			412.50	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	412.50
05/08/2012	Oconnell, Mia	176062	2.00	Discussed reprogramming of funds with Cong. Thompson's staff	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
05/09/2012	Oconnell, Mia	176063	1.00	Contacted Corps District on revisions to PMP	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
05/10/2012	jenny, louis	176005	1.00	Work with Corps HQ on funding	1.00
		Billed	275.00		275.00
			275.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	275.00
05/10/2012	Oconnell, Mia	176064	2.00	Discussed best approach for finalized PMP with Corps	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
05/15/2012	Oconnell, Mia	176331	2.00	Discuss reprogramming effort with Cong. Thompson's staff	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying	700.00

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Worked between 03/01/2012 thru 02/28/2013

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Matter No. & Name

Time Entries

Date Worked	Timekeeper	Entry No.	Actual Hours	Description	Printed Hours
		Work Status	Actual Dollars	Codes	Printed Dollars
				TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	
05/16/2012	Coby, jazzmone	176375	1.00	FY2013 federal funding	1.00
		Billed	125.00		125.00
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00
05/17/2012	Oconnell, Mia	176332	2.00	Discussions on funding with Corps Division staff	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
05/18/2012	Coby, jazzmone	176374	1.00	FY2013 federal funding	1.00
		Billed	125.00		125.00
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00
05/21/2012	Coby, jazzmone	176786	2.00	Draft memo to Cong Thompson's office	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
05/21/2012	Oconnell, Mia	176941	2.00	Worked with Cong. Thompson's staff on reprogramming	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
05/22/2012	Oconnell, Mia	176942	2.00	Discussed flood project with Corps HQ	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
05/24/2012	Harris, Stewart	176856	0.50	Document Preparation	0.50
		Billed	330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
05/24/2012	Oconnell, Mia	176943	2.00	Revised PMP comments to reflect City's needs	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
05/25/2012	Harris, Stewart	176857	0.50	Document Preparation	0.50
		Billed	330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying	165.00

Matter Worked Detail Report

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Client Number

Matter No. & Name

Time Entries

Date Worked	Timekeeper	Entry No.	Actual Hours Actual Rate Actual Dollars	Description Notes Codes	Printed Hours Printed Rate Printed Dollars
				TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	
05/25/2012	Oconnell, Mia	176944	2.00	Discussed PMP revisions with Corps Division	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
05/28/2012	Oconnell, Mia	176945	2.00	Developed In-Kind strategy for the City	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
05/29/2012	Coby, jazzmone	176837	2.00	Revise PMP email sent to City on strategies	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
05/29/2012	Oconnell, Mia	176946	2.00	Drafted email on City approaches and strategy	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
05/30/2012	Oconnell, Mia	176947	2.00	Contacted Corps District on In-Kind services and PMP	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
05/31/2012	Harris, Stewart	176859	1.00	Document Preparation	1.00
		Billed	330.00		330.00
			330.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	330.00
05/31/2012	Oconnell, Mia	176948	2.00	Followed up with City on In-Kind services and PMP	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
06/04/2012	Oconnell, Mia	177403	2.00	Discussed funding with Cong Thompson's staff	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
06/05/2012	Harris, Stewart	177291	1.50	Flood Protection Project	1.50
		Billed	330.00		330.00
			495.00	PHASE: Federal Lobby Federal Lobbying	495.00

Matter Worked Detail Report

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Client Number

Matter No. & Name

Time Entries

Date Worked	Timekeeper	Entry No.	Actual Hours Actual Rate Actual Dollars	Description Notes Codes	Printed Hours Printed Rate Printed Dollars
				TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	
06/05/2012	Oconnell, Mia	177404	2.00	Prepared for Corps weekly meeting on PMP and work in-kind	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
06/06/2012	Coby, jazzmone	177433	2.00	Federal funding strategy memo	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
06/06/2012	Harris, Stewart	177292	1.00	Flood Protection Project	1.00
		Billed	330.00		330.00
			330.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	330.00
06/06/2012	Oconnell, Mia	177405	1.00	Briefed City on work in-kind issues.	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
06/07/2012	Harris, Stewart	177293	1.50	Flood Protection Project	1.50
		Billed	330.00		330.00
			495.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	495.00
06/08/2012	Oconnell, Mia	177406	2.00	Discussed funding issues with City and Corps.	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
06/11/2012	Harris, Stewart	177294	0.50	Flood Protection Project	0.50
		Billed	330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
06/11/2012	Oconnell, Mia	177407	1.00	Discussed new reprogramming of funds with Cong Pelosi staff	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
06/12/2012	Harris, Stewart	177295	1.00	Flood Protection Project	1.00
		Billed	330.00		330.00
			330.00	PHASE: Federal Lobby Federal Lobbying	330.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

Time Entries

Date Worked	Timekeeper	Entry No.	Actual Hours	Description	Printed Hours
		Work Status	Actual Rate	Notes	Printed Rate
			Actual Dollars	Codes	Printed Dollars
				TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	
06/12/2012	Oconnell, Mia	177408	2.00	Discussed Corps reprogramming with Corps HQ	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
06/13/2012	Coby, jazzmone	177447	2.00	Arranged calls with Corps HQ and Division	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
06/13/2012	Oconnell, Mia	177409	2.00	Prepared Materials for Corps inclusion in PMP	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
06/14/2012	Oconnell, Mia	177410	2.00	Revised chart for quarterly briefing on project by City	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
06/18/2012	Oconnell, Mia	177803	2.00	Discussed funding and schedule with Corps	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
06/20/2012	Oconnell, Mia	177804	2.00	Talked to Congressman Thompson's office on reprogramming	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
06/21/2012	Oconnell, Mia	177805	2.00	Reviewed final PMP changes	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
06/25/2012	Oconnell, Mia	177806	2.00	Reviewed work plan funding opportunities for FY13	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
06/26/2012	Oconnell, Mia	177807	2.00	Discussed project with Corps HQ	2.00
		Billed	350.00		350.00

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Time Entries

		Entry No.	Actual Hours	Description	Printed Hours
			Actual Rate	Notes	Printed Rate
Date Worked	Timekeeper	Work Status	Actual Dollars	Codes	Printed Dollars
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
06/27/2012	Coby, jazzmone	177861	2.00	Draft note to Corps District on reprogramming	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
06/27/2012	Harris, Stewart	177603	1.50	St. Helena Flood Protection Project	1.50
		Billed	330.00		330.00
			495.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	495.00
06/27/2012	Oconnell, Mia	177815	2.00	Visited with Corps District on reprogramming	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
06/28/2012	Harris, Stewart	177604	1.00	St. Helena Flood Protection Project	1.00
		Billed	330.00		330.00
			330.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	330.00
06/29/2012	Oconnell, Mia	177818	1.00	Discussed funding and reprogramming with the Corps and Sen Feinstein's office.	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
07/02/2012	Oconnell, Mia	178433	1.00	Discussed reprogrammed funds to project with Corps District	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
07/03/2012	Oconnell, Mia	178434	2.00	Discussed reprogrammed funds to project with Cong Thompson's staff	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
07/04/2012	Oconnell, Mia	178435	2.00	Finalized comments to PMP	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
07/05/2012	Coby, jazzmone	178479	2.00	Print materials for PMP and FCSA	2.00

Matter Worked-Detail Report

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Time Entries

Date Worked	Timekeeper	Entry No.	Actual Hours Actual Rate Actual Dollars	Description Notes Codes	Printed Hours Printed Rate Printed Dollars
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
07/05/2012	Oconnell, Mia	178436	2.00	Reviewed FSCA in preparation for discussion with City	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
07/06/2012	Oconnell, Mia	178437	1.00	Reviewed FSCA in preparation for discussion with City	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
07/09/2012	Harris, Stewart	178608	1.00	Document preparation	1.00
		Billed	330.00		330.00
			330.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	330.00
07/09/2012	Oconnell, Mia	178463	2.00	Worked with Corps HQ on reprogrammed funds	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
07/10/2012	Coby, jazzmone	178503	2.00	Upper York Creek email to John	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
07/10/2012	Harris, Stewart	178609	0.50	Document preparation	0.50
		Billed	330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
07/10/2012	Oconnell, Mia	178464	1.00	Discussed funding with Cong. Thompson	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
07/11/2012	Coby, jazzmone	178504	1.00	Revised memo on reprogrammed funds	1.00
		Billed	125.00		125.00
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00
07/11/2012	Harris, Stewart	178610	0.50	Document preparation	0.50

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

Time Entries		Entry No.		Actual Hours	Description	Printed Hours
Date Worked	Timekeeper	Work Status	Actual Rate	Notes		Printed Rate
			Actual Dollars	Codes		Printed Dollars
		Billed	330.00			330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC		165.00
07/11/2012	Oconnell, Mia	178465	2.00	Discussed funding and next steps with Corps District		2.00
		Billed	350.00			350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC		700.00
07/12/2012	Oconnell, Mia	178466	1.00	Reviewed FCSA		1.00
		Billed	350.00			350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC		350.00
07/13/2012	Harris, Stewart	178611	0.50	Document preparation		0.50
		Billed	330.00			330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC		165.00
07/13/2012	Oconnell, Mia	178467	2.00	Reviewed FCSA and discussed negotiations strategies with City		2.00
		Billed	350.00			350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC		700.00
07/16/2012	Oconnell, Mia	178993	2.00	Finalizing milestone and progress chart		2.00
		Billed	350.00			350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC		700.00
07/17/2012	Coby, jazzmone	179009	1.00	Document edits and revisions		1.00
		Billed	125.00			125.00
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC		125.00
07/18/2012	Coby, jazzmone	179008	1.00	Document preparation		1.00
		Billed	125.00			125.00
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC		125.00
07/18/2012	Oconnell, Mia	178994	2.00	Reviewing model FCSA and detailing options		2.00
		Billed	350.00			350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC		700.00
07/20/2012	Coby, jazzmone	179007	1.00	FY2013/FY2014 project funding		1.00

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Worked between 03/01/2012 thru 02/28/2013

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Matter No. & Name

Time Entries

Date Worked	Timekeeper	Entry No.	Actual Hours Actual Rate Actual Dollars	Description Notes Codes	Printed Hours Printed Rate Printed Dollars
		Billed	125.00		125.00
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00
07/20/2012	Oconnell, Mia	178995	2.00	Discussing next steps towards finalizing PMP and negotiating FCSA	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
07/23/2012	Oconnell, Mia	179354	2.00	Discussed reprogramming of funds to the flood project from the Corps with Rep. Thompson's office	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
07/24/2012	Coby, jazzmone	179382	1.00	Document preparation	1.00
		Billed	125.00		125.00
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00
07/24/2012	Oconnell, Mia	179355	1.00	Discussed reprogramming and receipt of funds with Corps	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
07/25/2012	Coby, jazzmone	179381	1.00	Document preparation	1.00
		Billed	125.00		125.00
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00
07/25/2012	Oconnell, Mia	179356	2.00	Drafted memo on next steps and request to Corps for updated docs	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
07/26/2012	Oconnell, Mia	179357	1.00	Discussed with City plan for negotiations with Corps	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
07/27/2012	Oconnell, Mia	179358	1.00	Reviewed draft FCSA and made recommendation	1.00
		Billed	350.00		350.00

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Matter No. & Name

Time Entries

		Entry No.		Actual Hours	Description	Printed Hours
				Actual Rate	Notes	Printed Rate
Date Worked	Timekeeper	Work Status		Actual Dollars	Codes	Printed Dollars
				350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
07/30/2012	Harris, Stewart		179311	1.00	Flood Protection Project	1.00
		Billed		330.00		330.00
				330.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	330.00
07/30/2012	Oconnell, Mia		179353	1.00	Review and make recommendations on FCSA	1.00
		Billed		350.00		350.00
				350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
08/01/2012	Oconnell, Mia		179565	2.00	Reviewed PMP FCSA and made recommendations	2.00
		Billed		350.00		350.00
				700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
08/03/2012	Oconnell, Mia		179566	2.00	Finalized FCSA review to send to City	2.00
		Billed		350.00		350.00
				700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
08/06/2012	Harris, Stewart		179491	1.00	St. Helena Flood Protection Project	1.00
		Billed		330.00		330.00
				330.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	330.00
08/07/2012	Coby, jazzmone		179955	2.00	Model FCSA revisions	2.00
		Billed		125.00		125.00
				250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
08/07/2012	Harris, Stewart		179492	1.00	St. Helena Flood Protection Project	1.00
		Billed		330.00		330.00
				330.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	330.00
08/07/2012	Oconnell, Mia		179904	2.00	Discussed funding and progress with Rep. Thompson's office	2.00
		Billed		350.00		350.00
				700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
08/08/2012	Oconnell, Mia		179905	2.00	Reviewed FCSA and drafted options memo	2.00
		Billed		350.00		350.00

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Matter No. & Name

Time Entries

Date Worked	Timekeeper	Entry No.	Work Status	Actual Hours Actual Rate Actual Dollars	Description Notes Codes	Printed Hours Printed Rate Printed Dollars
				700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
08/10/2012	Oconnell, Mia	179906	Billed	2.00 350.00 700.00	Developed FCSA strategy discussion outline PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	2.00 350.00 700.00
08/13/2012	Oconnell, Mia	179907	Billed	2.00 350.00 700.00	Discussed next steps with Corps PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	2.00 350.00 700.00
08/15/2012	Oconnell, Mia	179908	Billed	2.00 350.00 700.00	Detailed options and language in FCSA PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	2.00 350.00 700.00
08/17/2012	Harris, Stewart	179733	Billed	1.00 330.00 330.00	St. Helena Flood Protection Project PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	1.00 330.00 330.00
08/17/2012	Oconnell, Mia	179909	Billed	2.00 350.00 700.00	Followed up with ASA's office on project PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	2.00 350.00 700.00
08/20/2012	Coby, jazzmone	179956	Billed	1.00 125.00 125.00	Model FCSA revisions PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	1.00 125.00 125.00
08/20/2012	Oconnell, Mia	179910	Billed	2.00 350.00 700.00	Finalized FCSA options and issues memo for City PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	2.00 350.00 700.00
08/21/2012	Coby, jazzmone	179957	Billed	1.00 125.00 125.00	Model FCSA revisions PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	1.00 125.00 125.00
08/22/2012	Coby, jazzmone	179958	Billed	1.00 125.00	Model FCSA revisions	1.00 125.00

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Matter No. & Name

Time Entries

Date Worked	Timekeeper	Entry No.	Actual Hours Actual Rate Actual Dollars	Description Notes Codes	Printed Hours Printed Rate Printed Dollars
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00
08/22/2012	Oconnell, Mia	179911	2.00	Developed FY'13 funding strategy for Corps study	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
08/23/2012	Harris, Stewart	179798	1.00	St. Helena Flood Protection Project	1.00
		Billed	330.00		330.00
			330.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	330.00
08/24/2012	Oconnell, Mia	179912	2.00	Began planning DC visit for City leadership	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
08/27/2012	Oconnell, Mia	180309	2.00	Prepare detail and strategy for FCSA memo	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
08/28/2012	Coby, jazzmone	180328	1.00	Revise FCSA memo	1.00
		Billed	125.00		125.00
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00
08/29/2012	Coby, jazzmone	180329	1.00	Revise FCSA memo	1.00
		Billed	125.00		125.00
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00
08/29/2012	Oconnell, Mia	180310	2.00	Finalize FCSA options and discuss with City	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
08/30/2012	Coby, jazzmone	180330	1.00	Revise FCSA memo	1.00
		Billed	125.00		125.00
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00
08/30/2012	Harris, Stewart	180371	0.50	St Helena Flood Protection Project	0.50
		Billed	330.00		330.00

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Matter No. & Name

Time Entries

Date Worked	Timekeeper	Entry No.	Work Status	Actual Hours Actual Rate Actual Dollars	Description Notes Codes	Printed Hours Printed Rate Printed Dollars
				165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
08/31/2012	Oconnell, Mia	180311		1.00	Prepare and discuss funding approach for Corps	1.00
			Billed	350.00		350.00
				350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
09/03/2012	Coby, jazzmone	180890		2.00	Discuss FY2013 funding with Congressman Thompson's staff	2.00
			Deleted Open	125.00		125.00
				250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
09/03/2012	Oconnell, Mia	180994		2.00	Discuss FY2013 funding with Congressman Thompson's staff	2.00
			Billed	350.00		350.00
				700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
09/04/2012	Harris, Stewart	180782		0.50	Flood Protection Project	0.50
			Billed	330.00		330.00
				165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
09/05/2012	Coby, jazzmone	180891		2.00	Prepare final discussions with City for FCSA	2.00
			Deleted Open	125.00		125.00
				250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
09/05/2012	Oconnell, Mia	180995		2.00	Prepare final discussions with City for FCSA	2.00
			Billed	350.00		350.00
				700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
09/06/2012	Coby, jazzmone	181074		2.00	Monthly report edit and revisions	2.00
			Billed	125.00		125.00
				250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
09/06/2012	Harris, Stewart	180783		0.50	Flood Protection Project	0.50
			Billed	330.00		330.00
				165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
09/07/2012	Coby, jazzmone	180892		2.00	Review options for City and prepare for DC visit	2.00

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Matter No. & Name

Time Entries

Date Worked	Timekeeper	Entry No.	Actual Hours Actual Rate	Description Notes	Printed Hours Printed Rate
		Work Status	Actual Dollars	Codes	Printed Dollars
		Deleted Open	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
09/07/2012	Oconnell, Mia	180996	2.00	REview options for City and prepare for DC visit	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
09/10/2012	Oconnell, Mia	180997	1.00	Discuss FY2013 funding with Corps	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
09/11/2012	Oconnell, Mia	180998	1.00	Review final FCSA options	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
09/12/2012	Coby, jazzmone	181079	2.00	Prep for DC visit	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
09/12/2012	Oconnell, Mia	180999	2.00	Discuss strategy with Cong Thompson's staff	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
09/13/2012	Coby, jazzmone	181078	2.00	Prep for DC visit	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
09/13/2012	Oconnell, Mia	181000	2.00	Discuss need for final options with City	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
09/18/2012	Harris, Stewart	180784	2.00	Flood Protection Project	2.00
		Billed	330.00		330.00
			660.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	660.00
09/18/2012	Oconnell, Mia	181001	2.00	Prepare for DC visit, draft materials	2.00
		Billed	350.00		350.00

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Matter No. & Name

Time Entries

Date Worked	Timekeeper	Entry No.	Actual Hours	Description	Printed Hours
Date Worked	Timekeeper	Work Status	Actual Rate	Notes	Printed Rate
Date Worked	Timekeeper	Work Status	Actual Dollars	Codes	Printed Dollars
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
09/19/2012	Coby, jazzmone	181077	2.00	Prep for DC visit	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
09/20/2012	Coby, jazzmone	181076	2.00	Prep for DC visit	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
09/20/2012	Oconnell, Mia	181002	2.00	Discuss funding levels with the Corps	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
09/21/2012	Oconnell, Mia	181003	1.00	Prepare final materials for DC visit	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
09/24/2012	Harris, Stewart	180853	1.00	Flood Protection Project	1.00
		Billed	330.00		330.00
			330.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	330.00
09/24/2012	Oconnell, Mia	181004	1.00	Working with Corps on needed FY2013 funding	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
09/25/2012	Harris, Stewart	180854	0.50	Flood Protection Project	0.50
		Billed	330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
09/25/2012	Oconnell, Mia	181005	1.00	Finalizing DC visit materials	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
09/26/2012	Coby, jazzmone	181075	2.00	Prep for DC visit	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying	250.00

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Time Entries

		Entry No.	Actual Hours	Description	Printed Hours
			Actual Rate	Notes	Printed Rate
Date Worked	Timekeeper	Work Status	Actual Dollars	Codes	Printed Dollars
				TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	
09/26/2012	Oconnell, Mia	181006	1.00	Discussing funding opportunities with Cong. Thompson's staff	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
09/27/2012	Harris, Stewart	180855	1.00	Flood Protection Project	1.00
		Billed	330.00		330.00
			330.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	330.00
09/27/2012	Oconnell, Mia	181007	1.00	Finalizing City's approach to FCSA	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
09/28/2012	Harris, Stewart	180856	1.00	Flood Protection Project	1.00
		Billed	330.00		330.00
			330.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	330.00
10/01/2012	Coby, jazzmone	181997	2.00	Washington visit	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
10/01/2012	Harris, Stewart	181681	3.00	St Helena Flood Protection Project	3.00
		Billed	330.00		330.00
			990.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	990.00
10/01/2012	Oconnell, Mia	181948	3.00	Washington visit	3.00
		Billed	350.00		350.00
			1,050.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	1,050.00
10/02/2012	Coby, jazzmone	181998	2.00	Washington visit	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
10/02/2012	Harris, Stewart	181682	4.00	St Helena Flood Protection Project	4.00
		Billed	330.00		330.00
			1,320.00	PHASE: Federal Lobby Federal Lobbying	1,320.00

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Time Entries

Date Worked	Timekeeper	Entry No. Work Status	Actual Hours Actual Rate Actual Dollars	Description Notes Codes	Printed Hours Printed Rate Printed Dollars
				TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	
10/02/2012	Oconnell, Mia	181949 Billed	3.00 350.00 1,050.00	Washington visit PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	3.00 350.00 1,050.00
10/09/2012	Harris, Stewart	181683 Billed	2.00 330.00 660.00	St Helena Flood Protection Project PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	2.00 330.00 660.00
10/10/2012	Coby, jazzmone	182216 Billed	2.00 125.00 250.00	Revisions to model FCSA PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	2.00 125.00 250.00
10/10/2012	Oconnell, Mia	181950 Billed	2.00 350.00 700.00	Follow up with Corps on final FCSA PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	2.00 350.00 700.00
10/11/2012	Oconnell, Mia	181951 Billed	2.00 350.00 700.00	Discuss City's review and approval of FCSA PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	2.00 350.00 700.00
10/12/2012	Oconnell, Mia	181952 Billed	1.00 350.00 350.00	Discuss funding with the Corps for Feasibility Study PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	1.00 350.00 350.00
10/16/2012	Oconnell, Mia	181958 Billed	2.00 350.00 700.00	Review final Corps plans for model FCSA PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	2.00 350.00 700.00
10/17/2012	Oconnell, Mia	181961 Billed	2.00 350.00 700.00	Push Corps to produce timely FCSA PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	2.00 350.00 700.00
10/18/2012	Coby, jazzmone	182221 Billed	1.00 125.00 125.00	Letter to ASA's office PHASE: Federal Lobby Federal Lobbying	1.00 125.00 125.00

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Date Worked	Timekeeper	Entry No.	Work Status	Actual Hours Actual Rate Actual Dollars	Description Notes Codes	Printed Hours Printed Rate Printed Dollars
					TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	
10/18/2012	Oconnell, Mia	181964		2.00	Work details with City staff for review and approval of FCSA	2.00
			Billed	350.00		350.00
				700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
10/19/2012	Oconnell, Mia	181965		1.00	Push Corps on FCSA review approval and execution	1.00
			Billed	350.00		350.00
				350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
10/22/2012	Oconnell, Mia	182543		2.00	Work with Corps to finalize draft FCSA	2.00
			Billed	350.00		350.00
				700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
10/24/2012	Coby, jazzmone	182548		1.00	Update Corps funding memo	1.00
			Billed	125.00		125.00
				125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00
10/24/2012	Harris, Stewart	182629		1.00	St. Helena Flood Protection Project	1.00
			Billed	330.00		330.00
				330.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	330.00
10/24/2012	Oconnell, Mia	182544		2.00	WOrk with Cong Thompson staff to secure funding	2.00
			Billed	350.00		350.00
				700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
10/26/2012	Oconnell, Mia	182545		1.00	Work with City on details of FCSA	1.00
			Billed	350.00		350.00
				350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
10/30/2012	Oconnell, Mia	182546		1.00	Coordinated with City and the Corps on finalizing FCSA	1.00
			Billed	350.00		350.00
				350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
11/01/2012	Oconnell, Mia	183408		1.00	Working with City Manager on PMP and FCSA	1.00

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Date Worked	Timekeeper	Entry No.	Actual Hours Actual Rate Actual Dollars	Description Notes Codes	Printed Hours Printed Rate Printed Dollars
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
11/02/2012	Oconnell, Mia	183409	2.00	Working with Corps to revise PMP	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
11/05/2012	Oconnell, Mia	183410	2.00	Discussions with Corps on FCSA	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
11/07/2012	Oconnell, Mia	183411	2.00	Discussions with Cong. Thompson's office on funding	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
11/09/2012	Coby, jazzmone	183520	2.00	Monthly report preparation and submission	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
11/09/2012	Oconnell, Mia	183412	2.00	Review and revise PMP and discuss with City.	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
11/12/2012	Harris, Stewart	183109	1.00	St Helena Flood Protection Project	1.00
		Billed	330.00		330.00
			330.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	330.00
11/12/2012	Oconnell, Mia	183413	2.00	Discuss PMP changes with Corps	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
11/13/2012	Harris, Stewart	183110	0.50	St Helena Flood Protection Project	0.50
		Billed	330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
11/14/2012	Coby, jazzmone	183518	1.00	FCSA memo revisions	1.00

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Date Worked	Timekeeper	Entry No.	Actual Hours Actual Rate	Description Notes	Printed Hours Printed Rate
		Work Status	Actual Dollars	Codes	Printed Dollars
		Billed	125.00		125.00
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00
11/14/2012	Harris, Stewart	183111	2.00	St Helena Flood Protection Project	2.00
		Billed	330.00		330.00
			660.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	660.00
11/15/2012	Coby, jazzmone	183519	1.00	PMP memo revisions	1.00
		Billed	125.00		125.00
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00
11/15/2012	Harris, Stewart	183112	2.00	St Helena Flood Protection Project	2.00
		Billed	330.00		330.00
			660.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	660.00
11/15/2012	Oconnell, Mia	183414	2.00	Draft memo to Corps on City's revision to FCSA	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
11/16/2012	Harris, Stewart	183113	1.50	St Helena Flood Protection Project	1.50
		Billed	330.00		330.00
			495.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	495.00
11/16/2012	Oconnell, Mia	183415	1.00	Discuss funding and status of FCSA with Thompson staff	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
11/19/2012	Harris, Stewart	183162	0.50	St. Helena Flood Protection Project	0.50
		Billed	330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
11/19/2012	Oconnell, Mia	183416	2.00	Discuss neccessary revision with Corps	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
11/20/2012	Harris, Stewart	183163	3.50	St. Helena Flood Protection Project	3.50

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Date Worked	Timekeeper	Entry No.	Actual Hours Actual Rate Actual Dollars	Description Notes Codes	Printed Hours Printed Rate Printed Dollars
		Billed	330.00 1,155.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	330.00 1,155.00
11/21/2012	Harris, Stewart	183164	0.50	St. Helena Flood Protection Project	0.50
		Billed	330.00 165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	330.00 165.00
11/21/2012	Oconnell, Mia	183417	2.00	Finalize comments on PMP with City	2.00
		Billed	350.00 700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00 700.00
11/26/2012	Oconnell, Mia	183418	2.00	Preparing for FCSA signing	2.00
		Billed	350.00 700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00 700.00
11/29/2012	Oconnell, Mia	183419	1.00	Working with Cong Thompson on funding	1.00
		Billed	350.00 350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00 350.00
12/03/2012	Harris, Stewart	183947	0.50	St Helena Flood Protection Project	0.50
		Billed	330.00 165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	330.00 165.00
12/04/2012	Harris, Stewart	183948	1.50	St Helena Flood Protection Project	1.50
		Billed	330.00 495.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	330.00 495.00
12/04/2012	Oconnell, Mia	184060	2.00	FCSA finalization	2.00
		Billed	350.00 700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00 700.00
12/05/2012	Coby, jazzmone	184077	2.00	Revise materials for signing ceremony	2.00
		Billed	125.00 250.00	PHASE: Non-Lobby Non-Lobbying LOCATION: Washington, DC Washington, DC	125.00 250.00
12/05/2012	Oconnell, Mia	184061	1.00	Preparation for final PMP	1.00
		Billed	350.00 350.00	PHASE: Federal Lobby Federal Lobbying	350.00 350.00

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		Entry No.	Actual Hours	Description	Printed Hours	
			Actual Rate	Notes	Printed Rate	
Date Worked	Timekeeper	Work Status	Actual Dollars	Codes	Printed Dollars	
				TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC		
12/06/2012	Coby, jazzmone	Billed	184078	2.00	Revise materials for signing ceremony	2.00
				125.00		125.00
			250.00	PHASE: Non-Lobby Non-Lobbying LOCATION: Washington, DC Washington, DC	250.00	
12/06/2012	Harris, Stewart	Billed	183949	1.50	St Helena Flood Protection Project	1.50
				330.00		330.00
			495.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	495.00	
12/06/2012	Oconnell, Mia	Billed	184062	2.00	Drafting statements for ceremony	2.00
				350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00	
12/07/2012	Harris, Stewart	Billed	183950	0.50	St Helena Flood Protection Project	0.50
				330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00	
12/07/2012	Oconnell, Mia	Billed	184063	2.00	Discussing study details and preparing materials for Rep. Thompson	2.00
				350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00	
12/10/2012	Harris, Stewart	Billed	183951	0.50	St Helena Flood Protection Project	0.50
				330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00	
12/10/2012	Oconnell, Mia	Billed	184064	2.00	Reviewed final FCSA	2.00
				350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00	
12/12/2012	Oconnell, Mia	Billed	184065	2.00	Discussed final FCSA with City and Corps	2.00
				350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00	
12/14/2012	Oconnell, Mia	Billed	184066	2.00	Discussed funding with Sen. Feinstein's staff	2.00
				350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations	700.00	

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Date Worked	Timekeeper	Entry No.	Work Status	Actual Hours Actual Rate Actual Dollars	Description Notes Codes	Printed Hours Printed Rate Printed Dollars
					LOCATION: Washington, DC Washington, DC	
12/17/2012	Oconnell, Mia	184313	Billed	2.00 350.00 700.00	Discussed funding with Rep. Thompson staff PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	2.00 350.00 700.00
12/19/2012	Harris, Stewart	184261	Billed	0.50 330.00 165.00	St Helena Flood Protection Project PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	0.50 330.00 165.00
12/19/2012	Oconnell, Mia	184314	Billed	2.00 350.00 700.00	Briefed ASA staff on executed FSCA and funding PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	2.00 350.00 700.00
12/21/2012	Oconnell, Mia	184315	Billed	1.00 350.00 350.00	Discussed funding and next steps with Corps Headquarters PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	1.00 350.00 350.00
12/27/2012	Oconnell, Mia	184316	Billed	1.00 350.00 350.00	Discussed funding and study needs with Corps PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	1.00 350.00 350.00
12/28/2012	Oconnell, Mia	184317	Billed	1.00 350.00 350.00	Planned for Corps session on study effort PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	1.00 350.00 350.00
01/02/2013	Coby, jazzmone	184768	Billed	1.00 125.00 125.00	Contract renewal drafting and revisions PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	1.00 125.00 125.00
01/02/2013	Oconnell, Mia	184743	Billed	1.00 350.00 350.00	Prepared for Corps discussions on Feasibility Study PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	1.00 350.00 350.00
01/04/2013	Coby, jazzmone	184769	Billed	1.00 125.00 125.00	Contract renewal drafting and revisions PHASE: Federal Lobby Federal Lobbying	1.00 125.00 125.00

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Date Worked	Timekeeper	Entry No.	Actual Hours	Description	Printed Hours
Date Worked	Timekeeper	Work Status	Actual Rate	Notes	Printed Rate
Date Worked	Timekeeper	Work Status	Actual Dollars	Codes	Printed Dollars
				TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	
01/04/2013	Oconnell, Mia	184744	1.00	Discussed funding with Corps	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
01/08/2013	Harms, Stewart	184665	0.50	St Helena Flood Protection Project	0.50
		Billed	330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
01/08/2013	Oconnell, Mia	184750	2.00	Worked on Corps funding	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
01/09/2013	Harris, Stewart	184666	0.50	St Helena Flood Protection Project	0.50
		Billed	330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
01/09/2013	Oconnell, Mia	184751	1.00	Discussed next steps with Cong. Thompspn's staff	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
01/10/2013	Coby, jazzmone	184774	2.00	Edit and revise renewal memo and supporting documents	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
01/10/2013	Harris, Stewart	184667	0.50	St Helena Flood Protection Project	0.50
		Billed	330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
01/10/2013	Oconnell, Mia	184752	2.00	Discussed next steps with City staff	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
01/11/2013	Oconnell, Mia	184753	1.00	Prepared for Corps discussion for local cost-share and federal funds	1.00
		Billed	350.00		350.00

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Date Worked	Timekeeper	Entry No.	Work Status	Actual Hours Actual Rate Actual Dollars	Description Notes Codes	Printed Hours Printed Rate Printed Dollars
				350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
01/14/2013	Oconnell, Mia	184944	Billed	1.00 350.00 350.00	Review of federal and local funding PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	1.00 350.00 350.00
01/16/2013	Oconnell, Mia	184945	Billed	2.00 350.00 700.00	Discussion of next federal funding opportunities and amount of local funding PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	2.00 350.00 700.00
01/18/2013	Coby, jazzmone	185244	Billed	2.00 125.00 250.00	Revisions to contract renewal letter PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	2.00 125.00 250.00
01/18/2013	Oconnell, Mia	184946	Billed	2.00 350.00 700.00	Review and strategy for releasing funds to the Corps for the start of the feasibility study PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	2.00 350.00 700.00
01/22/2013	Coby, jazzmone	185258	Billed	2.00 125.00 250.00	Upper York Creek memo PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	2.00 125.00 250.00
01/22/2013	Oconnell, Mia	184947	Billed	2.00 350.00 700.00	Discussion and review of Upper York Creek PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	2.00 350.00 700.00
01/23/2013	Coby, jazzmone	185259	Billed	2.00 125.00 250.00	Upper York Creek memo PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	2.00 125.00 250.00
01/23/2013	Oconnell, Mia	184948	Billed	2.00 350.00 700.00	Strategy development for Upper York Creek PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	2.00 350.00 700.00
01/25/2013	Oconnell, Mia	184949	Billed	1.00 350.00	Review strategy for Upper York Creek	1.00 350.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

Time Entries

		Entry No.		Actual Hours	Description	Printed Hours
				Actual Rate	Notes	Printed Rate
Date Worked	Timekeeper	Work Status		Actual Dollars	Codes	Printed Dollars
				350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
01/29/2013	Oconnell, Mia	185063		1.00	Revise strategy for Upper York Creek	1.00
		Billed		350.00		350.00
				350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
02/01/2013	Oconnell, Mia	185725		1.00	Discussed funding strategy and Upper York Creek strategy with staff.	1.00
		Billed		350.00		350.00
				350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
02/04/2013	Oconnell, Mia	186044		2.00	Discussed FY2013 WorkPlan funding with Corps	2.00
		Billed		350.00		350.00
				700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
02/05/2013	Coby, jazzmone	186352		2.00	Memo preparation for review	2.00
		Billed		125.00		125.00
				250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
02/05/2013	Oconnell, Mia	186045		1.00	Discussed FY2013 Work Plan funding with Congressman Thompson staff	1.00
		Billed		350.00		350.00
				350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
02/06/2013	Harris, Stewart	185649		0.50	St Helena Flood Protection Study	0.50
		Billed		330.00		330.00
				165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
02/06/2013	Oconnell, Mia	186046		1.00	Developed strategies for Washington visit with City	1.00
		Billed		350.00		350.00
				350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
02/07/2013	Coby, jazzmone	186353		1.00	Monthly report	1.00
		Billed		125.00		125.00
				125.00	PHASE: Non-Lobby Non-Lobbying LOCATION: Washington, DC Washington, DC	125.00
02/07/2013	Harris, Stewart	185650		1.00	St Helena Flood Protection Study	1.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

Time Entries

Date Worked	Timekeeper	Entry No.	Actual Hours Actual Rate Actual Dollars	Description Notes Codes	Printed Hours Printed Rate Printed Dollars
		Billed	330.00		330.00
			330.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	330.00
02/08/2013	Harris, Stewart	185651	0.50	St Helena Flood Protection Study	0.50
		Billed	330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
02/08/2013	Oconnell, Mia	186047	2.00	Developed letter for City to Corps on Upper York Creek	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
02/12/2013	Oconnell, Mia	186048	2.00	Discuss funding and Corps study start	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
02/13/2013	Coby, jazzmone	186359	2.00	Memo prep and review	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
02/13/2013	Harris, Stewart	186148	0.50	St Helena Flood Protection Project	0.50
		Billed	330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
02/14/2013	Harris, Stewart	186149	0.50	St Helena Flood Protection Project	0.50
		Billed	330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
02/14/2013	Oconnell, Mia	186049	2.00	Discuss approaches for Upper York Creek	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
02/15/2013	Oconnell, Mia	186050	2.00	Discuss strategies for DC meetings	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
02/19/2013	Oconnell, Mia	186086	1.00	Discussed the start of the feasibility study with Corps.	1.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

0205: St. Helena, City of

0205.006: Flood Project

Time Entries

Date Worked	Timekeeper	Entry No.	Actual Hours	Description	Printed Hours
		Work Status	Actual Rate	Notes	Printed Rate
			Actual Dollars	Codes	Printed Dollars
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
02/21/2013	Oconnell, Mia	186087	1.00	Discussed funding needs with Cong. Thompson's office.	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
02/22/2013	Oconnell, Mia	186088	1.00	Reviewed congressional action and discussed FY'13 funding opportunities with Senate Approps Committee.	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
02/25/2013	Oconnell, Mia	186742	1.00	Discussion with Corps on Start of Feasibility	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
02/27/2013	Harris, Stewart	186700	0.50	St Helena Flood Protection Project	0.50
		Billed	330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
02/28/2013	Coby, jazzmone	186728	1.00	Work in Progress	1.00
		Billed	125.00		125.00
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00
02/28/2013	Oconnell, Mia	186743	1.00	Discussion with City on Corps' start of Feasibility Study	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00

Total For 0205.006: Flood Project

Actual Hours	Actual Dollars	Printed Hours	Printed Dollars	Internal Amount	Charge Amount	Bill Value
481.00	143,680.00	481.00	143,680.00	0.00	0.00	0.00

Total For 0205: St. Helena, City of

Actual Hours	Actual Dollars	Printed Hours	Printed Dollars	Internal Amount	Charge Amount	Bill Value
481.00	143,680.00	481.00	143,680.00	0.00	0.00	0.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

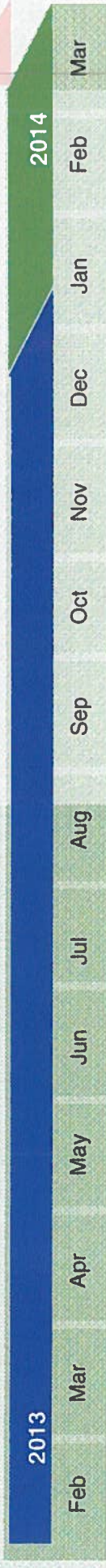
Report Totals

Actual Hours	Actual Dollars	Printed Hours	Printed Dollars	Internal Amount	Charge Amount	Bill Value
481.00	143,680.00	481.00	143,680.00	0.00	0.00	0.00

St. Helena Flood Comprehensive Flood Protection Project

Timeline/Milestones

- Secure Additional funding to initiate Study (May 2013 (FY13 Approps), January 2014 (FY14 Approps))
- Conduct Feasibility Study (15 months, beginning May 2013)
- Comply with potential Corps' federal project requirements (TBD)
- Develop Reimbursement Agreement with Corps (6-8 months, beginning August 2014)
- Secure up to \$19 million in Project Reimbursement (beginning FY15)



KEY

To Do

STAFF REPORT



DATE: March 26, 2013

TO: Mayor and Council

FROM: Karen Scalabrini, Finance Director

RE: Consideration/action to renew agreement for services with the Carmen Group for federal reimbursement assistance for the St. Helena Comprehensive Flood Protection Project.

BACKGROUND:

The City has contracted with the Carmen Group for many years to advocate on the City's behalf for federal support for various City projects, primarily the St. Helena Comprehensive Flood Protection Project. The contract with Carmen Group was up for renewal at the end of February. Mia O'Connell, principal with the Carmen Group, will be attending the meeting this evening to answer Council questions raised at the February 26, 2013 meeting. In addition, a summary of the Carmen Group's work for 2012 and breakdown of funding they have worked on our behalf over the years is attached.

In fiscal year 2013-2014 the Carmen group proposes to assist the City with both the flood project and Upper York Creek dam removal.

DISCUSSION/ANALYSIS:

The City of St. Helena has realized approximately \$9.4 million dollars toward projects from efforts provided by the Carmen Group. The Carmen Group started assisting St. Helena in 2003. The total paid to the Carmen group for assistance efforts since 2003 as of February 15, 2013 is about \$1.6 million. Over the past year the City has spent approximately \$134,725 for services.

As you will note in the attached memo, thanks to Mia's work in Washington D.C. with Corp Division personnel at the highest levels, an abbreviated review process has been approved for the Comprehensive Flood Protection Project that will determine the City's eligibility for federal reimbursement, but getting the S.F. District office to acknowledge and implement that directive has to date required significant coordination and support from Ms. O'Connell and her team. Going forward, her assistance will be critical to completing the project review and ultimately securing the federal reimbursement. In this era of competing federal interests and ongoing budget reductions, maintaining an advocate in Washington gives us a decided advantage when federal funds are in play.

FISCAL IMPACT:

\$114,649 or 80% of the contract is attributed to the St. Helena Comprehensive Flood Protection Project and can be paid for with Measure A funds. Cash flow projections show remaining funds available of approximately \$200,000 for the remaining life of Measure A (funds available after all debt is paid).

The contract also includes 20% or \$28,663 for assistance for Upper York Creek Dam These funds are available from the City's water enterprise fund.

The total contract renewal request is \$143,312.

RECOMMENDED COUNCIL ACTION:

Adopt resolution approving the contract renewal with Carmen Group and allocating \$143,312 for the Carmen Group contract with \$114,649 from Measure A and \$28,663 from the water enterprise fund.

ATTACHMENTS:

1. Resolution appropriating funds for Carmen Group contract renewal
2. Carmen Group contract renewal proposal
3. Milestones memo
4. Monthly update reports from the Carmen Group
5. Detail time reports from Carmen Group

CITY OF ST. HELENA
RESOLUTION NO. 2013-
APPROVING AMENDMENT NUMBER TEN TO
THE AGREEMENT FOR CONSULTANT SERVICES WITH
THE CARMEN GROUP

RECITALS

- A. On January 11, 2005 the City of St. Helena and the Carmen Group entered into two agreements, approved by Resolution No. 2005-4 whereby the Carmen Group would provide Washington D.C. representation to lobby for Federal funding for Measure A flood protection projects and for the St. Helena Water Recycling Project.
- B. The terms of the agreements were for one calendar year beginning February 1, 2005 and ending January 31, 2006.
- C. On January 24, 2006 the Council adopted Resolution No. 2006-9 approving Amendment Number One to the agreements for consultant services with the Carmen Group.
- D. On February 27, 2007 the Council adopted Resolution No. 2007-33 to continue efforts on the St. Helena Comprehensive Flood Control and St. Helena Water Recycling contracts and advocate for funding for the Comprehensive Flood Protection Project, Upper York Creek Dam Removal Project, and the St. Helena Napa River Restoration Project.
- E. On August 28, 2007 the Council adopted Resolution No. 2007-100 to continue efforts on the St. Helena Comprehensive Flood Control Protection Project, the Napa River Restoration Project, and Upper York Creek Dam Removal Project, and the St. Helena Napa River Restoration Project.
- F. On February 12, 2008 the Council adopted Resolution No. 2008-14 for continued service on the St. Helena Comprehensive Flood Control Protection Project, the Napa River Restoration Project, and Upper York Creek Dam Removal Project, and the St. Helena Napa River Restoration Project.
- G. The Carmen Group contract expired February 28, 2009 and contract renewal was requested in order to continue Washington D.C. representation to lobby for the above listed purposes.

H. On February 24, 2009 the Council adopted Resolution No. 2009-25 for continued services to the St. Helena Comprehensive Flood Protection Project and Upper York Creek Project and directed that staff obtain information regarding work by the Carmen Group for the water recycling project.

I. On February 24, 2009 the Council adopted Resolution No. 2009- 34 for the Carmen Group for expanded efforts to secure authorizations and appropriations for the Tertiary Project.

J. On February 9, 2010 the Council adopted Resolution No. 2010-11 for continues service on the St. Helena Comprehensive Flood Control Protection Project and Upper York Creek Project for an amount not to exceed \$143,312. This resolution also adopted services for the wastewater treatment plant not to exceed \$48,000 for services March 1, 2010 to September 30, 2010.

K. On January 2, 2011 the Council adopted Resolution No. 2011-10 for continues service on the St. Helena Comprehensive Flood Control Protection Project and Upper York Creek Project for an amount not to exceed \$143,312 for services through February 2011.

L. On February 28, 2012 the Council adopted Resolution No. 2012-13 for continued services on the St. Helena Comprehensive Flood Control Protection Project and Upper York Creek Projects for an amount not to exceed \$143,312 for services through February 2012.

RESOLUTION

NOW, THEREFORE, the City Council of the City of St. Helena resolves as follows:

1. Approve City Manager to amend the contract with the Carmen Group for the Professional Service Agreement regarding the St. Helena Upper York Creek dam removal and the St. Helena Comprehensive Flood Control Project, in an amount not to exceed \$143,312.

Approved at a Regular Meeting of the St. Helena City Council on February 26, 2013 by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

ATTEST:

Ann Nevero, Mayor

Delia Guijosa, City Clerk

**FEBRUARY 2013 AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT
WITH THE CARMEN GROUP REGARDING THE ST. HELENA FLOOD
PROTECTION PROJECT AND UPPER YORK CREEK DAM REMOVAL**

THIS FEBRUARY 2013 AMENDMENT ("FEBRUARY 2013 AMENDMENT" herein) is attached to and made a part of that certain Agreement for Professional Services (AGREEMENT) approved January 11, 2005 by and between the CITY OF ST. HELENA, located in the County of Napa, State of California, a municipal corporation (CITY) and THE CARMEN GROUP (CONSULTANT) which January 11, 2005 AGREEMENT pertains to professional services regarding the St. Helena Flood Protection project.

Recitals

A. Whereas pursuant to the terms of the AGREEMENT, as amended at various times between January 11, 2005 and the date of this FEBRUARY 2013 AMENDMENT, CONSULTANT performs services for the CITY in connection with the Comprehensive Flood Protection Project and other CITY projects; and,

B. Whereas CITY and CONSULTANT desire to amend the AGREEMENT to revise and fund the "Scope of Services" for the period from March 1, 2013 through February 28, 2014, all as set forth in Exhibit A to this FEBRUARY 2013 AMENDMENT.

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual agreements the parties herein, CITY and CONSULTANT hereby agree as follows:

Section 1. Amendment of AGREEMENT

The AGREEMENT is hereby amended as follows:

1. Section 1, Basic Services, shall be amended to include the following provision:

"2013 Services: During the period from March 1, 2013 and February 28, 2014, CONSULTANT agrees to perform the services set forth in "Exhibit A to 2013 AMENDMENT", which Exhibit is attached to the FEBRUARY 2013 AMENDMENT and made a part of this Agreement."

2. Section 3, Term of Agreement, shall be amended to include the following provision:

"The term of the Agreement shall be extended for one year, ending on February 28, 2014."

3. Section 4 (A), Compensation and Method of Payment, shall be amended to include the following provision:

Compensation Subject to any limitations set forth in the Agreement, City agrees to pay Consultant total compensation for services rendered during the term of the agreement in an

amount not to exceed one hundred forty three thousand, three hundred twelve dollars (\$143,000) including expenses, unless additional compensation is approved in accordance with Section 2.”

Section 2. Ratification of AGREEMENT

The AGREEMENT, as amended by this FEBRUARY 2013 AMENDMENT remains in full force and effect, and CITY and CONSULTANT hereby ratify the same. This FEBRUARY 2013 AMENDMENT shall be binding upon and inure to the benefit to the parties and their respective successors and assigns.

IN WITNESS WHEREOF, CITY and CONSULTANT have entered into and executed this Amendment as of the _____ day of February, 2013.

CITY:
CITY OF ST. HELENA

CONSULTANT:
CARMEN GROUP

By: _____
Gary Broad, City Manager

By: _____
David Carmen
President & CEO

APPROVED AS TO FORM:

ATTEST:

Thomas Brown, City Attorney

Delia Guijosa, City Clerk

Attachment:
Exhibit A:

Milestones

The City of St. Helena has received \$9,461,000 in federal funding and \$30 million in federal authorizations from lobbying efforts provided by the Carmen Group. The Carmen Group started lobbying for St. Helena in 2003. The total paid to the Carmen group for lobbying efforts since 2003 as of February 28, 2013 is \$1,631,321.

The following is the federal funding secured from lobbying efforts provided by the Carmen Group with the Congressional delegation and the Administration.

I. Corps of Engineers Appropriations

FY 2004

Napa River Restoration (Sec. 206) \$360,000

Upper York Creek Dam (Sec. 206) \$400,000

FY 2005

Napa River Restoration (Sec. 206) \$600,000

York Creek Dam (Sec. 206) \$400,000

FY 2006

Napa River Restoration (Sec. 206) \$350,000

York Creek Dam (Sec. 206) \$600,000

FY 2007

York Creek Dam (Sec. 206) \$40,000

FY 2008

York Creek Dam (Sec. 206) \$3,149,000

FY 2009

St, Helena Comprehensive Flood Protection Project \$100,000

FY 2010

St, Helena Comprehensive Flood Protection Project \$90,000

FY 2011

St, Helena Comprehensive Flood Protection Project \$25,000

FY 2012

St, Helena Comprehensive Flood Protection Project \$47,000

II. Federal Emergency Management Agency

Hazard Mitigation Funds \$3,300,000 – 2005 - 2006

III. Corps of Engineers Authorization (Water Resources Development Act – 2007 WRDA)

St. Helena Comprehensive Flood Control Project \$30 million WRDA authorization

IV. Key Milestones Achieved in 2012 and Proposed 2013 Efforts

St Helena Comprehensive Flood Protection Project

Project Management and Federal Funding

- Based on discussions with City staff on its objectives and prior study work done to date, the consultant negotiated on behalf of the City to revise the Corps' draft Project Management Plan (PMP), the Corps' roadmap for the Feasibility Study, to significantly reduce the scope of the Study. The Corps agreed to accept these revisions in the Corps document including:
 - Reducing the Study schedule from a minimum of 3 years to 15 months and reducing the cost by 50%.
 - Ensuring City involvement in the Study by requiring regular meetings with City staff, Corps and City leadership to ensure budget and schedule accountability.
 - Helped to secure \$47,000 in reprogrammed federal funds from other Corps projects to the St. Helena Flood Study for the Corps to prepare the Feasibility Cost Sharing Agreement (FCSA) and the PMP.

Feasibility Cost-Sharing Agreement Approval and Signing Ceremony

- With the approval of the federal funds, the consultant was able to expedite approval of the PMP and the FCSA through the Corps' hierarchy to put these documents on track for December approvals and execution.
- Working with Congressman Thompson's office and the City, the consultant secured approval of the final PMP and FCSA by the Corps and arranged for the Congressman, the Corps and City leadership to sign the agreement at the ceremony on December 7, 2012 in St. Helena.
- The consultant developed the Congressman's remarks, as well as the City's to set the stage for timely Study development and the reimbursement recommendation.

Next Steps - 2013

- The consultant is working to have the Corps initiate and progress through the Feasibility Study aggressively.

- The consultant is and will continue to work with our Congressional Delegation, the Corps and the Executive Branch to ensure the Corps receives adequate Fiscal Year 2013 and 2014 funding to make sure the Study stays on track.
- The consultant will be working with the City and the Corps to lay the proper groundwork in the development of the Study to work to minimize project changes and ensure the reimbursement recommendation and the next steps are taken including the preparation of the reimbursement agreement in order for the City to seek reimbursement.

Upper York Creek Dam Removal and Restoration Project

- The consultant worked with the City to review the history and legal agreement for the Upper York Creek Project to determine best strategies for possible suspension or termination of Corps involvement and to allow for City development of the project.
- Based on the City's determination that it wanted to end the Corps involvement and proceed with the project locally, the consultant developed a course of action to terminate Corps involvement.

Next Steps - 2013

- Based on the letter the consultant developed for the City to request suspension or termination of the Corps involvement on the project, the consultant will work with the City to negotiate the best completion of Corps involvement working to reduce costs owed to the Corps by the City under the agreement.
- The consultant will assist the City with the Resource Agencies on any potential concerns with regard to schedule of the work and habitat issues.



Monthly Status Report

City of St. Helena February, 2013

During the month of February, your consultant conducted and advised on the following activities on behalf of the City.

<u>St. Helena Flood Protection and Environmental Restoration Project</u>	<u>Hours</u>	<u>Total</u>
	12.5	\$3,895.00

During the month, the consultant continued to work with the Office of Congressman Thompson to press for the Corps to prioritize the St Helena Flood Protection project for inclusion in the FY13 Work Plan to be developed by the Corps following the completion of the FY13 Appropriations bills by the Congress. The consultant followed up with Corps Headquarters, Division, and ASA's office regarding the FY14 Budget request for the Corps, which is expected to be released in the coming month. The consultant continues to advise the city regarding the amount of funding to forward to the Corps.

The consultant worked closely with the City and with the Corps for the kick-off of the Feasibility Study. The consultant and the Corps discussed the Corps' first task of developing a Review Plan which identifies all the tasks to be undertaken and the Corps' approach. The Corps agreed to start the study with the limited funds it had and the funds the City had given the Corps to initiate the study. The consultant pushed the Corps to prioritize its request for Fiscal Year 2013 funds for the project in the Work Plan and also spoke to the Assistant Secretary of the Army's office to personally request the funds.

<u>Upper York Creek</u>	<u>Hours</u>	<u>Total</u>
	7.5	\$2,155.00

The consultant continues to advise the city concerning the options for extracting the Corps from the Upper York Creek Project at the lowest possible cost to the city. The consultant previously recommended that the city suspend the project, which would allow the city to avoid having to pay the Corps any outstanding cost-sharing until both the city and the Corps agreed to terminate or move forward together on the project. The consultant drafted the letter to the Corps requesting this and is now following up with the Corps.

Fiscal Year 2013 Appropriations – Flood Project**Hours Total**
7.5 \$2,155.00

As a reminder, the Corps and other federal agencies continue to operate under a Continuing Resolution that is set to expire on March 27th. During the month, the Congress started discussions regarding completion of the FY13 Appropriations process. One option is the creation of a limited Omnibus funding bill that would help to offset the impact of the Sequester, which went into effect at the end of the month. An Omnibus funding bill would enable the Congress to provide additional funding for some agencies and accounts, while cutting additional funding from others to maintain the same overall funding levels. Another option being considered is an extension of the current 6-month CR for the remainder of the year, maintaining the across the board funding reductions of the Sequester and providing the federal agencies such as the Corps with the discretion within accounts to fund specific projects. Regardless of the outcome of the FY13 Appropriations process, the Corps will be required to complete a Work Plan, as the Congress is not likely to provide project-specific funding.

We will continue to work with Corps Headquarters, as well as the office of Congressman Thompson and Senators Feinstein and Boxer to press for funding of the project in the FY 13 Corps Work Plan.

Total**Hours Total**
27.5 \$8,205.00



Monthly Status Report

City of St. Helena January, 2013

During the month of January, your consultant conducted and advised on the following activities on behalf of the City.

<u>St. Helena Flood Protection and Environmental Restoration Project</u>	<u>Hours</u>	<u>Total</u>
	10	\$2,752.46

As a follow-up to the Feasibility Cost Sharing Agreement signing ceremony held during the previous month, the consultant worked with Congressman Thompson's office to press the Corps to prioritize the project and allocate funding to the project in the FY13 Work Plan to be developed following the completion of the Appropriations process. The consultant also followed-up with the ASA's office regarding the successful signing ceremony and the need to include funding in both the FY13 Corps Work Plan and in the FY14 Corps Budget request being reviewed by the ASA and OMB. The consultant coordinated with the Corps and the city on the next steps of the effort, including the letter from the Corps requesting funds from the city to initiate the study. The consultant worked with the city to determine the appropriate level of funds to forward to the Corps.

<u>Upper York Creek</u>	<u>Hours</u>	<u>Total</u>
	5	\$1,376.23

During the month, the consultant continued to advise the City regarding the options for suspending the Upper York Creek Project, which the consultant recommended as the best approach. This would allow the City to avoid having to pay the Corps any outstanding cost-sharing until both the City and the Corps agreed to either terminate the project or move forward.

The consultant had a call with the city to develop an approach and agreed that the consultant would draft a letter for the city identifying that it needed the most cost effective approach for the project, therefore it was seeking non-federal funds and was requesting the Corps to either suspend or terminate the effort on Upper York Creek.

Fiscal Year 2013 Appropriations – Flood Project

Hours Total
15.5 \$4,266.31

Last year, the Corps provided the Congress with a preliminary allocation of funding for projects under the FY13 CR. The Corps did not develop or release the expected FY13 CR Work Plan, as the Congress had directed. The Corps and OMB stayed with a narrow allocation of the lower level of the House or Senate Bill for FY13 projects or the FY13 budget figure, whichever is the lowest. In fact, many projects that were budgeted were not included in the initial FY13 funding allocation, which the Corps identified as a CR status, and not the final Work Plan.

During the month, the consultant continued to work with Corps Headquarters regarding the development of a Work Plan for FY13, once the Congress completes the FY13 appropriations. The consultant discussed the potential for the Congress to simply extend the CR, which expires March 27, for the remainder of the fiscal year and the Corps confirmed that a Work Plan would be developed for FY13, taking into account the final FY13 appropriations and the sequester, should the Congress allow the sequester to take effect. It is not clear whether the Congress will take action to avoid the sequester, which will take effect on March 1. The sequester is projected to result in a 5.1% reduction in domestic discretionary spending and 7.3% reduction in discretionary defense spending. In addition, the Congress must also act to raise the debt ceiling by May 18th, creating another opportunity for the Congress to demand spending reductions.

We will continue to work with Corps Headquarters, as well as the office of Congressman Thompson and Senators Feinstein and Boxer to press for funding of the project in the FY 13 Corps Work Plan.

Total

Hours Total
30.5 \$8,395.00



Monthly Status Report

City of St. Helena December, 2012

During the month of December, your consultant conducted and advised on the following activities on behalf of the City.

<u>St. Helena Flood Protection and Environmental Restoration Project</u>	<u>Hours</u>	<u>Total</u>
	18	\$5,750.00

The consultant worked with the City, the Corps, and Congressman Thompson's office to finalize the details for the December 7th signing ceremony for the Feasibility Cost Sharing Agreement (FCSA) for the St. Helena Flood Protection project. The consultant provided talking points to the City for Council Member White, Vice Mayor Crull, and City Manager Broad. The consultant continued to work with Congressman Thompson's office and the City to coordinate the Congressman's attendance and his remarks.

During the month, the consultant worked with the ASA's office to draw attention to the recent FCSA signing ceremony and the need to allocate funding to the project in the FY13 Work Plan to be developed by the Corps, as well as to include funding in the FY14 Corps Budget request. The consultant also worked with Congressman Thompson and Senator Feinstein's offices to press for the inclusion of funding for the project in the FY13 Work Plan.

<u>Upper York Creek</u>	<u>Hours</u>	<u>Total</u>
	3	\$1,050.00

The consultant continued to advise the City regarding the options for the City on the project, including to suspend the agreement with the Corps for Upper York Creek, which the consultant recommended as the best approach as it would enable the City to avoid having to pay the Corps until such time as both parties agree to come back together and either terminate the project or move forward.

The consultant stands ready to assist the City with NOAA Fisheries as well, given the consultant's strong connections with NOAA. The consultant will continue to work with the City and the Corps to move forward with an agreed upon approach for the project, including the potential for the City to develop a plan should the City consider performing work on the project itself.

Fiscal Year 2013 Appropriations – Flood Project

Hours Total
8 \$2,350.00

As noted in the previous month, the Corps provided the Congress with a preliminary allocation of funding for projects under the FY13 CR. The Corps did not develop or release the expected FY13 CR Work Plan, as the Congress had directed. The Corps and OMB stayed with a narrow allocation of the lower level of the House or Senate Bill for FY13 projects or the FY13 budget figure, whichever is the lowest. In fact, many projects that were budgeted were not included in the initial FY13 funding allocation.

Through discussion with the Corps, the consultant was advised that the Corps will update the FY13 funding allocations once Congress funds the Corps for the remainder of the fiscal year and the Corps prepares its actual FY13 Work Plan. The Congress did not focus on completion of the FY13 appropriations process during the lame duck session. While the Congress passed legislation to avert the fiscal cliff, the agreement did not provide a complete solution and therefore additional work will need to be done to avoid sequestration. It remains uncertain how the Congress will reconcile completion of the FY13 appropriations process with the pending sequestration and resultant across the board funding cuts that will impact the Corps and other federal programs in the next few months. As a reminder, the Congress has until March to complete the FY13 appropriations process or extend the current FY13 CR. We will continue to work with our Congressional delegation and the appropriations committee staff to understand the end game for the FY13 appropriations process.

Because the Corps has yet to release its Work Plan, the consultant continues to work with Corps Headquarters, as well as the office of Congressman Thompson and Senators Feinstein and Boxer to press for funding of the project in the FY 13 Corps Work Plan.

Total

Hours Total
29 \$9,150.00



Monthly Status Report

City of St. Helena November, 2012

During the month of November, your consultant conducted and advised on the following activities on behalf of the City.

<u>St. Helena Flood Protection and Environmental Restoration Project</u>	<u>Hours</u>	<u>Total</u>
	20	\$5,980.00

During the month the consultant worked with the City and the Corps to finalize the Feasibility Cost Sharing Agreement (FCSA) for the St. Helena Flood Protection project and schedule the date for the signing ceremony. The consultant pressed the Corps to include language in the Project Management Plan (PMP) reflecting the direction of the South Pacific Division for a 15 month expedited feasibility study at the lowest possible cost.

The consultant worked with the office of Congressman Thompson and the Corps District to identify December 7th for the FCSA and PMP that the Congressman could attend and coordinated with the City and the Corps to set the date and location for the event. The consultant provided the City with a draft agenda for the event and also with talking points for Council Member White and Vice Mayor Crull.

Also during the month, the consultant continued to work with Congressman Thompson's office to press ASA Darcy and the Corps to including funding for the feasibility study in the FY13 Corps Work Plan, which will be developed once the Congress completes the FY13 Appropriations process.

<u>Upper York Creek</u>	<u>Hours</u>	<u>Total</u>
	5	\$1,750.00

The consultant continued to advise the City regarding the options for the City to suspend the agreement with the Corps for Upper York Creek, which the consultant recommended as the best approach as it would enable the City to avoid having to pay the Corps until such time as both parties agree to come back together and either terminate the project or move forward.

The consultant stands ready to assist the City with NOAA Fisheries as well, given the consultant's strong connections with NOAA. The consultant will continue to work with the City and the Corps to move forward with an agreed upon approach for the project, including the

potential for the City to develop a plan should the City consider performing work on the project itself.

Fiscal Year 2013 Appropriations – Flood Project

Hours Total
11.5 \$3,915.00

During the month, the Corps provided the Congress with a preliminary allocation of funding for projects under the FY13 CR. The Corps did not develop or release the expected FY13 CR Work Plan, as the Congress had directed. The Corps and OMB stayed with a narrow allocation of the lower level of the House or Senate Bill for FY13 projects or the FY13 budget figure, whichever is the lowest. In fact, many projects that were budgeted were not included in the initial FY13 funding allocation.

Through discussion with the Corps, we were advised that the Corps will update the FY13 funding allocations once Congress funds the Corps for the remainder of the fiscal year and the Corps prepares its actual FY13 Work Plan. While the Congress has until March to complete the FY13 appropriations process; it is possible that the Congress will complete an omnibus appropriations bill during the lame duck session.

Because the Corps has yet to release its Work Plan, the consultant continues to work with Corps Headquarters, as well as the office of Congressman Thompson and Senators Feinstein and Boxer to press for funding of the project in the FY 13 Corps Work Plan.

Total

Hours Total
36.5 \$11,645.00



Monthly Status Report

**City of St. Helena
October, 2012**

During the month of October, your consultant conducted and advised on the following activities on behalf of the City.

<u>St. Helena Flood Protection and Environmental Restoration Project</u>	<u>Hours</u>	<u>Total</u>
	15	\$4,290.00

During the month the consultant continued to work with the City to identify the best options for moving forward with the Feasibility Cost Sharing Agreement (FCSA) for the St. Helena Flood Protection project. The consultant had a follow-up discussion with the City's staff and advised the City regarding the best options for the City within the FCSA for the project. The consultant stressed the importance of completing the FCSA quickly so that we could continue to move forward with securing additional federal funding for the project so that the study can move forward. The consultant worked with both the Corps, to keep them on schedule for releasing the draft FCSA to the City, and with the City for responding to the questions.

During the month, the consultant provided Congressman Thompson's office with a draft letter to ASA Darcy urging the ASA to include funding for the City's Flood Protection project in the FY13 CR Work Plan being developed by the Corps.

<u>Upper York Creek</u>	<u>Hours</u>	<u>Total</u>
	2	\$700.00

During the month, the consultant discussed with Mayor Britton and Councilman White the recommendations provided to the City regarding options for the City to suspend the agreement with the Corps for Upper York Creek, which the consultant recommended as the best approach as it would enable the City to avoid having to pay the Corps until such time as both parties agree to come back together and either terminate the project or move forward.

The consultant also reiterated the offer to assist the City with NOAA Fisheries, given the consultant's strong connections with NOAA. The consultant will continue to work with the City and the Corps to move forward with an agreed upon approach for the project, including the potential for the City to develop a plan should the City consider performing work on the project itself.

Fiscal Year 2013 Appropriations – Flood Project

<u>Hours</u>	<u>Total</u>
10	\$3,420.00

As reported during the previous month, the Congress passed a six month Continuing Resolution (CR) to fund the federal agencies for the first half of FY13. The Congress directed the federal agencies, including the Corps, to submit a Work Plan, detailing the agency program and project spending levels, within 30 days to the Appropriations Committees. During the month, the Corps provided the ASA's office with its recommended FY13 CR Work Plan for review. The ASA then submitted the Work Plan to OMB for review. Following OMB's approval of the Work Plan, the Corps will submit the Work Plan to the House and Senate Appropriations Committees. This submittal is expected to occur early in the coming month. It is not clear whether the Congress will attempt to complete the appropriations bills during the lame duck session following the election or leave the FY13 appropriations process to the 113th Congress, which will convene in January.

We will continue to work with the office of Congressman Thompson as well as Senator Feinstein and Senator Boxer's offices to support our efforts to secure FY13 Work Plan funding for the project.

Washington Visit

<u>Hours</u>	<u>Total</u>
15	\$4,290.00

During the month, the consultant prepared for the City's Washington visit, attended by Mayor Britton and Councilman White. The consultant arranged for meetings with the City's Congressional Delegation, the Corps of Engineers, and the White House Office of Management and Budget. The meetings provided the City with an opportunity to press for funding for Corps to complete the expedited Feasibility Study for the City's Comprehensive Flood Protection Project, which was completed last year. The consultant provided the City with a memo, including highlights of the meetings with federal officials, meeting specific follow-up actions, and recommendations for next steps. Below are the recommended next steps from the memo.

Recommended Next Steps

The consultant will work with the City to finalize the options for the FCSA for the Study so that the FCSA can be finalized, approved by the City, and signed quickly.

The consultant will work with the City to arrange for Lt. Col. Baker to visit the Project or participate in a signing event with the City and Congressman Thompson.

The consultant will continue to work closely with Congressman Thompson's office to have the Congressman follow-up with OMB and the ASA to press for inclusion of funding for the Study in the FY13 Corps Work Plan.

The consultant will follow-up with OMB regarding the ecosystem benefits of the project, as well as the need to include funding in the FY13 Corps Work Plan for the expedited minimum Feasibility Study.

The consultant will visit with the City on the current status of the Upper York Creek project to determine best next steps regarding efforts to suspend the federal project and work towards initiation of the local effort.

Total

<u>Hours</u>		<u>Total</u>
42		\$12,700.00



Monthly Status Report

City of St. Helena September, 2012

During the month of September, your consultant conducted and advised on the following activities on behalf of the City.

<u>St. Helena Flood Protection and Environmental Restoration Project</u>	<u>Hours</u>	<u>Total</u>
	19.5	\$5,365.00

During the month the consultant continued to work with the City to identify the best options for moving forward with the Feasibility Cost Sharing Agreement (FCSA), for the St. Helena Flood Protection project. The consultant had a follow-up discussion with the City's attorney and advised the City regarding the best options for the City within the FCSA for the project. The consultant stressed the importance of completing the FCSA quickly so that we could continue to move forward with securing additional federal funding for the project so that the study can move forward.

As a reminder, both the House and Senate Appropriations Committees included additional, unallocated funding for General Investigations in their respective FY 2013 Energy and Water Appropriations Bills. The Congress recently approved a six month Continuing Resolution, which included a requirement for the Corps to develop a Work Plan for the first half of FY13. The consultant continues to work with our Congressional delegation as well as Corps Headquarters, the ASA's office, and OMB to target these unallocated funds for funding of the City's flood protection project under the FY13 Corps Work Plan.

<u>Upper York Creek</u>	<u>Hours</u>	<u>Total</u>
	5	\$1,750.00

During the previous month, the consultant advised the City regarding suspension of the agreement for Upper York Creek, which the consultant recommended as the best approach for the City, since it could enable the City to avoid having to pay the Corps until such time as both parties agree to come back together and either terminate the project or move forward. The consultant continues to work with the City to identify the best path forward for suspending the Corps project and identifying a local solution to the project.

The consultant continues to offer to assist with NOAA Fisheries, given the consultant's strong connections with NOAA. The consultant will continue to work with the City and the

Corps to move forward with an agreed upon approach for the project, including the potential for the City to develop a plan should the City consider performing work on the project itself.

Fiscal Year 2013 Appropriations – Flood Project

Hours Total
15 \$3,880.00

During the month, the Congress passed and the President signed into law, a six month Continuing Resolution (CR) to fund the federal agencies for the first half of FY 2013. The CR included direction to the Corps, among other federal agencies, to develop and submit a work plan within 30 days, detailing the spending plan for the CR funding. It is not clear whether the Congress will attempt to complete the appropriations bills during the lame duck session following the election or leave the FY13 appropriations process to the 113th Congress, which will convene in January.

We will continue to work with the office of Congressman Thompson as well as Senator Feinstein and Senator Boxer's offices to support our efforts to secure FY13 Work Plan funding for the project, albeit in a different environment.

Total

Hours Total
39.5 \$10,995.00



Monthly Status Report

City of St. Helena August, 2012

During the month of August, your consultant conducted and advised on the following activities on behalf of the City.

<u>St. Helena Flood Protection and Environmental Restoration Project</u>	<u>Hours</u>	<u>Total</u>
	22	\$7,210.00

During the month the consultant provided the City with recommendations and options for the City within the model Feasibility Cost Sharing Agreement (FCSA), as provided by the Corps. The consultant advised the City regarding the key elements and best options for the City within the FCSA for the project, so that the City could quickly review and provide the options and additional information necessary to complete the FCSA for the project. The consultant will continue to work with the City to finalize the FCSA so that it can be approved and signed, enabling the Corps to move forward with the study.

As a reminder, the House and Senate Appropriations Committees acted on their respective FY 2013 Energy and Water Appropriations Bills – which fund the Corps of Engineers, among other federal agencies. The Committees included additional, unallocated funds in the Construction General account and directed the Corps to allocate this funding through a Work Plan. As Congress is now aiming towards a 6 month Continuing Resolution, we will see how this develops. The consultant is discussing targeting these unallocated funds for funding of the City's flood protection project through the development of the FY 2013 Work Plan.

<u>Upper York Creek</u>	<u>Hours</u>	<u>Total</u>
	3	\$1,050.00

The consultant advised the City regarding suspension of the agreement for Upper York Creek, which the consultant recommended as the best approach for the City, since it would enable the City to avoid having to pay the Corps until such time as both parties agree to come back together and either terminate the project or move forward. The consultant advised that under this approach, it does not appear that the City would be liable during a suspension, nor is there a timetable or schedule for how long a suspension can hold. The consultant previously noted that the Corps swept away federal funds from the project and does not intend to proceed until the City provides additional funding. The consultant has also offered to assist with NOAA Fisheries, as we have strong connections there. The consultant will continue to work with the City and the Corps to move forward with an agreed upon approach for the project, including the

potential for the City to develop a plan should the City consider performing work on the project itself.

Fiscal Year 2013 Appropriations – Flood Project

Hours Total
9.5 \$2,600.00

During the previous month, the House and Senate leadership agreed in principle to a six month Continuing Resolution (CR) to fund the federal agencies for the first half of FY 2013. The CR will be drafted during the coming month and voted on by the House and Senate when the Congress returns from the August recess. During the month, the consultant worked with the Senate Appropriations Committee staff to press for the Congress to provide Work Plan type direction in the CR. Through the consultant's discussions with Committee staff, the Senate will be pushing for this type of a hybrid CR/Work Plan approach, while the House will press for a simple CR.

In July, the House passed the FY 2013 Energy and Water Development Appropriations bill in July, yet the Senate has not moved their version of the bill to the floor. It remains likely that there will be unallocated funding for the Corps of Engineers, requiring the Corps to develop a Work Plan for FY 2013, which will provide an opportunity to seek funding for the City's project. We will watch as the Continuing Resolution is developed for FY 2013. We will continue to work with the office of Congressman Thompson as well as Senator Feinstein and Senator Boxer's offices to support our efforts to secure Work Plan funding for the project.

Washington, DC Meetings

Hours Total
5 \$1,075.00

During the month, the consultant prepared for the City's upcoming Washington visit, scheduling meetings with key Congressional and Corps of Engineers staff. The meetings will provide an opportunity for the City to press for full funding of the projects in both the anticipated FY13 Work Plan and FY14 Corps Budget request.

Total

Hours Total
39.5 \$11,935.00



Monthly Status Report

City of St. Helena July, 2012

During the month of July, your consultant conducted and advised on the following activities on behalf of the City.

<u>St. Helena Flood Protection and Environmental Restoration Project</u>	<u>Hours</u>	<u>Total</u>
	25.5	\$7,830.00

During the month and as a result of the consultant's efforts with Congressman Thompson's office and the Corps, the consultant learned that the Corps received the \$47,000 in reprogrammed funds for the St. Helena Flood project. As a result of the consultant's work with Congressman Thompson's office this funding enabled the Corps to begin work on the updated the Project Management Plan, per the previous discussions with the consultant and the City. The consultant will be working with the City to review the model Feasibility Cost Sharing Agreement provided by the Corps and will advise the City regarding the FCSA for the project, so that the Feasibility Cost Sharing Agreement can be signed and the study agreed to.

As a reminder, the House and Senate Appropriations Committees acted on their respective FY 2013 Energy and Water Appropriations Bills – which fund the Corps of Engineers, among other federal agencies. The Committees included additional, unallocated funds in the Construction General account and directed the Corps to allocate this funding through a Work Plan. The consultant is targeting these unallocated funds for funding of the City's flood protection project through the development of the FY 2013 Work Plan.

<u>Upper York Creek</u>	<u>Hours</u>	<u>Total</u>
	3	\$1,050.00

The consultant continued to advise the City regarding suspension of the agreement for Upper York Creek, as this appears to be the best approach for the City to avoid having to pay the Corps until such time that both parties agree to come back together and terminate or go forward. Under this approach, the consultant advised that it does not appear that the City would be liable for anything during a suspension, nor is there a timetable or schedule for how long a suspension holds. In discussions with the City, we have advised that the Corps has swept funds away and does not intend to proceed until the City provides further funding. The consultant also offered to assist with NOAA Fisheries, as we have strong connections there. The consultant will continue to work with the City and the Corps to move forward with an agreed upon approach for the

project, including the potential for the City to develop a plan should the City consider performing work on the project itself.

Fiscal Year 2013 Appropriations – Flood Project

Hours Total
15 \$4,025.00

During the month, the House and Senate leadership agreed in principle to a six month Continuing Resolution (CR) to fund the federal agencies for the first half of FY 2013. The CR will be drafted during the coming month and voted on by the House and Senate when the Congress returns from the August recess. If passed, the CR will fund the federal agencies through March 2013, by which time the Congress will need to complete the FY 2013 appropriations bills or pass another CR. If passed, the six month CR, will enable the current Congress to avoid a contentious fight over the funding of the federal agencies before the election and will instead push FY13 funding decisions to the new Congress.

As we noted in the previous month, the House passed the FY 2013 Energy and Water Development Appropriations bill in July, yet the Senate has not moved their version of the bill to the floor. It remains likely that there will be unallocated funding for the Corps of Engineers, requiring the Corps to develop a Work Plan for FY 2013, which will provide an opportunity to seek funding for the City's project. We will continue to work with the office of Congressman Thompson as well as Senator Feinstein and Senator Boxer's offices to support our efforts to secure Work Plan funding for the project.

Total

Hours Total
43.5 \$12,905.00



Monthly Status Report

City of St. Helena
June, 2012

During the month of June, your consultant conducted and advised on the following activities on behalf of the City.

<u>St. Helena Flood Protection and Environmental Restoration Project</u>	<u>Hours</u>	<u>Total</u>
	26	\$8,140.00

The consultant continued to work with the City and the Corps to move forward with approval of the Project Management Plan, with the requested changes. The consultant participated in calls with the Corps and the City to discuss possible in-kind work that could be done by the City to reduce the project cost, or whether it was best to have the Corps handle the work to expedite the study. The Corps noted the difficulty in breaking apart certain tasks as a cost saving measure, given the need for Corps review and approval of the work. The consultant continues to work with the City and the Corps to identify opportunity to reduce the project cost and maintain the schedule. Following completion of the PMP, the consultant will work with the City and the Corps to finalize the Feasibility Cost Sharing Agreement for the project.

The consultant pushed the reprogramming with the Corps to secure additional funding for the project and learned that the other project giving up funds had approved movement of the funds to the St. Helena Flood Protection project. The consultant continues to push the Corps to move through the reprogramming process and secure funding for the project and worked with Congressman Thompson's staff to release the funds. The funding would support the completion of the PMP and would fund the FCSA.

As a reminder, the House and Senate Appropriations Committees acted on their respective FY 2013 Energy and Water Appropriations Bills – which fund the Corps of Engineers, among other federal agencies. The Committees included additional, unallocated funds in the Construction General account and directed the Corps to allocate this funding through a Work Plan. The consultant is targeting these unallocated funds for funding of the City's flood protection project through the development of the FY 2013 Work Plan.

<u>Upper York Creek</u>	<u>Hours</u>	<u>Total</u>
	5	\$1,300.00

The consultant spoke with the Corps regarding the funding reprogrammed away from the project for emergency work in FY10 and FY11. The consultant learned through discussions with

the Corps that the funds were used for disaster work and new funds would have to be sought. Therefore, the consultant suggested the City assume the lead on the work. In reviewing the Corps letter, on being out of balance, the consultant advised that the best strategy would be to request of the Corps that both parties agree to a suspension of the agreement for now, which would allow the City to assess the situation, the needs of the resource agencies, and the City's funding situation. The consultant advised that under an agreement to suspend the study, then the City will not have to pay anything to the Corps and action will be held until such time that both parties agree to come back together and terminate or go forward. The consultant advised that it does not appear that the City would be liable for anything during a suspension, nor is there a timetable or schedule for how long a suspension holds.

Further, the consultant worked with the City to develop a plan should the City consider performing work on the project itself.

Fiscal Year 2013 Appropriations – Flood Project

Hours Total
10 \$3,400.00

During the month, the House passed the FY 2013 Energy and Water Development Appropriations bill. The Senate has yet to move the bill to the floor, but may do so before the August recess, enabling the House and Senate Committee staff to begin formal negotiations on the two versions of the bill. Those decisions are being made by Senate leadership.

Due to the Presidential Election, it is expected that the Congress will not complete the FY 2013 Appropriations bills before the end of September and will instead pass a Continuing Resolution to fund the federal agencies into November. The final game plan for the FY 2013 Appropriations bills is not certain, however the Congress is likely to attempt to complete the bills before the end of the year.

It is likely, however, that there will be unallocated funding for the Corps of Engineers, requiring the Corps to develop a Work Plan for FY 2013, which will provide an opportunity to seek funding for the City's project. We will continue to work with the office of Congressman Thompson as well as Senator Feinstein and Senator Boxer's offices to support our efforts to secure Work Plan funding for the project.

Total

Hours Total
41 \$12,840.00



Monthly Status Report

City of St. Helena May, 2012

During the month of May, your consultant conducted and advised on the following activities on behalf of the City.

<u>St. Helena Flood Protection and Environmental Restoration Project</u>	<u>Hours</u>	<u>Total</u>
	35	\$9,960.00

During the month, the consultant continued to work with the City and the Corps to move forward with approval of the Project Management Plan, with the requested changes. The consultant continues to work with the City to identify in-kind work that can be done on the project to reduce the cost. The consultant is also working with the Corps to determine how best to capture the in-kind work proposed to be done by the City and how best to incorporate that work into the PMP. The consultant visited with the City on the issue and is setting up a call with the Corps to negotiate the matter. Following completion of the PMP, the consultant will work with the City and the Corps to finalize the Feasibility Cost Sharing Agreement for the project.

The consultant continued discussions with Congressman Thompson's office as well as Congresswoman Pelosi's office regarding the FY 2012 reprogramming request for the project. The funding would support the completion of the PMP and would fund the FCSA.

As a reminder, during the previous month, the House and Senate Appropriations Committees acted on their respective FY 2013 Energy and Water Appropriations Bills – which fund the Corps of Engineers, among other federal agencies. The Committees included additional, unallocated funds in the Construction General account and directed the Corps to allocate this funding through a Work Plan. The consultant is targeting these unallocated funds for funding of the City's flood protection project through the development of the FY 2013 Work Plan.

<u>Upper York Creek</u>	<u>Hours</u>	<u>Total</u>
	2	\$700.00

During the month, the consultant continued to work with the City to assure that no further payments are made to the Corps on this project. The consultant also provided advice and counsel on the path forward to suspend the project. The consultant is setting up a call on the matter with the City.

Further, the consultant worked with the City and Corps to put together the necessary information should the City consider performing work on the project itself.

Fiscal Year 2013 Appropriations – Flood Project

Hours Total
9.5 \$2,987.50

During the month, the House moved to consider the FY 2013 Energy and Water Development Appropriations bill on the floor of the House. Numerous amendments were proposed and the House continues to work through the amendments and pass the bill. The Senate may seek to move their version of the FY 2013 Energy and Water bill to the Senate floor this summer, but the schedule is not yet known.

Due to the Presidential Election, it is expected that the Congress will not complete the FY 2013 Appropriations bills before the end of September and will instead pass a Continuing Resolution to fund the federal agencies into November. The final game plan for the FY 2013 Appropriations bills is not certain, however, the Congress is likely to attempt to complete the bills before the end of the year.

It is likely, however, that there will be unallocated funding for the Corps of Engineers, requiring the Corps to develop a Work Plan for FY 2013, which will provide an opportunity to seek funding for the City's project. We will continue to work with the office of Congressman Thompson as well as Senator Feinstein and Senator Boxer's offices to support our efforts to secure Work Plan funding for the project.

Total

Hours Total
46.5 \$13,647.50



Monthly Status Report

City of St. Helena April, 2012

During the month of April, your consultant conducted and advised on the following activities on behalf of the City.

<u>St. Helena Flood Protection and Environmental Restoration Project</u>	<u>Hours</u>	<u>Total</u>
	25.5	\$7,087.50

In April, the consultant worked with the City and the Corps to negotiate and finalize the Project Management Plan and move that process forward now that the comments have been submitted. The consultant is working with the Corps District to secure changes as requested in the PMP and have that sent to the City for final approval to open the door to negotiations of the Feasibility Cost Sharing Agreement.

The consultant also worked to secure funds to complete the PMP and fund the Feasibility Cost Sharing Agreement. Our goal is to secure reprogrammed funds for this effort and have been working on this with Rep. Thompson and Rep. Pelosi and their staff.

In April, both the House and Senate Appropriations Committees acted on their respective FY '13 Energy and Water Appropriations Bills – which fund the Corps – and they also released accompanying Committee reports. The funding amounts in the respective bills differ and will have to be negotiated after the respective chambers complete work on their bills. The Committees also included additional unallocated funds (see below) and instructions to the Corps on how to use these funds. These unallocated funds could be a source of funding for the City's project after the FY '12 reprogrammed funds. These FY '13 funds will be allocated in a Work Plan for release by the Corps once the Appropriations process is complete.

<u>Upper York Creek</u>	<u>Hours</u>	<u>Total</u>
	5	\$1,750.00

In April, the consultant continued to work with the City to assure that no further payments are made to the Corps on this project. The consultant also provided advice and counsel on the path forward to suspend the project.

Further, the consultant worked with the City and Corps to put together the necessary information should the City consider performing work on the project itself.

Fiscal Year 2013 Appropriations – Flood Project

Hours Total
10 \$3,275.00

During April both the House and Senate Appropriations Committees considered and passed differing versions of a FY '13 Energy and Water Appropriations Bill, and released reports on their respective bills. It is unclear when either full chamber will consider their bills, but the early action of the committees suggests that Energy and Water Appropriations *could* be considered in regular order and passed into law on or about the beginning of new fiscal year in October, though it is far from clear if that will happen. The bills diverge on many issues and funding amounts. At some point the two bodies will negotiate a final version.

The House would fund the Corps at \$4.814 billion, about a 3.8% decrease from FY '12, and the Senate would fund the Corps at \$5.7 billion about 1.4% above FY '12. Further, it is clear the Corps will be developing an FY '13 Work Plan to fund individual projects, as both the House and Senate include additional funding in the General Investigation and Construction General accounts (see below), however only the Senate included new starts in its version of the bill.

The House report language includes similar language to the FY '12 bill, with the House providing criteria for the Corps to allocate the additional funding to projects in the Work Plan. The House specifically calls for the Corps to develop a rating system for projects funded in the Work Plan and to provide Congress with the results of that rating system. The House also specifically notes the use of public infrastructure at risk as a consideration in ranking projects to be funded through the Work Plan.

As with the House, the Senate included unallocated funding which will form the basis for the Corps' FY '13 Work Plan. In Investigations, the Senate generally provides less specific direction than the House, but notes that additional funding should be used for projects that were not included in the Administration's Budget request or received insufficient funding in the request. Also, the Senate states that priority in allocating additional funding should be given to an additional five new starts to be proposed by the Administration, completing or accelerating ongoing studies which will enhance the Nation's economic development, job growth and international competitiveness, or for projects located in areas that have suffered recent natural disasters. For the Construction account, the Senate states the unallocated funding should be provided to ongoing construction projects that are actively progressing and can utilize the funding in a timely manner.

Based on this formulation it appears that there will be additional funds for the Corps to allocate to projects, including the City's project. We will be working with the Corps and our Congressional Delegation on this.

Key Funding Amounts of the House and Senate
Energy and Water Appropriations Bills as passed out of Committee

	House	Senate
General Investigations	\$102,000,000	\$125,000,000
Additional Investigations	\$5,900,000	Not in Senate bill
Additional Funding for Ongoing Work (Flood and Storm Damage Reduction)	Not in House bill	\$2,000,000
Additional Funding for Ongoing Work (Flood Control)	Not in House bill	\$9,000,000
Other Authorized Project Purposes (Environmental Restoration or Compliance)	Not in House bill	\$2,000,000

Construction General	\$1,477,280,000	\$1,700,000,000
Additional Funding for Ongoing Work, Flood Risk Management	\$92,515,000	Not in Senate bill
Additional Funding for Ongoing Work (Flood and Storm Damage Reduction)	Not in House bill	\$30,000,000
Additional Funding for Ongoing Work (Flood Control)	Not in House bill	\$50,000,000
Other Authorized Project Purposes	Not in House bill	\$9,000,000
Environmental Restoration and Compliance	Not in House bill	\$8,000,000
Environmental Infrastructure	Not in House bill	\$40,000,000

Total

Hours Total
40.5 \$12,112.50



Monthly Status Report

City of St. Helena March, 2012

During the month of March, your consultant conducted and advised on the following activities on behalf of the City.

<u>St. Helena Flood Protection and Environmental Restoration Project</u>	<u>Hours</u>	<u>Total</u>
	41	\$12,475.00

In March, the consultant worked with the City and the Corps to incorporate the City's comments into the draft Project Management Plan and to move the development of the PMP forward as quickly as possible. The consultant worked with the Corps and presented the City's recommendations and revisions, and had a positive session with the Corps accepting many of the City's recommendations. The consultant briefed the City on the meetings and the next steps to finalize the PMP and moving to negotiate the Feasibility Cost Sharing Agreement.

The consultant worked to secure \$47,800 in reprogrammed funds to have the Corps finalize the PMP and fund the Feasibility Cost Sharing Agreement, with the goal of negotiating and executing the FCSA in the next few months. The consultant is working with the offices of Rep. Thompson and Rep. Pelosi on the reprogramming. The consultant will also work to secure funding later in the year to begin work on the Feasibility Study.

The consultant worked with the City to develop briefing materials and graphics to keep the City and the City Council informed on the status of the project, including a timeline with key milestones for the project.

<u>Upper York Creek</u>	<u>Hours</u>	<u>Total</u>
	8	\$2,425.00

In March, the consultant continued to research, strategize and provide advice to the City in the effort to suspend the Upper York Creek project. The consultant worked to find the best path for the City not to have to make further payments to the Corps on the project.

The consultant also worked with the City and provided advice as it considers performing the work on the project themselves. The consultant is verifying the funding issues with the Corps.

Fiscal Year 2013 Appropriations – Flood Project

Hours Total
10 \$3,500.00

During the month, the House and Senate Appropriations and Authorizing Committees held hearings on the Administration's FY13 budget request for the federal agencies, including the Corps of Engineers. In the coming months, the House and Senate Appropriations Committees will be marking up their respective FY13 bills, including the Energy and Water Development Appropriations bill, which includes funding for the Corps of Engineers. We will continue to track this process and advocate for additional funding for the Corps, as we again expect the Congress to include unallocated funding in the bills due to the lack of earmarks.

Total

Hours Total
59 \$18,400.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

0205: St. Helena, City of

0205.006: Flood Project

Time Entries

<i>Date Worked</i>	<i>Timekeeper</i>	<i>Entry No.</i>	<i>Actual Hours</i>	<i>Description</i>	<i>Printed Hours</i>
		<i>Work Status</i>	<i>Actual Rate</i>	<i>Notes</i>	<i>Printed Rate</i>
			<i>Actual Dollars</i>	<i>Codes</i>	<i>Printed Dollars</i>
03/01/2012	Oconnell, Mia	173457	2.00	Review Corps PMP	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
03/02/2012	Oconnell, Mia	173456	1.00	Discuss funding needs for flood project with Congressman Thompson's staff	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
03/05/2012	Oconnell, Mia	173498	1.00	Prepare for Corps discussion	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
03/06/2012	Oconnell, Mia	173499	2.00	Discuss strategies for Flood Project with City	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
03/07/2012	jenny, louis	173444	1.00	monthly report	1.00
		Billed	275.00		275.00
			275.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	275.00
03/08/2012	Oconnell, Mia	173500	2.00	Review and discuss FSCSA	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
03/09/2012	Oconnell, Mia	173501	1.00	Discuss funding with Corps HQ	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
03/09/2012	jenny, louis	173445	1.00	monthly report	1.00
		Billed	275.00		275.00
			275.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	275.00
03/12/2012	Oconnell, Mia	173765	2.00	Discuss funding with Corps and City	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying	700.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

Time Entries					
		Entry No.	Actual Hours	Description	Printed Hours
Date Worked	Timekeeper	Work Status	Actual Rate	Notes	Printed Rate
			Actual Dollars	Codes	Printed Dollars
				TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	
03/12/2012	jenny, louis	173712	2.00	Thompson Letter	2.00
		Billed	275.00		275.00
			550.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	550.00
03/13/2012	Coby, jazzmone	173796	1.00	Revise PMP comments	1.00
		Billed	125.00		125.00
			125.00	PHASE: Non-Lobby Non-Lobbying LOCATION: Washington, DC Washington, DC	125.00
03/13/2012	Oconnell, Mia	173767	2.00	Discuss PMP with the City	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
03/13/2012	jenny, louis	173713	1.50	thompson letter and research	1.50
		Billed	275.00		275.00
			412.50	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	412.50
03/14/2012	Oconnell, Mia	173768	2.00	Discuss PMP with Corps	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
03/15/2012	Oconnell, Mia	173770	2.00	Brief Congressman Thompson's staff	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
03/15/2012	jenny, louis	173714	1.50	Letter for Thompson	1.50
		Billed	275.00		275.00
			412.50	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	412.50
03/16/2012	Oconnell, Mia	173771	2.00	Review PMP recommendation	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
03/19/2012	jenny, louis	173943	1.00	Budget research	1.00
		Billed	275.00		275.00
			275.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	275.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

Time Entries

Date Worked	Timekeeper	Entry No.	Actual Hours	Description	Printed Hours
Date Worked	Timekeeper	Work Status	Actual Rate	Notes	Printed Rate
03/20/2012	Oconnell, Mia	Billed	173855	2.00 PMP review	2.00
			350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
03/20/2012	jenny, louis	Billed	173944	2.00 budget and appropriations research	2.00
			275.00		275.00
			550.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	550.00
03/21/2012	Oconnell, Mia	Billed	173856	2.00 Discussions with Congressman Thompson's office on funding	2.00
			350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
03/22/2012	Oconnell, Mia	Billed	173857	2.00 Discussions with Corps on PMP	2.00
			350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
03/23/2012	Oconnell, Mia	Billed	173859	2.00 Discussions with ASA's office	2.00
			350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
03/26/2012	Oconnell, Mia	Billed	174317	2.00 Worked on PMP comments	2.00
			350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
03/27/2012	Oconnell, Mia	Billed	174321	2.00 Worked to incorporate PMP comments with Corps	2.00
			350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
03/28/2012	Coby, jazzmone	Billed	174373	2.00 Revisions to PMP	2.00
			125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
03/28/2012	jenny, louis	Billed	174267	1.00 appropriations research	1.00
			275.00		275.00
			275.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	275.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

Time Entries

Date Worked	Timekeeper	Entry No.	Actual Hours	Description	Printed Hours
		Work Status	Actual Rate	Notes	Printed Rate
			Actual Dollars	Codes	Printed Dollars
03/29/2012	Oconnell, Mia	174333	2.00	Worked on flood project funding with Congresswoman Pelosi's office.	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
03/29/2012	jenny, louis	174272	5.00	Graphics Work and Model FCSA research	5.00
		Billed	275.00		275.00
			1,375.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	1,375.00
03/30/2012	Oconnell, Mia	174338	2.00	Worked on flood project with Con. Thompson's office	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
03/30/2012	jenny, louis	174273	5.00	Graphics work and model FCSA research	5.00
		Billed	275.00		275.00
			1,375.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	1,375.00
04/02/2012	Oconnell, Mia	174521	2.00	Spoke with Cong. Thompson's staff about Flood Project	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
04/02/2012	jenny, louis	174595	1.00	timeline chart	1.00
		Billed	275.00		275.00
			275.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	275.00
04/03/2012	Coby, jazzmone	174650	1.00	Revisions to Corps document	1.00
		Billed	125.00		125.00
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00
04/04/2012	Coby, jazzmone	174651	1.00	Arrange calls with Rep. Thompson and Corps HQ to discuss flood project	1.00
		Billed	125.00		125.00
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00
04/04/2012	Oconnell, Mia	174522	2.00	Spoke with Corp Headquarters and ASA's office about Flood Project	2.00
		Billed	350.00		350.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

Time Entries					
Date Worked	Timekeeper	Entry No.	Actual Hours	Description	Printed Hours
Date Worked	Timekeeper	Work Status	Actual Rate	Notes	Printed Rate
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
04/04/2012	jenny, louis	174596	2.00	Monthly report and chart edit	2.00
		Billed	275.00		275.00
			550.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	550.00
04/06/2012	Oconnell, Mia	174523	2.00	Spoke with Corps District and Division about Flood Project	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
04/06/2012	jenny, louis	174597	1.00	monthly report	1.00
		Billed	275.00		275.00
			275.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	275.00
04/09/2012	jenny, louis	174966	1.00	Monthly Report	1.00
		Billed	275.00		275.00
			275.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	275.00
04/10/2012	Oconnell, Mia	175047	2.00	Discussion with Corps on PMP	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
04/10/2012	jenny, louis	174967	1.00	Monthly Report and Research	1.00
		Billed	275.00		275.00
			275.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	275.00
04/12/2012	Coby, jazzmone	175094	2.00	Revise PMP comments	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
04/12/2012	Oconnell, Mia	175048	2.00	Discussion with Cong Thompson's office on funding	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
04/12/2012	jenny, louis	174968	0.50	Appropriations Research	0.50
		Billed	275.00		275.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

Time Entries

Date Worked	Timekeeper	Entry No.	Work Status	Actual Hours	Description	Printed Hours
				Actual Rate	Notes	Printed Rate
				Actual Dollars	Codes	Printed Dollars
				137.50	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	137.50
04/13/2012	Oconnell, Mia	175049	Billed	1.00	Review of revised PMP comments	1.00
				350.00		350.00
				350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
04/16/2012	Oconnell, Mia	175050	Billed	1.00	Discussions with City on PMP	1.00
				350.00		350.00
				350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
04/17/2012	Oconnell, Mia	175051	Billed	2.00	Review of Corps PMP and FMA note	2.00
				350.00		350.00
				700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
04/18/2012	jenny, louis	174985	Billed	1.00	appropriations research	1.00
				275.00		275.00
				275.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	275.00
04/19/2012	Oconnell, Mia	175052	Billed	2.00	Discussion with Corps on funding	2.00
				350.00		350.00
				700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
04/20/2012	Oconnell, Mia	175053	Billed	1.00	Drafting of email and key points to Corps on PMP	1.00
				350.00		350.00
				350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
04/24/2012	Oconnell, Mia	175567	Billed	2.00	Develop response to Corps for changes for PMP	2.00
				350.00		350.00
				700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
04/26/2012	Oconnell, Mia	175568	Billed	2.00	Review and finalize note and strategy to Corps on PMP.	2.00
				350.00		350.00
				700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
04/26/2012	jenny, louis	175524		1.00	House Committee Report	1.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

Time Entries

Date Worked	Timekeeper	Entry No.	Actual Hours	Description	Printed Hours
				Notes	Printed Rate
					Work Status
		Billed	275.00		275.00
			275.00	PHASE: Federal Lobby Federal Lobbying	275.00
				TASK: BUD Budget/Appropriations	
04/27/2012	Oconnell, Mia	175569	2.00	Discuss funding with Cong Thompson's staff	2.00
			350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying	700.00
		Billed		TASK: BUD Budget/Appropriations	
				LOCATION: Washington, DC Washington, DC	
04/30/2012	Coby, jazzmone	175574	2.00	Draft and edited response to Corps for changes to final PMP	2.00
			125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying	250.00
		Billed		TASK: BNK Bankruptcy	
				LOCATION: Washington, DC Washington, DC	
04/30/2012	Oconnell, Mia	175566	2.00	Worked with Corps to proceed towards final PMP	2.00
			350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying	700.00
		Billed		TASK: BUD Budget/Appropriations	
				LOCATION: Washington, DC Washington, DC	
04/30/2012	jenny, louis	175534	1.00	Sen. Appropriations Report	1.00
			275.00		275.00
			275.00	PHASE: Federal Lobby Federal Lobbying	275.00
		Billed		TASK: BUD Budget/Appropriations	
				LOCATION: Washington, DC Washington, DC	
05/01/2012	Coby, jazzmone	176082	1.00	Arrange Corps call	1.00
			125.00		125.00
			125.00	PHASE: Federal Lobby Federal Lobbying	125.00
		Billed		TASK: BUD Budget/Appropriations	
				LOCATION: Washington, DC Washington, DC	
05/02/2012	jenny, louis	175983	2.00	Draft memo on PMP	2.00
			275.00		275.00
			550.00	PHASE: Federal Lobby Federal Lobbying	550.00
		Billed		TASK: BUD Budget/Appropriations	
				LOCATION: Washington, DC Washington, DC	
05/02/2012	Oconnell, Mia	176030	2.00	Discussed funding of flood project with Corps HQ	2.00
			350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying	700.00
		Billed		TASK: BUD Budget/Appropriations	
				LOCATION: Washington, DC Washington, DC	
05/03/2012	Coby, jazzmone	176081	2.00	Review PMP for comments	2.00
			125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying	250.00
		Billed		TASK: BUD Budget/Appropriations	
				LOCATION: Washington, DC Washington, DC	

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

Time Entries

<i>Date Worked</i>	<i>Timekeeper</i>	<i>Entry No.</i>	<i>Actual Hours</i>	<i>Description</i>	<i>Printed Hours</i>
		<i>Work Status</i>	<i>Actual Rate</i>	<i>Notes</i>	<i>Printed Rate</i>
			<i>Actual Dollars</i>	<i>Codes</i>	<i>Printed Dollars</i>
05/04/2012	Oconnell, Mia	176031	2.00	Discussed funding of flood project with Rep Thompson's staff	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
05/07/2012	Oconnell, Mia	176061	1.00	Discussed funding of flood project with Corps HQ	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
05/08/2012	Coby, jazzmone	176091	1.00	Monthly report	1.00
		Billed	125.00		125.00
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00
05/08/2012	jenny, louis	176004	1.50	Work with Corps HQ on funding	1.50
		Billed	275.00		275.00
			412.50	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	412.50
05/08/2012	Oconnell, Mia	176062	2.00	Discussed reprogramming of funds with Cong. Thompson's staff	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
05/09/2012	Oconnell, Mia	176063	1.00	Contacted Corps District on revisions to PMP	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
05/10/2012	jenny, louis	176005	1.00	Work with Corps HQ on funding	1.00
		Billed	275.00		275.00
			275.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	275.00
05/10/2012	Oconnell, Mia	176064	2.00	Discussed best approach for finalized PMP with Corps	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
05/15/2012	Oconnell, Mia	176331	2.00	Discuss reprogramming effort with Cong. Thompson's staff	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying	700.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

Time Entries

			Actual Hours	Description	Printed Hours
			Actual Rate	Notes	Printed Rate
Date Worked	Timekeeper	Entry No.	Actual Dollars	Codes	Printed Dollars
				TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	
05/16/2012	Coby, jazzmone	176375	1.00	FY2013 federal funding	1.00
		Billed	125.00		125.00
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00
05/17/2012	Oconnell, Mia	176332	2.00	Discussions on funding with Corps Division staff	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
05/18/2012	Coby, jazzmone	176374	1.00	FY2013 federal funding	1.00
		Billed	125.00		125.00
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00
05/21/2012	Coby, jazzmone	176786	2.00	Draft memo to Cong Thompson's office	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
05/21/2012	Oconnell, Mia	176941	2.00	Worked with Cong. Thompson's staff on reprogramming	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
05/22/2012	Oconnell, Mia	176942	2.00	Discussed flood project with Corps HQ	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
05/24/2012	Harris, Stewart	176856	0.50	Document Preparation	0.50
		Billed	330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
05/24/2012	Oconnell, Mia	176943	2.00	Revised PMP comments to reflect City's needs	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
05/25/2012	Harris, Stewart	176857	0.50	Document Preparation	0.50
		Billed	330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying	165.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

Time Entries					
		Entry No.	Actual Hours	Description	Printed Hours
Date Worked	Timekeeper	Work Status	Actual Rate	Notes	Printed Rate
			Actual Dollars	Codes	Printed Dollars
				TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	
05/25/2012	Oconnell, Mia	176944	2.00	Discussed PMP revisions with Corps Division	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
05/28/2012	Oconnell, Mia	176945	2.00	Developed In-Kind strategy for the City	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
05/29/2012	Coby, jazzmone	176837	2.00	Revise PMP email sent to City on strategies	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
05/29/2012	Oconnell, Mia	176946	2.00	Drafted email on City approaches and strategy	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
05/30/2012	Oconnell, Mia	176947	2.00	Contacted Corps District on In-Kind services and PMP	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
05/31/2012	Harris, Stewart	176859	1.00	Document Preparation	1.00
		Billed	330.00		330.00
			330.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	330.00
05/31/2012	Oconnell, Mia	176948	2.00	Followed up with City on In-Kind services and PMP	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
06/04/2012	Oconnell, Mia	177403	2.00	Discussed funding with Cong Thompson's staff	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
06/05/2012	Harris, Stewart	177291	1.50	Flood Protection Project	1.50
		Billed	330.00		330.00
			495.00	PHASE: Federal Lobby Federal Lobbying	495.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

Time Entries					
		Entry No.	Actual Hours Actual Rate	Description Notes	Printed Hours Printed Rate
Date Worked	Timekeeper	Work Status	Actual Dollars	Codes	Printed Dollars
				TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	
06/05/2012	Oconnell, Mia	177404	2.00	Prepared for Corps weekly meeting on PMP and work in-kind	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
06/06/2012	Coby, jazzmone	177433	2.00	Federal funding strategy memo	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
06/06/2012	Harris, Stewart	177292	1.00	Flood Protection Project	1.00
		Billed	330.00		330.00
			330.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	330.00
06/06/2012	Oconnell, Mia	177405	1.00	Briefed City on work in-kind issues.	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
06/07/2012	Harris, Stewart	177293	1.50	Flood Protection Project	1.50
		Billed	330.00		330.00
			495.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	495.00
06/08/2012	Oconnell, Mia	177406	2.00	Discussed funding issues with City and Corps.	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
06/11/2012	Harris, Stewart	177294	0.50	Flood Protection Project	0.50
		Billed	330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
06/11/2012	Oconnell, Mia	177407	1.00	Discussed new reprogramming of funds with Cong Pelosi staff	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
06/12/2012	Harris, Stewart	177295	1.00	Flood Protection Project	1.00
		Billed	330.00		330.00
			330.00	PHASE: Federal Lobby Federal Lobbying	330.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

Time Entries

Date Worked	Timekeeper	Entry No.	Actual Hours	Description	Printed Hours
Date Worked	Timekeeper	Work Status	Actual Rate	Notes	Printed Rate
				TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	
06/12/2012	Oconnell, Mia	177408	2.00	Discussed Corps reprogramming with Corps HQ	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
06/13/2012	Coby, jazzmone	177447	2.00	Arranged calls with Corps HQ and Division	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
06/13/2012	Oconnell, Mia	177409	2.00	Prepared Materials for Corps inclusion in PMP	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
06/14/2012	Oconnell, Mia	177410	2.00	Revised chart for quarterly briefing on project by City	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
06/18/2012	Oconnell, Mia	177803	2.00	Discussed funding and schedule with Corps	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
06/20/2012	Oconnell, Mia	177804	2.00	Talked to Congressman Thompson's office on reprogramming	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
06/21/2012	Oconnell, Mia	177805	2.00	Reviewed final PMP changes	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
06/25/2012	Oconnell, Mia	177806	2.00	Reviewed work plan funding opportunities for FY13	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
06/26/2012	Oconnell, Mia	177807	2.00	Discussed project with Corps HQ	2.00
		Billed	350.00		350.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

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Matter No. & Name

Time Entries

Date Worked	Timekeeper	Entry No.	Actual Hours	Description		Printed Hours
				Actual Rate	Notes	
Work Status				Printed Dollars		
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00	
06/27/2012	Coby, jazzmone	177861	2.00	Draft note to Corps District on reprogramming	2.00	
		Billed	125.00		125.00	
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00	
06/27/2012	Harris, Stewart	177603	1.50	St. Helena Flood Protection Project	1.50	
		Billed	330.00		330.00	
			495.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	495.00	
06/27/2012	Oconnell, Mia	177815	2.00	Visited with Corps District on reprogramming	2.00	
		Billed	350.00		350.00	
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00	
06/28/2012	Harris, Stewart	177604	1.00	St. Helena Flood Protection Project	1.00	
		Billed	330.00		330.00	
			330.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	330.00	
06/29/2012	Oconnell, Mia	177818	1.00	Discussed funding and reprogramming with the Corps and Sen Feinstein's office.	1.00	
		Billed	350.00		350.00	
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00	
07/02/2012	Oconnell, Mia	178433	1.00	Discussed reprogrammed funds to project with Corps District	1.00	
		Billed	350.00		350.00	
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00	
07/03/2012	Oconnell, Mia	178434	2.00	Discussed reprogrammed funds to project with Cong Thompson's staff	2.00	
		Billed	350.00		350.00	
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00	
07/04/2012	Oconnell, Mia	178435	2.00	Finalized comments to PMP	2.00	
		Billed	350.00		350.00	
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00	
07/05/2012	Coby, jazzmone	178479	2.00	Print materials for PMP and FCSA	2.00	

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

Time Entries					
		Entry No.	Actual Hours Actual Rate	Description Notes	Printed Hours Printed Rate
Date Worked	Timekeeper	Work Status	Actual Dollars	Codes	Printed Dollars
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
07/05/2012	Oconnell, Mia	178436	2.00	Reviewed FSCA in preparation for discussion with City	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
07/06/2012	Oconnell, Mia	178437	1.00	Reviewed FSCA in preparation for discussion with City	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
07/09/2012	Harris, Stewart	178608	1.00	Document preparation	1.00
		Billed	330.00		330.00
			330.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	330.00
07/09/2012	Oconnell, Mia	178463	2.00	Worked with Corps HQ on reprogrammed funds	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
07/10/2012	Coby, jazzmone	178503	2.00	Upper York Creek email to John	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
07/10/2012	Harris, Stewart	178609	0.50	Document preparation	0.50
		Billed	330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
07/10/2012	Oconnell, Mia	178464	1.00	Discussed funding with Cong. Thompson	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
07/11/2012	Coby, jazzmone	178504	1.00	Revised memo on reprogrammed funds	1.00
		Billed	125.00		125.00
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00
07/11/2012	Harris, Stewart	178610	0.50	Document preparation	0.50

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Client Number

Matter No. & Name

Time Entries					
		Entry No.	Actual Hours Actual Rate	Description Notes	Printed Hours Printed Rate
Date Worked	Timekeeper	Work Status	Actual Dollars	Codes	Printed Dollars
		Billed	330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
07/11/2012	Oconnell, Mia	178465	2.00	Discussed funding and next steps with Corps District	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
07/12/2012	Oconnell, Mia	178466	1.00	Reviewed FCSA	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
07/13/2012	Harris, Stewart	178611	0.50	Document preparation	0.50
		Billed	330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
07/13/2012	Oconnell, Mia	178467	2.00	Reviewed FCSA and discussed negotiations strategies with City	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
07/16/2012	Oconnell, Mia	178993	2.00	Finalizing milestone and progress chart	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
07/17/2012	Coby, jazzmone	179009	1.00	Document edits and revisions	1.00
		Billed	125.00		125.00
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00
07/18/2012	Coby, jazzmone	179008	1.00	Document preparation	1.00
		Billed	125.00		125.00
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00
07/18/2012	Oconnell, Mia	178994	2.00	Reviewing model FCSA and detailing options	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
07/20/2012	Coby, jazzmone	179007	1.00	FY2013/FY2014 project funding	1.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

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Matter No. & Name

Time Entries					
		Entry No.	Actual Hours	Description	Printed Hours
			Actual Rate	Notes	Printed Rate
Date Worked	Timekeeper	Work Status	Actual Dollars	Codes	Printed Dollars
		Billed	125.00		125.00
			125.00	PHASE: Federal Lobby TASK: BUD Budget/Appropriations LOCATION: Washington, DC	125.00
07/20/2012	Oconnell, Mia	178995	2.00	Discussing next steps towards finalizing PMP and negotiating FCSA	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby TASK: BUD Budget/Appropriations LOCATION: Washington, DC	700.00
07/23/2012	Oconnell, Mia	179354	2.00	Discussed reprogramming of funds to the flood project from the Corps with Rep. Thompson's office	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby TASK: BUD Budget/Appropriations LOCATION: Washington, DC	700.00
07/24/2012	Coby, jazzmone	179382	1.00	Document preparation	1.00
		Billed	125.00		125.00
			125.00	PHASE: Federal Lobby TASK: BUD Budget/Appropriations LOCATION: Washington, DC	125.00
07/24/2012	Oconnell, Mia	179355	1.00	Discussed reprogramming and receipt of funds with Corps	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby TASK: BUD Budget/Appropriations LOCATION: Washington, DC	350.00
07/25/2012	Coby, jazzmone	179381	1.00	Document preparation	1.00
		Billed	125.00		125.00
			125.00	PHASE: Federal Lobby TASK: BUD Budget/Appropriations LOCATION: Washington, DC	125.00
07/25/2012	Oconnell, Mia	179356	2.00	Drafted memo on next steps and request to Corps for updated docs	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby TASK: BUD Budget/Appropriations LOCATION: Washington, DC	700.00
07/26/2012	Oconnell, Mia	179357	1.00	Discussed with City plan for negotiations with Corps	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby TASK: BUD Budget/Appropriations LOCATION: Washington, DC	350.00
07/27/2012	Oconnell, Mia	179358	1.00	Reviewed draft FCSA and made recommendation	1.00
		Billed	350.00		350.00

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Date Worked	Timekeeper	Entry No.	Actual Hours	Description	Printed Hours
			Actual Rate	Notes	Printed Rate
Date Worked	Timekeeper	Work Status	Actual Dollars	Codes	Printed Dollars
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
07/30/2012	Harris, Stewart	179311	1.00	Flood Protection Project	1.00
		Billed	330.00		330.00
			330.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	330.00
07/30/2012	Oconnell, Mia	179353	1.00	Review and make recommendations on FCSA	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
08/01/2012	Oconnell, Mia	179565	2.00	Reviewed PMP FCSA and made recommendations	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
08/03/2012	Oconnell, Mia	179566	2.00	Finalized FCSA review to send to City	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
08/06/2012	Harris, Stewart	179491	1.00	St. Helena Flood Protection Project	1.00
		Billed	330.00		330.00
			330.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	330.00
08/07/2012	Coby, jazzmone	179955	2.00	Model FCSA revisions	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
08/07/2012	Harris, Stewart	179492	1.00	St. Helena Flood Protection Project	1.00
		Billed	330.00		330.00
			330.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	330.00
08/07/2012	Oconnell, Mia	179904	2.00	Discussed funding and progress with Rep. Thompson's office	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
08/08/2012	Oconnell, Mia	179905	2.00	Reviewed FCSA and drafted options memo	2.00
		Billed	350.00		350.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

Time Entries					
Date Worked	Timekeeper	Entry No.	Actual Hours	Description	Printed Hours
			Actual Rate	Notes	Printed Rate
			Work Status	Actual Dollars	Codes
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
08/10/2012	Oconnell, Mia	179906	2.00	Developed FCSA strategy discussion outline	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
08/13/2012	Oconnell, Mia	179907	2.00	Discussed next steps with Corps	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
08/15/2012	Oconnell, Mia	179908	2.00	Detailed options and language in FCSA	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
08/17/2012	Harris, Stewart	179733	1.00	St. Helena Flood Protection Project	1.00
		Billed	330.00		330.00
			330.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	330.00
08/17/2012	Oconnell, Mia	179909	2.00	Followed up with ASA's office on project	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
08/20/2012	Coby, jazzmone	179956	1.00	Model FCSA revisions	1.00
		Billed	125.00		125.00
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00
08/20/2012	Oconnell, Mia	179910	2.00	Finalized FCSA options and issues memo for City	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
08/21/2012	Coby, jazzmone	179957	1.00	Model FCSA revisions	1.00
		Billed	125.00		125.00
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00
08/22/2012	Coby, jazzmone	179958	1.00	Model FCSA revisions	1.00
		Billed	125.00		125.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

Time Entries					
Date Worked	Timekeeper	Entry No.	Actual Hours	Description	Printed Hours
			Actual Rate	Notes	Printed Rate
Date Worked	Timekeeper	Work Status	Actual Dollars	Codes	Printed Dollars
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00
08/22/2012	Oconnell, Mia	179911	2.00	Developed FY'13 funding strategy for Corps study	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
08/23/2012	Harris, Stewart	179798	1.00	St. Helena Flood Protection Project	1.00
		Billed	330.00		330.00
			330.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	330.00
08/24/2012	Oconnell, Mia	179912	2.00	Began planning DC visit for City leadership	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
08/27/2012	Oconnell, Mia	180309	2.00	Prepare detail and strategy for FCSA memo	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
08/28/2012	Coby, jazzmone	180328	1.00	Revise FCSA memo	1.00
		Billed	125.00		125.00
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00
08/29/2012	Coby, jazzmone	180329	1.00	Revise FCSA memo	1.00
		Billed	125.00		125.00
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00
08/29/2012	Oconnell, Mia	180310	2.00	Finalize FCSA options and discuss with City	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
08/30/2012	Coby, jazzmone	180330	1.00	Revise FCSA memo	1.00
		Billed	125.00		125.00
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00
08/30/2012	Harris, Stewart	180371	0.50	St Helena Flood Protection Project	0.50
		Billed	330.00		330.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

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Matter No. & Name

Time Entries

Date Worked	Timekeeper	Entry No.	Work Status	Actual Hours	Description	Printed Hours
				Actual Rate	Notes	Printed Rate
				Actual Dollars	Codes	Printed Dollars
				165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
08/31/2012	Oconnell, Mia	180311		1.00	Prepare and discuss funding approach for Corps	1.00
		Billed		350.00		350.00
				350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
09/03/2012	Coby, jazzmone	180890		2.00	Discuss FY2013 funding with Congressman Thompson's staff	2.00
		Deleted Open		125.00		125.00
				250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
09/03/2012	Oconnell, Mia	180994		2.00	Discuss FY2013 funding with Congressman Thompson's staff	2.00
		Billed		350.00		350.00
				700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
09/04/2012	Harris, Stewart	180782		0.50	Flood Protection Project	0.50
		Billed		330.00		330.00
				165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
09/05/2012	Coby, jazzmone	180891		2.00	Prepare final discussions with City for FCSA	2.00
		Deleted Open		125.00		125.00
				250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
09/05/2012	Oconnell, Mia	180995		2.00	Prepare final discussions with City for FCSA	2.00
		Billed		350.00		350.00
				700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
09/06/2012	Coby, jazzmone	181074		2.00	Monthly report edit and revisions	2.00
		Billed		125.00		125.00
				250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
09/06/2012	Harris, Stewart	180783		0.50	Flood Protection Project	0.50
		Billed		330.00		330.00
				165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
09/07/2012	Coby, jazzmone	180892		2.00	Review options for City and prepare for DC visit	2.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

Time Entries

Date Worked	Timekeeper	Entry No.	Actual Hours	Description	Printed Hours
		Work Status	Actual Rate	Notes	Printed Rate
			Actual Dollars	Codes	Printed Dollars
		Deleted Open	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
09/07/2012	Oconnell, Mia	180996	2.00	REview options for City and prepare for DC visit	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
09/10/2012	Oconnell, Mia	180997	1.00	Discuss FY2013 funding with Corps	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
09/11/2012	Oconnell, Mia	180998	1.00	Review final FCSA options	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
09/12/2012	Coby, jazzmone	181079	2.00	Prep for DC visit	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
09/12/2012	Oconnell, Mia	180999	2.00	Discuss strategy with Cong Thompson's staff	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
09/13/2012	Coby, jazzmone	181078	2.00	Prep for DC visit	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
09/13/2012	Oconnell, Mia	181000	2.00	Discuss need for final options with City	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
09/18/2012	Harris, Stewart	180784	2.00	Flood Protection Project	2.00
		Billed	330.00		330.00
			660.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	660.00
09/18/2012	Oconnell, Mia	181001	2.00	Prepare for DC visit, draft materials	2.00
		Billed	350.00		350.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

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Matter No. & Name

Time Entries

Date Worked	Timekeeper	Entry No.	Actual Hours	Description	Printed Hours
Date Worked	Timekeeper	Work Status	Actual Rate	Notes	Printed Rate
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
09/19/2012	Coby, jazzmone	181077	2.00	Prep for DC visit	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
09/20/2012	Coby, jazzmone	181076	2.00	Prep for DC visit	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
09/20/2012	Oconnell, Mia	181002	2.00	Discuss funding levels with the Corps	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
09/21/2012	Oconnell, Mia	181003	1.00	Prepare final materials for DC visit	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
09/24/2012	Harris, Stewart	180853	1.00	Flood Protection Project	1.00
		Billed	330.00		330.00
			330.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	330.00
09/24/2012	Oconnell, Mia	181004	1.00	Working with Corps on needed FY2013 funding	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
09/25/2012	Harris, Stewart	180854	0.50	Flood Protection Project	0.50
		Billed	330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
09/25/2012	Oconnell, Mia	181005	1.00	Finalizing DC visit materials	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
09/26/2012	Coby, jazzmone	181075	2.00	Prep for DC visit	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying	250.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

Time Entries

Date Worked	Timekeeper	Entry No.	Actual Hours	Description	Printed Hours
Date Worked	Timekeeper	Work Status	Actual Rate	Notes	Printed Rate
				TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	
09/26/2012	Oconnell, Mia	181006	1.00	Discussing funding opportunities with Cong. Thompson's staff	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
09/27/2012	Harris, Stewart	180855	1.00	Flood Protection Project	1.00
		Billed	330.00		330.00
			330.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	330.00
09/27/2012	Oconnell, Mia	181007	1.00	Finalizing City's approach to FCSA	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
09/28/2012	Harris, Stewart	180856	1.00	Flood Protection Project	1.00
		Billed	330.00		330.00
			330.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	330.00
10/01/2012	Coby, jazzmone	181997	2.00	Washington visit	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
10/01/2012	Harris, Stewart	181681	3.00	St Helena Flood Protection Project	3.00
		Billed	330.00		330.00
			990.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	990.00
10/01/2012	Oconnell, Mia	181948	3.00	Washington visit	3.00
		Billed	350.00		350.00
			1,050.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	1,050.00
10/02/2012	Coby, jazzmone	181998	2.00	Washington visit	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
10/02/2012	Harris, Stewart	181682	4.00	St Helena Flood Protection Project	4.00
		Billed	330.00		330.00
			1,320.00	PHASE: Federal Lobby Federal Lobbying	1,320.00

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Worked between 03/01/2012 thru 02/28/2013

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Time Entries

Date Worked	Timekeeper	Entry No.	Actual Hours	Description		Printed Hours
				Actual Rate	Notes	
		Work Status	Actual Dollars	Codes		Printed Dollars
				TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC		
10/02/2012	Oconnell, Mia	181949	3.00	Washington visit		3.00
		Billed	350.00			350.00
			1,050.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC		1,050.00
10/09/2012	Harris, Stewart	181683	2.00	St Helena Flood Protection Project		2.00
		Billed	330.00			330.00
			660.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC		660.00
10/10/2012	Coby, jazzmone	182216	2.00	Revisions to model FCSA		2.00
		Billed	125.00			125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC		250.00
10/10/2012	Oconnell, Mia	181950	2.00	Follow up with Corps on final FCSA		2.00
		Billed	350.00			350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC		700.00
10/11/2012	Oconnell, Mia	181951	2.00	Discuss City's review and approval of FCSA		2.00
		Billed	350.00			350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC		700.00
10/12/2012	Oconnell, Mia	181952	1.00	Discuss funding with the Corps for Feasibility Study		1.00
		Billed	350.00			350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC		350.00
10/16/2012	Oconnell, Mia	181958	2.00	Review final Corps plans for model FCSA		2.00
		Billed	350.00			350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC		700.00
10/17/2012	Oconnell, Mia	181961	2.00	Push Corps to produce timely FCSA		2.00
		Billed	350.00			350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC		700.00
10/18/2012	Coby, jazzmone	182221	1.00	Letter to ASA's office		1.00
		Billed	125.00			125.00
			125.00	PHASE: Federal Lobby Federal Lobbying		125.00

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Time Entries

Date Worked	Timekeeper	Entry No.	Actual Hours	Description	Printed Hours
		Work Status	Actual Dollars	Codes	Printed Dollars
				TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	
10/18/2012	Oconnell, Mia	181964	2.00	Work details with City staff for review and approval of FCSA	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
10/19/2012	Oconnell, Mia	181965	1.00	Push Corps on FCSA review approval and execution	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
10/22/2012	Oconnell, Mia	182543	2.00	Work with Corps to finalize draft FCSA	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
10/24/2012	Coby, jazzmone	182548	1.00	Update Corps funding memo	1.00
		Billed	125.00		125.00
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00
10/24/2012	Harris, Stewart	182629	1.00	St. Helena Flood Protection Project	1.00
		Billed	330.00		330.00
			330.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	330.00
10/24/2012	Oconnell, Mia	182544	2.00	Work with Cong Thompson staff to secure funding	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
10/26/2012	Oconnell, Mia	182545	1.00	Work with City on details of FCSA	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
10/30/2012	Oconnell, Mia	182546	1.00	Coordinated with City and the Corps on finalizing FCSA	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
11/01/2012	Oconnell, Mia	183408	1.00	Working with City Manager on PMP and FCSA	1.00

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Time Entries

Date Worked	Timekeeper	Entry No.	Actual Hours	Description	Printed Hours	
			Actual Rate	Notes	Printed Rate	
			Work Status	Actual Dollars	Codes	Printed Dollars
		Billed	350.00		350.00	
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00	
11/02/2012	Oconnell, Mia	183409	2.00	Working with Corps to revise PMP	2.00	
			Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00	
11/05/2012	Oconnell, Mia	183410	2.00	Discussions with Corps on FCSA	2.00	
			Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00	
11/07/2012	Oconnell, Mia	183411	2.00	Discussions with Cong. Thompson's office on funding	2.00	
			Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00	
11/09/2012	Coby, jazzmone	183520	2.00	Monthly report preparation and submission	2.00	
			Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00	
11/09/2012	Oconnell, Mia	183412	2.00	Review and revise PMP and discuss with City.	2.00	
			Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00	
11/12/2012	Harris, Stewart	183109	1.00	St Helena Flood Protection Project	1.00	
			Billed	330.00		330.00
			330.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	330.00	
11/12/2012	Oconnell, Mia	183413	2.00	Discuss PMP changes with Corps	2.00	
			Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00	
11/13/2012	Harris, Stewart	183110	0.50	St Helena Flood Protection Project	0.50	
			Billed	330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00	
11/14/2012	Coby, jazzmone	183518	1.00	FCSA memo revisions	1.00	

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

Time Entries						
Date Worked	Timekeeper	Entry No.	Actual Hours	Description	Printed Hours	
			Actual Rate	Notes	Printed Rate	
		Work Status	Actual Dollars	Codes	Printed Dollars	
		Billed	125.00		125.00	
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00	
11/14/2012	Harris, Stewart	183111	2.00	St Helena Flood Protection Project	2.00	
			Billed	330.00		330.00
			660.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	660.00	
11/15/2012	Coby, jazzmone	183519	1.00	PMP memo revisions	1.00	
			Billed	125.00		125.00
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00	
11/15/2012	Harris, Stewart	183112	2.00	St Helena Flood Protection Project	2.00	
			Billed	330.00		330.00
			660.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	660.00	
11/15/2012	Oconnell, Mia	183414	2.00	Draft memo to Corps on City's revision to FCSCA	2.00	
			Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00	
11/16/2012	Harris, Stewart	183113	1.50	St Helena Flood Protection Project	1.50	
			Billed	330.00		330.00
			495.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	495.00	
11/16/2012	Oconnell, Mia	183415	1.00	Discuss funding and status of FCSCA with Thompson staff	1.00	
			Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00	
11/19/2012	Harris, Stewart	183162	0.50	St. Helena Flood Protection Project	0.50	
			Billed	330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00	
11/19/2012	Oconnell, Mia	183416	2.00	Discuss neccessary revision with Corps	2.00	
			Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00	
11/20/2012	Harris, Stewart	183163	3.50	St. Helena Flood Protection Project	3.50	

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

Time Entries

Date Worked	Timekeeper	Entry No.	Actual Hours	Description	Printed Hours
		Work Status	Actual Dollars	Codes	Printed Dollars
		Billed	330.00		330.00
			1,155.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	1,155.00
11/21/2012	Harris, Stewart	183164	0.50	St. Helena Flood Protection Project	0.50
		Billed	330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
11/21/2012	Oconnell, Mia	183417	2.00	Finalize comments on PMP with City	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
11/26/2012	Oconnell, Mia	183418	2.00	Preparing for FCSA signing	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
11/29/2012	Oconnell, Mia	183419	1.00	Working with Cong Thompson on funding	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
12/03/2012	Harris, Stewart	183947	0.50	St Helena Flood Protection Project	0.50
		Billed	330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
12/04/2012	Harris, Stewart	183948	1.50	St Helena Flood Protection Project	1.50
		Billed	330.00		330.00
			495.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	495.00
12/04/2012	Oconnell, Mia	184060	2.00	FCSA finalization	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
12/05/2012	Coby, jazzmone	184077	2.00	Revise materials for signing ceremony	2.00
		Billed	125.00		125.00
			250.00	PHASE: Non-Lobby Non-Lobbying LOCATION: Washington, DC Washington, DC	250.00
12/05/2012	Oconnell, Mia	184061	1.00	Preparation for final PMP	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying	350.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

Time Entries					
Date Worked	Timekeeper	Entry No.	Actual Hours Actual Rate	Description Notes	Printed Hours Printed Rate
				Codes	Printed Dollars
				TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	
12/06/2012	Coby, jazzmone	184078	2.00	Revise materials for signing ceremony	2.00
		Billed	125.00		125.00
			250.00	PHASE: Non-Lobby Non-Lobbying LOCATION: Washington, DC Washington, DC	250.00
12/06/2012	Harris, Stewart	183949	1.50	St Helena Flood Protection Project	1.50
		Billed	330.00		330.00
			495.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	495.00
12/06/2012	Oconnell, Mia	184062	2.00	Drafting statements for ceremony	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
12/07/2012	Harris, Stewart	183950	0.50	St Helena Flood Protection Project	0.50
		Billed	330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
12/07/2012	Oconnell, Mia	184063	2.00	Discussing study details and preparing materials for Rep. Thompson	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
12/10/2012	Harris, Stewart	183951	0.50	St Helena Flood Protection Project	0.50
		Billed	330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
12/10/2012	Oconnell, Mia	184064	2.00	Reviewed final FCSA	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
12/12/2012	Oconnell, Mia	184065	2.00	Discussed final FCSA with City and Corps	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
12/14/2012	Oconnell, Mia	184066	2.00	Discussed funding with Sen. Feinstein's staff	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations	700.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

Time Entries

Date Worked	Timekeeper	Entry No.	Actual Hours	Description	Printed Hours
				Notes	Printed Rate
		Work Status	Actual Dollars	Codes	Printed Dollars
				LOCATION: Washington, DC Washington, DC	
12/17/2012	Oconnell, Mia	184313	2.00	Discussed funding with Rep. Thompson staff	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
12/19/2012	Harris, Stewart	184261	0.50	St Helena Flood Protection Project	0.50
		Billed	330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
12/19/2012	Oconnell, Mia	184314	2.00	Briefed ASA staff on executed FSCA and funding	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
12/21/2012	Oconnell, Mia	184315	1.00	Discussed funding and next steps with Corps Headquarters	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
12/27/2012	Oconnell, Mia	184316	1.00	Discussed funding and study needs with Corps	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
12/28/2012	Oconnell, Mia	184317	1.00	Planned for Corps session on study effort	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
01/02/2013	Coby, jazzmone	184768	1.00	Contract renewal drafting and revisions	1.00
		Billed	125.00		125.00
			125.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	125.00
01/02/2013	Oconnell, Mia	184743	1.00	Prepared for Corps discussions on Feasibility Study	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
01/04/2013	Coby, jazzmone	184769	1.00	Contract renewal drafting and revisions	1.00
		Billed	125.00		125.00
			125.00	PHASE: Federal Lobby Federal Lobbying	125.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

Time Entries					
		Entry No.	Actual Hours	Description	Printed Hours
Date Worked	Timekeeper	Work Status	Actual Rate Actual Dollars	Notes Codes	Printed Rate Printed Dollars
				TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	
01/04/2013	Oconnell, Mia	184744	1.00	Discussed funding with Corps	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
01/08/2013	Harris, Stewart	184665	0.50	St Helena Flood Protection Project	0.50
		Billed	330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
01/08/2013	Oconnell, Mia	184750	2.00	Worked on Corps funding	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
01/09/2013	Harris, Stewart	184666	0.50	St Helena Flood Protection Project	0.50
		Billed	330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
01/09/2013	Oconnell, Mia	184751	1.00	Discussed next steps with Cong. Thompspn's staff	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
01/10/2013	Coby, jazzmone	184774	2.00	Edit and revise renewal memo and supporting documents	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
01/10/2013	Harris, Stewart	184667	0.50	St Helena Flood Protection Project	0.50
		Billed	330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
01/10/2013	Oconnell, Mia	184752	2.00	Discussed next steps with City staff	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
01/11/2013	Oconnell, Mia	184753	1.00	Prepared for Corps discussion for local cost-share and federal funds	1.00
		Billed	350.00		350.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

Time Entries

Date Worked	Timekeeper	Entry No.	Work Status	Actual Hours	Description	Printed Hours
				Actual Rate Actual Dollars	Notes Codes	Printed Rate Printed Dollars
				350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
01/14/2013	Oconnell, Mia	184944	Billed	1.00	Review of federal and local funding	1.00
				350.00		350.00
				350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
01/16/2013	Oconnell, Mia	184945	Billed	2.00	Discussion of next federal funding opportunities and amount of local funding	2.00
				350.00		350.00
				700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
01/18/2013	Coby, jazzmone	185244	Billed	2.00	Revisions to contract renewal letter	2.00
				125.00		125.00
				250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
01/18/2013	Oconnell, Mia	184946	Billed	2.00	Review and strategy for releasing funds to the Corps for the start of the feasibility study	2.00
				350.00		350.00
				700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
01/22/2013	Coby, jazzmone	185258	Billed	2.00	Upper York Creek memo	2.00
				125.00		125.00
				250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
01/22/2013	Oconnell, Mia	184947	Billed	2.00	Discussion and review of Upper York Creek	2.00
				350.00		350.00
				700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
01/23/2013	Coby, jazzmone	185259	Billed	2.00	Upper York Creek memo	2.00
				125.00		125.00
				250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
01/23/2013	Oconnell, Mia	184948	Billed	2.00	Strategy development for Upper York Creek	2.00
				350.00		350.00
				700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
01/25/2013	Oconnell, Mia	184949	Billed	1.00	Review strategy for Upper York Creek	1.00
				350.00		350.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

Time Entries					
Date Worked	Timekeeper	Entry No.	Actual Hours Actual Rate Actual Dollars	Description Notes Codes	Printed Hours Printed Rate Printed Dollars
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
01/29/2013	Oconnell, Mia	185063	1.00	Revise strategy for Upper York Creek	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
02/01/2013	Oconnell, Mia	185725	1.00	Discussed funding strategy and Upper York Creek strategy with staff.	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
02/04/2013	Oconnell, Mia	186044	2.00	Discussed FY2013 WorkPlan funding with Corps	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
02/05/2013	Coby, jazzmone	186352	2.00	Memo preparation for review	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
02/05/2013	Oconnell, Mia	186045	1.00	Discussed FY2013 Work Plan funding with Congressman Thompson staff	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
02/06/2013	Harris, Stewart	185649	0.50	St Helena Flood Protection Study	0.50
		Billed	330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
02/06/2013	Oconnell, Mia	186046	1.00	Developed strategies for Washington visit with City	1.00
		Billed	350.00		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	350.00
02/07/2013	Coby, jazzmone	186353	1.00	Monthly report	1.00
		Billed	125.00		125.00
			125.00	PHASE: Non-Lobby Non-Lobbying LOCATION: Washington, DC Washington, DC	125.00
02/07/2013	Harris, Stewart	185650	1.00	St Helena Flood Protection Study	1.00

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Time Entries

			Actual Hours	Description	Printed Hours
			Actual Rate	Notes	Printed Rate
Date Worked	Timekeeper	Entry No.	Actual Dollars	Codes	Printed Dollars
		Billed	330.00		330.00
			330.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	330.00
02/08/2013	Harris, Stewart	185651	0.50	St Helena Flood Protection Study	0.50
		Billed	330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
02/08/2013	Oconnell, Mia	186047	2.00	Developed letter for City to Corps on Upper York Creek	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
02/12/2013	Oconnell, Mia	186048	2.00	Discuss funding and Corps study start	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
02/13/2013	Coby, jazzmone	186359	2.00	Memo prep and review	2.00
		Billed	125.00		125.00
			250.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	250.00
02/13/2013	Harris, Stewart	186148	0.50	St Helena Flood Protection Project	0.50
		Billed	330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
02/14/2013	Harris, Stewart	186149	0.50	St Helena Flood Protection Project	0.50
		Billed	330.00		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	165.00
02/14/2013	Oconnell, Mia	186049	2.00	Discuss approaches for Upper York Creek	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
02/15/2013	Oconnell, Mia	186050	2.00	Discuss strategies for DC meetings	2.00
		Billed	350.00		350.00
			700.00	PHASE: Federal Lobby Federal Lobbying TASK: BUD Budget/Appropriations LOCATION: Washington, DC Washington, DC	700.00
02/19/2013	Oconnell, Mia	186086	1.00	Discussed the start of the feasibility study with Corps.	1.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

0205: St. Helena, City of

0205.006: Flood Project

Time Entries

			Actual Hours	Description	Printed Hours
			Actual Rate	Notes	Printed Rate
Date Worked	Timekeeper	Entry No.	Actual Dollars	Codes	Printed Dollars
			Billed		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying	350.00
				TASK: BUD Budget/Appropriations	
				LOCATION: Washington, DC Washington, DC	
02/21/2013	Oconnell, Mia	186087	1.00	Discussed funding needs with Cong. Thompson's office.	1.00
			Billed		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying	350.00
				TASK: BUD Budget/Appropriations	
				LOCATION: Washington, DC Washington, DC	
02/22/2013	Oconnell, Mia	186088	1.00	Reviewed congressional action and discussed FY'13 funding opportunities with Senate Approps Committee.	1.00
			Billed		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying	350.00
				TASK: BUD Budget/Appropriations	
				LOCATION: Washington, DC Washington, DC	
02/25/2013	Oconnell, Mia	186742	1.00	Discussion with Corps on Start of Feasibility	1.00
			Billed		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying	350.00
				TASK: BUD Budget/Appropriations	
				LOCATION: Washington, DC Washington, DC	
02/27/2013	Harris, Stewart	186700	0.50	St Helena Flood Protection Project	0.50
			Billed		330.00
			165.00	PHASE: Federal Lobby Federal Lobbying	165.00
				TASK: BUD Budget/Appropriations	
				LOCATION: Washington, DC Washington, DC	
02/28/2013	Coby, jazzmone	186728	1.00	Work in Progress	1.00
			Billed		125.00
			125.00	PHASE: Federal Lobby Federal Lobbying	125.00
				TASK: BUD Budget/Appropriations	
				LOCATION: Washington, DC Washington, DC	
02/28/2013	Oconnell, Mia	186743	1.00	Discussion with City on Corps' start of Feasibility Study	1.00
			Billed		350.00
			350.00	PHASE: Federal Lobby Federal Lobbying	350.00
				TASK: BUD Budget/Appropriations	
				LOCATION: Washington, DC Washington, DC	

Total For 0205.006: Flood Project

Actual Hours	Actual Dollars	Printed Hours	Printed Dollars	Internal Amount	Charge Amount	Bill Value
481.00	143,680.00	481.00	143,680.00	0.00	0.00	0.00

Total For 0205: St. Helena, City of

Actual Hours	Actual Dollars	Printed Hours	Printed Dollars	Internal Amount	Charge Amount	Bill Value
481.00	143,680.00	481.00	143,680.00	0.00	0.00	0.00

Matter Worked Detail Report

Worked between 03/01/2012 thru 02/28/2013

Client Number

Matter No. & Name

Report Totals

Actual Hours	Actual Dollars	Printed Hours	Printed Dollars	Internal Amount	Charge Amount	Bill Value
481.00	143,680.00	481.00	143,680.00	0.00	0.00	0.00

STAFF REPORT
OFFICE OF THE DIRECTOR OF PUBLIC WORKS

DATE: March 26, 2013

TO: Mayor and City Council

FROM: John Ferons – Director of Public Works and City Engineer

RE: Consideration/Action on a resolution accepting Water Service Agreement between City of St. Helena and G3 Enterprises, Inc. for water supply to Martini Winery, 254 St. Helena Hwy South



Hem 20

BACKGROUND

Louis M. Martini Winery is located at 254 St. Helena Highway South, (Assessor's Parcel Nos. 030-020-032) outside the City Limits and is currently a customer of the St. Helena Water Enterprise. In the early 1980's Martini Winery applied for and was granted a use permit by the County of Napa. At that time Martini Winery entered into a Water Use Agreement with the City of St. Helena to provide water to the property. That agreement dated 09/07/1982 has no maximum limit of water volume to be supplied by the City annually to Martini Winery.

G3 Enterprises Inc., the owner of Martini Winery, has applied to the County for an amendment to their use permit for the Martini Winery facility. The County requires that the applicant provide information regarding the City's ability to continue to provide City water to the facility. To satisfy this requirement Martini Winery and the City desire to enter into a new Water Service Agreement. The new agreement will supersede the existing agreement, which had no limits, with an annual limitation of the volume of water to be provided by the City to the facility.

DISCUSSION

As proposed in the Water Service Agreement, the annual limitation will be revised from an unlimited quantity to maximum of twelve million (12,000,000) gallons a year.

Additionally Martini Winery agrees that at any time that the City determines that a water shortage emergency condition exists and that it is necessary to limit usage by its customers; the maximum delivery up to 12,000,000 gallons annually will be adjusted as follows:

- A. If no water shortage emergency exists the maximum delivery up to 12,000,000 gallons annually
- B. If the City declares a Phase 1 water shortage emergency the maximum delivery up to 10,800,000 gallons annually (10% less than the 12,000,000 maximum)



- C. If the City declares a Phase 2 water shortage emergency the maximum delivery up to 9,600,000 gallons annually (20% less than the 12,000,000 maximum)
- D. If the City declares a Phase 3 water shortage emergency the maximum delivery up to 7,200,000 gallons annually (40% less than the 12,000,000 maximum)

The above restrictions are consistent with current municipal code requirements for St. Helena water enterprise customers, both inside and outside the city limits

In the event Martini Winery exceeds its Annual Limitation, it shall pay to City a penalty surcharge equal to 60% of the water rate charge for each hundred cubic feet, or portion thereof, used in excess of the Annual Limitation, or the Maximum Delivery, in the case of a declared water shortage emergency.

The above penalty is consistent with current water service agreements in place with water enterprise customers, both inside and outside the city limits.

IMPACTS

The agreement provides an annual limit and is structured to reduce that limit during water shortage emergencies reducing overall commitment of the City's water supply.

ALTERNATIVES

1. Propose revisions to the Water Service Agreement between the City and G3 Enterprises.
2. Adopt Resolution Accepting the Water Service Agreement between the City and G3 Enterprises.
3. Reject Resolution Accepting the Water Service Agreement between the City and G3 Enterprises causing the existing water agreement allowing unlimited water use to remain in effect.

RECOMMENDED ACTION

Adopt Resolution Accepting the Water Service Agreement between the City and G3 Enterprises.

ATTACHMENTS/EXHIBITS

1. Resolution Accepting the Water Service Agreement between the City and G3 Enterprises.
2. Proposed Water Service Agreement between the City and G3 Enterprises.
3. Existing 1982 Water Use Agreement between the City and Louis M. Martini, a corporation.

CITY OF ST. HELENA
RESOLUTION NO. 2013-__

**APPROVING A WATER SERVICE AGREEMENT
BETWEEN THE CITY AND G3 ENTERPRISES, INC
FOR WATER SUPPLY TO
MARTINI WINERY, 254 ST. HELENA HWY SOUTH**

RECITALS

- A. Louis M. Martini Winery is located at 254 St. Helena Highway South, (Assessor's Parcel Nos. 030-020-032) outside the City Limits and is currently a customer of the St. Helena Water Enterprise; and
- B. Martini Winery entered into a Water Use Agreement with the City of St. Helena to provide water to the property. That agreement dated 09/07/1982 has no maximum limit of water volume to be supplied by the City annually to Martini Winery; and
- C. G3 Enterprises Inc, the owner of Martini Winery, has applied to the County for an amendment to their use permit for the Martini Winery facility. The County requires that the applicant provide information regarding the City's ability to continue to provide City water to the facility; and
- D. To satisfy this requirement Martini Winery and the City desire to enter into a new Water Service Agreement. The new agreement will supersede the existing agreement; and
- E. The agreement provides an annual limit and is structured to reduce that limit during water shortage emergencies reducing overall commitment of the City's water supply; and
- F. The terms of the new agreement are mutually agreed upon by the City and G3 Enterprises, Inc.

RESOLUTION

NOW, THEREFORE, the City Council of the City of St. Helena resolves as follows:

- 1. Approve the attached Water Service Agreement between the City and G3 Enterprises, Inc. for water supply to Martini Winery, 254 St. Helena Hwy South.

Approved at a Regular Meeting of the St. Helena City Council on March 26, 2013 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTEST:

Ann Nevero
Mayor

Delia Guijosa
City Clerk

EXEMPT FROM RECORDING FEES PURSUANT TO
GOVERNMENT CODE SECTION 27383

RECORDING REQUESTED BY AND
WHEN RECORDED MAIL TO:

City Clerk
City of St. Helena
1480 Main Street
St. Helena, California 94574

Assessor's Parcel Nos. **030-020-032 and 030-240-033**

WATER SERVICE AGREEMENT
(MARTINI WINERY WATER AGREEMENT)

THIS AGREEMENT, entered into on _____, 2013, between the City of St. Helena, a municipal corporation (City), and G3 Enterprises, Inc., a Delaware corporation (Customer), provides as follows:

RECITALS

- A. Customer is the owner of real property (the Property) located at 254 South St. Helena Highway, St. Helena, Napa County, known as Assessor's Parcel Nos. 030-020-032 and 030-240-033, more particularly described in Exhibit A attached hereto and commonly referred to as the Martini Winery.
- B. Since 1933, City has supplied the Martini Winery with water for winery purposes. In 1981, Martini Winery submitted to Napa County Use Permit application U-298283, which was approved in 1984 as Permit U-298283. The City and Martini entered into a Water Use Agreement dated September 7, 1982 ("1982 Water Agreement").
- C. On April 17, 2008, Napa County approved modifications to Permit U-298283 for extensive seismic retrofitting of the Martini Winery.
- D. The County of Napa is currently considering Use Permit Modification Application No. P09-00137 ("Use Permit Application") to Permit U-298283, which together with Permit U-298283, its modifications in 2008, and other permits and governmental approvals for the Property shall be collectively referred to as the "Use Permit". The Use Permit Application does not request any change to the Customer's approved 2,000,000 gallon per year wine production limit.
- E. City has an overburdened water system and is concerned about guaranteeing Customer's demands for an unspecified volume of water to the Property under the 1982 Water Agreement. Customer shall implement water conservation measures for

winery production and augment its supply with well water to cap its need of City water to 12,000,000 gallons per year.

- F. The parties hereto wish to enter into this Water Agreement to describe the rights and obligations of the parties regarding the provision of water by City to Customer.

NOW THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

AGREEMENT

1. City shall provide water to the Property subject to the approved Annual Limitation of 12,000,000 million gallons per year upon the terms and conditions set forth herein. As used herein, the term Water Year shall mean the twelve-month period between July 1 and June 30.
2. City water shall be used only for those uses as authorized by the Use Permit. City shall not be obligated to provide water service for any other use nor for any further expansion of the uses beyond those allowed by the Use Permit. Under no circumstances shall City potable water be used for landscape, vineyard or agricultural irrigation.
3. Customer shall at its sole expense comply with all water use efficiency requirements of Chapter 13.12 ("Water Use Efficiency and Use Guidelines") of St. Helena Municipal Code ("SHMC"), or as that Chapter may be amended. If City finds Customer to be out of compliance with any part of Chapter 13.12 or provisions of the water shortage emergency requirements described in SHMC Chapter 13.04 ("Water Service System"), or as that Chapter may be amended, Customer shall install at its sole expense and to City's satisfaction all appropriate water-saving devices in their plumbing, appliances, or improvements, or take other such actions to bring about full compliance, which actions shall be subject to inspection for compliance by City. All work required by this section 3 in areas that are to be renovated or improved pursuant to the Use Permit Application or other pending entitlements shall be completed within a reasonable period following approval of the Use Permit application or other pending entitlement; all other work (if any) required by this section 3 shall be completed within 12 months.
4. While water is furnished to Customer pursuant to this Agreement, Customer shall be bound by and subject to all lawful resolutions, rules, regulations, directives, ordinances and orders of the City pertaining to water services as may be enacted from time to time for all other applicable users of City water, including, without limitation, provisions relating to rate charges and water shortage emergencies.
5. Customer shall monitor its water usage on a monthly basis and employ all measures necessary to ensure that the Annual Limitation is not exceeded. Customer shall make available to City, upon demand and reasonable notice, all books, records and documents deemed necessary by City to ensure compliance. At any time that the City determines pursuant to the SHMC that a water shortage emergency condition exists as provided by SHMC Chapter 13.04 and that it is necessary to limit usage by the customers of the municipal water department, the

maximum delivery ("Maximum Delivery") of 12,000,000 gallons annually will be adjusted as follows:

- A. If no water shortage emergency exists, the maximum delivery shall be 12,000,000 gallons annually.
- B. If the City declares a Phase 1 water shortage emergency, the maximum delivery shall be 10,800,000 gallons annually (10% less than the 12,000,000 maximum)
- C. If the City declares a Phase 2 water shortage emergency, the maximum delivery shall be 9,600,000 gallons annually (20% less than the 12,000,000 maximum)
- D. If the City declares a Phase 3 water shortage emergency, the maximum delivery shall be 7,200,000 gallons annually (40% less than the 12,000,000 maximum)

City may require Customer to undertake reasonable additional conservation measures and may require Customer, upon ten (10) days prior written notice, to terminate water service for nonessential uses. For purposes of this Agreement, the term "nonessential uses" shall mean uses for which non-potable water would suffice.

6. In the event Customer exceeds its Annual Limitation, it shall pay to City a penalty surcharge equal to 60% of the water rate charge for each hundred cubic feet, or portion thereof, used in excess of the Annual Limitation, or the Maximum Delivery, in the case of a declared water shortage emergency. Such penalty surcharge shall be due and payable within 30 days after calculation and demand by City. In addition to the 60% surcharge, City may avail itself of all rights and remedies set forth in Paragraphs 8 and 10 of this Agreement.

7. Customer agrees that if any future request or application for approval of amendments or modifications to any of the Use Permits for the Property is submitted to the Napa County Planning Commission (the Planning Commission) or Board of Supervisors (the Board), City shall be informed on or before the date on which any such request or application is submitted. In addition, Customer agrees to provide City with copies of all supporting documents or other information submitted in connection with such requests or applications or before the date such materials are submitted to the Planning Commission or the Board.

8. As part of the bargained for consideration for this Agreement, the parties agree that any action or proceeding to cure, correct, or remedy any default or to enforce any covenant or promise herein shall be limited solely and exclusively to those remedies expressly provided herein. City and Customer may institute legal or equitable proceedings to cure, correct, or remedy any default, or to enforce any covenant or promise herein, enjoin any threatened or attempted violation, or enforce by specific performance, injunction, declaratory relief, writ of mandate and/or other similar non-monetary relief, the obligations and rights of the parties hereto. In no event shall the City, or any of their officers, agents, representatives, officials, employees, or insurers, be liable to Customer for damages for any breach or violation of this Agreement. In the

event Customer seeks damages in any action or proceeding brought for breach or violation of this Agreement or to enforce any provision hereof, and does not amend its complaint to delete such request within 15 days' of receipt of written notice from City to delete such request for damages, which notice must specifically cite this section 8 of this Agreement, then such request shall destroy the consideration supporting the City's agreement to enter into this Agreement, and shall, in turn, entitle the City to immediately terminate and end all obligations under this Agreement, irrespective of any provision to the contrary contained herein. The enforceability and validity of the above limitations on the remedies available to the parties, including, without limitation, the specific provision prohibiting the recovery of damages, is part of the bargained for, negotiated consideration for the City's agreement to enter into this Agreement, and it is acknowledged that the City would not have entered this Agreement if it were to be liable in damages under this Agreement.

9. All notices and other communications provided for herein shall be in writing and shall be sent to the address set forth below (or such other address as a party may hereafter designate for itself by notice to the other parties as required hereby) of the party for whom such notice or communication is intended:

If to City:

City of St. Helena
Attn: City Manager
1480 Main Street
St. Helena, CA 94574
Facsimile No.: 707-963-7748
E-mail: GaryB@cityofsthelena.org

If to Customer:

G3 Enterprises, Inc.
Attn: President and CEO
502 E. Whitmore Avenue
Modesto, CA 95358
Facsimile No.: 209-341-1911
Email: Robert.lubeck@G3enterprises.com

with a copy to:

E. & J. Gallo Winery
Attention: General Counsel
600 Yosemite Boulevard
Modesto, CA 95354
Facsimile No.: 209-341-8812
E-mail: Rich.grey@ejgallo.com

Any such notice or communication shall be sufficient if sent by registered or certified mail, return receipt requested, postage prepaid; by hand delivery; by overnight courier service; or by facsimile transmission or by email. Any notice given by facsimile transmission or by email shall be deemed given on the day sent, provided it is sent on a business day during normal business hours, otherwise it will be deemed sent on the next business day. Any notice given by registered or certified mail, return receipt requested, shall be deemed to have been given on the date receipt was acknowledged to the postal authorities. Any notice given by overnight courier service shall be deemed to have been given on the business day following deposit with the courier service. Customer and City agree that any notice provided by their respective legal counsel shall be deemed to be notice given by Customer or City, respectively. Either party may, by written notice to the other in the manner aforesaid, change the address to which notices addressed to it shall thereafter be mailed.

10. This Agreement shall be construed and enforced in accordance with the laws of the State of California. Should any legal action be brought by either party because of breach of this Agreement or to enforce any provision of this Agreement, the prevailing party in such action shall be entitled to all reasonable attorney's fees, court costs and necessary disbursements in connection with such action.

11. The parties hereto agree that the provisions of this Agreement are severable. If any provision of this Agreement is held invalid, the remainder of this Agreement shall not be affected and shall remain in full force and effect unless amended or modified by mutual consent of the parties in writing.

12. The provisions of this Agreement shall be binding on all tenants, heirs, assigns and successors in interest to the parties hereto and shall be a covenant that runs with the land.

(Signatures on next page)

Executed on the day and year first above written.

CUSTOMER:

G3 ENTERPRISES, INC.,
A Delaware corporation,

Dated: _____

By: _____

Robert E. Lubeck
Its: President and CEO

CITY:

CITY OF ST. HELENA,
A municipal corporation,

Dated: _____

By: _____

Its: City Manager

APPROVED AS TO FORM:

Thomas Brown, City Attorney

WHEN RECORDED RETURN TO:

City of St. Helena
1480 Main Street
St. Helena, CA 94574

RECORDED IN OFFICIAL RECORDS
City of St. Helena
SEP 2 1982
AT 12:28 P M
ELLENOR E. KIMBROUGH
COUNTY RECORDER

Office

ASMA
Sept.

WATER USE AGREEMENT

THIS AGREEMENT made and entered into this 7th day of ~~August~~ *Sept.* 1982 by and between LOUIS M. MARTINI, a corporation, hereinafter called "Property Owner", and the City of St. Helena, a Municipal Corporation of the State of California, hereinafter called "City".

WITNESSETH:

WHEREAS, Property Owner is desirous of continuing to use that amount of water presently being used by Property Owner and supplied by City upon that certain parcel more particularly described in Exhibit A, attached hereto and incorporated by reference; and

WHEREAS, Napa County requires the agreement by City to continue said supply of water to Property Owner; and

WHEREAS, Property Owner has received said water from City since 1933;

NOW, THEREFORE, in consideration of the premises and the terms, conditions, covenants and agreements hereinafter mentioned, it is mutually understood and agreed by and between the parties hereto as follows:

1. City agrees to furnish Property Owner water service for the existing land use, to wit: a winery.

2. The aforesaid use shall be restricted to the physical plant presently existing on Property Owner's premises and shall in no event be increased by reason of the construction of additional structures or changed uses.

001235

3. Any additional structures constructed/^{or changed uses made} by Property Owner shall be served by a well to be constructed by Property Owner and Property Owner agrees to install appropriate back flow devices approved by the City in the event such a well is constructed.

4. All of the terms, conditions, provisions, agreements and covenants herein contained shall pertain to and run with the land hereinbefore described.

5. Property Owner agrees to conform to and comply with all provisions of the City Code and all resolutions, rules, and regulations of the City regarding the manner in which said water service shall be used and the manner of connecting therewith now existing or as may be hereafter amended or adopted by the City.

6. Property Owner agrees to pay the City the service charges, quantity rate and storage fees as provided by Chapter 18 of the City Code pursuant to all applicable rules, regulations or resolutions of the City now existing or hereafter amended or adopted.

7. All of the terms, conditions, provisions, agreements and covenants herein contained shall inure to the benefit of and be binding upon the heirs, executors, administrators, successors in title or interest, transferees and assigns of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be signed in the parties' corporate names and seals affixed hereto by their officers thereunto duly authorized the day and year first above written.

LOUIS M. MARTINI, a corporation
by James P. Martini
LOUIS P. MARTINI
its President

(Property Owner)

CITY OF ST. HELENA, a Municipal Corporation

by

Lowell Smith
LOWELL SMITH, Mayor

(City)

APPROVED AS TO FORM:

Joseph M. Keebler

JOSEPH M. KEEBLER, City Attorney.

ATTEST:

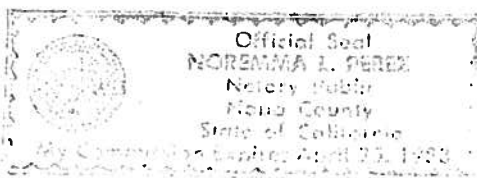
George R. Musso

GEORGE R. MUSSO, City Clerk

STATE OF CALIFORNIA
COUNTY OF NAPA

(ss.
)

On this 7th day of ~~August~~ September, 1982, before the undersigned Notary Public, personally appeared LOUIS P. MARTINI, known to me to be the President of the corporation that executed the within instrument and acknowledged to me that such corporation executed the same.



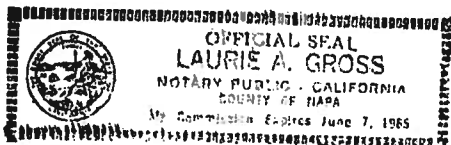
Noremma L. Perez
Notary Public

[SEAL]

STATE OF CALIFORNIA
COUNTY OF NAPA

(ss.
)

On this 10th day of ~~August~~ September, 1982, before the undersigned Notary Public, personally appeared LOWELL SMITH, known to me to be the Mayor of the city that executed the within instrument and acknowledged to me that such city executed the same.



Laurie A. Gross
Notary Public

[SEAL]

For value received, NAPA FRUIT COMPANY, a California corporation, organized and existing under the laws of the State of California, grants to LOUIS M. MARTINI, of the County of Fresno, State of California, all that certain real property situate, lying and being in the County of Napa, State of California, bounded and described as follows, to-wit:



Commencing at a point formed by the intersection of the North Eastern line of the right of way of the Southern Pacific Railroad Company (formerly the Napa Valley Railroad Company) with the South Eastern line of a private roadway, and running thence North 46 degrees 40 minutes East, along the South Eastern line of said private roadway parallel to and distant 33 links measured at right angles from the South Eastern line of the lands of the Calistoga Vineyards Company, Ltd., a corporation, formerly the lands of Theodore Gier and John McPike, 10 chains, more or less, to an iron stake at the most Western corner of the 17.83 acre tract of land conveyed to Ambrose Sculatti and wife by instrument of record in Volume 48 of Official Records, at page 256, said Napa County Records; thence South 43 degrees 20 minutes East, along the South Western line of said 17.83 acre tract, 10 chains, more or less, to an iron stake at the most Western corner of the 8.32 acre tract of land conveyed to Elizabeth Yantula by instrument of record in Volume 19 of Official Records, at page 338, said Napa County Records; thence South 46 degrees 40 minutes West, along the North Western line of said 8.32 acre tract, 10 chains, more or less, to an iron stake at the most Western corner thereof on the aforesaid North Eastern line of the right of way of the Southern Pacific Rail Road Company and thence in a North Westerly direction along said last mentioned line, 10 chains, more or less, to the point of commencement.

Containing 10 acres of land, more or less, and being a portion of the Carne Humana Rancho, EXCEPTING THEREFROM, however, all that portion thereof heretofore conveyed by the Napa Fruit Company, a corporation, to the Southern Pacific Railroad Company, a corporation, by deed of record in Volume 52 of Official Records, at page 4.

IN WITNESS WHEREOF, said NAPA FRUIT COMPANY, a California corporation, has caused this instrument to be executed and its corporate seal to be hereto affixed by its officers thereunto duly authorized, this 2nd day of March, 1933.

NAPA FRUIT COMPANY, a California corporation