



Mayor: Ann Nevero
Vice-Mayor: Sharon Crull
City Council: Greg Pitts
Mario Sculatti
Peter White

**NOTICE AND CALL OF SPECIAL
CITY COUNCIL MEETING**

TO THE MEMBERS OF THE ST. HELENA CITY COUNCIL, STAFF, & ST. HELENA STAR:

NOTICE IS HEREBY GIVEN that the Mayor has called for a Special Meeting of the St. Helena City Council on Thursday, August 8, 2013 at 8:30 a.m. in the City Hall Conference Room located at 1480 Main Street, St. Helena. The agenda is as follows:

**AGENDA
SPECIAL MEETING
ST. HELENA CITY COUNCIL
CITY HALL CONFERENCE ROOM
1480 MAIN STREET, ST. HELENA
AUGUST 8, 2013
8:30 A.M.**

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

SCHEDULED MATTERS

3. Consideration/cancellation of August 13, 2013 City Council Meeting
4. Resolution awarding construction contract for CIP Project C-52 St. Helena library HVAC (Public Works Director)
5. Resolution awarding construction contract for CIP Project R-71 street repair and rehabilitation 2013 (Public Works Director)
6. Initial review and direction on revisions to the Draft General Plan Update Community Design Element (Interim Planning Director)

ADJOURNMENT

This agenda was posted at City Hall, 1480 Main Street, St. Helena, CA on August 5, 2013.


Delia Guijosa, City Clerk

STAFF REPORT

OFFICE OF THE DIRECTOR OF PUBLIC WORKS



DATE: August 8, 2013

TO: Mayor and City Council

Item No: 4

FROM: John Ferons, Director of Public Works/City Engineer
Kathy Robinson, Senior Management Analyst

RE: Resolution Awarding Construction Contract for CIP Project C-62 St. Helena Library HVAC

BACKGROUND

On June 24, 2012 City Council adopted FY 2012-13 Capital Improvement Program budget of \$500,000 for the complete update of the St. Helena Library HVAC system. On January 8, 2013 City Council authorized Resolution No. 2013-2A approving the plans and specifications, authorizing the bid request, and budget augmentation of \$30,000 for a total amended budget of \$530,000 for CIP C62.

DISCUSSION/ANALYSIS

On July 31, 2013 the City Clerk and Director of Public Works received and opened five total bids. The City received the following bids:

COMPANY	BID AMOUNT
Dowdle & Sons	\$774,800
Bell Products	737,145
Pullman Construction	720,000
Hometown Construction	673,000
R-E Corporation	503,407

The Director of Public Works finds that the bids received are responsive and submitted by responsible bidders whose bids or proposals fulfill the purpose intended according to criteria designated in the solicitation. On the basis of those bids, the lowest bid was from R-E Corporation for the total contract amount of \$503,407.

FISCAL IMPACT

The architect's cost estimate for the HVAC project is \$509,000. The architect's contract cost was \$20,900. The total amended budget for C62 is \$530,000 which is sufficient for the award.

RECOMMENDED COUNCIL ACTION

Adopt resolution awarding construction contract for CIP Project C-62 St. Helena Library HVAC to RE Corporation.

ATTACHMENTS/EXHIBITS

Resolution No. 2013-__ Awarding Construction Contract for CIP Project C-62 St. Helena Library HVAC.

CITY OF ST. HELENA

RESOLUTION No. 2013-__

**RESOLUTION AWARDING CONSTRUCTION
CONTRACT FOR CIP PROJECT C-62 ST. HELENA
LIBRARY HVAC**

RECITALS

- A. On June 24, 2012 City Council adopted FY 2012-13 Capital Improvement Program budget of \$500,000 for the complete update of the St. Helena Library HVAC system; and
- B. On January 8, 2013 City Council authorized Resolution No. 2013-2A approving the plans and specifications, authorizing bid request, and approving budget augmentation of \$30,000 for a total amended budget of \$530,000 for CIP C62; and
- C. Pursuant to St. Helena Municipal Code Chapter 3.04.240 Formal Bidding Procedures, on July 2, 2013 a notice inviting bids was posted and mailed to contractors inviting formal bids; and
- D. On July 31, 2013, five total bids were received and evaluated and the Department of Public Works found that the bids received were responsive and submitted by responsible bidders whose bids or proposals fulfill the purpose intended according to criteria designated in the solicitation; and
- E. The lowest responsive and responsible bidder was R-E Corporation in the bid amount of \$503,407.

RESOLUTION

NOW, THEREFORE, the City Council of the City of St. Helena resolves as follows:

1. Award a contract to R-E Corporation in the amount of \$503,407 for the St. Helena Library HVAC Project CIP C-62 to RE Corporation.

Approved at a Regular Meeting of the St. Helena City Council on August 8, 2013 by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

Ann Nevero
Mayor

ATTEST:

Delia Guijosa
City Clerk

STAFF REPORT

OFFICE OF THE DIRECTOR OF PUBLIC WORKS



DATE: August 8, 2013

TO: Mayor and City Council

Item No. 5

FROM: John Ferons, Director of Public Works/City Engineer
Kathy Robinson, Senior Management Analyst

RE: Resolution Awarding Construction Contract for CIP Project R-71 Street Repair and Rehabilitation 2013

BACKGROUND

City Council adopted Resolution 2013-19 on March 26, 2013, granting approval for a list of streets authorized for crack seal, slurry seal and paving as part of the FY 12-13 Street Repair/Rehabilitation project. Council adopted Resolution 2013-29 on May 14, 2013, granting approval for staff to retain a consultant to assist with delivery of plans, specifications and working details, and bid documents.

On June 25, 2013 City Council adopted Resolution No. 2013-40 approving the plans, specification and working details and authorizing the City Engineer to solicit bids.

DISCUSSION/ANALYSIS

Base Bid

On July 31, 2013 the City Clerk and Director of Public Works received and opened six total bids. The City received the following bids:

COMPANY	BID AMOUNT
Martin Bros Construction	\$1,011,666.00
JA Gonsalves & Son	922,492.50
G.D. Nielson Construction	883,592.00
Ghilotti	833,220.50
MCK Services	816,851.80
Argonaut Constructors	796,921.00

Upon reviewing the bids received, the Director of Public Works found that the bid amount for MCK Services had been incorrectly calculated. The actual bid amount for MCK Services was \$848,920.56. The Director of Public Works finds that the bids received are responsive and submitted by responsible bidders whose bids or proposals fulfill the purpose intended according to criteria designated in the solicitation. On the basis of those base bids, the lowest bid was from Argonaut Constructors for the total contract amount of \$796,921.

Alternate Bid

The bid invitation also included an additive alternate that increases the scope of work to complete more streets within the City.

The City received the additive alternate bids:

COMPANY	BID AMOUNT
Martin Bros Construction	\$216,001.30
JA Gonsalves & Son	272,027.90
G.D. Nielson Construction	207,583.20
Ghilotti	253,104.65
MCK Services	216,463.75
Argonaut Constructors	214,341.00

When the additive alternate bids are added to the base bids, above, the lowest bid is still from Argonaut Constructors.

FISCAL IMPACT

The City Engineer's estimate for the project including a 10% contingency is \$835,716. Resources available from budgeted FY 12-2013 and FY 2013-14 Street Paving Project are adequate for the base bid and the additive alternate.

RECOMMENDED COUNCIL ACTION

Adopt resolution awarding construction contract based on the Base Bid amount and including the additive alternate to Argonaut Constructors.

ATTACHMENTS/EXHIBITS

Resolution No. 2013-__ Awarding Construction Contract for CIP Project R-71 Street Repair and Rehabilitation 2013.

CITY OF ST. HELENA
RESOLUTION No. 2013-__

**AWARDING CONSTRUCTION CONTRACT FOR CIP
PROJECT R-71 ST. HELENA STREET REPAIR AND
REHABILITATION 2013**

RECITALS

- A. On March 26, 2013, City Council adopted Resolution 2013-19 granting approval for a list of streets authorized for crack seal, slurry seal and paving as part of the FY 2012-13 Street Repair/Rehabilitation project; and
- B. On May 14, 2013, City Council adopted Resolution 2013-29 granting approval for staff to retain a consultant to assist with delivery of plans, specifications and working details, and bid documents for the street paving project; and
- C. Pursuant to St. Helena Municipal Code Chapter 3.04.240 Formal Bidding Procedures, on July 1, 2013, a notice inviting bids was posted and mailed to contractors inviting formal bids; and
- D. On July 31, 2013, a total of six bids were received and evaluated by the Department of Public Works; and
- E. The Department of Public Works found that the bids received were responsive and submitted by responsible bidders whose bids or proposals fulfill the purpose intended according to criteria designated in the solicitation; and
- F. The lowest responsive and responsible bidder was Argonaut Constructors in the bid amount of \$796,921. The contract specifications state the award will be on the base bid price.
- G. The bid invitation also included an additive alternate that increases the scope of work to complete more streets within the City. Argonaut Constructors additive alternate bid price is \$214,341.00, and when added to the base bid amount, Argonaut Constructors is still the lowest responsive and responsible bidder.
- H. Resources available from budgeted FY 12-2013 and FY 2013-14 Street Paving Project are adequate to cover the combined cost for the base bid and the additive alternate.

RESOLUTION

NOW, THEREFORE, the City Council of the City of St. Helena resolves as follows:

- 1. Award a contract to Argonaut Constructors for the Base Bid amount of \$796,921 and the Additive Alternate amount of \$214,341.00 for the St. Helena Street Repair and Rehabilitation 2013 CIP R-71.

Approved at a Regular Meeting of the St. Helena City Council on August 8, 2013 by the following vote:

AYES:
NOES:
ABSENT:

APPROVED:

Ann Nevero
Mayor

ATTEST:

Delia Guijosa
City Clerk

STAFF REPORT



DATE: August 8, 2013

TO: Mayor and City Council

FROM: Greg Desmond, Interim Planning Director

Item: 6

RE: Initial review and direction on revisions to the Draft General Plan Update Community Design Element.

DISCUSSION: ELEMENT REVIEW

The Community Design element may be downloaded via the following link:

- http://www.cityofstheleena.org/sites/default/files/07_community_design_revised_073112.pdf

NEXT STEPS

The Council should review and approve revisions to the elements and provide direction to staff regarding the next steps.