*UPDATED TIME OF MEETING
City of St. Helena
Budget Study Session
Special City Council Meeting
Wednesday, May 9, 2018 @ 9:00 AM
St. Helena Fire Department, 1480 Main Street, St. Helena (Entrance on Railroad Avenue)

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "public comment" portion of the agenda may do so, but please observe the time limit of three minutes.

Page

1. CALL TO ORDER

2. ROLL CALL
Mayor: Alan Galbraith, Vice Mayor: *Peter White, City Council: Paul Dohring, Geoff Ellsworth and Mary Koberstein

   * Vice Mayor Peter White will be teleconferencing from 824 Chiles Avenue, St. Helena, CA 94574

3. PUBLIC COMMENT:
Under California law, public comments at special meetings are limited to subjects on the agenda only. Therefore public comment will take place during consideration of the item. Each person's comments shall be limited to 3 minutes.

4. NEW BUSINESS

   4.1. Staff presentation and City Council review, discussion, and direction for the FY 2018/19 Draft Budget — 3 - 291

   CEQA Determination: Not a CEQA project
   Prepared By: April Mitts, Finance Director
   Recommendation:
   The Draft FY 2018/19 Budget is being presented for City Council review, discussion, and direction to City Staff for the preparation of the Proposed FY 2018/19 Budget.

   Staff Report
   Public Comment - Boys and Girls Club

5. ADJOURNMENT
The next Regular City Council meeting is scheduled for May 22, 2018, at 6:00 p.m. in the Vintage Hall Board Room located at 465 Main Street.

   This agenda was posted at City Hall and the Fire Department, 1480 Main Street, St. Helena, California on April 27, 2018.

Cindy Tzafopoulos

Cindy Tzafopoulos, City Clerk

In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office (707) 967-2792. Notification 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Report to the City Council
Council Meeting of May 9, 2018

Agenda Section: **New Business**

Subject: **Staff presentation and City Council review, discussion, and direction for the FY 2018/19 Draft Budget**

CEQA Determination: **Not a CEQA project**

Prepared By: April Mitts, Finance Director

Reviewed By: Mark T. Prestwich, City Manager

Approved By: Mark T. Prestwich, City Manager

BACKGROUND
The City Council is required to adopt estimates of revenues and expenditures on a fiscal year basis and per Municipal Code 2.12.060.B.9, the City Manager supervises the preparation of a detailed, proposed municipal budget submitted to the City Council on or before May 15th of each year.

DISCUSSION
The FY 2018/19 Draft Budget is provided as Attachment 1. The budget document provides detailed projected revenues and provides detailed projected expenditures for each department and fund and is a balanced budget. Below is a summary of the Revenues and Expenses for the General Fund, Water Fund, and Wastewater Fund.

Revenues – General Fund
General Fund revenues continue to experience an increase primarily due to the (1) implementation of Measure D, a ½ cent sales tax measure put into effect April 1, 2017 which is estimated to bring in an additional $1.5 million in FY 18, (2) opening of Las Alcobas Hotel in spring of 2017 with an estimated additional revenue of $1.2 million, and (3) continued modest economic growth. Although FY 17 did experience a decline in both TOT and sales revenues due to the Napa Fire Complex event in fall 2017, the City is seeing revenues normalizing.

The City's three main General Fund revenue sources are property, sales and transient occupancy taxes (TOT). These three funding sources account for 89% of General Fund revenues. Property taxes are projected to increase 3.5%, sales taxes are projected to increase by 3.9%, and TOT revenues are projected to increase by 5% next fiscal year.

General Fund Revenues are estimated at $14,264,200 for FY 2018/19, an overall increase of 7%.

Revenues – Water and Wastewater Funds

The Water and Wastewater funds are beginning to stabilize after being financially stressed over the past few years. The stabilization is due to the recent passage of rate increases for both enterprise funds. Rates adopted for both systems include borrowing of funds for significant capital improvements for both systems. Rates are set in a manner where these systems must generate adequate revenue to fund all necessary short and long-term expenses. It is expected both the water and wastewater funds will meet the necessary debt covenants at the end of the fiscal year, as well as bring the cash balance of the wastewater fund to 25%.

Water Enterprise Fund Revenues are estimated at $6,093,300, an overall increase of 3.23% over FY 2017/18 and a 61% increase over FY 2016/17 (prior to the new rate adoption).

Wastesater Enterprise Fund Revenues are estimated at $3,155,200, an overall increase of 1% over FY 2017/18 and a 44% increase over FY 2016/17 (prior to the new rate adoption).

Expenses - General Fund, Water Fund, and Wastewater Fund

In developing the Draft FY 2018/19 Budget, Department Directors were asked to maintain current expenditure levels in their budgets where possible. The FY 2018/19 budget includes additional expenditures which are part of the established City Council Goals, items related to the Fire After-Incident Action Report , and operational necessities.

General Fund expenditure are estimated at $14,264,200 for FY 2018/19, an overall increase of 3% from the FY 2017/18 Amended Budget.
Expenditures for the General Fund include $2,476,497 in transfers to various capital improvement project (CIP) funds, the capital equipment replacement fund, and the retiree medical fund. A summary of all transfers is on pages 6 and 7 of the Draft FY 2018/19 Budget document.

Water Enterprise Fund expenses are estimated at $6,093,300, an overall decrease of 7% from the FY 2017/18 Amended Budget.
Expenses for the Water Fund include $286,343 in transfers to Water CIP funds.

Wastewater Enterprise Fund expenses are estimated at $2,915,200, an overall decrease of 29% from the FY 2017/18 Amended Budget. This decrease is primarily attributed to a transfer from the Waste Water Enterprise Fund of $866,700 to the Waste Water CIP fund which occurred in FY 2017/18. Expenses for the Wastewater Fund include $348,622 in transfers to Wastewater CIP funds.

Summary – General Fund, Water Fund, and Wastewater Fund

Fund	**Revenues**	**Expenditures**
General Fund	$14,264,200	$14,264,200
Water Fund	$6,093,300	$6,093,300
Wastewater Fund	$3,155,200	$2,915,200

Estimated Net Positions – General Fund, Water Fund, and Wastewater Fund

The estimated Net Positions for the General Fund, Water Fund, and Wastewater Fund based on the Draft FY 2018/19 budget are as follows:

General Fund – 26%
Water Fund – 59%
Wastewater Fund – 25%

FISCAL IMPACT

None

RECOMMENDED ACTION

The Draft FY 2018/19 Budget is being presented for City Council review, discussion, and direction to City Staff for the preparation of the Proposed FY 2018/19 Budget.

ATTACHMENTS

Attachment 1 - Draft FY 2018-19 Budget

CITY OF ST. HELENA

FY 2018/19 BUDGET

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INTRODUCTORY SECTION

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City of St. Helena, *California*

CITY COUNCIL

Alan Galbraith

Mayor

Peter White

Vice Mayor

Paul Dohring

Council Member

Mary Koberstein

Council Member

Geoff Ellsworth

Council Member

Mark Prestwich – City Manager/Treasurer

Thomas Brown – City Attorney

Cindy Black – City Clerk

ADMINISTRATIVE TEAM

Noah Housh – Community Improvement Director

April Mitts – Finance Director

John Sorensen – Fire Chief

Kathy Robinson – Human Resources & Information Technology Director

Chris Kreiden – Library Director

William Imboden – Police Chief

Erica Ahmann Smithies – Public Works Director

André Pichly – Recreation Director

BOARDS/COMMISSIONS/COMMITTEES

Board of Library Trustees

Parks and Recreation Commission

Planning Commission

Tree Committee

Active Transportation & Sustainability Committee

CITY OF ST. HELENA
FUND BUDGET SUMMARY
Fiscal Year 2018/2019

	ESTIMATED 6/30/2018 FUND BALANCE*	DRAFT 2019 REVENUES	DRAFT 2019 EXPENDITURES	PROJECTED 6/30/2019 ENDING BALANCE*
FUND 101, GENERAL FUND	4,170,457	14,264,191		
Non-Departmental			1,591,401	
City Council			256,990	
City Manager/Clerk/Human Resources			1,034,240	
Finance			403,221	
City Attorney			470,000	
Planning/Building			1,153,785	
Library			1,056,009	
Recreation			216,696	
Fire			1,027,691	
Police			3,218,231	
Public Works			3,835,927	
TOTAL GENERAL FUND	**$ 4,170,457**	**$ 14,264,191**	**$ 14,264,191**	**$ 4,170,457**
OTHER FUNDS				
Fund 210, Community Development Block Grant	-	-	-	-
Fund 211, Environmental Protection Agency Grant	7,500	-	-	7,500
Fund 212, Department of Homeland Security	(6,500)	-	-	(6,500)
Fund 216, Public Safety Impact Fees	326,321	32,600	8,371	350,550
Fund 218, Public Library Foundation	72	20	-	92
Fund 219, CLSA Library Restoration	8,120	50	7,500	670
Fund 220, Napa Valley Now	44	-	-	44
Fund 222, Park Bond Act	222	-	-	222
Fund 223, Skate Park Lighting	1,180	10	-	1,190
Fund 224, Public Safety (COPS)	61,469	111,200	124,800	47,869
Fund 225, State Gas Tax 2105	63,677	35,284	54,000	44,961
Fund 226, State Gas Tax 2106	75,213	21,085	48,000	48,298
Fund 227, State Gas Tax 2107	72,367	47,094	93,000	26,461
Fund 228, State Gas Tax 2107.5	7,783	2,040	-	9,823
Fund 229, State Gas Tax 2103	15,751	46,503	-	62,254
Fund 230, Road Maint & Rehab Account	40,893	107,142	40,000	108,035
Fund 235, Measure A	114,305	5,161,349	5,171,349	104,305
Fund 237, Emergency Flood Relief	168,460	1,200	-	169,660
Fund 238, Training Development	13,682	750	6,000	8,432
Fund 240, Measure T	-	700,000	-	700,000
Fund 241, Measure T Class 1 Trails	-	66,700	-	66,700
Fund 278, BSCC Grant	9,653	45	-	9,698
Fund 279, Asset Forfeiture	51,781	10,400	6,500	55,681

Fund 280, Teen Center	34,321	-	26,300	8,021
Fund 283, Tree City USA	120,306	62,100	105,073	77,333
Fund 286, Bocce Ball	88,372	40,500	46,548	82,324
Fund 287, Harvest Festival	182	11,300	12,800	(1,318)
Fund 288, Fourth of July	20,513	43,000	45,300	18,213
Fund 289, Recreation Programs	215,264	327,800	455,607	87,457
Fund 290, Tourism Improvement District	3,830	536,861	536,661	4,030
Fund 291, SB-1186 State Fees	1,027	1,735	2,762	-
Fund 295, N.O.A.A.	2,619	24	-	2,643
Fund 329, Stabo Trust	36,069	300	-	36,369
Fund 375, Murray Ex Trust	44,165	2,280	-	46,445
Fund 380, Friends and Foundation	4,446	135,110	135,110	4,446
Fund 381, Ryan Library Trust	12,413	450	-	12,863
Fund 382, Martin Library Trust	24,262	650	1,600	23,312
Fund 384, Tweed Trust Enhancement Dist	660,254	51,300	50,000	661,554
Fund 420, Fire Station GO Bonds	145,963	-	-	145,963
Fund 443, South St. Helena Drainage	29,111	250	-	29,361
Fund 561, Water Enterprise**	3,597,273	6,093,314	6,093,315	3,597,272
Fund 571, Sewer Enterprise**	488,074	3,155,179	2,915,180	728,073
Fund 582, Garage	(11,184)	241,419	241,940	(11,705)
Fund 592, Equipment Replacement	99,355	50,000	-	149,355
Fund 593, Fire Capital Equipment Replacement	69,409	-	-	69,409
CAPITAL FUNDS				
Fund 700, Flood Control Protection	101,143	51,200	-	152,343
Fund 713, Civic Improvement Impact Fees	632,203	80,500	1,750	710,953
Fund 733, Civic Capital Improvement	745,715	203,000	470,000	478,715
Fund 734, Park Impact Fees	729,028	155,000	-	884,028
Fund 740, Traffic Mitigation Impact Fees	2,220,129	92,500	-	2,312,629
Fund 741, Streets Capital Improvement	603,275	1,065,389	2,173,936	(505,272)
Fund 742, Storm Drain Impact Fees	626,442	29,500	-	655,942
Fund 744, Housing Impact Fees	26,320	225	-	26,545
Fund 745, Parking In-Lieu	564,528	4,800	-	569,328
Fund 751, Affordable Housing	902,950	259,000	25,000	1,136,950
Fund 763, Water Capital Improvement	2,619,790	1,086,343	2,692,116	1,014,017
Fund 764, Water Impact Fees	264,357	51,200	-	315,557
Fund 773, Wastewater Capital Improvement	1,364,755	348,622	1,570,410	142,967
Fund 774, Wastewater Impact Fees	632,024	20,000	-	652,024
TOTAL CAPITAL FUNDS	**$ 6,892,236**	**$ 830,520**	**$ 25,000**	**$ 7,697,756**

Estimated Balances include Notes/Loans of $455,000 and Prepaid Expenses of $65,000, which are not part of the available Fund Balance.

*****Beginning Balances for Fund 561 and Fund 571 are the Unrestricted Net Position.***

******CIP Revenues will be amended as funding is received. Measure T funds will be transferred to Streets Capital after expenses have been incurred.***

SCHEDULE OF TRANSFERS
Fiscal Year 2018/2019

#	FROM:	TO:	DESCRIPTION	Amount
FROM: GENERAL FUND				
1	101	283	Tree City Operations	62,100
2	101	289	Recreation Operations	155,000
3	101	288	4th of July	40,000
4	101	581	Retiree Medical	283,008
5	101	592	Equipment Replacement Fund	50,000
6	101	700	Capital Reserve Requirement Flood Project	50,000
7	101	763	Upper York Creek	800,000
8	101	733	ADA Transition - Facilities	103,000
9	101	733	Civic CIP	100,000
10	101	741	Streets CIP - ADA Transition - Curb Ramps	110,000
11	101	741	Streets CIP - R18-79 Pavement Retoration	77,500
12	101	741	Streets CIP - Integrated Utility Master Plan	100,000
13	101	741	Streets CIP - MOE Measure T R18-79	379,189
14	101	741	Streets CIP - Dredging Sulpher Creek	100,000
15	101	241	Streets CIP - Measure T Class 1 Trails	66,700
			TOTAL TRANSFERS FROM GENERAL FUND	**2,476,497**
FROM: GAS TAX FUNDS				
16	225	741	Streets CIP - R18-79 per Reso. 2017-149	54,000
17	226	741	Streets CIP - R18-79 per Reso. 2017-149	48,000
18	227	741	Streets CIP - R18-79 per Reso. 2017-149	90,000
19	230	741	Streets CIP - R18-79 per Reso. 2017-149	40,000
			TOTAL TRANSFERS FROM GAS TAX FUNDS	**232,000**
FROM: TEEN CENTER FUND				
20	280	289	Transfer balance of Teen Ctr to Recreation	26,300
			TOTAL TRANSFERS FROM TEEN CENTER	**26,300**
FROM: TID				
21	290	101	TID Assessment Admin Fee	5,367
			TOTAL TRANSFERS FROM TID FUND	**5,367**
FROM: WATER OPERATIONS FUND				
22	561	763	Water CIP	286,343
			TOTAL TRANSFERS FROM WATER FUND	**286,343**
FROM: WASTEWATER OPERATIONS FUND				
23	571	773	Waste Water CIP	348,622
			TOTAL TRANSFERS FROM WASTEWATER FUND	**348,622**

TOTAL TRANSFERS **3,375,129**

SCHEDULE OF TRANSFERS
Fiscal Year 2018/2019

SUMMARY TRANSFERS OUT:			
General Fund	101	=	2,476,497
Gas Tax Fund	225	=	54,000
Gas Tax Fund	226	=	48,000
Gas Tax Fund	227	=	90,000
Gas Tax Fund	230	=	40,000
Teen Center Fund	280	=	26,300
TID Fund	290	=	5,367
Water Fund	561	=	286,343
Waste Water Fund	571	=	348,622
		TOTALS:	**3,375,129**

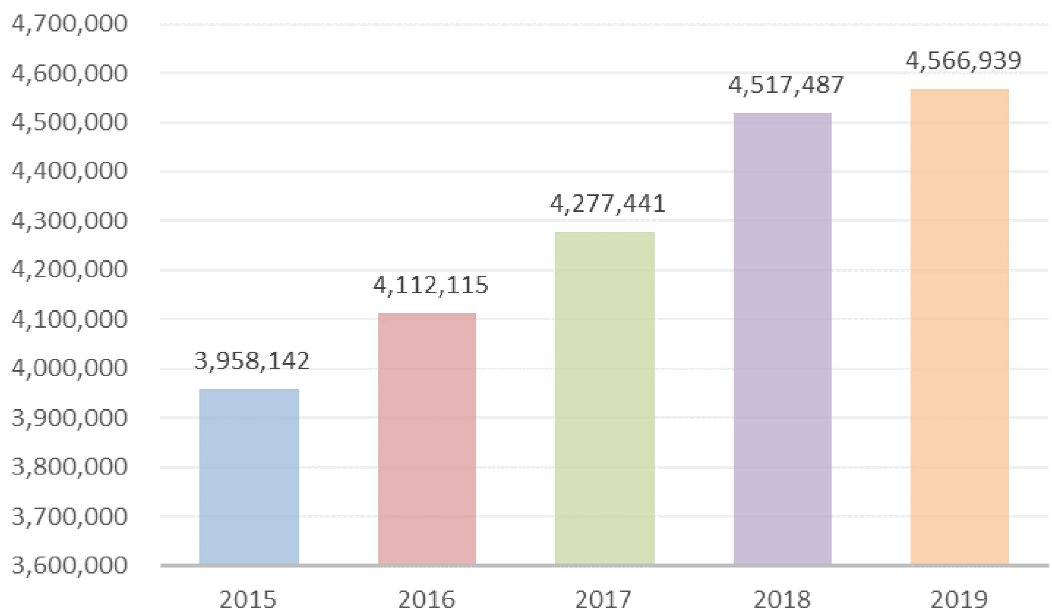
SUMMARY TRANSFERS IN:			
OPERATIONS			
General Fund	101	=	5,367
Tree City	283	=	62,100
Recreation	289	=	181,300
Fourth of July	288	=	40,000
Reitree Medical	581	=	283,008
Capital Equipment	592	=	50,000
Subtotal Operations			621,775
CAPITAL			
Measure T Class 1 Trails	241	=	66,700
Capital Reserve - Flood Control	700	=	50,000
Civic CIP	733	=	203,000
Streets CIP	741	=	998,689
Water CIP	763	=	1,086,343
Wastewater CIP	773	=	348,622
Subtotal Capital			2,753,354
		TOTALS:	**3,375,129**

CITY OF ST. HELENA
DESCRIPTIONS OF REVENUE SOURCES

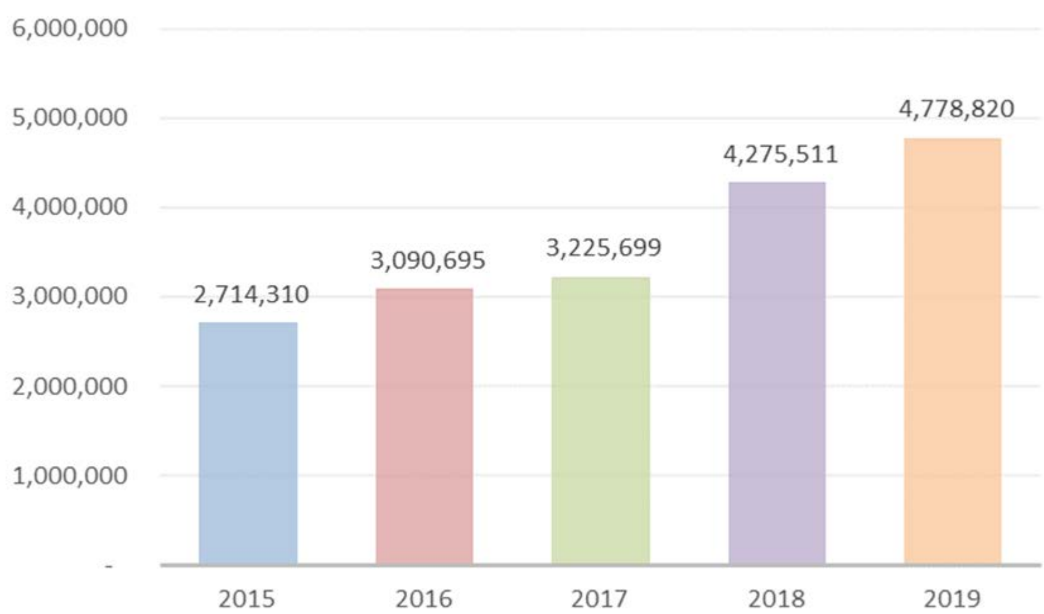
FISCAL YEAR 2018-2019

GENERAL FUND

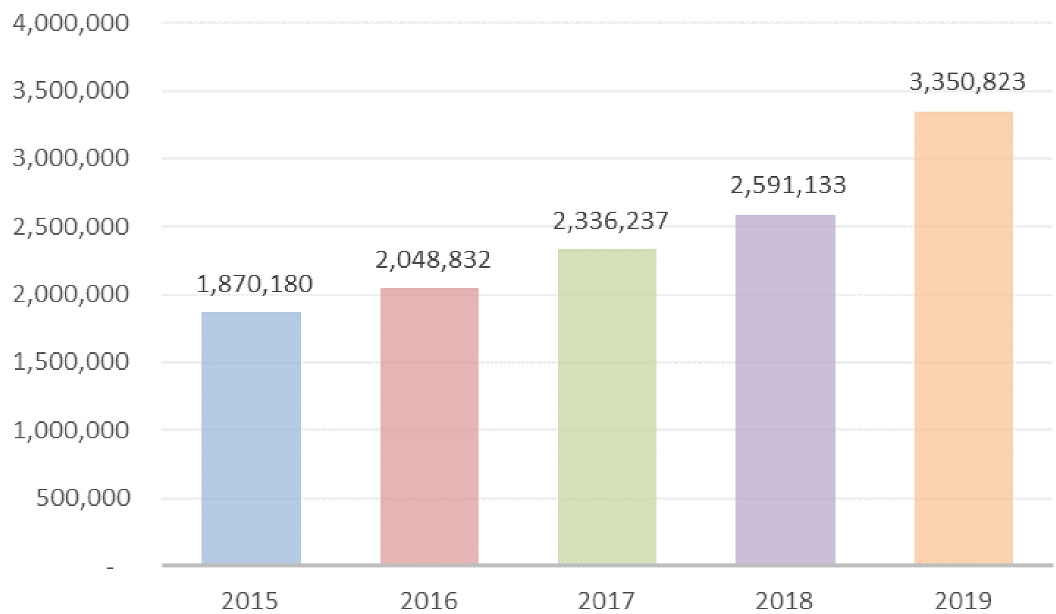
Property Taxes ($4,566,939) - Real property within the City is taxed at 1% of assessed value as determined by the County Assessor. The City's share of this tax is approximately 16%. For fiscal year 2018-2019 a growth factor of 3.5% has been applied per the County Assessor. Napa County is using the Teeter Plan for collections that provides the City with 100% of the taxes assessed with the County in turn keeping all delinquent penalties and interest collected. This category includes revenues for Property Tax Secured, Property Tax Unsecured, Prior Year Property Tax, Homeowner Property Tax, Real Property Transfer Tax, and In Lieu VLF. Previous budgets had a separate revenue category for In Lieu VLF; starting in FY 2017-2018 this item was added to the budget document to more closely resemble the CAFR.



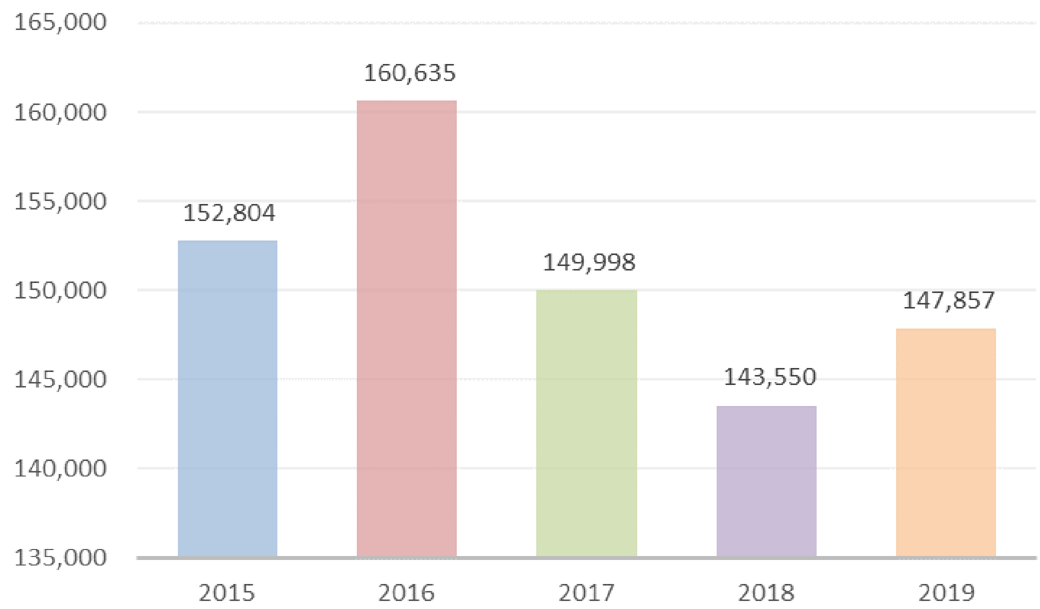
<u>*Sales Tax and Sales Tax in Lieu ($4,778,820)*</u> - The City receives 1.5% of retail sales made within the City limits. The diversity of commercial operations such as retail shops, restaurants, building supply, and car dealers insure a constant level of income from this source. Sales Tax for the City is estimated to grow by about 3.9% per our sales tax consultant. Fiscal Year 2017-2018 realized the first full year with Measure D Sales Tax collection. Prior to Measure D the City received 1% of retail sales made within the City limits. The passage of Measure D added an additional 0.5%.



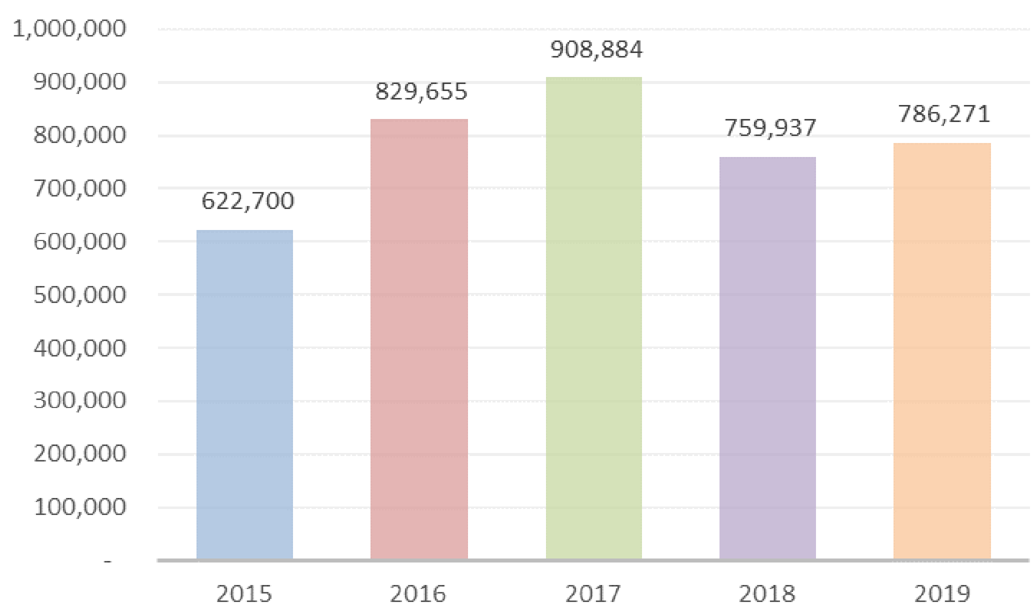
<u>Transient Tax ($3,350,823)</u> - The City has a tax rate of 12% on all revenues paid to Hotels and Bed and Breakfast Inns. The tax is paid by the guests staying at these accommodations. This revenue is estimated to increase at a rate of 29% for the next fiscal year based on estimated year end revenues and the opening of a new hotel. In fiscal year 2011-2012 the City adopted a short-term rental ordinance allowing twenty-five residential units to participate in short-term rentals.



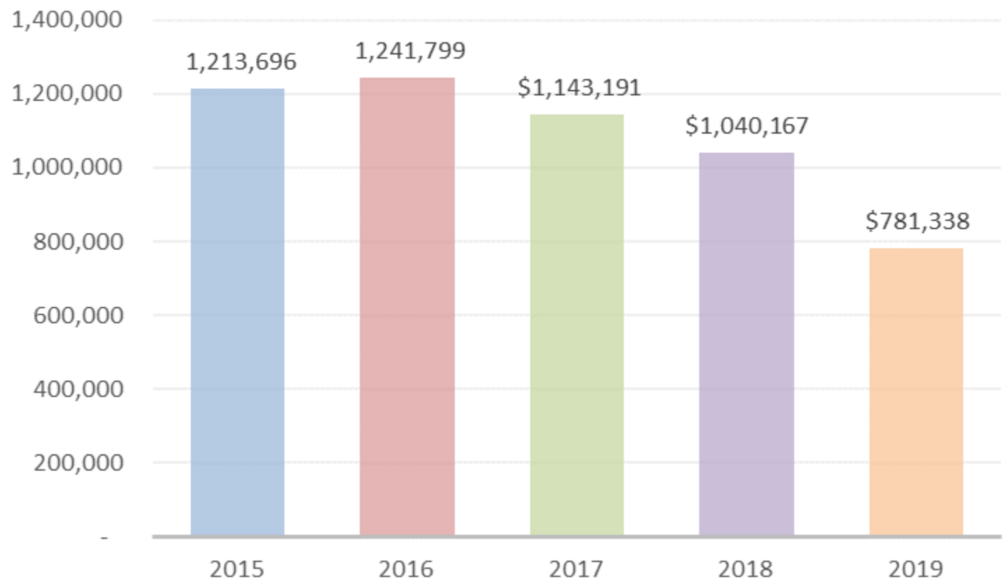
Business License Tax ($147,857) - This revenue is generated by a license tax paid by all businesses operating within the City. Considering prior year actual and the current state of the economy, it is projected that revenues will remain constant.



Building & Planning Revenue ($786,271) - This category includes revenues for Building Permits, Building Inspection and Administrative Fees, Planning Application and Permit Fees, and Short-Term Rental Permit Fees.

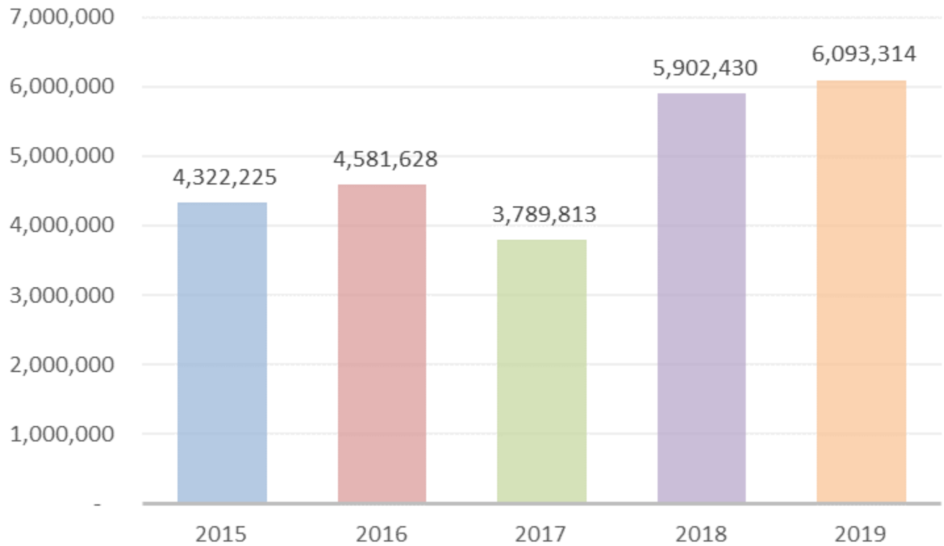


<u>Other ($781,338)</u> - This category includes revenues for Franchise Taxes, Charges for Services, Fines and Forfeits, Development Fees, Intergovernmental Fees, Interest and Rents, and Miscellaneous General Fund Revenues.

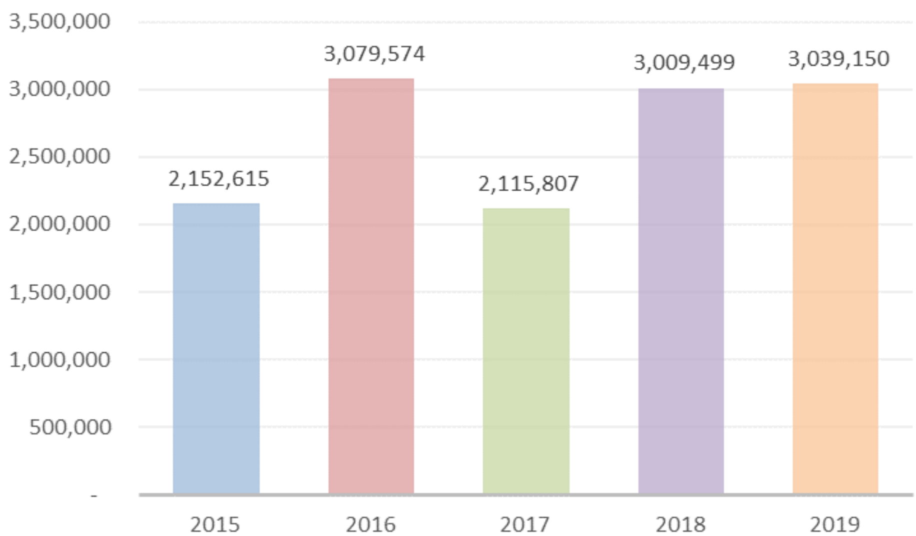


ENTERPRISE FUNDS

Water Enterprise Service Charges ($6,093,314) - Revenues charged to users of the municipal water system. A multi-year rate increase was approved by Council in November 2017. The most recent rate increase was effective with the December 2017 billing cycle. Funds are used to pay for debt service payments, operations and maintenance, and capital projects.



Wastewater (Sewer) Enterprise Service Charges ($3,039,150) - Revenues charged to users of the municipal sewer system. A long-range financial plan and multi-year rate increase was approved by Council in November 2017. The most recent rate increase was effective with the December 2017 billing cycle. Funds are used to pay for debt service payments, operations and maintenance, and capital projects.



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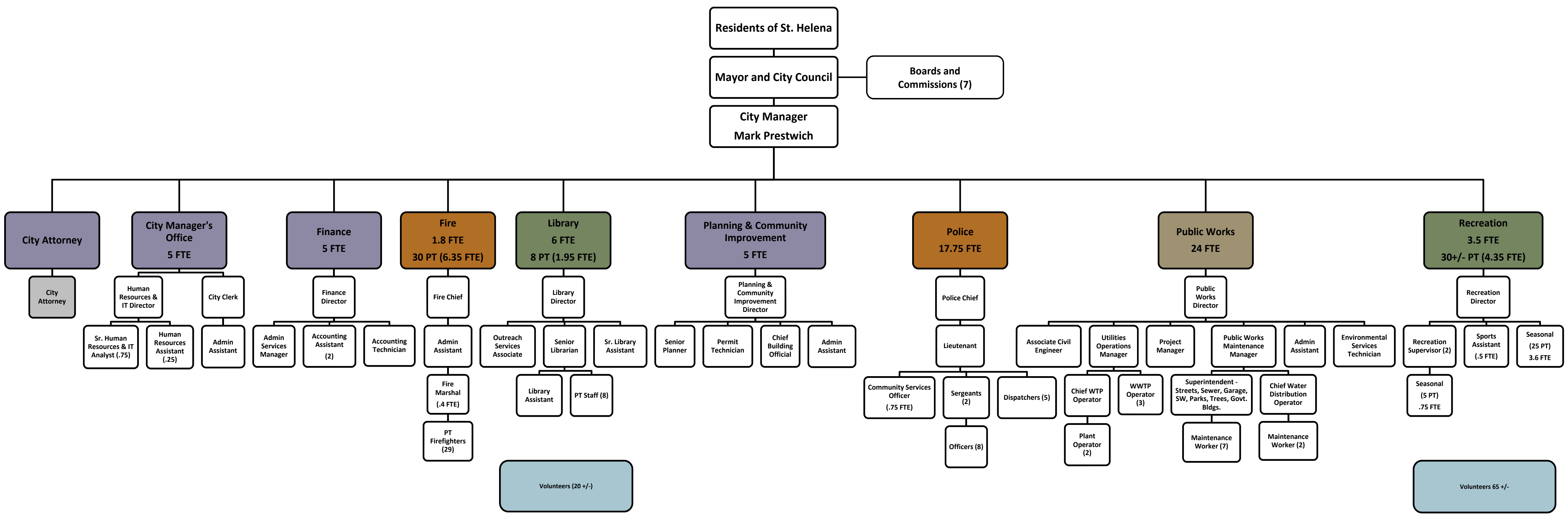
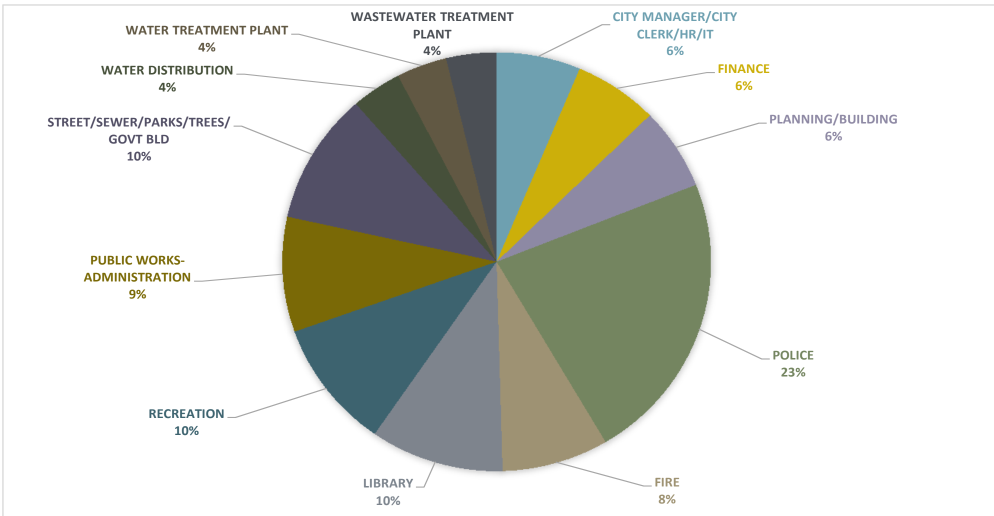
City of St. Helena Citywide Organizational Chart FY 2018/19



CITY OF ST. HELENA
ALLOCATION OF CITY POSITIONS
Fiscal Year 2018/19

STAFF OVERVIEW

A significant part of the City's Operating Budget is salaries and benefits. Funding for employees who in turn provide services to our citizenry make up 53% of the total operational budget; amounting to $10,854,631 (including Unfunded Liability for PERS). The following graph identifies full-time equivalent (FTE) positions by department.



STAFFING COMPARISON BY DEPARTMENT
IN FULL-TIME EQUIVALENTS

DEPARTMENTS	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	*CURRENT +/-*
CITY MANAGER/CITY CLERK/HR/IT	2.00	4.60	4.50	5.00	5.00	0.00
FINANCE	5.00	5.00	5.00	5.00	5.00	0.00
PLANNING/BUILDING	3.00	3.00	4.50	5.00	5.00	0.00
POLICE	16.50	16.50	16.75	17.75	17.75	0.00
FIRE	1.20	1.20	5.95	6.35	6.35	0.00
LIBRARY	11.32	10.20	7.99	7.95	7.95	0.00
RECREATION	5.60	5.60	6.85	7.85	7.85	0.00
PUBLIC WORKS-ADMINISTRATION	4.00	5.07	6.00	6.00	7.00	1.00
STREET/SEWER/PARKS/TREES/GOVT BLD	0.00	0.00	0.00	7.00	8.00	1.00
WATER DISTRIBUTION	4.00	4.00	4.15	4.00	3.00	(1.00)
WATER TREATMENT PLANT	3.00	3.00	3.15	3.00	3.00	0.00
WASTEWATER TREATMENT PLANT	3.00	3.00	3.00	3.00	3.00	0.00
BUILDING MAINTENANCE	0.00	0.25	0.25	0.00	0.00	0.00
STREET MAINTENANCE	4.00	3.20	2.10	0.00	0.00	0.00
TREE CITY USA	0.10	0.10	0.10	0.00	0.00	0.00
PARKS MAINTENANCE	4.90	4.65	3.65	0.00	0.00	0.00
CITY GARAGE	0.00	0.80	0.60	0.00	0.00	0.00
TOTAL FTE'S	**67.62**	**70.17**	**74.54**	**77.90**	**78.90**	**1.00**

Authorized positions for fiscal year 2019 are 78.90 FTE's. Part-time positions make up 11.45 FTE's of the total FTE's. Not included in the above figures are 1 Mayor, 4 Council Members, 5 Planning Commissioners, Recreation Program Instructors or Tree Maintenance Workers who are hired on an as needed basis.

The proposed budget shows the addition of a position in the Public Works Administration. During fiscal year 2018, City Council approved in a reorganization of the Human Resources, Finance and Public Works Departments which resulted in the addition of 1 FTE in the Public Works Administration. The fiscal year 18/19 budget reflects a transition of one Maintence Worker from Water Distribution to the Streets/Sewer/Parks/Trees/Government Buildings Department. This is reflected in the chart above; there we no staffing additions, just realignment of existing positions. Salaries and benefits compromise of approximately 53% of the total City budget (removing transfers to internal funds and CIP project funds).

GENERAL FUND

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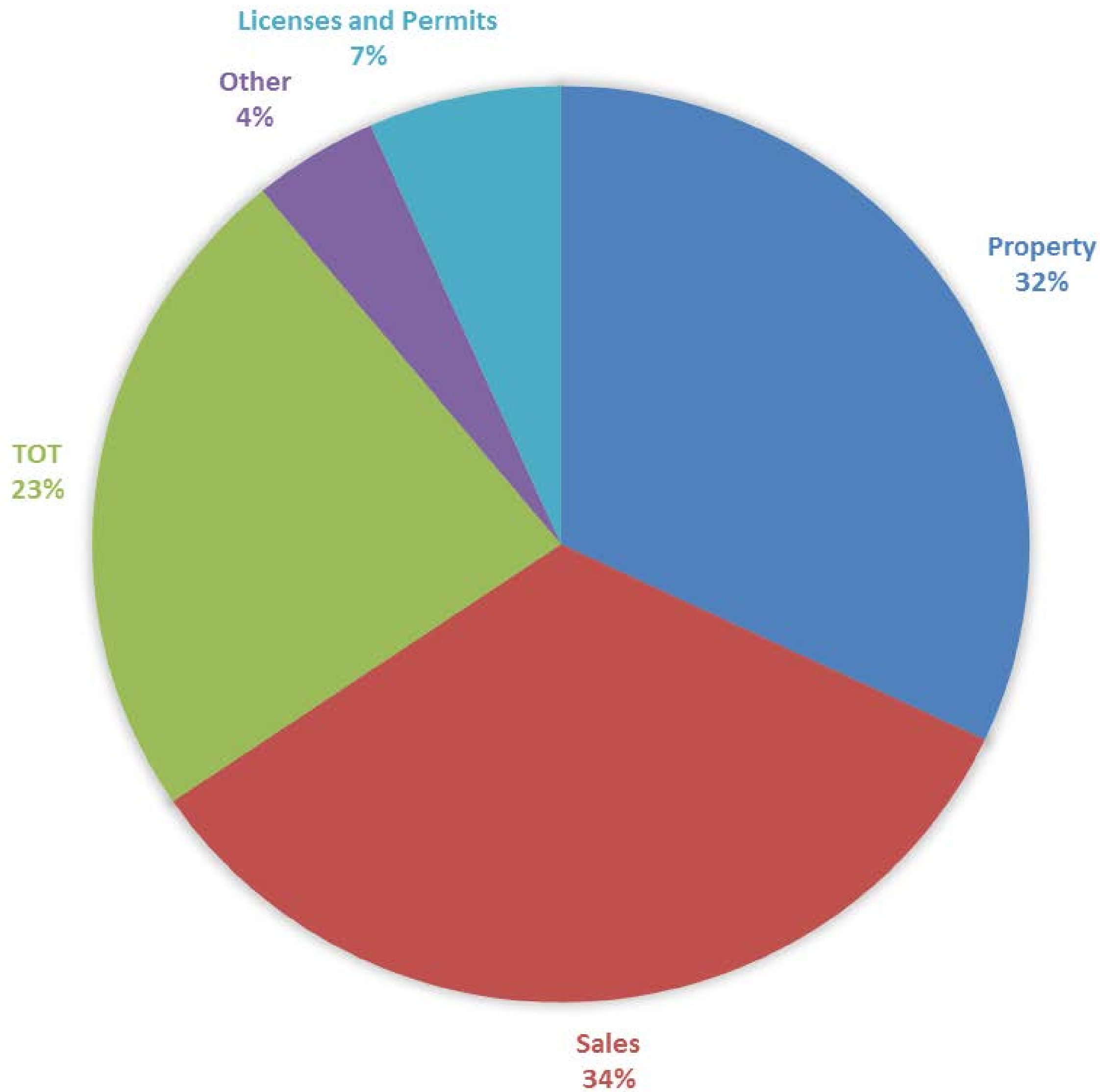
CITY OF ST. HELENA
GENERAL FUND REVENUES - $14,264,191

FISCAL YEAR 2018/19



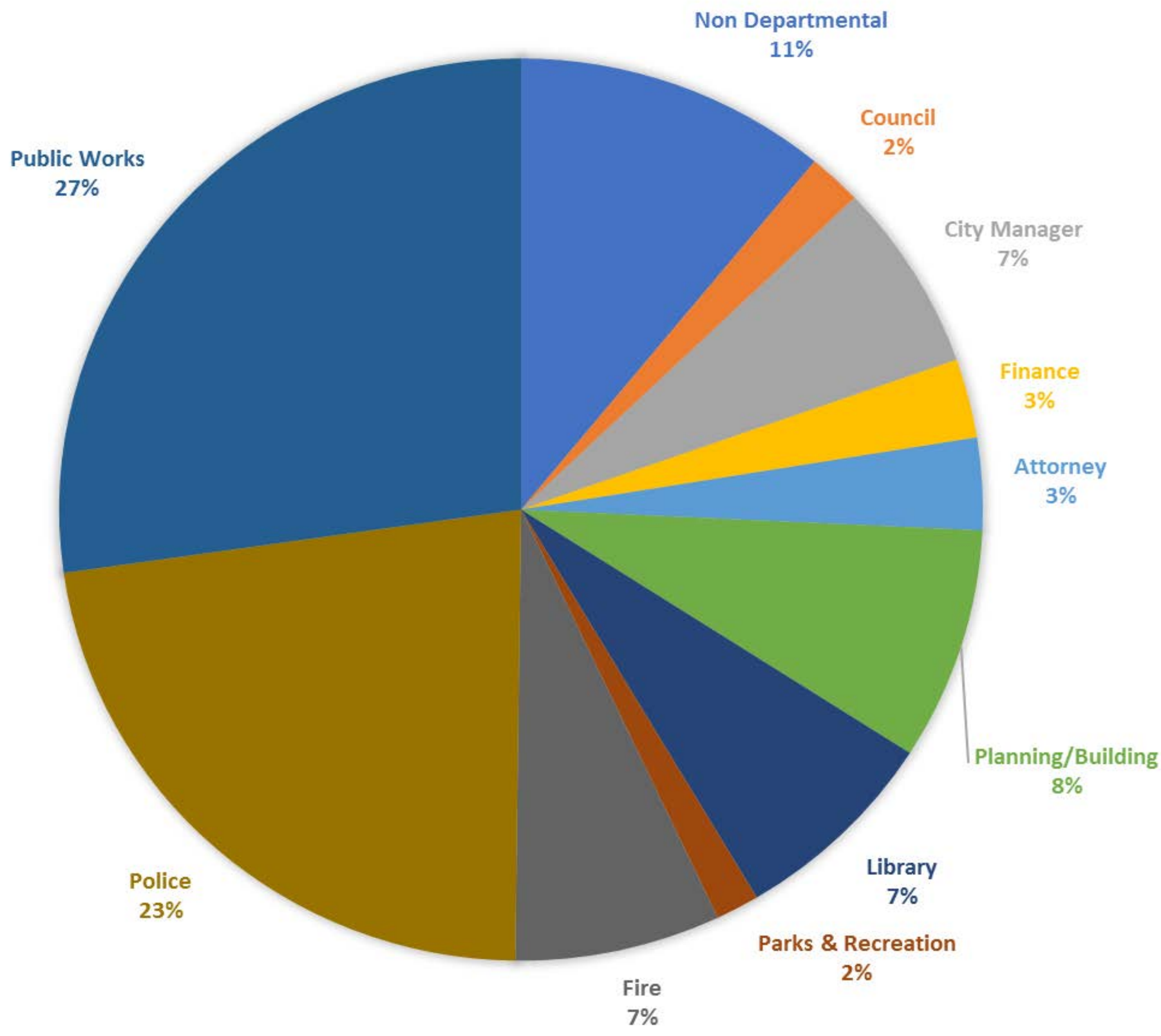
CITY OF ST. HELENA
GENERAL FUND REVENUE COMPARISON

FY 2018/2019

CITY OF ST. HELENA
GENERAL FUND YEAR EXPENDITURES -$14,264,191

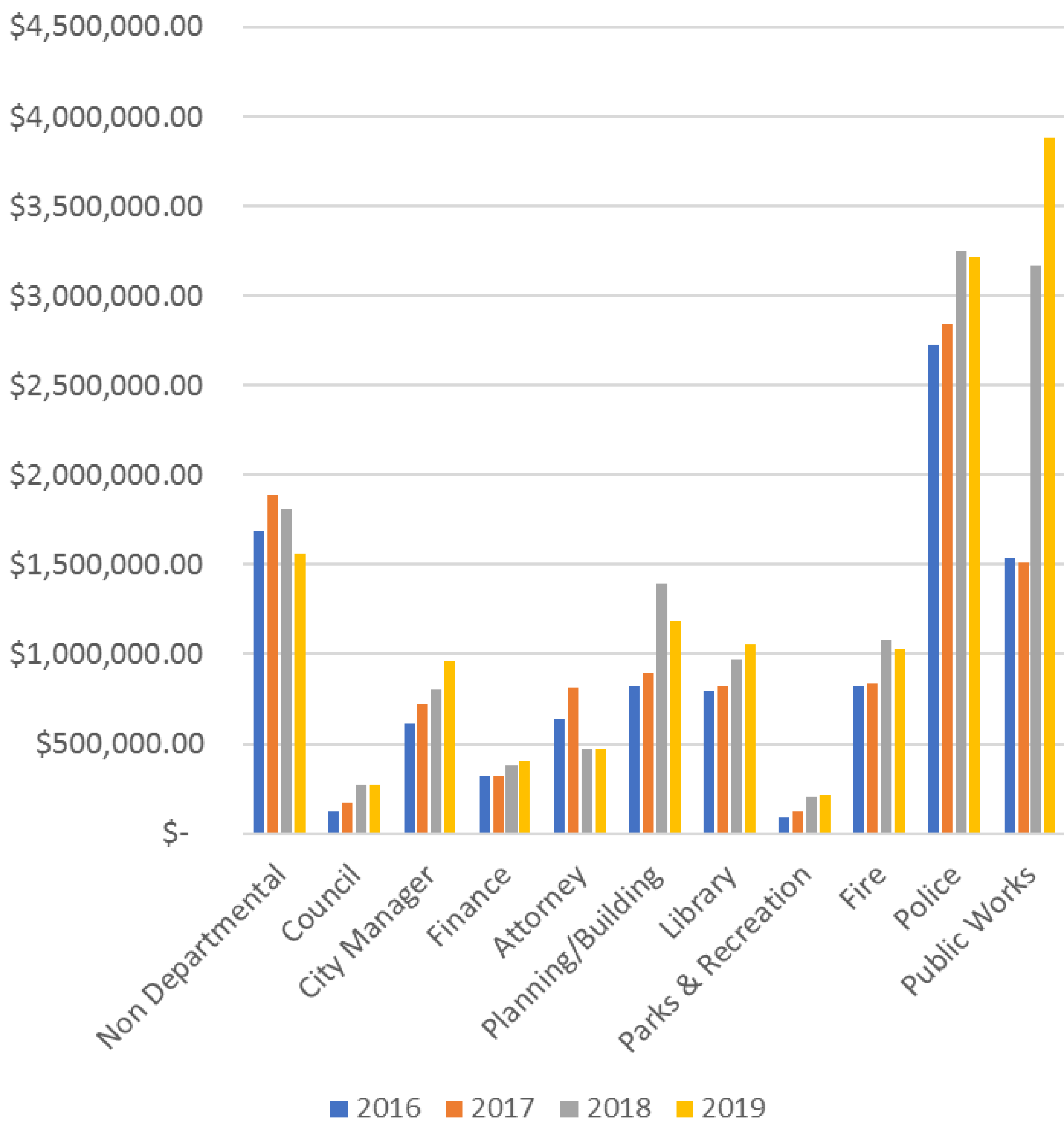
BY DEPARTMENT

FISCAL YEAR 2018/2019



CITY OF ST. HELENA
GENERAL FUND YEAR OVER YEAR EXPENDITURES

FY 2018/2019



		Actual	Actual	Actual	Estimated	Draft
Account	**Description**	**2015**	**2016**	**2017**	**2018**	**2019**
Property Taxes						
101-30-10-00-00	Property Tax-Secured	2,977,499	3,187,030	3,295,653	3,511,848	3,634,763
101-30-11-00-00	ERAF Shift to State	187,782	89,610	94,115	105,000	-
101-30-20-00-00	Property Tax-Unsecured	122,911	114,923	117,577	121,921	126,189
101-30-30-00-00	Prior Year Property Tax		1,506	3,736	1	600
101-30-90-00-00	Real Property Transfer Tax	92,290	110,376	111,591	117,098	120,611
101-32-05-00-00	In Lieu VLF	562,034	593,294	639,236	645,619	668,216
101-32-20-00-00	Homeowner Property Tax	15,626	15,376	15,533	16,000	16,560
Property Taxes		**3,958,142**	**4,112,115**	**4,277,441**	**4,517,487**	**4,566,939**
Sales Tax						
101-30-40-00-00	Retail Sales/Use Tax	1,962,589	2,511,879	2,868,566	2,809,874	3,146,890
101-30-42-00-00	Public Safety Sales Tax	57,198	57,794	60,197	55,700	58,485
101-30-43-00-00	Sales Tax In Lieu	694,523	521,022		-	-
101-30-44-00-00	Measure D	-	-	296,936	1,409,937	1,573,445
Sales Tax		**$2,714,310**	**$3,090,695**	**3,225,699**	**4,275,511**	**4,778,820**
Transient Occupancy Taxes						
101-30-41-00-00	Sales Tax Increment Res 91-18					-
101-30-50-00-00	Transient Occupancy Tax	1,863,939	2,014,498	2,281,834	2,586,633	3,341,964
101-30-51-00-00	Transient Tax Penalty	6,241	34,334	54,403	4,500	8,859
Transient Occupancy Taxes		**1,870,180**	**2,048,832**	**2,336,237**	**2,591,133**	**3,350,823**
Other Taxes						
101-30-60-00-00	Franchise Tax	184,215	192,986	209,478	198,815	208,755
Other Taxes		**184,215**	**192,986**	**209,478**	**198,815**	**208,755**
Charges for Service						
101-30-61-00-00	Comcast PEG Access Fees	16,186	28,302	17,809	24,000	24,720
101-30-75-00-00	Fire Inspection Fees	5,830	716	1,320	1,000	1,030
101-31-21-00-00	Building Inspection Fees	2,831	3,818	540	3,500	3,605
101-31-22-00-00	Building Admin Fees	4,840	4,098	135	3,500	3,605
101-31-23-00-00	Other Fire Revenues	80	25,775		1	-
101-33-10-00-00	Planning Fees		103	(4)	100	100
101-33-30-00-00	Sales Of Maps/Publications	563	21	193	150	165
101-33-50-00-00	Police Services	27,675	31,833	28,771	30,000	30,900
101-33-51-00-00	Animal Control Services	(837)			-	-
101-33-60-00-00	Administrative Fees	5,588	100	1,500	7,200	7,725
101-33-70-00-00	Planning Fees	25,446	14,525	62,345	15,000	17,047
101-33-80-00-00	Engineering Fees	925	812	7,057	1,000	7,210
101-33-90-00-00	Street/Sidewalk/Curb Repair	5,592	-		-	-
Charges for Service		**94,718**	**110,102**	**119,666**	**85,451**	**96,107**
Fines and Forfeits						
101-31-40-00-00	Vehicle Code Fines	43,215	30,230	40,727	1	26,780
101-31-50-00-00	Other Police Fines	52,130	37,872	24,134	27,000	27,810
101-31-55-00-00	A/R Late Penalty	641	1,658	4,463	500	2,993
101-33-63-00-00	Civil Penalties		41,000	65,400	1	550
101-34-20-00-00	Library Fines & Fees	16,170	15,539	7,585	7,000	7,070
Fines and Forfeits		**112,156**	**126,299**	**142,309**	**34,502**	**65,203**

Account	Description	Actual 2015	Actual 2016	Actual 2017	Estimated 2018	Draft 2019
Licenses and Permits						
101-30-70-00-00	Application & Permit Fees	9,825	1,825	3,975	2,500	2,575
101-30-80-00-00	Business License	152,615	159,728	149,779	143,000	147,290
101-30-81-00-00	Business License Penalty	189	906	219	550	567
101-31-20-00-00	Building Permits	416,475	486,542	549,240	472,000	486,160
101-33-15-00-00	Short Term Rental Permit	4,300	17,200	13,500	6,750	9,000
101-33-74-00-00	Planning App & Permit Fees	168,809	303,472	283,125	259,082	266,854
101-33-84-00-00	Public Works App & Permit Fees	47,075	37,300	39,725	35,000	36,050
101-33-86-00-00	Well Permit Fee	1,300	1,300	1,300	650	1,300
Licenses and Permits		**800,588**	**1,008,273**	**1,040,863**	**919,532**	**949,796**
Development Fees						
101-33-81-00-00	Public Works Land & Dev Fees	17,600	21,600	20,800	6,500	13,519
Development Fees		**17,600**	**21,600**	**20,800**	**6,500**	**13,519**
Intergovernmental						
101-32-10-00-00	Motor Vehicle In-Lieu	2,476	2,447	4,391	2,500	2,575
101-32-40-00-00	Highway Maintenance	(3,700)			-	
101-32-70-00-00	County Fire Contract	28,855	48,855	48,855	48,855	48,855
101-32-80-00-00	Emergency Relief	148,524	207,525	122,712	130,000	
101-34-61-49-00	Contrib from Gov - Police	9,332	1,351		7,000	2,500
101-34-71-00-00	Reimb State Mandated Costs	68,268	21,037		2,000	2,020
101-34-73-00-00	Other State Revenue	5,000	5,008	19	5,000	5,050
101-34-75-00-00	Restitution	7,408	14,186	3,848	2,000	-
101-36-80-00-00	Library Abatement	3,576	3,784	2,903	3,600	3,636
101-38-00-80-00	Restitution Revenue	16,818			-	-
Intergovernmental		**286,557**	**304,193**	**182,726**	**200,955**	**64,636**
Interest and Rents						
101-31-70-00-00	Investment Earnings	22,912	50,720	(40,336)	15,550	25,000
101-34-76-00-00	Cash Overage/Shortage	1,040	(250)	0	1	-
101-31-75-00-00	Interest Income	-	1,569		1	-
101-36-10-00-00	Rental Income	187,824	165,340	180,809	116,664	67,000
101-36-11-00-00	Tennis Court Rentals	12,455	5,504	5,827	4,000	4,040
Interest and Rents		**224,231**	**222,883**	**$ 146,300**	**$136,216**	**96,040**
Miscellaneous						
101-33-20-00-00	Legal Cost Recovery	27,444	48,052	158,922	50,000	45,000
101-33-21-00-00	Storm Drain Cost Recovery	877	-		-	-
101-33-40-00-00	Other Filing/Certification Fee	-	-		-	-
101-33-85-00-00	Public Wks Violation/Repair Fe	-	-		-	-
101-34-21-00-00	TRB Library Revenue	-	-		20,000	-
101-34-22-00-00	Library Copies	-	-	3,431	3,000	3,030
101-34-23-00-00	Library Lost Material	-	-	503	400	404
101-34-24-00-00	Library Room Rental	-	-	430	350	354
101-34-31-00-00	Donations	-	1,743	1,000	1,000	-
101-34-51-00-00	Sale of Capital Assets	-	-		-	-
101-34-60-00-00	Contributions from non-govt	6,235	-		87,500	-
101-34-61-00-00	Contributions from Government	-	-		-	-
101-34-61-46-00	Contributions from Gov - Library				5,883	1,000
101-34-68-00-00	TID Admin Fee	-	-		-	-
101-34-70-00-00	Other Revenue	29,456	32,055	22,118	20,000	20,200
101-34-74-00-00	Insurance Refund	1,079	223		-	-
101-39-98-00-00	Operating Transfers In	51,240	3,043	3,530	30,000	3,565
Miscellaneous		**116,331**	**85,116**	**189,934**	**218,133**	**73,553**
TOTALS		**10,266,711**	**11,191,394**	**$ 11,891,452**	**$13,184,235**	**$14,264,191**

GENERAL FUND DEPARTMENT SUMMARY					
Dept	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
4000	Non Departmental	1,683,687	1,888,296	1,807,542	1,591,401
4100	Council	124,637	169,672	268,184	256,990
4200	City Manager	613,548	723,505	804,817	1,034,240
4300	Finance	320,045	323,782	375,853	403,221
4400	Attorney	640,851	813,589	470,000	470,000
4500	Planning/Building	823,484	898,802	1,395,220	1,153,785
4600	Library	797,217	823,975	973,376	1,056,009
4728	Parks & Recreation	90,119	125,021	203,395	216,696
4800	Fire	823,516	835,760	1,080,331	1,027,691
4900	Police	2,724,803	2,841,072	3,252,869	3,218,231
5000	Public Works	1,536,185	1,514,934	3,170,969	3,835,927
Grand Total		**10,178,093**	**10,958,408**	**13,802,556**	**14,264,191**

GENERAL FUND ESTIMATED NET POSITION	
Estimated Ending Fund Balance @ 6/30/2018	**4,170,457**
Estimated Revenue @ 6/30/2019	14,264,191
Estimated Expenses @ 6/30/2019	14,264,191
Transfers to other funds	
Revenue Less Expenses	**-**
Use of Reserves	-
Estimated Net Position	**4,170,457**
Estimated Unassigned Net Position	**3,650,906**
Percent of Expenses Based on Total Net Position	**29%**
Percent of Expenses Based on Unassigned Net Position	**26%**

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CITY COUNCIL
(4100)

City Council

Alan Gailbraith – Major
Peter White – Vice Major
Paul Dohring – Council Member
Mary Koberstein – Council Member
Geoff Ellsworth – Council Member

Purpose

The City Council is the governing body of the City of St. Helena and has the power to make and enforce all laws related to municipal affairs, subject only to the limitations of the City Code and the State Constitution. The Council is responsible for the formulation of policy, enactment of legislation, control of revenues, and the appropriation of funds.

CITY COUNCIL EXPENSES BY FUND					
Fund	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
101	General Fund	124,637	169,672	268,184	256,990
561	Water Enterprise	44,632	26,581	12,669	16,818
571	Sewer Enterprise	25,504	21,484	12,669	16,818
751	Affordable Housing	-	-	10,000	10,000
Grand Total		**194,773**	**217,738**	**303,522**	**300,626**

CITY COUNCIL EXPENSES BY OBJECT CODE					
Object Code	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
20	Salaries & Benefits	127,312	108,530	84,459	112,126
21	Services	30,628	57,971	108,463	44,800
24	Taxes, Insurances & Contributi	36,833	51,236	110,600	143,700
Grand Total		**194,773**	**217,738**	**303,522**	**300,626**

Budget Council 4100

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
101	**General Fund**				
41	**Council**				
101-41-00-20-20	Temp/Part Time	8,100	11,448	12,600	12,600
101-41-00-20-40	FICA/Medicare	909	1,208	1,285	1,285
101-41-00-20-45	Employer PERS	1,637	1,631	757	212
101-41-00-20-47	PERS Unfunded Liability	-	-	1,209	364
101-41-00-20-50	Employee PERS	429	729	932	202
101-41-00-20-55	Health Insurance	42,097	47,687	37,771	59,238
101-41-00-20-61	Workers Comp	-	-	-	-
101-41-00-20-65	SDI	-	-	-	-
101-41-00-20-75	Deferred Comp	4,003	4,615	4,567	4,589
20	**Salaries & Benefits**	**57,176**	**67,318**	**59,121**	**78,490**
101-41-00-21-10	Communications	1,241	3,113	1,900	1,800
101-41-00-21-15	Postage	32	121	100	100
101-41-00-21-27	Equipment Lease Exp	-	-	-	-
101-41-00-21-40	Professional Fees	6,000	4,800	15,000	15,000
101-41-00-21-45	Other Contract Services	14,515	27,185	71,063	-
101-41-00-21-52	Facility Rental	-	-	-	-
101-41-00-21-53	Memberships & Publications	4,716	5,038	6,300	6,300
101-41-00-21-55	Training & Conference	3,746	9,304	12,100	12,100
101-41-00-21-60	Other Travel	-	-	-	-
21	**Services**	**30,250**	**49,561**	**106,463**	**35,300**
101-41-00-22-07	Copies	-	-	-	-
101-41-00-22-12	Computer Equipment	-	470	1,000	7,500
101-41-00-22-13	Office Supplies	309	582	500	1,500
101-41-00-22-15	Special Department Supplies	69	505	500	500
22	**Supplies**	**377**	**1,557**	**2,000**	**9,500**
101-41-00-24-05	Contributions	36,833	51,236	100,600	133,700
101-41-00-24-25	Taxes & Other Charges	-	-	-	-
24	**Taxes, Insurances & Contributi**	**36,833**	**51,236**	**100,600**	**133,700**
00	**Administration**	**124,637**	**169,672**	**268,184**	**256,990**
561	**Water Enterprise**				
41	**Council**				
561-41-00-20-20	Temp/Part Time	6,300	3,563	2,700	2,700
561-41-00-20-40	FICA/Medicare	707	387	275	275
561-41-00-20-45	Employer PERS	1,274	915	162	45
561-41-00-20-47	PERS Unfunded Liability	-	-	259	78
561-41-00-20-50	Employee PERS	334	212	200	43
561-41-00-20-55	Health Insurance	32,905	16,525	8,094	12,694
561-41-00-20-75	Deferred Comp	3,113	1,553	979	983
20	**Salaries & Benefits**	**44,632**	**23,155**	**12,669**	**16,818**
561-41-00-21-10	Communications	-	3,427	-	-
21	**Services**	**-**	**3,427**	**-**	**-**

Budget Council 4100

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
00	**Administration**	**44,632**	**26,581**	**12,669**	**16,818**
571	**Sewer Enterprise**				
41	**Council**				
571-41-00-20-20	Temp/Part Time	3,600	2,906	2,700	2,700
571-41-00-20-40	FICA/Medicare	404	311	275	275
571-41-00-20-45	Employer PERS	728	658	162	45
571-41-00-20-47	PERS Unfunded Liability	-	-	259	78
571-41-00-20-50	Employee PERS	191	176	200	43
571-41-00-20-55	Health Insurance	18,802	12,787	8,094	12,694
571-41-00-20-75	Deferred Comp	1,779	1,219	979	983
20	**Salaries & Benefits**	**25,504**	**18,057**	**12,669**	**16,818**
571-41-00-21-10	Communications	-	3,427	-	-
21	**Services**	**-**	**3,427**	**-**	**-**
00	**Administration**	**25,504**	**21,484**	**12,669**	**16,818**
751	**Affordable Housing**				
41	**Council**				
751-41-00-24-05	Contributions	-	-	10,000	10,000
24	**Taxes, Insurances & Contributi**	**-**	**-**	**10,000**	**10,000**
00	**Administration**	**-**	**-**	**10,000**	**10,000**
Grand Total		**194,773**	**217,738**	**303,522**	**300,626**

CITY COUNCIL - 4100
EXPENSE DETAIL

Description	Object Code	Funding Source		Total Budgeted
Professional Fees	*2140*	*101*		
Public Engagement - Housing Initiative		5,500		5,500
Public Engagement - Good Governance		3,000		3,000
Miscellaneous Services		6,500		6,500
TOTAL - Professional Fees	***2140***	***$ 15,000***		***$ 15,000***
Memberships & Publications	*2153*	*101*		
IIMC		200		200
League of California Cities		4,800		4,800
NCLOG		300		300
Miscellaneous		1,000		1,000
TOTAL - Memberships & Publications	***2153***	***$ 6,300***		***$ 6,300***
Training and Conferences	*2155*	*101*		
NLOG Meetings		2,100		2,100
League of California Cities		7,500		7,500
Miscellaneous Council Training/Meetings		5,000		5,000
TOTAL - Training and Conferences	***2155***	***$ 14,600***		***$ 14,600***
Contributions	*2405*	*101*	*751*	
Boys & Girls Club		10,000		10,000
CA Federation of Women/St. Helena Junior Wormen's Club		1,300		1,300
Friends of Cameo		10,000		10,000
Kiwanis		3,000		3,000
Lincoln Theater		10,000		10,000
Native Sons of Golden West		10,000		10,000
Nimbus Arts		10,000		10,000
OLE Health - St. Helena Health Center		10,000		10,000
Our Town St. Helena			10,000	10,000
Rianda House		10,000		10,000
Robert Louis Stevenson Museum		5,000		5,000
St. Helena Community Band		10,000		10,000
St. Helena Farmer's Market		6,400		6,400
St. Helena Historical Society		8,000		8,000
St. Helena Little League		10,000		10,000
St. Helena Preschool for All		10,000		10,000
UpValley Family Center		10,000		10,000
TOTAL - Contributions	***2405***	***$ 133,700***	***$ 10,000***	***$ 143,700***

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CITY MANAGER'S OFFICE (4200)

Staffing

The City Manager's Office currently has 5 FTE staff members consisting of:

City Manager (1)
City Clerk (1)
HR/IT Director (1)
Sr. HR/IT Analyst (.75)
Records Assistant (1)
Human Resources Assistant (.25)

Purpose

The City Manager is responsible for providing general administrative management of the City; acting as a liaison between the City Council and Staff; carrying out, on behalf of the City Council, its policies, rules, regulations and laws; overseeing the delivery of public service; reviewing and approving staff reports for Council meetings.

The City Clerk is responsible for the preparation of Council Agendas, Brown Act compliance, records management, Fair Political Practices Commission (FPPC) reporting requirements, and assistance to the City Council.

The Human Resource/Information Technology Director is responsible for the recruitment of new employees, benefits, training, retirement, information technology, risk management and phone systems.

CITY MANAGER EXPENSES BY FUND					
Fund	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
101	General Fund	613,548	723,505	804,817	1,034,240
561	Water Enterprise	122,884	139,696	253,400	264,338
571	Sewer Enterprise	116,552	139,788	222,333	177,479
Grand Total		**852,983**	**1,002,989**	**1,280,550**	**1,476,057**

CITY MANAGER EXPENSES BY OBJECT CODE					
Object Code	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
10	FICA/Medicare	-	-	1,948	-
20	Salaries & Benefits	703,230	861,818	982,289	978,056
21	Services	134,414	114,543	243,883	416,246
22	Supplies	9,082	22,150	33,175	54,800
23	Maintenance	4,050	299	14,255	20,455
26	Capital	2,208	4,179	5,000	6,500
Grand Total		**852,983**	**1,002,989**	**1,280,550**	**1,476,057**

Budget City Manager 4200

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
101	**General Fund**				
42	**City Manager**				
101-42-00-20-08	Post-Employment Disbursement	-	-	-	-
101-42-00-20-10	Salary-Regular	311,264	354,856	113,928	123,422
101-42-00-20-20	Temp/Part Time	6,601	51,403	-	-
101-42-00-20-30	Overtime	291	178	-	-
101-42-00-20-40	FICA/Medicare	21,398	28,660	6,405	6,987
101-42-00-20-45	Employer PERS	40,610	60,388	7,064	8,188
101-42-00-20-47	PERS Unfunded Liability	-	-	11,277	13,996
101-42-00-20-50	Employee PERS	-	-	-	-
101-42-00-20-55	Health Insurance	55,039	67,815	17,574	15,864
101-42-00-20-61	Workers Comp	13,089	9,050	2,657	2,799
101-42-00-20-65	SDI	2,366	2,710	599	747
101-42-00-20-71	Unemployment	3,895	878	-	-
101-42-00-20-75	Deferred Comp	5,845	6,283	1,534	1,668
101-42-00-20-85	Auto Allowance	7,520	6,476	3,600	3,900
101-42-00-20-89	Chartity Event Reimbursement	-	875	-	-
101-42-00-20-97	Housing Allowance	-	-	-	-
20	**Salaries & Benefits**	**467,917**	**589,571**	**164,638**	**177,571**
101-42-00-21-05	Advertising	5,604	5,855	-	-
101-42-00-21-10	Communications	3,351	4,729	3,300	5,000
101-42-00-21-15	Postage	395	629	400	400
101-42-00-21-27	Equipment Lease Exp	-	-	-	-
101-42-00-21-30	Professional Contracts	29,015	101	5,000	-
101-42-00-21-45	Other Contract Services	82,369	38,255	20,000	25,000
101-42-00-21-53	Memberships & Publications	5,268	4,604	2,600	2,600
101-42-00-21-55	Training & Conference	8,258	22,163	13,300	13,300
101-42-00-21-56	Admin Recruitment	154	33,204	1,855	-
101-42-00-21-60	Other Travel	-	-	100	100
21	**Services**	**134,414**	**109,538**	**46,555**	**46,400**
101-42-00-22-07	Copies	-	-	-	-
101-42-00-22-12	Computer Equipment	3,532	1,579	1,000	1,000
101-42-00-22-13	Office Supplies	2,822	2,710	1,000	1,000
101-42-00-22-14	Election Expense	148	12,794	-	-
101-42-00-22-15	Special Department Supplies	1,158	2,988	300	300
22	**Supplies**	**7,659**	**20,071**	**2,300**	**2,300**
101-42-00-23-11	Maint Office Equip	-	-	-	-
101-42-00-23-35	Software Maintenance	1,350	147	500	-
23	**Maintenance**	**1,350**	**147**	**500**	**-**
101-42-00-24-25	Taxes & Other Charges	-	-	-	-
24	**Taxes, Insurances & Contributi**	**-**	**-**	**-**	**-**
101-42-00-26-40	Furniture & Fixtures	2,208	4,179	2,000	2,000
101-42-00-26-60	Capital Imp Buildings	-	-	-	-
26	**Capital**	**2,208**	**4,179**	**2,000**	**2,000**

Budget City Manager 4200

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
00	**Administration**	**613,548**	**723,505**	**215,993**	**228,271**
561	**Water Enterprise**				
42	**City Manager**				
561-42-00-20-08	Post-Employment Disbursement	-	-	-	-
561-42-00-20-10	Salary-Regular	83,032	77,066	37,976	37,976
561-42-00-20-20	Temp/Part Time	-	17,134	-	-
561-42-00-20-30	Overtime	-	12	-	-
561-42-00-20-40	FICA/Medicare	5,491	6,347	2,135	2,150
561-42-00-20-45	Employer PERS	12,206	15,402	2,355	2,519
561-42-00-20-47	PERS Unfunded Liability	-	-	11,277	13,996
561-42-00-20-50	Employee PERS	-	-	-	-
561-42-00-20-55	Health Insurance	13,260	14,408	5,858	4,881
561-42-00-20-61	Workers Comp	2,703	2,044	886	861
561-42-00-20-65	SDI	595	527	200	230
561-42-00-20-75	Deferred Comp	1,429	1,414	511	513
561-42-00-20-85	Auto Allowance	2,107	1,759	1,200	1,200
561-42-00-20-89	Chartity Event Reimbursement	-	-	-	-
561-42-00-20-97	Housing Allowance	-	-	-	-
20	**Salaries & Benefits**	**120,823**	**136,112**	**62,398**	**64,326**
561-42-00-21-30	Professional Contracts	-	10	500	500
561-42-00-21-45	Other Contract Services	-	1,667	2,000	2,000
561-42-00-21-55	Training & Conference	-	(317)	500	500
561-42-00-21-56	Admin Recruitment	-	1,129	-	-
21	**Services**	**-**	**2,489**	**3,000**	**3,000**
561-42-00-22-12	Computer Equipment	636	530	-	500
561-42-00-22-15	Special Department Supplies	76	489	-	-
22	**Supplies**	**711**	**1,020**	**-**	**500**
561-42-00-23-35	Software Maintenance	1,350	76	-	-
23	**Maintenance**	**1,350**	**76**	**-**	**-**
00	**Administration**	**122,884**	**139,696**	**65,398**	**67,826**
571	**Sewer Enterprise**				
42	**City Manager**				
571-42-00-20-08	Post-Employment Disbursement	-	-	-	-
571-42-00-20-10	Salary-Regular	78,770	77,066	37,976	28,482
571-42-00-20-20	Temp/Part Time	-	17,134	-	-
571-42-00-20-30	Overtime	-	12	-	-
571-42-00-20-40	FICA/Medicare	5,162	6,347	2,135	1,612
571-42-00-20-45	Employer PERS	11,185	15,427	2,355	1,889
571-42-00-20-47	PERS Unfunded Liability	-	-	3,759	3,230
571-42-00-20-50	Employee PERS	-	-	-	-
571-42-00-20-55	Health Insurance	12,533	14,408	5,858	3,661
571-42-00-20-61	Workers Comp	2,881	2,044	886	646
571-42-00-20-65	SDI	557	526	200	172
571-42-00-20-75	Deferred Comp	1,364	1,413	511	385

Budget City Manager 4200

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
571-42-00-20-85	Auto Allowance	2,039	1,759	1,200	900
571-42-00-20-89	Chartity Event Reimbursement	-	-	-	-
571-42-00-20-97	Housing Allowance	-	-	-	-
20	**Salaries & Benefits**	**114,490**	**136,136**	**54,880**	**40,977**
571-42-00-21-30	Professional Contracts	-	-	-	-
571-42-00-21-45	Other Contract Services	-	1,667	2,000	2,000
571-42-00-21-55	Training & Conference	-	(317)	300	300
571-42-00-21-56	Admin Recruitment	-	1,167	-	-
21	**Services**	**-**	**2,517**	**2,300**	**2,300**
571-42-00-22-12	Computer Equipment	636	638	-	500
571-42-00-22-15	Special Department Supplies	76	421	-	-
22	**Supplies**	**711**	**1,059**	**-**	**500**
571-42-00-23-35	Software Maintenance	1,350	76	-	-
23	**Maintenance**	**1,350**	**76**	**-**	**-**
00	**Administration**	**116,552**	**139,788**	**57,180**	**43,777**
Grand Total		**852,983**	**1,002,989**	**338,571**	**339,874**

CITY MANAGER'S OFFICE - 4200
EXPENSE DETAIL

Description	Object Code	Funding Source and Amount Per Funding Source			Total Budgeted
Other Contract Services	*2145*	*101*	*561*	571	
Miscellaneous Contracts		25,000	-	-	25,000
TOTAL - Other Contract Services	***2145***	***$ 25,000***	***$ -***	***$ -***	***$ 25,000***
Memberships & Publications	*2153*	*101*	*561*	571	
CCMF		400	-	-	400
ICMA		2,000	-	-	2,000
MMANC		200	-	-	200
TOTAL - Memberships & Publications	***2153***	***$ 2,600***	**$ -**	**$ -**	**$ 2,600**
Training and Conferences	*2155*	*101*	*561*	571	
ICMA		3,500	-	-	3,500
City Manager Training		8,000	-	-	8,000
League of California Cities		1,800	-	-	1,800
TOTAL - Training and Conferences	***2155***	***$ 13,300***	**$ -**	**$ -**	**$ 13,300**

Budget City Clerk 4210

Account Number	Description	Fy 16 Actual	FY17 Actual	FY 18 Estimated	FY 19 Draft
101	**General Fund**				
42	**City Clerk**				
101-42-10-20-08	Post-Employment Disbursement	-	-	-	-
101-42-10-20-10	Salary-Regular	-	-	141,301	139,453
101-42-10-20-20	Temp/Part Time	-	-	-	-
101-42-10-20-30	Overtime	-	-	-	-
101-42-10-20-40	FICA/Medicare	-	-	10,984	10,847
101-42-10-20-45	Employer PERS	-	-	8,534	8,899
101-42-10-20-47	PERS Unfunded Liability	-	-	13,625	15,211
101-42-10-20-55	Health Insurance	-	-	37,072	29,060
101-42-10-20-61	Workers Comp	-	-	6,200	6,460
101-42-10-20-65	SDI	-	-	1,104	1,365
101-42-10-20-75	Deferred Comp	-	-	2,399	2,473
101-42-10-20-85	Auto Allowance	-	-	1,920	1,920
20	**Salaries & Benefits**	**-**	**-**	**223,139**	**215,688**
101-42-10-21-05	Advertising	-	-	5,800	5,800
101-42-10-21-30	Professional Contracts	-	-	-	-
101-42-10-21-45	Other Contract Services	-	-	16,300	82,114
101-42-10-21-53	Memberships & Publications	-	-	1,800	2,040
101-42-10-21-55	Training & Conference	-	-	7,850	14,600
101-42-10-21-60	Other Travel	-	-	100	100
21	**Services**	**-**	**-**	**31,850**	**104,654**
101-42-10-22-12	Computer Equipment	-	-	3,500	1,000
101-42-10-22-13	Office Supplies	-	-	1,000	1,000
101-42-10-22-14	Election Expense	-	-	10,000	35,000
101-42-10-22-15	Special Department Supplies	-	-	300	300
22	**Supplies**	**-**	**-**	**14,800**	**37,300**
101-42-10-23-35	Software Maintenance	-	-	-	-
23	**Maintenance**	**-**	**-**	**-**	**-**
101-42-10-26-40	Furniture & Fixtures	-	-	500	2,000
26	**Capital**	**-**	**-**	**500**	**2,000**
10	**Furniture & Fixtures**	**-**	**-**	**270,289**	**359,642**
561	**Water Enterprise**				
42	**City Clerk**				
561-42-10-20-08	Post-Employment Disbursement	-	-	-	-
561-42-10-20-10	Salary-Regular	-	-	24,738	24,581
561-42-10-20-20	Temp/Part Time	-	-	-	-
561-42-10-20-30	Overtime	-	-	-	-
561-42-10-20-40	FICA/Medicare	-	-	1,948	1,936
561-42-10-20-45	Employer PERS	-	-	1,458	1,530
561-42-10-20-47	PERS Unfunded Liability	-	-	13,625	15,211
561-42-10-20-55	Health Insurance	-	-	8,937	7,539

Budget City Clerk 4210

Account Number	Description	Fy 16 Actual	FY17 Actual	FY 18 Estimated	FY 19 Draft
561-42-10-20-61	Workers Comp	-	-	1,329	1,292
561-42-10-20-65	SDI	-	-	202	242
561-42-10-20-75	Deferred Comp	-	-	751	753
561-42-10-20-85	Auto Allowance	-	-	720	720
20	**Salaries & Benefits**	**-**	**-**	**53,708**	**53,804**
561-42-10-21-45	Other Contract Services	-	-	9,238	3,736
561-42-10-21-55	Trainng & Conference	-	-	600	1,470
21	**Services**	**-**	**-**	**9,838**	**5,206**
561-42-10-22-12	Computer Equipment	-	-	3,000	1,000
22	**Supplies**	**-**	**-**	**3,000**	**1,000**
561-42-10-23-35	Software Maintenance	-	-	-	-
23	**Maintenance**	**-**	**-**	**-**	**-**
10	**Software Maintenance**	**-**	**-**	**66,546**	**60,010**
571	**Sewer Enterprise**				
42	**City Clerk**				
571-42-10-10-40	FICA/Medicare	-	-	1,948	-
10	**FICA/Medicare**	**-**	**-**	**1,948**	**-**
571-42-10-20-08	Post-Employment Disbursement	-	-	-	-
571-42-10-20-10	Salary-Regular	-	-	24,738	18,226
571-42-10-20-20	Temp/Part Time	-	-	-	-
571-42-10-20-30	Overtime	-	-	-	-
571-42-10-20-40	FICA/Medicare	-	-	-	1,431
571-42-10-20-45	Employer PERS	-	-	1,458	1,159
571-42-10-20-47	PERS Unfunded Liability	-	-	2,328	1,981
571-42-10-20-55	Health Insurance	-	-	8,937	5,199
571-42-10-20-61	Workers Comp	-	-	1,329	861
571-42-10-20-65	SDI	-	-	202	179
571-42-10-20-75	Deferred Comp	-	-	751	502
571-42-10-20-85	Auto Allowance	-	-	720	480
20	**Salaries & Benefits**	**-**	**-**	**40,463**	**30,018**
571-42-10-21-45	Other Contract Services	-	-	9,238	3,736
571-42-10-21-55	Training & Conference	-	-	600	1,470
21	**Services**	**-**	**-**	**9,838**	**5,206**
571-42-10-22-12	Computer Equipment	-	-	3,000	1,000
22	**Supplies**	**-**	**-**	**3,000**	**1,000**
571-42-10-23-35	Software Maintenance	-	-	-	-
23	**Maintenance**	**-**	**-**	**-**	**-**
10	**Software Maintenance**	**-**	**-**	**55,249**	**36,224**

Budget City Clerk 4210

Account Number	Description	Fy 16 Actual	FY17 Actual	FY 18 Estimated	FY 19 Draft
Grand Total		-	-	392,084	455,876

CITY MANAGER'S OFFICE - CITY CLERK 4210
EXPENSE DETAIL

Description	Object Code	Funding Source and Amount Per Funding Source			Total Budgeted
Other Contract Services	*2145*	*101*	*561*	*571*	
Southtech - Form 700 Annual Renewal		525	-	-	525
Southtech - Campaign Documents		850	-	-	850
iCompass City Council/Planning Annual Renewal Web Streaming		4,560	570	570	5,700
iCompass City Council/Planning Annual Renewal Agenda Management		2,940	368	368	3,676
iCompass PRA Module Annual Renewal		504	63	63	630
Public Facing Laserfiche Link Annual Renewal		1,000	1,000	1,000	3,000
Document Scanning		70,000	-	-	70,000
ECS (laserfiche) Annual Renewal		1,735	1,735	1,735	5,205
TOTAL - Other Contract Services	***2145***	***$ 82,114***	***$ 3,736***	***$ 3,736***	***$ 89,586***
Memberships & Publications	*2153*	*101*	*561*	*571*	
IIMC		200	-	-	200
CCAC		100	-	-	100
MMANC		100	-	-	100
ARMA		200	-	-	200
County of Napa Official Records Index and Document Images (split with PW Admin and Planning)		1,440	-	-	1,440
TOTAL - Memberships & Publications	***2153***	***$ 2,040***	***$ -***	***$ -***	**$ 2,040**
Training and Conferences	*2155*	*101*	*561*	*571*	
Technical Training for Clerks		3,000	-	-	3,000
CCAC Annual Conference		1,500	-	-	1,500
MMANC		600	-	-	600
ARMA		500	-	-	500
Workflow Training		600	600	600	1,800
Laserfiche Annual Conference		600	600	600	1,800
Laserfiche Certification Course		270	270	270	810
League of California Cities New Law and Elections		1,650	-	-	1,650
TOTAL - Training and Conferences	***2155***	***$ 8,720***	***$ 1,470***	***$ 1,470***	**$ 11,660**
Computer Equipment	*2212*	*101*	*561*	*571*	
Computer Programs		500	500	500	1,500
Miscellaneous		500	500	500	1,500
TOTAL - Computer Equipment	***2212***	***$ 1,000***	***$ 1,000***	***$ 1,000***	**$ 3,000**

Budget Human Resources and IT 4220

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
101	**General Fund**				
42	**HR/IT**				
101-42-20-20-08	Post-Employment Disbursement	-	-	-	-
101-42-20-20-10	Salary Regular	-	-	125,544	144,751
101-42-20-20-20	Temp/Part Time	-	-	14,048	14,488
101-42-20-20-30	Overtime	-	-	-	-
101-42-20-20-37	Holiday Pay	-	-	-	1,253
101-42-20-20-40	FICA/Medicare	-	-	10,530	11,842
101-42-20-20-45	Employer PERS	-	-	10,854	11,250
101-42-20-20-47	PERS Unfunded Liability	-	-	17,328	19,365
101-42-20-20-55	Health Insurance	-	-	32,645	31,728
101-42-20-20-61	Workers Comp	-	-	5,314	5,598
101-42-20-20-65	SDI	-	-	1,131	1,267
101-42-20-20-75	Deferred Comp	-	-	2,729	3,265
101-42-20-20-85	Auto Allowance	-	-	2,520	3,120
20	**Salaries & Benefits**	**-**	**-**	**222,643**	**247,927**
101-42-20-21-05	Advertising	-	-	3,000	7,000
101-42-20-21-30	Professional Contracts	-	-	64,155	147,665
101-42-20-21-45	Other Contract Services	-	-	-	-
101-42-20-21-46	Website Support	-	-	2,263	3,500
101-42-20-21-53	Memberships & Publications	-	-	2,570	2,570
101-42-20-21-55	Training & Conference	-	-	5,749	12,300
101-42-20-21-56	Admin Recruitment	-	-	3,000	4,500
101-42-20-21-60	Other Travel	-	-	100	100
21	**Services**	**-**	**-**	**80,837**	**177,635**
101-42-20-22-12	Computer Equipment	-	-	1,000	2,000
101-42-20-22-13	Office Supplies	-	-	2,800	2,800
101-42-20-22-15	Special Department Supplies	-	-	3,000	3,000
22	**Supplies**	**-**	**-**	**6,800**	**7,800**
101-42-20-23-35	Software Maintenance	-	-	5,755	10,465
23	**Maintenance**	**-**	**-**	**5,755**	**10,465**
101-42-20-26-40	Furniture & Fixtures	-	-	2,500	2,500
26	**Capital**	**-**	**-**	**2,500**	**2,500**
20	**Sewer Collections**	**-**	**-**	**318,535**	**446,327**
561	**Water Enterprise**				
42	**HR/IT**				
561-42-20-20-08	Post-Employment Disbursement	-	-	-	-
561-42-20-20-10	Salary Regular	-	-	41,849	44,539
561-42-20-20-20	Temp/Part Time	-	-	4,682	4,458
561-42-20-20-30	Overtime	-	-	-	-
561-42-20-20-37	Holiday Pay	-	-	-	385
561-42-20-20-40	FICA/Medicare	-	-	3,517	3,644
561-42-20-20-45	Employer PERS	-	-	3,618	3,461

Budget Human Resources and IT 4220

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
561-42-20-20-47	PERS Unfunded Liability	-	-	17,328	19,365
561-42-20-20-55	Health Insurance	-	-	10,882	9,763
561-42-20-20-61	Workers Comp	-	-	1,771	1,723
561-42-20-20-65	SDI	-	-	377	390
561-42-20-20-75	Deferred Comp	-	-	1,002	1,004
561-42-20-20-85	Auto Allowance	-	-	960	1,440
20	**Salaries & Benefits**	**-**	**-**	**85,986**	**90,172**
561-42-20-21-05	Advertising	-	-	700	700
561-42-20-21-30	Professional Contracts	-	-	26,670	30,335
561-42-20-21-45	Other Contract Services	-	-	625	-
561-42-20-21-55	Training & Conference	-	-	400	6,400
561-42-20-21-56	Admin Recruitment	-	-	1,500	1,500
561-42-20-21-60	Other Travel	-	-	-	-
21	**Services**	**-**	**-**	**29,895**	**38,935**
561-42-20-22-12	Computer Equipment	-	-	-	-
561-42-20-22-13	Office Supplies	-	-	700	700
561-42-20-22-15	Special Department Supplies	-	-	875	1,500
22	**Supplies**	**-**	**-**	**1,575**	**2,200**
561-42-20-23-35	Software Maintenance	-	-	4,000	5,195
23	**Maintenance**	**-**	**-**	**4,000**	**5,195**
561-42-20-26-40	Furniture & FIxtures	-	-	-	-
26	**Capital**	**-**	**-**	**-**	**-**
20	**Sewer Collections**	**-**	**-**	**121,456**	**136,502**
571	**Sewer Enterprise**				
42	**HR/IT**				
571-42-20-20-08	Post-Employment Disbursement	-	-	-	-
571-42-20-20-10	Salary Regular	-	-	41,849	33,404
571-42-20-20-20	Temp/Part Time	-	-	4,682	3,343
571-42-20-20-30	Overtime	-	-	-	-
571-42-20-20-37	Holiday Pay	-	-	-	289
571-42-20-20-40	FICA/Medicare	-	-	3,517	2,733
571-42-20-20-45	Employer PERS	-	-	3,618	2,596
571-42-20-20-47	PERS Unfunded Liability	-	-	5,776	4,469
571-42-20-20-55	Health Insurance	-	-	10,882	7,322
571-42-20-20-61	Workers Comp	-	-	1,771	1,292
571-42-20-20-65	SDI	-	-	377	292
571-42-20-20-75	Deferred Comp	-	-	1,002	753
571-42-20-20-85	Auto Allowance	-	-	960	1,080
20	**Salaries & Benefits**	**-**	**-**	**74,434**	**57,573**
571-42-20-21-05	Advertising	-	-	700	700
571-42-20-21-30	Professional Contracts	-	-	26,670	24,310
571-42-20-21-45	Other Contract Services	-	-	-	-

Budget Human Resources and IT 4220

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
571-42-20-21-55	Training & Conference	-	-	400	6,400
571-42-20-21-56	Admin Recruitment	-	-	1,500	1,500
571-42-20-21-60	Other Travel	-	-	-	-
21	**Services**	**-**	**-**	**29,270**	**32,910**
571-42-20-22-12	Computer Equipment	-	-	-	-
571-42-20-22-13	Office Supplies	-	-	700	700
571-42-20-22-15	Special Department Supplies	-	-	1,500	1,500
22	**Supplies**	**-**	**-**	**2,200**	**2,200**
571-42-20-23-35	Software Maintenance	-	-	4,000	4,795
23	**Maintenance**	**-**	**-**	**4,000**	**4,795**
571-42-20-26-40	Furniture & Fixtures	-	-	-	-
26	**Capital**	**-**	**-**	**-**	**-**
20	**Sewer Collections**	**-**	**-**	**109,904**	**97,478**
Grand Total		**-**	**-**	**549,895**	**680,307**

CITY MANAGER'S OFFICE - HR/IT 4220
EXPENSE DETAIL

Description	Object Code	Funding Source and Amount Per Funding Source			Total Budgeted
Advertising	*2105*	*101*	*561*	*571*	
Recruitment Advertising		3,000	700	700	4,400
SHINE Newsletter		4,000	-	-	4,000
TOTAL - Advertising	***2105***	***$ 7,000***	***$ 700***	***$ 700***	***$ 8,400***
Professional Contracts	*2130*	*101*	*561*	*571*	
Annual Support Contract - Marin IT		72,000	14,410	9,610	96,020
Annual Phone Lease		32,290	-	-	32,290
Office 365 Migration - Marin IT		5,175	1,035	690	6,900
Firewall Replacement - Marin IT		13,200	2,640	1,760	17,600
Classification & Compensation Study and Management Level Review		25,000	12,250	12,250	49,500
TOTAL - Professional Contracts	***2130***	***$ 147,665***	***$ 30,335***	***$ 24,310***	***$ 202,310***
Website Support	*2146*	*101*	*561*	*571*	
Domain and Website Hosting		3,500	-	-	3,500
TOTAL - Website Support	***2146***	***$ 3,500***	***$ -***	***$ -***	***$ 3,500***
Memberships & Publications	*2153*	*101*	*561*	*571*	
CalPELRA (HR)		700	-	-	700
NCCIPMA-HR Lifetime Membership		350	-	-	350
MMANC		150	-	-	150
CalChamber		870	-	-	870
MailChimp		500	-	-	500
TOTAL - Memberships & Publications	***2153***	***$ 2,570***	***$ -***	***$ -***	***$ 2,570***
Training and Conferences	*2155*	*101*	*561*	*571*	
Labor, Continuing Education		200	100	100	400
Pryor Training Unlimited (HR)		600	-	-	600
MMANC and Misc. HR Trainings		3,000	-	-	3,000
CalPELRA (HR) - REMIF to Reimburse		1,100	-	-	1,100
PARMA - REMIF to Reimburse		1,100	-	-	1,100
Liebert Cassidy (HR)		300	300	300	900
Citywide Employee Trainings		4,000	4,000	4,000	12,000
Citywide Employee Safety Trainings		2,000	2,000	2,000	6,000
TOTAL - Training and Conferences	***2155***	***$ 12,300***	***$ 6,400***	***$ 6,400***	**$ 25,100**
Admin Recruitment	*2156*	*101*	*561*	*571*	
Background Checks		3,000	1,000	1,000	5,000
Physicals		1,500	500	500	2,500
TOTAL - Admin Recruitment	***2156***	***$ 4,500***	***$ 1,500***	***$ 1,500***	***$ 7,500***
Software Maintenance	*2335*	*101*	*561*	*571*	

CITY MANAGER'S OFFICE - HR/IT 4220
EXPENSE DETAIL

Description	Object Code	Funding Source and Amount Per Funding Source			Total Budgeted
Anti-Virus		3,000	3,000	3,000	9,000
CalOpps Recruitment Software		1,000	500	500	2,000
Misc. IT Software		500	500	500	1,500
Microsoft 365 Annual Subscription - Marin IT		940	190	125	1,255
Firewall Annual Warranty and Support - Marin IT		5,025	1,005	670	6,700
TOTAL - Software Maintenance	***2335***	***$ 10,465***	***$ 5,195***	***$ 4,795***	**$ 20,455**

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FINANCE
(4300)

Staffing

The Finance Department Currently has 5 FTE staff members. Consisting of:

Finance Director (1)
Administrative Services Manager (1)
Accounting Technician (1)
Accounting Assistants (2)

Purpose

The Finance Department is responsible for providing financial management of all City Funds, grants management and administrating internal service functions for all departments. Major activities include: maintaining the City's investment program and providing necessary financing for capital needs; preparing management and financial analysis reports; developing the Annual Budget; grant contract review, verification of grant reimbursements and audit closeout; monitoring legislation affecting finances of the City; monitoring the City's risk management needs, and administration of the Business License Ordinance.

Other activities include billing and collection services for City water and sewer utilities, business licenses, parking citations, miscellaneous receivables, and purchasing services.

FINANCE EXPENSES BY FUND					
Fund	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
101	General Fund	320,045	323,782	375,853	403,221
216	Public Safety Impact	1,753	754	8,371	8,371
235	Measure A	-	-	261,900	-
561	Water Enterprise	239,106	290,035	311,775	316,107
571	Sewer Enterprise	196,627	228,759	264,749	233,779
713	Civic Impact	1,753	754	8,371	-
733	Capital Project Planning	2,250	-	-	-
740	Traffic Mitigation Impact	1,753	754	8,370	-
742	Storm Drain Improvement	1,753	754	8,370	-
764	Water Impact	1,753	754	8,371	-
774	Sewer Impact	1,753	754	8,371	-
Grand Total		**768,545**	**847,100**	**1,264,500**	**961,478**

FINANCE EXPENSES BY OBJECT CODE					
Object Code	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
20	Salaries & Benefits	548,849	532,128	639,509	727,743
21	Services	199,850	264,811	569,741	172,980
22	Supplies	13,589	14,092	20,500	18,300
23	Maintenance	3,105	33,067	29,150	37,705
24	Taxes, Insurances & Contributi	1,677	1,501	2,000	2,500
26	Capital	1,474	1,500	3,600	2,250
Grand Total		**768,545**	**847,100**	**1,264,500**	**961,478**

Budget Finance 4300

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
101	**General Fund**				
43	**Finance**				
101-43-00-20-08	Post-Employment Disbursement	-	-	-	-
101-43-00-20-10	Salary-Regular	161,793	133,464	171,816	209,632
101-43-00-20-20	Temp/Part Time	1,481	-	5,000	3,000
101-43-00-20-30	Overtime	42	136	2,000	3,000
101-43-00-20-40	FICA/Medicare	12,667	10,408	13,026	15,504
101-43-00-20-45	Employer PERS	24,245	27,452	11,331	14,890
101-43-00-20-47	PERS Unfunded Liability	-	-	18,089	25,632
101-43-00-20-50	Employee PERS	-	-	-	-
101-43-00-20-55	Health Insurance	36,163	18,444	24,845	38,187
101-43-00-20-61	Workers Comp	7,114	5,847	7,699	8,355
101-43-00-20-65	SDI	1,466	1,164	1,409	1,858
101-43-00-20-71	Unemployment	-	-	-	-
101-43-00-20-75	Deferred Comp	4,081	2,698	3,202	3,448
101-43-00-20-85	Auto Allowance	3,746	2,523	2,647	2,760
101-43-00-20-89	Chartity Event Reimbursement	-	664	-	-
101-43-00-20-96	Education Reimbursement	-	-	1,000	1,000
20	**Salaries & Benefits**	**252,797**	**202,800**	**262,064**	**327,266**
101-43-00-21-05	Advertising	-	-	-	-
101-43-00-21-10	Communications	585	1,103	1,000	1,000
101-43-00-21-15	Postage	3,915	3,932	4,500	4,500
101-43-00-21-27	Equipment Lease Exp	-	-	-	-
101-43-00-21-30	Professional Contracts	6,658	3,150	38,458	10,000
101-43-00-21-40	Professional Fees	11	-	-	-
101-43-00-21-42	Banking Fees	8,340	12,934	13,000	10,000
101-43-00-21-45	Other Contract Services	38,241	82,208	33,121	25,350
101-43-00-21-48	Government Fees	100	200	200	200
101-43-00-21-53	Memberships & Publications	307	748	1,398	1,217
101-43-00-21-55	Training & Conference	2,916	2,667	4,362	5,103
101-43-00-21-60	Other Travel	26	10	200	200
101-43-00-21-62	Bank Fee Reimubursements	-	-	-	-
21	**Services**	**61,098**	**106,954**	**96,239**	**57,570**
101-43-00-22-07	Copies	-	-	-	-
101-43-00-22-12	Computer Equipment	1,509	737	1,500	500
101-43-00-22-13	Office Supplies	1,126	1,429	1,700	1,700
101-43-00-22-15	Special Department Supplies	1,555	1,980	3,700	3,900
22	**Supplies**	**4,190**	**4,147**	**6,900**	**6,100**
101-43-00-23-11	Maint Office Equip	-	461	600	800
101-43-00-23-35	Software Maintenance	285	8,371	8,850	10,735
23	**Maintenance**	**285**	**8,831**	**9,450**	**11,535**
101-43-00-24-25	Taxes & Other Charges	200	-	-	-
24	**Taxes, Insurances & Contributi**	**200**	**-**	**-**	**-**
101-43-00-26-30	Capital Equipment	-	-	-	-
101-43-00-26-35	Computer & Software	-	-	-	-

Budget Finance 4300

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
101-43-00-26-40	Furniture & Fixtures	1,474	1,050	1,200	750
26	**Capital**	**1,474**	**1,050**	**1,200**	**750**
00	**Administration**	**320,045**	**323,782**	**375,853**	**403,221**
216	**Public Safety Impact**				
43	**Finance**				
216-43-00-21-45	Other Contract Services	1,753	754	8,371	8,371
21	**Services**	**1,753**	**754**	**8,371**	**8,371**
00	**Administration**	**1,753**	**754**	**8,371**	**8,371**
235	**Measure A**				
43	**Finance**				
235-43-00-21-40	Professional Fees	-	-	-	-
235-43-00-21-42	Banking Fees	-	-	-	-
235-43-00-21-45	Other Contract Services	-	-	261,900	-
235-43-00-21-55	Training & Conference	-	-	-	-
235-43-00-21-60	Other Travel	-	-	-	-
21	**Services**	**-**	**-**	**261,900**	**-**
235-43-00-22-13	Office Supplies	-	-	-	-
22	**Supplies**	**-**	**-**	**-**	**-**
235-43-00-24-25	Taxes & Other Charges	-	-	-	-
24	**Taxes, Insurances & Contributi**	**-**	**-**	**-**	**-**
00	**Administration**	**-**	**-**	**261,900**	**-**
561	**Water Enterprise**				
43	**Finance**				
561-43-00-20-08	Post-Employment Disbursement	-	-	-	-
561-43-00-20-10	Salary-Regular	109,064	132,661	137,974	147,443
561-43-00-20-20	Temp/Part Time	1,482	-	4,000	2,000
561-43-00-20-30	Overtime	254	600	2,000	3,000
561-43-00-20-40	FICA/Medicare	8,470	10,267	10,573	11,248
561-43-00-20-45	Employer PERS	12,964	19,383	8,427	9,937
561-43-00-20-47	PERS Unfunded Liability	-	-	13,454	17,106
561-43-00-20-50	Employee PERS	-	-	-	-
561-43-00-20-55	Health Insurance	24,811	22,829	22,557	37,742
561-43-00-20-61	Workers Comp	6,153	5,067	8,209	7,881
561-43-00-20-65	SDI	987	1,183	1,184	1,387
561-43-00-20-71	Unemployment	-	-	-	-
561-43-00-20-75	Deferred Comp	2,290	1,856	2,396	2,266
561-43-00-20-85	Auto Allowance	1,721	1,371	1,489	1,320
561-43-00-20-89	Chartity Event Reimbursement	-	(25)	-	-
20	**Salaries & Benefits**	**168,196**	**195,192**	**212,263**	**241,330**
561-43-00-21-05	Advertising	-	-	-	-
561-43-00-21-10	Communications	433	398	500	1,500

Budget Finance 4300

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
561-43-00-21-15	Postage	11,725	7,255	12,000	10,000
561-43-00-21-25	Equipment Rental	-	-	-	-
561-43-00-21-27	Equipment Lease Exp	-	-	-	-
561-43-00-21-30	Professional Contracts	4,958	2,596	4,989	10,000
561-43-00-21-40	Professional Fees	11	-	-	-
561-43-00-21-42	Banking Fees	15,347	18,937	14,000	10,000
561-43-00-21-44	Online Transaction Fee	2,400	2,377	2,400	3,000
561-43-00-21-45	Other Contract Services	28,896	41,839	41,641	13,050
561-43-00-21-53	Memberships & Publications	137	488	1,300	1,119
561-43-00-21-55	Training & Conference	1,975	3,305	4,932	6,173
561-43-00-21-60	Other Travel	-	-	-	-
21	**Services**	**65,882**	**77,196**	**81,762**	**54,842**
561-43-00-22-07	Copies	-	-	-	-
561-43-00-22-12	Computer Equipment	1,776	737	1,500	500
561-43-00-22-13	Office Supplies	983	1,693	1,700	1,700
561-43-00-22-15	Special Department Supplies	1,985	2,874	3,500	3,900
22	**Supplies**	**4,744**	**5,304**	**6,700**	**6,100**
561-43-00-23-15	Maint Machine/Equipment	-	461	600	800
561-43-00-23-35	Software Maintenance	285	11,657	9,250	12,285
23	**Maintenance**	**285**	**12,118**	**9,850**	**13,085**
561-43-00-24-25	Taxes & Other Charges	-	-	-	-
24	**Taxes, Insurances & Contributi**	**-**	**-**	**-**	**-**
561-43-00-26-40	Furniture & Fixtures	-	225	1,200	750
26	**Capital**	**-**	**225**	**1,200**	**750**
561-43-00-29-20	Fixed Asset Adjustments	-	-	-	-
29	**Transfers**	**-**	**-**	**-**	**-**
561-43-00-99-99	Contra Account fixed assets	-	-	-	-
99	**Contra Account fixed assets**	**-**	**-**	**-**	**-**
00	**Administration**	**239,106**	**290,035**	**311,775**	**316,107**
571	**Sewer Enterprise**				
43	**Finance**				
571-43-00-20-08	Post-Employment Disbursement	-	-	-	-
571-43-00-20-10	Salary-Regular	82,148	89,549	106,376	97,131
571-43-00-20-20	Temp/Part Time	1,482	-	4,000	2,000
571-43-00-20-30	Overtime	127	324	2,000	3,000
571-43-00-20-40	FICA/Medicare	6,399	6,947	8,249	7,505
571-43-00-20-45	Employer PERS	10,194	14,394	6,533	6,374
571-43-00-20-47	PERS Unfunded Liability	-	-	10,431	10,973
571-43-00-20-50	Employee PERS	-	-	-	-
571-43-00-20-55	Health Insurance	18,925	15,888	17,301	23,813
571-43-00-20-61	Workers Comp	4,482	3,687	6,205	5,297
571-43-00-20-65	SDI	747	802	930	933

Budget Finance 4300

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
571-43-00-20-71	Unemployment	-	-	-	-
571-43-00-20-75	Deferred Comp	1,848	1,417	1,908	1,401
571-43-00-20-85	Auto Allowance	1,504	1,152	1,249	720
571-43-00-20-89	Chartity Event Reimbursement	-	(25)	-	-
20	**Salaries & Benefits**	**127,856**	**134,135**	**165,182**	**159,147**
571-43-00-21-05	Advertising	-	-	-	-
571-43-00-21-10	Communications	382	398	500	1,000
571-43-00-21-15	Postage	11,725	7,243	11,000	10,000
571-43-00-21-25	Equipment Rental	-	-	-	-
571-43-00-21-27	Equipment Lease Exp	-	-	-	-
571-43-00-21-30	Professional Contracts	4,958	2,596	4,989	10,000
571-43-00-21-40	Professional Fees	11	-	-	-
571-43-00-21-42	Banking Fees	13,260	18,937	14,000	10,000
571-43-00-21-44	Online Transaction Fee	2,400	2,377	2,500	3,000
571-43-00-21-45	Other Contract Services	27,524	41,839	41,641	13,050
571-43-00-21-53	Memberships & Publications	137	488	1,140	959
571-43-00-21-55	Training & Conference	1,958	2,259	3,847	4,188
571-43-00-21-60	Other Travel	-	-	-	-
21	**Services**	**62,354**	**76,137**	**79,617**	**52,197**
571-43-00-22-07	Copies	-	-	-	-
571-43-00-22-12	Computer Equipment	1,776	737	1,500	500
571-43-00-22-13	Office Supplies	983	1,200	1,700	1,700
571-43-00-22-15	Special Department Supplies	1,896	2,704	3,700	3,900
22	**Supplies**	**4,655**	**4,642**	**6,900**	**6,100**
571-43-00-23-15	Maint Machine/Equipment	-	461	600	800
571-43-00-23-35	Software Maintenance	285	11,657	9,250	12,285
23	**Maintenance**	**285**	**12,118**	**9,850**	**13,085**
571-43-00-24-25	Taxes & Other Charges	1,477	1,501	2,000	2,500
24	**Taxes, Insurances & Contributi**	**1,477**	**1,501**	**2,000**	**2,500**
571-43-00-26-40	Furniture & Fixtures	-	225	1,200	750
26	**Capital**	**-**	**225**	**1,200**	**750**
571-43-00-29-20	Fixed Asset Adjustments	-	-	-	-
29	**Transfers**	**-**	**-**	**-**	**-**
571-43-00-99-99	Contra Account fixed assets	-	-	-	-
99	**Contra Account fixed assets**	**-**	**-**	**-**	**-**
00	**Administration**	**196,627**	**228,759**	**264,749**	**233,779**
713	**Civic Impact**				
43	**Finance**				
713-43-00-21-45	Other Contract Services	1,753	754	8,371	-
21	**Services**	**1,753**	**754**	**8,371**	**-**

Budget Finance 4300

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
00	**Administration**	**1,753**	**754**	**8,371**	**-**
733	**Capital Project Planning**				
43	**Finance**				
733-43-00-23-00	Capital Projects Budget	2,250	-	-	-
23	**Maintenance**	**2,250**	**-**	**-**	**-**
733-43-00-26-35	Computers & Software	-	-	-	-
26	**Capital**	**-**	**-**	**-**	**-**
00	**Administration**	**2,250**	**-**	**-**	**-**
740	**Traffic Mitigation Impact**				
43	**Finance**				
740-43-00-21-45	Other Contract Services	1,753	754	8,370	-
21	**Services**	**1,753**	**754**	**8,370**	**-**
00	**Administration**	**1,753**	**754**	**8,370**	**-**
742	**Storm Drain Improvement**				
43	**Finance**				
742-43-00-21-45	Other Contract Services	1,753	754	8,370	-
21	**Services**	**1,753**	**754**	**8,370**	**-**
00	**Administration**	**1,753**	**754**	**8,370**	**-**
764	**Water Impact**				
43	**Finance**				
764-43-00-21-45	Other Contract Services	1,753	754	8,371	-
21	**Services**	**1,753**	**754**	**8,371**	**-**
00	**Administration**	**1,753**	**754**	**8,371**	**-**
774	**Sewer Impact**				
43	**Finance**				
774-43-00-21-45	Other Contract Services	1,753	754	8,371	-
21	**Services**	**1,753**	**754**	**8,371**	**-**
00	**Administration**	**1,753**	**754**	**8,371**	**-**
Grand Total		**768,545**	**847,100**	**1,264,500**	**961,478**

FINANCE - 4300
EXPENSE DETAIL

Description	Object Code	Funding Source and Amount Per Funding Source						Total Budgeted
Professional Contracts	*2130*		*101*		*561*		*571*	
Professional Support			10,000		10,000		10,000	30,000
TOTAL - Professional Contracts	***2130***	***$***	***10,000***	***$***	***10,000***	***$***	***10,000***	***$ 30,000***
Other Contract Services	*2145*		*101*		*561*		*571*	
Annual Audit Services			10,200		10,200		10,200	30,600
PERS Reports			5,000		1,700		1,700	8,400
California Municipal Statistic (CAFR Stats)			150		150		150	450
AK&Co (Reimbursement Claims)			1,000		1,000		1,000	3,000
Muniservices (Sales Tax Audit and Reports)			9,000		-		-	9,000
TOTAL - Other Contract Services	***2145***	***$***	***25,350***	***$***	***13,050***	***$***	***13,050***	***$ 51,450***
Memberships & Publications	*2153*		*101*		*561*		*571*	
GFOA (5)			245		287		167	$ 698
GFOA Award			100		100		100	$ 300
CSMFO (2)			116		73		60	$ 249
MMANC (2)			70		44		36	$ 149
ICMA (2)			186		116		96	$ 398
Misc. Memberships & Publications			500		500		500	$ 1,500
TOTAL - Memberships & Publications	***2153***	***$***	***1,217***	***$***	***1,119***	***$***	***959***	***$ 3,294***
Training and Conferences	*2155*		*101*		*561*		*571*	
MMANC			465		290		240	995
CSFMO			930		580		480	1,990
GFOA			1,475		3,050		1,785	6,310
ICMA			465		290		240	995
Misc. Training and Conferences			1,768		1,963		1,443	5,174
TOTAL - Training and Conferences	***2155***	***$***	***5,103***	***$***	***6,173***	***$***	***4,188***	***$ 15,464***
Special Department Supplies	*2215*		*101*		*561*		*571*	
Forms			2,700		2,700		2,700	8,100
Print Budget			1,200		1,200		1,200	3,600
TOTAL - Special Department Supplies	***2215***	***$***	***3,900***	***$***	***3,900***	***$***	***3,900***	***$ 11,700***
Maintenance Office Equipment	*2311*		*101*		*561*		*571*	
Pitney Bowes Maintenance			800		800		800	2,400
TOTAL - Maintenance Office Equipment	***2311***	***$***	***800***	***$***	***800***	***$***	***800***	***$ 2,400***
Software Maintenance	*2335*		*101*		*561*		*571*	
Springbrook - Finance Suite			990		990		990	2,970
Springbrook - Purchase Orders			440		440		440	1,320

FINANCE - 4300
EXPENSE DETAIL

Description	Object Code	Funding Source and Amount Per Funding Source				Total Budgeted
Springbrook - Payroll		990	990	990		2,970
Springbrook - Human Resources		935	935	935		2,805
Springbrook - Project/Grant Accounting		550	550	550		1,650
Springbrook - Fixed Assets		550	550	550		1,650
Springbrook - Accounts Receivable		1,320	-	-		1,320
Springbrook - Central Cash/POS Maint		550	550	550		1,650
Springbrook - Utility Billing Suite		-	1,430	1,430		2,860
Springbrook - Custom: Billing Statements		-	900	900		1,800
Springbrook - Custom: Meter Interface		-	900	900		1,800
Springbrook - Web Based UB Payments and Inquiry		-	700	700		1,400
Springbrook - Licenses and Permits		1,760	-	-		1,760
Springbrook - Application Server Maint.		1,100	1,100	1,100		3,300
Springbrook - ESS		550	550	550		1,650
Springbrook - Utility Billing Custom		-	700	700		1,400
OpenGov		1,000	1,000	1,000		3,000
TOTAL - Software Maintenance	***2335***	***$ 10,735***	***$ 12,285***	***$ 12,285***	***$***	***35,305***
Furniture & Fixtures	*2640*	*101*	*561*	571		
Finance Misc.		750	750	750		2,250
TOTAL - Furniture & Fixtures	***2640***	***$ 750***	***$ 750***	***$ 750***	***$***	***2,250***

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CITY ATTORNEY
(4400)

Purpose

The City of St. Helena contracts with the law firm of Burke, Williams & Sorensen LLP for its City Attorney services. Thomas B. Brown, a partner with Burke, is the City Attorney. The City Attorney, who is appointed by the City Council, is responsible for providing legal advice to the City Council and Staff in carrying out the duties of City government. The City Attorney's duties include framing and reviewing City ordinances, resolutions and agreements, advising on all areas of law affecting the City's operations, and representing the City in litigation and in the enforcement of City ordinances and State laws affecting the City. The City Attorney's client is the City of St. Helena, as represented by the City Council and City Manager, and not members of the public.

ATTORNEY EXPENSES BY FUND					
Fund	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
101	General Fund	640,851	813,589	470,000	470,000
561	Water Enterprise	35,269	195,944	130,000	130,000
571	Sewer Enterprise	181,595	5,038	30,000	30,000
751	Affordable Housing	21,848	91,550	15,000	15,000
Grand Total		**879,563**	**1,106,120**	**645,000**	**645,000**

ATTORNEY EXPENSES BY OBJECT CODE					
Object Code	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
21	Services	879,563	1,106,079	645,000	645,000
22	Supplies	-	41	-	-
Grand Total		**879,563**	**1,106,120**	**645,000**	**645,000**

Budget Attorney 4400

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
101	**General Fund**				
101-44-00-21-05	Advertising	-	-	-	-
101-44-00-21-15	Postage	-	-	-	-
101-44-00-21-27	Equipment Lease Exp	-	-	-	-
101-44-00-21-30	Professional Contracts	504,962	693,806	235,000	235,000
101-44-00-21-32	Litigation Cost	94,251	83,665	200,000	200,000
101-44-00-21-33	Contract Billable Services	41,637	36,077	35,000	35,000
101-44-00-21-45	Other Contract Services	-	-	-	-
101-44-00-21-53	Membership/Publications	-	-	-	-
101-44-00-21-55	Training & Conference	-	-	-	-
21	**Services**	**640,851**	**813,547**	**470,000**	**470,000**
101-44-00-22-07	Copies	-	-	-	-
101-44-00-22-13	Office Supplies	-	-	-	-
101-44-00-22-15	Special Department Supplies	-	41	-	-
22	**Supplies**	**-**	**41**	**-**	**-**
00	**Administration**	**640,851**	**813,589**	**470,000**	**470,000**
44	**Attorney**	**640,851**	**813,589**	**470,000**	**470,000**
44	**Attorney**	**-**	**-**	**-**	**-**
561	**Water Enterprise**				
561-44-00-21-30	Professional Contracts	35,269	195,944	95,000	95,000
561-44-00-21-32	Litigation Cost	-	-	35,000	35,000
561-44-00-21-40	Professional Fees	-	-	-	-
561-44-00-21-45	Other Contract Services	-	-	-	-
21	**Services**	**35,269**	**195,944**	**130,000**	**130,000**
00	**Administration**	**35,269**	**195,944**	**130,000**	**130,000**
44	**Attorney**	**35,269**	**195,944**	**130,000**	**130,000**
571	**Sewer Enterprise**				
571-44-00-21-30	Professional Contracts	181,595	5,038	15,000	15,000
571-44-00-21-32	Litigation Cost	-	-	15,000	15,000
571-44-00-21-45	Other Contract Services	-	-	-	-
21	**Services**	**181,595**	**5,038**	**30,000**	**30,000**
00	**Administration**	**181,595**	**5,038**	**30,000**	**30,000**
44	**Attorney**	**181,595**	**5,038**	**30,000**	**30,000**
44	**Attorney**	**-**	**-**	**-**	**-**
751	**Affordable Housing**				
751-44-00-21-30	Professional Contracts	21,848	91,550	15,000	15,000
21	**Services**	**21,848**	**91,550**	**15,000**	**15,000**
00	**Administration**	**21,848**	**91,550**	**15,000**	**15,000**

Budget Attorney 4400

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
44	Attorney	21,848	91,550	15,000	15,000
44	Attorney	-	-	-	-
Grand Total		879,563	1,106,120	645,000	645,000

PLANNING & COMMUNITY IMPROVEMENT (4500)

Purpose

The core services provided by the Planning and Community Improvement department are: implementation, enforcement and updates related to the City's General Plan, City Zoning and Building Codes. The overarching goal is to maintain and improve the quality of the community and environment. Additionally, this department oversees project plans for consistency with local, state, and federal laws as well as actions taken by the City Council and Planning Commission. The department provides plan checking, product and code compliance, and field inspection and code interpretation.

Staffing

Planning & Community Improvement currently has 5 full-time staff members and contracts with an outside firm for services related to plan checks. Consisting of:

Planning Director (1)
Building Official (1)
Senior Planner (1)
Permit Technician (1)
Administrative Assistant (1)

PLANNING EXPENSES BY FUND					
Fund	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
101	General Fund	823,484	898,802	1,395,220	1,153,785
713	Civic Impact	-	-	39,078	-
745	Parking In-Lieu	-	-	-	30,000
Grand Total		**823,484**	**898,802**	**1,434,298**	**1,183,785**

PLANNING EXPENSE BY OBJECT CODE					
Object Code	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
20	Salaries & Benefits	544,475	618,144	776,514	876,285
21	Services	247,685	247,534	603,500	261,240
22	Supplies	6,854	8,786	11,000	11,000
23	Maintenance	24,471	24,337	26,659	27,260
26	Capital	-	-	16,625	8,000
Grand Total		**823,484**	**898,802**	**1,434,298**	**1,183,785**

Budget Planning 4500

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
101	**General Fund**				
45	**Planning/Building**				
101-45-00-20-08	Post-Employment Disbursement	-	-	-	-
101-45-00-20-10	Salary-Regular	371,722	393,586	501,521	528,635
101-45-00-20-20	Temp/Part Time	5,900	23,961	16,000	71,000
101-45-00-20-30	Overtime	1,956	616	200	1,000
101-45-00-20-40	FICA/Medicare	29,472	29,900	37,709	39,094
101-45-00-20-45	Employer PERS	46,592	66,349	29,346	32,954
101-45-00-20-47	PERS Unfunded Liability	-	-	46,852	56,330
101-45-00-20-50	Employee PERS	-	-	-	-
101-45-00-20-55	Health Insurance	60,926	73,248	101,574	103,448
101-45-00-20-61	Workers Comp	10,670	13,199	22,143	21,532
101-45-00-20-65	SDI	3,425	3,273	4,136	4,733
101-45-00-20-71	Unemployment	-	-	-	-
101-45-00-20-75	Deferred Comp	7,450	7,207	8,833	8,859
101-45-00-20-85	Auto Allowance	6,362	6,457	7,200	7,200
101-45-00-20-89	Chartity Event Reimbursement	-	350	-	-
101-45-00-20-96	Education Reimbursement	-	-	1,000	1,500
20	**Salaries & Benefits**	**544,475**	**618,144**	**776,514**	**876,285**
101-45-00-21-05	Advertising	7,588	5,304	6,000	5,000
101-45-00-21-10	Communications	2,673	2,218	2,200	2,200
101-45-00-21-15	Postage	1,612	1,581	1,000	1,200
101-45-00-21-27	Equipment Lease Exp	-	-	-	-
101-45-00-21-30	Professional Contracts	-	-	341,722	10,000
101-45-00-21-33	Contract Billable Services	9,800	-	-	-
101-45-00-21-40	Professional Fees	-	-	-	-
101-45-00-21-45	Other Contract Services	141,865	167,840	148,500	140,000
101-45-00-21-47	Other Contract Services - Bldg	77,498	61,395	45,000	43,000
101-45-00-21-48	Government Fees	-	-	-	-
101-45-00-21-52	Facility Rental	-	-	-	-
101-45-00-21-53	Memberships & Publications	2,360	4,806	8,000	8,240
101-45-00-21-55	Training & Conference	4,289	4,391	12,000	21,600
21	**Services**	**247,685**	**247,534**	**564,422**	**231,240**
101-45-00-22-07	Copies	-	-	-	-
101-45-00-22-12	Computer Equipment	-	62	3,000	3,000
101-45-00-22-13	Office Supplies	1,104	3,758	3,000	3,000
101-45-00-22-15	Special Department Supplies	5,750	4,967	5,000	5,000
101-45-00-22-25	Fuel/Oil	-	-	-	-
22	**Supplies**	**6,854**	**8,786**	**11,000**	**11,000**
101-45-00-23-11	Maint Office Equip	-	313	500	500
101-45-00-23-35	Software Maintenance	18,725	19,096	21,000	21,000
101-45-00-23-50	Vehicle Alloc Expense	5,746	4,929	5,159	5,760
23	**Maintenance**	**24,471**	**24,337**	**26,659**	**27,260**
101-45-00-24-25	Taxes & Other Charges	-	-	-	-
24	**Taxes, Insurances & Contributi**	**-**	**-**	**-**	**-**
101-45-00-26-30	Capital Equipment	-	-	6,625	7,000

Budget Planning 4500

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
101-45-00-26-40	Furniture & Fixtures	-	-	10,000	1,000
26	**Capital**	**-**	**-**	**16,625**	**8,000**
00	**Administration**	**823,484**	**898,802**	**1,395,220**	**1,153,785**
713	**Civic Impact**				
45	**Planning/Building**				
713-45-00-21-30	Professional Contracts	-	-	39,078	-
21	**Services**	**-**	**-**	**39,078**	**-**
00	**Administration**	**-**	**-**	**-**	**-**
745	**Parking In-Lieu**				
45	**Planning/Building**				
745-45-00-21-40	Professional Fees	-	-	-	-
745-45-00-21-45	Other Contract Services	-	-	-	30,000
21	**Services**	**-**	**-**	**-**	**30,000**
00	**Administration**	**-**	**-**	**-**	**30,000**
Grand Total		**823,484**	**898,802**	**1,434,298**	**1,183,785**

BUILDING AND PLANNING - 4500
EXPENSE DETAIL

Description	Object Code	Funding Source	Funding Source	Total Budgeted
Temporary Part-Time	*2020*	*101*		
Planning Commissioner Stipends		6,000		6,000
Intern		10,000		10,000
Part-time Senior Planner		55,000		55,000
TOTAL - Temporary Part-Time	***2020***	***$ 71,000***		***$ 71,000***
Advertising	*2105*	*101*		
Public Hearing Notices		5,000		5,000
TOTAL - Advertising	***2105***	***$ 5,000***		***$ 5,000***
Professional Contracts	*2130*	*101*		
Misc. Contract Services		10,000		10,000
TOTAL - Professional Contracts	***2130***	***$ 10,000***		***$ 10,000***
Other Contract Services - Planning	*2145*	*101*	*745*	
Planning Services*		140,000		140,000
Parking Study		-	30,000	-
TOTAL - Other Contract Services	***2145***	***$ 140,000***	***$ 30,000***	***$ 140,000***
Other Contract Services- Building	*2147*	*101*		
Building Plan Check and Building Inspections*		25,000		25,000
Code Inforcement Officer (1-day per week)		18,000		18,000
TOTAL - Other Contract Services	***2147***	***$ 43,000***		***$ 43,000***
Memberships & Publications	*2153*	*101*		
APA and AICP Dues		900		900
Updated Codes		2,000		2,000
Membership/Subscriptions (ICC, ENR, NFPA, Building Codes, Planning & Building Codes)		3,000		3,000
Supplementary Code/Guide Books		500		500
County of Napa Official Records Index and Document Images (split with CM, Planning, and Public Works)		1,440		1,440
Miscellaneous		400		400
TOTAL - Memberships & Publications	***2153***	***$ 8,240***		***$ 8,240***
Training and Conferences	*2155*	*101*		
Planning Commissioners and Staff		8,800		8,800
APA California Conference (Senior Planner and Planning Director)		5,000		5,000

BUILDING AND PLANNING - 4500 EXPENSE DETAIL				
Description	**Object Code**	**Funding Source**	**Funding Source**	**Total Budgeted**
Miscellaneous Staff Training		5,500		5,500
Plan Check/Inspection Training and Materials		2,300		2,300
TOTAL - Training and Conferences	***2155***	***$ 21,600***		***$ 21,600***
Software Maintenance	*2335*	*101*		
CRW		21,000		21,000
TOTAL - Software Maintenance	***2335***	***$ 21,000***		***$ 21,000***

* Expenditures based on projects. If projects do not occur, is delayed, or downsized consultant service fees may be reduced. Consultant services have all or partial cost recovery.

NON-DEPARTMENTAL (4000)

Purpose

The purpose of the Non-Departmental categorization is to accumulate those costs not easily associated with a particular cost center and to more easily monitor certain expendable costs for savings and control purposes. Liability insurance, contributions, debt service and general office supplies are types of expenses accounted for here.

NON-DEPARTMENTAL EXPENSES BY FUND					
Fund	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
101	General Fund	1,683,687	1,888,296	1,807,542	1,591,401
225	State Gas Tax 2105	-	-	61,000	54,000
226	State Gas Tax 2106	-	-	-	48,000
227	State Gas Tax 2107	-	-	67,018	90,000
229	State Gas Tax 2103	-	-	65,000	-
234	HAZ Mitigation Grant	-	-	-	40,000
235	Measure A	-	526,805	5,400,640	5,171,349
290	Tourism Improvement District	320,351	352,652	423,496	536,661
420	1996 GO Bonds	184,131	179,594	500	-
561	Water Enterprise	1,635,502	1,281,020	1,468,152	1,212,579
571	Sewer Enterprise	1,087,842	627,412	1,245,375	459,036
581	Insurance Benefit Fund	2,108	112,859	-	-
582	Internal Service Garage Fund	120,347	142,021	-	-
592	Equipment Replacement Fund	56,432	-	-	-
740	Traffic Mitigation Impact	2,766	-	-	-
751	Affordable Housing	30,212	438	-	-
764	Water Impact	316,750	57,465	-	-
773	Sewer Capital	394,777	15,000	-	-
774	Sewer Impact	37,800	10,500	-	-
890	General Fixed Assets	1,259,021	1,232,157	-	-
Grand Total		**7,131,727**	**6,426,218**	**10,538,722**	**9,203,025**

NON-DEPARTMENTAL EXPENSES BY OBJECT CODE					
Object Code	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
20	Salaries & Benefits	(205,488)	(289,083)	10,730	89,250
21	Services	447,612	497,078	543,180	634,358
22	Supplies	83,284	29,260	40,350	53,650
23	Maintenance	14,803	11,682	4,556	4,555
24	Taxes, Insurances & Contributi	534,336	569,516	776,208	733,401
26	Capital	55,402	-	-	176,600
29	Transfers	1,543,852	1,154,435	2,276,458	877,475
61	PEG access costs	35,660	23,460	46,000	40,000
80	Restitution Account	11,046	-	10,000	10,000
29	Transfers	3,009,779	2,817,932	-	-
21	Services	10,339	17,799	15,500	15,000
25	Debt	1,591,103	1,594,138	6,815,740	6,568,736
Grand Total		**7,131,727**	**6,426,218**	**10,538,722**	**9,203,025**

Budget Non Department 4000

Account Number	Description	FY 16 Actual	FY 17 Acutal	FY 18 Estimated	FY 19 Draft
101	**General Fund**				
40	**Non Departmental**				
101-40-00-20-08	Post-Employment Disbursement	-	-	-	25,000
101-40-00-20-89	Charity Event Reimbursement	-	-	10,730	14,250
20	**Salaries & Benefits**	**-**	**-**	**10,730**	**39,250**
101-40-00-21-10	Communications	1,204	1,485	5,320	6,000
101-40-00-21-15	Postage	900	1,660	1,000	1,000
101-40-00-21-27	Equipment Lease Exp	6,277	6,394	13,100	11,270
101-40-00-21-30	Professional Contracts	21,024	22,152	-	-
101-40-00-21-31	Litigation Settlement	-	-	-	-
101-40-00-21-34	Muni Code Update	2,840	479	4,000	4,500
101-40-00-21-40	Professional Fees	3,794	5,734	21,500	10,000
101-40-00-21-43	Penalties And Fines	-	5,700	4,000	4,000
101-40-00-21-45	Other Contract Services	1,977	13,785	24,200	23,780
101-40-00-21-46	Website Design	1,182	3,300	-	-
101-40-00-21-52	Facility Rental	250	11,785	21,500	15,000
101-40-00-21-53	Memberships & Publications	1,602	4,276	2,400	2,400
101-40-00-21-55	Training & Conference	-	-	-	-
101-40-00-21-60	Other Travel	-	-	-	-
21	**Services**	**41,051**	**76,750**	**97,020**	**77,950**
101-40-00-22-07	Copies	3,843	6,034	6,500	6,020
101-40-00-22-09	Safety Committee Supplies	-	-	-	-
101-40-00-22-12	Computer Equipment	3,111	1,152	2,000	2,000
101-40-00-22-13	Office Supplies	2,378	2,531	2,900	2,900
101-40-00-22-15	Special Department Supplies	522	745	750	13,610
22	**Supplies**	**9,855**	**10,463**	**12,150**	**24,530**
101-40-00-23-11	Maint Office Equip	502	1,493	1,500	1,500
101-40-00-23-35	Software Maintenance	3,170	3,782	579	578
101-40-00-23-50	Vehicle Alloc Expense	5,746	-	-	-
23	**Maintenance**	**9,418**	**5,275**	**2,079**	**2,078**
101-40-00-24-05	Contributions	90,326	85,475	224,600	181,920
101-40-00-24-06	County Services	-	-	-	-
101-40-00-24-07	Chamber of Commerce	210,000	210,000	210,000	210,000
101-40-00-24-08	Leak Adjustment Contribution	-	1,791	9,000	9,000
101-40-00-24-24	Uncollectable Debt	-	39,734	-	-
101-40-00-24-25	Taxes & Other Charges	1,567	5,989	6,000	6,000
101-40-00-24-45	REMIF/Block Party Insurance	147,464	125,299	143,708	143,581
24	**Taxes, Insurances & Contributi**	**449,357**	**468,287**	**593,308**	**550,501**
101-40-00-26-30	Capital Equipment	40,134	-	-	64,600
101-40-00-26-40	Furniture & Fixtures	-	-	-	-
26	**Capital**	**40,134**	**-**	**-**	**64,600**
101-40-00-28-99	Transfers to Capital	-	-	-	-
28	**Transfers to Capital**	**-**	**-**	**-**	**-**

Budget Non Department 4000

Account Number	Description	FY 16 Actual	FY 17 Acutal	FY 18 Estimated	FY 19 Draft
101-40-00-29-10	Contingencies	-	-	-	-
101-40-00-29-99	Transfer to other Funds	324,088	1,067,786	724,905	640,108
29	**Transfers**	**324,088**	**1,067,786**	**724,905**	**640,108**
101-40-00-61-00	PEG access costs	35,660	23,460	46,000	40,000
61	**PEG access costs**	**35,660**	**23,460**	**46,000**	**40,000**
101-40-00-80-00	Restitution Account	11,046	-	10,000	10,000
80	**Restitution Account**	**11,046**	**-**	**10,000**	**10,000**
00	**Administration**	**920,608**	**1,652,021**	**1,496,192**	**1,449,017**
101-40-45-21-40	Professional Fees	-	-	-	-
21	**Services**	**-**	**-**	**-**	**-**
101-40-45-25-05	Retire Principal	590,051	218,030	298,750	135,320
101-40-45-25-15	Interest Expense	173,029	18,245	12,600	7,064
25	**Debt**	**763,080**	**236,275**	**311,350**	**142,384**
45	**Debt**	**763,080**	**236,275**	**311,350**	**142,384**
225	**State Gas Tax 2105**				
40	**Non Departmental**				
225-40-00-29-99	Transfer to other Funds	-	-	61,000	54,000
29	**Transfers**	**-**	**-**	**61,000**	**54,000**
00	**Administration**	**-**	**-**	**61,000**	**54,000**
226	**State Gas Tax 2106**				
40	**Non Departmental**				
226-40-00-29-99	Transfer to other Funds	-	-	-	48,000
29	**Transfers**	**-**	**-**	**-**	**48,000**
00	**Administration**	**-**	**-**	**-**	**48,000**
227	**State Gas Tax 2107**				
40	**Non Departmental**				
227-40-00-29-99	Transfer to other Funds	-	-	67,018	90,000
29	**Transfers**	**-**	**-**	**67,018**	**90,000**
00	**Administration**	**-**	**-**	**67,018**	**90,000**
229	**State Gas Tax 2103**				
40	**Non Departmental**				
229-40-00-29-99	Transfer to other Funds	-	-	65,000	-
29	**Transfers**	**-**	**-**	**65,000**	**-**
00	**Administration**	**-**	**-**	**65,000**	**-**
234	**HAZ Mitigation Grant**				

Budget Non Department 4000

Account Number	Description	FY 16 Actual	FY 17 Acutal	FY 18 Estimated	FY 19 Draft
40	**Non Departmental**				
234-40-00-29-99	Transfer to other Funds	-	-	-	40,000
29	**Transfers**	**-**	**-**	**-**	**40,000**
00	**Administration**	**-**	**-**	**-**	**40,000**
235	**Measure A**				
40	**Non Departmental**				
235-40-00-24-99	Contributions	-	-	-	-
24	**Taxes, Insurances & Contributi**	**-**	**-**	**-**	**-**
235-40-00-29-99	Transfer to other Funds	-	-	150,000	-
29	**Transfers**	**-**	**-**	**150,000**	**-**
00	**Administration**	**-**	**-**	**150,000**	**-**
235-40-45-21-40	Professional Fees	-	-	-	-
21	**Services**	**-**	**-**	**-**	**-**
235-40-45-25-05	Retire Principal	-	387,035	396,324	5,040,380
235-40-45-25-15	Interest Expense	-	139,770	130,481	130,969
25	**Debt**	**-**	**526,805**	**526,805**	**5,171,349**
45	**Debt**	**-**	**526,805**	**526,805**	**5,171,349**
290	**Tourism Improvement District**				
40	**Non Departmental**				
290-40-00-21-41	County Share of TID	231,951	260,822	313,386	397,129
290-40-00-21-45	Other Contract Services	-	-	-	-
290-40-00-21-49	Local Share of TID	85,357	88,300	105,874	134,165
290-40-00-21-53	Memberships & Publications	-	-	-	-
21	**Services**	**317,308**	**349,122**	**419,260**	**531,294**
290-40-00-22-15	Special Department Supplies	-	-	-	-
22	**Supplies**	**-**	**-**	**-**	**-**
290-40-00-29-99	Transfer to other Funds	3,043	3,530	4,236	5,367
29	**Transfers**	**3,043**	**3,530**	**4,236**	**5,367**
00	**Administration**	**320,351**	**352,652**	**423,496**	**536,661**
420	**1996 GO Bonds**				
40	**Non Departmental**				
420-40-45-21-30	Professional Contracts	486	-	500	-
420-40-45-21-40	Other contract services	265	-	-	-
21	**Services**	**751**	**-**	**500**	**-**
420-40-45-25-05	Retire Principal	170,000	175,000	-	-
420-40-45-25-15	Interest Expense	13,380	4,594	-	-
25	**Debt**	**183,380**	**179,594**	**-**	**-**

Budget Non Department 4000

Account Number	Description	FY 16 Actual	FY 17 Acutal	FY 18 Estimated	FY 19 Draft
45	**Debt**	**184,131**	**179,594**	**500**	**-**
561	**Water Enterprise**				
40	**Non Departmental**				
561-40-00-20-08	Post Employement Disbursement	-	-	-	25,000
561-40-00-20-45	Pension Expense	(119,628)	(248,948)	-	-
20	**Salaries & Benefits**	**(119,628)**	**(248,948)**	**-**	**25,000**
561-40-00-21-10	Communications	1,147	1,576	2,600	2,000
561-40-00-21-15	Postage	779	100	100	100
561-40-00-21-27	Equipment Lease Exp	6,219	6,395	6,500	8,127
561-40-00-21-30	Professional Contracts	21,024	23,824	-	-
561-40-00-21-40	Professional Fees	-	-	-	-
561-40-00-21-45	Other Contract Services	421	1,465	2,700	2,280
561-40-00-21-46	Website Design	-	3,300	-	-
561-40-00-21-47	Stream Surveys- Contracted Ser	-	-	-	-
561-40-00-21-55	Training & Conference	-	-	-	-
21	**Services**	**29,591**	**36,660**	**11,900**	**12,507**
561-40-00-22-07	Copies	3,722	6,034	9,500	6,140
561-40-00-22-09	Safety Committee Supplies	-	-	-	-
561-40-00-22-12	Computer Equipment	2,605	1,048	2,000	2,000
561-40-00-22-13	Office Supplies	1,526	1,915	5,700	5,700
561-40-00-22-15	Special Department Supplies	652	577	300	2,570
561-40-00-22-18	Remote Meter Readers	-	-	1,000	1,000
22	**Supplies**	**8,505**	**9,574**	**18,500**	**17,410**
561-40-00-23-35	Software Maintenance	2,692	3,204	1,239	1,239
23	**Maintenance**	**2,692**	**3,204**	**1,239**	**1,239**
561-40-00-24-24	Uncollectable Debt	-	794	-	-
561-40-00-24-25	Taxes & Other Charges	-	-	-	-
561-40-00-24-45	REMIF/Block Party Insurance	42,750	44,606	91,450	91,450
24	**Taxes, Insurances & Contributi**	**42,750**	**45,399**	**91,450**	**91,450**
561-40-00-26-30	Capital Equipment	7,634	-	-	56,000
561-40-00-26-40	Furniture & Fixtures	-	-	-	-
26	**Capital**	**7,634**	**-**	**-**	**56,000**
561-40-00-29-20	Fixed Asset Adjustments	-	-	-	-
561-40-00-29-99	Transfer to other Funds	111,995	-	337,613	-
29	**Transfers**	**111,995**	**-**	**337,613**	**-**
00	**Administration**	**83,539**	**(154,111)**	**460,702**	**203,606**
561-40-10-29-40	Depreciation Expense	1,021,523	887,452	-	-
29	**Transfers**	**1,021,523**	**887,452**	**-**	**-**
10	**Depreciation Expense**	**1,021,523**	**887,452**	**-**	**-**

Budget Non Department 4000

Account Number	Description	FY 16 Actual	FY 17 Acutal	FY 18 Estimated	FY 19 Draft
561-40-45-21-30	Professional Contracts	-	-	-	-
561-40-45-21-40	Professional Fees	5,033	11,794	10,000	10,000
21	**Services**	**5,033**	**11,794**	**10,000**	**10,000**
561-40-45-25-05	Retire Principal	-	-	535,100	550,870
561-40-45-25-15	Interest Expense	525,407	535,884	462,350	448,103
25	**Debt**	**525,407**	**535,884**	**997,450**	**998,973**
45	**Debt**	**530,441**	**547,678**	**1,007,450**	**1,008,973**
571	**Sewer Enterprise**				
40	**Non Departmental**				
571-40-00-20-08	Post-Employment Disbursement	-	-	-	25,000
571-40-00-20-45	Pension Expense	(87,968)	(152,994)	-	-
20	**Salaries & Benefits**	**(87,968)**	**(152,994)**	**-**	**25,000**
571-40-00-21-10	Communication	1,147	1,576	2,600	2,000
571-40-00-21-15	Postage	779	100	200	200
571-40-00-21-27	Equipment Lease Exp	6,099	6,395	9,500	8,127
571-40-00-21-30	Professional Contracts	21,024	21,709	-	-
571-40-00-21-40	Professional Fees	-	-	-	-
571-40-00-21-45	Other Contract Services	421	1,465	2,700	2,280
571-40-00-21-46	Website Support	-	3,300	-	-
571-40-00-21-55	Training & Conference	-	-	-	-
21	**Services**	**29,470**	**34,546**	**15,000**	**12,607**
571-40-00-22-07	Copies	3,843	6,034	6,500	6,140
571-40-00-22-09	Safety Committee Supplies	-	-	-	-
571-40-00-22-12	Computer Equipment	2,605	1,053	1,000	1,000
571-40-00-22-13	Office Supplies	1,393	1,915	2,000	2,000
571-40-00-22-15	Special Department Supplies	652	220	200	2,570
22	**Supplies**	**8,493**	**9,223**	**9,700**	**11,710**
571-40-00-23-35	Software Maintenance	2,693	3,204	1,239	1,239
23	**Maintenance**	**2,693**	**3,204**	**1,239**	**1,239**
571-40-00-24-24	Uncollectable Debt	-	10,787	-	-
571-40-00-24-25	Taxes & Other Charges	-	-	-	-
571-40-00-24-45	REMIF/Block Party Insurance	42,210	44,606	91,450	91,450
24	**Taxes, Insurances & Contributi**	**42,210**	**55,392**	**91,450**	**91,450**
571-40-00-26-30	Capital Equipment	7,634	-	-	56,000
571-40-00-26-40	Furniture & Fixtures	-	-	-	-
26	**Capital**	**7,634**	**-**	**-**	**56,000**
571-40-00-29-20	Fixed Asset Adjustments	-	-	-	-
571-40-00-29-99	Transfer to other Funds	352,633	-	866,686	-
29	**Transfers**	**352,633**	**-**	**866,686**	**-**

Budget Non Department 4000

Account Number	Description	FY 16 Actual	FY 17 Acutal	FY 18 Estimated	FY 19 Draft
00	**Administration**	**355,164**	**(50,629)**	**984,075**	**198,006**
571-40-10-29-40	Depreciation Expense	608,888	556,455	-	-
29	**Transfers**	**608,888**	**556,455**	**-**	**-**
10	**Depreciation Expense**	**608,888**	**556,455**	**-**	**-**
571-40-45-21-30	Professional Contracts	-	-	-	-
571-40-45-21-40	Professional Fees	4,555	6,005	5,000	5,000
21	**Services**	**4,555**	**6,005**	**5,000**	**5,000**
571-40-45-25-05	Retire Principal	-	-	144,900	149,130
571-40-45-25-15	Interest Expense	119,235	115,581	111,400	106,900
25	**Debt**	**119,235**	**115,581**	**256,300**	**256,030**
45	**Debt**	**123,790**	**121,586**	**261,300**	**261,030**
581	**Insurance Benefit Fund**				
40	**Non Departmental**				
581-40-00-20-55	Health Insurance	2,108	112,859	-	-
20	**Salaries & Benefits**	**2,108**	**112,859**	**-**	**-**
581-40-00-29-99	Transfer to other Funds	-	-	-	-
29	**Transfers**	**-**	**-**	**-**	**-**
00	**Administration**	**2,108**	**112,859**	**-**	**-**
582-40-10-29-40	Depreciation Expense	120,347	142,021	-	-
29	**Transfers**	**120,347**	**142,021**	**-**	**-**
10	**Depreciation Expense**	**120,347**	**142,021**	**-**	**-**
592	**Equipment Replacement Fund**				
40	**Non Departmental**				
592-40-00-22-12	Computer Equipment	56,432	-	-	-
22	**Supplies**	**56,432**	**-**	**-**	**-**
592-40-00-23-00	Capital Projects Budget	-	-	-	-
23	**Maintenance**	**-**	**-**	**-**	**-**
00	**Administration**	**56,432**	**-**	**-**	**-**
740	**Traffic Mitigation Impact**				
40	**Non Departmental**				
740-40-00-29-99	Transfer to other Funds	2,766	-	-	-
29	**Transfers**	**2,766**	**-**	**-**	**-**
00	**Administration**	**2,766**	**-**	**-**	**-**
751	**Affordable Housing**				

Budget Non Department 4000

Account Number	Description	FY 16 Actual	FY 17 Acutal	FY 18 Estimated	FY 19 Draft
40	**Non Departmental**				
751-40-00-21-22	Utilities	910	-	-	-
751-40-00-21-31	Litigation Settlement	-	-	-	-
751-40-00-21-45	Other Contract Servcies	29,282	-	-	-
21	**Services**	**30,192**	**-**	**-**	**-**
751-40-00-22-15	Special Department Supplies	-	-	-	-
22	**Supplies**	**-**	**-**	**-**	**-**
751-40-00-24-05	Contributions	-	-	-	-
751-40-00-24-10	Turley Flats Contribution	-	-	-	-
751-40-00-24-11	Brenkle Court	-	438	-	-
751-40-00-24-25	Taxes & Other Charges	20	-	-	-
24	**Taxes, Insurances & Contributi**	**20**	**438**	**-**	**-**
751-40-00-26-50	Capital impr Land	-	-	-	-
751-40-00-26-55	Capital Land	-	-	-	-
26	**Capital**	**-**	**-**	**-**	**-**
751-40-00-29-99	Transfer to other Funds	-	-	-	-
29	**Transfers**	**-**	**-**	**-**	**-**
00	**Administration**	**30,212**	**438**	**-**	**-**
764	**Water Impact**				
40	**Non Departmental**				
764-40-00-29-99	Transfer to other Funds	316,750	57,465	-	-
29	**Transfers**	**316,750**	**57,465**	**-**	**-**
00	**Administration**	**316,750**	**57,465**	**-**	**-**
773	**Sewer Capital**				
40	**Non Departmental**				
773-40-00-29-99	Transfer to other Funds	394,777	15,000	-	-
29	**Transfers**	**394,777**	**15,000**	**-**	**-**
00	**Administration**	**394,777**	**15,000**	**-**	**-**
774	**Sewer Impact**				
40	**Non Departmental**				
774-40-00-29-99	Transfer to other Funds	37,800	10,500	-	-
29	**Transfers**	**37,800**	**10,500**	**-**	**-**
00	**Administration**	**37,800**	**10,500**	**-**	**-**
890	**General Fixed Assets**				
40	**Non Departmental**				
890-40-00-29-20	Fixed Asset Adjustments	-	154	-	-
29	**Transfers**	**-**	**154**	**-**	**-**

Budget Non Department 4000

Account Number	Description	FY 16 Actual	FY 17 Acutal	FY 18 Estimated	FY 19 Draft
00	**Administration**	**-**	**154**	**-**	**-**
890-40-10-29-40	Depreciation Expense	1,259,021	1,232,003	-	-
29	**Transfers**	**1,259,021**	**1,232,003**	**-**	**-**
10	**Depreciation Expense**	**1,259,021**	**1,232,003**	**-**	**-**
Grand Total		**7,131,727**	**6,426,218**	**5,814,887**	**9,203,025**

NON-DEPARTMENTAL - 4000
EXPENSE DETAIL

Description	Object Code		Funding Source and Amount Per Funding Source					Total Budgeted
Equipment Lease	*2127*		*101*		*561*		571	
Copiers			11,270		8,127		8,127	27,524
TOTAL - Equipment Lease	***2127***	***$***	***11,270***	***$***	***8,127***	***$***	***8,127***	***$ 27,524***
Professional Fees	*2140*		*101*		*561*		571	
Fingerprinting - reimbursed			10,000		-		-	10,000
TOTAL - Professional Fees	***2140***	***$***	***10,000***	***$***	***-***	***$***	***-***	***$ 10,000***
Other Contract Services	*2145*		*101*		*561*		571	
Napa County ITS (GIS)			1,700		1,700		1,700	5,100
Animal Control			7,000					7,000
Fair Housing Napa Valley			13,000					13,000
Fair Housing Napa Valley - Annual Presentation			1,500					1,500
Maintenance Wide Format Multi-Function Unit			580		580		580	1,740
TOTAL - Other Contract Services	***2145***	***$***	***23,780***	***$***	***2,280***	***$***	***2,280***	***$ 28,340***
Memberships & Publications	*2153*		*101*		*561*		571	
BMI			400		-		-	400
ABAG			2,000		-		-	2,000
TOTAL - Memberships & Publications	***2153***	***$***	***2,400***	***$***	***-***	***$***	***-***	**$ 2,400**
Copies	*2207*		*101*		*561*		571	
Admininstration			6,500		9,500		6,500	22,500
TOTAL - Copies	***2207***	***$***	***6,500***	***$***	***9,500***	***$***	**6,500**	**$ 22,500**
Computer Equipment	*2212*		*101*		*561*		571	
Computer Replacements			2,000		2,000		2,000	6,000
TOTAL - Computer Equipment	***2212***	***$***	***2,000***	***$***	***2,000***	***$***	***2,000***	***$ 6,000***
Special Department Supplies	*2215*		*101*		*561*		571	
Misc Supplies			750		750		750	2,250
Emergency Supplies - 3 days per Building			3,900		1,050		1,050	6,000
Solar Powered Charging Stations - 5			5,000					5,000
Satellite Phones - 5			3,960		770		770	5,500
TOTAL - Special Department Supplies	***2215***	***$***	***13,610***	***$***	***2,570***	***$***	***2,570***	**$ 18,750**

NON-DEPARTMENTAL - 4000
EXPENSE DETAIL

Description	Object Code	Funding Source and Amount Per Funding Source			Total Budgeted
Contributions	*2405*	*101*	*561*	*571*	
Housing Authority (Housing Services)		41,100	-	-	41,100
NVTA (Fare Box Match)		35,000	-	-	35,000
LAFCO		14,820	-	-	14,820
Leadership Napa Valley		1,000	-	-	1,000
CARES & Leak Adjustment Programs		60,000			60,000
Upper Valley Waste Management		5,000	-	-	5,000
Light Up Lyman Park Contribution		25,000			25,000
TOTAL - Contributions	***2405***	***$ 181,920***	***$ -***	***$ -***	***$ 181,920***
REMIF/Block Party Insurance	*2445*	*101* *44%*	*561* *28%*	*571* *28%*	
General Liability Insurance		58,116	37,064	37,064	132,243
Property		18,057	11,491	11,491	41,038
Auto		8,800	5,600	5,600	20,000
Pollution		2,332	1,484	1,484	5,300
Safety		3,520	2,240	2,240	8,000
Cyber		880	560	560	2,000
Contract Fire Services Surcharge		484	308	308	1,100
Difference In Condition (Earthquake and Flood)		26,400	16,800	16,800	60,000
DOT Random Drug and Alcohol Testing		264	168	168	600
Boiler, Fire, Fraud		8,360	5,320	5,320	19,000
Workers Comp Deductible		1,628	1,036	1,036	3,700
Liability Deductables		13,200	8,400	8,400	30,000
Employee Assistance Plan (EAP)		1,540	980	980	3,500
TOTAL - REMIF/Block Party Insurance	***2445***	***$ 143,581***	***$ 91,451***	***$ 91,451***	***$ 326,481***
Capital Equipment	*2630*	*101*	*561*	*571*	
Wide Format Multi Function Unit		13,000	13,000	13,000	39,000
Generators (Match Requirement)		51,600	43,000	43,000	137,600
TOTAL - Capital Equipment	***2630***	***$ 64,600***	***$ 56,000***	***$ 56,000***	**$ 176,600**

NON-DEPARTMENTAL - 4000
EXPENSE DETAIL

Description	Object Code	Funding Source and Amount Per Funding Source			Total Budgeted
Transfer to Other Funds	*2999*	*101*	*561*	571	
Tree City - Fund 283		62,100	-	-	62,100
Recreation - Fund 289		155,000	-	-	155,000
Fourth of July - Fund 288		40,000	-	-	40,000
Transfer to Insurance Benefit Fund - Fund 581 -Partially Fund Retiree Medical (current liability)		283,008	-	-	283,008
Transfer to Equipment Replacement - Fund 592		50,000	-	-	50,000
Flood Control Capital Reserve - Fund 700		50,000	-	-	50,000
TOTAL - Transfers to Other Funds	***2999***	***$ 640,108***	***$ -***	***$ -***	***$ 640,108***
PEG Access Costs	*6100*	*101*	*561*	571	
PEG Pass Through from Comcast		25,000	-	-	$ 25,000
City Council/Planning Commission Regular Meetings		15,000	-	-	$ 15,000
TOTAL - PEG Access Costs		***$ 40,000***	***$ -***	***$ -***	***$ 40,000***
101 - General Fund Debt Service (4045)					
Retire Principal (4045)	2505		101		
Adams Street		135,320	-	-	135,320
TOTAL - Retire Principal	***2505***	**$ 135,320**	-	***$ -***	***$ 135,320***
Interest Expense (4045)	2515	101			
Adams Street		7,064	-	-	7,064
TOTAL - Interest Expense	***2515***	**$ 7,064**	-	***$ -***	***$ 7,064***
561 - Water Debt Service (4045)					
Professional Fees (4045)	2140		561		
		10,000	-	-	10,000
TOTAL - Professional Fees	***2140***	**$ 10,000**	-	***$ -***	***$ 10,000***
Retire Principal (4045)	2505		561		
Water Revenue Bond 2006A		320,000	-	-	320,000
Water/Wastewater Bond 2012B		230,870	-	-	230,870
TOTAL - Retire Principal	***2505***	**$ 550,870**	-	***$ -***	***$ 550,870***
Interest Expense (4045)	2515		561		
Water Revenue Bond 2006A		271,625	-	-	271,625
Water/Wastewater Bond 2012B		176,478	-	-	176,478
TOTAL - Interest Expense	***2515***	**$ 448,103**	-	***$ -***	***$ 448,103***

NON-DEPARTMENTAL - 4000
EXPENSE DETAIL

Description	Object Code		Funding Source and Amount Per Funding Source						Total Budgeted
571 - Waste Water Debt Service (4045)									
Professional Fees (4045)	2140			571					
			5,000	-			-		5,000
TOTAL - Professional Fees	***2140***	**$**	**5,000**	-		***$***	**-**	***$***	***5,000***
Retire Principal (4045)	2505			571					
Wastewater Revenue Bond 2005B			85,000	-			-		85,000
Water/Wastewater Bond 2012B			64,130		-		-		64,130
TOTAL - Retire Principal	***2505***	**$**	**149,130**	-		***$***	**-**	***$***	***149,130***
Interest Expense (4045)	2515			571					
Wastewater Revenue Bond 2005B			57,878	-			-		57,878
Water/Wastewater Bond 2012B			49,022		-		-		49,022
TOTAL - Interest Expense	***2515***	**$**	**106,900**	-		***$***	**-**	***$***	***106,900***
235 - Measure A Debt Service (4045)									
Retire Principal (4045)	2505			235					
State Revolving Fund*			5,040,380		-		-		5,040,380
TOTAL - Retire Principal	***2505***	**$**	**5,040,380**	-		***$***	**-**	***$***	***5,040,380***
Interest Expense (4045)	2515			235					
State Revolving Fund			120,969		-		-		120,969
TOTAL - Interest Expense	***2515***	**$**	**120,969**	-		***$***	**-**	***$***	***120,969***

* Dependent on actual drawdown amount from Napa County. Minimum required State Revolving Loan Payment is $526,805. Measure A sunsets on 6/20/18 and final amounts will be available in October 2018

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Purpose

Recognized as one of the best libraries in the country, we are a resource for people in their daily lives as they grow, learn and challenge themselves at every stage of life and personal development.

We strive to provide resources, space and opportunities for civic engagement, as well as, gateways to education, learning experiences, and enrichment. Our goal is to maintain and continue to achieve the best in library services by managing our resources wisely, preparing for the future, and being responsive to the changing landscape of the community we serve.

Staffing

The Library Department currently has 6 full-time staff and several part-time members. Consisting of:

Library Director (1)
Senior Librarian (1)
Senior Library Assistant (1)
Outreach Services Associate (1)
Library Assistant (1)
Part-time staff (8)
Volunteers (20 +/-)

LIBRARY EXPENSES BY FUND					
Fund	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
101	General Fund	797,217	823,975	973,376	1,056,009
218	Public Library Foundation	10,353	-	3,200	-
219	CLSA State Library Grant	9,391	-	7,350	7,500
220	Napa Valley Now Fund	-	-	-	-
380	Friends and Foundation	142,493	125,540	134,500	135,110
381	Ryan Library Trust	7,040	-	-	-
382	Martin Estate Trust	8,982	1,400	-	1,600
383	Dr Wood Trust	-	-	-	-
384	Tweed Trust	78,936	72,192	57,275	50,000
733	Capital Project Planning	39,678	(12)	-	-
Grand Total		**1,094,090**	**1,023,095**	**1,175,701**	**1,250,219**

LIBRARY EXPENSES BY FUND					
Object Code	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
20	Salaries & Benefits	758,295	755,438	794,086	840,819
21	Services	149,142	142,190	171,900	195,300
22	Supplies	132,780	114,780	182,013	164,600
23	Maintenance	3,946	-	9,202	7,500
24	Taxes, Insurances & Contributi	10,248	10,686	11,500	12,000
26	Capital	39,678	-	7,000	30,000
Grand Total		**1,094,090**	**1,023,095**	**1,175,701**	**1,250,219**

Budget Library 4600

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
101	**General Fund**				
46	**Library**				
101-46-00-20-08	Post-Employment Disbursement	-	-	-	-
101-46-00-20-10	Salary-Regular	393,073	408,999	433,484	463,130
101-46-00-20-20	Temp/Part Time	-	5,153	27,355	33,177
101-46-00-20-30	Overtime	-	-	-	-
101-46-00-20-37	Holiday Pay	-	3,016	2,371	2,885
101-46-00-20-40	FICA/Medicare	29,210	31,805	35,849	38,386
101-46-00-20-45	Employer PERS	85,210	71,247	30,559	34,612
101-46-00-20-47	PERS Unfunded Liability	-	-	48,788	59,581
101-46-00-20-50	Employee PERS	-	-	-	-
101-46-00-20-55	Health Insurance	104,360	117,804	129,178	124,458
101-46-00-20-61	Workers Comp	42,681	23,313	5,548	5,153
101-46-00-20-65	SDI	3,573	3,719	3,793	4,486
101-46-00-20-71	Unemployment	7,492	-	-	-
101-46-00-20-75	Deferred Comp	4,274	4,547	7,511	7,441
101-46-00-20-85	Auto Allowance	2,410	2,400	2,400	2,400
101-46-00-20-89	Chartity Event Reimbursement	-	150	-	-
101-46-00-20-96	Education Reimbursement	500	500	500	500
20	**Salaries & Benefits**	**672,783**	**672,653**	**727,336**	**776,209**
101-46-00-21-05	Advertising	-	-	-	-
101-46-00-21-10	Communications	5,687	5,569	12,300	12,300
101-46-00-21-15	Postage	446	260	500	500
101-46-00-21-22	Utilities	42,740	41,560	45,000	45,000
101-46-00-21-27	Equipment Lease Exp	8,001	8,853	8,000	9,000
101-46-00-21-30	Professional Contracts	-	-	-	-
101-46-00-21-43	Penalties And Fines	-	-	-	-
101-46-00-21-45	Other Contract Services	44,815	71,318	97,000	122,400
101-46-00-21-55	Training & Conference	2,149	2,153	7,100	6,100
21	**Services**	**103,838**	**129,714**	**169,900**	**195,300**
101-46-00-22-07	Copies	3,665	2,652	3,000	3,000
101-46-00-22-12	Computer Equipment	-	6,439	44,905	36,500
101-46-00-22-13	Office Supplies	1,529	989	2,000	2,000
101-46-00-22-15	Special Department Supplies	1,146	842	1,000	1,000
101-46-00-22-16	Library Materials	63	-	4,883	-
22	**Supplies**	**6,402**	**10,922**	**55,788**	**42,500**
101-46-00-23-11	Maint Office Equip	1,991	-	-	-
101-46-00-23-35	Software Maintenance	1,955	-	1,852	-
23	**Maintenance**	**3,946**	**-**	**1,852**	**-**
101-46-00-24-25	Taxes & Other Charges	10,248	10,686	11,500	12,000
24	**Taxes, Insurances & Contributi**	**10,248**	**10,686**	**11,500**	**12,000**
101-46-00-26-40	Furniture & Fixtures	-	-	7,000	30,000
26	**Capital**	**-**	**-**	**7,000**	**30,000**
00	**Administration**	**797,217**	**823,975**	**973,376**	**1,056,009**

Budget Library 4600

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
218	**Public Library Foundation**				
46	**Library**				
218-46-00-21-05	Advertising	-	-	-	-
218-46-00-21-45	Other Contract Services	10,353	-	2,000	-
218-46-00-21-55	Training & Conference	-	-	-	-
21	**Services**	**10,353**	**-**	**2,000**	**-**
218-46-00-22-15	Special Department Supplies	-	-	1,200	-
218-46-00-22-16	Library Materials	-	-	-	-
22	**Supplies**	**-**	**-**	**1,200**	**-**
00	**Administration**	**10,353**	**-**	**3,200**	**-**
219	**CLSA State Library Grant**				
46	**Library**				
219-46-00-21-05	Advertising	-	-	-	-
219-46-00-21-10	Communications	-	-	-	-
219-46-00-21-15	Postage	-	-	-	-
219-46-00-21-27	Equipment Lease Exp	-	-	-	-
219-46-00-21-30	Professional Contracts	-	-	-	-
219-46-00-21-45	Other Contract Services	9,526	-	-	-
219-46-00-21-52	Facility Rental	-	-	-	-
219-46-00-21-53	Memberships & Publications	-	-	-	-
219-46-00-21-55	Training & Conference	-	-	-	-
21	**Services**	**9,526**	**-**	**-**	**-**
219-46-00-22-07	Copies	-	-	-	-
219-46-00-22-12	Computer Equipment	-	-	-	-
219-46-00-22-13	Office Supplies	(136)	-	-	-
219-46-00-22-15	Special Department Supplies	-	-	-	-
219-46-00-22-16	Library Materials	-	-	-	-
22	**Supplies**	**(136)**	**-**	**-**	**-**
219-46-00-23-11	Maint Office Equip	-	-	-	-
219-46-00-23-30	Maint Buildings/Grounds	-	-	-	-
219-46-00-23-35	Software Maintenance	-	-	7,350	7,500
23	**Maintenance**	**-**	**-**	**7,350**	**7,500**
219-46-00-24-25	Taxes & Other Charges	-	-	-	-
24	**Taxes, Insurances & Contributi**	**-**	**-**	**-**	**-**
219-46-00-26-30	Capital Equipment	-	-	-	-
219-46-00-26-40	Furniture & Fixtures	-	-	-	-
26	**Capital**	**-**	**-**	**-**	**-**
219-46-00-29-99	Transfer to other Funds	-	-	-	-
29	**Transfers**	**-**	**-**	**-**	**-**
00	**Administration**	**9,391**	**-**	**7,350**	**7,500**

Budget Library 4600

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
380	**Friends and Foundation**				
46	**Library**				
380-46-00-20-10	Salary-Regular	-	-	-	-
380-46-00-20-20	Temp/Part Time	74,923	76,241	57,581	55,242
380-46-00-20-30	Overtime	-	-	-	-
380-46-00-20-37	Holiday Pay	3,424	233	4,680	4,777
380-46-00-20-40	FICA/Medicare	7,166	6,312	4,489	4,591
380-46-00-20-45	Employer PERS	-	-	-	-
380-46-00-20-55	Health Insurance	-	-	-	-
380-46-00-20-75	Deferred Comp	-	-	-	-
20	**Salaries & Benefits**	**85,513**	**82,786**	**66,750**	**64,610**
380-46-00-21-30	Professional Contracts	-	-	-	-
380-46-00-21-45	Other Contract Services	1,126	-	-	-
380-46-00-21-53	Memberships & Publications	-	-	-	-
380-46-00-21-55	Training & Conference	480	-	-	-
21	**Services**	**1,606**	**-**	**-**	**-**
380-46-00-22-15	Special Department Supplies	2,742	-	-	-
380-46-00-22-16	Library Materials	41,548	32,583	56,000	56,000
380-46-00-22-40	Programming	-	-	11,250	14,000
380-46-00-22-41	Youth Programs	3,840	3,644	-	-
380-46-00-22-42	Spanish Language Programs	4,630	3,890	-	-
380-46-00-22-43	Adult Programs	2,461	2,525	-	-
380-46-00-22-44	Elsie, the Library Cat	155	113	500	500
22	**Supplies**	**55,375**	**42,754**	**67,750**	**70,500**
380-46-00-24-08	Agreements	-	-	-	-
380-46-00-24-25	Taxes & Other Charges	-	-	-	-
24	**Taxes, Insurances & Contributi**	**-**	**-**	**-**	**-**
380-46-00-26-40	Furniture & Fixtures	-	-	-	-
26	**Capital**	**-**	**-**	**-**	**-**
00	**Administration**	**142,493**	**125,540**	**134,500**	**135,110**
381	**Ryan Library Trust**				
46	**Library**				
381-46-00-22-12	Computer Equipment	7,040	-	-	-
381-46-00-22-16	Library Materials	-	-	-	-
22	**Supplies**	**7,040**	**-**	**-**	**-**
381-46-00-23-35	Software Maintenance	-	-	-	-
23	**Maintenance**	**-**	**-**	**-**	**-**
00	**Administration**	**7,040**	**-**	**-**	**-**
382	**Martin Estate Trust**				
46	**Library**				

Budget Library 4600

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
382-46-00-21-45	Other Contract Services	8,982	-	-	-
382-46-00-21-53	Memberships & Publications	-	-	-	-
382-46-00-21-55	Training & Conference	-	-	-	-
21	**Services**	**8,982**	**-**	**-**	**-**
382-46-00-22-16	Library Materials	-	1,400	-	1,600
22	**Supplies**	**-**	**1,400**	**-**	**1,600**
00	**Administration**	**8,982**	**1,400**	**-**	**1,600**
384	**Tweed Trust**				
46	**Library**				
384-46-00-21-15	Postage	-	-	-	-
384-46-00-21-30	Professional Contracts	-	-	-	-
384-46-00-21-45	Other Contract Services	14,837	12,488	-	-
384-46-00-21-53	Memberships & Publications	-	-	-	-
384-46-00-21-55	Training & Conference	-	-	-	-
21	**Services**	**14,837**	**12,488**	**-**	**-**
384-46-00-22-12	Computer Equipment	-	-	20,000	-
384-46-00-22-15	Special Department Supplies	4,456	3,244	5,000	5,000
384-46-00-22-16	Library Materials	59,642	56,460	32,275	45,000
22	**Supplies**	**64,099**	**59,704**	**57,275**	**50,000**
384-46-00-23-35	Software Maintenance	-	-	-	-
23	**Maintenance**	**-**	**-**	**-**	**-**
384-46-00-24-08	Agreements	-	-	-	-
384-46-00-24-25	Taxes & Other Charges	-	-	-	-
24	**Taxes, Insurances & Contributi**	**-**	**-**	**-**	**-**
384-46-00-26-40	Furniture & Fixtures	-	-	-	-
26	**Capital**	**-**	**-**	**-**	**-**
384-46-00-29-99	Transfer to other Funds	-	-	-	-
29	**Transfers**	**-**	**-**	**-**	**-**
00	**Administration**	**78,936**	**72,192**	**57,275**	**50,000**
733	**Capital Project Planning**				
46	**Library**				
733-46-00-21-05	Advertising	-	-	-	-
733-46-00-21-30	Professional Contracts	-	-	-	-
733-46-00-21-55	Training & Conference	-	(12)	-	-
21	**Services**	**-**	**(12)**	**-**	**-**
733-46-00-22-12	Computer Equipment	-	-	-	-
733-46-00-22-13	Office Supplies	-	-	-	-
733-46-00-22-15	Special Department Supplies	-	-	-	-
22	**Supplies**	**-**	**-**	**-**	**-**

Budget Library 4600

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
733-46-00-23-00	Capital Projects Budget	-	-	-	-
23	**Maintenance**	**-**	**-**	**-**	**-**
733-46-00-26-30	Capital Equipment	-	-	-	-
733-46-00-26-40	Furniture & Fixtures	-	-	-	-
733-46-00-26-60	Capital Imp Buildings	39,678	-	-	-
26	**Capital**	**39,678**	**-**	**-**	**-**
00	**Administration**	**39,678**	**(12)**	**-**	**-**
Grand Total		**1,094,090**	**1,023,095**	**1,175,701**	**1,250,219**

LIBRARY - 4600
EXPENSE DETAIL

Description	Object Code	Funding Source				Total Budgeted
Communications	*2110*	*101*	*380*	*381*	*384*	
Telephones		*2,500*	-	-	-	2,500
Broadband Fees		*9,800*	-	-	-	9,800
TOTAL - Communications	***2110***	***$ 12,300***	***$ -***	***$ -***	***$ -***	***$ 12,300***
Equipment Lease	*2127*	*101*	*380*	*381*	*384*	
Copiers		*9,000*	-	-	-	9,000
TOTAL - Equipment Lease	***2127***	***$ 9,000***	***$ -***	***$ -***	***$ -***	***$ 9,000***
Copies	*2207*	*101*	*380*	*381*	*384*	
Copies made with leased copiers		*3,000*	-	-	-	3,000
TOTAL - Copies	***2207***	***$ 3,000***	***$ -***	***$ -***	***$ -***	***$ 3,000***
Other Contract Services	*2145*	*101*	*380*	*381*	*384*	
SPLASH (Automation/Databases)		*76,000*	-	-	-	76,000
NorthNet Consortium		*11,000*	-	-	-	11,000
OCLC On-Line cataloging		*3,500*	-	-	-	3,500
Library Security System		*2,500*	-	-	-	2,500
Website Subscription		*5,000*	-	-	-	5,000
Self-Charge Checkout Machines		*22,000*	-	-	-	22,000
LibraryAware (NextReads/Emails)		*1,200*	-	-	-	1,200
Napa Valley Now		*1,200*	-	-	-	1,200
TOTAL - Other Contract Services	***2145***	***$ 122,400***	***$ -***	***$ -***	***$ -***	***$ 122,400***
Training & Conference	*2155*	*101*	*380*	*381*	*384*	
Training		*1,500*	-	-	-	1,500
CLA Membership		*600*	-	-	-	600
CLA Conference		*4,000*	-	-	-	4,000
TOTAL - Training & Conference	***2155***	***$ 6,100***	***$ -***	***$ -***	***$ -***	***$ 6,100***
Computer Equipment	*2212*	*101*	*380*	*381*	*384*	
Userful (Public Computers)		*5,000*	-	-	-	5,000
GoPrint (Public Computers)		*1,000*	-	-	-	1,000
Marin IT/Spam Filter		*500*	-	-	-	500
Computers/Monitors		*30,000*	-	-	-	30,000
TOTAL - Computer Equipment	***2212***	***$ 36,500***	***$ -***	***$ -***	***$ -***	***$ 36,500***
Special Department Supplies	*2215*	*101*	*380*	*381*	*384*	
Supplies for Processing Material (Labels, cases, barcodes, etc.)		-	-	-	*5,000*	5,000
Library Cards		*1,000*	-	-	-	1,000
TOTAL - Special Department Supplies	***2215***	***$ 1,000***	***$ -***	***$ -***	***$ 5,000***	***$ 6,000***

LIBRARY - 4600
EXPENSE DETAIL

Description	Object Code	Funding Source				Total Budgeted
Library Materials	*2216*	*382*	*380*	*381*	*384*	
Print, Audiovisual, Downloadable		-	*40,000*	-	*45,000*	85,000
Streaming Services		-	*16,000*	-	-	16,000
St. Helena Star Microfilm		*1,600*	-	-	-	1,600
TOTAL - Library Materials	***2216***	***$ 1,600***	***$ 56,000***	***$ -***	***$ 45,000***	***$ 102,600***
Software Maintenance	*2335*	*101*	*380*	*381*	*219*	
Brainfuse/Online Homework Help		-	-	-	*5,500*	5,500
Mango Languages		-	-	-	*1,500*	1,500
AtoZ Database		-	-	-	*500*	350
TOTAL - Software Maintenance	***2335***	***$ -***	***$ -***	***$ -***	***$ 7,500***	***$ 7,500***

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RECREATION (4728)

Purpose

The Recreation Department provides leisure and community services to the residents of the City and enrichment programs for all ages. Programs include adult and youth sports such as bocce, softball, basketball & soccer, arts, crafts, drama and music, as well as vocational skills, educational classes, Teen Center, and summer camps & childcare. The Recreation Director serves as staff member to the Parks and Recreation Commission.

Staffing

The Recreation Department currently has 3 full-time staff, one part-time and additional seasonal staff. Consisting of:

Recreation Director (1)
Recreation Supervisor (2)
Sports Assistant (.5)
Seasonal (30 +/-)
Volunteers (65 +/-)

PARKS AND RECREATION EXPENSES BY FUND					
Fund	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
101	General Fund	90,119	125,021	203,395	216,696
280	Teen Center Recreation Dept	161,613	173,246	104,318	26,300
286	Bocce Ball	22,813	38,818	42,487	46,548
287	Harvest Festival	30,552	14,574	12,800	12,800
288	Fourth of July	41,203	43,128	45,300	45,300
289	Recreation Program	176,799	194,708	352,594	455,607
Grand Total		**523,100**	**589,495**	**760,894**	**803,251**

PARKS AND RECREATION EXPENSES BY OBJECT CODE					
Object Code	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
20	Salaries & Benefits	337,716	398,011	489,875	523,430
21	Services	110,356	116,185	155,600	158,900
22	Supplies	71,631	63,528	99,500	76,100
23	Maintenance	3,396	11,648	14,919	17,521
26	Capital			1,000	1,000
29	Transfers		122		26,300
Grand Total		**523,100**	**589,495**	**760,894**	**803,251**

Budget Parks and Recreation 4728

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
101	**General Fund**				
47	**Parks & Recreation**				
101-47-28-20-08	Post-Employment Disbursement	-	-	-	-
101-47-28-20-10	Salary-Regular	48,612	84,104	112,799	122,819
101-47-28-20-20	Temp/Part Time	-	-	-	-
101-47-28-20-30	Overtime	-	-	-	-
101-47-28-20-40	FICA/Medicare	3,765	6,496	8,794	8,977
101-47-28-20-45	Employer PERS	11,402	11,606	8,935	8,148
101-47-28-20-47	PERS Unfunded Liability	-	-	14,265	13,927
101-47-28-20-50	Employee PERS	-	-	-	-
101-47-28-20-55	Health Insurance	12,806	12,089	25,541	25,726
101-47-28-20-61	Workers Comp	1,778	2,627	3,986	3,876
101-47-28-20-65	SDI	443	738	898	1,035
101-47-28-20-71	Unemployment	-	-	-	-
101-47-28-20-75	Deferred Comp	654	864	2,357	2,368
101-47-28-20-85	Auto Allowance	1,205	1,298	2,160	2,160
101-47-28-20-89	Chartity Event Reimbursement	-	-	-	-
20	**Salaries & Benefits**	**80,664**	**119,820**	**179,735**	**189,036**
101-47-28-21-05	Advertising	-	-	300	300
101-47-28-21-10	Communications	3,469	2,067	3,500	3,500
101-47-28-21-15	Postage	53	52	40	100
101-47-28-21-27	Equipment Lease Exp	-	-	-	-
101-47-28-21-30	Professional Contracts	-	-	7,200	7,200
101-47-28-21-40	Professional Fees	-	-	-	-
101-47-28-21-42	Banking Fees	576	434	660	660
101-47-28-21-44	Online Transaction Fee	1	-	50	50
101-47-28-21-45	Other Contract Services	-	-	-	-
101-47-28-21-53	Memberships & Publications	214	214	510	450
101-47-28-21-55	Training & Conference	-	814	3,600	7,600
101-47-28-21-60	Other Travel	-	-	100	100
21	**Services**	**4,313**	**3,582**	**15,960**	**19,960**
101-47-28-22-07	Copies	-	-	-	-
101-47-28-22-12	Computer Equipment	881	-	1,400	1,200
101-47-28-22-13	Office Supplies	250	418	1,200	700
101-47-28-22-15	Special Department Supplies	785	1,079	1,500	800
101-47-28-22-44	Swimming Program	-	-	-	-
22	**Supplies**	**1,915**	**1,497**	**4,100**	**2,700**
101-47-28-23-11	Maint Office Equip	-	-	-	-
101-47-28-23-20	Tennis Court Maintenance	3,227	-	2,600	4,000
101-47-28-23-35	Software Maintenance	-	-	-	-
23	**Maintenance**	**3,227**	**-**	**2,600**	**4,000**
101-47-28-24-25	Taxes & Other Charges	-	-	-	-
24	**Taxes, Insurances & Contributi**	**-**	**-**	**-**	**-**
101-47-28-26-40	Furniture & Fixtures	-	-	1,000	1,000
26	**Capital**	**-**	**-**	**1,000**	**1,000**

Budget Parks and Recreation 4728

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
101-47-28-29-99	Transfer to other Funds	-	122	-	-
29	**Transfers**	**-**	**122**	**-**	**-**
28	**Recreation**	**90,119**	**125,021**	**203,395**	**216,696**
280	**Teen Center Recreation Dept**				
47	**Parks & Recreation**				
280-47-28-20-10	Salary-Regular	79,327	96,393	47,492	-
280-47-28-20-20	Temp/Part Time	18,957	15,702	10,627	-
280-47-28-20-30	Overtime	341	812	200	-
280-47-28-20-37	Holiday Pay	-	-	-	-
280-47-28-20-40	FICA/Medicare	7,586	8,691	4,498	-
280-47-28-20-45	Employer PERS	13,896	14,849	2,777	-
280-47-28-20-47	PERS Unfunded Liability	-	-	4,434	-
280-47-28-20-50	Employee PERS	-	-	-	-
280-47-28-20-55	Health Insurance	22,403	27,304	18,446	-
280-47-28-20-61	Workers Comp	9,497	1,897	2,879	-
280-47-28-20-65	SDI	722	854	423	-
280-47-28-20-71	Unemployment	-	-	-	-
280-47-28-20-75	Deferred Comp	617	527	622	-
280-47-28-20-85	Auto Allowance	1,084	898	120	-
20	**Salaries & Benefits**	**154,429**	**167,928**	**92,518**	**-**
280-47-28-21-05	Advertising	-	-	500	-
280-47-28-21-10	Communications	1,279	2,272	2,300	-
280-47-28-21-15	Postage	-	-	100	-
280-47-28-21-25	Equipment Rental	-	-	-	-
280-47-28-21-40	Professional Fees	-	-	300	-
280-47-28-21-45	Other Contract Services	-	-	1,000	-
280-47-28-21-53	Memberships & Publications	170	170	200	-
280-47-28-21-55	Training & Conference	-	53	600	-
280-47-28-21-60	Other Travel	-	-	300	-
21	**Services**	**1,449**	**2,496**	**5,300**	**-**
280-47-28-22-13	Office Supplies	316	-	500	-
280-47-28-22-15	Special Department Supplies	5,419	2,823	6,000	-
22	**Supplies**	**5,735**	**2,823**	**6,500**	**-**
280-47-28-23-00	Capital Projects Budget	-	-	-	-
280-47-28-23-30	Maint Buildings/Grounds	-	-	-	-
23	**Maintenance**	**-**	**-**	**-**	**-**
280-47-28-24-25	Taxes & Other Charges	-	-	-	-
24	**Taxes, Insurances & Contributi**	**-**	**-**	**-**	**-**
280-47-28-26-60	Capital Imp Buildings	-	-	-	-
26	**Capital**	**-**	**-**	**-**	**-**
280-47-28-29-99	Transfer to Other Funds	-	-	-	26,300

Budget Parks and Recreation 4728

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
29	**Transfers**	**-**	**-**	**-**	**26,300**
28	**Recreation**	**161,613**	**173,246**	**104,318**	**26,300**
286	**Bocce Ball**				
47	**Parks & Recreation**				
286-47-28-20-10	Salary-Regular	4,861	7,793	6,267	6,823
286-47-28-20-20	Temp/Part Time	8,102	18,613	23,328	22,999
286-47-28-20-37	Holiday Pay	-	-	-	1,989
286-47-28-20-40	FICA/Medicare	996	2,025	2,273	2,410
286-47-28-20-45	Employer PERS	1,140	1,123	496	453
286-47-28-20-47	PERS Unfunded Liability	-	-	792	774
286-47-28-20-55	Health Insurance	1,282	1,199	1,419	1,429
286-47-28-20-61	Workers Comp	747	146	221	1,972
286-47-28-20-65	SDI	44	68	50	57
286-47-28-20-71	Unemployment	-	-	-	-
286-47-28-20-75	Deferred Comp	65	72	131	132
286-47-28-20-85	Auto Allowance	120	116	120	120
20	**Salaries & Benefits**	**17,358**	**31,154**	**35,097**	**39,158**
286-47-28-21-05	Advertising	175	-	150	150
286-47-28-21-10	Communications	-	-	-	-
286-47-28-21-15	Postage	-	-	-	-
286-47-28-21-42	Banking Fees	870	1,156	1,000	1,000
286-47-28-21-44	Online Transaction Fee	210	262	140	140
286-47-28-21-45	Other Contract Services	-	-	200	200
21	**Services**	**1,255**	**1,417**	**1,490**	**1,490**
286-47-28-22-13	Office Supplies	-	-	400	400
286-47-28-22-15	Special Department Supplies	4,031	4,457	4,000	4,000
22	**Supplies**	**4,031**	**4,457**	**4,400**	**4,400**
286-47-28-23-30	Maint Building/Grounds	168	1,790	1,500	1,500
286-47-28-23-35	Software Maintenance	-	-	-	-
23	**Maintenance**	**168**	**1,790**	**1,500**	**1,500**
286-47-28-29-99	Transfer to other Funds	-	-	-	-
29	**Transfers**	**-**	**-**	**-**	**-**
28	**Recreation**	**22,813**	**38,818**	**42,487**	**46,548**
287	**Harvest Festival**				
47	**Parks & Recreation**				
287-47-28-21-42	Banking Fees	89	4	100	100
287-47-28-21-44	Online Transaction Fee	-	-	-	-
21	**Services**	**89**	**4**	**100**	**100**
287-47-28-22-15	Special Department Supplies	30,463	14,569	12,700	12,700
22	**Supplies**	**30,463**	**14,569**	**12,700**	**12,700**

Budget Parks and Recreation 4728

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
28	**Recreation**	**30,552**	**14,574**	**12,800**	**12,800**
288	**Fourth of July**				
47	**Parks & Recreation**				
288-47-28-21-42	Banking Fees	23	-	-	-
288-47-28-21-45	Other Contract Services	40,000	41,950	40,000	40,000
21	**Services**	**40,023**	**41,950**	**40,000**	**40,000**
288-47-28-22-15	Special Department Supplies	1,180	1,178	5,300	5,300
22	**Supplies**	**1,180**	**1,178**	**5,300**	**5,300**
28	**Recreation**	**41,203**	**43,128**	**45,300**	**45,300**
289	**Recreation Program**				
47	**Parks & Recreation**				
289-47-28-20-10	Salary-Regular	23,717	21,624	85,424	145,748
289-47-28-20-20	Temp/Part Time	38,643	35,754	36,756	48,333
289-47-28-20-30	Overtime	352	622	1,400	1,600
289-47-28-20-37	Holiday Pay	26	-	-	626
289-47-28-20-40	FICA/Medicare	4,799	4,300	9,518	15,086
289-47-28-20-45	Employer PERS	2,423	4,348	6,766	8,569
289-47-28-20-47	PERS Unfunded Liability	-	-	10,803	14,647
289-47-28-20-50	Employee PERS	-	-	-	-
289-47-28-20-55	Health Insurance	7,244	11,075	23,731	39,832
289-47-28-20-61	Workers Comp	7,825	1,167	6,200	17,417
289-47-28-20-65	SDI	215	199	781	1,463
289-47-28-20-71	Unemployment	-	-	-	-
289-47-28-20-75	Deferred Comp	20	20	1,146	1,795
289-47-28-20-85	Auto Allowance	-	-	-	120
20	**Salaries & Benefits**	**85,265**	**79,109**	**182,525**	**295,236**
289-47-28-21-05	Advertising	75	-	1,000	1,500
289-47-28-21-10	Communications	951	1,143	900	2,300
289-47-28-21-15	Postage	-	-	-	100
289-47-28-21-22	Utilities	209	205	450	450
289-47-28-21-25	Equipment Rental	-	-	-	-
289-47-28-21-40	Professional Fees	-	-	300	600
289-47-28-21-42	Banking Fees	3,438	4,173	3,400	3,400
289-47-28-21-44	Online Transaction Fee	1,353	1,748	1,000	1,000
289-47-28-21-45	Other Contract Services	51,748	52,440	60,000	61,000
289-47-28-21-52	Facility Rental	5,319	6,888	24,000	24,000
289-47-28-21-55	Training & Conference	135	5	200	1,200
289-47-28-21-60	Other Travel	-	133	1,500	1,800
21	**Services**	**63,228**	**66,736**	**92,750**	**97,350**
289-47-28-22-11	Fingerprinting	-	-	300	300
289-47-28-22-13	Office Supplies	18	87	100	1,300
289-47-28-22-15	Special Department Supplies	11,000	16,229	37,970	22,000
289-47-28-22-41	Supplies - Summer	851	3,222	1,500	1,500
289-47-28-22-42	Supplies for sports programs	4,405	4,432	12,630	12,600

Budget Parks and Recreation 4728

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
289-47-28-22-43	Fieldtrips	1,265	471	2,000	1,300
289-47-28-22-44	Swimming Program	-	-	-	-
289-47-28-22-45	Afterschool Enrichment Program	10,768	14,563	12,000	12,000
22	**Supplies**	**28,307**	**39,005**	**66,500**	**51,000**
289-47-28-23-35	Software Maintenance	-	-	500	500
289-47-28-23-50	Vehicle Alloc Expense	-	9,858	10,319	11,521
23	**Maintenance**	**-**	**9,858**	**10,819**	**12,021**
289-47-28-24-25	Taxes & Other Charges	-	-	-	-
24	**Taxes, Insurances & Contributi**	**-**	**-**	**-**	**-**
28	**Recreation**	**176,799**	**194,708**	**352,594**	**455,607**
Grand Total		**523,100**	**589,495**	**760,894**	**803,251**

PARKS & RECREATION - 4728 EXPENSE DETAIL			
Description	**Object Code**	**Funding Source**	**Total Budgeted**
Professional Contracts	*2130*	*101*	
Marketing		7,200	7,200
TOTAL - Professional Contracts	***2130***	***$ 7,200***	***$ 7,200***
Memberships & Publications	*2153*	*101*	
CPRS (2 employees)		400	400
USTA		50	50
TOTAL - Memberships & Publications	***2153***	***$ 450***	***$ 450***
Training and Conferences	*2155*	*101*	
CPRS (2 employees)		3,600	3,600
Disney Institute		4,000	4,000
TOTAL - Training and Conferences	***2155***	***$ 7,600***	***$ 7,600***
Special Department Supplies	*2215*	*101*	
Newsletter, Miscellaneous Supplies		1,000	1,000
TOTAL - Special Department Supplies	***2215***	***$ 1,000***	***$ 1,000***
Furniture & Fixtures	*2640*	*101*	
Chairs and Tables - Carnegie Hall		1,000	1,000
TOTAL - Furniture & Fixtures	***2640***	***$ 1,000***	***$ 1,000***
BOCCE BALL - 286			
Special Department Supplies	*2215*	*286*	
Bocce Balls, Equipment		4,000	4,000
TOTAL - Special Department Supplies	***2215***	***$ 4,000***	***$ 4,000***
HARVEST FESTIVAL - 287			
Special Department Supplies	*2215*	*287*	
Bathrooms		800	800
Security		500	500
Trash		500	500
Banners		1,100	1,100
Supplies		300	300
Advertising		2,000	2,000
Bands		2,000	2,000
Rock Climbing Wall		5,000	5,000
T-Shirt		500	500
TOTAL - Special Department Supplies	***2215***	***$ 12,700***	***$ 12,700***
TEEN CENTER - 280			
Transfer to Other Funds	*2999*	*280*	

PARKS & RECREATION - 4728
EXPENSE DETAIL

Description	Object Code	Funding Source		Total Budgeted
Transfer Balance of Fund 280 to 289		26,300		26,300
TOTAL - Transfer to Other Funds	***2999***	***$ 26,300***	***$***	***26,300***
4TH OF JULY - 288				
Other Contract Services	*2145*	*288*		
Fireworks		40,000		40,000
TOTAL - Other Contract Services	***2145***	***$ 40,000***	***$***	***40,000***
Special Department Supplies	*2215*	*288*		
Security		2,000		2,000
Banners		1,000		1,000
Advertising		1,300		1,300
Bathrooms		800		800
Miscellaneous Supplies		200		200
TOTAL - Special Department Supplies	***2215***	***$ 5,300***	***$***	***5,300***
RECREATION PROGRAM - 289				
Professional Fees	*2140*	*289*		
CPR		600		600
TOTAL - Professional Fees	***2140***	***$ 600***	***$***	***600***
Other Contract Services	*2145*	*289*		
Instructors		36,000		36,000
Camps		25,000		25,000
TOTAL - Other Contract Services	***2145***	***$ 61,000***	***$***	***61,000***
Facility Rental	*2152*	*289*		
School District - Gym, Fields, etc.		24,000		24,000
TOTAL - Facility Rental	***2152***	***$ 24,000***	***$***	***24,000***
Training and Conferences	*2155*	*289*		
CPRS - Summer Staff		1,200		1,200
TOTAL - Training and Conferences	***2155***	***$ 1,200***	***$***	***1,200***
Other Travel	*2160*	*289*		
Fuel		1,800		1,800
TOTAL - Other Travel	***2160***	***$ 1,800***	***$***	***1,800***
Special Department Supplies	*2215*	*289*		
Jersey - Soccer		1,825		1,825
Jersey - Basketball		1,825		1,825
Jersey - Volleyball		1,825		1,825

PARKS & RECREATION - 4728
EXPENSE DETAIL

Description	Object Code	Funding Source	Total Budgeted
Jersey - T-Ball		1,825	1,825
Jersey - Staff		500	500
Jersey - Misc		200	200
Equipment - Soccer		1,825	1,825
Equipment - Basketball		1,825	1,825
Equipment - Volleyball		1,825	1,825
Equipment - T-Ball		1,825	1,825
Equipment - Staff		500	500
Equipment - Misc.		200	200
Teen Center Supplies, Food, Events		6,000	6,000
TOTAL - Special Department Supplies	***2215***	***$ 22,000***	***$ 22,000***
Fieldtrips	*2243*	*289*	
Entrance Fees		1,300	1,300
TOTAL - Fieldtrips	***2243***	***$ 1,300***	***$ 1,300***
Software Maintenance	*2335*	*289*	
ActiveNet		500	500
TOTAL - Software Maintenance	***2335***	***$ 500***	***$ 500***

FIRE
(4800)

Staffing

The Fire Department currently has 1.8 FTE staff members and 29 part-time staff consisting of:

Fire Chief (0.4)
Fire Marshal (0.4)
Administrative Assistant (1)
Part-time Firefighters (29) - paid on an hourly, per-call basis

Purpose

It is the mission of the members of the St. Helena Fire Department to provide efficient and cost effective services, including: fire protection both prevention and suppression; public life safety education; emergency medical and rescue services; respond to natural and man-made disasters; and respond to incidents involving hazardous materials. This service should, at all times, provide for the safety of the members of the Fire Department and serve the interest of the residents of the City of St. Helena and the surrounding area.

FIRE EXPENSES BY FUND					
Fund	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
101	General Fund	823,516	835,760	1,080,331	1,027,691
593	Fund	-	-	56,010	-
Grand Total		**823,516**	**835,760**	**1,136,341**	**1,027,691**

FIRE EXPENSES BY OBJECT CODE					
Object Code	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
20	Salaries & Benefits	321,637	611,121	681,785	664,481
21	Services	353,017	103,218	185,289	178,600
22	Supplies	85,843	91,093	136,418	126,110
23	Maintenance	11,471	29,897	72,345	55,500
24	Taxes, Insurances & Contributi	51,549	-	-	-
26	Capital	-	431	60,506	3,000
Grand Total		**823,516**	**835,760**	**1,136,341**	**1,027,691**

Budget Fire 4800

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
101	**General Fund**				
48	**Fire**				
101-48-02-07-1	Unemployment	-	-	-	-
20	**Salaries & Benefits**	**-**	**-**	**-**	**-**
0	**Unemployment**	**-**	**-**	**-**	**-**
101-48-00-20-08	Post-Employment Disbursement	-	-	-	-
101-48-00-20-10	Salary-Regular	65,653	79,078	114,172	141,393
101-48-00-20-20	Temp/Part Time	173,962	338,065	373,891	313,406
101-48-00-20-25	Standby	1,614	3,201	-	-
101-48-00-20-30	Overtime	233	68,436	-	-
101-48-00-20-37	Holiday Pay	-	-	-	24,908
101-48-00-20-40	FICA/Medicare	19,324	37,393	40,843	38,766
101-48-00-20-45	Employer PERS	30,713	13,768	12,849	15,331
101-48-00-20-47	PERS Unfunded Liability	-	-	20,605	28,194
101-48-00-20-50	Employee PERS	2,151	2,969	6,262	6,262
101-48-00-20-55	Health Insurance	17,938	18,047	38,112	18,664
101-48-00-20-61	Workers Comp	7,114	46,707	70,859	73,210
101-48-00-20-65	SDI	593	719	1,028	1,173
101-48-00-20-71	Unemployment	-	-	-	-
101-48-00-20-75	Deferred Comp	699	189	3,164	3,174
101-48-00-20-85	Auto Allowance	1,643	2,400	-	-
101-48-00-20-89	Chartity Event Reimbursement	-	150	-	-
20	**Salaries & Benefits**	**321,637**	**611,121**	**681,785**	**664,481**
101-48-00-21-05	Advertising	-	-	-	-
101-48-00-21-10	Communications	18,584	23,475	53,189	50,000
101-48-00-21-15	Postage	478	506	500	500
101-48-00-21-22	Utilities	25,883	28,167	30,000	30,000
101-48-00-21-25	Equipment Rental	-	-	-	-
101-48-00-21-27	Equipment Lease Exp	2,691	2,593	-	-
101-48-00-21-30	Professional Contracts	8,425	5,370	11,800	13,000
101-48-00-21-40	Professional Fees	-	-	-	-
101-48-00-21-45	Other Contract Services	88,228	-	21,700	8,000
101-48-00-21-52	Facility Rental	-	-	18,000	22,000
101-48-00-21-53	Memberships & Publications	1,950	1,944	2,500	2,500
101-48-00-21-54	CAL Fire Dispatch Contract	23,609	19,425	25,000	30,000
101-48-00-21-55	Training & Conference	3,981	16,767	19,425	17,600
101-48-00-21-70	Fire Prevention Education	5,111	4,970	3,175	5,000
101-48-00-21-75	Fire Inspection Prof Fees	-	-	-	-
101-48-00-21-80	Strike Team Charges	174,078	-	-	-
21	**Services**	**353,017**	**103,218**	**185,289**	**178,600**
101-48-00-22-07	Copies	566	1,628	-	-
101-48-00-22-10	Issuance Costs	-	-	-	-
101-48-00-22-12	Computer Equipment	848	5,524	-	2,000
101-48-00-22-13	Office Supplies	1,050	2,000	3,000	3,000
101-48-00-22-15	Special Department Supplies	37,631	41,061	48,415	48,610
101-48-00-22-17	Field Supplies	5,394	9,503	7,500	7,500
101-48-00-22-25	Fuel/Oil	6,077	5,949	10,000	10,000

Budget Fire 4800

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
101-48-00-22-26	Outside Vehicle Maint	31,780	20,744	58,002	50,000
101-48-00-22-28	Vehicle Parts	2,498	4,683	9,500	5,000
22	**Supplies**	**85,843**	**91,093**	**136,418**	**126,110**
101-48-00-23-11	Maint Office Equip	-	-	-	-
101-48-00-23-12	Maintenance Supplies	-	-	-	-
101-48-00-23-15	Maint Machine/Equipment	4,244	17,043	30,845	20,000
101-48-00-23-30	Maint Buildings/Grounds	6,483	5,604	26,000	20,000
101-48-00-23-35	Software Maintenance	744	7,251	15,500	15,500
23	**Maintenance**	**11,471**	**29,897**	**72,345**	**55,500**
101-48-00-24-25	Taxes & Other Charges	51,549	-	-	-
24	**Taxes, Insurances & Contributi**	**51,549**	**-**	**-**	**-**
101-48-00-26-30	Capital Equipment	-	-	-	-
101-48-00-26-40	Furniture & Fixtures	-	431	4,496	3,000
26	**Capital**	**-**	**431**	**4,496**	**3,000**
00	**Administration**	**823,516**	**835,760**	**1,080,331**	**1,027,691**
593	**Fund**				
48	**Fire**				
593-48-00-21-30	Professional Contracts	-	-	-	-
593-48-00-21-45	Other Contract Services	-	-	-	-
21	**Services**	**-**	**-**	**-**	**-**
593-48-00-26-30	Capital Equipment	-	-	56,010	-
26	**Capital**	**-**	**-**	**56,010**	**-**
00	**Administration**	**-**	**-**	**56,010**	**-**
Grand Total		**823,516**	**835,760**	**1,136,341**	**1,027,691**

FIRE - 4800
EXPENSE DETAIL

Description	Object Code	Funding Source		Total Budgeted	
Communications	*2110*	*101*			
Cell, Satellite Phones, Comcast, EOC Lines			20,000		20,000
Repeater			10,000		10,000
Radio Replacement			20,000		20,000
TOTAL - Communications	***2110***	***$***	***50,000***	***$***	***50,000***
Professional Contracts	*2130*	*101*			
Physicals			*8,000*		8,000
Medical Cache Annual Fee			*500*		500
Training Ground Annual Fee			*500*		500
EMS Region Fee			*500*		500
Operations Consultant			*2,000*		2,000
Fire Safety House Annual Fee			*300*		300
TOTAL - Professional Contracts	***2130***	***$***	***11,800***	***$***	***11,800***
Other Contract Services	*2145*	*101*			
Adapt Management			8,000		8,000
TOTAL - Other Contract Services	***2145***	***$***	***8,000***	***$***	**8,000**
Memberships & Publications	*2153*	*101*			
Ca. State Firefighters Association			2,500		2,500
TOTAL - Memberships & Publications	***2153***	***$***	***2,500***	***$***	**2,500**
Training and Conferences	*2155*	*101*			
Target Solutions (Online Training)			4,000		4,000
Skills Training			1,000		1,000
Misc. Education & Training			3,000		3,000
Rental of WWTP for Training			9,600		9,600
TOTAL - Training and Conferences	***2155***	***$***	***17,600***	***$***	***17,600***
Fire Prevention Education	*2170*	*101*			
Weed Abatement (Outreach)			500		500
Open House (Supplies & Outreach)			4,000		4,000
Kiddie Tours (Supplies)			500		500
TOTAL - Fire Prevention Education	***2170***	***$***	***5,000***	***$***	***5,000***
Special Department Supplies	*2215*	*101*			
Annual Supplies			17,610		17,610
Replacement Hose			30,000		30,000
Class "A" Foam			1,000		1,000
TOTAL - Special Department Supplies	***2215***	***$***	***48,610***	***$***	**48,610**

FIRE - 4800
EXPENSE DETAIL

Description	Object Code	Funding Source	Total Budgeted
Field Supplies	*2217*	*101*	
Disposable Medical Supplies		5,500	5,500
AED (Automated External Defibrillator)		2,000	2,000
TOTAL - Field Supplies	***2217***	***$ 7,500***	**$ 7,500**
Machinery & Equipment Maintenance	*2315*	*101*	
SCBA Testing & Maintenance		7,000	7,000
Truck Maintenance		5,000	5,000
Replacement Tires		5,000	5,000
Ladder Testing		3,000	3,000
Extrication Tool Annual Maintenance		4,000	4,000
Refrigerator/Stove Service		4,000	4,000
TOTAL - Machine & Equipment Maintenace	***2315***	***$ 28,000***	**$ 28,000**
Software Maintenance	*2335*	*101*	
Fire Inspection Software		4,200	4,200
Active 911		300	300
Miscellaneous		500	500
Incident Management Software Maint.		1,000	1,000
TOTAL - Software Maintenance	***2335***	***$ 6,000***	**$ 6,000**

POLICE
(4900)

Staffing

The Police Department currently has 17.75 full-time staff and 1 part-time staff consisting of:

Police Chief (1)
Lieutenant (1)
Sergeants (2)
Officers (8)
Dispatchers (5)
Community Services Officer (.75)

Purpose

The Police Department is responsible for protection of life and property, the maintenance of order, the control and prevention of crime, and the enforcement of vehicle laws and regulations. The department is to carry out its responsibilities in a prudent and fair manner respecting individual dignity regardless of age, sex, social status, ethnic group or creed. The Police Department, in its ongoing effort to alleviate crime problems in St. Helena, will be flexible and innovative in attempts to find superior methods of serving the populace.

POLICE EXPENSES BY FUND					
Fund	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
101	General Fund	2,724,803	2,841,072	3,252,869	3,218,231
212	Department of Homeland Secur	-	3,666	6,500	-
224	Public Safety (COPS)	150,321	94,252	249,219	124,800
238	Training Development Fund	5,976	5,462	6,000	6,000
279	Asset Forfeit	678	7,178	8,500	6,500
Grand Total		**2,881,778**	**2,951,630**	**3,523,089**	**3,355,531**

POLICE EXPENSES BY OBJECT CODE					
Object Code	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
20	Salaries & Benefits	2,587,075	2,685,044	3,085,614	3,015,261
21	Services	154,146	174,008	193,600	194,365
22	Supplies	60,046	39,906	79,619	63,200
23	Maintenance	52,801	49,870	52,193	58,205
26	Capital	27,711	2,802	112,062	24,500
Grand Total		**2,881,778**	**2,951,630**	**3,523,089**	**3,355,531**

Budget Police 4900

Account Number	Description	FY 16 Actual	FY 17 Actual	Fy 18 Estimated	FY 19 Draft
101	**General Fund**				
49	**Police**				
101-49-00-20-08	Post-Employment Disbursement	-	-	-	-
101-49-00-20-10	Salary-Regular	1,241,478	1,368,327	1,544,760	1,597,574
101-49-00-20-20	Temp/Part Time	5,254	30,846	20,794	40,794
101-49-00-20-30	Overtime	196,903	155,698	184,250	198,800
101-49-00-20-37	Holiday Pay	43,758	45,118	55,706	57,216
101-49-00-20-40	FICA/Medicare	113,432	120,023	138,354	142,194
101-49-00-20-45	Employer PERS	501,932	527,898	239,919	254,906
101-49-00-20-47	PERS Unfunded Liability	-	-	380,930	222,292
101-49-00-20-50	Employee PERS	32,911	-	-	-
101-49-00-20-55	Health Insurance	336,281	323,497	391,303	368,928
101-49-00-20-61	Workers Comp	68,551	74,489	88,832	89,860
101-49-00-20-65	SDI	13,081	13,497	15,120	17,795
101-49-00-20-71	Unemployment	16,751	3,181	-	-
101-49-00-20-75	Deferred Comp	3,243	5,251	5,996	6,002
101-49-00-20-85	Auto Allowance	-	1,943	2,400	2,400
101-49-00-20-89	Chartity Event Reimbursement	-	275	-	-
101-49-00-20-95	Police Dept Unifo	12,000	13,500	14,250	13,500
101-49-00-20-96	Education Reimbursement	1,500	1,500	3,000	3,000
101-49-00-20-97	Housing Allowance	-	-	-	-
20	**Salaries & Benefits**	**2,587,075**	**2,685,044**	**3,085,614**	**3,015,261**
101-49-00-21-05	Advertising	-	-	-	-
101-49-00-21-10	Communications	21,969	23,083	23,000	23,000
101-49-00-21-15	Postage	1,734	1,544	1,100	1,100
101-49-00-21-22	Utilities	-	-	-	-
101-49-00-21-27	Equipment Lease Exp	3,026	3,135	2,800	2,800
101-49-00-21-30	Professional Contracts	40,202	25,000	25,000	25,000
101-49-00-21-40	Professional Fees	9,629	2,732	10,000	10,000
101-49-00-21-45	Other Contract Services	710	39,713	33,700	40,565
101-49-00-21-53	Memberships & Publications	1,000	1,391	2,800	3,400
101-49-00-21-55	Training & Conference	-	135	-	2,500
101-49-00-21-60	Other Travel	-	-	-	-
21	**Services**	**78,270**	**96,733**	**98,400**	**108,365**
101-49-00-22-07	Copies	1,668	1,576	1,500	1,500
101-49-00-22-08	Police Dept Youth Activity	759	266	1,000	1,000
101-49-00-22-12	Computer Equipment	381	1,298	6,000	1,400
101-49-00-22-13	Office Supplies	1,993	2,307	2,500	2,500
101-49-00-22-15	Special Department Supplies	1,857	1,176	5,000	5,500
101-49-00-22-17	Field Supplies	-	-	-	-
22	**Supplies**	**6,657**	**6,622**	**16,000**	**11,900**
101-49-00-23-11	Maint Office Equip	-	-	-	-
101-49-00-23-15	Maint Machine/Equipment	-	-	-	-
101-49-00-23-30	Maint Buildings/Grounds	-	-	-	-
101-49-00-23-35	Software Maintenance	44	250	600	600
101-49-00-23-50	Vehicle Alloc Expense	52,756	49,620	51,593	57,605
23	**Maintenance**	**52,801**	**49,870**	**52,193**	**58,205**

Budget Police 4900

Account Number	Description	FY 16 Actual	FY 17 Actual	Fy 18 Estimated	FY 19 Draft
101-49-00-24-25	Taxes & Other Charges	-	-	-	-
24	**Taxes, Insurances & Contributi**	**-**	**-**	**-**	**-**
101-49-00-26-30	Capital Equipment	-	2,802	662	23,500
101-49-00-26-40	Furniture & Fixtures	-	-	-	1,000
26	**Capital**	**-**	**2,802**	**662**	**24,500**
00	**Administration**	**2,724,803**	**2,841,072**	**3,252,869**	**3,218,231**
212	**Department of Homeland Secur**				
49	**Police**				
212-49-00-22-15	Special Department Supplies	-	3,666	6,500	-
22	**Supplies**	**-**	**3,666**	**6,500**	**-**
00	**Administration**	**-**	**3,666**	**6,500**	**-**
224	**Public Safety (COPS)**				
49	**Police**				
224-49-00-20-30	Overtime	-	-	-	-
20	**Salaries & Benefits**	**-**	**-**	**-**	**-**
224-49-00-21-10	Communications	-	-	-	-
224-49-00-21-30	Professional Contracts	59,483	60,848	66,000	66,000
224-49-00-21-45	Other Contract Services	188	1,547	5,000	5,000
224-49-00-21-55	Training & Conference	9,552	8,651	9,700	9,000
21	**Services**	**69,222**	**71,046**	**80,700**	**80,000**
224-49-00-22-12	Computer Equipment	1,778	1,828	5,000	5,000
224-49-00-22-15	Special Department Supplies	40,509	12,813	16,800	11,800
224-49-00-22-17	Field Supplies	11,102	8,566	35,319	28,000
22	**Supplies**	**53,389**	**23,206**	**57,119**	**44,800**
224-49-00-26-30	Capital Equipment	27,711	-	106,400	-
224-49-00-26-40	Furniture & Fixtures	-	-	5,000	-
26	**Capital**	**27,711**	**-**	**111,400**	**-**
00	**Administration**	**150,321**	**94,252**	**249,219**	**124,800**
238	**Training Development Fund**				
49	**Police**				
238-49-00-21-55	Training & Conference	5,976	5,462	6,000	6,000
21	**Services**	**5,976**	**5,462**	**6,000**	**6,000**
238-49-00-22-15	Special Department Supplies	-	-	-	-
22	**Supplies**	**-**	**-**	**-**	**-**
00	**Administration**	**5,976**	**5,462**	**6,000**	**6,000**
279	**Asset Forfeit**				

Budget Police 4900

Account Number	Description	FY 16 Actual	FY 17 Actual	Fy 18 Estimated	FY 19 Draft
49	**Police**				
279-49-00-21-10	Communications	-	-	-	-
279-49-00-21-45	Other Contract Services	678	767	8,500	-
21	**Services**	**678**	**767**	**8,500**	**-**
279-49-00-22-15	Special Department Supplies	-	6,411	-	6,500
22	**Supplies**	**-**	**6,411**	**-**	**6,500**
00	**Administration**	**678**	**7,178**	**8,500**	**6,500**
Grand Total		**2,881,778**	**2,951,630**	**3,523,089**	**3,355,531**

POLICE - 4900
EXPENSE DETAIL

Description	Object Code	Funding Source	Total Budgeted
Professional Contract Services	*2130*	*101*	
Up Valley Family Center		*25,000*	25,000
TOTAL - Professional Contract Services	***2130***	***$ 25,000***	***$ 25,000***
Professional Fees	*2140*	*101*	
Pre-Employment Psychological, Medical, and Other Related Services		*5,000*	5,000
Third Party Investigations		*5,000*	5,000
TOTAL - Professional Fees	***2140***	***$ 10,000***	***$ 10,000***
Other Contract Services	*2145*	*101*	
Nixle		*2,500*	2,500
WCAL		*2,500*	2,500
SANE/SART		*2,500*	2,500
St. Helena Car Wash		*1,200*	1,200
AVTEC		*5,000*	5,000
RIMS		*19,165*	19,165
Body Camera Program		*7,400*	7,400
Fast Track		*300*	300
TOTAL - Other Contract Services	***2145***	***$ 40,565***	***$ 40,565***
Memberships & Publications	*2153*	*101*	
Cal Chiefs		1,200	1,200
IACP		300	300
CPOA		500	500
CAPE		100	100
NAFBI		300	300
Swat/Firearm		200	200
Subscriptions		200	200
CAL PELRA		600	600
TOTAL - Memberships & Publications	***2153***	***$ 3,400***	**$ 3,400**
Training & Conference	*2155*	*101*	
Cal Chiefs		*1,250*	1,250
CAL PELRA		*1,250*	1,250
TOTAL - Training & Conference	***2155***	***$ 2,500***	***$ 2,500***
Special Department Supplies	*2215*	*101*	
Senior Volunteer Program Supplies		*3,000*	3,000
Miscellaneous (File Cabinets)		*2,500*	2,500
TOTAL - Special Department Supplies	***2215***	***$ 5,500***	***$ 5,500***

POLICE - 4900
EXPENSE DETAIL

Description	Object Code	Funding Source		Total Budgeted
Software Maintenance	*2335*	*101*		
Anti-Virus			*600*	600
TOTAL - Software Maintenance	***2335***	***$***	***600***	***$ 600***
Capital Equipment	*2630*	*101*		
Portable Radios for Patrol			*23,500*	23,500
TOTAL - Capital Equipment	***2630***	***$***	***23,500***	***$ 23,500***
PUBLIC SAFETY (COPS) - 224				
Professional Contract Services	*2130*	*224*		
NSIB Contract			*37,600*	37,600
County Communication Services			*1,000*	1,000
Live Scan Contract			*8,000*	8,000
Entersect/NetMotion/Copware/ Language Line			*4,300*	4,300
Data Ticket Contract			*1,200*	1,200
CJ's K9 Training Contract			*6,000*	6,000
Animal Medical Service			*3,000*	3,000
Booking Fees			*1,500*	1,500
CLETS Access			*3,100*	3,100
Critical Reach			*300*	300
TOTAL - Professional Contract Services	***2130***	***$***	***66,000***	**$ 66,000**
Other Contract Services	*2145*	*224*		
RIMS Dispatch Updates			*2,500*	2,500
Interview Software Maintenance Contract			*2,500*	2,500
TOTAL - Other Contract Services	***2145***	***$***	***5,000***	***$ 5,000***
Training and Conferences	*2155*	*224*		
POST Training			2,500	2,500
Domain Specific Conferences			4,000	4,000
Miscellaneous Conferences			2,500	2,500
TOTAL - Training and Conferences	***2155***	***$***	***9,000***	***$ 9,000***
Computer Equipment	*2212*	*224*		
Cameras			*5,000*	5,000
TOTAL - Other Contract Services	***2212***	***$***	***5,000***	***$ 5,000***
Special Department Supplies	*2215*	*224*		
Officer and Vehicle Video/Audio Equipment			2,000	2,000
Reporting Writing License/Software Upgrades			3,000	3,000

POLICE - 4900 EXPENSE DETAIL					
Description	**Object Code**		**Funding Source**		**Total Budgeted**
Radar Units			5,000		5,000
Defibulator Maintenance			1,800		1,800
TOTAL - Special Department Supplies	***2215***	***$***	***11,800***	**$**	**11,800**
Field Supplies	*2217*		*224*		
Notebooks, Recording Devices			1,500		1,500
Narcotic Kits, PAZ Devices, Flashlights, & Chargers			2,500		2,500
Ticket Books			3,000		3,000
Flares, Gloves, First Aid, Batteries, Etc.			5,000		5,000
Ammunition			5,000		5,000
Firearm/Rifle Replacement			5,000		5,000
Portable Radio Repair & Replacement			1,000		1,000
Simunitions			3,000		3,000
Bullet Proof Vest Replacement			2,000		2,000
TOTAL - Field Supplies	***2217***	***$***	***28,000***	**$**	**28,000**
TRAINING DEVELOPMENT FUND - 238					
POST Reimbursable Training	*2155*		*238*		
Training			6,000		6,000
TOTAL - Post Reimburseable Training	***2155***	***$***	***6,000***	***$***	***6,000***
ASSET FORFEITURE FUND - 279					

PUBLIC WORKS

Staffing

The Public Works Department currently has 24 full-time staff members. Consisting of:

Public Works Director (1)
Utility Operations Manager (1)
Project Manager (1)
Public Works Maintenance Manager (1)
Associate Civil Engineer (1)
Administrative Assistant (1)
Environmental Services Technician (1)
Water Distribution (3)
Water Treatment Plant (3)
Wastewater Treatment Plant (3)
Streets, Sewer, Stormwater, Parks, Trees, Government Buildings (8)

Purpose

The Department of Public Works (DPW) includes the following operating Divisions:

- Water Treatment
- Water Distribution
- Wastewater Collection (Sewers)
- Wastewater Treatment
- Streets
- Storm Drains
- Parks
- City Garage
- Government Buildings & Grounds
- Flood Control
- Administration

PUBLIC WORKS

Purpose

Administration (5000) - Department of Public Works (DPW) Administration manages the operating divisions of Public Works and provides the services of the City Engineer, Property Officer, Floodplain Administrator, City Surveyor, Stormwater Program Coordinator, and Water Use Efficiency Office.

Government Buildings (5006) - The Government Buildings/ Grounds Division of the Department of Public Works is funded by the General Fund and its budget accounts for the total costs of managing and providing maintenance (plumbing, electrical, carpentry, lock smith work, etc.) and custodial services to City buildings (approximately 65,000 square feet). The Division is also responsible for managing supply orders and deliveries, inspection and maintenance of oil recycling area, handicapped lifts, e-waste collection and recycling, and fire extinguisher service. This division's budget includes, utilities, janitorial costs, air conditioning/ heating repairs and maintenance services.

Storm Drains (5013) - The purpose of the storm water division is to operate, maintain and improve drainage and flood control facilities.

Streets (5015) - The Streets Maintenance/ Operation Division is responsible for maintaining City streets in a safe and accessible condition with proper and adequate street signage; striping and painting of curbs; sweeping of all City streets and Main Street sidewalks; routine pavement, sidewalk and curb repairs; maintenance of traffic structures; street lighting; vegetation removal; and clean up of spills and discharges.

Trees (5026) - Tree City USA is a division of the Public Works Department under direct supervision of the Parks Supervisor. This Division is responsible for the maintenance of all trees contained in City owned parks, along Main Street and the 15 Heritage Trees in public rights-of-way. Division activities include the planting of new trees, oversight of major pruning projects, minor pruning, and pesticide applications. The division also conducts inspections for tree permits and City approvals involving tree issues.

Parks (5027) - The Parks Division of the Public Works Department maintains ten parks, four pathways, street trees, benches and parking lots. In addition, this division maintains the landscaping around five government buildings, is responsible for herbicide applications around all City facilities and roadsides (approximately forty acres), and assists the general public with water conservation measures during drought periods. This division provides maintenance labor for Tree City U.S.A.

City Garage (5037) - The City Garage Division of the Public Works Department is an internal service fund designed to account for the total costs of maintaining a fleet of 40+ vehicles and other equipment owned by the City. Costs are allocated to the various user departments based on time and materials within those departments. The Division strives to provide timely, efficient, and cost effective maintenance and repairs on City owned vehicles. The City Garage also records and maintains all fleet maintenance records, specifies repair parts and replacement vehicles, and handles all aspects of fleet management for the City excluding Fire Department vehicles.

PUBLIC WORKS ADMIN EXPENSES BY FUND					
Fund	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
101	General Fund	289,843	394,651	1,518,579	1,308,461
561	Water Enterprise	337,962	435,471	1,306,153	936,150
571	Sewer Enterprise	248,742	330,171	1,147,775	760,913
713	Civic Impact	-	-	-	1,750
733	Capital Project Planning	2,500	-	-	-
763	Water Capital Project	2,700	-	-	-
Grand Total		**881,747**	**1,160,293**	**3,972,507**	**3,007,274**

PUBLIC WORKS ADMIN BY OBJECT CODE					
Object Code	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
20	Salaries & Benefits	700,512	826,683	905,155	1,049,153
21	Services	201,294	277,911	594,678	436,875
22	Supplies	6,013	5,824	9,175	14,200
23	Maintenance	16,486	14,787	15,978	17,781
24	Taxes, Insurances & Contributi	22,768	29,866	38,700	38,700
26	Capital	-	5,100	8,100	15,600
29	Transfers	-	122	2,400,721	1,434,965
99	Contra Account fixed assets	(65,326)	-	-	-
Grand Total		**881,747**	**1,160,293**	**3,972,507**	**3,007,274**

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Budget Public Works Admin 5000

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
101	**General Fund**				
50	**Public Works**				
101-50-00-20-08	Post-Employment Disbursement	-	-	-	-
101-50-00-20-10	Salary-Regular	127,433	179,489	196,156	214,447
101-50-00-20-20	Temp/Part Time	11,728	-	-	-
101-50-00-20-30	Overtime	137	-	750	750
101-50-00-20-37	Holiday Pay	-	-	-	-
101-50-00-20-40	FICA/Medicare	9,712	12,639	14,507	15,506
101-50-00-20-45	Employer PERS	12,291	25,566	12,584	14,105
101-50-00-20-47	PERS Unfunded Liability	-	-	20,091	24,281
101-50-00-20-50	Employee PERS	-	(90)	-	-
101-50-00-20-55	Health Insurance	25,106	38,548	36,507	46,514
101-50-00-20-61	Workers Comp	3,912	5,280	9,743	9,044
101-50-00-20-65	SDI	955	1,409	1,602	1,917
101-50-00-20-71	Unemployment	-	-	-	-
101-50-00-20-75	Deferred Comp	2,413	3,488	3,127	3,227
101-50-00-20-85	Auto Allowance	1,983	2,863	2,640	1,680
101-50-00-20-89	Chartity Event Reimbursement	-	335	-	-
101-50-00-20-96	Education Reimbursement	-	-	-	-
20	**Salaries & Benefits**	**195,671**	**269,527**	**297,707**	**331,471**
101-50-00-21-05	Advertising	594	-	-	-
101-50-00-21-10	Communications	1,668	2,225	2,800	2,800
101-50-00-21-15	Postage	442	358	600	600
101-50-00-21-27	Equipment Lease Exp	2,296	2,373	-	1,830
101-50-00-21-30	Professional Contracts	68,023	94,338	172,315	130,000
101-50-00-21-40	Professional Fees	597	491	-	-
101-50-00-21-45	Other Contract Services	-	245	90,869	5,334
101-50-00-21-48	Government Fees	-	-	-	-
101-50-00-21-53	Memberships & Publications	1,377	1,475	1,635	1,840
101-50-00-21-55	Training & Conference	1,116	4,744	2,550	3,225
21	**Services**	**76,114**	**106,249**	**270,769**	**145,629**
101-50-00-22-07	Copies	538	268	-	480
101-50-00-22-12	Computer Equipment	402	722	1,825	1,825
101-50-00-22-13	Office Supplies	496	710	900	900
101-50-00-22-15	Special Department Supplies	182	494	400	1,875
101-50-00-22-20	Small Tools	-	-	-	-
22	**Supplies**	**1,618**	**2,194**	**3,125**	**5,080**
101-50-00-23-11	Maint Office Equip	-	-	-	-
101-50-00-23-12	Maintenance Supplies	-	-	-	-
101-50-00-23-35	Software Maintenance	98	-	100	100
101-50-00-23-50	Vehicle Alloc Expense	16,193	14,787	15,478	17,281
23	**Maintenance**	**16,290**	**14,787**	**15,578**	**17,381**
101-50-00-24-25	Taxes & Other Charges	150	272	3,700	3,700
24	**Taxes, Insurances & Contributi**	**150**	**272**	**3,700**	**3,700**
101-50-00-26-30	Capital Equipment	-	-	-	2,500

Budget Public Works Admin 5000

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
101-50-00-26-40	Furniture & Fixtures	-	1,622	2,700	2,700
26	**Capital**	**-**	**1,622**	**2,700**	**5,200**
101-50-00-29-99	Transfer to other Funds	-	-	925,000	800,000
29	**Transfers**	**-**	**-**	**925,000**	**800,000**
00	**Administration**	**289,843**	**394,651**	**1,518,579**	**1,308,461**
561	**Water Enterprise**				
50	**Public Works**				
561-50-00-20-08	Post-Employment Disbursement	-	-	-	-
561-50-00-20-10	Salary-Regular	192,344	200,198	220,399	259,806
561-50-00-20-20	Temp/Part Time	-	-	-	-
561-50-00-20-30	Overtime	100	-	450	450
561-50-00-20-37	Holiday Pay	-	-	-	-
561-50-00-20-40	FICA/Medicare	14,248	14,654	16,635	19,323
561-50-00-20-45	Employer PERS	26,546	32,104	13,619	17,290
561-50-00-20-47	PERS Unfunded Liability	-	-	21,743	29,764
561-50-00-20-50	Employee PERS	-	(67)	-	-
561-50-00-20-55	Health Insurance	49,557	49,949	47,901	56,187
561-50-00-20-61	Workers Comp	12,449	7,039	11,957	11,627
561-50-00-20-65	SDI	1,615	1,666	1,861	2,421
561-50-00-20-71	Unemployment	-	-	-	-
561-50-00-20-75	Deferred Comp	4,953	4,754	4,488	4,212
561-50-00-20-85	Auto Allowance	4,558	4,247	4,080	3,360
561-50-00-20-89	Chartity Event Reimbursement	-	-	-	-
20	**Salaries & Benefits**	**306,369**	**314,544**	**343,133**	**404,440**
561-50-00-21-05	Advertising	425	-	500	500
561-50-00-21-10	Communications	1,373	1,420	1,400	2,500
561-50-00-21-15	Postage	448	296	600	600
561-50-00-21-27	Equipment Lease Exp	2,296	2,373	-	1,373
561-50-00-21-30	Professional Contracts	34,801	51,295	171,727	145,000
561-50-00-21-40	Professional Fees	791	791	-	-
561-50-00-21-43	Penalties and Fines	19,180	25,655	30,000	30,000
561-50-00-21-45	Other Contract Services	33	245	-	4,534
561-50-00-21-50	Water Use Efficiency Program	10,666	7,106	15,188	15,000
561-50-00-21-53	Memberships & Publications	1,381	1,648	1,385	1,850
561-50-00-21-55	Training & Conference	897	2,132	3,375	4,050
21	**Services**	**72,290**	**92,962**	**224,175**	**205,407**
561-50-00-22-07	Copies	320	182	-	360
561-50-00-22-12	Computer Equipment	115	576	1,825	1,825
561-50-00-22-13	Office Supplies	208	462	500	500
561-50-00-22-15	Special Department Supplies	257	447	500	1,875
561-50-00-22-20	Small Tools	-	-	-	-
22	**Supplies**	**900**	**1,666**	**2,825**	**4,560**
561-50-00-23-35	Software Maintenance	98	-	200	200
23	**Maintenance**	**98**	**-**	**200**	**200**

Budget Public Works Admin 5000

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
561-50-00-24-25	Taxes & Other Charges	22,618	24,443	30,000	30,000
24	**Taxes, Insurances & Contributi**	**22,618**	**24,443**	**30,000**	**30,000**
561-50-00-26-30	Capital Equipment	-	-	-	2,500
561-50-00-26-40	Furniture & Fixtures	-	1,856	2,700	2,700
26	**Capital**	**-**	**1,856**	**2,700**	**5,200**
561-50-00-29-20	Fixed Asset Adjustments	-	-	-	-
561-50-00-29-21	Fixed Asset Adjustments	-	-	-	-
561-50-00-29-30	Amortization Expense	-	-	-	-
561-50-00-29-99	Transfer to Other Funds	-	-	703,120	286,343
29	**Transfers**	**-**	**-**	**703,120**	**286,343**
561-50-00-99-99	Contra Account fixed assets	(64,313)	-	-	-
99	**Contra Account fixed assets**	**(64,313)**	**-**	**-**	**-**
00	**Administration**	**337,962**	**435,471**	**1,306,153**	**936,150**
571	**Sewer Enterprise**				
50	**Public Works**				
571-50-00-20-08	Post-Employment Disbursement	-	-	-	-
571-50-00-20-10	Salary-Regular	129,187	156,217	171,307	199,848
571-50-00-20-20	Temp/Part Time	-	-	-	-
571-50-00-20-30	Overtime	96	-	300	300
571-50-00-20-37	Holiday Pay	-	-	-	-
571-50-00-20-40	FICA/Medicare	9,262	11,195	12,772	14,660
571-50-00-20-45	Employer PERS	19,573	24,965	10,616	13,624
571-50-00-20-47	PERS Unfunded Liability	-	-	16,949	23,452
571-50-00-20-50	Employee PERS	-	(67)	-	-
571-50-00-20-55	Health Insurance	28,849	37,287	35,603	45,162
571-50-00-20-61	Workers Comp	4,980	5,280	9,300	8,182
571-50-00-20-65	SDI	1,029	1,259	1,419	1,822
571-50-00-20-71	Unemployment	-	-	-	-
571-50-00-20-75	Deferred Comp	2,861	3,439	3,169	3,312
571-50-00-20-85	Auto Allowance	2,636	3,047	2,880	2,880
571-50-00-20-89	Chartity Event Reimbursement	-	(10)	-	-
20	**Salaries & Benefits**	**198,472**	**242,612**	**264,315**	**313,242**
571-50-00-21-05	Advertising	278	-	-	-
571-50-00-21-10	Communications	984	1,117	1,400	3,000
571-50-00-21-15	Postage	442	296	600	600
571-50-00-21-27	Equipment Lease Exp	2,296	2,373	-	1,373
571-50-00-21-30	Professional Contracts	43,421	70,797	92,974	70,000
571-50-00-21-40	Professional Fees	743	743	-	-
571-50-00-21-45	Other Contract Services	-	245	-	3,466
571-50-00-21-53	Memberships & Publications	1,381	1,228	1,385	1,600
571-50-00-21-55	Training & Conference	846	1,901	3,375	4,050
21	**Services**	**50,390**	**78,701**	**99,734**	**84,089**

Budget Public Works Admin 5000

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
571-50-00-22-07	Copies	354	182	-	360
571-50-00-22-12	Computer Equipment	96	576	1,825	1,825
571-50-00-22-13	Office Supplies	150	432	500	500
571-50-00-22-15	Special Department Supplies	195	773	900	1,875
571-50-00-22-20	Small Tools	-	-	-	-
22	**Supplies**	**795**	**1,963**	**3,225**	**4,560**
571-50-00-23-35	Software Maintenance	98	-	200	200
23	**Maintenance**	**98**	**-**	**200**	**200**
571-50-00-24-25	Taxes & Other Charges	-	5,151	5,000	5,000
24	**Taxes, Insurances & Contributi**	**-**	**5,151**	**5,000**	**5,000**
571-50-00-26-30	Capital Equipment	-	-	-	2,500
571-50-00-26-40	Furniture & Fixtures	-	1,622	2,700	2,700
571-50-00-26-70	Capital Imp Equipment	-	-	-	-
26	**Capital**	**-**	**1,622**	**2,700**	**5,200**
571-50-00-29-20	Fixed Asset Adjustments	-	122	-	-
571-50-00-29-99	Transfer to Other Funds	-	-	772,601	348,622
29	**Transfers**	**-**	**122**	**772,601**	**348,622**
571-50-00-99-99	Contra Account fixed assets	(1,013)	-	-	-
99	**Contra Account fixed assets**	**(1,013)**	**-**	**-**	**-**
00	**Administration**	**248,742**	**330,171**	**1,147,775**	**760,913**
713	**Civic Impact**				
50	**Public Works**				
713-50-00-21-45	Other Contract Services	-	-	-	1,750
21	**Services**	**-**	**-**	**-**	**1,750**
00	**Administration**	**-**	**-**	**-**	**1,750**
733	**Capital Project Planning**				
50	**Public Works**				
733-50-00-21-30	Professional Contracts	2,500	-	-	-
733-50-00-21-45	Other Contract Services	-	-	-	-
21	**Services**	**2,500**	**-**	**-**	**-**
733-50-00-22-15	Special Department Supplies	-	-	-	-
22	**Supplies**	**-**	**-**	**-**	**-**
733-50-00-23-00	Capital Projects Budget	-	-	-	-
23	**Maintenance**	**-**	**-**	**-**	**-**
733-50-00-26-30	Capital Equipment	-	-	-	-
733-50-00-26-60	Capital Imp Buildings	-	-	-	-
26	**Capital**	**-**	**-**	**-**	**-**

Budget Public Works Admin 5000

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
00	**Administration**	**2,500**	**-**	**-**	**-**
763	**Water Capital Project**				
50	**Public Works**				
763-50-00-22-15	Special Department Supplies	2,700	-	-	-
22	**Supplies**	**2,700**	**-**	**-**	**-**
763-50-00-26-30	Capital Equipment	-	-	-	-
26	**Capital**	**-**	**-**	**-**	**-**
763-50-00-99-99	Contra Account fixed assets	-	-	-	-
99	**Contra Account fixed assets**	**-**	**-**	**-**	**-**
00	**Administration**	**2,700**	**-**	**-**	**-**
Grand Total		**881,747**	**1,160,293**	**3,972,507**	**3,007,274**

PUBLIC WORKS ADMIN - 5000
EXPENSE SUMMARY

Description	Object Code	Funding Source				Total Budgeted
Equipment Lease	*2127*	*101*	*561*	*571*		
Copiers		1,830	1,373	1,373		**$ 4,576**
TOTAL - Equipment Lease	***2127***	***$ 1,830***	***$ 1,373***	***$ 1,373***		**$ 4,576**
Professional Contracts	*2130*	*101*	*561*	*571*		
Plan Check/Design Review/Map Check		100,000	25,000	25,000	-	150,000
Traffic Engineering Support		10,000	-	-	-	10,000
Wastewater Permit Reporting		-	-	25,000	-	25,000
Computerized Asset Management (Annual Fee)		20,000	20,000	20,000	-	60,000
Engineering Analysis of DBP Formation		-	100,000	-	-	100,000
TOTAL - Professional Contracts	***2130***	***$ 130,000***	***$ 145,000***	***$ 70,000***	***$ -***	***$ 345,000***
Other Contract Services	*2145*	*101*	*561*	*571*	*713*	
Corporation Yard Trailer Rental		*5,334*	*4,534*	*3,466*	*1,750*	15,084
TOTAL - Other Contract Services	***2145***	***$ 5,334***	***$ 4,534***	***$ 3,466***	***$ 1,750***	***$ 15,084***
Water Use Efficiency Program	*2150*	*101*	*561*	*571*		
Implement water saving programs		-	*15,000*	-	-	15,000
TOTAL - Water Use Efficiency Program	***2150***	***$ -***	***$ 15,000***	***$ -***	***$ -***	***$ 15,000***
Memberships & Publications	*2153*	*101*	*561*	*571*		
MMANC (5)		125	125	125	-	375
APWA Membership (4)		275	275	275	-	825
BACWA Membership (agency)		-	1,200	1,200	-	2,400
License Renewals		-	250	-	-	250
County of Napa Official Records Index and Document Images (split with CM, Planning, and Public Works)		1,440	-	-	-	1,440
TOTAL - Memberships & Publications	***2153***	***$ 1,840***	***$ 1,850***	***$ 1,600***	***$ -***	***$ 5,290***
Training and Conferences	*2155*	*101*	*561*	*571*		
APWA (Public Works Institute) (4)		600	600	600	-	1,800
APWA (Wastewater/Water) (3)		-	825	825	-	1,650
APWA North Bay (4)		175	175	175	-	525
CASQA Training		400	400	400	-	1,200
MMANC Annual Conference (2)		850	850	850	-	2,550
League of Ca. Cities Public Works (2)		950	950	950	-	2,850
SWRCB		50	50	50	-	150
CEUs		200	200	200	-	600
TOTAL - Training and Conferences	***2155***	***$ 3,225***	***$ 4,050***	***$ 4,050***	***$ -***	***$ 11,325***
Capital Equipment	*2630*	*101*	*561*	*571*		
Vehicle Lease - Public Works Vehicle #1		*2,500*	*2,500*	*2,500*	-	7,500
TOTAL - Capital Equipment	***2630***	***$ 2,500***	***$ 2,500***	***$ 2,500***	***$ -***	***$ 7,500***
Transfer to Other Funds	*2999*	*101*	*561*	*571*		
Water Fund 763 - Upper York Creek		800,000	-	-	-	800,000
Water Fund 763 - CIP		-	286,343	-	-	286,343
Sewer Fund 773 - CIP		-	-	348,622	-	348,622
TOTAL - Transfers to Other Funds	***2999***	***$ 800,000***	***$ 286,343***	***$ 348,622***	***$ -***	***$ 1,434,965***

GOVERNMENT BUILDINGS ADMIN EXPENSES BY FUND					
Fund	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
101	General Fund	265,593	235,819	385,036	563,802
216	Public Safety Impact	-	-	2,724	-
Grand Total		**265,593**	**235,819**	**387,760**	**563,802**

GOVERNMENT BUILDINGS ADMIN BY OBJECT CODE					
Object Code	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
20	Salaries & Benefits	36,302	12,284	25,488	35,902
21	Services	212,795	208,424	335,872	298,500
22	Supplies	10,338	12,839	20,400	20,400
23	Maintenance	5,969	2,093	5,000	5,000
24	Taxes, Insurances & Contribu	189	179	1,000	1,000
29	Transfers	-	-	-	203,000
Grand Total		**265,593**	**235,819**	**387,760**	**563,802**

Budget Govt Buildings 5006

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
101	**General Fund**				
50	**Public Works**				
101-50-06-20-10	Salary-Regular	23,670	6,981	15,646	21,536
101-50-06-20-25	Standby	-	-	-	-
101-50-06-20-30	Overtime	-	-	-	-
101-50-06-20-40	FICA/Medicare	1,802	532	1,208	1,684
101-50-06-20-45	Employer PERS	5,171	2,977	1,239	1,811
101-50-06-20-47	PERS Unfunded Liability	-	-	1,979	3,096
101-50-06-20-50	Employee PERS	-	-	-	-
101-50-06-20-55	Health Insurance	4,394	970	4,003	5,717
101-50-06-20-61	Workers Comp	889	730	1,107	861
101-50-06-20-65	SDI	212	63	141	215
101-50-06-20-75	Deferred Comp	163	31	165	502
101-50-06-20-85	Auto Allowance	-	-	-	480
20	**Salaries & Benefits**	**36,302**	**12,284**	**25,488**	**35,902**
101-50-06-21-10	Communications	19,558	20,028	20,000	20,000
101-50-06-21-22	Utilities	90,049	81,693	85,000	85,000
101-50-06-21-25	Equipment Rental	-	-	-	-
101-50-06-21-30	Professional Contracts	-	-	10,000	10,000
101-50-06-21-40	Professional Fees	-	-	-	-
101-50-06-21-45	Other Contract Services	103,188	106,704	218,148	183,500
101-50-06-21-55	Training & Conference	-	-	-	-
101-50-06-21-60	Other Travel	-	-	-	-
21	**Services**	**212,795**	**208,424**	**333,148**	**298,500**
101-50-06-22-07	Copies	-	-	-	-
101-50-06-22-12	Computer Equipment	-	-	-	-
101-50-06-22-13	Office Supplies	-	-	-	-
101-50-06-22-15	Special Department Supplies	9,739	12,446	20,000	20,000
101-50-06-22-20	Small Tools	598	393	400	400
101-50-06-22-25	Fuel/Oil	-	-	-	-
22	**Supplies**	**10,338**	**12,839**	**20,400**	**20,400**
101-50-06-23-11	Maint Office Equip	-	-	-	-
101-50-06-23-12	Maintenance Supplies	-	-	-	-
101-50-06-23-15	Maint Machine/Equipment	-	-	-	-
101-50-06-23-30	Maint Buildings/Grounds	5,969	2,093	5,000	5,000
101-50-06-23-50	Vehicle Alloc Expense	-	-	-	-
23	**Maintenance**	**5,969**	**2,093**	**5,000**	**5,000**
101-50-06-24-25	Taxes & Other Charges	189	179	1,000	1,000
24	**Taxes, Insurances & Contributi**	**189**	**179**	**1,000**	**1,000**
101-50-06-26-30	Capital Equipment	-	-	-	-
101-50-06-26-40	Furniture & Fixtures	-	-	-	-
26	**Capital**	**-**	**-**	**-**	**-**
101-50-06-29-99	Transfer to Other Funds Bldgs	-	-	-	203,000
29	**Transfers**	**-**	**-**	**-**	**203,000**

Budget Govt Buildings 5006

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
06	**Public Buildings**	**265,593**	**235,819**	**385,036**	**563,802**
216	**Public Safety Impact**				
50	**Public Works**				
216-50-06-21-45	Other Contract Services	-	-	2,724	-
21	**Services**	**-**	**-**	**2,724**	**-**
06	**Public Buildings**	**-**	**-**	**2,724**	**-**
733	**Capital Project Planning**				
50	**Public Works**				
733-50-06-23-00	Capital Projects Budget	-	-	-	-
23	**Maintenance**	**-**	**-**	**-**	**-**
06	**Public Buildings**	**-**	**-**	**-**	**-**
Grand Total		**265,593**	**235,819**	**387,760**	**563,802**

GOVERNMENT BUILDINGS - 5006
EXPENSE SUMMARY

Description	Object Code	Funding Source	Total Budgeted
Other Contract Services	*2145*	*101*	
Custodial		68,300	68,300
Carpet Cleaning		5,300	5,300
Pest Control		1,400	1,400
Elevator Service - Carnegie		3,000	3,000
Elevator Service - Library		2,000	2,000
Napa Fire Equipment			
Service		6,500	6,500
Replace Fire Extinguishers			
Alarm Services		6,000	6,000
Library HVAC Pump Maintenance		5,000	5,000
HVAC Maintenance		24,000	24,000
Miscelleneous Repairs to Buildings		62,000	62,000
TOTAL - Other Contract Services	***2145***	***$ 183,500***	***$ 183,500***
Special Department Supplies	*2215*	*101*	
Paper Goods		6,000	6,000
Paint & Hardware		3,500	3,500
First Aid Supplies		1,500	1,500
Lighting Ballasts and Bulbs		2,000	2,000
Other Miscellaneous Supplies		7,000	7,000
TOTAL - Special Department Supplies	***2215***	***$ 20,000***	***$ 20,000***
Transfer to Other Funds	*2999*	*101*	
Civic Fund 733 - ADA Transition - Facilities		103,000	103,000
Civic Fund 733 - Misc. CIP Repairs		100,000	100,000
TOTAL - Special Department Supplies	***2215***	***$ 203,000***	***$ 203,000***

STORM DRAINS EXPENSES BY FUND					
Fund	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
101	General Fund	144,742	155,337	244,528	217,852
Grand Total		**144,742**	**155,337**	**244,528**	**217,852**

STORM DRAINS BY OBJECT CODE					
Object Code	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
20	Salaries & Benefits	94,642	82,191	82,045	104,302
21	Services	41,688	66,333	148,083	99,150
22	Supplies	3,833	6,813	9,800	9,800
24	Taxes, Insurances & Contributi	4,579	-	4,600	4,600
Grand Total		**144,742**	**155,337**	**244,528**	**217,852**

Budget Storm Drains 5013

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
101	**General Fund**				
50	**Public Works**				
101-50-13-20-10	Salary-Regular	53,582	43,924	48,078	56,558
101-50-13-20-25	Standby	736	1,099	-	3,857
101-50-13-20-30	Overtime	10,382	11,305	8,500	8,500
101-50-13-20-40	FICA/Medicare	4,932	4,330	4,360	5,311
101-50-13-20-45	Employer PERS	9,893	8,584	3,158	3,927
101-50-13-20-47	PERS Unfunded Liability	-	-	5,042	6,713
101-50-13-20-50	Employee PERS	-	-	-	-
101-50-13-20-55	Health Insurance	11,184	10,292	8,837	14,523
101-50-13-20-61	Workers Comp	2,845	1,751	3,100	3,661
101-50-13-20-65	SDI	580	509	509	689
101-50-13-20-75	Deferred Comp	508	396	461	563
101-50-13-20-95		-	-	-	-
20	**Salaries & Benefits**	**94,642**	**82,191**	**82,045**	**104,302**
101-50-13-21-25	Equipment Rental	5,220	15,249	15,850	15,850
101-50-13-21-38	Conservation Maintenance	-	25,285	29,815	6,300
101-50-13-21-45	Other Contract Services	-	19,812	95,419	70,000
101-50-13-21-48	Government Fees	36,469	5,986	7,000	7,000
21	**Services**	**41,688**	**66,333**	**148,083**	**99,150**
101-50-13-22-15	Special Department Supplies	3,833	6,813	9,800	9,800
22	**Supplies**	**3,833**	**6,813**	**9,800**	**9,800**
101-50-13-24-25	Taxes & Other Charges	4,579	-	4,600	4,600
24	**Taxes, Insurances & Contributi**	**4,579**	**-**	**4,600**	**4,600**
13	**Stormwater**	**144,742**	**155,337**	**244,528**	**217,852**
Grand Total		**144,742**	**155,337**	**244,528**	**217,852**

STORM DRAINS - 5013
EXPENSE SUMMARY

Description	Object Code	Funding		Total Budgeted	
Equipment Rental	*2125*	*101*			
Clearing Valleyview Bridget Culverts			2,000		2,000
Duck Pond - Mitchell/North			1,350		1,350
Flood Control Site Back Up Generator			12,500		12,500
TOTAL - Equipment Rental	***2125***	***$***	***15,850***	***$***	***15,850***
Conservation Maintenance	*2138*	*101*			
Contract Services			4,500		4,500
Equipment Rental			1,800		1,800
TOTAL - Conservation Maintenance	***2138***	***$***	***6,300***	***$***	***6,300***
Other Contract Services	*2145*	*101*			
Stormwater JPA			40,000		40,000
Stormwater Inspection			15,000		15,000
Stormwater Phase II Trash Assessment			15,000		15,000
TOTAL - Other Contract Services	***2145***	***$***	***70,000***	***$***	***70,000***
Government Fees	*2148*	*101*			
SWRCB MS4 Permit			7,000		7,000
TOTAL - Government Fees	***2148***	***$***	***7,000***	***$***	***7,000***
Special Department Supplies	*2215*	*101*			
Sandbag Supplies			4,000		4,000
Misc. Stormwater Supplies (sweeper, brooms, trench debris, grubbing, hauling, D.I. inlets, rims and covers)			4,800		4,800
Maintenance Supplies			1,000		1,000
TOTAL - Special Department Supplies	***2215***	***$***	***9,800***	***$***	***9,800***

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STREETS EXPENSES BY FUND					
Fund	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
101	General Fund	230,459	251,235	567,458	1,245,156
Grand Total		**230,459**	**251,235**	**567,458**	**1,245,156**

STREETS BY OBJECT CODE					
Object Code	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
20	Salaries & Benefits	83,461	77,077	89,641	187,273
21	Services	74,973	92,015	88,300	98,300
22	Supplies	14,630	20,569	50,500	39,500
23	Maintenance	56,306	61,535	88,917	82,844
24	Taxes, Insurances & Contributi	89	39	100	100
26	Capital	1,000	-	-	3,750
29	Transfers	-	-	250,000	833,389
Grand Total		**230,459**	**251,235**	**567,458**	**1,245,156**

Budget Streets 5015

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
101	**General Fund**				
50	**Public Works**				
101-50-15-20-10	Salary-Regular	53,602	48,145	53,394	107,185
101-50-15-20-25	Standby	736	1,236	-	3,857
101-50-15-20-30	Overtime	945	2,818	8,500	8,500
101-50-15-20-40	FICA/Medicare	4,317	4,015	4,772	9,260
101-50-15-20-45	Employer PERS	9,895	8,819	3,468	6,502
101-50-15-20-47	PERS Unfunded Liability	-	-	5,537	11,114
101-50-15-20-50	Employee PERS	-	-	-	-
101-50-15-20-55	Health Insurance	10,104	9,391	9,343	30,515
101-50-15-20-61	Workers Comp	2,845	1,751	3,543	7,536
101-50-15-20-65	SDI	508	472	557	1,195
101-50-15-20-75	Deferred Comp	509	430	527	1,609
101-50-15-20-95	Uniform Allowance	-	-	-	-
20	**Salaries & Benefits**	**83,461**	**77,077**	**89,641**	**187,273**
101-50-15-21-05	Advertising	-	-	-	-
101-50-15-21-10	Communications	1,188	1,195	1,500	1,500
101-50-15-21-15	Postage	-	-	-	-
101-50-15-21-22	Utilities	73,538	72,143	81,000	81,000
101-50-15-21-25	Equipment Rental	-	-	2,700	2,700
101-50-15-21-27	Equipment Lease Exp	-	-	-	-
101-50-15-21-30	Professional Contracts	188	200	500	500
101-50-15-21-40	Professional Fees	-	-	-	-
101-50-15-21-45	Other Contract Services	-	17,013	-	10,000
101-50-15-21-53	Memberships & Publications	-	-	1,000	1,000
101-50-15-21-55	Training & Conference	60	985	1,500	1,500
101-50-15-21-60	Other Travel	-	479	100	100
21	**Services**	**74,973**	**92,015**	**88,300**	**98,300**
101-50-15-22-07	Copies	-	-	-	-
101-50-15-22-12	Computer Equipment	-	-	500	500
101-50-15-22-13	Office Supplies	159	125	500	500
101-50-15-22-15	Special Department Supplies	12,787	16,097	46,500	35,500
101-50-15-22-20	Small Tools	1,685	4,347	3,000	3,000
101-50-15-22-26	Vehicle Maint	-	-	-	-
22	**Supplies**	**14,630**	**20,569**	**50,500**	**39,500**
101-50-15-23-11	Maintenance Office Equipment	-	-	-	-
101-50-15-23-12	Maintenance Supplies	7,733	9,591	36,483	25,000
101-50-15-23-15	Maint Machine/Equipment	2,465	7,583	6,000	6,000
101-50-15-23-30	Maint Buildings/Grounds	9,004	-	-	-
101-50-15-23-50	Vehicle Alloc Expense	37,105	44,360	46,434	51,844
23	**Maintenance**	**56,306**	**61,535**	**88,917**	**82,844**
101-50-15-24-05	Contributions	-	-	-	-
101-50-15-24-25	Taxes & Other Charges	89	39	100	100
24	**Taxes, Insurances & Contributi**	**89**	**39**	**100**	**100**
101-50-15-26-30	Capital Equipment	1,000	-	-	3,750
26	**Capital**	**1,000**	**-**	**-**	**3,750**

Budget Streets 5015

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
101-50-15-29-99	Transfer to other Funds	-	-	250,000	833,389
29	**Transfers**	**-**	**-**	**250,000**	**833,389**
15	**Street Maintenance**	**230,459**	**251,235**	**567,458**	**1,245,156**
Grand Total		**230,459**	**251,235**	**567,458**	**1,245,156**

STREETS - 5015
EXPENSE SUMMARY

Description	Object Code	Funding Source	Total Budgeted
Equipment Rental	*2125*	*101*	
Miscellaneous Rentals		2,700	2,700
TOTAL - Equipment Rental	***2125***	***$ 2,700***	***$ 2,700***
Other Contract Services	*2145*	*101*	
Sidewalk Grinding		10,000	10,000
TOTAL - Other Contract Services	***2145***	***$ 10,000***	***$ 10,000***
Memberships & Publications	*2153*	*101*	
Books & Membership Fees to PAPA		255	255
Misc. Memberships		745	745
TOTAL - Memberships & Publications	***2153***	***$ 1,000***	***$ 1,000***
Training & Conference	*2155*	*101*	
Pesticide Prep. Course/CEU		365	365
Educational Units		1,135	1,135
TOTAL - Training & Conference	***2155***	***$ 1,500***	***$ 1,500***
Special Department Supplies	*2215*	*101*	
Signs		5,000	5,000
Uniforms		6,000	6,000
Cones		300	300
Miscellaneous Supplies		1,600	1,600
Guideposts		300	300
Radar Signs		17,500	17,500
Barricades		300	300
Raingear		500	500
Striper		4,000	4,000
TOTAL - Special Department Supplies	***2215***	***$ 35,500***	***$ 35,500***
Maintenance Supplies	*2312*	*101*	
Asphalt		16,000	16,000
Paint		4,000	4,000
Other Maintenance Supplies		1,000	1,000
Shale		2,000	2,000
Cold Mix		2,000	2,000
TOTAL - Maintenance Supplies	***2312***	***$ 25,000***	***$ 25,000***
Maintenance Machinery & Equipment	*2315*	*101*	
Gutter Brooms, Curtains, Saw Blades, etc.		6,000	6,000
TOTAL - Machine Maintenance & Equipment	***2315***	***$ 6,000***	***$ 6,000***

STREETS - 5015
EXPENSE SUMMARY

Description	Object Code	Funding Source		Total Budgeted
Capital Equipment	*2630*	*101*		
Replace Vehicle 208 - costs split with Sewer.		3,750		3,750
TOTAL - Capital Equipment	***2630***	***$ 3,750***	***$***	***3,750***
Transfer to Other Funds	*2999*	*101*		
Streets Fund 741 - ADA Transition - Curb Ramps		110,000		110,000
Streets Fund 741 - R18-79 Pavement Restoration		77,500		77,500
Streets Fund 741 - Integrated Utility Master Plan Storm Drain		100,000		100,000
Streets Fund 741 - R18-79 MOE Measure T		379,189		379,189
Streets Fund 741 - Measure T Class 1 Trails 6.67%		66,700		66,700
Streets Fund 741 - Dredging Sulfer Creek		100,000		100,000
TOTAL - Transfer to Other Funds	***2999***	***$ 833,389***	***$***	***833,389***

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TREE CITY EXPENSES BY FUND					
Fund	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
283	Tree City USA	49,290	15,404	105,369	105,051
Grand Total		**49,290**	**15,404**	**105,369**	**105,051**

TREE CITY BY OBJECT CODE					
Object Code	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
20	Salaries & Benefits	14,536	4,926	11,469	17,951
21	Services	22,705	10,314	74,300	67,500
22	Supplies	513	77	800	800
23	Maintenance	11,536	87	18,800	18,800
Grand Total		**49,290**	**15,404**	**105,369**	**105,051**

Budget Tree City 5026

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
283	**Tree City USA**				
50	**Public Works**				
283-50-26-20-10	Salary-Regular	9,468	2,792	7,245	10,768
283-50-26-20-40	FICA/Medicare	721	213	559	842
283-50-26-20-45	Employer PERS	2,083	1,204	574	905
283-50-26-20-47	PERS Unfunded Liability	-	-	916	1,548
283-50-26-20-50	Employee PERS	-	-	-	-
283-50-26-20-55	Health Insurance	1,757	388	1,601	2,858
283-50-26-20-61	Workers Comp	356	292	443	431
283-50-26-20-65	SDI	85	25	65	108
283-50-26-20-75	Deferred Comp	65	13	66	251
283-50-26-20-85	Auto Allowance	-	-	-	240
20	**Salaries & Benefits**	**14,536**	**4,926**	**11,469**	**17,951**
283-50-26-21-25	Equipment Rental	-	-	-	-
283-50-26-21-35	Main Street Trees	590	3,553	17,000	17,000
283-50-26-21-36	Tree City USA	-	1,075	5,000	5,000
283-50-26-21-37	Heritage Trees	-	-	3,200	3,200
283-50-26-21-45	Other Contract Services	21,400	5,500	47,300	40,500
283-50-26-21-53	Memberships & Publications	390	185	200	200
283-50-26-21-55	Training & Conference	325	-	1,600	1,600
21	**Services**	**22,705**	**10,314**	**74,300**	**67,500**
283-50-26-22-07	Copies	-	-	-	-
283-50-26-22-13	Office Supplies	-	-	-	-
283-50-26-22-15	Special Department Supplies	455	-	400	400
283-50-26-22-20	Small Tools	58	77	400	400
22	**Supplies**	**513**	**77**	**800**	**800**
283-50-26-23-15	Maint Machine/Equipment	65	-	-	-
283-50-26-23-30	Maint Buildings/Grounds	11,471	87	18,800	18,800
23	**Maintenance**	**11,536**	**87**	**18,800**	**18,800**
283-50-26-26-50	Capital Imp Land	-	-	-	-
26	**Capital**	**-**	**-**	**-**	**-**
283-50-26-29-99	Transfer to other Funds	-	-	-	-
29	**Transfers**	**-**	**-**	**-**	**-**
26	**Tree City USA**	**49,290**	**15,404**	**105,369**	**105,051**
Grand Total		**49,290**	**15,404**	**105,369**	**105,051**

Budget Tree City 5026

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
283	**Tree City USA**				
50	**Public Works**				
283-50-26-20-10	Salary-Regular	9,468	2,792	7,245	10,768
283-50-26-20-40	FICA/Medicare	721	213	559	842
283-50-26-20-45	Employer PERS	2,083	1,204	574	905
283-50-26-20-47	PERS Unfunded Liability	-	-	916	1,548
283-50-26-20-50	Employee PERS	-	-	-	-
283-50-26-20-55	Health Insurance	1,757	388	1,601	2,858
283-50-26-20-61	Workers Comp	356	292	443	431
283-50-26-20-65	SDI	85	25	65	108
283-50-26-20-75	Deferred Comp	65	13	66	251
283-50-26-20-85	Auto Allowance	-	-	-	240
20	**Salaries & Benefits**	**14,536**	**4,926**	**11,469**	**17,951**
283-50-26-21-25	Equipment Rental	-	-	-	-
283-50-26-21-35	Main Street Trees	590	3,553	17,000	17,000
283-50-26-21-36	Tree City USA	-	1,075	5,000	5,000
283-50-26-21-37	Heritage Trees	-	-	3,200	3,200
283-50-26-21-45	Other Contract Services	21,400	5,500	47,300	40,500
283-50-26-21-53	Memberships & Publications	390	185	200	200
283-50-26-21-55	Training & Conference	325	-	1,600	1,600
21	**Services**	**22,705**	**10,314**	**74,300**	**67,500**
283-50-26-22-07	Copies	-	-	-	-
283-50-26-22-13	Office Supplies	-	-	-	-
283-50-26-22-15	Special Department Supplies	455	-	400	400
283-50-26-22-20	Small Tools	58	77	400	400
22	**Supplies**	**513**	**77**	**800**	**800**
283-50-26-23-15	Maint Machine/Equipment	65	-	-	-
283-50-26-23-30	Maint Buildings/Grounds	11,471	87	18,800	18,800
23	**Maintenance**	**11,536**	**87**	**18,800**	**18,800**
283-50-26-26-50	Capital Imp Land	-	-	-	-
26	**Capital**	**-**	**-**	**-**	**-**
283-50-26-29-99	Transfer to other Funds	-	-	-	-
29	**Transfers**	**-**	**-**	**-**	**-**
26	**Tree City USA**	**49,290**	**15,404**	**105,369**	**105,051**
Grand Total		**49,290**	**15,404**	**105,369**	**105,051**

TREES - 5026
EXPENSE SUMMARY

Description	Object Code	Funding Source	Total Budgeted
Main Street Trees	*2135*	*283*	
Trees Drain Rock		2,600	2,600
Tree Removal on Main Street		7,200	7,200
Tree Grate Installations		7,200	7,200
TOTAL - Main Street Trees	***2135***	***$ 17,000***	***$ 17,000***
Tree City USA	*2136*	*283*	
Trees and Materials for Off Main		350	350
Emergency Tree Work		4,650	4,650
TOTAL - Tree City USA	***2136***	***$ 5,000***	***$ 5,000***
Heritage Trees	*2137*	*283*	
Emergency Tree Work on Heritage Trees		3,200	3,200
TOTAL - Heritage Trees	***2137***	***$ 3,200***	***$ 3,200***
Other Contract Services	*2145*	*283*	
Baldwin Park - 7 year/Teen Center		9,700	9,700
Lyman Park - 5 year		9,800	9,800
1572 & 1574 Railroad Ave - 7 year		7,200	7,200
Stonebridge Park Pruning - 7 year		7,000	7,000
Hunts Grove - 7 year		6,800	6,800
TOTAL - Other Contract Services	***2145***	***$ 40,500***	***$ 40,500***
Memberships & Publications	*2153*	*283*	
ISA		150	150
WC ISA		50	50
TOTAL - Memberships & Publications	***2153***	***$ 200***	***$ 200***
Training & Conferences	*2155*	*283*	
Arborist CEUs		500	500
Arborist Prep Course		850	850
Arborist Certificate Test		250	250
TOTAL - Training & Conferences	***2155***	***$ 1,600***	***$ 1,600***
Special Department Supplies	*2215*	*283*	
Soils, Fertilizers, Pesticides		400	400
TOTAL - Special Department Supplies	***2215***	***$ 400***	***$ 400***
Maintenance Buildings/Grounds	*2330*	*283*	
Tunnel of Trees		18,000	18,000
Lyman Park		800	800
TOTAL - Maintenance Buildings/Grounds	***2330***	***$ 18,800***	***$ 18,800***

PARKS EXPENSES BY FUND					
Fund	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimate**	**FY 19 Draft**
101	General Fund	605,549	477,893	455,367	500,656
734	Park Impact	-	-	-	50,000
Grand Total		**605,549**	**477,893**	**455,367**	**550,656**

PARKS BY OBJECT CODE					
Object Code	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimate**	**FY 19 Draft**
20	Salaries & Benefits	436,251	305,053	268,683	300,704
21	Services	105,746	111,020	117,900	167,900
22	Supplies	23,212	20,323	20,250	20,250
23	Maintenance	38,546	41,477	48,534	61,802
24	Taxes, Insurances & Contributi	20	20	-	-
26	Capital	1,774	-	-	-
Grand Total		**605,549**	**477,893**	**455,367**	**550,656**

Budget Parks 5027

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
101	**General Fund**				
50	**Public Works**				
101-50-27-20-10	Salary-Regular	257,763	172,977	159,122	179,432
101-50-27-20-20	Temp/Part Time	-	-	-	-
101-50-27-20-25	Standby	2,250	1,001	2,900	3,857
101-50-27-20-30	Overtime	4,035	1,813	3,158	3,158
101-50-27-20-40	FICA/Medicare	20,297	13,509	12,746	14,383
101-50-27-20-45	Employer PERS	58,663	44,872	12,243	14,306
101-50-27-20-47	PERS Unfunded Liability	-	-	19,546	24,454
101-50-27-20-50	Employee PERS	-	-	-	-
101-50-27-20-55	Health Insurance	71,804	46,361	45,271	46,331
101-50-27-20-61	Workers Comp	16,539	10,654	10,629	11,197
101-50-27-20-65	SDI	2,388	1,589	1,487	1,864
101-50-27-20-71	Unemployment	-	10,739	-	-
101-50-27-20-75	Deferred Comp	2,512	1,538	1,581	1,722
101-50-27-20-95	Uniform Allowance	-	-	-	-
20	**Salaries & Benefits**	**436,251**	**305,053**	**268,683**	**300,704**
101-50-27-21-05	Advertising	-	-	-	-
101-50-27-21-10	Communications	537	522	700	700
101-50-27-21-15	Postage	-	-	-	-
101-50-27-21-22	Utilities	102,370	107,725	112,000	112,000
101-50-27-21-25	Equipment Rental	-	-	400	400
101-50-27-21-27	Equipment Lease Exp	-	-	-	-
101-50-27-21-30	Professional Contracts	-	-	-	-
101-50-27-21-45	Other Contract Services	203	-	800	800
101-50-27-21-53	Memberships & Publications	80	60	700	700
101-50-27-21-55	Training & Conference	2,555	2,714	3,000	3,000
101-50-27-21-60	Other Travel	-	-	300	300
21	**Services**	**105,746**	**111,020**	**117,900**	**117,900**
101-50-27-22-07	Copies	-	-	-	-
101-50-27-22-12	Computer Equipment	-	-	-	-
101-50-27-22-13	Office Supplies	-	177	250	250
101-50-27-22-15	Special Department Supplies	22,211	18,151	18,000	18,000
101-50-27-22-20	Small Tools	1,001	1,995	2,000	2,000
101-50-27-22-25	Fuel/Oil	-	-	-	-
22	**Supplies**	**23,212**	**20,323**	**20,250**	**20,250**
101-50-27-23-12	Maintenance Supplies	-	420	-	-
101-50-27-23-15	Maint Machine/Equipment	131	804	6,738	4,500
101-50-27-23-30	Maint Buildings/Grounds	11,717	15,609	16,000	28,500
101-50-27-23-50	Vehicle Alloc Expense	26,698	24,645	25,796	28,802
23	**Maintenance**	**38,546**	**41,477**	**48,534**	**61,802**
101-50-27-24-25	Taxes & Other Charges	20	20	-	-
24	**Taxes, Insurances & Contributi**	**20**	**20**	**-**	**-**
101-50-27-26-50	Capital Imp Land	-	-	-	-
101-50-27-26-70	Capital Imp Equipment	1,774	-	-	-

Budget Parks 5027

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
26	**Capital**	**1,774**	**-**	**-**	**-**
101-50-27-29-99	Transfer to other Funds	-	-	-	-
29	**Transfers**	**-**	**-**	**-**	**-**
27	**Parks Maintenance**	**605,549**	**477,893**	**455,367**	**500,656**
734	**Park Impact**				
50	**Public Works**				
734-50-27-21-30	Professional Contracts	-	-	-	50,000
21	**Services**	**-**	**-**	**-**	**50,000**
27	**Parks Maintenance**	**-**	**-**	**-**	**50,000**
Grand Total		**605,549**	**477,893**	**455,367**	**550,656**

PARKS - 5027
EXPENSE SUMMARY

Description	Object Code	Funding Source	Total Budgeted
Equipment Rentals	*2125*	*101*	
Misc. Rentals for Equipment (not owned by the City)		400	400
TOTAL - Equipment Rentals	***2125***	***$ 400***	***$ 400***
Professional Contracts	*2130*	*734*	
Landscape Architect - Lymann Park		50,000	50,000
TOTAL - Professional Contracts	***2130***	***$ 50,000***	***$ 50,000***
Other Contract Services	*2145*	*101*	
Unplanned Repairs to Park Facilities		800	800
TOTAL - Other Contract Services	***2145***	***$ 800***	***$ 800***
Memberships & Publications	*2153*	*101*	
PAPA Membership		260	260
DPR Certificates		240	240
NRPA		200	200
TOTAL - Memberships & Publications	***2153***	***$ 700***	***$ 700***
Training & Conferences	*2155*	*101*	
CPSI Course & Exam (hotel/travel)		1,455	1,455
PAPA CEUs		500	500
DPR Test Prep and Exam		365	365
Misc. Training and Seminars		680	680
TOTAL - Training & Conferences	***2155***	***$ 3,000***	***$ 3,000***
Special Department Supplies	*2215*	*101*	
Standard Supplies (toilet paper, towels, cleaners, etc.)		5,000	5,000
Misc. Supplies (fertilizer, irrigation parts, etc.)		6,100	6,100
Uniforms and Boots		6,900	6,900
TOTAL - Special Department Supplies	***2215***	***$ 18,000***	***$ 18,000***
Maintenance Machine & Equipment	*2315*	*101*	
Repairs to Major Equipment		4,500	4,500
TOTAL - Maintenance Machine & Equip.	***2315***	***$ 4,500***	***$ 4,500***
Buildings and Grounds Maintenance	*2330*	*101*	
Repair Arbor at Lewis Station		3,000	3,000
Park sign replacement		3,500	6,000

PARKS - 5027
EXPENSE SUMMARY

Description	Object Code	Funding Source	Total Budgeted
Mulch		10,000	10,000
Wood Replacment for Tables/Benches		6,000	6,000
Misc Irrigation Repairs		6,000	6,000
TOTAL - Buildings and Grounds Maintenance	***2330***	***$ 28,500***	***$ 28,500***

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GARAGE EXPENSES BY FUND					
Fund	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
582	Internal Service Garage Fund	176,802	160,849	216,690	241,940
Grand Total		**176,802**	**160,849**	**216,690**	**241,940**

GARAGE BY OBJECT CODE					
Object Code	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
20	Salaries & Benefits	83,306	71,202	74,990	97,240
21	Services	-	11	200	2,700
22	Supplies	96,266	98,278	141,400	141,900
24	Taxes, Insurances & Contributi	(2,770)	(8,642)	100	100
Grand Total		**176,802**	**160,849**	**216,690**	**241,940**

Budget Garage 5037

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
582	**Internal Service Garage Fund**				
40	**Non Departmental**				
582-40-00-29-20	Fixed Asset Adjustments	-	-	-	-
29	**Transfers**	**-**	**-**	**-**	**-**
00	**Administration**	**-**	**-**	**-**	**-**
582-40-10-29-40	Depreciation Expense	120,347	142,021	-	-
29	**Transfers**	**120,347**	**142,021**	**-**	**-**
10	**Depreciation Expense**	**120,347**	**142,021**	**-**	**-**
50	**Public Works**				
582-50-37-20-10	Salary-Regular	53,582	43,924	48,078	56,558
582-50-37-20-25	Standby	736	1,099	-	3,857
582-50-37-20-30	Overtime	945	2,520	2,000	2,000
582-50-37-20-40	FICA/Medicare	4,264	3,658	3,863	4,814
582-50-37-20-45	Employer PERS	9,893	8,584	3,158	3,927
582-50-37-20-47	PERS Unfunded Liability	-	-	5,042	6,713
582-50-37-20-50	Employee PERS	-	-	-	-
582-50-37-20-55	Health Insurance	10,037	8,845	8,837	14,523
582-50-37-20-61	Workers Comp	2,845	1,751	3,100	3,661
582-50-37-20-65	SDI	502	430	451	624
582-50-37-20-71	Unemployment	-	-	-	-
582-50-37-20-75	Deferred Comp	502	391	461	563
582-50-37-20-95	Uniform Allowance	-	-	-	-
20	**Salaries & Benefits**	**83,306**	**71,202**	**74,990**	**97,240**
582-50-37-21-10	Communications	-	-	-	-
582-50-37-21-15	Postage	-	11	200	200
582-50-37-21-25	Equipment Rental	-	-	-	-
582-50-37-21-27	Equipment Lease Exp	-	-	-	-
582-50-37-21-43	Penalties & Fines	-	-	-	-
582-50-37-21-45	Other Contract Services	-	-	-	2,500
21	**Services**	**-**	**11**	**200**	**2,700**
582-50-37-22-07	Copies	-	-	-	-
582-50-37-22-13	Office Supplies	13	52	100	100
582-50-37-22-15	Special Department Supplies	1,749	2,213	3,700	3,700
582-50-37-22-20	Small Tools	1,430	1,058	1,600	1,600
582-50-37-22-25	Fuel/Oil	47,024	51,657	80,000	80,000
582-50-37-22-26	Outside Vehicle Maint	29,827	27,207	35,000	35,000
582-50-37-22-28	Vehicle Parts	16,223	16,091	21,000	21,500
22	**Supplies**	**96,266**	**98,278**	**141,400**	**141,900**
582-50-37-23-12	Maintenance Supplies	-	-	-	-
582-50-37-23-15	Maint Machine/Equipment	-	-	-	-
23	**Maintenance**	**-**	**-**	**-**	**-**
582-50-37-24-25	Taxes and Other Charges	(2,770)	(8,642)	100	100

Budget Garage 5037

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Draft
24	**Taxes, Insurances & Contributi**	**(2,770)**	**(8,642)**	**100**	**100**
582-50-37-26-30	Capital Equipment	-	-	-	-
26	**Capital**	**-**	**-**	**-**	**-**
37	**City Garage**	**176,802**	**160,849**	**216,690**	**241,940**
Grand Total		**297,148**	**302,870**	**216,690**	**241,940**

CITY GARAGE - 5037
EXPENSE SUMMARY

Description	Object Code	Funding Source	Total Budgeted
Other Contract Services	*2145*	*582*	
Enterprise Fleet Management		2,500	2,500
TOTAL - Other Contract Services	***2145***	***$ 2,500***	***$ 2,500***
Special Department Supplies	*2215*	*582*	
Restock garage supplies and essentials for ongoing fleet service. Set up of new vehicle and equipment added into fleet		3,700	3,700
TOTAL - Special Department Supplies	***2215***	***$ 3,700***	***$ 3,700***
Small Tools	*2220*	*582*	
Welding Gas/Supplies		300	300
Auto Part Speciality Tools		900	900
Misc. Speciality Tools		300	300
Misc. Auto Parts		100	100
TOTAL - Small Tools	***2220***	***$ 1,600***	***$ 1,600***
Vehicle Maintenance - Outside	*2226*	*582*	
Body Work		1,475	1,475
Misc. Auto Repairs		25,200	25,200
Alignment, Wheel Balancing, Installs		4,400	4,400
General Equipment Repair		1,000	1,000
Auto Glass		525	525
Smog/Emmission Checks		2,400	2,400
TOTAL - Vehicle Maintenance - Outside	***2226***	***$ 35,000***	***$ 35,000***
Vehicles Parts & Supplies	*2228*	*582*	
Tires		3,000	3,000
Misc. Auto Parts		10,000	10,000
Batteries		1,500	1,500
Chemicals		500	500
Police Department Tires		2,000	2,000
Outfit Vehicles		4,000	4,000
Spot Light Unit #200		500	500
TOTAL - Vehicles Parts & Supplies	***2228***	***$ 21,500***	***$ 21,500***
Taxes and Other Charges	*2425*	*582*	
DMV Renewal Fees		100	100
TOTAL - Taxes and Other Charges	***2425***	***$ 100***	***$ 100***

CITY OF ST. HELENA

GARAGE COST ALLOCATION

Fiscal Year 2018/2019

Description :

A Garage Cost Allocation is charged to all departments which have vehicles maintained at the City Garage. Costs include gas, oil, parts, and repairs to the city's fleet which consists of 44 vehicles and trucks.

DEPARTMENT NUMBER	DEPARTMENT TITLE	# OF VEHICLES	FUNDING %		ANNUAL ALLOCATION
289-47-28-23-50	Recreation	2	4.76%		11,521
101-45-00-23-50	Building Inspector	1	2.38%		5,760
101-49-00-23-50	Police	10	23.81%		57,605
101-50-00-23-50	P/W Admin	3	7.14%		17,281
101-50-15-23-50	P/W-Streets O&M	9	21.43%		51,844
101-50-27-23-50	Parks	5	11.90%		28,802
561-50-31-23-50	P/W-Water Distribution	5	11.90%		28,802
561-50-34-23-50	P/W-Water Plant	3	7.14%		17,281
571-50-20-23-50	P/W-Wastewater O&M	1	2.38%		5,760
571-50-29-23-50	P/W-Wastewater Plant	3	7.14%		17,281
TOTALS		42	100.00%	$	241,940
582-50-37-23-50	P/W-City Garage*	2	4.76%		0

*Cost of the 2 City Garage vehicles are allocated to the departments outside of City Garage that hold the other 42 vehicles.

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WATER ENTERPRISE FUND

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private enterprises where the intent of the City is that the costs of recovered primarily through user charges. The fund includes:

Water Enterprise Utility Fund (561) – accounts for activities relating to the operation of the City's water system including water distribution and treatment.

Water Capital Projects (763) – used to account for costs associated with large capital projects of the water fund.

Water Impact Fees (764) – accounts for connection charges paid by new users of the water system. Fees collected are to be used for future impacted Water System Capital Improvements.

WATER

Purpose

Water Distribution (5031) - The Water Distribution Division is responsible for the distribution portion of the water system, providing water to users at all times at pressures and quantities required. This division has one Supervisor, one Lead worker, and two maintenance workers that maintain all water distribution piping and facilities within the system.

The Water Distribution Division also performs all meter readings, provides customer service, responds to complaints and requests, performs fire hydrant maintenance, water leak repairs, as well as enforcement of the Cross Connection control ordinance. Funding for this Division comes from water user fees, connection fees and impact fees.

Stonebridge Wells (5032) - The Stonebridge Wells Division in the Public Works Department is within the Water Enterprise Fund. This Division provides for the operation and maintenance of the two Stonebridge Wells. Groundwater from the two wells normally provides up to 20% of the City's annual water supply. The treatment facilities provide for filtration and chlorination. This division is staffed by water treatment personnel and costs include utilities, phone line, processing chemicals, and certain capital equipment. Funding is provided by user charges.

Water Treatment (5034) - The Water Treatment Division in the Public Works Department is contained within the Water Enterprise Fund. This division provides water from Bell Canyon Reservoir, the Stonebridge Wells and outside sources as necessary. It is staffed by three State licensed water treatment operators, two of which are also licensed in wastewater treatment and provide standby operation of the wastewater treatment plant. This division is responsible for monthly, quarterly and annual monitoring of all water quality aspects of the system. The treatment plant annually produces more than 500 million gallons of potable water in conformance with State water quality standards. Funding for this division comes primarily from impact and user fees.

Account Number	Description	Actual 2015	Actual 2016	Actual 2017	Estimated 2018	Proposed 2019
Water Enterprise						
561-31-70-00-00	Investment Earnings	$30,781.23	$24,900.00	$25,000.00	$55,000.00	$50,000.00
561-33-80-00-00	Engineering Fees	$0.00	$0.00	$1,000.00	$1,000.00	$1,000.00
561-33-82-00-00	Fire Service Agreement Fees	$0.00	$0.00	$0.00	$0.00	$0.00
561-33-83-00-00	Raw Water Permit Fees	$750.00	$650.00	$800.00	$800.00	$800.00
561-33-85-00-00	Water Conservation Fines	$0.00	$0.00	$0.00	$0.00	$0.00
561-33-87-00-00	Backflow Testing & Insp Fees	$150.00	$150.00	$150.00	$150.00	$150.00
561-34-51-00-00	Sale Of Capital Asset	$0.00	$0.00	$0.00	$0.00	$0.00
561-34-70-00-00	Other Revenue	$7,593.84	$5,500.00	$8,500.00	$8,700.00	$8,500.00
561-34-77-00-00	Insurance Receipts	$0.00	$0.00	$0.00	$0.00	$0.00
561-38-10-00-00	Water Revenue	$2,327.28	$2,300.00	$5,500.00	-$14,500.00	-$15,000.00
561-38-10-00-01	Residential-Inside CL	$1,720,246.25	$1,814,780.00	$1,461,195.00	$2,560,648.63	$2,650,271.33
561-38-10-00-42	Stonebridge Well	$0.00	$0.00	$0.00	$0.00	$0.00
561-38-10-00-50	Residential-Outside CL	$336,089.31	$349,100.00	$286,935.00	$476,343.29	$493,015.31
561-38-10-00-60	Commercial Car Wash	$0.00	$0.00	$0.00	$0.00	$0.00
561-38-10-01-00	Multi-Dwelling-Inside CL	$399,510.43	$424,160.00	$338,190.00	$552,421.68	$574,518.55
561-38-10-01-50	Multi Dwelling-Outside CL	$6,931.48	$7,850.00	$7,300.00	$9,844.41	$10,238.19
561-38-10-02-00	Mobile Home Park-Inside CL	$0.00	$0.00	$0.00	$0.00	$0.00
561-38-10-02-50	Mobile Home Park-Outside CL	$0.00	$0.00	$0.00	$0.00	$0.00
561-38-10-03-00	Laundromat	$0.00	$0.00	$0.00	$0.00	$0.00
561-38-10-10-00	General Commercial-Inside CL	$1,650,165.37	$1,780,450.00	$1,495,120.00	$2,036,167.55	$2,127,795.09
561-38-10-11-00	Restaurants	$0.00	$0.00	$0.00	$0.00	$0.00
561-38-10-12-00	Service Station	$0.00	$0.00	$0.00	$0.00	$0.00
561-38-10-13-00	Banks	$0.00	$0.00	$0.00	$0.00	$0.00
561-38-10-14-00	Motels	$0.00	$0.00	$0.00	$0.00	$0.00
561-38-10-16-00	Retail Store	$0.00	$0.00	$0.00	$0.00	$0.00
561-38-10-17-00	Landscape Meter	$47,238.57	$58,475.00	$45,000.00	$89,779.63	$94,268.61
561-38-10-20-00	Industrial-Inside CL	$0.00	$0.00	$0.00	$0.00	$0.00
561-38-10-25-00	Industrial-Outside CL	$0.00	$0.00	$0.00	$0.00	$0.00
561-38-10-30-00	Schools & Libraries	$0.00	$0.00	$0.00	$0.00	$0.00
561-38-10-40-00	Churches	$0.00	$0.00	$0.00	$0.00	$0.00
561-38-10-53-00	Surcharge-Meadowood	$32,222.72	$30,223.00	$30,223.00	$0.00	$0.00
561-38-10-53-20	Pumping Charge	$22,890.39	$23,650.00	$18,420.00	$0.00	$0.00
561-38-10-90-00	City Buildings	$0.00	$0.00	$0.00	$0.00	$0.00
561-38-10-99-10	Fire Service-Inside CL	$4,392.22	$4,500.00	$4,440.00	$18,017.57	$18,287.83
561-38-10-99-20	Fire Service-Outside CL	$2,623.01	$2,650.00	$2,635.00	$10,782.33	$10,944.06
561-38-10-99-50	Finance Charges	$36,142.30	$37,150.00	$36,000.00	$60,536.04	$31,925.00
561-38-25-00-00	Sale of Remote Meters	$3,045.93	$1,740.00	$1,500.00	$338.36	$0.00
561-38-30-00-00	Hydrant Rental	$0.00	$0.00	$0.00	$0.00	$0.00
561-38-40-00-00	Property Rentals	$8,400.00	$8,400.00	$8,400.00	$8,400.00	$8,400.00
561-38-60-00-00	Water Meter Install Fee	$10,724.45	$5,000.00	$8,000.00	$5,230.68	$5,500.00
561-37-70-00-00	CARE Subsidy	$0.00	$0.00	$5,505.07	$22,770.00	$22,700.00
561-39-98-00-00	Operating Transfers In	$0.00	$0.00	$0.00	$0.00	$0.00
		$4,322,224.78	**$4,581,628.00**	**$3,789,813.07**	**$5,902,430.17**	**$6,093,313.97**

WATER FUND - BUDGET ITEMS PREVSIOULSY ACCOUNTED FOR IN INDIVIDUAL DEPARTMENT BUDGETS					
Dept	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
4000	Non Departmental	1,635,502	1,281,020	1,468,152	1,212,579
4100	Council	44,632	26,581	12,669	16,818
4200	City Manager	122,884	139,696	253,400	264,338
4300	Finance	239,106	290,035	311,775	316,107
4400	Attorney	35,269	195,944	130,000	130,000
5000	Public Works	337,962	435,471	1,306,153	936,150
Grand Total		**2,415,355**	**2,368,746**	**3,482,148**	**2,875,992**

WATER FUND ESTIMATED NET POSITION		
6/30/2019 Balance		**561 Only**
Ending Fund Balance @ 6/30/2018		**3,597,273**
Previously Allocated to Capital Fund		-
Water Impact Fees		-
Estimated Revenue @ 6/30/2019	$	6,093,314
Estimated Expenses @ 6/30/2019	$	5,806,972
Transfers Out	$	286,343
Revenue Less Expenses		**(1)**
Use of Water Cash		1
Estimated Net Position		**3,597,272**
Percent of Expenses		59%

WATER DISTRIBUTION EXPENSES BY FUND					
Fund	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
561	Water Enterprise	609,495	528,038	633,761	651,662
Grand Total		**609,495**	**528,038**	**633,761**	**651,662**

WATER DISTRIBUTION BY OBJECT CODE					
Object Code	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
20	Salaries & Benefits	452,405	381,968	390,841	377,860
21	Services	70,284	60,032	86,950	88,950
22	Supplies	19,953	24,572	32,976	32,950
23	Maintenance	55,559	61,469	65,094	67,902
24	Taxes, Insurances & Contributi	-	(2)	-	-
26	Capital	11,293	-	57,900	84,000
Grand Total		**609,495**	**528,038**	**633,761**	**651,662**

Budget Water Distribution 5031

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Proposed
561	**Water Enterprise**				
50	**Public Works**				
561-50-31-20-10	Salary-Regular	261,834	220,902	228,021	235,592
561-50-31-20-20	Temp/Part Time	-	-	-	-
561-50-31-20-25	Standby	3,334	2,859	2,900	3,857
561-50-31-20-30	Overtime	11,475	17,427	11,650	11,650
561-50-31-20-40	FICA/Medicare	20,485	19,764	18,749	19,381
561-50-31-20-45	Employer PERS	55,390	44,076	13,892	13,153
561-50-31-20-47	PERS Unfunded Liability	-	-	22,178	22,484
561-50-31-20-50	Employee PERS	-	-	-	-
561-50-31-20-55	Health Insurance	80,287	60,909	69,901	51,691
561-50-31-20-61	Workers Comp	14,939	12,260	18,600	15,073
561-50-31-20-65	SDI	2,410	2,313	2,183	2,511
561-50-31-20-75	Deferred Comp	2,252	1,458	2,767	2,468
561-50-31-20-95	Uniform Allowance	-	-	-	-
561-50-31-20-96	Education Reimbursement	-	-	-	-
20	**Salaries & Benefits**	**452,405**	**381,968**	**390,841**	**377,860**
561-50-31-21-10	Communications	1,070	1,471	1,650	1,650
561-50-31-21-15	Postage	-	54	200	200
561-50-31-21-22	Utilities	51,633	49,943	62,000	62,000
561-50-31-21-25	Equipment Rental	-	-	-	-
561-50-31-21-27	Equipment Lease Exp	-	-	-	-
561-50-31-21-30	Professional Contracts	-	229	-	-
561-50-31-21-45	Other Contract Services	12,890	280	15,000	15,000
561-50-31-21-53	Memberships & Publications	80	80	600	600
561-50-31-21-55	Training & Conference	4,506	7,478	6,500	8,500
561-50-31-21-60	Other Travel	106	497	1,000	1,000
21	**Services**	**70,284**	**60,032**	**86,950**	**88,950**
561-50-31-22-07	Copies	94	-	-	-
561-50-31-22-12	Computer Equipment	-	38	2,000	2,000
561-50-31-22-13	Office Supplies	185	369	250	250
561-50-31-22-15	Special Department Supplies	8,445	8,817	12,000	12,000
561-50-31-22-19	Meters/Hydrants	8,827	13,033	15,526	15,500
561-50-31-22-20	Small Tools	2,402	2,315	3,200	3,200
561-50-31-22-25	Fuel/Oil	-	-	-	-
22	**Supplies**	**19,953**	**24,572**	**32,976**	**32,950**
561-50-31-23-12	Maintenance Supplies	27,322	34,228	36,238	36,000
561-50-31-23-15	Maint Machine/Equipment	1,370	2,596	1,059	1,100
561-50-31-23-30	Maint Buildings/Grounds	228	-	2,000	2,000
561-50-31-23-50	Vehicle Alloc Expense	26,639	24,645	25,796	28,802
23	**Maintenance**	**55,559**	**61,469**	**65,094**	**67,902**
561-50-31-24-25	Taxes & Other Charges	-	(2)	-	-
24	**Taxes, Insurances & Contributi**	**-**	**(2)**	**-**	**-**
561-50-31-26-30	Capital Equipment	11,293	-	57,900	84,000
26	**Capital**	**11,293**	**-**	**57,900**	**84,000**
561-50-31-29-20	Fixed Asset Adjustments	-	-	-	-

Budget Water Distribution 5031

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Proposed
29	**Transfers**	**-**	**-**	**-**	**-**
561-50-31-99-99	Contra Account fixed assets	-	-	-	-
99	**Contra Account fixed assets**	**-**	**-**	**-**	**-**
31	**Water Distribution**	**609,495**	**528,038**	**633,761**	**651,662**
Grand Total		**609,495**	**528,038**	**633,761**	**651,662**

WATER DISTRIBUTION - 5031
EXPENSE DETAIL

Description	Object Code	Funding Source	Total Budgeted
Other Contract Services	*2145*	*561*	
MVP Repair Services		*9,500*	9,500
Other Meters to be Repaired and Tested		*500*	500
National Meter Automation Service		*1,000*	1,000
Backflow Services		*3,510*	3,510
Miscellaneous		*490*	490
TOTAL - Other Contract Services	***2145***	***$ 15,000***	***$ 15,000***
Training and Conferences	*2155*	*561*	
Pump Class and Misc. Training		1,350	1,350
BackFlow Class and Misc. Training		1,200	1,200
Supervisor Seminar and Misc. Training		500	500
Misc. Training		2,500	2,500
Backflow Renewal		1,000	1,000
Basic Electricity Class		1,950	1,950
TOTAL - Training and Conferences	***2155***	***$ 8,500***	***$ 8,500***
Computer Equipment	*2212*	*561*	
Replacement of One Computer		1,500	1,500
Back Up Battery		500	500
TOTAL - Computer Equipment	***2212***	***$ 2,000***	***$ 2,000***
Special Department Supplies	*2215*	*561*	
Uniforms		6,000	6,000
Rain Gear		1,000	1,000
Boots		1,375	1,375
Safety Gear		625	625
Temporary Construction Signs		3,000	3,000
TOTAL - Special Department Supplies	***2215***	***$ 12,000***	***$ 12,000***
Water Meter/Hydrants	*2219*	*561*	
Fire Hydrants and Water Meters (as needed)		14,000	14,000
TOTAL - Equipment Rental	***2219***	***$ 14,000***	***$ 14,000***

WATER DISTRIBUTION - 5031
EXPENSE DETAIL

Description	Object Code	Funding Source	Total Budgeted
Small Tools	*2220*	*561*	
Chemical Pump - Rutherford Station		1,600	1,600
Large Shop Vac		450	450
Cutting Blades for Weed Wacker		100	100
Misc. Operation Tools		400	400
Roto Hammer		450	450
Fall Protection Harnesses		200	200
TOTAL - Small Tools	***2220***	***$ 3,200***	***$ 3,200***
Maintenance Supplies	*2312*	*561*	
Service Repair Parts		16,000	16,000
Road Surface Materials		3,000	3,000
Machined Parts		600	600
Misc. Supplies		8,900	8,900
Cones/Signs/Barricades		500	500
Land Fill Fees		300	300
Oxygen and Acetylane Gas		200	200
Bacteria Lab Tests		1,000	1,000
Emergency Repair Supplies		2,600	2,600
De-Chlorination Tabs		600	600
Water Diffuser Supplies		300	300
TOTAL - Maintenance Supplies	***2312***	***$ 34,000***	***$ 34,000***
Maintenance Machine & Equipment	*2315*	*561*	
Replacement Battery Hydraulic Unit		120	120
Hydraulic Hose Replacement		80	80
Replace Battery for Electric Hoist Unit		120	120
Misc.		580	580
TOTAL - Maintenance Machine & Equipment	***2315***	***$ 900***	***$ 900***
Maintenance Buildings & Grounds	*2330*	*561*	
Painting		480	480
Miscellaneous Maintenance		270	270
Repair to Walkway at Lower Reservior		1,250	1,250
TOTAL - Maintenance Buildings & Grounds	***2330***	***$ 2,000***	***$ 2,000***

WATER DISTRIBUTION - 5031
EXPENSE DETAIL

Description	Object Code	Funding Source	Total Budgeted
Capital Equipment	*2630*	*561*	
VFD Emergency Replacement		21,000	21,000
Pump Replacement		25,000	25,000
Ditch Witch		25,000	25,000
Outfit Vehicle #105		5,500	5,500
Replace Vehicle #105 Lease		7,500	7,500
TOTAL - Capital Equipment	***2630***	***$ 84,000***	***$ 84,000***

STONEBRIDGE WELLS EXPENSES BY FUND					
Fund	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
561	Water Enterprise	59,399	63,235	105,095	104,600
Grand Total		**59,399**	**63,235**	**105,095**	**104,600**

STONEBRIDGE WELLS BY OBJECT CODE					
Object Code	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
21	Services	48,743	52,256	64,500	71,500
22	Supplies	9,176	8,536	17,096	16,600
23	Maintenance	1,479	2,443	16,500	16,500
26	Capital	-	-	7,000	-
29	Transfers	-	-	-	-
Grand Total		**59,399**	**63,235**	**105,095**	**104,600**

Budget Stonebridge 5032

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Proposed
561	**Water Enterprise**				
50	**Public Works**				
561-50-32-21-10	Communications	1,316	942	1,900	1,500
561-50-32-21-22	Utilities	45,430	49,367	55,000	55,000
561-50-32-21-45	Other Contract Services	1,997	1,947	7,600	15,000
21	**Services**	**48,743**	**52,256**	**64,500**	**71,500**
561-50-32-22-07	Copies	-	-	-	-
561-50-32-22-13	Office Supplies	-	-	-	-
561-50-32-22-15	Special Department Supplies	32	150	500	500
561-50-32-22-35	Process Chemicals	8,323	8,024	15,000	14,500
561-50-32-22-37	Lab Supplies	821	362	1,596	1,600
22	**Supplies**	**9,176**	**8,536**	**17,096**	**16,600**
561-50-32-23-12	Maintenance & Supplies	-	-	-	-
561-50-32-23-15	Maint Machine/Equipment	1,479	2,443	16,000	15,000
561-50-32-23-30	Maint Buildings/Grounds	-	-	500	1,500
23	**Maintenance**	**1,479**	**2,443**	**16,500**	**16,500**
561-50-32-26-70	Capital Imp Equipment	-	-	7,000	-
26	**Capital**	**-**	**-**	**7,000**	**-**
561-50-32-29-20	Fixed Asset Adjustments	-	-	-	-
29	**Transfers**	**-**	**-**	**-**	**-**
32	**Stone Bridge Wells**	**59,399**	**63,235**	**105,095**	**104,600**
Grand Total		**59,399**	**63,235**	**105,095**	**104,600**

STONEBRIDGE WELLS - 5032 EXPENSE DETAIL					
Description	**Object Code**	**Funding Source**			**Total Budgeted**
Other Contract Services	*2145*	*561*			
Annual Water Tests			*8,000*		8,000
PLC Water Pressure Trending			7,000		7,000
TOTAL - Other Contract Services	***2145***	***$***	***15,000***	***$***	***15,000***
Process Chemicals	*2235*	*561*			
Stonebridge Wells			14,500		14,500
TOTAL - Process Chemicals	***2235***	***$***	***14,500***	***$***	***14,500***
Lab Supplies	*2237*	*561*			
Reagents for CL 17			1,600		1,600
TOTAL - Lab Supplies	***2237***	***$***	***1,600***	***$***	***1,600***
Machinery & Equipment Maintenance	*2315*	*561*			
Maintenance			13,000		13,000
ERS Annual Filter Inspection			2,000		2,000
TOTAL - Machinery & Equipment Maintenance	***2315***	***$***	***15,000***	***$***	***15,000***

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WATER TREATMENT EXPENSES BY FUND					
Fund	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
561	Water Enterprise	1,941,681	1,943,067	2,373,585	2,461,061
Grand Total		**1,941,681**	**1,943,067**	**2,373,585**	**2,461,061**

WATER TREATMENT BY OBJECT CODE					
Object Code	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
20	Salaries & Benefits	407,839	397,826	465,005	478,230
21	Services	86,004	96,236	121,970	115,600
22	Supplies	1,352,821	1,397,659	1,501,067	1,580,200
23	Maintenance	63,129	33,340	117,543	119,031
24	Taxes, Insurances & Cont	27,612	18,006	20,000	20,000
26	Capital	4,276	-	148,000	148,000
Grand Total		**1,941,681**	**1,943,067**	**2,373,585**	**2,461,061**

Budget Water Treatment 5034

Account Number	Description	FY 16 Actuals	FY 17 Actuals	FY 18 Estimated	FY 19 Proposed
561	**Water Enterprise**				
50	**Public Works**				
561-50-34-20-10	Salary-Regular	238,632	233,537	260,792	276,386
561-50-34-20-20	Temp/Part Time	-	-	-	-
561-50-34-20-25	Standby	6,088	10,359	6,263	8,330
561-50-34-20-30	Overtime	25,583	26,009	16,445	16,445
561-50-34-20-40	FICA/Medicare	20,603	20,565	21,881	23,188
561-50-34-20-45	Employer PERS	44,839	43,534	18,871	21,299
561-50-34-20-47	PERS Unfunded Liability	-	-	30,128	36,408
561-50-34-20-50	Employee PERS	-	-	-	-
561-50-34-20-55	Health Insurance	56,428	51,099	86,678	77,013
561-50-34-20-61	Workers Comp	11,382	8,769	18,600	13,996
561-50-34-20-65	SDI	2,441	2,408	2,597	3,012
561-50-34-20-75	Deferred Comp	1,844	1,544	2,750	2,153
561-50-34-20-95	Uniform Allowance	-	0	-	-
20	**Salaries & Benefits**	**407,839**	**397,826**	**465,005**	**478,230**
561-50-34-21-05	Advertising	-	-	-	-
561-50-34-21-10	Communications	6,362	7,494	6,500	6,500
561-50-34-21-15	Postage	1,578	1,168	2,400	2,000
561-50-34-21-22	Utilities	58,558	65,624	63,000	63,000
561-50-34-21-25	Equipment Rental	-	-	1,850	2,000
561-50-34-21-30	Professional Contracts	-	-	-	-
561-50-34-21-40	Professional Fees	-	-	-	-
561-50-34-21-43	Penalties and Fines	-	-	-	-
561-50-34-21-45	Other Contract Services	18,270	21,274	41,720	35,500
561-50-34-21-53	Memberships & Publications	215	465	900	1,200
561-50-34-21-55	Training & Conference	1,020	210	5,400	5,400
561-50-34-21-60	Other Travel	-	-	200	-
21	**Services**	**86,004**	**96,236**	**121,970**	**115,600**
561-50-34-22-07	Copies	2,516	-	2,500	2,500
561-50-34-22-12	Computer Equipment	1,145	1,394	2,800	2,000
561-50-34-22-13	Office Supplies	289	78	700	500
561-50-34-22-15	Special Department Supplies	2,803	3,781	6,800	6,000
561-50-34-22-20	Small Tools	209	-	250	500
561-50-34-22-25	Fuel/Oil	22	963	1,500	2,000
561-50-34-22-32	Purchase Water	1,309,917	1,349,019	1,390,000	1,431,700
561-50-34-22-35	Process Chemicals	27,308	35,586	83,395	122,000
561-50-34-22-37	Lab Supplies	8,612	6,839	13,123	13,000
22	**Supplies**	**1,352,821**	**1,397,659**	**1,501,067**	**1,580,200**
561-50-34-23-11	Maint Office Equip	-	-	250	250
561-50-34-23-12	Maintenance Supplies	38	-	-	-
561-50-34-23-15	Maint Machine/Equipment	44,560	11,951	75,100	75,000
561-50-34-23-30	Maint Buildings/Grounds	2,339	6,602	26,715	26,500
561-50-34-23-50	Vehicle Alloc Expense	16,193	14,787	15,478	17,281
23	**Maintenance**	**63,129**	**33,340**	**117,543**	**119,031**
561-50-34-24-25	Taxes & Other Charges	27,612	18,006	20,000	20,000
24	**Taxes, Insurances & Contributi**	**27,612**	**18,006**	**20,000**	**20,000**
561-50-34-26-30	Capital Equipment	-	-	68,000	68,000

Budget Water Treatment 5034

Account Number	Description	FY 16 Actuals	FY 17 Actuals	FY 18 Estimated	FY 19 Proposed
561-50-34-26-70	Capital Imp Equipment	4,276	-	80,000	80,000
26	**Capital**	**4,276**	**-**	**148,000**	**148,000**
561-50-34-29-20	Fixed Asset Adjustments	-	-	-	-
29	**Transfers**	**-**	**-**	**-**	**-**
561-50-34-99-99	Contra Account fixed assets	-	-	-	-
99	**Contra Account fixed assets**	**-**	**-**	**-**	**-**
34	**Water Treatment**	**1,941,681**	**1,943,067**	**2,373,585**	**2,461,061**
Grand Total		**1,941,681**	**1,943,067**	**2,373,585**	**2,461,061**

WATER TREATMENT - 5034
EXPENSE DETAIL

Description	Object Code	Funding Source	Total Budgeted
Equipment Rental	*2125*	*561*	
Various Tools (Hand tools, Hilti)		2,000	2,000
TOTAL - Equipment Rental	***2125***	***$ 2,000***	***$ 2,000***
Other Contract Services	*2145*	*561*	
Water Testing		*15,500*	15,500
CCCF Crews for Spillway and Dam Maintenance		*2,000*	2,000
Upper Valley Disposal Sludge Removal		*6,500*	6,500
Clean Harbors, Dispose of Waste		*2,000*	2,000
Corepro Inspect Tank #2 Cathodic Protection		*700*	700
ERS Filter Surveillance		*7,000*	7,000
HVAC Maintenance		*1,800*	1,800
TOTAL - Other Contract Services	***2145***	***$ 35,500***	***$ 35,500***
Memberships & Publications	*2153*	*561*	
Operator Certification		1,000	1,000
Wine Country Water Works		200	200
TOTAL - Memberships & Publications	***2153***	***$ 1,200***	***$ 1,200***
Training and Conferences	*2155*	*561*	
AWWA Conference (Spring & Fall)		4,600	4,600
Miscellaneous Training		800	800
TOTAL - Training and Conferences	***2155***	***$ 5,400***	***$ 5,400***
Computer Equipment	*2212*	*561*	
Computer Replacement		2,000	2,000
TOTAL - Computer Equipment	***2212***	***$ 2,000***	***$ 2,000***
Special Department Supplies	*2215*	*561*	
Uniforms		1,900	1,900
Safety Equipment, Boots, Other		3,400	3,400
Misc. Machinery and Equipment		1,500	1,500
TOTAL - Special Department Supplies	***2215***	***$ 6,800***	***$ 6,800***
Process Chemicals	*2235*	*561*	
Alum		17,000	17,000
Copper Sulfate		17,000	17,000
NaOH		11,000	11,000
NaOCl		11,000	11,000
Non-Ionic Polymer		2,500	2,500

WATER TREATMENT - 5034
EXPENSE DETAIL

Description	Object Code	Funding Source	Total Budgeted
Ascorbic Acid		1,500	1,500
NaMNO4		12,000	12,000
PO4		6,500	6,500
Activated Carbon		42,000	42,000
Sodium Sulfite		1,500	1,500
TOTAL - Process Chemicals	***2235***	***$ 122,000***	***$ 122,000***
Machinery & Equipment Maintenance	*2315*	*561*	
Annual Maintenance & Machine Service		75,000	75,000
TOTAL - Machinery & Equipment Maintenance	***2315***	***$ 75,000***	***$ 75,000***
Taxes and Other Charges	*2425*	*561*	
CDPH System Fees		19,000	19,000
BAAQMD Generator Permit Fee		1,000	1,000
TOTAL - Taxes and Other Charges	***2524***	***$ 20,000***	***$ 20,000***
Capital Equipment	*2630*	*561*	
Turbidimeter		6,500	6,500
Flocculator Gear Drive		20,000	20,000
Chlorine Analyzer		6,500	6,500
Vehicle (possible remove or change to lease)		35,000	35,000
TOTAL - Capital Equipment	***2630***	***$ 68,000***	***$ 68,000***
Capital Improvement Equipment	*2670*	*561*	
Inspect and Repair Tank 1A Recoat Piping in Clearwell		80,000	80,000
TOTAL - Capital Improvement Equipment	***2670***	***$ 80,000***	***$ 80,000***

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WASTEWATER ENTERPRISE FUND

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private enterprises where the intent of the City is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The fund includes:

Wastewater Enterprise Utility Fund (571) – accounts for sewage collection and treatment activities associated with the City's water system.

Wastewater Capital Projects (773) – used to account for costs associated with large capital projects of the sewer fund.

Wastewater Impact Fees (774) – accounts for connection charges paid by new users of the sewer system. Fees collected are to be used for the costs of constructing and improving the Wastewater Treatment Plant and Sewer Collection System only.

WASTEWATER

Purpose

Wastewater Collection (5020) - The Wastewater Collection (Sewer) Division of the Public Works Department operates and maintains the wastewater collection system and related equipment throughout the City. Staffing and equipment for this division has historically been shared with Streets and Storm Drains. An ongoing maintenance program includes sewer main and lateral lining to reduce root maintenance and infiltration/inflow to the system. The user fees from Sewer Enterprise Fund provide the Division's funding. Capital improvements are described and funded separately.

Wastewater Treatment (5029) - The Wastewater Treatment Plant Division in the Public Works Department is responsible for the treatment and disposition of the City's wastewater. During the dry season, the plant treats an average of approximately 0.4 million gallons per day (MGD). Peak winter flows exceed 3 MGD. The facility is operated by three State certified wastewater treatment operators with additional staffing from cross-certified Water Treatment Plant personnel. The budget unit is primarily funded by wastewater user

		Actual	Actual	Actual	Estimated	Proposed
Account Number	**Description**	**2015**	**2016**	**2017**	**2018**	**2019**
Sewer Enterprise						
571-31-70-00-00	Investment Earnings	$1,000.00	$4,500.00	$4,615.00	$18,000.00	$18,000.00
571-33-81-00-00	Sewer Inpsection/Review Fees	$0.00	$0.00	$0.00	$0.00	$0.00
571-34-70-00-00	Other Revenue	$0.00	$154,902.00	$0.00	$9,600.00	$9,600.00
571-34-77-00-00	Claims Loss Recovery		$228,913.00	$0.00	$0.00	$0.00
571-34-80-00-00	Annexation Fees	$0.00	$10,356.00	$0.00	$2,600.50	$2,600.00
571-35-00-00-00	Residential	$1,188,000.00	$1,115,923.00	$1,269,370.00	$1,227,515.26	$1,236,721.62
571-35-00-01-00	Multiple Dwelling	$209,500.00	$171,442.00	$212,245.00	$346,366.86	$348,964.61
571-35-00-03-00	Laundromat	$10,200.00	$8,412.00	$7,625.00	$10,978.57	$11,057.62
571-35-00-10-00	General Commercial	$475,000.00	$600,222.00	$384,300.00	$922,892.67	$930,737.26
571-35-00-11-00	Restaurants	$119,450.00	$185,127.00	$94,195.00	$158,530.61	$159,640.32
571-35-00-12-00	Service Station	$2,400.00	$3,136.00	$1,870.00	-$1,914.45	$1,329.90
571-35-00-14-00	Motels-No Food Service	$81,270.00	$106,452.00	$77,755.00	$154,329.53	$155,332.67
571-35-00-15-00	Supermarkets	$8,845.00	$12,869.00	$6,860.00	$19,239.00	$19,377.52
571-35-00-17-00	Mortuaries	$0.00	$0.00	$0.00	$0.00	$0.00
571-35-00-18-00	Mixed Retial-Plus Food Service	$4,000.00	$15,219.00	$3,065.00	$20,416.03	$20,554.86
571-35-00-20-00	Industrial	$20,300.00	$24,027.00	$18,670.00	$30,643.19	$30,873.01
571-35-00-30-00	Libraries & Schools	$31,500.00	$37,977.00	$28,175.00	$48,274.46	$48,564.11
571-35-00-40-00	Churches	$0.00	$0.00	$0.00	$0.00	$0.00
571-35-00-60-60	Car Wash	$1,150.00	$1,420.00	$1,002.00	$2,626.98	$2,642.74
571-35-00-90-00	City Buildings	$0.00	$0.00	$0.00	$0.00	$0.00
571-38-10-99-50	Finance Charges				$18,000.00	$21,754.00
571-38-65-00-00	Sewer Connection Fee	$0.00	$3,900.00	$900.00	$1,300.00	$1,300.00
571-38-70-00-00	CARE Subsidy	$0.00	$0.00	$5,160.37	$20,100.00	$20,100.00
571-39-98-00-00	Operating Transfers In	$0.00	$394,777.00	$0.00	$0.00	$0.00
		$2,152,615.00	**$3,079,574.00**	**$2,115,807.37**	**$3,009,499.21**	**$3,039,150.25**

WASTEWATER FUND - BUDGET ITEMS PREVSIOULSY ACCOUNTED FOR IN INDIVIDUAL DEPARTMENT BUDGETS					
Dept	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
4000	Non Departmental	1,087,842	627,412	1,245,375	459,036
4100	Council	25,504	21,484	12,669	16,818
4200	City Manager	116,552	139,788	222,333	177,479
4300	Finance	196,627	228,759	264,749	233,779
4400	Attorney	181,595	5,038	30,000	30,000
5000	Public Works	248,742	330,171	1,147,775	760,913
Grand Total		**1,856,862**	**1,352,651**	**2,922,901**	**1,678,025**

WASTEWATER FUND ESTIMATED NET POSITION	
6/30/2019 Balance	**571 Only**
Ending Fund Balance @ 6/30/2018	488,074
Previously Allocated to Capital Fund	-
Water Impact Fees	-
Estimated Revenue @ 6/30/2018	3,155,179
Estimated Expenses @ 6/30/2018	2,566,558
Transfers Out	348,622
Revenue Less Expenses	**-**
Use of Sewer Cash	-
Estimated Net Position	**728,074**
Percent of Expenses	25%

WASTEWATER COLLECTION EXPENSES BY FUND					
Fund	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
571	Sewer Enterprise	265,644	122,290	132,126	233,390
Grand Total		**265,644**	**122,290**	**132,126**	**233,390**

WASTEWATER COLLECTION BY OBJECT CODE					
Object Code	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
20	Salaries & Benefits	126,041	104,123	111,836	138,130
21	Services	4,341	6,331	8,500	25,400
22	Supplies	11,887	4,855	6,471	12,550
23	Maintenance	6,520	6,981	5,318	13,560
26	Capital	116,855	-	-	43,750
Grand Total		**265,644**	**122,290**	**132,126**	**233,390**

Budget Wastewater Collection 5020

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Proposed
571	**Sewer Enterprise**				
50	**Public Works**				
571-50-20-20-10	Salary-Regular	80,363	63,776	69,458	81,026
571-50-20-20-25	Standby	1,104	1,579	2,900	3,857
571-50-20-20-30	Overtime	2,302	3,842	3,000	3,000
571-50-20-20-40	FICA/Medicare	6,462	5,325	5,811	6,778
571-50-20-20-45	Employer PERS	14,839	12,759	4,582	5,668
571-50-20-20-47	PERS Unfunded Liability	-	-	7,316	9,689
571-50-20-20-50	Employee PERS	-	-	-	-
571-50-20-20-55	Health Insurance	15,191	13,021	13,003	21,270
571-50-20-20-61	Workers Comp	4,268	2,627	4,429	5,168
571-50-20-20-65	SDI	760	626	678	879
571-50-20-20-75	Deferred Comp	753	567	659	795
571-50-20-20-95	Uniform Allowance	-	-	-	-
20	**Salaries & Benefits**	**126,041**	**104,123**	**111,836**	**138,130**
571-50-20-21-10	Communications	254	233	400	400
571-50-20-21-22	Utilities	3,833	4,825	5,000	5,000
571-50-20-21-25	Equipment Rental	-	-	-	-
571-50-20-21-45	Other Contract Services	-	-	-	15,000
571-50-20-21-53	Memberships & Publications	-	664	1,500	3,400
571-50-20-21-55	Training & Conference	254	544	1,100	1,100
571-50-20-21-60	Other Travel	-	65	500	500
21	**Services**	**4,341**	**6,331**	**8,500**	**25,400**
571-50-20-22-07	Copies	-	-	-	-
571-50-20-22-13	Office Supplies	-	-	-	-
571-50-20-22-15	Special Department Supplies	11,887	4,855	6,471	12,550
571-50-20-22-20	Small Tools	-	-	-	-
22	**Supplies**	**11,887**	**4,855**	**6,471**	**12,550**
571-50-20-23-12	Maintenance Supplies	52	-	-	-
571-50-20-23-15	Maint Machine/Equipment	719	2,052	159	7,800
571-50-20-23-30	Maint Buildings/Grounds	4	-	-	-
571-50-20-23-50	Vehicle Alloc Expense	5,746	4,929	5,159	5,760
23	**Maintenance**	**6,520**	**6,981**	**5,318**	**13,560**
571-50-20-24-25	Taxes & Other Charges	-	-	-	-
24	**Taxes, Insurances & Contributi**	**-**	**-**	**-**	**-**
571-50-20-26-30	Capital Equipment	12,254	-	-	43,750
571-50-20-26-50	Capital Imp Land	104,601	-	-	-
26	**Capital**	**116,855**	**-**	**-**	**43,750**
571-50-20-29-99	Transfer to other Funds	-	-	-	-
29	**Transfers**	**-**	**-**	**-**	**-**
20	**Sewer Collections**	**265,644**	**122,290**	**132,126**	**233,390**
Grand Total		**265,644**	**122,290**	**132,126**	**233,390**

WASTEWATER COLLECTION - 5020
EXPENSE DETAIL

Description	Object Code	Funding Source	Total Budgeted
Other Contract Services	*2145*	*571*	
CCTV (annual)		15,000	15,000
TOTAL - Other Contract Services	***2145***	***$ 15,000***	***$ 15,000***
Memberships & Publications	*2153*	*571*	
Books		200	200
CWEA Exam and 1 year membership		2,500	2,500
CWEA Membership, E-8, E-11, E-6		700	700
TOTAL - Memberships & Publications	***2153***	***$ 3,400***	***$ 3,400***
Training & Conference	*2155*	*571*	
Vactor Operator Training		400	400
Certification CEU's		700	700
TOTAL - Training & Conference	***2155***	***$ 1,100***	***$ 1,100***
Special Department Supplies	*2215*	*571*	
Misc. Supplies		800	800
Nozzles & Hooks		630	630
Gloves		260	260
Trench Restore		185	185
Root Killer		500	500
Drill Bits		100	100
Signs		300	300
Boots		275	275
Vehicle Supplies (lights, strobes, radios)		2,300	2,300
Sewer Repair Supplies		7,200	7,200
TOTAL - Special Department Supplies	***2215***	***$ 12,550***	***$ 12,550***
Machinery & Equipment Maintenance	*2315*	*571*	
Maintenance as Needed		500	500
Video Camera		2,000	2,000
Gas Detector Sensors		300	300
Vactor Truck		4,000	4,000
Large Rodder - Towable Rod, Bits, and Maintenance		1,000	1,000
TOTAL - Machinery & Equipment Maintenance	***2315***	***$ 7,800***	***$ 7,800***
Capital Equipment	*2630*	*571*	
Replace Vehicles 202 and 208 - costs split with Streets		7,500	7,500
Rodding Machine		40,000	40,000
TOTAL - Capital Equipment	***2630***	***$ 47,500***	***$ 47,500***

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WASTEWATER TREATMENT EXPENSE BY FUND					
Fund	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
571	Sewer Enterprise	1,012,116	782,923	1,067,251	1,003,765
Grand Total		**1,012,116**	**782,923**	**1,067,251**	**1,003,765**

WASTEWATER TREATMENT BY OBJECT CODE					
Object Code	**Description**	**FY 16 Actual**	**FY 17 Actual**	**FY 18 Estimated**	**FY 19 Draft**
20	Salaries & Benefits	383,250	380,185	482,374	402,684
21	Services	422,142	169,552	178,500	178,500
22	Supplies	36,742	170,345	148,300	148,300
23	Maintenance	142,688	53,916	97,077	98,281
24	Taxes, Insurances & Contributi	16,363	8,925	16,000	16,000
26	Capital	10,930	-	145,000	160,000
Grand Total		**1,012,116**	**782,923**	**1,067,251**	**1,003,765**

Budget Wastewater Treatment 5029

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Proposed
571	**Sewer Enterprise**				
50	**Public Works**				
571-50-29-20-10	Salary-Regular	237,518	195,608	297,927	231,578
571-50-29-20-20	Temp/Part Time	-	25,776	-	-
571-50-29-20-25	Standby	6,425	3,546	6,263	8,330
571-50-29-20-30	Overtime	14,032	22,841	13,500	13,500
571-50-29-20-37	Holiday Pay	-	-	-	-
571-50-29-20-40	FICA/Medicare	19,187	21,615	24,487	19,523
571-50-29-20-45	Employer PERS	43,996	38,099	20,490	17,653
571-50-29-20-47	PERS Unfunded Liability	-	-	32,712	30,175
571-50-29-20-50	Employee PERS	-	-	-	-
571-50-29-20-55	Health Insurance	47,842	60,019	65,485	64,485
571-50-29-20-61	Workers Comp	10,670	9,341	15,943	12,919
571-50-29-20-65	SDI	2,229	2,260	2,927	2,534
571-50-29-20-71	Unemployment	-	-	-	-
571-50-29-20-75	Deferred Comp	1,350	1,077	2,640	1,987
571-50-29-20-95	Uniform Allowance	-	2	-	-
571-50-29-20-96	Education Reimbursement	-	-	-	-
20	**Salaries & Benefits**	**383,250**	**380,185**	**482,374**	**402,684**
571-50-29-21-10	Communications	1,904	2,512	3,200	3,200
571-50-29-21-15	Postage	115	-	200	200
571-50-29-21-22	Utilities	84,518	122,337	93,000	93,000
571-50-29-21-25	Equipment Rental	1,167	795	3,000	3,000
571-50-29-21-27	Equipment Lease Exp	-	-	-	-
571-50-29-21-30	Professional Contracts	-	-	-	-
571-50-29-21-40	Professional Fees	-	-	-	-
571-50-29-21-43	Fines & Penalties	290,177	15,000	-	-
571-50-29-21-45	Other Contract Services	40,715	27,766	75,000	75,000
571-50-29-21-53	Memberships & Publications	360	360	100	600
571-50-29-21-55	Training & Conference	3,185	782	4,000	3,500
571-50-29-21-60	Other Travel	-	-	-	-
21	**Services**	**422,142**	**169,552**	**178,500**	**178,500**
571-50-29-22-07	Copies	-	-	-	-
571-50-29-22-12	Computer Equipment	1,192	610	2,200	2,200
571-50-29-22-13	Office Supplies	187	928	500	500
571-50-29-22-15	Special Department Supplies	5,893	6,684	5,600	5,600
571-50-29-22-20	Small Tools	3,228	3,706	6,000	5,500
571-50-29-22-25	Fuel/Oil	1,177	2,536	2,000	2,500
571-50-29-22-35	Process Chemicals	22,918	153,682	125,000	125,000
571-50-29-22-37	Lab Supplies	2,147	2,201	7,000	7,000
22	**Supplies**	**36,742**	**170,345**	**148,300**	**148,300**
571-50-29-23-12	Maintenance Supplies	-	14	-	-
571-50-29-23-15	Maint Machine/Equipment	87,856	31,882	61,599	62,000
571-50-29-23-30	Maint Buildings/Grounds	33,417	6,654	20,000	19,000
571-50-29-23-50	Vehicle Alloc Expense	21,416	15,366	15,478	17,281
23	**Maintenance**	**142,688**	**53,916**	**97,077**	**98,281**
571-50-29-24-25	Taxes & Other Charges	16,363	8,925	16,000	16,000
24	**Taxes, Insurances & Contributi**	**16,363**	**8,925**	**16,000**	**16,000**

Budget Wastewater Treatment 5029

Account Number	Description	FY 16 Actual	FY 17 Actual	FY 18 Estimated	FY 19 Proposed
571-50-29-26-30	Capital Equipment	10,930	-	145,000	160,000
571-50-29-26-50	Capital Imp Land	-	-	-	-
26	**Capital**	**10,930**	**-**	**145,000**	**160,000**
571-50-29-99-99	Contra Account fixed assets	-	-	-	-
99	**Contra Account fixed assets**	**-**	**-**	**-**	**-**
29	**Sewer Maintenance Operations**	**1,012,116**	**782,923**	**1,067,251**	**1,003,765**
Grand Total		**1,012,116**	**782,923**	**1,067,251**	**1,003,765**

WASTEWATER TREATMENT- 5029
EXPENSE DETAIL

Description	Object Code	Funding Source	Total Budgeted
Equipment Rental	*2125*	*571*	
Crane, Boom Truck		*3,000*	3,000
TOTAL - Equipment Rental	***2125***	***$ 3,000***	***$ 3,000***
Other Contract Services	*2145*	*571*	
Influent/Effluent Lab Analysis		*71,500*	71,500
Generator Bi-annual Service		*3,000*	3,000
Mosquito Abatement (weed/mosquito)		*500*	500
TOTAL - Other Contract Services	***2145***	***$ 75,000***	***$ 75,000***
Memberships & Publications	*2153*	*571*	
Wine Country Waterworks (3 operators)		100	100
SWRCB Exams & Certification Fees		500	500
TOTAL - Memberships & Publications	***2153***	***$ 600***	***$ 600***
Training and Conferences	*2155*	*571*	
Wastewater Certification (3 operators)		1,500	1,500
Continuing Education & Supervisory Classes (CRWA Conference)		2,000	2,000
TOTAL - Training and Conferences	***2155***	***$ 3,500***	***$ 3,500***
Computer	*2212*	*571*	
Computer/Printer Replacement		2,200	2,200
TOTAL - Computer	***2212***	***$ 2,200***	***$ 2,200***
Special Department Supplies	*2215*	*571*	
Miscellaneous Department Supplies & Safety Equipment - gas monitor, load testing cert., potable water, drinking water		3,600	3,600
Uniform Service		2,000	2,000
TOTAL - Special Department Supplies	***2215***	***$ 5,600***	***$ 5,600***
Small Tools	*2220*	*571*	
Miscellanous Tools - wrenches, pliers, consumables such as drill bits, saw blades, and grinding wheels		5,500	5,500
TOTAL - Small Tools	***2220***	***$ 5,500***	***$ 5,500***
Process Chemicals	*2235*	*571*	
Various Chemicals to Treat Waste		125,000	125,000
TOTAL - Process Chemicals	***2235***	***$ 125,000***	***$ 125,000***

WASTEWATER TREATMENT- 5029
EXPENSE DETAIL

Description	Object Code	Funding Source	Total Budgeted
Lab Supplies	*2237*	*571*	
General Equipment and Supplies		7,000	7,000
TOTAL - Lab Supplies	***2237***	***$ 7,000***	***$ 7,000***
Machinery & Equipment Maintenance	*2315*	*571*	
Influent Pump No. 2 Scheduled Maintenance		10,000	10,000
Brush Aerators Conversion Kit and Other Repairs		12,000	12,000
Motor Control Center Wiring Safety Upgrade		10,000	10,000
Other General Maintenance & Repairs		30,000	30,000
TOTAL - Machinery & Equipment Maintenance	***2315***	***$ 62,000***	***$ 62,000***
Capital Equipment	*2630*	*571*	
Chemical Feed Pumps		50,000	50,000
Bobcat/Skidsteer with Deck Mower		110,000	110,000
TOTAL - Capital Equipment	***2630***	***$ 160,000***	***$ 160,000***

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CAPITAL IMPROVEMENT PLAN

SUMMARY

The FY 2019-2023 City of St. Helena Capital Improvement Plan (CIP) is the City's commitment to building a more resilient and vibrant future for the residents, workers, and visitors of St. Helena. Updated annually, the CIP is a fiscally constrained expenditure plan that lays out infrastructure investments over the next five years. Projects in the CIP are divided into four Service Areas: General Government (Civic), Streets, Water and Wastewater. Each Service Area chapter describes the associated Budgeted Projects and Deferred Projects. General Fund and Enterprise Funds are both represented to give as full a picture of St. Helena's capital needs as possible.

The CIP does not appropriate funds, but rather, it functions as a budgeting and planning tool which supports actual appropriations that are made through the budget adoption.

ANALYSIS

The City's 2018/2019 CIP consists of 38 projects in four divisions totaling approximately $6.9 million. A majority of the fiscal impact to the CIP have been transferred in the prior year and any additional funds have been identified in the proposed operating budget for Fiscal Year 2018/2019. The most notable increase over last year's CIP is in the Streets Division where Measure T revenues are anticipated to come in much higher than originally forecasted in 2012. Measure T revenue deposits will begin approximately in January 2019 and quarterly thereafter.

All funds and expenditures beyond Fiscal Year 2018/2019 have no direct fiscal impact because the CIP is not a financial commitment by City Council, but rather a planning and forecasting tool.

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CIP - CIVIC

Financial Overview:C-82 Downtown Restrooms

Phase	Prior Years			2018-2023 CIP BUDGET	Projected				
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	FY19/20	FY20/21	FY21/22	FY22/23	Total
Design	$49,439	$9,561	$59,000						$59,000
Construction Management				$20,000					$20,000
Construction Contract				$217,000					$217,000
Total	$49,439	$9,561	$59,000	*$237,000*	*$0*	*$0*	*$0*	*$0*	*$296,000*

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	FY19/20	FY20/21	FY21/22	FY22/23	Total
General Fund	$49,439	$9,561	$59,000	$237,000					$296,000
Total	$49,439	$9,561	$59,000	*$237,000*	$0	$0	$0	$0	*$296,000*

Financial Overview: C18-83 ADA Transition Plan - Facilities

Phase	Prior Years			2018-2023 CIP BUDGET	Projected				
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	FY19/20	FY20/21	FY21/22	FY22/23	Total
Design				$10,000	$10,000	$10,000	$10,000	$10,000	$50,000
Construction Contract		$25,000	$25,000	$148,000	$93,000	$93,000	$93,000	$93,000	$570,000
Total	$0	$25,000	$25,000	*$158,000*	*$103,000*	*$103,000*	*$103,000*	*$103,000*	*$620,000*

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	FY19/20	FY20/21	FY21/22	FY22/23	Total
General Fund		$25,000	$25,000	$158,000	$103,000	$103,000	$103,000	$103,000	$620,000
Total	$0	$25,000	$25,000	*$158,000*	$103,000	$103,000	$103,000	$103,000	*$620,000*

Financial Overview: C19-01 Lyman Park Improvements

Phase	Prior Years			2018-2023 CIP BUDGET	Projected				
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	FY19/20	FY20/21	FY21/22	FY22/23	Total
Design				$50,000					$50,000
Total	$0	$0	$0	*$50,000*	*$0*	*$0*	*$0*	*$0*	*$50,000*

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	FY19/20	FY20/21	FY21/22	FY22/23	Total
Impact Fee				$50,000					$50,000
Total	$0	$0	$0	*$50,000*	$0	$0	$0	$0	*$50,000*

CIP - CIVIC

Financial Overview: C19-02 Rehabilitate Crane Park Tennis Courts

Phase	Prior Years			2018-2023 CIP BUDGET					
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Design				$25,000					$25,000
Total	$0	$0	$0	*$25,000*	*$0*	*$0*	*$0*	*$0*	*$25,000*

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Impact Fee				$25,000					$25,000
Total	$0	$0	$0	*$25,000*	$0	$0	$0	$0	*$25,000*

CIP - STREETS

Financial Overview: R-29 Curb, Gutter and Sidewalk Repair

Phase	Prior Years			2018-2023 CIP BUDGET					
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Construction Contract				$20,000	$20,000	$20,000	$20,000	$20,000	$100,000
Total	$0	$0	$0	*$20,000*	*$20,000*	*$20,000*	*$20,000*	*$20,000*	*$100,000*

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Gas Tax Fund				$20,000	$20,000	$20,000	$20,000	$20,000	$100,000
Total	$0	$0	$0	*$20,000*	$20,000	$20,000	$20,000	$20,000	*$100,000*

Financial Overview: R-77 Railroad Avenue Curb Ramp Upgrades

Phase	Prior Years			2019-2023 CIP BUDGET					
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Design	$2,500	$17,000	$19,500						$19,500
Construction Management				$10,000					$10,000
Construction Contract				$106,000					$106,000
Contingency				$18,500					$18,500
Total	$2,500	$17,000	$19,500	*$134,500*	*$0*	*$0*	*$0*	*$0*	*$154,000*

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
General Fund		$1,000	$1,000	$67,000					$68,000
Gas Tax Fund	$2,500	$16,000	$18,500	$16,000					$34,500
Grant - TDA3				$51,500					$51,500
Total	$2,500	$17,000	$19,500	*$134,500*	$0	$0	$0	$0	*$154,000*

CIP - STREETS

Financial Overview: R18-79 2018 Pavement Restoration

Phase	Prior Years			2019-2023 CIP BUDGET					
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Design		$15,000	$15,000						$15,000
Construction Management				$80,000					$80,000
Construction Contract				$505,000					$505,000
Contingency				$65,000					$65,000
Total	$0	$15,000	$15,000	*$650,000*	*$0*	*$0*	*$0*	*$0*	*$665,000*

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
General Fund				$327,500					$327,500
Gas Tax Fund				$192,500					$192,500
Caltrans				$65,000					$65,000
RMRA Funds		$15,000	$15,000	$65,000					$80,000
Total	$0	$15,000	$15,000	*$650,000*	$0	$0	$0	$0	*$665,000*

Financial Overview: R18-80 ADA Transition Plan - Curb Ramps

Phase	Prior Years			2019-2023 CIP BUDGET					
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Design		$5,753	$5,753		$10,000	$10,000	$10,000	$10,000	$45,753
Construction Management				$10,000	$5,000	$5,000	$5,000	$5,000	$30,000
Construction Contract				$60,000	$85,000	$85,000	$85,000	$85,000	$400,000
Contingency				$10,000	$10,000	$10,000	$10,000	$10,000	$50,000
Total	$0	$5,753	$5,753	*$80,000*	*$110,000*	*$110,000*	*$110,000*	*$110,000*	*$525,753*

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
General Fund		$5,753	$5,753	$81,247	$110,000	$110,000	$110,000	$110,000	$527,000
Total	$0	$5,753	$5,753	*$81,247*	$110,000	$110,000	$110,000	$110,000	*$527,000*

CIP - STREETS

Financial Overview: R-18-81 Downtown Sidewalk Improvements

Phase	Prior Years			2019-2023 CIP BUDGET					
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Design				$147,500	$147,500				**$295,000**
Legal Services				$2,500	$2,500				**$5,000**
Construction Management						$100,000			**$100,000**
Construction Contract						$1,206,000			**$1,206,000**
Contingency						$100,000			**$100,000**
Total	$0	$0	$0	***$150,000***	***$150,000***	***$1,406,000***	***$0***	***$0***	***$1,706,000***

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
General Fund				$75,000		$100,000			**$175,000**
Grant - OBAG II						$1,206,000			**$1,206,000**
Measure T				$75,000	$150,000	$100,000			**$325,000**
Total	**$0**	**$0**	**$0**	***$150,000***	**$150,000**	**$1,406,000**	**$0**	**$0**	***$1,706,000***

Financial Overview: R19-79 Pavement Restoration

Phase	Prior Years			2019-2023 CIP BUDGET					
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Design				$30,000	$75,000	$75,000	$75,000	$75,000	**$330,000**
Construction Management				$50,000	$100,000	$100,000	$125,000	$125,000	**$500,000**
Construction Contract				$620,000	$1,050,000	$1,225,000	$1,300,000	$1,300,000	**$5,495,000**
Contingency				$50,000	$100,000	$125,000	$125,000	$125,000	**$525,000**
Total	$0	$0	$0	***$750,000***	***$1,325,000***	***$1,525,000***	***$1,625,000***	***$1,625,000***	***$6,850,000***

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
General Fund				$284,189	$379,189	$379,189	$379,189	$379,189	**$1,800,945**
Gas Tax Fund					$31,811	$31,811	$31,811	$31,811	**$127,244**
Measure T				$395,000	$800,000	$1,000,000	$1,100,000	$1,100,000	**$4,395,000**
RMRA Funds				$74,000	$114,000	$114,000	$114,000	$114,000	**$530,000**
Total	**$0**	**$0**	**$0**	***$753,189***	**$1,325,000**	**$1,525,000**	**$1,625,000**	**$1,625,000**	***$6,853,189***

CIP - STREETS

Financial Overview: R19-01 Stormwater Master Plan

Phase	Prior Years			2019-2023 CIP BUDGET					
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Design				$100,000					$100,000
Total	$0	$0	$0	*$100,000*	*$0*	*$0*	*$0*	*$0*	*$100,000*

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
General Fund				$100,000					$100,000
Total	$0	$0	$0	*$100,000*	$0	$0	$0	$0	*$100,000*

Financial Overview: R19-02 Hunt Avenue Sidewalk Gap Closure

Phase	Prior Years			2019-2023 CIP BUDGET					
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Design				$20,000					$20,000
Construction Management				$15,000					$15,000
Construction Contract				$100,000					$100,000
Contingency				$15,000					$15,000
Total	$0	$0	$0	*$150,000*	*$0*	*$0*	*$0*	*$0*	*$150,000*

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
General Fund				$20,000					$20,000
Measure T				$130,000					$130,000
Total	$0	$0	$0	*$150,000*	$0	$0	$0	$0	*$150,000*

Financial Overview: R19-03 Sulphur Creek Erosion Repair

Phase	Prior Years			2019-2023 CIP BUDGET					
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Design		$5,000	$5,000	$20,000					$25,000
Construction Management				$15,000					$15,000
Construction Contract				$75,000					$75,000
Contingency				$15,000					$15,000
Total	$0	$5,000	$5,000	*$125,000*	*$0*	*$0*	*$0*	*$0*	*$130,000*

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Flood Control Funds		$5,000	$5,000	$125,000					$130,000
Total	$0	$5,000	$5,000	*$125,000*	$0	$0	$0	$0	*$130,000*

CIP - STREETS

Financial Overview: R19-04 Sulphur Creed Sediment Removal

Phase	Prior Years			2019-2023 CIP BUDGET					
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Design				$10,000					**$10,000**
Total	$0	$0	$0	***$10,000***	***$0***	***$0***	***$0***	***$0***	***$10,000***

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
General Fund				$10,000					**$10,000**
Total	**$0**	**$0**	**$0**	***$10,000***	**$0**	**$0**	**$0**	**$0**	***$10,000***

Financial Overview: R19-05 Grayson and South Crane Rehabilitation

Phase	Prior Years			2019-2023 CIP BUDGET					
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Design					$150,000				**$150,000**
Total	$0	$0	$0	***$0***	***$150,000***	***$0***	***$0***	***$0***	***$150,000***

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Measure T					$150,000				**$150,000**
Total	**$0**	**$0**	**$0**	***$0***	**$150,000**	**$0**	**$0**	**$0**	***$150,000***

CIP - WATER

Financial Overview: W-26 Upper York Creek Dam Removal

Phase	Prior Years			2019-2023 CIP BUDGET					
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Design	$568,923	$222,077	$791,000	$150,000					**$941,000**
Environmental/Planning		$100,000	$100,000	$45,000					**$145,000**
Land & Easements		$45,000	$45,000						**$45,000**
Construction Management				$50,000	$265,000	$59,000	$150,000	$150,000	**$674,000**
Construction Contract				$200,000	$4,000,000	$450,000			**$4,650,000**
Total	$568,923	$367,077	$936,000	***$445,000***	***$4,265,000***	***$509,000***	***$150,000***	***$150,000***	***$6,455,000***

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
General Fund		$800,000	$800,000	$800,000					**$1,600,000**
Grant - Prop 84					$800,000				**$800,000**
Grant - EPA SFBWQIF	$24,923	$5,000	$29,923	$50,000	$907,953				**$987,876**
Water Bond	$568,923	$342,154	$911,077	$445,000	$1,643,923				**$3,000,000**
Water Utility					$47,888	$19,236			**$67,124**
Total	**$593,846**	**$1,147,154**	**$1,741,000**	***$1,295,000***	**$3,399,764**	**$19,236**	**$0**	**$0**	***$6,455,000***

Financial Overview: W-27 Meadowood Tank Upgrades

Phase	Prior Years			2019-2023 CIP BUDGET					
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Design				$50,000					**$50,000**
Legal Services					$3,000				**$3,000**
Construction Management					$47,000				**$47,000**
Construction Contract					$350,000				**$350,000**
Contingency					$50,000				**$50,000**
Total	$0	$0	$0	***$50,000***	***$450,000***	***$0***	***$0***	***$0***	***$500,000***

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Water Impact Fee					$189,950				**$189,950**
Water Bond				$50,000	$70,100				**$120,100**
Water Utility					$189,950				**$189,950**
Total	**$0**	**$0**	**$0**	***$50,000***	**$450,000**	**$0**	**$0**	**$0**	***$500,000***

CIP - WATER

Financial Overview: W-35 Bell Canyon Reservoir Improvements

Phase	Prior Years			2019-2023 CIP BUDGET					
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected				
					FY19/20	FY20/21	FY21/22	FY22/23	Total
Design							$50,000		**$50,000**
Construction Management							$50,000		**$50,000**
Construction Contract							$750,000		**$750,000**
Contingency							$50,000		**$50,000**
Total	$0	$0	$0	***$0***	***$0***	***$0***	***$900,000***	***$0***	***$900,000***

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected				
					FY19/20	FY20/21	FY21/22	FY22/23	Total
Impact Fee							$135,000		**$135,000**
Water Utility							$765,000		**$765,000**
Total	**$0**	**$0**	**$0**	***$0***	**$0**	**$0**	**$900,000**	**$0**	***$900,000***

Financial Overview: W-80 Dwyer Road Booster (Pump Station)

Phase	Prior Years			2019-2023 CIP BUDGET					
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected				
					FY19/20	FY20/21	FY21/22	FY22/23	Total
Design	$102,429					$187,571			**$187,571**
Construction Management						$150,000	$150,000		**$300,000**
Construction Contract						$1,000,000	$1,000,000		**$2,000,000**
Total	$102,429	$0	$0	***$0***	***$0***	***$1,337,571***	***$1,150,000***	***$0***	***$2,590,000***

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected				
					FY19/20	FY20/21	FY21/22	FY22/23	Total
Water Impact Fee						$229,595	$191,666		**$421,261**
Water Bond	$34,143		$34,143						**$34,143**
Water Utility						$229,595	$191,667		**$421,262**
Grant/Inter-Agency Funds	$68,286		$68,286			$878,381	$766,667		**$1,713,334**
Total	**$102,429**	**$0**	**$102,429**	***$0***	**$0**	**$1,337,571**	**$1,150,000**	**$0**	***$2,590,000***

CIP - WATER

Financial Overview: W-85 Bell House Valve Replacement

Phase	Prior Years			2019-2023 CIP BUDGET					
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Design	$49,030		$49,030	$70,000					**$119,030**
Construction Management					$50,000				**$50,000**
Construction Contract					$377,105				**$377,105**
Contingency					$50,000				**$50,000**
Total	$49,030	$0	$49,030	***$70,000***	***$477,105***	***$0***	***$0***	***$0***	***$596,135***

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Water Impact Fee				$7,500	$71,566				**$79,066**
Water Utility	$49,030		$49,030	$62,500	$405,539				**$517,069**
Total	**$49,030**	**$0**	**$49,030**	***$70,000***	**$477,105**	**$0**	**$0**	**$0**	***$596,135***

Financial Overview: W-86 Holmes Tank Upgrades

Phase	Prior Years			2019-2023 CIP BUDGET					
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Design	$84,355	$30,900	$115,255	$10,000					**$125,255**
Construction Management							$150,000		**$150,000**
Construction Contract							$1,000,000		**$1,000,000**
Contingency							$175,000		**$175,000**
Total	$84,355	$30,900	$115,255	***$10,000***	***$0***	***$0***	***$1,325,000***	***$0***	***$1,450,255***

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Water Impact Fee	$42,178	$15,450	$57,628	$5,000			$662,500		**$725,128**
Water Utility	$42,178	$15,450	$57,628	$5,000			$662,500		**$725,128**
Total	**$84,355**	**$30,900**	**$115,255**	***$10,000***	**$0**	**$0**	**$1,325,000**	**$0**	***$1,450,255***

CIP - WATER

Financial Overview: W-91 Bell Canyon Creek Flow Measurement

Phase	Prior Years			2019-2023 CIP BUDGET					
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Design	$122,645	$20,000	$142,645	$91,240					$233,885
Construction Management				$15,000					$15,000
Construction Contract				$167,750					$167,750
Total	$122,645	$20,000	$142,645	*$273,990*	*$0.00*	*$0*	*$0*	*$0*	*$416,635*

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Water Impact Fee		$3,000	$3,000	$41,099					$44,099
Water Bond	$100,000		$100,000						$100,000
Water Utility	$22,645	$17,000.00	$39,645	$232,892					$272,537
Total	$122,645	$20,000	$142,645	*$273,990*	$0	$0	$0	$0	*$416,635*

Financial Overview: W-93 Sludge Handling Program

Phase	Prior Years			2019-2023 CIP BUDGET					
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Design						$150,000			$150,000
Total	$0	$0	$0	*$0*	*$0*	*$150,000*	*$0*	*$0*	*$150,000*

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Water Utility						$150,000			$150,000
Total	$0	$0	$0	*$0*	$0	$150,000	$0	$0	*$150,000*

Financial Overview: W-101 Tank 2 Rehabilitation

Phase	Prior Years			2019-2023 CIP BUDGET					
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Design				$60,000					$60,000
Construction Management					$60,000				$60,000
Construction Contract					$570,000				$570,000
Contingency					$60,000				$60,000
Total	$0	$0	$0	*$60,000*	*$690,000*	*$0*	*$0*	*$0*	*$750,000*

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Water Utility				$60,000	$690,000				$750,000
Total	$0	$0	$0	*$60,000*	$690,000	$0	$0	$0	*$750,000*

CIP - WATER

Financial Overview: W-106 Pump Station Upgrades

Phase	Prior Years			2019-2023 CIP BUDGET					
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Design				$20,000					**$20,000**
Construction Management					$20,000				**$20,000**
Construction Contract					$160,000				**$160,000**
Total	$0	$0	$0	***$20,000***	***$180,000***	***$0***	***$0***	***$0***	***$200,000***
Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Water Utility				$20,000	$180,000				**$200,000**
Total	**$0**	**$0**	**$0**	***$20,000***	**$180,000**	**$0**	**$0**	**$0**	***$200,000***

Financial Overview: W-108 Lower Reservoir Rehab (York Creek)

Phase	Prior Years			2019-2023 CIP BUDGET					
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Design	$162,475	$3,679	$166,154	$44,541					**$210,695**
Total	$162,475	$3,679	$166,154	***$44,541***	***$0***	***$0***	***$0***	***$0***	***$210,695***
Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Water Utility	$146,154		$146,154	$64,541					**$210,695**
Total	**$146,154**	**$0**	**$146,154**	***$64,541***	**$0**	**$0**	**$0**	**$0**	***$210,695***

Financial Overview: W-109 Bell Canyon Intake Tower Replacement

Phase	Prior Years			2019-2023 CIP BUDGET					
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Design		$64,496	$64,496	$359,144					**$423,640**
Legal Services					$3,000				**$3,000**
Construction Management					$174,750				**$174,750**
Construction Contract					$1,650,000				**$1,650,000**
Contingency					$172,250				**$172,250**
Total	$0	$64,496	$64,496	***$359,144***	***$2,000,000***	***$0***	***$0***	***$0***	***$2,423,640***
Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Water Impact Fee		$9,674	$9,674	$53,872	$300,000				**$363,546**
Water Utility		$54,822	$54,822	$305,272	$1,700,000				**$2,060,094**
Total	**$0**	**$64,496**	**$64,496**	***$359,144***	**$2,000,000**	**$0**	**$0**	**$0**	***$2,423,640***

CIP - WATER

Financial Overview: W-110 Rutherford Pump Upgrade

Phase	Prior Years: Actual Life to Date thru FY 16/17	Prior Years: Estimated FY 17/18	Prior Years: Estimated Life to date thru FY 17/18	2019-2023 CIP BUDGET: Proposed Budget FY 18/19	Projected FY19/20	Projected FY20/21	Projected FY21/22	Projected FY22/23	Total
Design				$50,000					**$50,000**
Construction Management					$50,000				**$50,000**
Construction Contract					$350,000				**$350,000**
Contingency					$50,000				**$50,000**
Total	$0	$0	$0	***$50,000***	***$450,000***	***$0***	***$0***	***$0***	***$500,000***

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	Projected FY20/21	Projected FY21/22	Projected FY22/23	Total
Water Utility				$50,000	$450,000				**$500,000**
Total	**$0**	**$0**	**$0**	***$50,000***	**$450,000**	**$0**	**$0**	**$0**	***$500,000***

Financial Overview: W18-111 WTP Condition Assessment

Phase	Prior Years: Actual Life to Date thru FY 16/17	Prior Years: Estimated FY 17/18	Prior Years: Estimated Life to date thru FY 17/18	2019-2023 CIP BUDGET: Proposed Budget FY 18/19	Projected FY19/20	Projected FY20/21	Projected FY21/22	Projected FY22/23	Total
Design							$150,000		**$150,000**
Total	$0	$0	$0	***$0***	***$0***	***$0***	***$150,000***	***$0***	***$150,000***

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	Projected FY20/21	Projected FY21/22	Projected FY22/23	Total
Water Utility							$150,000		**$150,000**
Total	**$0**	**$0**	**$0**	***$0***	**$0**	**$0**	**$150,000**	**$0**	***$150,000***

Financial Overview: W18-112 Spill Containment at Bell Creek

Phase	Prior Years: Actual Life to Date thru FY 16/17	Prior Years: Estimated FY 17/18	Prior Years: Estimated Life to date thru FY 17/18	2019-2023 CIP BUDGET: Proposed Budget FY 18/19	Projected FY19/20	Projected FY20/21	Projected FY21/22	Projected FY22/23	Total
Design				$10,000					**$10,000**
Construction Management				$10,000					**$10,000**
Construction Contract				$50,000					**$50,000**
Contingency				$5,000					**$5,000**
Total	$0	$0	$0	***$75,000***	***$0***	***$0***	***$0***	***$0***	***$75,000***

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	Projected FY20/21	Projected FY21/22	Projected FY22/23	Total
Water Utility				$75,000					**$75,000**
Total	**$0**	**$0**	**$0**	***$75,000***	**$0**	**$0**	**$0**	**$0**	***$75,000***

CIP - WATER

Financial Overview: W18-113SCADA Improvements at Rutherford & Holmes									
	Prior Years			***2019-2023 CIP BUDGET***					
Phase	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	**Projected** FY19/20	FY20/21	FY21/22	FY22/23	**Total**
Design						$25,000			**$25,000**
Construction Management							$25,000		**$25,000**
Construction Contract							$100,000		**$100,000**
Total	$0	$0	$0	***$0***	***$0***	***$25,000***	***$125,000***	***$0***	***$150,000***
Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	**Projected** FY19/20	FY20/21	FY21/22	FY22/23	**Total**
Water Utility						$25,000	$125,000		**$150,000**
Total	**$0**	**$0**	**$0**	***$0***	**$0**	**$25,000**	**$125,000**	**$0**	***$150,000***

Financial Overview: W18-114 Spill Containment at SB Wells									
	Prior Years			***2019-2023 CIP BUDGET***					
Phase	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	**Projected** FY19/20	FY20/21	FY21/22	FY22/23	**Total**
Design				$10,000					**$10,000**
Construction Management				$10,000					**$10,000**
Construction Contract				$50,000					**$50,000**
Contingency				$5,000					**$5,000**
Total	$0	$0	$0	***$75,000***	***$0***	***$0***	***$0***	***$0***	***$75,000***
Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	**Projected** FY19/20	FY20/21	FY21/22	FY22/23	**Total**
Water Utility				$75,000					**$75,000**
Total	**$0**	**$0**	**$0**	***$75,000***	**$0**	**$0**	**$0**	**$0**	***$75,000***

Financial Overview: W18-115 Remove Restriction at Rutherford Pump Station									
	Prior Years			***2019-2023 CIP BUDGET***					
Phase	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	**Projected** FY19/20	FY20/21	FY21/22	FY22/23	**Total**
Design				$25,000					**$25,000**
Construction Management					$25,000				**$25,000**
Construction Contract				$25,000	$75,000				**$100,000**
Total	$0	$0	$0	***$50,000***	***$100,000***	***$0***	***$0***	***$0***	***$150,000***
Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	**Projected** FY19/20	FY20/21	FY21/22	FY22/23	**Total**
Water Utility				$50,000	$100,000				**$150,000**
Total	**$0**	**$0**	**$0**	***$50,000***	**$100,000**	**$0**	**$0**	**$0**	***$150,000***

CIP - WATER

Financial Overview: W18-116 Update GIS Maps of Water System

Phase	Prior Years: Actual Life to Date thru FY 16/17	Prior Years: Estimated FY 17/18	Prior Years: Estimated Life to date thru FY 17/18	2019-2023 CIP BUDGET: Proposed Budget FY 18/19	Projected: FY19/20	Projected: FY20/21	Projected: FY21/22	Projected: FY22/23	Projected: Total
Design				$50,000					$50,000
Total	$0	$0	$0	*$50,000*	*$0*	*$0*	*$0*	*$0*	*$50,000*

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	FY19/20	FY20/21	FY21/22	FY22/23	Total
Water Utility				$50,000					$50,000
Total	$0	$0	$0	*$50,000*	$0	$0	$0	$0	*$50,000*

Financial Overview: W18-117 Water Master Plan Update

Phase	Prior Years: Actual Life to Date thru FY 16/17	Prior Years: Estimated FY 17/18	Prior Years: Estimated Life to date thru FY 17/18	2019-2023 CIP BUDGET: Proposed Budget FY 18/19	Projected: FY19/20	Projected: FY20/21	Projected: FY21/22	Projected: FY22/23	Projected: Total
Design				$150,000					$150,000
Total	$0	$0	$0	*$150,000*	*$0*	*$0*	*$0*	*$0*	*$150,000*

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	FY19/20	FY20/21	FY21/22	FY22/23	Total
Water Utility				$150,000					$150,000
Total	$0	$0	$0	*$150,000*	$0	$0	$0	$0	*$150,000*

Financial Overview: W18-118 Replace Mains <6 in Diameter

Phase	Prior Years: Actual Life to Date thru FY 16/17	Prior Years: Estimated FY 17/18	Prior Years: Estimated Life to date thru FY 17/18	2019-2023 CIP BUDGET: Proposed Budget FY 18/19	Projected: FY19/20	Projected: FY20/21	Projected: FY21/22	Projected: FY22/23	Projected: Total
Design							$30,000	$40,000	$70,000
Construction Management							$30,000	$40,000	$70,000
Construction Contract							$300,000	$465,000	$765,000
Contingency							$40,000	$55,000	$95,000
Total	$0	$0	$0	*$0*	*$0*	*$0*	*$400,000*	*$600,000*	*$1,000,000*

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	FY19/20	FY20/21	FY21/22	FY22/23	Total
Water Utility							$400,000	$600,000	$1,000,000
Total	$0	$0	$0	*$0*	$0	$0	$400,000	$600,000	*$1,000,000*

CIP - WATER

Financial Overview: W18-120 Bell Canyon Phreatic Surface Monitoring and Assessment

Phase	*Prior Years*			*2019-2023 CIP BUDGET*					
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Design		$45,119	$45,119	$19,881					$65,000
Total	$0	$45,119	$45,119	*$19,881*	*$0*	*$0*	*$0*	*$0*	*$65,000*

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Water Utility		$45,119	$45,119	$19,881					$65,000
Total	$0	$45,119	$45,119	*$19,881*	$0	$0	$0	$0	*$65,000*

Financial Overview: W18-119 Bell Canyon Spillway Stability Assessment

Phase	*Prior Years*			*2019-2023 CIP BUDGET*					
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Design		$80,440	$80,440	$19,560					$100,000
Total	$0	$80,440	$80,440	*$19,560*	*$0*	*$0*	*$0*	*$0*	*$100,000*

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Water Utility		$80,440	$80,440	$19,560					$100,000
Total	$0	$80,440	$80,440	*$19,560*	$0	$0	$0	$0	*$100,000*

CIP - WASTEWATER

Financial Overview: S-52 WWTP Phase 1 Upgrades

Phase	Prior Years			2019-2023 CIP BUDGET					
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Design	$203,763	$402,491	$606,254	$972,260					$1,578,514
Environmental/Planning					$35,000				$35,000
Legal Services				$5,000	$2,500	$2,500			$10,000
Construction Management					$268,500	$268,500			$537,000
Construction Contract					$3,135,000	$3,135,000			$6,270,000
Total	$203,763	$402,491	$606,254	*$977,260*	*$3,441,000*	*$3,406,000*	*$0*	*$0*	*$8,430,514*

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Wastewater Impact Fee					$ 11,250	$ 11,250			$ 22,500
Wastewater Utility	$ 203,763	$ 402,491	$ 606,254	$ 977,260	$3,429,750	$3,394,750			$8,408,014
Total	$203,763	$402,491	$606,254	*$977,260*	$3,441,000	$3,406,000	$0	$0	*$8,430,514*

Financial Overview: S-53 Reclamation Field Improvements

Phase	Prior Years			2019-2023 CIP BUDGET					
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Design	$11,760		$11,760		$30,000				$41,760
Legal Services						$2,000	$2,000		$4,000
Construction Management						$60,000	$60,000		$120,000
Construction Contract		$30,000	$30,000	$150,000		$380,240	$558,000		$1,118,240
Contingency						$58,000	$58,000		$116,000
Total	$11,760	$30,000	$41,760	*$150,000*	*$30,000*	*$500,240*	*$678,000*	*$0*	*$1,400,000*

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Wastewater Impact Fee				$22,500	$4,500	$75,036	$101,700		$203,736
Wastewater Utility	$11,760	$30,000	$41,760	$127,500	$25,500	$425,204	$576,300		$1,196,264
Total	$11,760	$30,000	$41,760	*$150,000*	$30,000	$500,240	$678,000	$0	*$1,400,000*

CIP - WASTEWATER

Financial Overview: S-62 Facilities Automation

Phase	Prior Years: Actual Life to Date thru FY 16/17	Prior Years: Estimated FY 17/18	Prior Years: Estimated Life to date thru FY 17/18	2019-2023 CIP BUDGET: Proposed Budget FY 18/19	Projected FY19/20	Projected FY20/21	Projected FY21/22	Projected FY22/23	Total
Design						$20,000			**$20,000**
Construction Management							$1,000		**$1,000**
Construction Contract							$100,000		**$100,000**
Contingency							$14,000		**$14,000**
Total	$0	$0	$0	***$0***	***$0***	***$20,000***	***$115,000***	***$0***	***$135,000***

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	Projected FY20/21	Projected FY21/22	Projected FY22/23	Total
Wastewater Utility						$20,000	$115,000		**$135,000**
Total	**$0**	**$0**	**$0**	***$0***	**$0**	**$20,000**	**$115,000**	**$0**	***$135,000***

Financial Overview: S-66 New Well at WWTP

Phase	Prior Years: Actual Life to Date thru FY 16/17	Prior Years: Estimated FY 17/18	Prior Years: Estimated Life to date thru FY 17/18	2019-2023 CIP BUDGET: Proposed Budget FY 18/19	Projected FY19/20	Projected FY20/21	Projected FY21/22	Projected FY22/23	Total
Design				$10,000					**$10,000**
Construction Management				$5,000					**$5,000**
Construction Contract				$50,000					**$50,000**
Total	$0	$0	$0	***$65,000***	***$0***	***$0***	***$0***	***$0***	***$65,000***

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	Projected FY20/21	Projected FY21/22	Projected FY22/23	Total
Wastewater Utility				$65,000					**$65,000**
Total	**$0**	**$0**	**$0**	***$65,000***	**$0**	**$0**	**$0**	**$0**	***$65,000***

Financial Overview: S18-70 Replace 1% of Sewer Mains Annually

Phase	Prior Years: Actual Life to Date thru FY 16/17	Prior Years: Estimated FY 17/18	Prior Years: Estimated Life to date thru FY 17/18	2019-2023 CIP BUDGET: Proposed Budget FY 18/19	Projected FY19/20	Projected FY20/21	Projected FY21/22	Projected FY22/23	Total
Design					$15,000	$15,000	$15,000	$15,000	**$60,000**
Construction Management					$20,000	$20,000	$20,000	$20,000	**$80,000**
Construction Contract					$100,000	$100,000	$100,000	$100,000	**$400,000**
Contingency					$15,000	$15,000	$15,000	$15,000	**$60,000**
CIP Overheads									**$0**
Total	$0	$0	$0	***$0***	***$150,000***	***$150,000***	***$150,000***	***$150,000***	***$600,000***

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	Projected FY20/21	Projected FY21/22	Projected FY22/23	Total
Wastewater Utility					$150,000	$150,000	$150,000	$150,000	**$600,000**
Total	**$0**	**$0**	**$0**	***$0***	**$150,000**	**$150,000**	**$150,000**	**$150,000**	***$600,000***

CIP - WASTEWATER

Financial Overview: S18-71 Crinella Pump Station Upgrade

Phase	Prior Years: Actual Life to Date thru FY 16/17	Prior Years: Estimated FY 17/18	Prior Years: Estimated Life to date thru FY 17/18	2019-2023 CIP BUDGET: Proposed Budget FY 18/19	Projected: FY19/20	Projected: FY20/21	Projected: FY21/22	Projected: FY22/23	Total
Design		$15,000	$15,000	$128,150					**$143,150**
Legal Services					$2,000				**$2,000**
Construction Management					$71,350				**$71,350**
Construction Contract					$450,000				**$450,000**
Contingency					$50,000				**$50,000**
CIP Overheads									**$0**
Total	$0	$15,000	$15,000	***$128,150***	***$573,350***	***$0***	***$0***	***$0***	***$716,500***

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected: FY19/20	Projected: FY20/21	Projected: FY21/22	Projected: FY22/23	Total
Wastewater Utility		$15,000	$15,000	$128,150	$573,350				**$716,500**
Total	**$0**	**$15,000**	**$15,000**	***$128,150***	**$573,350**	**$0**	**$0**	**$0**	***$716,500***

Financial Overview: S18-72 Add Sewer Pump Stations to SCADA

Phase	Prior Years: Actual Life to Date thru FY 16/17	Prior Years: Estimated FY 17/18	Prior Years: Estimated Life to date thru FY 17/18	2019-2023 CIP BUDGET: Proposed Budget FY 18/19	Projected: FY19/20	Projected: FY20/21	Projected: FY21/22	Projected: FY22/23	Total
Design						$50,000			**$50,000**
Construction Contract							$100,000		**$100,000**
Total	$0	$0	$0	***$0***	***$0***	***$50,000***	***$100,000***	***$0***	***$150,000***

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected: FY19/20	Projected: FY20/21	Projected: FY21/22	Projected: FY22/23	Total
Wastewater Utility						$50,000	$100,000		**$150,000**
Total	**$0**	**$0**	**$0**	***$0***	**$0**	**$50,000**	**$100,000**	**$0**	***$150,000***

Financial Overview: S18-73 Wet Weather Flow Monitoring

Phase	Prior Years: Actual Life to Date thru FY 16/17	Prior Years: Estimated FY 17/18	Prior Years: Estimated Life to date thru FY 17/18	2019-2023 CIP BUDGET: Proposed Budget FY 18/19	Projected: FY19/20	Projected: FY20/21	Projected: FY21/22	Projected: FY22/23	Total
Design				$50,000					**$50,000**
Total	$0	$0	$0	***$50,000***	***$0***	***$0***	***$0***	***$0***	***$50,000***

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected: FY19/20	Projected: FY20/21	Projected: FY21/22	Projected: FY22/23	Total
Wastewater Utility				$50,000					**$50,000**
Total	**$0**	**$0**	**$0**	***$50,000***	**$0**	**$0**	**$0**	**$0**	***$50,000***

CIP - WASTEWATER

Financial Overview: S18-74 Update GIS Maps of Sewer System

Phase	Prior Years			2019-2023 CIP BUDGET					
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Design				$50,000					$50,000
Total	$0	$0	$0	*$50,000*	*$0*	*$0*	*$0*	*$0*	*$50,000*

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Wastewater Utility				$50,000					$50,000
Total	$0	$0	$0	*$50,000*	$0	$0	$0	$0	*$50,000*

Financial Overview: S18-75 Sewer Master Plan

Phase	Prior Years			2019-2023 CIP BUDGET					
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Design				$150,000					$150,000
Total	$0	$0	$0	*$150,000*	*$0*	*$0*	*$0*	*$0*	*$150,000*

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Wastewater Utility				$150,000					$150,000
Total	$0	$0	$0	*$150,000*	$0	$0	$0	$0	*$150,000*

Financial Overview: S18-78 Recycled Water Feasibility Study

Phase	Prior Years			2019-2023 CIP BUDGET					
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Design								$150,000	$150,000
Total	$0	$0	$0	*$0*	*$0*	*$0*	*$0*	*$150,000*	*$150,000*

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Wastewater Utility								$75,000	$75,000
State Grant								$75,000	$75,000
Total	$0	$0	$0	*$0*	$0	$0	$0	$150,000	*$150,000*

CIP - WASTEWATER

Financial Overview: S18-79 Replace Operations Building and Shop

Phase	Prior Years			2019-2023 CIP BUDGET					
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Design							$98,000		**$98,000**
Legal Services							$2,000		**$2,000**
Construction Management								$50,000	**$50,000**
Construction Contract								$900,000	**$900,000**
Contingency								$50,000	**$50,000**
Total	$0	$0	$0	***$0***	***$0***	***$0***	***$100,000***	***$1,000,000***	***$1,100,000***

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Wastewater Utility							$100,000	$1,000,000	**$1,100,000**
Total	**$0**	**$0**	**$0**	***$0***	**$0**	**$0**	**$100,000**	**$1,000,000**	***$1,100,000***

Financial Overview: S18-80 WWTP Phase 2 Upgrades

Phase	Prior Years			2019-2023 CIP BUDGET					
	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Design						$100,000			**$100,000**
Construction Contract							$100,000	$100,000	**$200,000**
Total	$0	$0	$0	***$0***	***$0***	***$100,000***	***$100,000***	***$100,000***	***$300,000***

Funding Sources	Actual Life to Date thru FY 16/17	Estimated FY 17/18	Estimated Life to date thru FY 17/18	Proposed Budget FY 18/19	Projected FY19/20	FY20/21	FY21/22	FY22/23	Total
Wastewater Utility						$100,000	$100,000	$100,000	**$300,000**
Total	**$0**	**$0**	**$0**	***$0***	**$0**	**$100,000**	**$100,000**	**$100,000**	***$300,000***

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OTHER FUNDS

Debt Service Funds: Debt service funds are used to accumulate resources for the repayment of general long term obligations. The 1996 GO Bond Fund is used to account for a special voter approved tax to repay the fire station bonds. The St. Helena Drainage Fund is used to accumulate funds to pay for the public benefit portion of certain storm drainage improvements.

Permanent Funds: Permanent funds are used to report resources that are restricted to the extent that earnings, and non-principal, may be used to support City programs. Both Martin and Ryan Funds are trust funds wherein the income from the funds can be used to support the City's library book collection.

Special Revenue Funds: Special revenue funds are used to account for specific revenue sources that are legally restricted to expenditure for particular purposes.

CITY OF ST. HELENA

Fund 210 - Community Development Block Grant (CDBG)

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	**$ (18,492)**	**$ (40,013)**	**$ (40,013)**	**$ (40,013)**	**$ -**	
CDBG - Revenues						
Investment Earnings	(203)	-	-	-	-	**0.00%**
Grant	-	-	39,810	39,810	-	0.00%
Transfers In	-	-	-	203	-	0.00%
Total CDBG Revenues	**$ (203)**	**$ -**	**$ 39,810**	**$ 40,013**	**$ -**	**0.00%**
CDBG - Expenditures						
Totals by category						
Services	21,318	-	-	-	-	0.00%
Total CDBG Expenditures	**$ 21,318**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
CDBG Surplus/(Deficit)	$ (21,521)	$ -	$ 39,810	$ 40,013	$ -	
CDBG Expenditures						
Non Department						
21 **Services**	21,318	-	-	-	-	0.00%
	21,318	**-**	**-**	**-**	**-**	**0.00%**
Total Expenditures	**$ 21,318**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Estimated Fund Balance at June 30, 2019					***$ -***	

210 COMMUNITY DEVELOPMENT BLOCK GRANT: This fund is used for expenditures and grant reimbursements for Community Development Block Grant (CDBG) funded programs or projects.

CITY OF ST. HELENA

Fund 211 - Environmental Protection Agency Grant (EPAG)

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	**$ -**	**$ (17,423)**	**$ 7,500**	**$ 7,500**	**$ 7,500**	
EPAG - Revenues						
Grant	-	24,923	-	-	-	0.00%
Transfers In	-	-	-	-	-	0.00%
Total EPAG Revenues	**$ -**	**$ 24,923**	**$ -**	**$ -**	**$ -**	**0.00%**
EPAG - Expenditures						
Totals by category						
Services	17,423	-	-	-	-	0.00%
Total EPAG Expenditures	**$ 17,423**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
EPAG Surplus/(Deficit)	$ (17,423)	$ 24,923	$ -	$ -	$ -	
EPAG Expenditures						
Non Department						
21 **Services**	17,423	-	-	-	-	0.00%
	17,423	**-**	**-**	**-**	**-**	**0.00%**
Total Expenditures	**$ 17,423**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Estimated Fund Balance at June 30, 2019					***$ 7,500***	

211 ENVIRONMENTAL PROTECTION AGENCY GRANT: This fund is used for expenditures and grant reimbursements for Environmental Protection Agency Grant (EPAG) funded programs or projects.

CITY OF ST. HELENA

Fund 212 - Department of Homeland Security (DHSG)

		FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)		**$ -**	**$ -**	**$ (3,666)**	**$ (3,666)**	**$ (6,500)**	
DHSG - Revenues							
Grant		-	-	6,500	3,666	-	-100.00%
Transfers In		-	-	-	-	-	0.00%
Total DHSG Revenues		**$ -**	**$ -**	**$ 6,500**	**$ 3,666**	**$ -**	**0.00%**
DHSG - Expenditures							
Totals by category							
Supplies		-	3,666	6,500	6,500	-	-100.00%
Total DHSG Expenditures		**$ -**	**$ 3,666**	**$ 6,500**	**$ 6,500**	**$ -**	**0.00%**
DHSG Surplus/(Deficit)		$ -	$ (3,666)	$ -	$ (2,834)	$ -	
DHSG Expenditures							
Police Department							
22	**Supplies**	-	3,666	6,500	6,500	-	-100.00%
		-	**3,666**	**6,500**	**6,500**	**-**	**-100.00%**
Total Expenditures		**$ -**	**$ 3,666**	**$ 6,500**	**$ 6,500**	**$ -**	**-100.00%**
Estimated Fund Balance at June 30, 2019						***$ (6,500)***	

212 DEPARTMENT OF HOMELAND SECURITY GRANT: This fund is used for expenditures and grant reimbursements for Department of Homeland Security Grant (DHSG) funded programs or projects.

CITY OF ST. HELENA

Fund 216 - Public Safety Impact Fees Budget Worksheet

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	**$ 263,660**	**292,280**	**$ 292,280**	**$ 313,186**	**$ 326,321**	
Public Safety Impact Fees - Revenues						
Investment Earnings	1,596	2,041	2,000	2,600	2,600	30.00%
Public Safety Impact	28,183	41,193	30,000	30,000	30,000	0.00%
Other Revenue	594	(594)	-	-	-	0.00%
Transfers In	-	-	-	-	-	0.00%
Total Public Safety Impact Fees Revenues	**$ 30,374**	**$ 42,639**	**$ 32,000**	**$ 32,600**	**$ 32,600**	**1.88%**
Public Safety Impact Fees - Expenditures						
Totals by category						
Services	1,753	754	11,095	11,095	8,371	-24.55%
Transfers	-	-	-	-	-	0.00%
Total Public Safety Impact Fees Expenditures	**$ 1,753**	**$ 754**	**$ 11,095**	**$ 19,465**	**$ 16,741**	**50.89%**
Public Safety Impact Fees Surplus/(Deficit)	$ 28,621	$ 41,885	$ 20,905	$ 13,135	$ 15,859	
Public Safety Impact Fees Expenditures by Department						
Non Department						
29 **Transfers**	-	-	-	-	-	0.00%
	-	-	-	-	-	**0.00%**
Finance						
21 **Services**	1,753	754	8,371	8,371	8,371	0.00%
	1,753	**754**	**8,371**	**8,371**	**8,371**	**0.00%**
Public Works						
21 **Services**	-	-	2,724	2,724	-	-100.00%
	-	-	**2,724**	**2,724**	-	**-100.00%**
Total Expenditures	**$ 1,753**	**$ 754**	**$ 8,371**	**$ 8,371**	**$ 8,371**	**0.00%**
Estimated Fund Balance at June 30, 2019					***$ 342,180***	

216 PUBLIC SAFETY IMPACT FEES: Section 22.5 of the City Code establishes this fund to accumulate revenues from fees on building permits to be used solely for equipment and facilities' costs for Police and the Fire Departments. Vehicles, capital equipment, and building improvements are approved uses.

**Fund Balances do not reflect a Notes Receivable for $61,333*

CITY OF ST. HELENA

Fund 218 - Public Library Foundation Budget Worksheet

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	**$ 13,516**	**$ 3,206**	**$ 3,248**	**$ 3,248**	**$ 72**	
Public Library Foundation - Revenues						
Investment Earnings	43	42	-	24	20	100.00%
Donations	-	-	-	-	-	0.00%
Contributions from Government	-	-	-	-	-	0.00%
Total Public Library Foundation Revenues	**$ 43**	**$ 42**	**$ -**	**$ 24**	**$ 20**	**100.00%**
Public Library Foundation - Expenditures						
Totals by category						
Services	10,353	-	2,000	2,000	-	-100.00%
Supplies	-	-	1,200	1,200	-	-100.00%
Total Public Library Foundation Expenditures	**$ 10,353**	**$ -**	**$ 3,200**	**$ 3,200**	**$ -**	**-100.00%**
Public Library Foundation Surplus/(Deficit)	(10,310)	42	(3,200)	(3,176)	20	
Public Library Foundation Expenditures by Department						
Library						
21 **Services**	10,353	-	2,000	2,000	-	-100.00%
22 **Supplies**	-	-	1,200	1,200	-	-100.00%
	10,353	**-**	**3,200**	**3,200**	**-**	**-100.00%**
Total Expenditures	**$ 10,353**	**$ -**	**$ 3,200**	**$ 3,200**	**$ -**	**-100.00%**
Estimated Fund Balance at June 30, 2019					***$ 92***	

218 PUBLIC LIBRARY FOUNDATION: This fund is used to account for State Aid for libraries and related expense account for proceeds from the State of California under the California Library Services Act and related expenditures.

CITY OF ST. HELENA

Fund 219 - California Library Services Act Budget Worksheet

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	**$ 24,578**	**15,294**	**$ 15,395**	**$ 15,395**	**$ 8,120**	
California Library Services Act - Revenues						
Investment Earnings	106	101	50	75	50	0.00%
Allocation from Other Agency	-	-	-	-	-	0.00%
Total California Library Services Act Revenues	**$ 106**	**$ 101**	**$ 50**	**$ 75**	**$ 50**	**0.00%**
California Library Services Act - Expenditures						
Totals by category						
Services	9,526	-	-	-	-	0.00%
Supplies	(136)	-	-	-	-	0.00%
Maintenance	-	-	7,350	7,350	7,500	2.04%
Capital	-	-	-	-	-	0.00%
Total California Library Services Act Expenditures	**$ 9,390**	**$ -**	**$ 7,350**	**$ 7,350**	**$ 7,500**	**2.04%**
California Library Services Act Surplus/(Deficit)	(9,284)	101	(7,300)	(7,275)	(7,450)	
California Library Services Act Expenditures by Department						
Non Department						
29 **Transfers**	-	-	-	-	-	0.00%
	-	**-**	**-**	**-**	**-**	
Library						
21 **Services**	9,526	-	-	-	-	0.00%
22 **Supplies**	(136)	-	-	-	-	0.00%
23 **Maintenance**	-	-	7,350	7,350	7,500	2.04%
26 **Capital**	-	-	-	-	-	0.00%
	9,390	**-**	**7,350**	**7,350**	**7,500**	**2.04%**
Total Expenditures	**$ 9,390**	**$ -**	**$ 7,350**	**$ 7,350**	**$ 7,500**	**2.04%**
Estimated Fund Balance at June 30, 2019					***$ 670***	

219 CLSA LIBRARY RESTORATION: This fund was established as a special revenue fund to account for proceeds from the State of California under the California Library Services Act and related expenditures.

CITY OF ST. HELENA

Fund 220 - Napa Valley Now Budget Worksheet

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	**$ (4,689)**	**(4,715)**	**$ (4,746)**	**$ (4,746)**	**$ 44**	
Napa Valley Now - Revenues						
Investment Earnings	(27)	(31)	-	-	-	0.00%
Donations	-	-	-	-	-	0.00%
Operating Transfers In	-	-	4,790	4,790	-	0.00%
Total Napa Valley Now Revenues	**$ (27)**	**$ (31)**	**$ 4,790**	**$ 4,790**	**$ -**	**0.00%**
Napa Valley Now - Expenditures						
Totals by category						
Services	-		-	-	-	0.00%
Supplies	-		-	-	-	0.00%
Maintenance	-		-	-	-	0.00%
Capital	-		-	-	-	0.00%
Total Napa Valley Now Expenditures	**$ -**		**$ -**	**$ -**	**$ -**	**0.00%**
Napa Valley Now Surplus/(Deficit)	(27)	(31)	4,790	4,790	-	
Napa Valley Now Expenditures by Department						
Library						
21 **Services**	-	-	-	-	-	0.00%
22 **Supplies**	-	-	-	-	-	0.00%
23 **Maintenance**	-	-	-	-	-	0.00%
24 **Capital**	-	-	-	-	-	0.00%
	-	**-**	**-**	**-**	**-**	**0.00%**
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Estimated Fund Balance at June 30, 2019					***$ 44***	

220 NAPA VALLEY NOW: This fund was established to account for proceeds and expenditures associated with the administration of the website www.napavalleynow.com which is managed by the St. Helena Public Library in partnership with several other private and public organizations in Napa County.

CITY OF ST. HELENA

Fund 222 - Park Bond Act Budget Worksheet

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	$ 222	222	$ 222	$ 222	$ 222	
Park Bond Act - Revenues						
Investment Earnings	-	-	-	-	-	0.00%
Contributions form Non-Government	-	-	-	-	-	0.00%
Contributions from Government	-	-	-	-	-	0.00%
Total Park Bond Act Revenues	$ -	$ -	$ -	$ -	$ -	**0.00%**
Park Bond Act - Expenditures						
Totals by category						
Transfers	-	-	-	-	-	0.00%
Total Park Bond Act Expenditures	$ -	$ -	$ -	$ -	$ -	**0.00%**
Park Bond Act Surplus/(Deficit)	-	-	-	-	-	
Park Bond Act Expenditures by Department						
Non Department						
29 **Transfers**	-	-	-	-	-	0.00%
	-	-	-	-	-	
Total Expenditures	$ -	$ -	$ -	$ -	$ -	**0.00%**
Estimated Fund Balance at June 30, 2019					***$ 222***	

222 PARK DEVELOPMENT: A special revenue fund for Ballpark State Grant, Proposition 12 Park per capita funding, other park grants, and park donations. These funds are restricted for park improvements and development.

CITY OF ST. HELENA

Fund 223 - Skate Park Lighting Budget Worksheet

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	**$ 1,157**	**1,163**	**$ 1,171**	**$ 1,171**	**$ 1,180**	
Skate Park Lighting - Revenues						
Investment Earnings	7	8	8	10	10	25.00%
Donations	-	-	-	-	-	0.00%
Operating Transfers In	-	-	-	-	-	0.00%
Total Skate Park LIghting Revenues	**$ 7**	**$ 8**	**$ 8**	**$ 10**	**$ 10**	**25.00%**
Skate Park Lighting - Expenditures						
Totals by category						
Transfers	-	-	-	-	-	0.00%
Total Skate Park Lighting Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Skate Park Lighting Surplus/(Deficit)	7	8	8	10	10	
Skate Park Lighting Expenditures by Department						
Non Department						
29 **Transfers**	-	-	-	-	-	0.00%
	-	-	-	-	-	
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Estimated Fund Balance at June 30, 2019					***$ 1,190***	

223 SKATE PARK LIGHTING: This fund is used to account for donations and is used to fund the expenses incurred in mainting the Skate Park lights.

CITY OF ST. HELENA

Fund 224 - COPS Budget Worksheet

		FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)		**$ 191,567**	**$ 141,901**	**$ 179,488**	**$ 179,488**	**$ 61,469**	
COPS - Revenues							
Investment Earnings		819	1,126	800	1,200	1,200	50.00%
Other		-	-	-	-	-	0.00%
Allocation from Other Agency		100,337	130,714	100,000	130,000	110,000	10.00%
Total COPS Revenues		**$ 101,156**	**$ 131,840**	**$ 100,800**	**$ 131,200**	**$ 111,200**	**-15.66%**
COPS - Expenditures							
Totals by category							
Salaries & Benefits		-	-	-	-	-	
Services		69,222	71,046	80,700	80,700	80,000	-0.87%
Supplies		53,889	23,206	57,119	57,119	44,800	-21.57%
Capital		27,711	-	111,400	111,400	-	0.00%
Transfers		-	-	-	-	-	0.00%
Total COPS Expenditures		**$ 150,821**	**$ 94,252**	**$ 249,219**	**$ 249,219**	**$ 124,800**	**-49.92%**
COPS Surplus/(Deficit)		(49,666)	37,587	(148,419)	(118,019)	(13,600)	
COPS Expenditures by Department							
Non Department							
29	**Transfers**	-	-	-	-	-	0.00%
		-	**-**	**-**	**-**	**-**	**0.00%**
Police							
20	**Salaries & Benefits**	-	-	-	-	-	
21	**Services**	69,222	71,046	80,700	80,700	80,000	-0.87%
22	**Supplies**	53,889	23,206	57,119	57,119	44,800	-21.57%
26	**Capital**	27,711	-	111,400	111,400	-	-100.00%
		150,821	**94,252**	**249,219**	**249,219**	**124,800**	**-49.92%**
Total Expenditures		**$ 150,821**	**$ 94,252**	**$ 249,219**	**$ 249,219**	**$ 124,800**	**-49.92%**
Estimated Fund Balance at June 30, 2019						***$ 47,869***	

224 PUBLIC SAFETY (COPS): A special revenue fund used to account for transactions related to supporting front line police officers.

225

CITY OF ST. HELENA

Fund 225 - State Gas Tax 2105 Budget Worksheet

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	**$ 19,949**	**$ 54,218**	**$ 88,425**	**$ 88,425**	**$ 63,677**	
State Gas Tax 2105 - Revenues						
Investment Earnings	217	471	500	540	550	10.00%
Gas Tax 2105	34,052	33,736	35,712	35,712	34,734	-2.74%
Total State Gas Tax 2105 Revenues	**$ 34,269**	**$ 34,207**	**$ 36,212**	**$ 36,252**	**$ 35,284**	**3.15%**
State Gas Tax 2105 - Expenditures						
Totals by category						
Services	-	-	-	-	-	0.00%
Transfers	-	-	61,000	61,000	54,000	0.00%
Total State Gas Tax 2105 Expenditures	**$ -**	**$ -**	**$ 61,000**	**$ 61,000**	**$ 54,000**	**0.00%**
State Gas Tax 2105 Surplus/(Deficit)	34,269	34,207	(24,788)	(24,748)	(18,716)	

State Gas Tax 2105 Expenditures by Department

		FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Non Department							
29	**Transfers**	-	-	61,000	61,000	54,000	0.00%
		-	**-**	**61,000**	**61,000**	**54,000**	**0.00%**
Public Works Gas Tax							
21	**Services**	-	-	-	-	-	0.00%
		-	**-**	**-**	**-**	**-**	**0.00%**
Total Expenditures		**$ -**	**$ -**	**$ 61,000**	**$ 61,000**	**$ 54,000**	**0.00%**

Estimated Fund Balance at June 30, 2019 ***$ 44,961***

225 STATE GAS TAX 2105: This fund is used to account for proceeds and expenditures of revenue received as a result of Proposition 111. Funds are restricted for use in the same manner as Section 2106/07. In addition, Proposition 111 established a "Maintenance of Effort" provision requiring cities to continue to provide matching street related expenditures from the General Fund equal to the average amount expended over the past 3 years.

CITY OF ST. HELENA

Fund 226 - State Gas Tax 2106 Budget Worksheet

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	**$ 6,447**	**$ 27,536**	**$ 48,404**	**$ 48,404**	**$ 75,213**	
State Gas Tax 2106 - Revenues						
Investment Earnings	101	251	250	430	250	0.00%
Gas Tax 2106	20,989	20,617	26,379	26,379	20,835	-21.02%
Total State Gas Tax 2106 Revenues	**$ 21,089**	**$ 20,868**	**$ 26,629**	**$ 26,809**	**$ 21,085**	**-20.82%**
State Gas Tax 2106 - Expenditures						
Totals by category						
Transfers	-	-	-	-	48,000	0.00%
Total State Gas Tax 2106 Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ 48,000**	**0.00%**
State Gas Tax 2106 Surplus/(Deficit)	21,089	20,868	26,629	26,809	(26,915)	
State Gas Tax 2106 Expenditures by Department						
Non Department						
29 **Transfers**	-	-	-	-	48,000	0.00%
	-	**-**	**-**	**-**	**48,000**	**0.00%**
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ 48,000**	**0.00%**
Estimated Fund Balance at June 30, 2019					***$ 48,298***	

226 STATE GAS TAX 2106: This fund is used to account for proceeds and expenditures of gas tax revenue received under the California Streets and Highways Code Section 2106. Apportionments are based on vehicle registration, assessed valuation, and population. Funds are restricted to any street or road purpose that include: construction, maintenance and allocated overhead related to streets, roads, bridges, culverts, curbs, gutters, sidewalks, traffic signals, right-of-way landscaping, traffic signs, bike paths adjacent to streets and roads.

CITY OF ST. HELENA

Fund 227 - State Gas Tax 2107 Budget Worksheet

		FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)		**$ (1,536)**	**$ 45,857**	**$ 90,717**	**$ 90,717**	**$ 72,367**	
State Gas Tax 2107 - Revenues							
Investment Earnings		5,011	5,076	5,500	5,500	4,000	-27.27%
Gas Tax 2107		44,340	42,772	46,168	46,168	43,094	-6.66%
Total State Gas Tax 2107 Revenues		**$ 49,352**	**$ 47,848**	**$ 51,668**	**$ 51,668**	**$ 47,094**	**-8.85%**
State Gas Tax 2107 - Expenditures							
Totals by category							
Services		1,959	2,988	3,000	3,000	3,000	0.00%
Transfers		-	-	67,018	67,018	90,000	0.00%
Total State Gas Tax 2107 Expenditures		**$ 1,959**	**$ 2,988**	**$ 70,018**	**$ 70,018**	**$ 93,000**	**32.82%**
State Gas Tax 2107 Surplus/(Deficit)		47,393	44,860	(18,350)	(18,350)	(45,906)	
State Gas Tax 2107 Expenditures by Department							
Non Department							
29	**Transfers**	-	-	67,018	67,018	90,000	0.00%
		-	**-**	**67,018**	**67,018**	**90,000**	**0.00%**
Public Works Gas Tax							
21	**Services**	1,959	2,988	3,000	3,000	3,000	0.00%
		1,959	**2,988**	**3,000**	**3,000**	**3,000**	**0.00%**
Total Expenditures		**$ 1,959**	**$ 2,988**	**$ 70,018**	**$ 70,018**	**$ 93,000**	**32.82%**
Estimated Fund Balance at June 30, 2019						***$ 26,461***	

227 STATE GAS TAX 2107: This fund is used to account for proceeds and expenditures of gas tax revenue received under the California Streets and Highways Code Section 2107. Apportionments are based on population. Uses of funds are the same as those listed for fund 225.

CITY OF ST. HELENA

Fund 228 - State Gas Tax 2107.5 Budget Worksheet

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	$ 1,685	$ 3,706	$ 5,743	$ 5,743	$ 7,783	
State Gas Tax 2107.5 - Revenues						
Investment Earnings	21	37	40	40	40	0.00%
Gas Tax 2107.5	2,000	2,000	2,000	2,000	2,000	0.00%
Total State Gas Tax 2107.5 Revenues	$ 2,021	$ 2,037	$ 2,040	$ 2,040	$ 2,040	0.00%
State Gas Tax 2107.5 - Expenditures						
Totals by category						
Transfers	-	-	-	-	-	0.00%
Total State Gas Tax 2107.5 Expenditures	$ -	$ -	$ -	$ -	$ -	0.00%
State Gas Tax 2107.5 Surplus/(Deficit)	2,021	2,037	2,040	2,040	2,040	
State Gas Tax 2107.5 Expenditures by Department						
Non Department						
29 **Transfers**	-	-	-	-	-	0.00%
	-	-	-	-	-	0.00%
Total Expenditures	$ -	$ -	$ -	$ -	$ -	0.00%
Estimated Fund Balance at June 30, 2019					*$ 9,823*	

228 STATE GAS TAX 2107.5: This fund is used to account for proceeds and expenditures of gas tax revenue received under the California Streets and Highway Code Section 2107.5. Apportionments are based on population. Funds are restricted for use in covering the costs of street related engineering and administrative expenses. Cities with a population of less than 10,000 may use these funds for acquisition of rights-of-way and construction of its street system.

CITY OF ST. HELENA

Fund 229 - State Gas Tax 2103 Budget Worksheet

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	**$ 6,356**	**$ 37,656**	**$ 53,993**	**$ 53,993**	**$ 15,751**	
State Gas Tax 2103 - Revenues						
Investment Earnings	144	312	350	240	250	-28.57%
Gas Tax 2103	31,156	16,025	26,518	26,518	46,253	74.42%
Total State Gas Tax 2103 Revenues	**$ 31,300**	**$ 16,337**	**$ 26,868**	**$ 26,758**	**$ 46,503**	**73.08%**
State Gas Tax 2103 - Expenditures						
Totals by category						
Transfers	-	-	65,000.00	65,000.00	-	0.00%
Total State Gas Tax 2103 Expenditures	**$ -**	**$ -**	**$ 65,000**	**$ 65,000**	**$ -**	**0.00%**
State Gas Tax 2103 Surplus/(Deficit)	$ 31,300	$ 16,337	$ (38,132)	$ (38,242)	$ 46,503	
State Gas Tax 2103 Expenditures by Department						
Non Department						
29 **Transfers**	-	-	65,000.00	65,000.00	-	0.00%
	-	**-**	**65,000.00**	**65,000.00**	**-**	**0.00%**
Total Expenditures	**$ -**	**$ -**	**$ 65,000**	**$ 65,000**	**$ -**	**0.00%**
Estimated Fund Balance at June 30, 2019					***$ 62,254***	

229 STATE GAS TAX 2103: Section 2103 was added beginning with the 2010-11 fiscal year to allocate funds from a new motor vehicle fuel excise tax that replaces previous city and county allocations from the Proposition 42 sales tax on gasoline. This is the change known as the "fuel tax swap of 2010." Section 2103 funds are allocated to cities and counties on a per capita basis. Funds must be used for street and highway pavement maintenance, rehabilitation, reconstruction and storm damage repair. For Proposition 42 purposes, maintenance means patching, overlay, and sealing. Reconstruction includes overlay, sealing, or widening of the roadway to bring the roadway width to the desirable minimum pavement width consistent with accepted design standards for local streets and roads. However, widening of a roadway does not include widening for increasing the traffic capacity of a street or road.

CITY OF ST. HELENA

Fund 230 - RMRA Budget Worksheet

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)			**$ -**	**$ -**	**$ 40,893**	
RMRA - Revenues						
Investment Earnings			100	100	100	0.00%
State Loan Repayment			-	-	6,858	100.00%
Contributions from Government			40,793	40,793	100,184	145.59%
Total RMRA Revenues			**$ 40,893**	**$ 40,893**	**$ 107,142**	**100.00%**
RMRA - Expenditures						
Totals by category						
Transfers			-	-	40,000	0.00%
Total RMRA Expenditures			**$ -**	**$ -**	**$ 40,000**	**0.00%**
RMRA Surplus/(Deficit)			$ 40,893	$ 40,893	$ 67,142	
RMRA Expenditures by Department						
Non Department						
29 **Transfers**			-	-	40,000	0.00%
			-	-	**40,000**	**0.00%**
Total Expenditures			**$ -**	**$ -**	**$ 40,000**	**0.00%**
Estimated Fund Balance at June 30, 2019					***$ 108,035***	

230 RMRA: Section RMRA was added beginning with the 2017-18 fiscal year which includes funds from the following taxes enacted by the Road Repair and Accountability Act of 2017: the 12 cent gasoline excise tax, 20 cent diesel fuel excise tax, transportation improvement fees and transportation loan repayments.

CITY OF ST. HELENA

Fund 235 - Measure A Budget Worksheet

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	**$ -**	**$ -**	**$ 0**	**$ 0**	**$ 114,305**	
Measure A - Revenues						
Investment Earnings	-	-	-	-	-	0.00%
Loan Proceeds	-	-	-	-	-	0.00%
Revenue from County	-	-	5,250,640	1,053,609	5,161,349	-1.70%
Other Revenue	-	-	-	(600)	-	0.00%
Transfers In	-	526,805	526,805	261,900	-	0.00%
Total Measure A Revenues	**$ -**	**$ 526,805**	**$ 5,777,445**	**$ 1,314,909**	**$ 5,161,349**	**100.00%**
Measure A - Expenditures						
Totals by category						
Services	-	-	-	261,900	-	
Debt	-	526,805	5,250,640	526,805	5,171,349	-1.51%
Transfers	-	-	150,000	150,000	-	0.00%
Total Measure A Expenditures	**$ -**	**$ 526,805**	**$ 5,400,640**	**$ 1,200,605**	**$ 5,171,349**	**100.00%**
Measure A Surplus/(Deficit)	-	0	376,805	114,304	(10,000)	

Measure A Expenditures by Department

		FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Non Department							
25	**Debt**	-	526,805	5,250,640	526,805	5,171,349	-1.51%
29	**Transfers**	-	-	150,000	150,000	-	0.00%
		-	**526,805**	**5,400,640**	**676,805**	**5,171,349**	-4.25%
Finance							
21	**Services**	-	-	-	261,900	-	0.00%
		-	**-**	**-**	**261,900**	**-**	**0.00%**

CITY OF ST. HELENA

Fund 235 - Measure A Budget Worksheet

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget %
Total Expenditures	$ -	$ 526,805	$ 5,400,640	$ 938,705	$ 5,171,349	-4.25%
Estimated Fund Balance at June 30, 2019					*$ 104,305*	

235 MEASURE A: This fund is used to account for proceeds received under Measure A, the countywide flood management plan. This Ordinance imposed a one-half of one percent transaction and use tax in the County and established a Flood Protection and Watershed Improvement Expenditure Plan. Any amendments to the use of this tax as established by the Joint Powers Agreement, resolution 98-118 shall be recommended to the Napa County Flood Control, Water Conservation District, Financial Oversight Committee and the Technical Review Committee for approval. This Tax is scheduled to expire in 2018.

CITY OF ST. HELENA

Fund 237 - Emergency Flood Relief Budget Worksheet

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	$ 130,523	$ 166,060	$ 166,060	$ 167,260	$ 168,460	
Emergency Flood Relief - Revenues						
Investment Earnings	856	1,098	1,200	1,200	1,200	0.00%
Contributions from Government	34,681	-	-	-	-	0.00%
Insurance Refund	-		-	-	-	0.00%
Total Emergency Flood Relief Revenues	$ 35,537	$ 1,098	$ 1,200	$ 1,200	$ 1,200	0.00%
Emergency Flood Relief - Expenditures						
Totals by category						
Transfers	-	-	-	-	-	0.00%
Total Emergency Flood Relief Expenditures	$ -	$ -	$ -	$ -	$ -	0.00%
Emergency Flood Relief Surplus/(Deficit)	35,537	1,098	1,200	1,200	1,200	
Emergency Flood Relief Expenditures by Department						
Non Department						
29 **Transfers**	-	-	-	-	-	0.00%
	-	-	-	-	-	0.00%
Total Expenditures	$ -	$ -	$ -	$ -	$ -	0.00%
Estimated Fund Balance at June 30, 2019					***$ 169,660***	

237 EMERGENCY FLOOD RELIEF: This fund is for allocations for disaster assistance relating to flood damage.

CITY OF ST. HELENA

Fund 238 - Training Development Fund Budget Worksheet

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	**$ 28,201**	**$ 24,281**	**$ 18,962**	**$ 18,962**	**$ 13,682**	
Training Development Fund - Revenues						
Post Reimbursement	1,904	-	9,000	600	600	-93.33%
Investment Earnings	152	142	150	120	150	0.00%
Total Training Development Fund Revenues	**$ 2,056**	**$ 142**	**$ 9,150**	**$ 720**	**$ 750**	**-91.80%**
Training Development Fund - Expenditures						
Totals by category						
Services	5,976	5,462	6,000	6,000	6,000	0.00%
Supplies	-	-	-	-	-	0.00%
Total Training Development Fund Expenditures	**$ 5,976**	**$ 5,462**	**$ 6,000**	**$ 6,000**	**$ 6,000**	**0.00%**
Training Development Fund Surplus/(Deficit)	(3,920)	(5,319)	3,150	(5,280)	(5,250)	
Training Development Fund Expenditures by Department						
Police						
21 **Services**	5,976	5,462	6,000	6,000	6,000	0.00%
22 **Supplies**	-	-	-	-	-	0.00%
	5,976	**5,462**	**6,000**	**6,000**	**6,000**	**0.00%**
Total Expenditures	**$ 5,976**	**$ 5,462**	**$ 6,000**	**$ 6,000**	**$ 6,000**	**0.00%**
Estimated Fund Balance at June 30, 2019					***$ 8,432***	

238 TRAINING DEVELOPMENT: This fund was established to account for proceeds from the Police Officers Standards and Training fund to cover the costs of Police officer's training. Proceeds come in the form of reimbursements.

CITY OF ST. HELENA

Fund 240 - Measure T

		FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)						$ -	
Measure T - Revenues							
Investment Earnings						-	100.00%
Operating Transfer In						700,000	0.00%
Total Measure T Revenues						**$ 700,000**	**100.00%**
Measure T - Expenditures							
Totals by category							
Services						-	100.00%
Total Measure T Expenditures						**$ -**	**100.00%**
Measure T Surplus/(Deficit)						700,000	
Measure T Expenditures by Department							
Public Works							
21	**Services**					-	0.00%
						-	**100.00%**
Total Expenditures						**$ -**	**100.00%**
Estimated Fund Balance at June 30, 2019						***$ 700,000***	

240 Measure T: At the General Elecetion held on November 6, 2012, the voters of Napa County approved a 1/2-cent sales tax increase known as Measure T, which is to be implemented on July 1, 2018. Measure T funding is to be used for maintenance, reconstruction, and/or rehabilitation of streets, roads, and transportation infrastructure within the public right-of-way including but not limited to: sidewalks, curb and gutters, curb ramps, lighting, traffic signage, striping, and local roadway drainage.

CITY OF ST. HELENA

Fund 241 - Measure T Class I Trails

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)					$ -	
Measure T Class I Trails - Revenues						
Investment Earnings					-	100.00%
Operating Transfer In					66,700	0.00%
Total Measure T Class I Trails Revenues					$ 66,700	100.00%
Measure T Class I Trails - Expenditures						
Totals by category						
Services					-	100.00%
Total Measure T Class I Trails Expenditures					$ -	100.00%
Measure T Class I Trails Surplus/(Deficit)					66,700	
Measure T Class I Trails Expenditures by Department						
Public Works						
21 **Services**					-	0.00%
					-	100.00%
Total Expenditures					$ -	100.00%
Estimated Fund Balance at June 30, 2019					*$ 66,700*	

241 Measure T Class I Trails: This funding is a match from the City that is required in order to receive Measure T funding. Each year the City must dedicate the appropriate funds equal to 6.67% of Measure T revenues earned that year, which will be used for Class 1 Bike Facility projects identified in the adopted Countwide Bicycle Plan.

CITY OF ST. HELENA

Fund 278 - BSCC GRANT (BSCCG)

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	**$ -**	**$ 9,514**	**$ 9,577**	**$ 9,577**	**$ 9,653**	
BSCC Grant - Revenues						
Investment Earnings	10	63	65	76	45	100.00%
Grant	9,504	-	-	-	-	0.00%
Total BSCC Grant Revenues	**$ 9,514**	**$ 63**	**$ 65**	**$ 76**	**$ 45**	**100.00%**
BSCC Grant - Expenditures						
Totals by category						
Services	-	-	-	-	-	100.00%
Total BSCC Grant Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**100.00%**
BSCC Grant Surplus/(Deficit)	9,514	63	65	76	45	
BSCC Grant Expenditures by Department						
Police						
21 **Services**	-	-	-	-	-	0.00%
	-	**-**	**-**	**-**	**-**	**100.00%**
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**100.00%**
Estimated Fund Balance at June 30, 2019					***$ 9,698***	

278 BSCC GRANT: This funding was approved by the State of CA to assist with compliance checks and enforcement efforts of those diverted from the state prison system. The St. Helena Police Department will use these funds to address crime impacts in the community, strengthen the relationship between law enforcement and the community, create greater transparency for the organization, and implement best practices for law enforcement.

CITY OF ST. HELENA

Fund 279 - Asset Forfeiture Budget Worksheet

		FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)		**$ 49,336**	**$ 56,606**	**$ 49,879**	**$ 49,879**	**$ 51,781**	
Asset Forfeiture - Revenues							
Investment Earnings		291	451	200	402	400	100.00%
Asset Forfeiture		7,657	-	10,000	10,000	10,000	100.00%
Total Asset Forfeiture Revenues		**$ 7,948**	**$ 451**	**$ 10,200**	**$ 10,402**	**$ 10,400**	**1.96%**
Asset Forfeiture - Expenditures							
Totals by category							
Services		678	767	8,500	8,500	-	-100.00%
Supplies		-	6,411	-	-	6,500	100.00%
Total Asset Forfeiture Expenditures		**$ 678**	**$ 7,178**	**$ 8,500**	**$ 8,500**	**$ 6,500**	**-23.53%**
Asset Forfeiture Surplus/(Deficit)		7,270	(6,727)	1,700	1,902	3,900	
Asset Forfeiture Expenditures by Department							
Police							
21	**Services**	678	767	8,500	8,500	-	-100.00%
22	**Supplies**	-	6,411	-	-	6,500	100.00%
		678	**7,178**	**8,500**	**8,500**	**6,500**	**-23.53%**
Total Expenditures		**$ 678**	**$ 7,178**	**$ 8,500**	**$ 8,500**	**$ 6,500**	**-23.53%**
Estimated Fund Balance at June 30, 2019						***$ 55,681***	

279 ASSET FORFEITURE: A special revenue fund for monies from adjudicated crime cases restricted for public safety purposes.

CITY OF ST. HELENA

Fund 280 - Teen Center Budget Worksheet

		FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)		**$ 78,434**	**$ 86,084**	**$ 34,321**	**$ 34,321**	**$ 34,321**	
Teen Center - Revenues							
Donations		-	-	-	-	-	0.00%
Transfers In		169,263	118,988	104,318	104,318	-	-100.00%
Total Teen Center Revenues		**$ 169,263**	**$ 118,988**	**$ 104,318**	**$ 104,318**	**$ -**	**-100.00%**
Teen Center - Expenditures							
Totals by category							
Salaries & Benefits		154,429	167,928	92,518	92,518	-	-100.00%
Services		1,449	2,823	5,300	5,300	-	-100.00%
Supplies		5,735	-	6,500	6,500	-	-100.00%
Maintenance		-	-	-	-	-	0.00%
Taxes, Insurances & Contributions		-	-	-	-	-	0.00%
Capital		-	-	-	-	-	0.00%
Transfers		-	-	-	-	26,300	100.00%
Total Teen Center Expenditures		**$ 161,613**	**$ 170,751**	**$ 104,318**	**$ 104,318**	**$ 26,300**	**-74.79%**
Teen Center Surplus/(Deficit)		7,650	(51,763)	-	-	(26,300)	
Teen Center Expenditures by Department							
Non Department							
00	**Transfers**	-	-	-	-	26,300	0.00%
		-	**-**	**-**	**-**	**26,300**	**0.00%**
Recreation							
20	**Salaries & Benefits**	154,429	167,928	92,518	92,518	-	-100.00%
21	**Services**	1,449	2,823	5,300	5,300	-	-100.00%
22	**Supplies**	5,735	-	6,500	6,500	-	-100.00%
23	**Maintenance**	-	-	-	-	-	0.00%
24	**Taxes, Insurances & Contributions**	-	-	-	-	-	0.00%
26	**Capital**	-	-	-	-	-	0.00%
29	**Transfers**	-	-	-	-	26,300	100.00%
		161,613	**170,751**	**104,318**	**104,318**	**26,300**	**-74.79%**
Total Expenditures		**$ 161,613**	**$ 170,751**	**$ 104,318**	**$ 104,318**	**$ 26,300**	**-74.79%**
Estimated Fund Balance at June 30, 2019						***$ 8,021***	

280 COMMUNITY ACTIVITY FUND: This fund is used to account for donations received to be used towards youth community activities within the community. Activities include the Teen Center.

CITY OF ST. HELENA

Fund 283 - Tree City Budget Worksheet

		FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)		**$ 69,819**	**$ 93,062**	**$ 177,106**	**$ 177,106**	**$ 120,306**	
Tree City - Revenues							
Transfers In		72,533	99,447	48,569	48,569	62,100	27.86%
Total Tree City Revenues		**$ 72,533**	**$ 99,447**	**$ 48,569**	**$ 48,569**	**$ 62,100**	**27.86%**
Tree City - Expenditures							
Totals by category							
Salaries & Benefits		14,536	4,926	11,469	11,469	17,951	56.52%
Services		22,705	10,314	74,300	74,300	67,522	-9.12%
Supplies		513	77	800	800	800	0.00%
Maintenance		11,536	87	18,800	18,800	18,800	0.00%
Capital		-	-	-	-	-	0.00%
Transfers		-	-	-	-	-	0.00%
Total Tree City Expenditures		**$ 49,290**	**$ 15,404**	**$ 105,369**	**$ 105,369**	**$ 105,073**	**-0.28%**
Tree City Surplus/(Deficit)		23,243	84,043	(56,800)	(56,800)	(42,973)	
Tree City Expenditures by Department							
Public Works Tree City							
20	**Salaries & Benefits**	14,536	4,926	11,469	11,469	17,951	56.52%
21	**Services**	22,705	10,314	74,300	74,300	67,522	-9.12%
22	**Supplies**	513	77	800	800	800	0.00%
23	**Maintenance**	11,536	87	18,800	18,800	18,800	0.00%
26	**Capital**	-	-	-	-	-	0.00%
29	**Transfers**	-	-	-	-	-	0.00%
		49,290	**15,404**	**105,369**	**105,369**	**105,073**	**-0.28%**
Total Expenditures		**$ 49,290**	**$ 15,404**	**$ 105,369**	**$ 105,369**	**$ 105,073**	**-0.28%**
Estimated Fund Balance at June 30, 2019						***$ 77,333***	

283 TREE CITY USA: This fund was established in fiscal year 1996/97 to account for expenditures related to the maintenance and planting of trees located on City right of ways and in parks within the City. The City is seeking a designation from the Arbor Foundation for this effort. Revenue sources include General Fund transfers and private donations.

CITY OF ST. HELENA

Fund 286 - Bocce Ball Fund Budget Worksheet

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	**$ 66,740**	**$ 84,177**	**$ 90,359**	**$ 90,359**	**$ 88,372**	
Bocce Ball Fund - Revenues						
Recreation Registration	40,250	45,000	38,550	40,500	40,500	5.06%
Contributions from Non-Government	-	-	-	-	-	0.00%
Other	-	-	-	-	-	0.00%
Total Bocce Ball Fund Revenues	**$ 40,250**	**$ 45,000**	**$ 38,550**	**$ 40,500**	**$ 40,500**	**5.06%**
Bocce Ball Fund - Expenditures						
Totals by category						
Salaries & Benefits	17,358	31,154	35,097	35,097	39,158	11.57%
Services	1,255	1,417	1,490	1,490	1,490	0.00%
Supplies	4,031	4,457	4,400	4,400	4,400	0.00%
Maintenance	168	1,790	1,500	1,500	1,500	0.00%
Transfers	-	-	-	-	-	0.00%
Total Bocce Ball Fund Expenditures	**$ 22,813**	**$ 38,818**	**$ 42,487**	**$ 42,487**	**$ 46,548**	**19.91%**
Bocce Ball Fund Surplus/(Deficit)	17,437	6,182	(3,937)	(1,987)	(6,048)	
Bocce Ball Fund Expenditures by Department						
Recreation						
20 **Salaries & Benefits**	17,358	31,154	35,097	35,097	39,158	11.57%
21 **Services**	1,255	1,417	1,490	1,490	1,490	0.00%
22 **Supplies**	4,031	4,457	4,400	4,400	4,400	0.00%
23 **Maintenance**	168	1,790	1,500	1,500	1,500	0.00%
29 **Transfers**	-	-	-	-	-	
	22,813	**38,818**	**42,487**	**42,487**	**46,548**	**9.56%**
Total Expenditures	**$ 22,813**	**$ 38,818**	**$ 42,487**	**$ 42,487**	**$ 46,548**	**9.56%**
Estimated Fund Balance at June 30, 2019					***$ 82,324***	

286 BOCCE BALL LEAGUE: This fund is used to account for the costs of running Bocce league services to the general public on a continuing basis. The intent is to recover costs through user charges and fees. The fund, therefore, is operated in a manner similar to a private business enterprise.

CITY OF ST. HELENA

Fund 287 - Harvest Festival

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	**$ -**	**$ 10,141**	**$ 3,462**	**$ 3,462**	**$ 182**	
Harvest Festival - Revenues						
Registrations	1,795	306	1,795	520	-	-100.00%
Donations	4,560	1,005	4,200	6,815	6,800	61.90%
Contributions from Non-Govt	-	-	-	4,620	4,500	100.00%
Vendor/NonProfit Fees	34,338	6,585	6,300	(2,435)	-	-100.00%
Total Harvest Festival Revenues	**$ 40,693**	**$ 7,895**	**$ 12,295**	**$ 9,520**	**$ 11,300**	**1.19%**
Harvest Festival - Expenditures						
Totals by category						
Services	89	4	100	100	100	0.00%
Supplies	30,463	14,569	12,700	12,700	12,700	0.00%
Total Harvest Festival Expenditures	**$ 30,552**	**$ 14,574**	**$ 12,800**	**$ 12,800**	**$ 12,800**	**0.00%**
Harvest Festival Surplus/(Deficit)	10,141	(6,678)	(505)	(3,280)	(1,500)	
Harvest Festival Expenditures by Department						
Recreation						
21 **Services**	89	4	100	100	100	0.00%
22 **Supplies**	30,463	14,569	12,700	12,700	12,700	0.00%
	30,552	**14,574**	**12,800**	**12,800**	**12,800**	**0.00%**
Total Expenditures	**$ 30,552**	**$ 14,574**	**$ 12,800**	**$ 12,800**	**$ 12,800**	**0.00%**
Estimated Fund Balance at June 30, 2019					***$ (1,318)***	

287 HARVEST FESTIVAL: This fund is used to account for revenues from registration fees and donations and is used to fund the expenses incurred in administering the Harvest Festival.

CITY OF ST. HELENA

Fund 288 - Fourth of July

		FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)		**$ 36,374**	**$ 42,871**	**$ 20,513**	**$ 20,513**	**$ 20,513**	
Fourth of July - Revenues							
Donations		47,700	20,770	24,320	24,320	3,000	-87.66%
Transfers In		-	-	20,980	20,980	40,000	100.00%
Total Fourth of July Revenues		**$ 47,700**	**$ 20,770**	**$ 45,300**	**$ 45,300**	**$ 43,000**	**-5.08%**
Fourth of July - Expenditures							
Totals by category							
Services		40,023	41,950	40,000	40,000	40,000	0.00%
Supplies		1,180	1,178	5,300	5,300	5,300	0.00%
Total Fourth of July Expenditures		**$ 41,203**	**$ 43,128**	**$ 45,300**	**$ 45,300**	**$ 45,300**	**0.00%**
Fourth of July Surplus/(Deficit)		6,498	(22,358)	-	-	(2,300)	
Fourth of July Expenditures by Department							
Recreation							
21	**Services**	40,023	41,950	40,000	40,000	40,000	0.00%
22	**Supplies**	1,180	1,178	5,300	5,300	5,300	0.00%
		41,203	**43,128**	**45,300**	**45,300**	**45,300**	**0.00%**
Total Expenditures		**$ 41,203**	**$ 43,128**	**$ 45,300**	**$ 45,300**	**$ 45,300**	**0.00%**
Estimated Fund Balance at June 30, 2019						***$ 18,213***	

288 FOURTH OF JULY: This fund is used to account for donations and is used to fund the expenses incurred in administering the Fourth of July fireworks show.

CITY OF ST. HELENA

Fund 289 - Recreation Programs Budget Worksheet

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	**$ 60,740**	**$ 119,433**	**$ 227,468**	**$ 227,468**	**$ 215,264**	
Recreation Programs - Revenues						
Recreation Registration	128,714	154,788	110,000	110,000	125,000	13.64%
Donations	3,486	4,164	3,500	3,600	3,500	0.00%
Contributions from Non Government	18,000	18,000	18,000	19,356	18,000	100.00%
Transfers In	82,292	125,791	207,494	207,494	181,300	-12.62%
Total Recreation Programs Revenues	**$ 232,492**	**$ 302,743**	**$ 338,994**	**$ 340,450**	**$ 327,800**	**-3.30%**
Recreation Programs - Expenditures						
Totals by category						
Salary	82,265	79,109	182,525	182,585	295,236	61.75%
Benefits	63,228	66,736	92,750	92,750	97,350	4.96%
Contracts	28,307	39,005	66,500	66,500	51,000	-23.31%
Dept Supplies/Services	-	9,858	10,819	10,819	12,021	11.11%
Training/Conference	-	-	-	-	-	0.00%
Total Recreation Programs Expenditures	**$ 173,799**	**$ 194,708**	**$ 352,594**	**$ 352,654**	**$ 455,607**	**29.22%**
Recreation Programs Surplus/(Deficit)	58,693	108,035	(13,600)	(12,204)	(127,807)	
Recreation Programs Expenditures by Department						
Recreation						
20 **Salaries & Benefits**	82,265	79,109	182,525	182,585	295,236	61.75%
21 **Services**	63,228	66,736	92,750	92,750	97,350	4.96%
22 **Supplies**	28,307	39,005	66,500	66,500	51,000	-23.31%
23 **Maintenance**	-	9,858	10,819	10,819	12,021	11.11%
24 **Taxes, Insurance & Contributions**	-	-	-	-	-	0.00%
	173,799	**194,708**	**352,594**	**352,654**	**455,607**	**29.22%**
Total Expenditures	**$ 173,799**	**$ 194,708**	**$ 352,594**	**$ 352,654**	**$ 455,607**	**29.22%**
Estimated Fund Balance at June 30, 2019					***$ 87,457***	

289 RECREATION PROGRAMS: Used to account for revenues from registration fees or other income from recreation programs and funding the expenses incurred in providing those programs. Council established this fund to monitor the ability of the recreation programs to be self-sustaining excluding costs associated with the Recreation Director.

*includes unemployment

CITY OF ST. HELENA

Fund 290 - Tourism Improvement District Budget Worksheet

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	**$ 10,124**	**$ 3,721**	**$ 3,650**	**$ 3,650**	**$ 3,830**	
Tourism Improvement District - Revenues						
Investment Earnings	103	112	100	180	200	100.00%
TID City Admin	3,721	3,609	4,236	4,236	5,367	26.70%
TID Assessment - District	231,720	260,960	313,386	313,386	397,129	26.72%
TID Assessment - Local	78,404	88,162	105,874	105,874	134,165	26.72%
Total Tourism Improvement District Revenues	**$ 313,948**	**$ 352,842**	**$ 423,596**	**$ 423,676**	**$ 536,861**	**26.74%**
Tourism Improvement District - Expenditures						
Totals by category						
Services	317,308	349,383	419,260	419,260	531,294	26.72%
Supplies	-	-	-	-	-	0.00%
Transfers	3,043	3,530	4,236	4,236	5,367	26.70%
Total Tourism Improvement District Expenditures	**$ 320,351**	**$ 352,913**	**$ 423,496**	**$ 423,496**	**$ 536,661**	**52.07%**
Tourism Improvement District Surplus/(Deficit)	(6,403)	(71)	100	180	200	

		FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Tourism Improvement District Expenditures by Department							
Non Department							
21	**Services**	317,308	349,122	419,260	419,260	531,294	26.72%
22	**Supplies**	-	-	-	-	-	0.00%
29	**Transfers**	3,043	3,530	4,236	4,236	5,367	26.70%
		320,351	**352,652**	**419,260**	**423,496**	**536,661**	**28.00%**
Total Expenditures		**$ 320,351**	**$ 352,652**	**$ 419,260**	**$ 423,496**	**$ 536,661**	**28.00%**
Estimated Fund Balance at June 30, 2019						***$ 4,030***	

290 TOURISM IMPROVEMENT DISTRICT (TID): The Napa Valley Tourism Improvement District was created in 2010 and is funded through an assessment on hotel room nights implemented and collected by lodging businesses throughout Napa Valley. The intent of the assessment is to support local activities and products that promote, support and enhance locally based tourism and hospitality efforts. Revenue is currently 2% of taxable room rent. These funds are directed by the Tourism Board created by the County MOU.

CITY OF ST. HELENA

Fund 291 - SB-1186 State Fees

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	**$ 1,568**	**$ 3,408**	**$ 3,440**	**$ 3,440**	**$ 1,027**	
SB1186 State Fees - Revenues						
Investment Earnings	22	31	10	30	25	150.00%
Other Revenue	91	-	70	70	140	100.00%
Other State Revenue	1,728	-	1,570	1,570	1,570	0.00%
Total SB1186 State Fees Revenues	**$ 1,840**	**$ 31**	**$ 1,650**	**$ 1,670**	**$ 1,735**	**5.15%**
SB1186 State Fees - Expenditures						
Totals by category						
Transfer to Other Funds	-		189	4,083	2,762	0
Total SB1186 State Fees Expenditures	**$ -**		**$ 189**	**$ 4,083**	**$ 2,762**	**0.00%**
SB1186 State Fees Surplus/(Deficit)	1,840	31	1,461	(2,413)	(1,027)	
SB1186 State Fees Expenditures by Department						
Non Department						
29 **Transfers**	-	-	189	4,083	2,762	0.00%
	-		**189**	**4,083**	**2,762**	**0.00%**
Total Expenditures	**$ -**		**$ 189**	**$ 4,083**	**$ 2,762**	**0.00%**
Estimated Fund Balance at June 30, 2019					***$ -***	

291 SB-1186 STATE FEES: Effective January 1, 2013 an additional state fee of $1 was added to the business license application and renewel fee for, (1) the purpose of increasing disability access and compliance with construction-related accessibility requirements, and (2) developing educational resources for businesses to facilitate compliance with federal and state disability laws. This fee sunsets on December 31, 2018.

CITY OF ST. HELENA

Fund 295 - N.O.A.A.

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	**$ 2,567**	**$ 2,582**	**$ 2,599**	**$ 2,599**	**$ 2,619**	
N.O.A.A. - Revenues						
Investment Earnings	15	17	18	20	24	33.33%
Government Contribution	-	-	-	-	-	0.00%
Total N.O.A.A. Revenues	**$ 15**	**$ 17**	**$ 18**	**$ 20**	**$ 24**	**0.00%**
N.O.A.A. - Expenditures						
Totals by category						
Contracts	-	-	-	-	-	0.00%
Total N.O.A.A. Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
N.O.A.A. Surplus/(Deficit)	15	17	18	20	24	
N.O.A.A. Expenditures by Department						
Non Department						
21 **Services**	-		-	-	-	0.00%
	-		**-**	**-**	**-**	**0.00%**
Total Expenditures	**$ -**		**$ -**	**$ -**	**$ -**	**0.00%**
Estimated Fund Balance at June 30, 2019					***$ 2,643***	

295 N.O.A.A.: This fund is used to account for monies used toward the compensation and mitigation project known as the Northern Napa River Tributary Stream Surveys.

CITY OF ST. HELENA

Fund 329 - Stabo Trust

		FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)		**$ 35,354**	**$ 35,554**	**$ 35,789**	**$ 35,789**	**$ 36,069**	
Stabo Trust - Revenues							
Investment Earnings		200	235	250	280	300	20.00%
Total Stabo Trust Revenues		**$ 200**	**$ 235**	**$ 250**	**$ 280**	**$ 300**	**20.00%**
Stabo Trust - Expenditures							
Totals by category							
Services		-	-	-	-	-	0.00%
Total Stabo Trust Expenditures		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Stabo Trust Surplus/(Deficit)		200	235	250	280	300	
Stabo Trust Expenditures by Department							
Non Department							
21	**Services**	-	-	-	-	-	0.00%
		-	**-**	**-**	**-**	**-**	**0.00%**
Total Expenditures		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Estimated Fund Balance at June 30, 2019						***$ 36,369***	

329 STABO TRUST: This fund is used to account for proceeds and expenditures toward the upkeep of Stabo Park located on Hunt Avenue.

CITY OF ST. HELENA

Fund 375 - Murray Trust

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	**$ 37,694**	**$ 39,734**	**$ 41,925**	**$ 41,925**	**$ 44,165**	
Murray Trust - Revenues						
Investment Earnings	223	273	280	340	380	35.71%
Other Revenue	1,817	1,918	1,900	1,900	1,900	**-0.94%**
Total Murray Trust Revenues	**$ 2,040**	**$ 2,191**	**$ 2,180**	**$ 2,240**	**$ 2,280**	**0.00%**
Murray Trust - Expenditures						
Totals by category						
Services	-	-	-	-	-	0.00%
Total Murray Trust Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Murray Trust Surplus/(Deficit)	2,040	2,191	2,180	2,240	2,280	
Murray Trust Expenditures by Department						
	-	-	-	-	-	0.00%
	-	**-**	**-**	**-**	**-**	**0.00%**
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Estimated Fund Balance at June 30, 2019					***$ 46,445***	

375 MADELINE MURRAY TRUST FUND: The proceeds from a non-expendable trust established in 2000 as a bequest from the Madeline Murray, through the Madeline Murray and Bertha Tranah Foundation. The funds are to be used for new equipment purchases for the Police Department. The Fire Department also receives funding from the Madeline Murray and Bertha Tranah Foundation but it is given directly to the St. Helena Volunteer Fire Department, a non-profit organization.

CITY OF ST. HELENA

Fund 380 - Friends and Foundation

	FY 15/16 Actual		FY 16/17 Actual		FY 17/18 Budget		FY 17/18 Estimated Year End		FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	$	10,649	$	(3,564)	$	5,446	$	4,946	$ 4,446	
Friends and Foundation - Revenues										
Investment Earnings		296		-		-		-	-	0.00%
Donations		127,984		-		-		-	-	0.00%
Other Revenue		-		134,550		134,000		134,000	135,110	0.83%
Total Friends and Foundation Revenues	$	128,281	$	134,550	$	134,000	$	134,000	$ 135,110	0.42%
Friends and Foundation - Expenditures										
Totals by category										
Salaries & Benefits		85,513		82,786		66,750		66,750	64,610	-3.21%
Services		1,606		-		-		-	-	0.00%
Supplies		55,375		42,754		67,750		67,750	70,500	4.06%
Taxes, Insurance & Contributions		-		-		-		-	-	0.00%
Capital		-		-		-		-	-	0.00%
Total Friends and Foundation Expenditures	$	142,493	$	125,540	$	134,500	$	134,500	$ 135,110	0.45%
Friends and Foundation Surplus/(Deficit)		(14,213)		9,010		(500)		(500)	-	

Friends and Foundation Expenditures by Department

		FY 15/16 Actual		FY 16/17 Actual		FY 17/18 Budget		FY 17/18 Estimated Year End		FY 18/19 Draft	FY 18/19 Budget % Change
Library											
20	**Salaries & Benefits**		85,513		82,786		66,750		66,750	64,610	-3.21%
21	**Services**		1,606		-		-		-	-	0.00%
22	**Supplies**		55,375		42,754		67,750		67,750	70,500	4.06%
24	**Taxes, Insurance & Contributions**		-		-		-		-	-	0.00%
26	**Capital**		-		-		-		-	-	0.00%
			142,493		**125,540**		**134,500**		**134,500**	**135,110**	**0.45%**
Total Expenditures		$	142,493	$	125,540	$	134,500	$	134,500	$ 135,110	0.45%

Estimated Fund Balance at June 30, 2019 *$ 4,446*

380 FRIENDS & FOUNDATION, ST. HELENA PUBLIC LIBRARY: This fund is used to account for grant monies to the St. Helena Public Library from the 501(c)(3) support organization FFSHPL and related expenditures.

CITY OF ST. HELENA

Fund 381 - Ryan Trust Budget Worksheet

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Proposed	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	**$ 18,466**	**$ 12,114**	**$ 11,973**	**$ 11,973**	**$ 12,413**	
Ryan Trust - Revenues						
Investment Earnings	688	(141)	370	440	450	21.62%
Total Ryan Trust Revenues	**$ 688**	**$ (141)**	**$ 370**	**$ 440**	**$ 450**	**21.62%**
Ryan Trust - Expenditures						
Totals by category						
Supplies	7,040	-	-	-	-	0.00%
Maintenance	-	-	-	-	-	0.00%
Total Ryan Trust Expenditures	**$ 7,040**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Ryan Trust Surplus/(Deficit)	(6,352)	(141)	370	440	450	
Ryan Trust Expenditures by Department						
Library						
22 **Supplies**	7,040	-	-	-	-	0.00%
23 **Maintenance**	-	-	-	-	-	0.00%
	7,040	**-**	**-**	**-**	**-**	**0.00%**
Total Expenditures	**$ 7,040**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Estimated Fund Balance at June 30, 2019					***$ 12,863***	

381 RYAN LIBRARY TRUST: A non-expendable trust established in 1941 as a bequest from the estate of John Joseph Ryan. Only earnings on investments may be appropriated for library expenditures. Expenditures are restricted to any and all costs of maintaining the library. The fund represents the earnings on investments that are available for expenditure. The non-expendable principal is held separately.

CITY OF ST. HELENA

Fund 382 - Martin Trust Budget Worksheet

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	**$ 33,370**	**$ 25,064**	**$ 23,760**	**$ 23,760**	**$ 24,262**	
Martin Trust - Revenues						
Investment Earnings	676	96	950	502	650	-31.58%
Total Martin Trust Revenues	**$ 676**	**$ 96**	**$ 950**	**$ 502**	**$ 650**	**-31.58%**
Martin Trust - Expenditures						
Totals by category						
Services	8,982	-	-	-	-	0.00%
Supplies	-	1,400	1,400	-	1,600	14.29%
Total Martin Trust Expenditures	**$ 8,982**	**$ 1,400**	**$ 1,400**	**$ -**	**$ 1,600**	**14.29%**
Martin Trust Surplus/(Deficit)	(8,306)	(1,304)	(450)	502	(950)	

Martin Trust Expenditures by Department

		FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Library							
21	**Services**	8,982	-	-	-	-	0.00%
22	**Supplies**	-	1,400	1,400	-	1,600	14.29%
		8,982	**1,400**	**1,400**	**-**	**1,600**	**14.29%**
Total Expenditures		**$ 8,982**	**$ 1,400**	**$ 1,400**	**$ -**	**$ 1,600**	**14.29%**

Estimated Fund Balance at June 30, 2019 ***$ 23,312***

382 MARTIN ESTATE TRUST: This is a non-expendable trust established in 1968 as a bequest from the estate of Leo H. Martin. Only earnings on investments may be appropriated for library expenses. These expenses are limited to extending, improving and enlarging the selection of books on California and Napa County History. The fund represents the earnings on investments that are available for expenditure. The non-expendable principal is held separately.

CITY OF ST. HELENA

Fund 384 - Tweed Trust Enhancement Distribution Budget Worksheet

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	$ 726,196	$ 695,016	$ 653,104	$ 653,104	$ 660,254	
Tweed Trust - Revenues						
Investment Earnings	4,104	4,616	4,000	5,400	5,800	45.00%
Donations	-	1,908	-	29	-	0.00%
Rental Income	47,512	23,756	45,500	58,996	45,500	0.00%
Transfers In		-	-	-	-	0.00%
Total Tweed Trust Revenues	$ 51,616	$ 30,280	$ 49,500	$ 64,425	$ 51,300	3.64%
Tweed Trust - Expenditures						
Totals by category						
Salaries & Benefits	-	-	-	-	-	0.00%
Services	14,837	12,488	-	-	-	0.00%
Supplies	67,959	59,704	57,275	57,275	50,000	-12.70%
Maintenance	-	-	-	-	-	0.00%
Taxes, Insurances & Contributions	-	-	-	-	-	0.00%
Capital	-	-	-	-	-	0.00%
Transfers	-	-	-	-	-	0.00%
Total Tweed Trust Expenditures	$ 82,796	$ 72,192	$ 57,275	$ 57,275	$ 50,000	-12.70%
Tweed Trust Surplus/(Deficit)	(31,180)	(41,912)	(7,775)	7,150	1,300	

Tweed Trust Expenditures by Department

		FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Library							
20	**Salaries & Benefits**	-	-	-	-	-	0.00%
21	**Services**	14,837	12,488	-	-	-	0.00%
22	**Supplies**	67,959	59,704	57,275	57,275	50,000	-12.70%
23	**Maintenance**	-	-	-	-	-	0.00%
24	**Taxes, Insurances & Contributions**	-	-	-	-	-	0.00%
26	**Capital**	-	-	-	-	-	0.00%
29	**Transfers**	-	-	-	-	-	0.00%
		82,796	**72,192**	**57,275**	**57,275**	**50,000**	**-12.70%**
Total Expenditures		**$ 82,796**	**$ 72,192**	**$ 57,275**	**$ 57,275**	**$ 50,000**	**-12.70%**

Estimated Fund Balance at June 30, 2019 ***$ 661,554***

384 TWEED TRUST – ENHANCEMENT DISTRIBUTION: A trust established in 2000 as a bequest from Dorothy L. Tweed and governed by the Wood Endowment administrative framework. This fund is the expendable annual 4% distribution from the Tweed Enhancement Account of the net fair market value of assets. Funds are to benefit the library and provide support to enhance and enrich basic library services and to enhance the interior of the building. All funding requests are approved by the Library Board of Trustees and the City Council.

385 TWEED TRUST – CONSTRUCTION: A trust established as a bequest from Dorothy L. Tweed and governed by the Wood Endowment administrative framework. Up to twenty percent (20%) of principal is reserved for new building construction. All funding requests ***are approved by the Library Board of Trustees and the City Council.***

386 TWEED TRUST – ENHANCEMENT: A trust established in 2000 as a bequest from Dorothy L. Tweed and governed by the Wood Endowment administrative framework. This is the non-expendable 80% allocation of principal, from which the 4% annual distribution of interest is drawn for Fund 384.

CITY OF ST. HELENA

Fund 420 - 1996 GO Bonds Budget Worksheet

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	**$ 402,138**	**$ 324,164**	**$ 146,961**	**$ 146,461**	**$ 145,963**	
1996 GO Bonds - Revenues						
Property Tax	106,014	2,390	-	2	-	0.00%
Investment Earnings	-	-	-	-	-	0.00%
Homeowner Property Tax	144	-	-	-	-	0.00%
Total 1996 GO Bonds Revenues	**$ 106,158**	**$ 2,390**	**$ -**	**$ 2**	**$ -**	**0.00%**
1996 GO Bonds - Expenditures						
Totals by category						
Services	751	-	500	500	-	-100.00%
Debt	183,380	179,594	-	-	-	0.00%
Total 1996 GO Bonds Expenditures	**$ 184,131**	**$ 179,594**	**$ 500**	**$ 500**	**$ -**	**-100.00%**
1996 GO Bonds Surplus/(Deficit)	(77,974)	(177,204)	(500)	(498)	-	
1996 GO Bonds Expenditures by Department						
Non Department						
21 **Services**	751	-	500	500	-	-100.00%
25 **Debt**	183,380	179,594	-	-	-	0.00%
	184,131	**179,594**	**500**	**500**	**-**	**-100.00%**
Total Expenditures	**$ 184,131**	**$ 179,594**	**$ 500**	**$ 500**	**$ -**	**-100.00%**
Estimated Fund Balance at June 30, 2019					***$ 145,963***	

420 FIRE STATION BONDS: Long-term debt associated with the issuance of the 1996 Fire Station Bonds is accounted for here. The bonds, bearing interest from 5.0% to 6.75% are payable January 1 and July 1 of each year through the year 2016. Principle matures each July 1 at $65,000 to $175,000 from 1998 through 2016. Debt service is financed through property tax assessments on all property within the City. Rates are established annually by the City Council and must be certified to Napa County Auditor/Controller by August 15 of each year.

CITY OF ST. HELENA

Fund 443 - South St. Helena Drainage Budget Worksheet

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	**$ 28,529**	**$ 28,691**	**$ 28,881**	**$ 28,881**	**$ 29,111**	
South St. Helena Drainage - Revenues						
Investment Earnings	162	190	210	230	250	0.00%
Storm Drain Reimbursement	-	-		-	-	0.00%
Total South St. Helena Drainage Revenues	**$ 162**	**$ 190**	**$ 210**	**$ 230**	**$ 250**	**0.00%**
South St. Helena Drainage - Expenditures						
Totals by category						
	-	-	-	-	-	0.00%
Total South St. Helena Drainage Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
South St. Helena Drainage Surplus/(Deficit)	162	190	210	230	250	
South St. Helena Drainage Expenditures by Department						
	-	-	-	-	-	0.00%
	-	**-**	**-**	**-**	**-**	**0.00%**
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Estimated Fund Balance at June 30, 2019					***$ 29,361***	

443 SOUTH S.H. DRAINAGE ASSESSMENT: Fund established to account for a Subdivision Reimbursement Agreement wherein a developer installed an oversized storm drain improvement and the City by ordinance 89-11 set up the South St. Helena Drainage Improvement Benefit Zone to assess property owners benefiting from the improvement to pay the costs associated with the storm drain. As fees are collected, they are remitted to the developer less 1.5% for City administrative costs.

CITY OF ST. HELENA

Fund 582 - City Garage Budget Worksheet

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	**$ (48,334)**	**$ (10,664)**	**$ (10,664)**	**$ (10,664)**	**$ (11,184)**	
City Garage - Revenues						
Investment Earnings	312	(460)	-	(520)	(550)	100.00%
Charges for Services	214,160	207,015	216,690	216,690	241,969	11.67%
Operating Transfers In	-	-	-	-	-	0.00%
Total City Garage Revenues	**$ 214,472**	**$ 206,555**	**$ 216,690**	**$ 216,170**	**$ 241,419**	**11.41%**
City Garage - Expenditures						
Totals by category						
Salaries & Benefits	83,306	71,202	74,990	74,990	97,240	29.67%
Services	-	11	200	200	2,700	1250.00%
Supplies	96,266	98,278	141,400	141,400	141,900	0.35%
Maintenance	-	-	-	-	-	0.00%
Taxes, Insurance & Contributions	(2,770)	(8,642)	100	100	100	0.00%
Capital Equipment	-	-	-	-	-	0.00%
Total City Garage Expenditures	**$ 176,802**	**$ 160,849**	**$ 216,690**	**$ 216,690**	**$ 241,940**	**11.65%**
City Garage Surplus/(Deficit)	37,670	45,706	-	(520)	(521)	

City Garage Expenditures by Department

		FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Public Works Garage							
20	**Salaries & Benefits**	83,306	71,202	74,990	74,990	97,240	29.67%
21	**Services**	-	11	200	200	2,700	1250.00%
22	**Supplies**	96,266	98,278	141,400	141,400	141,900	0.35%
23	**Maintenance**	-	-	-	-	-	0.00%
24	**Taxes, Insurance & Contributions**	(2,770)	(8,642)	100	100	100	0.00%
26	**Capital**	-	-	-	-	-	0.00%
		176,802	**160,849**	**216,690**	**216,690**	**241,940**	**50.41%**
Total Expenditures		**$ 176,802**	**$ 160,849**	**$ 216,690**	**$ 216,690**	**$ 241,940**	**11.65%**

Estimated Fund Balance at June 30, 2019 ***$ (11,705)***

582 CITY GARAGE: This Internal Service Fund is designed to account for the total costs of maintaining the fleet of vehicles and automotive equipment owned by the city. Costs are allocated to the various user departments based on time and materials used within those user departments.

CITY OF ST. HELENA

Fund 592 - Equipment Replacement Budget Worksheet

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	**$ 105,590**	**$ 49,355**	**$ 49,355**	**$ 49,355**	**$ 99,355**	
Equipment Replacement - Revenues						
Investment Earnings	197	-	-	-	-	0.00%
Operating Transfers In	-	-	50,000	50,000	50,000	0.00%
Total Equipment Replacement Revenues	**$ 197**	**$ -**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**0.00%**
Equipment Replacement- Expenditures						
Totals by category						
Supplies	56,432	-	-	-	-	0.00%
Total Equipment Replacement Expenditures	**$ 56,432**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Equipment Replacement Surplus/(Deficit)	(56,235)	-	50,000	50,000	50,000	
Equipment Replacement Expenditures by Department						
Non Department						
22 **Supplies**	56,432	-	-	-	-	0.00%
	56,432	**-**	**-**	**-**	**-**	**0.00%**
Total Expenditures	**$ 56,432**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Estimated Fund Balance at June 30, 2019					***$ 149,355***	

592 EQUIPMENT REPLACEMENT: This Internal Service Fund is designed to account for the total costs and set aside funds for future replacement costs of equipment. This includes vehicles, computers and other equipment as identified. As equipment is identified, user departments will be allocated costs based on estimated costs of replacement.

CITY OF ST. HELENA

Fund 593 - Fire Department Capital Equipment Replacement Budget Worksheet

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	**$ -**	**$ 77,616**	**$ 125,419**	**$ 125,419**	**$ 69,409**	
Equipment Replacement - Revenues						
Investment Earnings	-	-	-	-	-	0.00%
Emergency Relief	77,616	47,804	-	-	-	0.00%
Total Equipment Replacement Revenues	**$ 77,616**	**$ 47,804**	**$ -**	**$ -**	**$ -**	**0.00%**
Equipment Replacement- Expenditures						
Totals by category						
Capital	-	-	56,010	56,010	-	0.00%
Total Equipment Replacement Expenditures	**$ -**	**$ -**	**$ 56,010**	**$ 56,010**	**$ -**	**0.00%**
Equipment Replacement Surplus/(Deficit)	77,616	47,804	(56,010)	(56,010)	-	
Equipment Replacement Expenditures by Department						
Fire						
26 **Capital**	-	-	56,010	56,010	-	0.00%
	-	**-**	**56,010**	**56,010**	**-**	**0.00%**
Total Expenditures	**$ -**	**$ -**	**$ 56,010**	**$ 56,010**	**$ -**	**0.00%**
Estimated Fund Balance at June 30, 2019					***$ 69,409***	

593 EQUIPMENT REPLACEMENT: This Fund is designated to account for funds set aside for future replacement costs and maintenance costs of Fire Department equipment. Funds included are received from Fire Department Strike Team Revenues received for use of fire apparatuses and equipment during Strike Teams Incidents.

CITY OF ST. HELENA

Fund 700 - Flood Control Capital Reserve Budget Worksheet

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)		**$ -**	**$ 50,331**	**$ 50,331**	**$ 101,143**	
Flood Control Capital Reserve - Revenues						
Investment Earnings		331	360	812	1,200	233.33%
Transfers From Other Funds		50,000	50,000	50,000	50,000	0.00%
Total Flood Control Capital Reserve Revenues		**$ 50,331**	**$ 50,360**	**$ 50,812**	**$ 51,200**	**1.67%**
Civic Impact Fees - Expenditures						
Totals by category						
Transfers		-	-	-	-	0.00%
Total Flood Control Capital Reserve Expenditures		**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Flood Control Capital Reserve Surplus/(Deficit)		50,331	50,360	50,812	51,200	
Flood Control Capital Reserve Expenditures by Department						
Non Department						
29 **Transfers**		-	-	-	-	0.00%
		-	-	-	-	**0.00%**
Total Expenditures		**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Estimated Fund Balance at June 30, 2019					***$ 152,343***	

700 Flood Control Capital Reserve: This fund is used for the expansion, major repair or replacement of the flood control facilities located near Vineyard Valley Mobile Home Park. This fund is required to be in effect for the term of the City's State Revolving Loan, which is currently through 2028.

CITY OF ST. HELENA

Fund 713 - Civic Impact Fees Budget Worksheet

		FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)		$ 500,266	$ 549,829	$ 614,652	$ 614,652	$ 632,203	
Civic Impact Fees - Revenues							
Investment Earnings		3,009	3,808	1,200	5,000	5,500	358.33%
Civic Impact Fees		48,307	61,769	75,000	60,000	75,000	0.00%
Total Civic Impact Fees Revenues		$ 51,316	$ 65,577	$ 76,200	$ 65,000	$ 80,500	22.76%
Civic Impact Fees - Expenditures							
Totals by category							
Services		1,753	754	47,449	47,449	1,750	-96.31%
Transfers		-	-	-	-	-	0.00%
Total Civic Impact Fees Expenditures		$ 1,753	$ 754	$ 47,449	$ 47,449	$ 1,750	0.00%
Civic Impact Fees Surplus/(Deficit)		49,563	64,823	28,751	17,551	78,750	
Civic Impact Fees Expenditures by Department							
Non Department							
29	**Transfers**	-	-	-	-	-	0.00%
		-	-	-	-	-	0.00%
Finance							
21	**Services**	1,753	754	8,371	8,371	-	-100.00%
		1,753	754	8,371	8,371	-	-100.00%
Planning							
21	**Services**	-	-	39,078	39,078	-	-100.00%
		-	-	39,078	39,078	-	-100.00%
Public Works							
21	**Services**	-	-	-	-	1,750	100.00%
		-	-	-	-	1,750	100.00%
Total Expenditures		$ 1,753	$ 754	$ 47,449	$ 47,449	$ 1,750	-96.31%
Estimated Fund Balance at June 30, 2019						***$ 710,953***	

713 CIVIC IMPACT: This fund is used to accumulate restricted funds from new development's proportionate share of the depreciated replacement cost of a range of facility types including City Hall, corporation yard facilities, as well as library and recreation facilities.

CITY OF ST. HELENA

Fund 734 - Park Impact Fees Budget Worksheet

		FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)		**$ 282,569**	**$ 372,085**	**$ 574,528**	**$ 574,528**	**$ 729,028**	
Park Impact Fees - Revenues							
Investment Earnings		1,898	2,982	2,000	4,500	5,000	150.00%
Park Impact Fees		87,618	199,462	150,000	150,000	150,000	0.00%
Total Park Impact Fees Revenues		**$ 89,516**	**$ 202,443**	**$ 152,000**	**$ 154,500**	**$ 155,000**	**1.97%**
Park Impact Fees - Expenditures							
Totals by category							
Services		-	-	-	-	-	0.00%
Total Park Impact Fees Expenditures		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Park Impact Fees Surplus/(Deficit)		89,516	202,443	152,000	154,500	155,000	
Park Impact Fees Expenditures by Department							
Public Works							
21	**Services**	-	-	-	-	-	0.00%
		-	**-**	**-**	**-**	**-**	**0.00%**
Total Expenditures		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Estimated Fund Balance at June 30, 2019						***$ 884,028***	

734 PARK IMPACT: This fund is used to accumulate funds from new or proposed residential development solely for park land acquisition and park improvements.

CITY OF ST. HELENA

Fund 740 - Traffic Mitigation Impact Fees Budget Worksheet

		FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)		**$ 1,955,922**	**$ 2,072,547**	**$ 2,157,500**	**$ 2,157,500**	**$ 2,220,129**	
Traffic Mitigation Impact Fees - Revenues							
Investment Earnings		11,509	13,923	14,000	16,000	17,500	25.00%
Traffic Mitigation Impact Fees		109,635	71,784	150,000	55,000	75,000	-50.00%
Total Traffic Mitigation Impact Fees Revenues		**$ 121,144**	**$ 85,707**	**$ 164,000**	**$ 71,000**	**$ 92,500**	**-43.60%**
Traffic Mitigation Impact Fees - Expenditures							
Totals by category							
Services		1,753	754	8,370	8,370	-	-100.00%
Transfers		2,766	-	-	-	-	0.00%
Total Traffic Mitigation Impact Fees Expenditures		**$ 4,519**	**$ 754**	**$ 8,370**	**$ 8,370**	**$ -**	**-100.00%**
Traffic Mitigation Impact Fees Surplus/(Deficit)		116,625	84,953	155,630	62,630	92,500	
Traffic Mitigation Impact Fees Expenditures by Department							
Non Department							
29	**Transfers**	2,766	-	-	-	-	0.00%
		2,766	**-**	**-**	**-**	**-**	**0.00%**
Finance							
21	**Services**	**1,753**	**754**	**8,370**	**8,370**	**-**	**-100.00%**
		1,753	**754**	**8,370**	**8,370**	**-**	**-100.00%**
Total Expenditures		**$ 4,519**	**$ 754**	**$ 8,370**	**$ 8,370**	**$ -**	**-100.00%**
Estimated Fund Balance at June 30, 2019						***$ 2,312,629***	

740 TRAFFIC MITIGATION IMPACT: This fund is used to accumulate funds from new or proposed development to finance circulation improvements to reduce the impacts of traffic generated by new development within the City.

CITY OF ST. HELENA

Fund 742 - Storm Drain Impact Fees Budget Worksheet

		FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)		**$ 560,485**	**$ 579,967**	**$ 605,812**	**$ 605,812**	**$ 626,442**	
Storm Drain Impact Fees - Revenues							
Investment Earnings		3,257	3,885	4,000	4,000	4,500	12.50%
Storm Drain Impact Fees		17,978	22,714	25,000	25,000	25,000	0.00%
Total Storm Drain Impact Fees Revenues		**$ 21,235**	**$ 26,599**	**$ 29,000**	**$ 29,000**	**$ 29,500**	**1.72%**
Storm Drain Impact Fees - Expenditures							
Totals by category							
Services		1,753	754	8,370	8,370	-	-100.00%
Transfers		-	-	-	-	-	0.00%
Total Storm Drain Impact Fees Expenditures		**$ 1,753**	**$ 754**	**$ 8,370**	**$ 8,370**	**$ -**	**-100.00%**
Storm Drain Impact Fees Surplus/(Deficit)		19,482	25,844	20,630	20,630	29,500	
Storm Drain Impact Fees Expenditures by Department							
Non Department							
29	**Transfers**	-	-	-	-	-	0.00%
		-	-	-	-	-	**0.00%**
Finance							
21	**Services**	**1,753**	**754**	**8,370**	**8,370**	**-**	**-100.00%**
		1,753	**754**	**8,370**	**8,370**	**-**	**-100.00%**
Total Expenditures		**$ 1,753**	**$ 754**	**$ 8,370**	**$ 8,370**	**$ -**	**-100.00%**
Estimated Fund Balance at June 30, 2019						***$ 655,942***	

742 STORM DRAIN IMPROVEMENT: This fund is used to accumulate funds from new development's proportionate share of planned drainage system improvements.

CITY OF ST. HELENA

Fund 744 - Housing Impact Fees Budget Worksheet

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	**$ 25,802**	**$ 25,948**	**$ 26,120**	**$ 26,120**	**$ 26,320**	
Housing Impact Fees - Revenues						
Investment Earnings	147	172	160	200	225	40.63%
Housing Impact Fees	-	-	-	-	-	0.00%
Total Housing Impact Fees Revenues	**$ 147**	**$ 172**	**$ 160**	**$ 200**	**$ 225**	**40.63%**
Housing Impact Fees - Expenditures						
Totals by category						
Transfers	-	-	-	-	-	0.00%
Total Housing Impact Fees Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Housing Impact Fees Surplus/(Deficit)	147	172	160	200	225	
Housing Impact Fees Expenditures by Department						
Non Department						
29 **Transfers**	-	-	-	-	-	0.00%
	-	**-**	**-**	**-**	**-**	**0.00%**
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Estimated Fund Balance at June 30, 2019					***$ 26,545***	

744 HOUSING IMPACT FEES: This fund is used to accumulate funds from new or proposed development in order to defray the costs of providing affordable housing in the City.

CITY OF ST. HELENA

Fund 745 - Parking In-Lieu Fees Budget Worksheet

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	**$ 551,124**	**$ 555,456**	**$ 559,728**	**$ 559,728**	**$ 564,528**	
Parking In-Lieu Fees - Revenues						
Investment Earnings	3,133	3,672	3,000	4,400	4,800	60.00%
Parking In-Lieu Fees	1,200	600	1,200	400	-	-100.00%
Total Parking In-Lieu Fees Revenues	**$ 4,333**	**$ 4,272**	**$ 4,200**	**$ 4,800**	**$ 4,800**	**14.29%**
Parking In-Lieu Fees - Expenditures						
Totals by category						
Services	-	-	-	-	-	0.00%
Total Parking In-Lieu Fees Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Parking In-Lieu Fees Surplus/(Deficit)	4,333	4,272	4,200	4,800	4,800	
Parking In-Lieu Fees Expenditures by Department						
City Attorney						
21 **Services**	-	-	-	-	-	0.00%
	-	**-**	**-**	**-**	**-**	**0.00%**
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Estimated Fund Balance at June 30, 2019					***$ 569,328***	

745 PARKING IN-LIEU: This fund is used to accumulate funds from new or proposed development to pay for all or a portion of the costs associate with providing new parking facilities in the City.

CITY OF ST. HELENA

Fund 751 - Affordable Housing Fees Budget Worksheet

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	**$ 930,254**	**$ 1,312,813**	**$ 1,466,162**	**$ 1,466,162**	**$ 902,950**	
Affordable Housing Fees - Revenues						
Investment Earnings	6,879	9,249	9,500	8,200	8,500	-10.53%
Affordable Housing Fees	427,649	235,122	250,000	160,000	250,000	0.00%
Other Revenue	17	965	737	368	500	0.00%
Rental Income	75	-	-	-	-	0.00%
Total Affordable Housing Fees Revenues	**$ 434,619**	**$ 245,336**	**$ 260,237**	**$ 168,568**	**$ 259,000**	**-0.48%**
Affordable Housing Fees - Expenditures						
Totals by category						
Services	52,040	91,550	15,000	15,000	15,000	0.00%
Supplies	-	-	-	-	-	0.00%
Taxes, Insurance & Contributions	20	438	10,000	716,779	10,000	100.00%
Capital	-	-	-	-	-	0.00%
Transfers	-	-	-	-	-	0.00%
Total Affordable Housing Fees Expenditures	**$ 52,059**	**$ 91,988**	**$ 25,000**	**$ 731,779**	**$ 25,000**	**0.00%**
Affordable Housing Fees Surplus/(Deficit)	382,560	153,348	235,237	(563,212)	234,000	

Affordable Housing Fees Expenditures by Department

		FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Non Department							
21	**Services**	30,192	-	-	-	-	0.00%
22	**Supplies**	-	-	-	-	-	0.00%
24	**Taxes, Insurance & Contributions**	20	438	-	706,779	-	0.00%
26	**Capital**	-	-	-	-	-	0.00%
29	**Transfers**	-	-	-	-	-	0.00%
		30,212	**438**	**-**	**706,779**	**-**	**0.00%**
City Council							
24	**Taxes, Insurance & Contributions**	-	-	10,000	10,000	10,000	100.00%
		-	-	10,000	10,000	10,000	100.00%
City Attorney							
21	**Services**	21,848	91,550	15,000	15,000	15,000	0.00%
		21,848	**91,550**	**15,000**	**15,000**	**15,000**	0.00%
Total Expenditures		**$ 52,059**	**$ 91,988**	**$ 15,000**	**$ 721,779**	**$ 25,000**	**66.67%**

Estimated Fund Balance at June 30, 2019 ***$ 1,136,950***

751 AFFORDABLE HOUSING: This fund is used to accumulate funds from new or proposed development in order to defray the costs of providing affordable housing in the City.

CITY OF ST. HELENA

Fund 764 - Water Impact Fees Budget Worksheet

		FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)		**$ 505,650**	**$ 145,727**	**$ 145,727**	**$ 213,157**	**$ 264,357**	
Water Impact Fees - Revenues							
Investment Earnings		1,337	752	800	1,200	1,200	50.00%
Water Impact Fees		(42,756)	57,965	75,000	50,000	50,000	-33.33%
Total Water Impact Fees Revenues		**$ (41,419)**	**$ 58,718**	**$ 75,800**	**$ 51,200**	**$ 51,200**	**-32.45%**
Water Impact Fees - Expenditures							
Totals by category							
Transfers		316,750	57,465	-	-	-	0.00%
Services		1,753	754	8,371	-	-	0.00%
Total Water Impact Fees Expenditures		**$ 318,503**	**$ 58,219**	**$ 8,371**	**$ -**	**$ -**	**0.00%**
Water Impact Fees Surplus/(Deficit)		(359,922)	499	67,430	51,200	51,200	
Water Impact Fees Expenditures by Department							
Non Department							
29	**Transfers**	316,750	57,465	-	-	-	0.00%
		316,750	**57,465**	**-**	**-**	**-**	**0.00%**
Finance							
21	**Services**	1,753	754	8,371	-	-	0.00%
		1,753	**754**	**8,371**	**-**	**-**	**0.00%**
Total Expenditures		**$ 318,503**	**$ 58,219**	**$ 8,371**	**$ -**	**$ -**	**0.00%**
Estimated Fund Balance at June 30, 2019						***$ 315,557***	

764 WATER IMPACT: This fund is used to accumulate funds from new or proposed development to pay for water system capital improvements needed to support new development.

CITY OF ST. HELENA

Fund 774 - Wastewater Impact Fees Budget Worksheet

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Estimated Year End	FY 18/19 Draft	FY 18/19 Budget % Change
Beginning Fund Balance (July 1)	**$ 625,270**	**$ 604,408**	**$ 612,024**	**$ 612,024**	**$ 632,024**	
Wastewater Impact Fees - Revenues						
Investment Earnings	3,388	3,968	4,300	5,000	5,000	16.28%
Wastewater Impact Fees	15,303	14,902	15,000	15,000	15,000	0.00%
Total Wastewater Impact Fees Revenues	**$ 18,691**	**$ 18,870**	**$ 19,300**	**$ 20,000**	**$ 20,000**	**3.63%**
Wastewater Impact Fees - Expenditures						
Totals by category						
Transfers	37,800	10,500	-	-	-	0.00%
Services	1,753	754	8,371	-	-	-100.00%
Total Wastewater Impact Fees Expenditures	**$ 39,553**	**$ 11,254**	**$ 8,371**	**$ -**	**$ -**	**-100.00%**
Wastewater Impact Fees Surplus/(Deficit)	(20,862)	7,616	10,930	20,000	20,000	
Wastewater Impact Fees Expenditures by Department						
Non Department						
29 **Transfers**	37,800	10,500	-	-	-	0.00%
	37,800	**10,500**	**-**	**-**	**-**	**0.00%**
Finance						
21 **Services**	1,753	754	8,371	-	-	-100.00%
	1,753	**754**	**8,371**	**-**	**-**	**-100.00%**
Total Expenditures	**$ 39,553**	**$ 11,254**	**$ 8,371**	**$ -**	**$ -**	**-100.00%**
Estimated Fund Balance at June 30, 2019					***$ 652,024***	

774 WASTEWATER IMPACT: This fund was established to account for the costs of constructing and improving the wastewater treatment plant and sewer collection system in order to support new development.

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Readers Guide to the Budget

GLOSSARY OF COMMON BUDGET AND FINANCIAL TERMS

ACCOUNT	Financial reporting unit for budget, management, or accounting purposes.
ACCOUNTS PAYABLE	The amounts owed to others for goods and services received.
ACCOUNTS RECEIVABLE	Amounts due from others for goods furnished and services rendered.
ACCRUAL BASIS	The basis whereby transactions and events are recognized when they occur, regardless of when cash is received or paid.
ACTUAL PRIOR YEAR	Actual amounts for the fiscal year preceding the current fiscal year which precedes the budget fiscal year.
ALLOCATION	Component of an appropriation earmarking expenditures for a specific purpose and/or level of organization.
ALLOTMENT	That portion of an appropriation which may be encumbered or spent during a specified period.
AMORTIZATION	Payment of a debt by regular intervals over a specific period of time.
APPROPRIATION	An authorization by a legislative body (e.g. City Council) that provides legal permission to make expenditures and incur obligations for specific purposes.[1]
ASSET	Resources owned or held by a government which have monetary value.
ASSESSED VALUATION	Official government value placed upon real estate or other property as a basis for levying taxes.
BOND	A written promise to pay a specific amount of money at a specific date in the future together with a periodic interest as a special rate. Two types are used: General Obligation and Revenue.
BONDED INDEBTEDNESS	Outstanding debt by issues of bonds which is repaid by ad valorem or other revenue.

[1] "Appropriations subject to limitation," for purposes of each agency's Gann limit, means "any authorization to expend during a fiscal years the proceeds of taxes levied by or for that agency and the proceeds of state subventions to that agency." Cal. Const. Art. XIIIB, section 8(b).

BUDGET AMENDMENT A procedure authorized by some City Councils that allows the City Manager to make adjustments to expenditures within or between departmental budgets by revising budget appropriations. **Note:** City Council approval is always required for additional appropriations from a fund balance or new revenue sources.

BUDGET DEFICIT Amount by which the government's budget outlays exceed its budget receipts for a given period, usually a fiscal year.

CAPITAL IMPROVEMENT PROGRAM Annual appropriations in a City's budget for capital improvement projects such as street or park improvements, building construction and various kinds of major facility maintenance. Capital improvement projects are often multi-year projects that require funding beyond the one-year periods of the annual budget.

CAPITALIZATION THRESHOLD The dollar value at which government elects to capitalize tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period.

DEBT SERVICE; DEBT SERVICE FUND The payment of principal and interest on borrowed funds such as bonds. A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. Sometimes a debt service fund is referred to as a sinking fund. Debt financing is most commonly used to address temporary short-term cash flow problems and to provide funding for improvements with long lives. Borrowing long-term for operational or short-term capital needs is not advised.[2]

ENCUMBRANCE Prior to actual spending, an obligation charged against a budget indicating that a commitment has been made or an order placed for goods and services not yet received or paid for. After an encumbrance has been made, the money is not then available for other transactions.

EQUITY FUNDING Funding is accomplished with available resources, and does not include leveraged resources. Project funding is dictated by the availability of cash.

EXPENDITURE A decrease in net financial resources. Expenditures include current operating expenses that require the current or future use of net current assets, debt service and capital outlays.

[2] Be aware that Article XVI, section 18 of the California Constitution prohibits a City from borrowing more money than it can repay in a single fiscal year from its general fund without a two-thirds vote of the electorate. Common exceptions to this borrowing restriction are the special fund doctrine; and the lease purchase agreement.

EXPENSE	A decrease in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.
FIDUCIARY FUNDS	Trust and Agency funds.
FISCAL POLICY	A government's policies with respect to revenues, spending and debt management as these relate to government services, programs and capital investment. Fiscal Policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.
FISCAL YEAR	The 12-month period used by the City of St. Helena begins with July 1, and ends with June 30 of the designated fiscal year (i.e., FY 2011-12 ends on June 30, 2012).
FIXED ASSETS	Assets of long-term character which are intended to be held or used for more than one fiscal year. Examples are land, buildings, machinery and furniture.
FORCE ACCOUNT	Construction of maintenance activities performed by the City's own personnel, rather than by outside labor.
FULL-TIME EQUIVALENT (FTE)	Number of positions calculated on the basis that one FTE equates to a 40-hour workweek for twelve months. For example, two part-time positions working 20 hours for twelve months also equals one FTE.
FUNCTION	Group of related programs crossing organizational (departmental) boundaries and aimed at accomplishing a broad goal or major service.
FUND	A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities or balances and changes therein are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations.
FUND BALANCE	A term used to express the excess of assets over liabilities (equity). It also represents the accumulated net resources of a fund available for reservation, designation, or for appropriation.
GENERAL FUND	General operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.
GENERAL OBLIGATION BONDS	Bonds where the City pledges its full faith and credit to the repayment of bonds. These bonds are secured by the General Fund of the City.

GOVERNMENTAL FUNDS	General, Special Revenue, Debt Service, and Capital Projects funds.
GRANTS	Contributions of cash or other assets from another governmental agency (usually) to be expended or used for a specified purpose, activity or facility.
LEASE PURCHASE	Contractual Agreements which are termed leases, but whose lease amount is applied to the purchase.
LONG TERM DEBT	Debt with a maturity of more than one year after the date of the issue.
OPERATING DEFICIT	The excess of operating expenditures over operating revenues.
OPERATING SURPLUS	The excess of operating revenues over operating expenditures.
ORDINANCE	A formal legislative enactment by the City Council. If it is not in conflict with any higher form of law, it has the full force and effect of law within the boundaries of the City.
RESERVES	Accumulated funds legally restricted or otherwise designated by a City Council for specific purposes.
RESOLUTION	A special or temporary order of the City Council requiring less formality than an ordinance.
REVENUES	Total amount of income received, earned or otherwise available for appropriation.
SURPLUS	An excess of revenues over expenditures.
TAXES	Compulsory charges levied by a government for the purpose of financing services performed for the common good.
TRANSFERS	Payments from one fund to another ideally for work or services provided, or to cover operating expense shortfalls.
USER FEES	Payments of charges for direct receipt of a public service by the party benefiting from the service.

CITY OF ST. HELENA
Readers Guide to the Budget

ACRONYMS

AV	Audio Visual
AWWA	American Water Works Association
BMP	Best Management Practices
CAFR	Comprehensive Annual Finance Report
CCAC	City Clerk Association of California
CCC	California Conservation Crews
CCR	Consumer Confidence Report
CDBG	Community Development Block Grant
CEQA	California Environmental Quality Act
CIP	Capital Improvement Project
CLA	California Library Association
CLETS	California Law Enforcement Telecommunications System
CLSA	California Library Services Act
COPS	Citizen's Options for Public Safety
CSL	California State Library
CSO	Community Services Officer
CSMFO	California Society of Municipal Finance Officers
DARE	Drug Abuse Resistance Education
DBP	Disinfection By-Products
DMV	Department of Motor Vehicles
DPW	Department of Public Works
EAP	Employee Assistance Program
EIR	Environmental Impact Review

EMS	Emergency Medical Services
EOC	Emergency Operations Center
EPA	Environmental Protection Agency
ERAF	Education Review Augmentation Fund
FEMA	Federal Emergency Management Agency
FF	Firefighter
FTE	Full Time Equivalent
GAAP	Generally Accepted Accounting Principles
GAAS	Generally Accepted Auditing Standards
GASB	Governmental Accounting Standards Board
GIS	Geographic Information Systems
GO	General Obligation
HDPE	High-Density Polyethylene Pipe
HSP	High Service Pump
HVAC	Heating & Air Conditioning
ICMA	International City/County Management Association
IT	Information Technology
LAFCO	Local Agency Formation Commission
LSWTP	Louis Stralla Water Treatment Plant
MDC	Mobile Data Center
MGD	Million Gallons per Day
MSD	Metropolitan Sewer District
MTC	Metropolitan Transportation Commission
NBC	North Bay Cooperative Library System
NCTPA	Napa County Transportation Planning Agency

NFPA	National Fire Protection Association
NLS	Northnet Library System
NSIB	Napa Special Investigation Bureau
OCLC	Online Computer Library Center, Inc.
OES	Office of Emergency Services
PERS	Public Employees Retirement System
PLF	Public Library Foundation
POF	Police Officers Foundation
REMIF	Redwood Empire Municipal Insurance Fund
RIMS	Records Integrated Management System
RLS	Robert Louis Stevenson Middle School
RWQCB	Regional Water Quality Control Board
SBW	Stonebridge Well
SCADA	Supervising Control and Data Acquisition
SCBA	Self-Contained Breathing Apparatus
SNAP	Solano & Napa Partners
SWRCB	State Water Resource Control Board
TID	Tourism Improvement District
TOT	Transient Occupancy Tax
VFD	Variable Frequency Drive
WTP	Water Treatment Plant
WWTP	Waste Water Treatment Plant

CITY OF ST. HELENA
Readers Guide to the Budget

Funds

101 *GENERAL FUND*: The primary reporting vehicle for current government revenues and operations, this fund accounts for all financial resources not required by law or City Council actions to be accounted for in another fund.

210 *COMMUNITY DEVELOPMENT BLOCK GRANT*: This fund is used for expenditures and grant reimbursements for Community Development Block Grant (CDBG) funded programs or projects.

216 *PUBLIC SAFETY IMPACT FEES*: Section 22.5 of the City Code establishes this fund to accumulate revenues from fees on building permits to be used solely for equipment and facilities' costs for Police and the Fire Departments. Vehicles, capital equipment, and building improvements are approved uses.

218 *PUBLIC LIBRARY FOUNDATION*: This fund is used to account for State Aid for libraries and related expense account for proceeds from the State of California under the California Library Services Act and related expenditures.

219 *CLSA LIBRARY RESTORATION:* This fund was established as a special revenue fund to account for proceeds from the State of California under the California Library Services Act and related expenditures.

220 *NAPA VALLEY NOW*: This fund was established to account for proceeds and expenditures associated with the administration of the website www.napavalleynow.com which is managed by the St. Helena Public Library in partnership with several other private and public organizations in Napa County.

222 *PARK DEVELOPMENT:* A special revenue fund for Ballpark State Grant, Proposition 12 Park per capita funding, other park grants, and park donations. These funds are restricted for park improvements and development.

223 *SKATE PARK LIGHTING*: This fund is used to account for donations and is used to fund the expenses incurred in maintaining the Skate Park lights.

***224 PUBLIC SAFETY (COPS)*:** A special revenue fund used to account for transactions related to supporting front line police officers.

225 *STATE GAS TAX 2105*: This fund is used to account for proceeds and expenditures of revenue received as a result of Proposition 111. Funds are restricted for use in the same manner as Section 2106/07. In addition, Proposition 111 established a "Maintenance of Effort" provision requiring cities to continue to provide matching street related expenditures from the General Fund equal to the average amount expended over the past 3 years.

226 *STATE GAS TAX 2106*: This fund is used to account for proceeds and expenditures of gas tax revenue received under the California Streets and Highways Code Section 2106. Apportionments are based on vehicle registration, assessed valuation, and population. Funds are restricted to any street or road purpose that include: construction, maintenance and allocated overhead related to streets, roads, bridges, culverts, curbs, gutters, sidewalks, traffic signals, right-of-way landscaping, traffic signs, bike paths adjacent to streets and roads.

227 *STATE GAS TAX 2107*: This fund is used to account for proceeds and expenditures of gas tax revenue received under the California Streets and Highways Code Section 2107. Apportionments are based on population. Uses of funds are the same as those listed for fund 225.

228 *STATE GAS TAX 2107.5*: This fund is used to account for proceeds and expenditures of gas tax revenue received under the California Streets and Highway Code Section 2107.5. Apportionments are based on population. Funds are restricted for use in covering the costs of street related engineering and administrative expenses. Cities with a population of less than 10,000 may use these funds for acquisition of rights-of-way and construction of its street system.

229 *STATE GAS TAX 2103*: Section 2103 was added beginning with the 2010-11 fiscal year to allocate funds from a new motor vehicle fuel excise tax that replaces previous city and county allocations from the Proposition 42 sales tax on gasoline. This is the change known as the "fuel tax swap of 2010." Section 2103 funds are allocated to cities and counties on a per capita basis. Funds must be used for street and highway pavement maintenance, rehabilitation, reconstruction and storm damage repair. For Proposition 42 purposes, maintenance means patching, overlay, and sealing. Reconstruction includes overlay, sealing, or widening of the roadway to bring the roadway width to the desirable minimum pavement width consistent with accepted design standards for local streets and roads. However, widening of a roadway does not include widening for increasing the traffic capacity of a street or road.

235 *MEASURE A:* This fund is used to account for proceeds received under Measure A, the countywide flood management plan. This Ordinance imposed a one-half of one percent transaction and use tax in the County and established a Flood Protection and Watershed Improvement Expenditure Plan. Any amendments to the use of this tax as established by the Joint Powers Agreement, resolution 98-118 shall be recommended to the Napa County Flood Control, Water Conservation District, Financial Oversight Committee and the Technical Review Committee for approval. This Tax is scheduled to expire in 2018.

237 *EMERGENCY FLOOD RELIEF:* This fund is for allocations for disaster assistance relating to flood damage.

238 *TRAINING DEVELOPMENT*: This fund was established to account for proceeds from the Police Officers Standards and Training fund to cover the costs of Police officer's training. Proceeds come in the form of reimbursements.

279 *ASSET FORFEITURE*: A special revenue fund for monies from adjudicated crime cases restricted for public safety purposes.

280 *COMMUNITY ACTIVITY FUND*: This fund is used to account for donations received to be used towards youth community activities within the community**.** Activities include the Teen Center.

283 *TREE CITY USA*: This fund was established in fiscal year 1996/97 to account for expenditures related to the maintenance and planting of trees located on City right of ways and in parks within the City. The City is seeking a designation from the Arbor Foundation for this effort. Revenue sources include General

Fund transfers and private donations.

286 *BOCCE BALL LEAGUE:* This fund is used to account for the costs of running Bocce league services to the general public on a continuing basis. The intent is to recover costs through user charges and fees. The fund, therefore, is operated in a manner similar to a private business enterprise.

287 *HARVEST FESTIVAL*: This fund is used to account for revenues from registration fees and donations and is used to fund the expenses incurred in administering the Harvest Festival.

288 *FOURTH OF JULY*: This fund is used to account for donations and is used to fund the expenses incurred in administering the Fourth of July fireworks show.

289 *RECREATION PROGRAMS*: Used to account for revenues from registration fees or other income from recreation programs and funding the expenses incurred in providing those programs. Council established this fund to monitor the ability of the recreation programs to be self-sustaining excluding costs associated with the Recreation Director.

290 *TOURISM IMPROVEMENT DISTRICT (TID)*: The Napa Valley Tourism Improvement District was created in 2010 and is funded through an assessment on hotel room nights implemented and collected by lodging businesses throughout Napa Valley. The intent of the assessment is to support local activities and products that promote, support and enhance locally based tourism and hospitality efforts. Revenue is currently 2% of taxable room rent. These funds are directed by the Tourism Board created by the County MOU.

291 *SB-1186 STATE FEES:* Effective January 1, 2013 an additional state fee of $1 was added to the business license application and renewal fee for, (1) the purpose of increasing disability access and compliance with construction-related accessibility requirements, and (2) developing educational resources for businesses to facilitate compliance with federal and state disability laws. This fee sunsets on December 31, 2018.

295 *N.O.A.A.:* This fund is used to account for monies used toward the compensation and mitigation project known as the Northern Napa River Tributary Stream Surveys.

329 *STABO TRUST:* This fund is used to account for proceeds and expenditures toward the upkeep of Stabo Park located on Hunt Avenue.

375 *MADELINE MURRAY TRUST FUND:* The proceeds from a non-expendable trust established in 2000 as a bequest from the Madeline Murray, through the Madeline Murray and Bertha Tranah Foundation. The funds are to be used for new equipment purchases for the Police Department. The Fire Department also receives funding from the Madeline Murray and Bertha Tranah Foundation but it is given directly to the St. Helena Volunteer Fire Department, a non-profit organization.

380 *FRIENDS & FOUNDATION, ST. HELENA PUBLIC LIBRARY*: This fund is used to account for grant monies to the St. Helena Public Library from the 501(c)(3) support organization FFSHPL and related expenditures.

381 *RYAN LIBRARY TRUST*: A non-expendable trust established in 1941 as a bequest from the estate of John Joseph Ryan. Only earnings on investments may be appropriated for library expenditures. Expenditures are restricted to any and all costs of maintaining the library. The fund represents the earnings on investments that are available for expenditure. The non-expendable principal is held separately.

382 *MARTIN ESTATE TRUST*: This is a non-expendable trust established in 1968 as a bequest from the estate of Leo H. Martin. Only earnings on investments may be appropriated for library expenses. These expenses are limited to extending, improving and enlarging the selection of books on California and Napa County History. The fund represents the earnings on investments that are available for expenditure. The non-expendable principal is held separately.

384 *TWEED TRUST – ENHANCEMENT DISTRIBUTION:* A trust established in 2000 as a bequest from Dorothy L. Tweed and governed by the Wood Endowment administrative framework. This fund is the expendable annual 4% distribution from the Tweed Enhancement Account of the net fair market value of assets. Funds are to benefit the library and provide support to enhance and enrich basic library services and to enhance the interior of the building. All funding requests are approved by the Library Board of Trustees and the City Council.

385 *TWEED TRUST – CONSTRUCTION*: A trust established as a bequest from Dorothy L. Tweed and governed by the Wood Endowment administrative framework. Up to twenty percent (20%) of principal is reserved for new building construction. All funding requests are approved by the Library Board of Trustees and the City Council.

386 *TWEED TRUST – ENHANCEMENT*: A trust established in 2000 as a bequest from Dorothy L. Tweed and governed by the Wood Endowment administrative framework. This is the non-expendable 80% allocation of principal, from which the 4% annual distribution of interest is drawn for Fund 384.

420 *FIRE STATION BONDS*: Long-term debt associated with the issuance of the 1996 Fire Station Bonds is accounted for here. The bonds, bearing interest from 5.0% to 6.75% are payable January 1 and July 1 of each year through the year 2016. Principle matures each July 1 at $65,000 to $175,000 from 1998 through 2016. Debt service is financed through property tax assessments on all property within the City. Rates are established annually by the City Council and must be certified to Napa County Auditor/Controller by August 15 of each year.

443 *SOUTH S.H. DRAINAGE ASSESSMENT*: Fund established to account for a Subdivision Reimbursement Agreement wherein a developer installed an oversized storm drain improvement and the City by ordinance 89-11 set up the South St. Helena Drainage Improvement Benefit Zone to assess property owners benefiting from the improvement to pay the costs associated with the storm drain. As fees are collected, they are remitted to the developer less 1.5% for City administrative costs.

561 *WATER ENTERPRISE*: This fund is used to account for the costs of providing water services to the general public on a continuing basis. The intent is to recover costs through user charges and fees. The fund, therefore, is operated in a manner similar to a private business enterprise.

571 *SEWER ENTERPRISE*: This fund is used to account for the costs of providing sewer services to the general public on a continuing basis. The intent is to recover costs through user charges and fees. The fund, therefore, is operated in a manner similar to a private business enterprise.

582 *CITY GARAGE*: This Internal Service Fund is designed to account for the total costs of maintaining the fleet of vehicles and automotive equipment owned by the city. Costs are allocated to the various user departments based on time and materials used within those user departments.

592 *EQUIPMENT REPLACEMENT*: This Internal Service Fund is designed to account for the total costs and set aside funds for future replacement costs of equipment. This includes vehicles, computers and other equipment as identified. As equipment is identified, user departments will be allocated costs based on estimated costs of replacement.

713 *CIVIC IMPACT*: This fund is used to accumulate restricted funds from new development's proportionate share of the depreciated replacement cost of a range of facility types including City Hall, corporation yard facilities, as well as library and recreation facilities.

734 *PARK IMPACT*: This fund is used to accumulate funds from new or proposed residential development solely for park land acquisition and park improvements.

740 *TRAFFIC MITIGATION IMPACT*: This fund is used to accumulate funds from new or proposed development to finance circulation improvements to reduce the impacts of traffic generated by new development within the City.

742 *STORM DRAIN IMPROVEMENT*: This fund is used to accumulate funds from new development's proportionate *share of planned drainage system improvements.*

745 *PARKING IN-LIEU*: This fund is used to accumulate funds from new or proposed development to pay for all or a portion of the costs associate with providing new parking facilities in the City.

751 *AFFORDABLE HOUSING*: This fund is used to accumulate funds from new or proposed development in order to defray the costs of providing affordable housing in the City.

764 *WATER IMPACT*: This fund is used to accumulate funds from new or proposed development to pay for water system capital improvements needed to support new development.

774 *WASTEWATER IMPACT*: This fund was established to account for the costs of constructing and improving the wastewater treatment plant and sewer collection system in order to support new development.

BOYS & GIRLS CLUBS
OF ST. HELENA AND CALISTOGA

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www.bgcshc.org

April 30, 2018

City Manager Prestwich,

In the past year the Boys & Girls Club of St. Helena began running a teen program due to a demand from local teens. The Club felt it was uniquely suited to address this need due to the fact that most teens attend the Club from kindergarten until their teenage years. The kids of our community know our programs and staff very well. As the Park & Recreation Department began cutting back certain teen services to direct their energies into other areas to better serve the public, we began expanding our teen services. Since that time we have enrolled over 191 teens (150 middle school – 41 High school) into our program and have an average daily attendance of 52. Our highest attendance in April was 65. Our average daily attendance has increased monthly since we began.

In 2005 we entered into an agreement with the City of Calistoga to run a teen center for the city's teen population. The City contracted $30,000 a year to be paid in two $15,000 installments in January and June. I am requesting the same from the City of St. Helena. In return we will run a teen program for all of St. Helena's teens with two full time staff and two part-time staff year-round. St. Helena teens will have access to teen cooking classes, tutoring, open gym nights, college tour trips, teen retreats (we did our first this April), and more. The Teen Club will be open every day after school until 7 p.m. and open until 9 p.m. two days a week for open gym and study nights. The City Manager, Police Chief, and Mayor of Calistoga will happily tell you of the value of our program to their City. The Boys & Girls Club of St. Helena will invest over $150,000 into our teen population and we are hoping the City of St. Helena feels this is a worthy investment on their part. We have been a partner with the City over the years for many different projects and we have always honored the money given to us by spending it wisely and on the kids who need us the most. St. Helena has a population that need services. It is our hope that the City feels this would be a worthy investment of its resources.

Thank you for your consideration.

Trent Yaconelli
Executive Director