City of St. Helena
Special City Council Meeting
Thursday, May 9, 2019 @ 9:00 AM
1480 Main Street, Fire Training Room, St. Helena (Entrance on Railroad Avenue)
465 Main Street, St. Helena

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "public comment" portion of the agenda may do so, but please observe the time limit of four minutes.

Page

1. CALL TO ORDER

2. ROLL CALL
   Mayor: Geoff Ellsworth, Vice Mayor: Paul Dohring, City Council Members: Anna Chouteau, David Knudsen and Mary Koberstein

3. PUBLIC COMMENT:
   Under California law, public comments at special meetings are limited to subjects on the agenda only. Therefore public comment will take place during consideration of the item. Each person's comments shall be limited to 4 minutes.

4. NEW BUSINESS:

   4.1. Staff presentation and City Council review, discussion, and direction for the FY 2019-20 Draft Budget — 3 - 258

   CEQA Determination: Not a CEQA project
   Prepared By: April Mitts, Finance Director
   Recommendation:
   The Draft FY 2019-20 Budget is being presented for City Council review, discussion, and direction to City Staff for the preparation of the Proposed FY 2018-19 Budget.
   Staff Report - Pdf
   Presentation

5. ADJOURNMENT
   The next Regular City Council meeting is scheduled for May 14, 2019, at 6:00 p.m. in the Vintage Hall Board Room located at 465 Main Street.

   This agenda was posted at City Hall, 1480 Main Street, St. Helena, California on April 30, 2019.

   Cindy Tzafopoulos

   Cindy Tzafopoulos, City Clerk

   In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office (707) 967-2792. Notification 72 hours prior to the meeting as required by

Section 202 of the Americans with Disabilities Act will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Report to the City Council
Council Meeting of May 9, 2019

Agenda Section: **New Business**

Subject: **Staff presentation and City Council review, discussion, and direction for the FY 2019-20 Draft Budget**

CEQA Determination: **Not a CEQA project**

Prepared By: April Mitts, Finance Director

Reviewed By: Mark T. Prestwich, City Manager

Approved By: Mark T. Prestwich, City Manager

BACKGROUND
The City Council is required to adopt estimates of revenues and expenditures on a fiscal year basis and per Municipal Code 2.12.060.B.9, the City Manager supervises the preparation of a detailed, proposed municipal budget submitted to the City Council on or before May 15th of each year.

DISCUSSION
The FY 2019-20 Draft Budget is provided as Attachment 1. The budget document provides detailed projected revenues and provides detailed projected expenditures for each department and fund and is a balanced budget. Below is a summary of the Revenues and Expenses for the General Fund, Water Fund, and Wastewater Fund.

Revenues – General Fund
The City's three main General Fund revenue sources are property, sales and transient occupancy taxes (TOT). These three funding sources account for 89% of General Fund revenues. Property taxes are projected to increase 3.5%, sales taxes are projected to increase by 2%, and TOT revenues are projected to remain flat next fiscal year. Modest increases are estimated for the remaining General Fund revenue sources. When compared to the FY 2018-19 Adjusted revenues, the total growth from FY 2018-19 to FY 2019-20 is 1%. When compared to the FY 2018-19 Estimated revenues, it is important to note that there is an overall decrease in revenues, this decrease is due to

several non-reoccurring and non-predictable revenues received. The most notable of the revenues received are: (1) excess ERAF of $350,000, (2) Saldana Settlement of $181,000, and Strike Team reimbursements of 226,000.

General Fund Revenues are estimated at $15,006,090 for FY 2019-20.

Revenues – Water and Wastewater Funds

The Water and Wastewater funds are beginning to stabilize after being financially stressed over the past few years. The stabilization is due to the recent passage of rate increases for both enterprise funds. Rates adopted for both systems include borrowing of funds for significant capital improvements for both systems. Rates are set in a manner where these systems must generate adequate revenue to fund all necessary short and long-term expenses. It is expected both the water and wastewater funds will meet the necessary debt covenants at the end of the fiscal year, as well as bring the cash balance in the water fund to 55% and the cash balance in the wastewater fund to 42%.

Water Enterprise Fund Revenues are estimated at $6,557,537, an overall increase of 8% over FY 2018-19.

Wastewater Enterprise Fund Revenues are estimated at $3,356,601, an overall increase of 6% over FY 2018-19 adopted budget.

Expenses - General Fund, Water Fund, and Wastewater Fund

In developing the Draft FY 2019-20 Budget, Department Directors were asked to maintain current expenditure levels in their budgets where possible. The FY 2019-20 budget includes additional expenditures which are part of the established City Council Goals and operational necessities.

General Fund expenditures are estimated at $15,006,090 for FY 2019-20, an overall decrease of 1% from the FY 2018-19 estimated budget. The decrease is primarily due to one-time expenditures in FY 2018-19.

Expenditures for the General Fund include $1,711,931 in transfers to various capital improvement project (CIP) funds, the capital equipment replacement fund, and the retiree medical fund. A summary of all transfers is on pages 6 and 7 of the Draft FY 2019-20 Budget document.

Water Enterprise Fund expenses are estimated at $6,557,537, an overall increase of 8% from the FY 2018-19 Estimated budget.

Expenses for the Water Fund include $569,711 in transfers to Water CIP funds.

Wastewater Enterprise Fund expenses are estimated at $2,765,535, an overall increase of 1% from the FY 2018-19 Estimated budget. Expenses for the Wastewater Fund include $375,709 in transfers to Wastewater CIP funds.

Summary – General Fund, Water Fund, and Wastewater Fund

Fund	Revenues	Expenditures
General Fund	$15,006,090	$15,006,090
Water Fund	$6,557,537	$6,557,537
Wastewater Fund	$3,356,601	$3,117,576

Estimated Net Positions – General Fund, Water Fund, and Wastewater Fund

The estimated Net Positions for the General Fund, Water Fund, and Wastewater Fund based on the Draft FY 2019-20 budget are as follows:

General Fund – 41%
Water Fund – 55%
Wastewater Fund – 42%

FISCAL IMPACT

Discussed throughout report.

RECOMMENDED ACTION

The Draft FY 2019-20 Budget is being presented for City Council review, discussion, and direction to City Staff for the preparation of the Proposed FY 2018-19 Budget.

ATTACHMENTS

FY 2019-20 DRAFT Budget

CITY OF ST. HELENA

DRAFT Operations Budget FY 2019/20

Geoff Ellsworth *Mayor*

Paul Dohring *Vice Mayor*

Anna Chouteau *Council Member*

David Knudsen *Council Member*

Mary Koberstein *Council Member*

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INTRODUCTORY SECTION

City of St. Helena, *California*

CITY COUNCIL

Geoff Ellsworth

Mayor

Paul Dohring

Vice Mayor

Mary Koberstein

Council Member

Anna Chouteau

Council Member

David Knudsen

Council Member

Mark Prestwich – City Manager/Treasurer

Thomas Brown – City Attorney

Cindy Tzafopoulos – City Clerk

ADMINISTRATIVE TEAM

Noah Housh – Planning & Community Improvement Director

April Mitts – Finance Director

John Sorensen – Fire Chief

Kathy Robinson – Human Resources & Information Technology Director

Chris Kreiden – Library Director

Timothy Foley – Police Chief

Erica Ahmann Smithies – Public Works Director

André Pichly – Recreation Director

BOARDS/COMMISSIONS/COMMITTEES

Board of Library Trustees

Parks and Recreation Commission

Planning Commission

Active Transportation & Sustainability Committee

CITY OF ST. HELENA
FUND BUDGET SUMMARY
Fiscal Year 2019/2020

	ESTIMATED 6/30/2019 FUND BALANCE*	DRAFT 2020 REVENUES	DRAFT 2020 EXPENDITURES	PROJECTED 6/30/2020 ENDING BALANCE*
FUND 101, GENERAL FUND	6,230,068	15,006,090		
Non-Departmental			1,877,839	
City Council			303,305	
City Manager/Clerk/Human Resources			1,105,377	
Finance			468,116	
City Attorney			441,000	
Planning/Building			1,429,533	
Library			1,044,613	
Recreation			265,899	
Fire			1,412,496	
Police			3,396,736	
Public Works			3,261,176	
TOTAL GENERAL FUND	**$ 6,230,068**	**$ 15,006,090**	**$ 15,006,090**	**$ 6,230,068**
OTHER FUNDS				
Fund 210, Community Development Block Grant	-	-	-	-
Fund 211, Environmental Protection Agency Grant	(0)	20,000	20,000	(0)
Fund 212, Department of Homeland Security	-	1,000	1,000	-
Fund 213, Gang Violence Suppression Grant	-	-	-	-
Fund 216, Public Safety Impact Fees	393,948	39,000	16,741	416,207
Fund 218, Public Library Foundation	1,282	10	-	1,292
Fund 219, CLSA Library Restoration	1,327	25	-	1,352
Fund 220, Napa Valley Now	0	-	-	0
Fund 222, Park Bond Act	222	-	-	222
Fund 223, Skate Park Lighting	1,193	12	-	1,205
Fund 224, Public Safety (COPS)	32,735	126,500	133,400	25,835
Fund 225, State Gas Tax 2105	102,987	34,636	54,000	83,623
Fund 226, State Gas Tax 2106	42,647	21,415	48,000	16,062
Fund 227, State Gas Tax 2107	88,375	50,194	93,000	45,569
Fund 228, State Gas Tax 2107.5	9,862	2,100	-	11,962
Fund 229, State Gas Tax 2103	59,151	52,389	-	111,540
Fund 230, Road Maint & Rehab Account	102,738	108,712	-	211,450
Fund 235, Measure A	178,921	42,085	42,085	178,921
Fund 237, Emergency Flood Relief	170,378	1,800	-	172,178
Fund 238, Training Development	16,006	2,150	8,000	10,156
Fund 240, Measure T	1,200,600	1,200,360	-	2,400,960
Fund 241, Measure T Class 1 Trails	67,400	85,700	-	153,100
Fund 278, BSCC Grant	2,564	150	-	2,714
Fund 279, Asset Forfeiture	57,251	10,550	6,500	61,301

	ESTIMATED 6/30/2019 FUND BALANCE*	DRAFT 2020 REVENUES	DRAFT 2020 EXPENDITURES	PROJECTED 6/30/2020 ENDING BALANCE*
Fund 280, Teen Center	5,426	-	-	5,426
Fund 283, Tree City USA	111,379	122,205	122,205	111,379
Fund 286, Bocce Ball	83,703	40,500	66,686	57,517
Fund 287, Harvest Festival	5,133	19,500	15,100	9,533
Fund 288, Fourth of July	(477)	50,800	50,300	23
Fund 289, Recreation Programs	197,770	474,037	487,940	183,867
Fund 290, Tourism Improvement District	6,714	537,111	536,661	7,164
Fund 291, SB-1186 State Fees	7,430	3,250	5,762	4,918
Fund 295, N.O.A.A.	2,644	28	-	2,672
Fund 329, Stabo Trust	36,393	360	-	36,753
Fund 375, Murray Ex Trust	46,832	2,125	45,000	3,957
Fund 380, Friends and Foundation	6,513	135,000	135,000	6,513
Fund 381, Ryan Library Trust	12,379	450	-	12,829
Fund 382, Martin Library Trust	22,837	600	-	23,437
Fund 384, Tweed Trust Enhancement Dist	667,472	54,200	50,000	671,672
Fund 420, Fire Station GO Bonds	12,071	-	-	12,071
Fund 443, South St. Helena Drainage	29,376	300	-	29,676
Fund 561, Water Enterprise**	2,980,327	6,557,537	6,557,537	2,980,327
Fund 571, Sewer Enterprise**	784,673	3,356,601	3,117,576	1,023,698
Fund 582, Garage	(35,798)	246,113	245,563	(35,248)
Fund 592, Equipment Replacement	149,355	50,000	-	199,355
Fund 593, Fire Capital Equipment Replacement	187,761	47,631	40,000	195,392
TOTAL OTHER FUNDS	**$ 7,849,501**	**$ 13,497,136**	**$ 11,898,056**	**$ 9,448,581**
CAPITAL FUNDS				
Fund 700, Flood Control Protection	152,383	51,600	-	203,983
Fund 713, Civic Improvement Impact Fees	591,805	66,500	1,856	656,449
Fund 734, Park Impact Fees	852,201	158,000	-	1,010,201
Fund 740, Traffic Mitigation Impact Fees	2,437,483	100,000	-	2,537,483
Fund 742, Storm Drain Impact Fees	674,398	31,500	-	705,898
Fund 744, Housing Impact Fees	(0)	-	-	(0)
Fund 745, Parking In-Lieu	540,884	6,100	-	546,984
Fund 751, Affordable Housing	674,254	118,500	40,000	752,754
Fund 752, Measure E	-	270,330	-	270,330
Fund 764, Water Impact Fees	156,289	46,600	-	202,889
Fund 774, Wastewater Impact Fees	602,129	21,200	-	623,329
TOTAL CAPITAL FUNDS	**$ 13,240,331**	**$ 2,697,201**	**$ 1,906,626**	**$ 14,030,906**

Estimated Balances are Unassigned Fund Balance.

*****Beginning Balances for Fund 561 and Fund 571 are the Unrestricted Net Position.***

SCHEDULE OF TRANSFERS
Fiscal Year 2019/2020

#	FROM:	TO:	DESCRIPTION	Amount
FROM: GENERAL FUND				
1	101	283	Tree City Operations	122,205
2	101	289	Recreation Operations	320,537
3	101	288	4th of July	20,000
4	101	581	Retiree Medical	152,000
5	101	592	Equipment Replacement Fund	50,000
6	101	700	Capital Reserve Requirement Flood Project	50,000
7	101	733	ADA Transition - Facilities	103,000
8	101	733	Civic CIP	380,000
9	101	733	Fuel Station at Corporation Yard	50,000
10	101	741	Streets CIP - MOE Measure T R18-79	379,189
11	101	241	Streets CIP - Measure T Class 1 Trails	85,000
			TOTAL TRANSFERS FROM GENERAL FUND	**1,711,931**
FROM: TID				
12	290	101	TID Assessment Admin Fee	5,367
			TOTAL TRANSFERS FROM TID FUND	**5,367**
FROM: WATER OPERATIONS FUND				
13	561	763	Water CIP	569,711
			TOTAL TRANSFERS FROM WATER FUND	**569,711**
FROM: WASTEWATER OPERATIONS FUND				
14	571	773	Waste Water CIP	375,709
			TOTAL TRANSFERS FROM WASTEWATER FUND	**375,709**

TOTAL TRANSFERS **2,662,718**

SCHEDULE OF TRANSFERS
Fiscal Year 2019/2020

SUMMARY TRANSFERS OUT:			
General Fund	101	=	1,711,931
TID Fund	290	=	5,367
Water Fund	561	=	569,711
Waste Water Fund	571	=	375,709
		TOTALS:	**2,662,718**

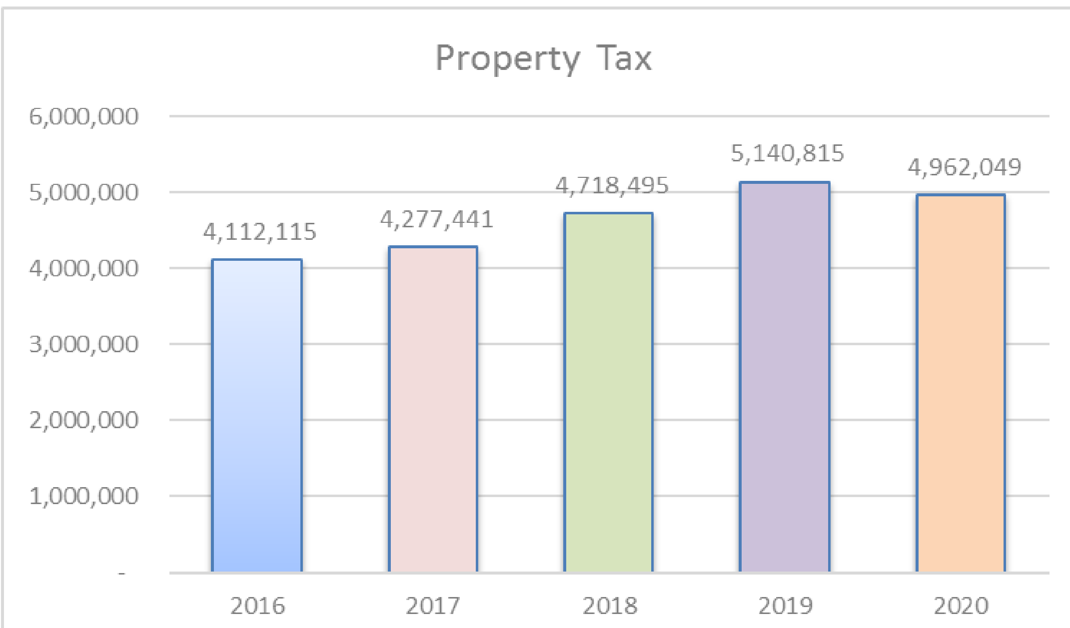
SUMMARY TRANSFERS IN:			
OPERATIONS			
General Fund	101	=	5,367
Tree City	283	=	122,205
Recreation	289	=	320,537
Fourth of July	288	=	20,000
Reitree Medical	581	=	152,000
Capital Equipment	592	=	50,000
Subtotal Operations			670,109
CAPITAL			
Measure T Class 1 Trails	241	=	85,000
Capital Reserve - Flood Control	700	=	50,000
Civic CIP	733	=	533,000
Streets CIP	741	=	379,189
Water CIP	763	=	569,711
Wastewater CIP	773	=	375,709
Subtotal Capital			1,992,609
		TOTALS:	**2,662,718**

CITY OF ST. HELENA
DESCRIPTIONS OF REVENUE SOURCES

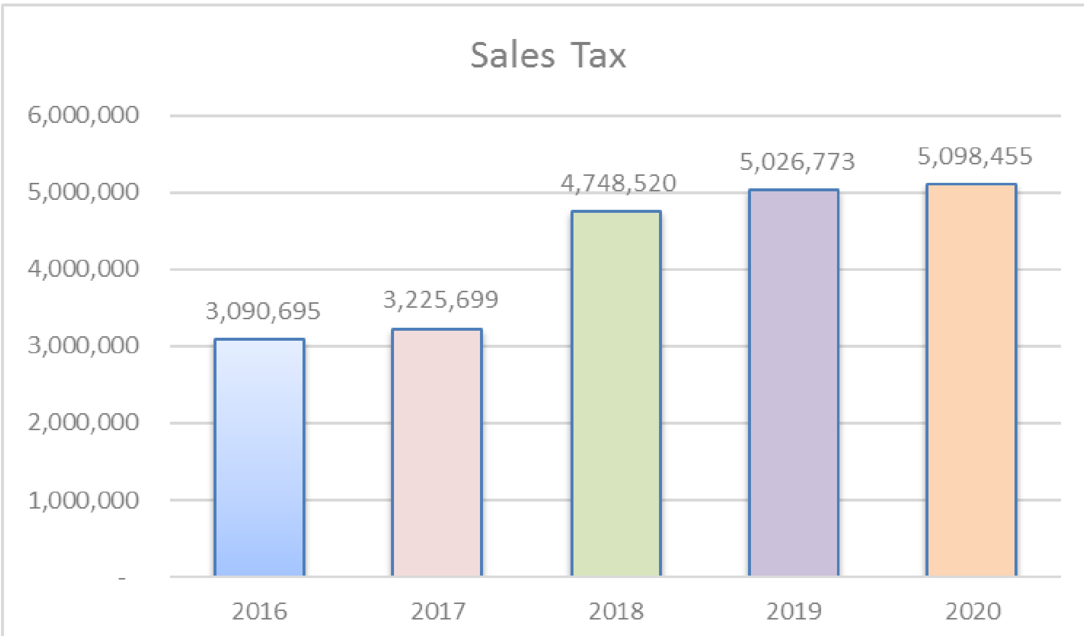
FISCAL YEAR 2019-20

GENERAL FUND

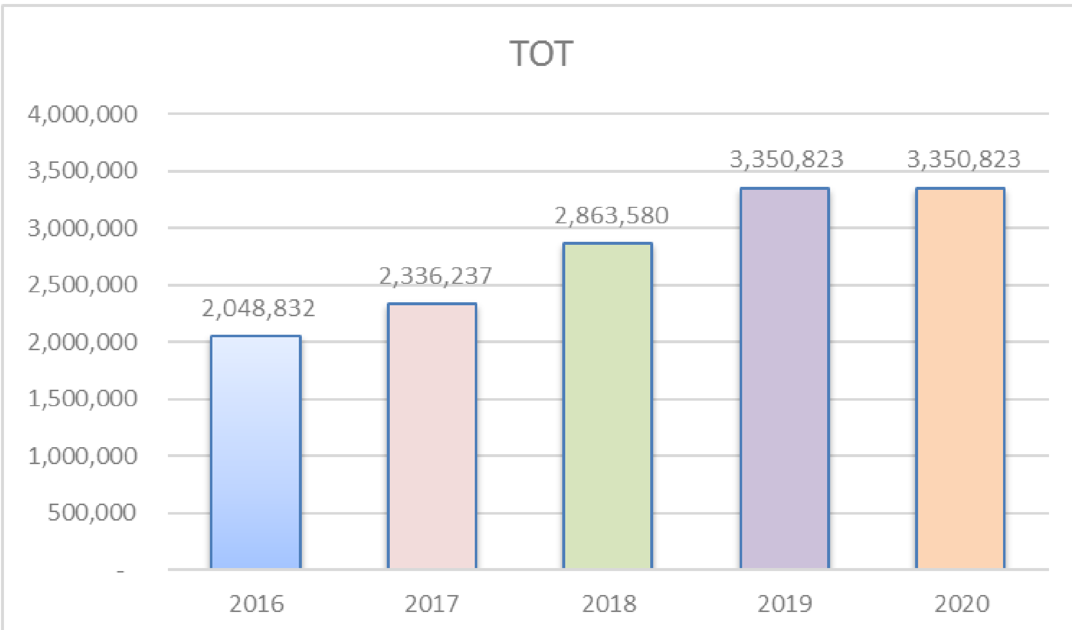
Property Taxes ($4,962,049) - Real property within the City is taxed at 1% of assessed value as determined by the County Assessor. The City's share of this tax is approximately 16%. For fiscal year 2019-20 a growth factor of 3.5% has been applied. The growth factor has been applied to the FY 2018-19 Adjusted budget of $4,798,429 instead of the Estimated amount of $5,140,815. The FY 2018-19 Estimated amount includes non-budgeted ERAF received for $342,386. Napa County is using the Teeter Plan for collections that provides the City with 100% of the taxes assessed with the County in turn keeping all delinquent penalties and interest collected. This category includes revenues for Property Tax Secured, Property Tax Unsecured, Prior Year Property Tax, Homeowner Property Tax, Real Property Transfer Tax, and In Lieu VLF. Previous budgets had a separate revenue category for In Lieu VLF; starting in FY 2017-2018 this item was added to the budget document to more closely resemble the CAFR.



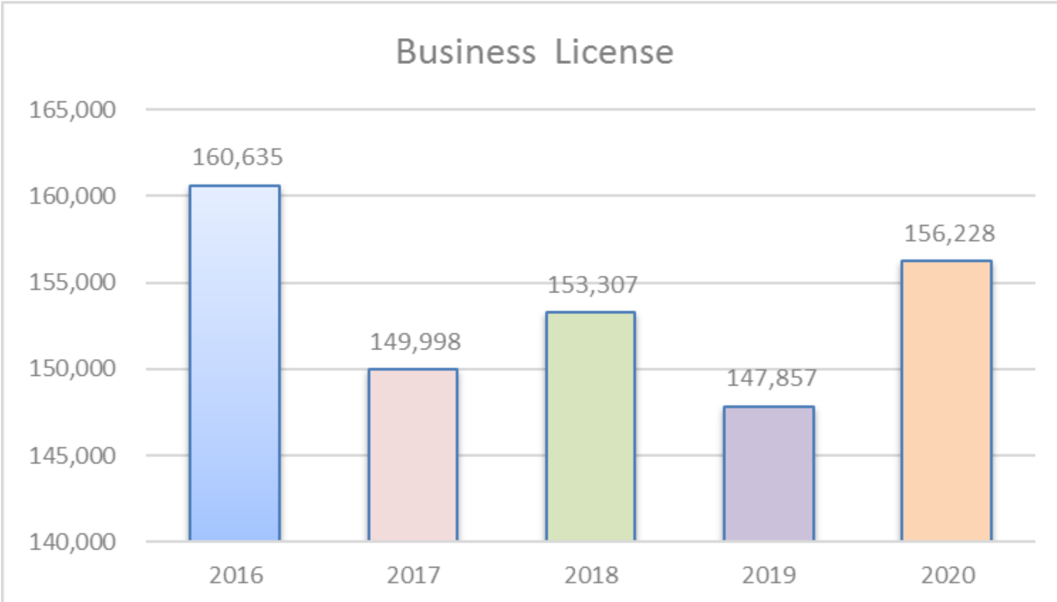
Sales Tax and Sales Tax in Lieu ($5,098,455) - The City receives 1.5% of retail sales made within the City limits. Sales tax in St. Helena is derived from a diversity of commercial operations such as wineries, tasting rooms, retail shops, restaurants, building supply, and car dealers. Estimates for sales tax are based on the conservative model presented by Avenue Insights & Analytics, the City's sales tax consultant. Sales tax for the City is estimated to grow by about 2%; however, the estimated sales tax for FY 2019-20 removes taxes received from businesses which have since closed.



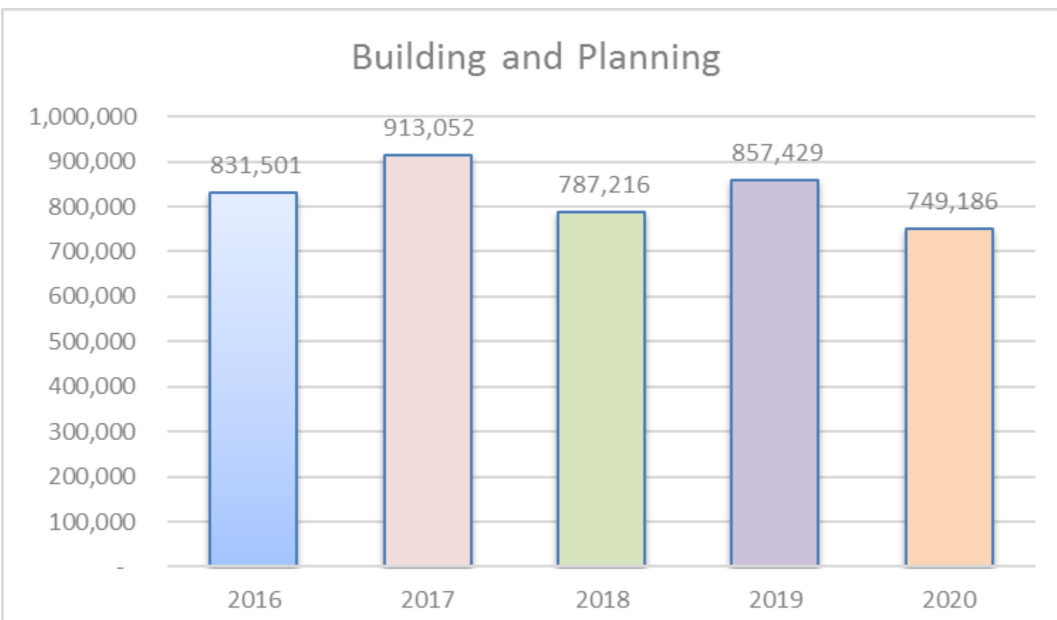
__Transient Tax ($3,350,823)__ – The City has a tax rate of 12% on all overnight stays when occupying a room, rooms, or other living space in a hotel, inn, tourist home or house, motel, or other lodging if the stay is for a period of 31 days or less. The tax is paid by the guests staying at these accommodations. FY 2017-18 and FY 2018-19 experienced an increase in revenues due to the opening of Las Alcobas which opened in April 2017. This revenue is estimated remain flat in FY 2019-20



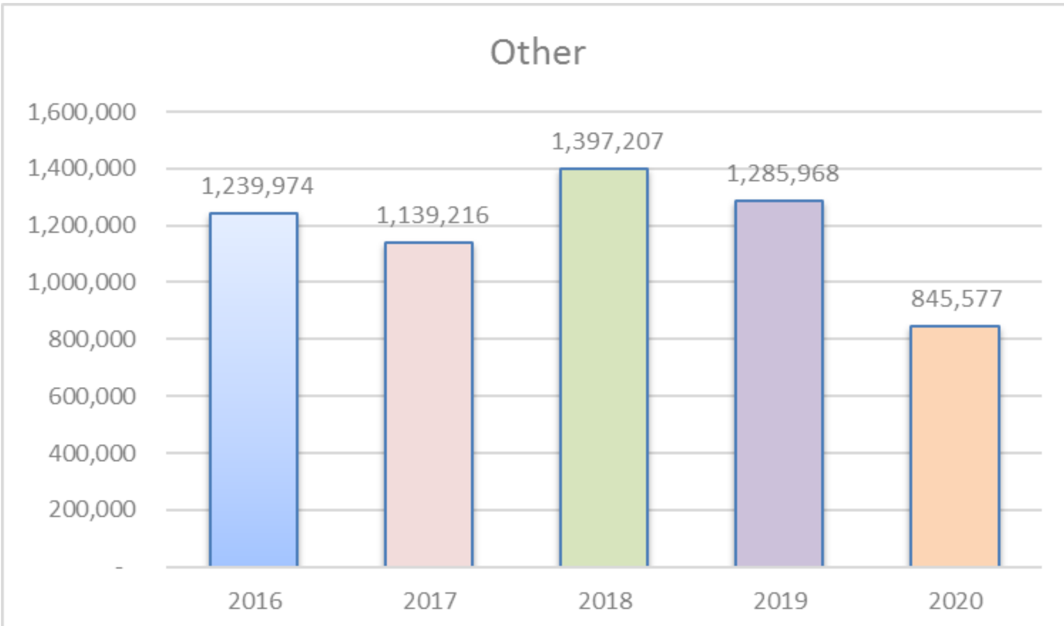
<u>Business License Tax ($156,228)</u> - This revenue is generated by a license tax paid by all businesses operating within the City. A modest 5% increase is projected for FY 2019-20.



<u>Building & Planning Revenue ($749,186)</u> - This category includes revenues for Building Permits, Building Inspection and Administrative Fees, Planning Application and Permit Fees, and Short-Term Rental Permit Fees. Revenues are projected to be an overall 13% decrease primarily due to City Council adoption of streamlined Planning review process.

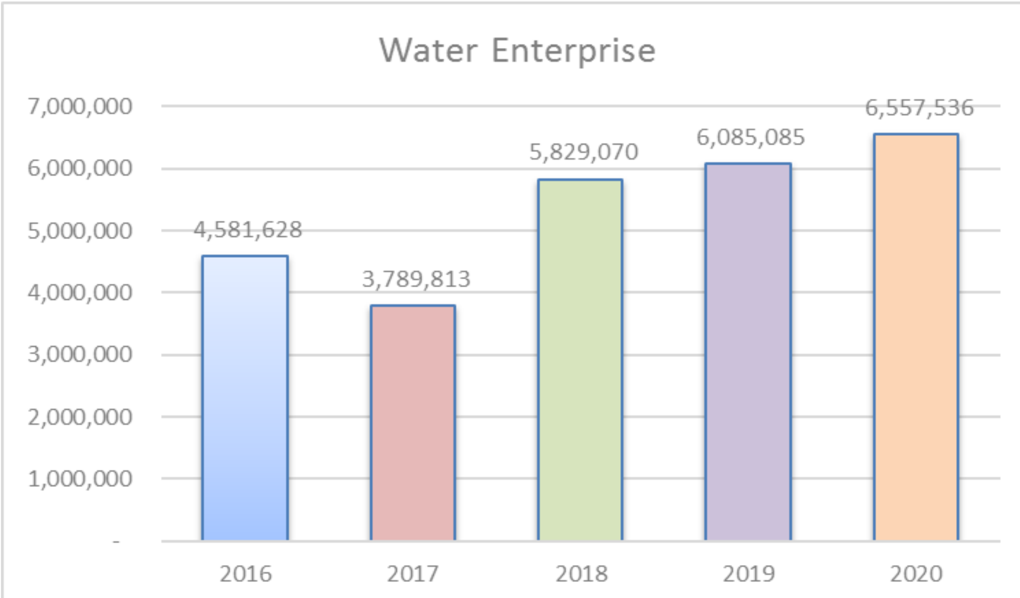


<u>Other ($845,577)</u> - This category includes revenues for Franchise Taxes, Charges for Services, Fines and Forfeits, Development Fees, Intergovernmental Fees, Interest and Rents, and Miscellaneous General Fund Revenues. Revenues for FY 2019-20 are estimated to be lower due to one-time and non-predicted revenues received in FY 2017-18 and FY 2018-19.

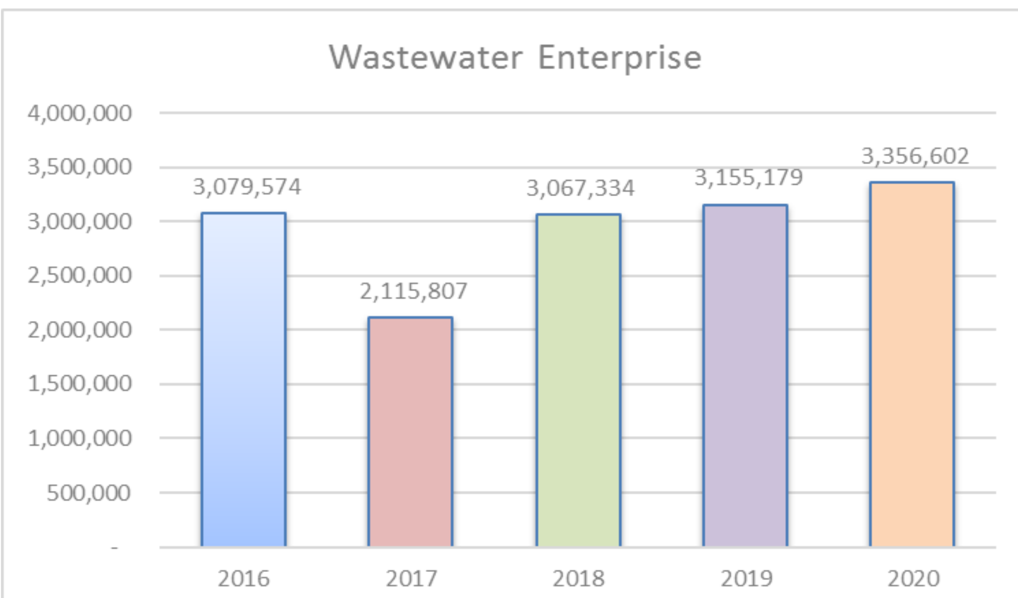


ENTERPRISE FUNDS

<u>Water Enterprise Service Charges ($6,557,536)</u> - Revenues charged to users of the municipal water system. A multi-year rate increase was approved by Council in November 2017. Funds are used to pay for debt service payments, operations and maintenance, and capital projects.



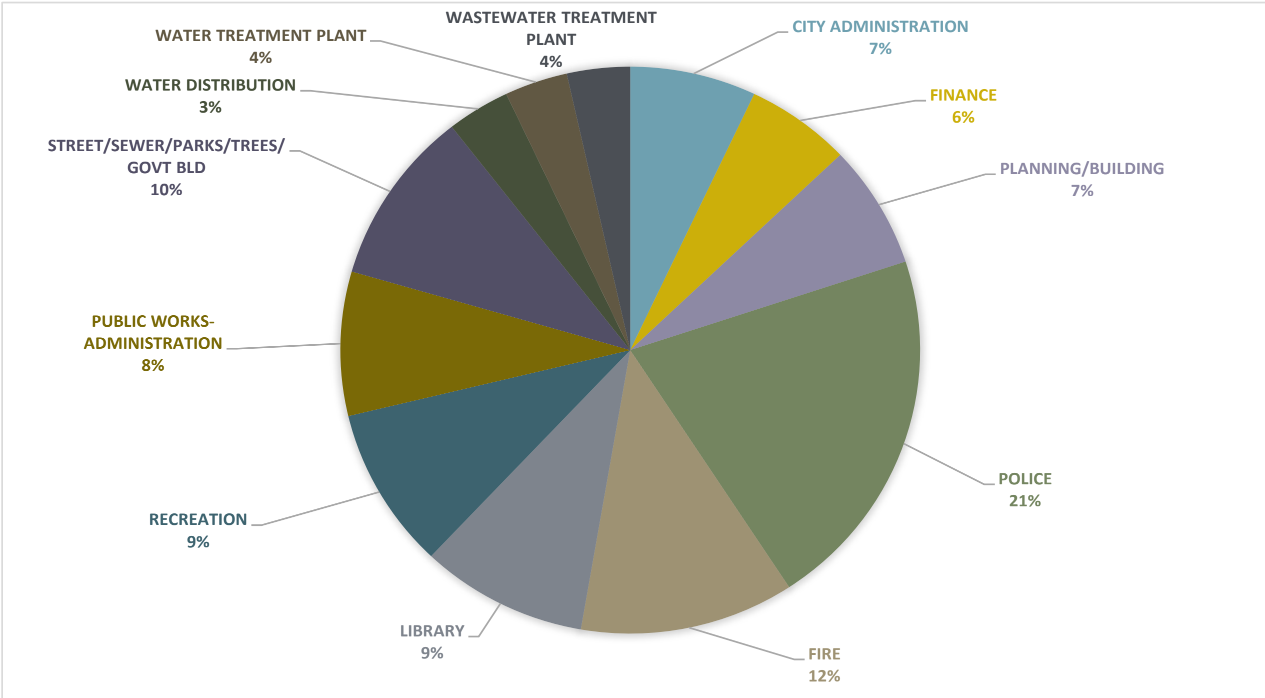
<u>Wastewater (Sewer) Enterprise Service Charges ($3,356,602)</u> - Revenues charged to users of the municipal sewer system. A long-range financial plan and multi-year rate increase was approved by Council in November 2017. Funds are used to pay for debt service payments, operations and maintenance, and capital projects.



CITY OF ST. HELENA
A L L O C A T I O N O F C I T Y P O S I T I O N S
Fiscal Year 2019-20

STAFF OVERVIEW

A significant part of the City's Operating Budget is salaries and benefits. Funding for employees who in turn provide services to our citizenry make up 50% of the total operational budget; amounting to $12,208,257 (including Unfunded Liability for PERS). The following graph identifies full-time equivalent (FTE) positions by department.



STAFFING COMPARISON BY DEPARTMENT
IN FULL-TIME EQUIVALENTS

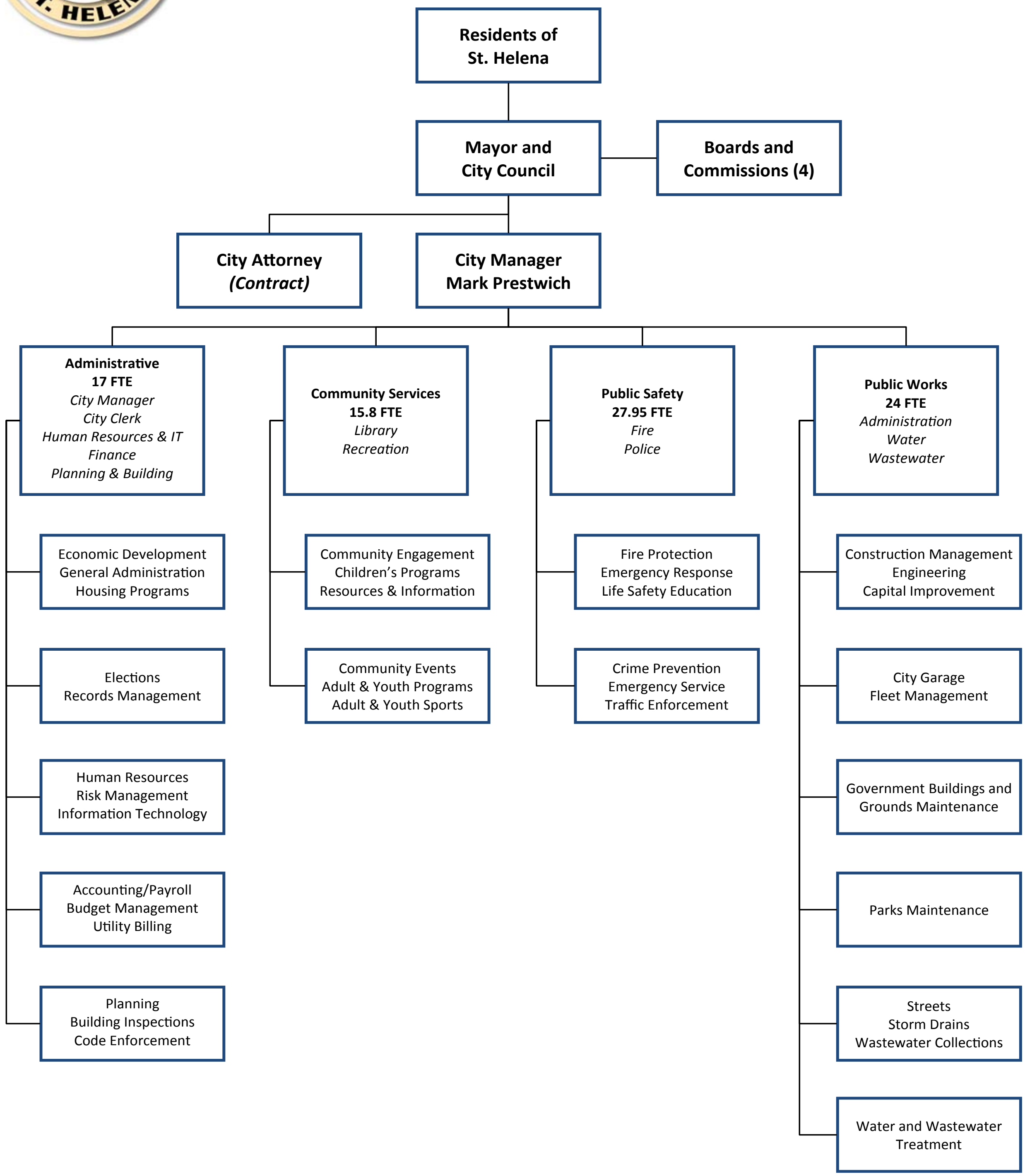
DEPARTMENTS	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	*CURRENT +/-*
CITY ADMINISTRATION	4.60	4.50	5.00	6.00	6.00	0.00
FINANCE	5.00	5.00	5.00	5.00	5.00	0.00
PLANNING/BUILDING	3.00	4.50	5.00	6.00	6.00	0.00
POLICE	16.50	16.75	17.75	17.75	17.75	0.00
FIRE	1.20	5.95	6.35	8.63	10.20	1.57
LIBRARY	10.20	7.99	7.95	7.95	7.95	0.00
RECREATION	5.60	6.85	7.85	7.85	7.85	0.00
PUBLIC WORKS-ADMINISTRATION	5.07	6.00	6.00	7.00	7.00	0.00
STREET/SEWER/PARKS/TREES/GOVT BLD	0.00	0.00	7.00	8.00	8.50	0.50
WATER DISTRIBUTION	4.00	4.15	4.00	3.00	3.00	0.00
WATER TREATMENT PLANT	3.00	3.15	3.00	3.00	3.00	0.00
WASTEWATER TREATMENT PLANT	3.00	3.00	3.00	3.00	3.00	0.00
BUILDING MAINTENANCE	0.25	0.25	0.00	0.00	0.00	0.00
STREET MAINTENANCE	3.20	2.10	0.00	0.00	0.00	0.00
TREE CITY USA	0.10	0.10	0.00	0.00	0.00	0.00
PARKS MAINTENANCE	4.65	3.65	0.00	0.00	0.00	0.00
CITY GARAGE	0.80	0.60	0.00	0.00	0.00	0.00
TOTAL FTE'S	**70.17**	**74.54**	**77.90**	**83.18**	**85.25**	**2.07**

Authorized positions for fiscal year 2020 are 84.75 FTE's. Part-time positions make up 14.97 FTE's of the total FTE's. Not included in the above figures are 1 Mayor, 4 Council Members, 5 Planning Commissioners, Recreation Program Instructors or Tree Maintenance Workers who are hired on an as needed basis.

The proposed budget shows the addition of part-time and seasonal Fire Fighters equivalent to 1.57 FTE. They will be utilized to maintain staffing levels at the Fire Department. During fiscal year 2019, City Council approved a full-time Assistant to the City Manager position which added 1 FTE to City Administration. A part-time limited term Senior Planner was added in the FY 19 budget, which was later modified to a full-time position by approval of the City Council. The FY 2019/20 Proposed Budget includes the addition of a Maintenance Worker that would be split 50% for Public Works Maintenance and 50% for Bocce Maintence. Current salary allocations already included 0.5 FTE for Bocce Maintenance, so the net impact is 0.5 FTE to Public Works. Salaries and benefits compromise of approximately 50% of the total City budget (removing transfers to internal funds and CIP project funds).

City of St. Helena

Fiscal Year 2019/20 Organizational Chart

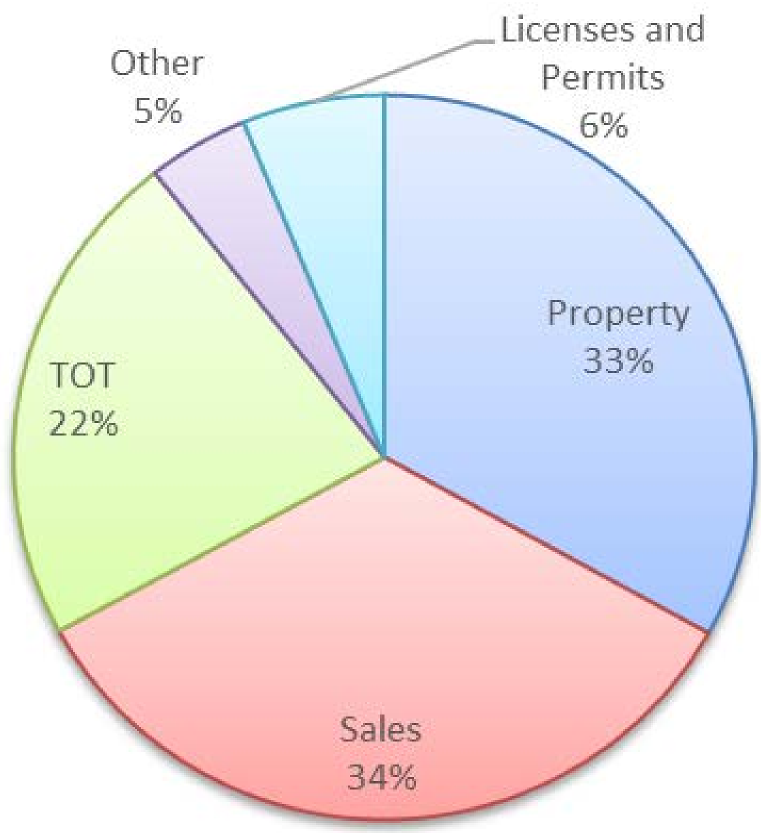


GENERAL FUND

The General Fund is used to account for resources traditionally associated with government, which are not required legally or by sound financial management to be accounted for in another fund.

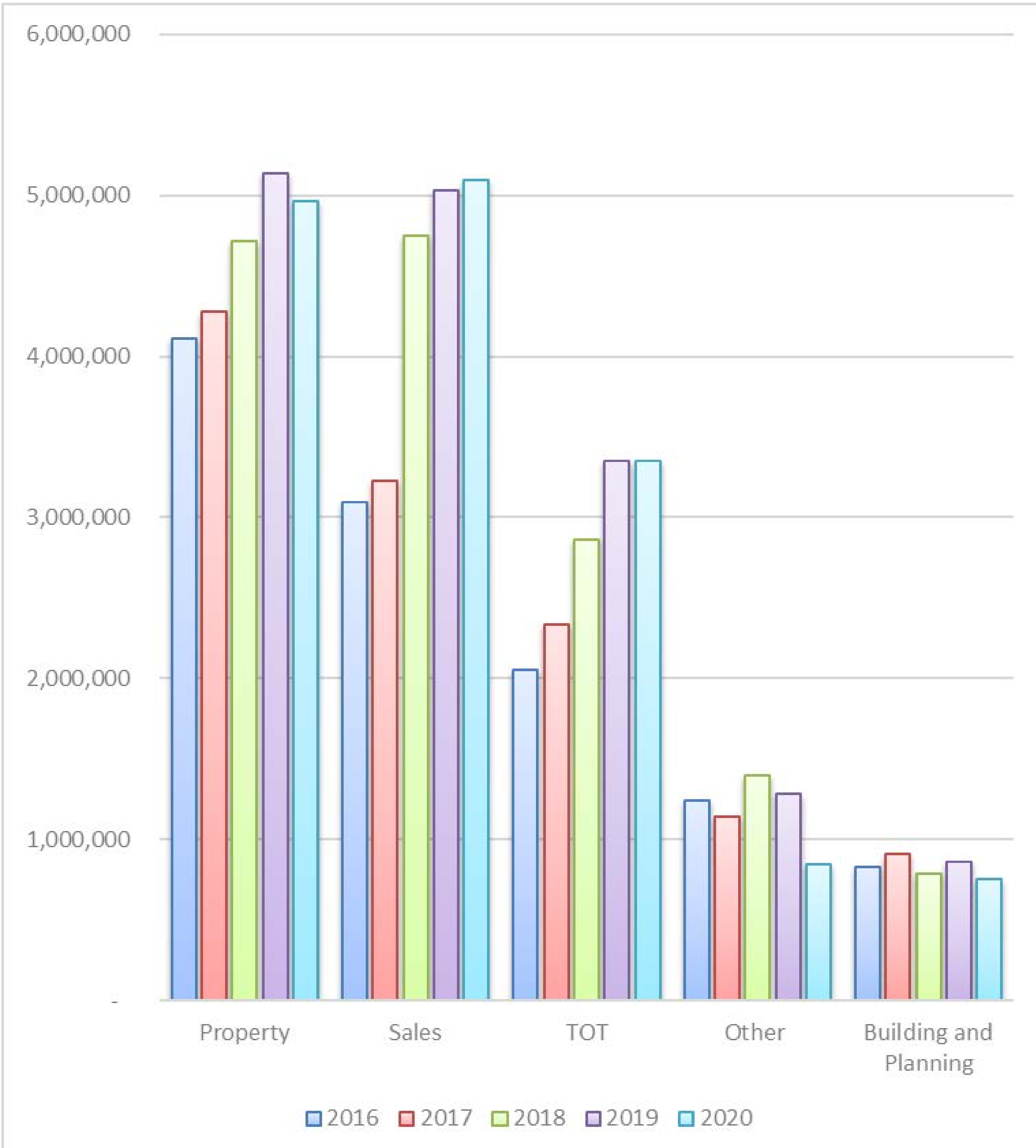
CITY OF ST. HELENA
GENERAL FUND REVENUES - $15,006,090

FISCAL YEAR 2019-20



CITY OF ST. HELENA
GENERAL FUND REVENUE COMPARISON

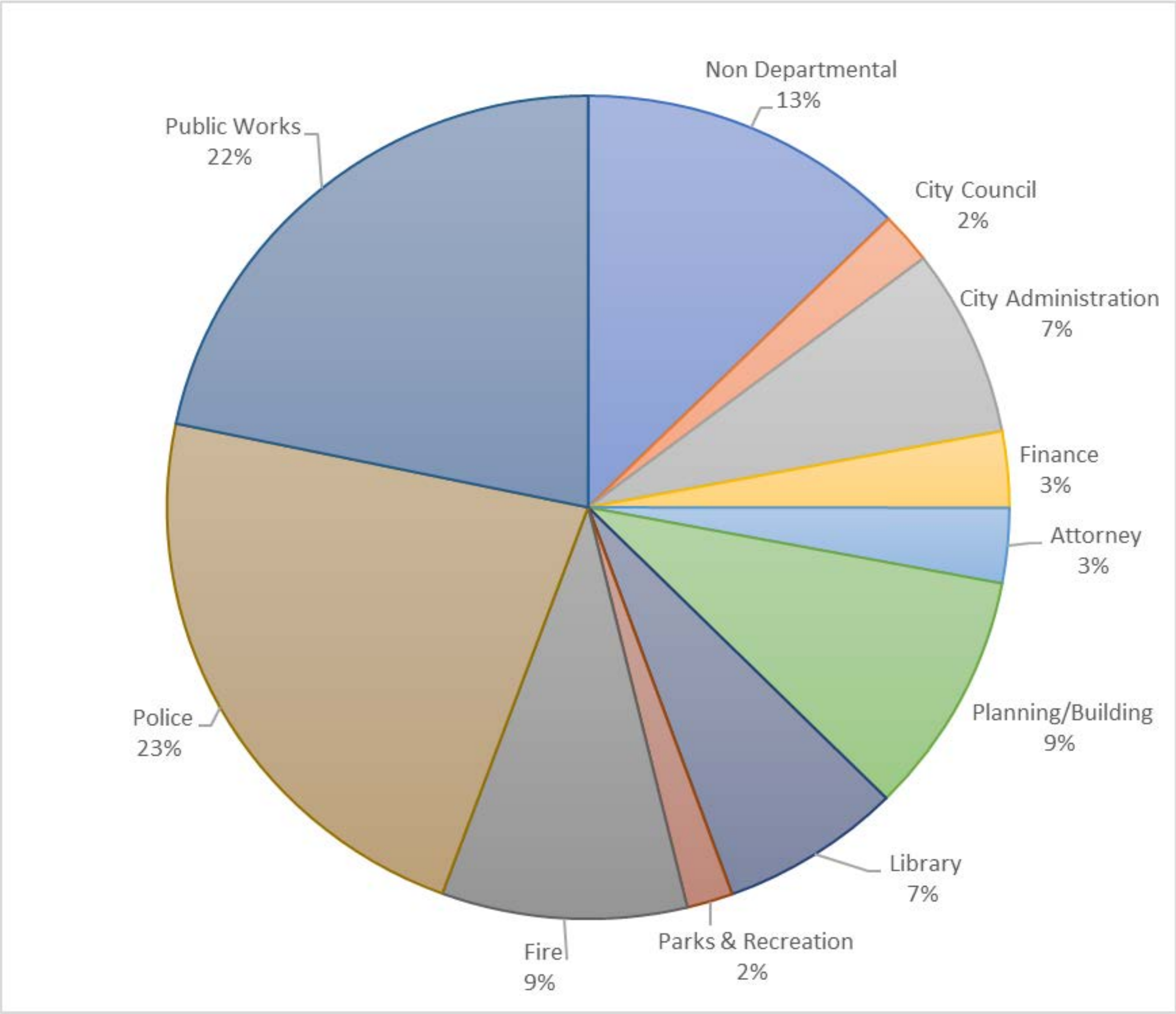
FY 2019-20



CITY OF ST. HELENA
GENERAL FUND YEAR EXPENDITURES -$15,006,090

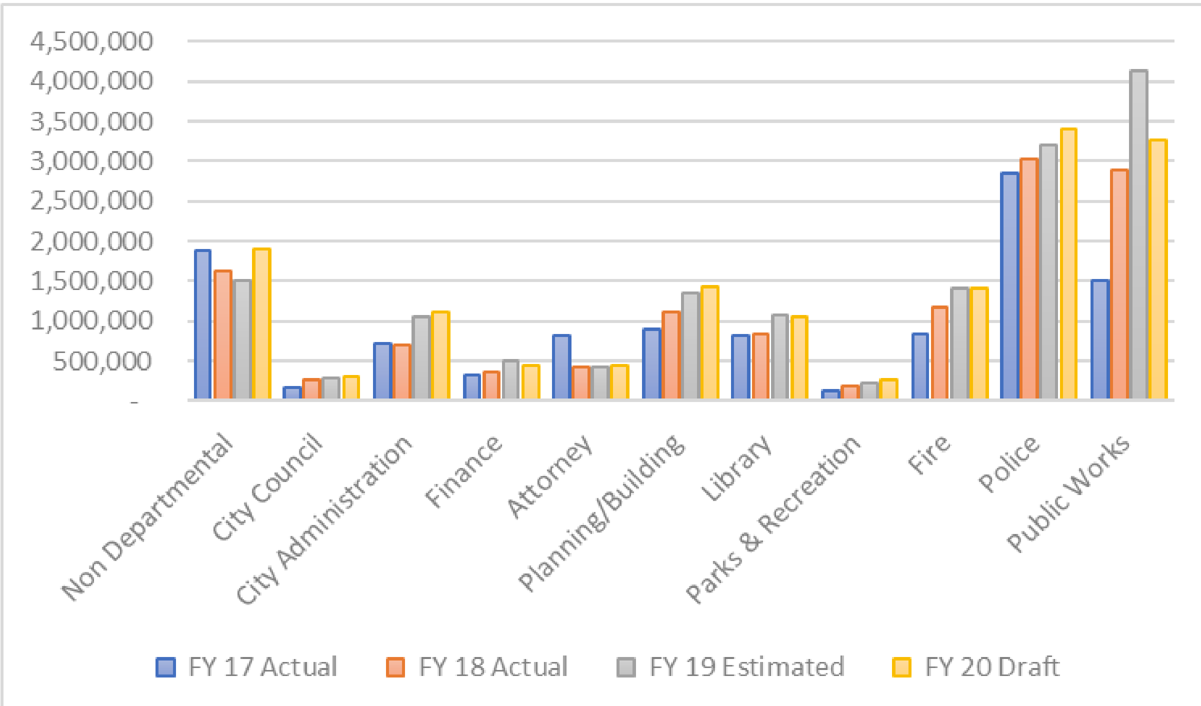
BY DEPARTMENT

FISCAL YEAR 2019-20



CITY OF ST. HELENA
GENERAL FUND YEAR OVER YEAR EXPENDITURES

FY 2019-20



Account	Description	Actual 2016	Actual 2017	Actual 2018	Adopted 2019	Adjusted 2019	Estimated 2019	Draft 2020
Property Taxes								
101-30-10-00-00	Property Tax-Secured	3,187,030	3,295,653	3,616,167	3,634,763	3,866,253	3,866,253	4,001,572
101-30-11-00-00	ERAF Shift to State	89,610	94,115	200,292	-	-	342,386	-
101-30-20-00-00	Property Tax-Unsecured	114,923	117,577	121,534	126,189	126,189	126,189	130,606
101-30-30-00-00	Prior Year Property Tax	1,506	3,736	1,160	600	600	600	600
101-30-90-00-00	Real Property Transfer Tax	110,376	111,591	82,829	120,611	120,611	120,611	120,611
101-32-05-00-00	In Lieu VLF	593,294	639,236	681,160	668,216	668,216	668,216	691,604
101-32-20-00-00	Homeowner Property Tax	15,376	15,533	15,352	16,560	16,560	16,560	17,057
Property Taxes		**4,112,115**	**4,277,441**	**4,718,495**	**4,566,939**	**4,798,429**	**5,140,815**	**4,962,049**
Sales Tax								
101-30-40-00-00	Retail Sales/Use Tax	2,511,879	2,868,566	2,950,480	3,146,890	3,146,890	3,158,700	3,220,900
101-30-42-00-00	Public Safety Sales Tax	57,794	60,197	71,117	58,485	58,485	56,373	59,655
101-30-43-00-00	Sales Tax In Lieu	521,022			-	-		-
101-30-44-00-00	Measure D	-	296,936	1,726,923	1,573,445	1,573,445	1,811,700	1,817,900
Sales Tax		**3,090,695**	**3,225,699**	**4,748,520**	**4,778,820**	**4,778,820**	**5,026,773**	**5,098,455**
Transient Occupancy Taxes								
101-30-41-00-00	Sales Tax Increment Res 91-18				-	-		-
101-30-50-00-00	Transient Occupancy Tax	2,014,498	2,281,834	2,841,607	3,341,964	3,341,964	3,341,964	3,341,964
101-30-51-00-00	Transient Tax Penalty	34,334	54,403	21,973	8,859	8,859	8,859	8,859
Transient Occupancy Taxes		**2,048,832**	**2,336,237**	**2,863,580**	**3,350,823**	**3,350,823**	**3,350,823**	**3,350,823**
Other Taxes								
101-30-60-00-00	Franchise Tax	192,986	209,478	215,346	208,755	208,755	208,755	208,755
Other Taxes		**192,986**	**209,478**	**215,346**	**208,755**	**208,755**	**208,755**	**208,755**
Charges for Service								
101-30-61-00-00	Comcast PEG Access Fees	28,302	17,809	23,133	24,720	24,720	24,720	35,000
101-30-75-00-00	Fire Inspection Fees	716	1,320	605	1,030	1,030	1,300	1,300
101-31-21-00-00	Building Inspection Fees	3,818	540		3,605	3,605	-	-
101-31-22-00-00	Building Admin Fees	4,098	135		3,605	3,605	-	-
101-31-23-00-00	Other Fire Revenues	25,775		8	-	-	-	-
101-33-10-00-00	Planning Fees	103	(4)	(5,703)	100	100	-	-
101-33-30-00-00	Sales Of Maps/Publications	21	193	163	165	165	165	165
101-33-50-00-00	Police Services	31,833	28,771	24,457	30,900	30,900	35,500	35,500
101-33-51-00-00	Animal Control Services				-	-		-
101-33-60-00-00	Administrative Fees	100	1,500	7,515	7,725	7,725	7,725	7,725
101-33-70-00-00	Planning Fees	14,525	62,345	16,508	17,047	17,047	85,000	13,638
101-33-80-00-00	Engineering Fees	812	7,057	7,710	7,210	7,210	2,500	2,500
101-33-90-00-00	Street/Sidewalk/Curb Repair	-		-	-	-	-	-
Charges for Service		**110,102**	**119,666**	**74,395**	**96,107**	**96,107**	**156,910**	**95,828**
Fines and Forfeits								
101-31-40-00-00	Vehicle Code Fines	30,230	40,727	29,160	26,780	26,780	26,780	27,583
101-31-50-00-00	Other Police Fines	37,872	24,134	40,613	27,810	27,810	28,000	28,280
101-31-55-00-00	A/R Late Penalty	1,658	4,463	4,427	2,993	2,993	4,500	4,725
101-33-63-00-00	Civil Penalties	41,000	65,400	106,778	550	550	15,000	30,000
101-34-20-00-00	Library Fines & Fees	15,539	7,585	6,032	7,070	7,070	3,937	-
Fines and Forfeits		**126,299**	**142,309**	**187,010**	**65,203**	**65,203**	**78,217**	**90,588**
Licenses and Permits								
101-30-70-00-00	Application & Permit Fees	1,825	3,975	10,915	2,575	2,575	8,000	8,240
101-30-80-00-00	Business License	159,728	149,779	152,551	147,290	147,290	147,520	154,896
101-30-81-00-00	Business License Penalty	906	219	756	567	567	1,269	1,332
101-31-20-00-00	Building Permits	486,542	549,240	492,301	486,160	486,160	486,160	486,160
101-33-15-00-00	Short Term Rental Permit	17,200	13,500	31,500	9,000	9,000	11,250	27,500
101-33-74-00-00	Planning App & Permit Fees	303,472	283,125	235,830	266,854	266,854	266,854	213,483
101-33-84-00-00	Public Works App & Permit Fees	37,300	39,725	38,500	36,050	36,050	36,050	37,132
101-33-86-00-00	Well Permit Fee	1,300	1,300	1,300	1,300	1,300	2,600	1,300
Licenses and Permits		**1,008,273**	**1,040,863**	**963,653**	**949,796**	**949,796**	**959,703**	**930,043**
Development Fees								
101-33-81-00-00	Public Works Land & Dev Fees	21,600	20,800	20,325	13,519	13,519	28,000	28,000
Development Fees		**21,600**	**20,800**	**20,325**	**13,519**	**13,519**	**28,000**	**28,000**

		Actual	Actual	Actual	Adopted	Adjusted	Estimated	Draft
Account	**Description**	**2016**	**2017**	**2018**	**2019**	**2019**	**2019**	**2020**
Intergovernmental								
101-32-10-00-00	Motor Vehicle In-Lieu	2,447	4,391	(3,176)	2,575	2,575	2,950	3,039
101-32-40-00-00	Highway Maintenance							-
101-32-70-00-00	County Fire Contract	48,855	48,855	48,855	48,855	48,855	48,855	48,855
101-32-80-00-00	Emergency Relief	207,525	122,712	301,210			226,460	-
101-34-61-49-00	Contrib from Gov - Police	1,351			2,500	2,500	1,000	-
101-34-71-00-00	Reimb State Mandated Costs	21,037		7,965	2,020	2,020	2,020	2,040
101-34-73-00-00	Other State Revenue	5,008	19	7	5,050	5,050	-	-
101-34-75-00-00	Restitution	14,186	3,848	9,775	-	-	162,727	-
101-36-80-00-00	Library Abatement	3,784	2,903	4,842	3,636	3,636	-	3,672
101-38-00-80-00	Restitution Revenue				-	-		-
101-38-70-00-00	Allocation from Other Agency				-	-	-	-
Intergovernmental		**304,193**	**182,726**	**369,478**	**64,636**	**64,636**	**444,012**	**57,606**
Interest and Rents								
101-31-70-00-00	Investment Earnings	50,720	(40,336)	(41,299)	25,000	25,000	25,000	28,000
101-34-76-00-00	Cash Overage/Shortage	(250)	0	(0)	-	-	-	-
101-31-75-00-00	Interest Income	1,569		4,834	-	-	(93)	-
101-36-10-00-00	Rental Income	165,340	180,809	214,450	67,000	67,000	132,000	67,000
101-36-11-00-00	Tennis Court Rentals	5,504	5,827	1,425	4,040	4,040	1,425	1,425
Interest and Rents		**222,883**	**146,300**	**179,410**	**96,040**	**96,040**	**158,332**	**96,425**
Miscellaneous								
101-33-20-00-00	Legal Cost Recovery	48,052	158,922	10,683	45,000	45,000	45,000	25,000
101-33-21-00-00	Storm Drain Cost Recovery	-			-	-	-	-
101-33-40-00-00	Other Filing/Certification Fee	21	193	163	165	165	165	165
101-33-85-00-00	Public Wks Violation/Repair Fe	-			-	-	-	-
101-34-21-00-00	TRB Library Revenue	-		20,000	-	-		-
101-34-22-00-00	Library Copies	-	3,431	3,277	3,030	3,030	3,030	3,030
101-34-23-00-00	Library Lost Material	-	503	313	404	404	500	404
101-34-24-00-00	Library Room Rental	-	430	110	354	354	354	354
101-34-31-00-00	Donations	1,743	1,000		-	-		-
101-34-51-00-00	Sale of Capital Assets	-		18,137	-	-	1,155	-
101-34-60-00-00	Contributions from non-govt	-		87,500	-	-		-
101-34-61-00-00	Contributions from Government	-			-	-		-
101-34-61-46-00	Contributions from Gov - Library			5,883	1,000	1,000		-
101-34-68-00-00	TID Admin Fee	-			-	-		-
101-34-70-00-00	Other Revenue	32,055	22,118	25,166	20,200	20,200	55,699	55,000
101-34-74-00-00	Insurance Refund	223			-	-		-
101-39-98-00-00	Operating Transfers In	3,043	3,530	3,574	3,565	3,565	3,565	3,565
Miscellaneous		**85,137**	**190,126**	**174,805**	**73,718**	**73,718**	**109,468**	**87,518**
TOTALS		**11,323,118**	**11,891,645**	**14,515,018**	**14,264,356**	**14,495,846**	**15,661,808**	**15,006,090**

GENERAL FUND DEPARTMENT SUMMARY					
Fund	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
4000	Non Departmental	1,888,296	1,615,954	1,499,690	1,877,839
4100	Council	169,672	254,477	284,471	303,305
4200	City Administration	723,505	697,666	1,052,482	1,105,377
4300	Finance	323,782	363,561	500,691	468,116
4400	Attorney	813,547	417,302	425,000	441,000
4500	Planning/Building	898,802	1,117,438	1,344,377	1,429,533
4600	Library	823,975	843,002	1,076,883	1,044,613
4728	Parks & Recreation	125,021	186,585	217,821	265,899
4800	Fire	835,760	1,170,284	1,411,879	1,412,496
4900	Police	2,841,072	3,036,206	3,211,516	3,396,736
5000	Public Works	1,514,934	2,889,509	4,136,231	3,261,176
Grand Total		**10,958,367**	**12,591,985**	**15,161,042**	**15,006,090**

GENERAL FUND ESTIMATED UNASSIGNED NET POSITION	
Unassigned Ending Fund Balance @ 6/30/2019	**6,230,068**
Estimated Revenue @ 6/30/2020	15,006,090
Estimated Expenses @ 6/30/2020	15,006,090
Transfers to other funds	-
Revenue Less Expenses	**-**
Use of Reserves	-
Assigned for Economic Uncertainty	(100,000)
Estimated Unassigned Net Position	**6,130,068**
Percent of Expenses Based on Total Net Position	**41%**

CITY COUNCIL (4100)

City Council

Geoff Ellsworth – Mayor
Paul Dohring – Vice Mayor
Mary Koberstein – Council Member
Anna Chouteau – Council Member
David Knudsen – Council Member

Purpose

The City Council is the governing body of the City of St. Helena and has the power to make and enforce all laws related to municipal affairs, subject only to the limitations of the City Code and the State Constitution. The Council is responsible for the formulation of policy, enactment of legislation, control of revenues, and the appropriation of funds.

CITY COUNCIL EXPENSES BY FUND					
Fund	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
101	General Fund	169,672	254,477	284,471	303,305
235	Measure A	-	-	-	-
561	Water Enterprise	26,581	11,765	16,771	18,965
571	Sewer Enterprise	21,484	11,745	16,771	18,965
751	Affordable Housing	-	-	10,000	25,000
Grand Total		**217,738**	**277,988**	**328,013**	**366,235**

CITY COUNCIL EXPENSES BY OBJECT CODE					
Object Code	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
20	Salaries & Benefits	108,530	78,280	111,811	126,435
21	Services	56,414	105,802	31,863	45,300
22	Supplies	1,557	1,301	9,500	4,500
24	Taxes, Insurances & Contributi	51,236	92,605	174,839	190,000
Grand Total		**217,738**	**277,988**	**328,013**	**366,235**

City Council

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
101	**General Fund**				
41	**City Council**				
101-41-00-20-20	Temp/Part Time	11,448	12,656	12,600	12,600
101-41-00-20-40	FICA/Medicare	1,208	1,253	1,285	1,285
101-41-00-20-45	Employer PERS	1,631	(2,169)	212	-
101-41-00-20-47	PERS Unfunded Liability	-	1,234	353	-
101-41-00-20-50	Employee PERS	729	482	202	-
101-41-00-20-55	Health Insurance	47,687	37,186	59,028	70,034
101-41-00-20-75	Deferred Comp	4,615	4,127	4,589	4,586
20	**Salaries & Benefits**	**67,318**	**54,769**	**78,269**	**88,505**
101-41-00-21-10	Communications	3,113	1,480	1,800	1,800
101-41-00-21-15	Postage	121	24	100	100
101-41-00-21-40	Professional Fees	4,800	8,075	11,000	19,000
101-41-00-21-45	Other Contract Services	27,185	79,500	563	-
101-41-00-21-53	Memberships & Publications	5,038	4,770	6,300	6,800
101-41-00-21-55	Training & Conference	9,304	11,953	12,100	17,600
21	**Services**	**49,561**	**105,802**	**31,863**	**45,300**
101-41-00-22-12	Computer Equipment	470	243	7,500	1,000
101-41-00-22-13	Office Supplies	582	797	1,800	2,500
101-41-00-22-15	Special Department Supplies	505	262	200	1,000
22	**Supplies**	**1,557**	**1,301**	**9,500**	**4,500**
101-41-00-24-05	Contributions	51,236	92,605	164,839	165,000
24	**Taxes, Insurances & Contributi**	**51,236**	**92,605**	**164,839**	**165,000**
00	**General Fund**	**169,672**	**254,477**	**284,471**	**303,305**
561	**Water Enterprise**				
41	**Council**				
561-41-00-20-20	Temp/Part Time	3,563	2,744	2,700	2,700
561-41-00-20-40	FICA/Medicare	387	269	275	275
561-41-00-20-45	Employer PERS	915	(468)	45	-
561-41-00-20-47	PERS Unfunded Liability	-	265	76	-
561-41-00-20-50	Employee PERS	212	103	43	-
561-41-00-20-55	Health Insurance	16,525	7,968	12,649	15,007
561-41-00-20-75	Deferred Comp	1,553	884	983	983
20	**Salaries & Benefits**	**23,155**	**11,765**	**16,771**	**18,965**
561-41-00-21-10	Communications	3,427	-	-	-
21	**Services**	**3,427**	**-**	**-**	**-**
00	**Water Enterprise**	**26,581**	**11,765**	**16,771**	**18,965**
571	**Sewer Enterprise**				
41	**Council**				
571-41-00-20-20	Temp/Part Time	2,906	2,725	2,700	2,700
571-41-00-20-40	FICA/Medicare	311	268	275	275
571-41-00-20-45	Employer PERS	658	(468)	45	-
571-41-00-20-47	PERS Unfunded Liability	-	265	76	-
571-41-00-20-50	Employee PERS	176	103	43	-
571-41-00-20-55	Health Insurance	12,787	7,968	12,649	15,007

City Council

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
571-41-00-20-75	Deferred Comp	1,219	884	983	983
20	**Salaries & Benefits**	**18,057**	**11,745**	**16,771**	**18,965**
571-41-00-21-10	Communications	3,427	-	-	-
21	**Services**	**3,427**	**-**	**-**	**-**
00	**Sewer Enterprise**	**21,484**	**11,745**	**16,771**	**18,965**
751	**Affordable Housing**				
41	**Council**				
751-41-00-24-05	Contributions	-	-	10,000	25,000
24	**Taxes, Insurances & Contributions**	**-**	**-**	**10,000**	**25,000**
00	**Affordable Housing**	**-**	**-**	**10,000**	**25,000**
Grand Total		**217,738**	**277,988**	**328,013**	**366,235**

CITY COUNCIL - 4100
EXPENSE DETAIL

Description	Object Code	Funding Source		Total Budgeted
Professional Fees	*2140*	*101*		
Public Engagement - Goal Setting		5,000		5,000
Public Engagement - Good Governance		5,000		5,000
Planning Commission - Governance		2,500		2,500
Miscellaneous Services		6,500		6,500
TOTAL - Professional Fees	***2140***	***$ 19,000***		***$ 19,000***
Memberships & Publications	*2153*	*101*		
League of California Cities		5,500		5,500
NCLOG		300		300
Miscellaneous		1,000		1,000
TOTAL - Memberships & Publications	***2153***	***$ 6,800***		***$ 6,800***
Training and Conferences	*2155*	*101*		
NLOG Meetings		2,100		2,100
League of California Cities		7,500		7,500
Miscellaneous Council Training/Meetings		8,000		8,000
TOTAL - Training and Conferences	***2155***	***$ 17,600***		***$ 17,600***
Contributions	*2405*	*101*	*751*	
Community Enrichment Grants				
Boys & Girls Club - Homework Assistance		5,000	-	5,000
Friends of Cameo		10,000		10,000
Kiwanis Foundation St. Helena		1,500		1,500
Community Organizations Active in Disaster (COAD) - Table-Top Exercise		2,500		2,500
Music in the Vineyards		2,500		2,500
NapaShakes		4,500		4,500
Nimbus Arts		6,000		6,000
St. Helena Community Band		5,000		5,000
St. Helena Choral Society		3,000		3,000
Vailima Foundation		5,000		5,000
St. Helena Historical Society		5,000		5,000
Programmatic Grants				
Boys & Girls Club - Teen Center		30,000		
Our Town St. Helena			25,000	25,000
California Federation of Women		1,200		1,200
Collabria Care		6,000		6,000
Community Organizations Active in Disaster (COAD) - Community Preparedness Events		5,300		5,300
Rianda House		30,000		30,000
St. Helena Farmers' Market		2,500		2,500
St. Helena Little League		10,000		10,000
UpValley Family Center		30,000		30,000
TOTAL - Contributions	***2405***	***$ 165,000***	***$ 25,000***	***$ 190,000***

ADMINISTRATION (4200)

Purpose

The City Manager is responsible for providing general administrative management of the City; acting as a liaison between the City Council and Staff; carrying out, on behalf of the City Council, its policies, rules, regulations and laws; overseeing the delivery of public service; reviewing and approving staff reports for Council meetings.

The City Clerk is responsible for the preparation of Council Agendas, Brown Act compliance, records management, Fair Political Practices Commission (FPPC) reporting requirements, and assistance to the City Council.

The Human Resource/Information Technology Director is responsible for the recruitment of new employees, benefits, training, retirement, information technology, risk management and phone systems.

Staffing

Administration consists of the following departments: City Manager, City Clerk, Human Resources, and Information Technology and currently has 6 FTE staff members consisting of:

City Manager (1)
City Clerk (1)
HR/IT Director (1)
Assistant to the City Manager (1)
Administrative Records Assistant (1)
HR Administrative Assistant (1)

ADMINISTRATION EXPENSES BY FUND					
Fund	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
101	General Fund	723,505	697,666	1,052,482	1,105,377
561	Water Enterprise	139,696	201,838	255,510	257,938
571	Sewer Enterprise	139,788	200,619	174,779	197,282
Grand Total		**1,002,989**	**1,100,122**	**1,482,771**	**1,560,597**

ADMINISTRATION EXPENSES BY OBJECT CODE					
Object Code	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
20	Salaries & Benefits	861,818	881,238	918,501	1,124,609
21	Services	114,543	187,925	465,520	296,563
22	Supplies	22,150	12,048	71,345	91,450
23	Maintenance	299	16,214	21,455	43,525
26	Capital	4,179	2,698	5,950	4,450
Grand Total		**1,002,989**	**1,100,122**	**1,482,771**	**1,560,597**

City Manager

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
101	**General Fund**				
42	**City Manager**				
101-42-00-20-10	Salary-Regular	354,856	99,994	127,742	203,589
101-42-00-20-20	Temp/Part Time	51,403	947	-	-
101-42-00-20-30	Overtime	178	-	-	-
101-42-00-20-40	FICA/Medicare	28,660	7,821	7,049	12,756
101-42-00-20-45	Employer PERS	60,388	6,184	8,474	14,416
101-42-00-20-47	PERS Unfunded Liability	-	11,529	13,617	25,170
101-42-00-20-55	Health Insurance	67,815	11,890	15,797	35,347
101-42-00-20-61	Workers Comp	9,050	2,702	2,811	4,087
101-42-00-20-65	SDI	2,710	972	747	1,464
101-42-00-20-71	Unemployment	878	-	-	-
101-42-00-20-75	Deferred Comp	6,283	1,371	1,668	3,299
101-42-00-20-85	Auto Allowance	6,476	3,371	3,900	7,020
101-42-00-20-89	Chartity Event Reimbursement	875	-	-	-
20	**Salaries & Benefits**	**589,571**	**146,781**	**181,805**	**307,148**
101-42-00-21-05	Advertising	5,855	-	-	-
101-42-00-21-10	Communications	4,729	5,019	5,000	3,500
101-42-00-21-15	Postage	629	205	400	400
101-42-00-21-30	Professional Contracts	101	1,500	-	-
101-42-00-21-45	Other Contract Services	38,255	9,555	25,000	30,000
101-42-00-21-53	Memberships & Publications	4,604	1,800	3,000	4,100
101-42-00-21-55	Training & Conference	22,163	3,545	12,500	16,800
101-42-00-21-56	Admin Recruitment	33,204	-	-	-
101-42-00-21-60	Other Travel	-	-	100	100
21	**Services**	**109,538**	**21,624**	**46,000**	**54,900**
101-42-00-22-12	Computer Equipment	1,579	2,157	1,000	1,000
101-42-00-22-13	Office Supplies	2,710	337	1,000	1,000
101-42-00-22-14	Election Expense	12,794	321	-	-
101-42-00-22-15	Special Department Supplies	2,988	1	7,550	7,550
22	**Supplies**	**20,071**	**2,816**	**9,550**	**9,550**
101-42-00-23-35	Software Maintenance	147	35	-	-
23	**Maintenance**	**147**	**35**	**-**	**-**
101-42-00-26-40	Furniture & Fixtures	4,179	-	1,450	1,450
101-42-00-26-60	Capital Imp Buildings	-	-	-	-
26	**Capital**	**4,179**	**-**	**1,450**	**1,450**
00	**General Fund**	**723,505**	**171,256**	**238,805**	**373,048**
561	**Water Enterprise**				
42	**City Manager**				
561-42-00-20-10	Salary-Regular	77,066	33,984	39,305	62,643
561-42-00-20-20	Temp/Part Time	17,134	316	-	-
561-42-00-20-30	Overtime	12	-	-	-
561-42-00-20-40	FICA/Medicare	6,347	2,658	2,169	3,925
561-42-00-20-45	Employer PERS	15,402	2,094	2,608	4,436
561-42-00-20-47	PERS Unfunded Liability	-	3,844	13,617	7,744

City Manager

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
561-42-00-20-55	Health Insurance	14,408	4,095	4,861	10,876
561-42-00-20-61	Workers Comp	2,044	901	865	1,257
561-42-00-20-65	SDI	527	330	230	450
561-42-00-20-75	Deferred Comp	1,414	469	513	1,015
561-42-00-20-85	Auto Allowance	1,759	1,131	1,200	2,160
20	**Salaries & Benefits**	**136,112**	**49,820**	**65,368**	**94,506**
561-42-00-21-30	Professional Contracts	10	-	500	-
561-42-00-21-45	Other Contract Services	1,667	-	2,000	-
561-42-00-21-55	Training & Conference	(317)	-	500	-
561-42-00-21-56	Admin Recruitment	1,129	-	-	-
21	**Services**	**2,489**	**-**	**3,000**	**-**
561-42-00-22-12	Computer Equipment	530	640	500	500
561-42-00-22-15	Special Department Supplies	489	-	-	-
22	**Supplies**	**1,020**	**640**	**500**	**500**
561-42-00-23-35	Software Maintenance	76	-	-	-
23	**Maintenance**	**76**	**-**	**-**	**-**
00	**Water Enterprise**	**139,696**	**50,460**	**68,868**	**95,006**
571	**Sewer Enterprise**				
42	**City Manager**				
571-42-00-20-10	Salary-Regular	77,066	33,984	29,479	46,982
571-42-00-20-20	Temp/Part Time	17,134	316	-	-
571-42-00-20-30	Overtime	12	-	-	-
571-42-00-20-40	FICA/Medicare	6,347	2,658	1,627	2,944
571-42-00-20-45	Employer PERS	15,427	2,094	1,956	3,327
571-42-00-20-47	PERS Unfunded Liability	-	3,844	3,142	5,808
571-42-00-20-55	Health Insurance	14,408	4,095	3,646	8,157
571-42-00-20-61	Workers Comp	2,044	921	649	943
571-42-00-20-65	SDI	526	330	172	338
571-42-00-20-75	Deferred Comp	1,413	468	385	761
571-42-00-20-85	Auto Allowance	1,759	1,131	900	1,620
20	**Salaries & Benefits**	**136,136**	**49,840**	**41,956**	**70,880**
571-42-00-21-30	Professional Contracts	-	-	-	-
571-42-00-21-45	Other Contract Services	1,667	-	2,000	-
571-42-00-21-55	Training & Conference	(317)	-	300	-
571-42-00-21-56	Admin Recruitment	1,167	-	-	-
21	**Services**	**2,517**	**-**	**2,300**	**-**
571-42-00-22-12	Computer Equipment	638	640	500	500
571-42-00-22-15	Special Department Supplies	421	-	-	-
22	**Supplies**	**1,059**	**640**	**500**	**500**
571-42-00-23-35	Software Maintenance	76	-	-	-
23	**Maintenance**	**76**	**-**	**-**	**-**
00	**Sewer Enterprise**	**139,788**	**50,480**	**44,756**	**71,380**

City Manager

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
Grand Total		**1,002,989**	**272,195**	**352,429**	**539,434**

ADMINISTRATION CITY MANAGER - 4200
EXPENSE DETAIL

Description	Object Code	Funding Source and Amount Per Funding Source			Total Budgeted
Other Contract Services	*2145*	*101*	*561*	571	
Miscellaneous Contracts		25,000	-	-	25,000
Executive Team Retreat		5,000			5,000
TOTAL - Other Contract Services	***2145***	***$ 30,000***	***$ -***	***$ -***	***$ 30,000***
Memberships & Publications	*2153*	*101*	*561*	571	
CCMF		400	-	-	400
ICMA		2,000	-	-	2,000
MMANC		200	-	-	200
Misc for Assist. To CM		1,500	-	-	1,500
TOTAL - Memberships & Publications	***2153***	***$ 4,100***	**$ -**	**$ -**	**$ 4,100**
Training and Conferences	*2155*	*101*	*561*	571	
ICMA		3,500	-	-	3,500
City Manager Training		8,000	-	-	8,000
League of California Cities		1,800	-	-	1,800
Misc Training for Asst. to CM		3,500	-	-	3,500
TOTAL - Training and Conferences	***2155***	***$ 16,800***	***$ -***	***$ -***	**$ 16,800**

City Clerk

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
101	**General Fund**				
42	**City Clerk**				
101-42-10-20-10	Salary-Regular	-	128,463	139,453	152,216
101-42-10-20-40	FICA/Medicare	-	10,009	10,847	11,824
101-42-10-20-45	Employer PERS	-	7,731	8,899	10,250
101-42-10-20-47	PERS Unfunded Liability	-	13,929	14,299	17,895
101-42-10-20-55	Health Insurance	-	28,263	28,985	30,158
101-42-10-20-61	Workers Comp	-	6,305	6,486	4,715
101-42-10-20-65	SDI	-	1,233	1,365	1,429
101-42-10-20-75	Deferred Comp	-	2,489	2,473	2,471
101-42-10-20-85	Auto Allowance	-	2,000	1,920	1,920
20	**Salaries & Benefits**	**-**	**200,423**	**214,727**	**232,878**
101-42-10-21-05	Advertising	-	4,545	5,800	5,800
101-42-10-21-45	Other Contract Services	-	8,840	121,114	35,576
101-42-10-21-53	Memberships & Publications	-	1,689	2,040	2,040
101-42-10-21-55	Training & Conference	-	2,873	14,600	8,720
101-42-10-21-60	Other Travel	-	-	100	-
21	**Services**	**-**	**17,946**	**143,654**	**52,136**
101-42-10-22-12	Computer Equipment	-	729	5,075	1,000
101-42-10-22-13	Office Supplies	-	1,187	1,000	1,000
101-42-10-22-14	Election Expense	-	254	35,000	50,000
101-42-10-22-15	Special Department Supplies	-	66	300	300
22	**Supplies**	**-**	**2,236**	**41,375**	**52,300**
101-42-10-26-40	Furniture & Fixtures	-	500	2,000	500
26	**Capital**	**-**	**500**	**2,000**	**500**
10	**General Fund**	**-**	**221,106**	**401,756**	**337,814**
561	**Water Enterprise**				
42	**City Clerk**				
561-42-10-20-10	Salary-Regular	-	23,350	24,581	26,780
561-42-10-20-40	FICA/Medicare	-	1,815	1,936	2,104
561-42-10-20-45	Employer PERS	-	1,370	1,530	1,745
561-42-10-20-47	PERS Unfunded Liability	-	2,380	14,299	3,047
561-42-10-20-55	Health Insurance	-	4,601	7,524	7,682
561-42-10-20-61	Workers Comp	-	1,351	1,297	943
561-42-10-20-65	SDI	-	224	242	256
561-42-10-20-75	Deferred Comp	-	396	753	753
561-42-10-20-85	Auto Allowance	-	250	720	720
20	**Salaries & Benefits**	**-**	**35,736**	**52,882**	**44,030**
561-42-10-21-45	Other Contract Services	-	8,840	3,736	7,198
561-42-10-21-55	Trainng & Conference	-	-	1,470	1,470
21	**Services**	**-**	**8,840**	**5,206**	**8,668**
561-42-10-22-12	Computer Equipment	-	391	3,610	1,000
22	**Supplies**	**-**	**391**	**3,610**	**1,000**

City Clerk

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
10	**Water Enterprise**	**-**	**44,968**	**61,698**	**53,698**
571	**Sewer Enterprise**				
42	**City Clerk**				
571-42-10-20-10	Salary-Regular	-	23,350	18,226	19,889
571-42-10-20-40	FICA/Medicare	-	1,815	1,431	1,558
571-42-10-20-45	Employer PERS	-	1,370	1,159	1,333
571-42-10-20-47	PERS Unfunded Liability	-	2,380	1,862	2,327
571-42-10-20-55	Health Insurance	-	4,600	5,189	5,338
571-42-10-20-61	Workers Comp	-	1,351	865	629
571-42-10-20-65	SDI	-	224	179	187
571-42-10-20-75	Deferred Comp	-	396	502	502
571-42-10-20-85	Auto Allowance	-	250	480	480
20	**Salaries & Benefits**	**-**	**35,736**	**29,893**	**32,243**
571-42-10-21-45	Other Contract Services	-	8,840	3,736	7,198
571-42-10-21-55	Training & Conference	-	-	1,470	1,470
21	**Services**	**-**	**8,840**	**5,206**	**8,668**
571-42-10-22-12	Computer Equipment	-	391	3,610	1,000
22	**Supplies**	**-**	**391**	**3,610**	**1,000**
10	**Sewer Enterprise**	**-**	**44,968**	**38,709**	**41,911**
Grand Total		**-**	**311,041**	**502,163**	**433,423**

ADMINISTRATION CITY CLERK 4210
EXPENSE DETAIL

Description	Object Code	Funding Source and Amount Per Funding Source			Total Budgeted
Other Contract Services	*2145*	*101*	*561*	*571*	
Southtech - Form 700 Annual Renewal		525	-	-	525
Southtech - Campaign Documents		850	-	-	850
iCompass City Council/Planning Annual Renewal Web Streaming		4,560	570	570	5,700
iCompass Board Manager		500	500	500	1,500
iCompass City Council/Planning Annual Renewal Agenda Management		2,940	368	368	3,676
iCompass PRA Module Annual Renewal		504	63	63	630
ECS - Public Facing Laserfiche Link Annual Renewal		1,700	1,700	1,700	5,100
ECS - Quickfields		2,262	2,262	2,262	6,786
Document Scanning		20,000	-	-	20,000
ECS (laserfiche) Annual Renewal		1,735	1,735	1,735	5,205
TOTAL - Other Contract Services	***2145***	***$ 35,576***	***$ 7,198***	***$ 7,198***	***$ 49,972***
Memberships & Publications	*2153*	*101*	*561*	*571*	
IIMC		200	-	-	200
CCAC		100	-	-	100
MMANC		100	-	-	100
ARMA		200	-	-	200
County of Napa Official Records Index and Document Images (split with PW Admin and Planning)		1,440	-	-	1,440
TOTAL - Memberships & Publications	***2153***	***$ 2,040***	***$ -***	***$ -***	**$ 2,040**
Training and Conferences	*2155*	*101*	*561*	*571*	
Technical Training for Clerks		3,000	-	-	3,000
CCAC Annual Conference		1,500	-	-	1,500
MMANC		600	-	-	600
ARMA		500	-	-	500
Workflow Training		600	600	600	1,800
Laserfiche Annual Conference		600	600	600	1,800
Laserfiche Certification Course		270	270	270	810
League of California Cities New Law and Elections		1,650	-	-	1,650
TOTAL - Training and Conferences	***2155***	***$ 8,720***	***$ 1,470***	***$ 1,470***	**$ 11,660**
Computer Equipment	*2212*	*101*	*561*	*571*	
Computer Programs		500	500	500	1,500
Miscellaneous		500	500	500	1,500
TOTAL - Computer Equipment	***2212***	***$ 1,000***	***$ 1,000***	***$ 1,000***	**$ 3,000**

Human Resources and Information Technology

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
101	**General Fund**				
42	**Human Resources and Information Technology**				
101-42-20-20-10	Salary Regular	-	127,495	129,837	140,398
101-42-20-20-20	Temp/Part Time	-	11,831	-	-
101-42-20-20-30	Overtime	-	53	-	-
101-42-20-20-40	FICA/Medicare	-	10,642	9,407	10,108
101-42-20-20-45	Employer PERS	-	9,362	9,967	11,556
101-42-20-20-47	PERS Unfunded Liability	-	17,715	16,015	20,175
101-42-20-20-55	Health Insurance	-	27,656	34,342	31,755
101-42-20-20-61	Workers Comp	-	5,404	3,654	4,087
101-42-20-20-65	SDI	-	1,146	1,118	1,199
101-42-20-20-75	Deferred Comp	-	2,888	2,063	2,062
101-42-20-20-85	Auto Allowance	-	2,745	1,560	1,560
20	**Salaries & Benefits**	**-**	**216,938**	**207,963**	**222,900**
101-42-20-21-05	Advertising	-	1,056	7,000	7,000
101-42-20-21-30	Professional Contracts	-	64,433	152,723	93,781
101-42-20-21-46	Website Support	-	15	3,500	3,500
101-42-20-21-53	Memberships & Publications	-	2,391	2,570	2,200
101-42-20-21-55	Training & Conference	-	3,319	12,300	12,650
101-42-20-21-56	Admin Recruitment	-	4,420	4,500	4,500
101-42-20-21-60	Other Travel	-	24	100	100
21	**Services**	**-**	**75,658**	**182,693**	**123,731**
101-42-20-22-12	Computer Equipment	-	299	3,025	13,175
101-42-20-22-13	Office Supplies	-	1,016	1,775	2,800
101-42-20-22-15	Special Department Supplies	-	2,167	3,000	3,000
22	**Supplies**	**-**	**3,482**	**7,800**	**18,975**
101-42-20-23-35	Software Maintenance	-	7,029	10,965	26,409
23	**Maintenance**	**-**	**7,029**	**10,965**	**26,409**
101-42-20-26-40	Furniture & Fixtures	-	2,198	2,500	2,500
26	**Capital**	**-**	**2,198**	**2,500**	**2,500**
20	**General Fund**	**-**	**305,304**	**411,921**	**394,515**
561	**Water Enterprise**				
42	**Human Resources and Information Technology**				
561-42-20-20-10	Salary Regular	-	42,498	39,950	43,199
561-42-20-20-20	Temp/Part Time	-	4,613	-	-
561-42-20-20-30	Overtime	-	18	-	-
561-42-20-20-40	FICA/Medicare	-	3,548	2,894	3,110
561-42-20-20-45	Employer PERS	-	3,121	3,067	3,556
561-42-20-20-47	PERS Unfunded Liability	-	5,905	16,015	6,208
561-42-20-20-55	Health Insurance	-	9,219	10,567	9,771
561-42-20-20-61	Workers Comp	-	1,801	1,124	1,257
561-42-20-20-65	SDI	-	382	344	369
561-42-20-20-75	Deferred Comp	-	963	635	634
561-42-20-20-85	Auto Allowance	-	915	960	480
20	**Salaries & Benefits**	**-**	**72,982**	**75,556**	**68,584**

Human Resources and Information Technology

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
561-42-20-21-05	Advertising	-	-	700	700
561-42-20-21-30	Professional Contracts	-	26,109	35,045	18,756
561-42-20-21-45	Other Contract Services	-	625	-	-
561-42-20-21-55	Training & Conference	-	39	4,498	6,400
561-42-20-21-56	Admin Recruitment	-	1,337	1,500	1,500
561-42-20-21-60	Other Travel	-	-	-	-
21	**Services**	**-**	**28,109**	**41,743**	**27,356**
561-42-20-22-12	Computer Equipment	-	83	-	1,935
561-42-20-22-13	Office Supplies	-	232	700	700
561-42-20-22-15	Special Department Supplies	-	428	1,500	1,500
22	**Supplies**	**-**	**744**	**2,200**	**4,135**
561-42-20-23-35	Software Maintenance	-	4,575	5,445	9,159
23	**Maintenance**	**-**	**4,575**	**5,445**	**9,159**
20	**Water Enterprise**	**-**	**106,410**	**124,944**	**109,234**
571	**Sewer Enterprise**				
42	**Human Resources and Information Technology**				
571-42-20-20-10	Salary Regular	-	42,498	29,962	32,400
571-42-20-20-20	Temp/Part Time	-	4,613	-	-
571-42-20-20-30	Overtime	-	18	-	-
571-42-20-20-40	FICA/Medicare	-	3,547	2,171	2,333
571-42-20-20-45	Employer PERS	-	3,121	2,300	2,667
571-42-20-20-47	PERS Unfunded Liability	-	5,905	3,696	4,656
571-42-20-20-55	Health Insurance	-	9,219	7,925	7,328
571-42-20-20-61	Workers Comp	-	1,801	843	943
571-42-20-20-65	SDI	-	382	258	277
571-42-20-20-75	Deferred Comp	-	963	476	476
571-42-20-20-85	Auto Allowance	-	915	720	360
20	**Salaries & Benefits**	**-**	**72,981**	**48,351**	**51,440**
571-42-20-21-05	Advertising	-	-	700	700
571-42-20-21-30	Professional Contracts	-	26,109	27,899	12,504
571-42-20-21-45	Other Contract Services	-	-	-	-
571-42-20-21-55	Training & Conference	-	39	5,619	6,400
571-42-20-21-56	Admin Recruitment	-	760	1,500	1,500
571-42-20-21-60	Other Travel	-	-	-	-
21	**Services**	**-**	**26,907**	**35,718**	**21,104**
571-42-20-22-12	Computer Equipment	-	83	-	1,290
571-42-20-22-13	Office Supplies	-	207	700	700
571-42-20-22-15	Special Department Supplies	-	418	1,500	1,500
22	**Supplies**	**-**	**708**	**2,200**	**3,490**
571-42-20-23-35	Software Maintenance	-	4,575	5,045	7,957
23	**Maintenance**	**-**	**4,575**	**5,045**	**7,957**
20	**Sewer Enterprise**	**-**	**105,172**	**91,314**	**83,991**
Grand Total		**-**	**516,886**	**628,179**	**587,740**

ADMINISRATION HUMAN RESOURCES & INFORMATION TECHNOLOGY 4220 EXPENSE DETAIL

Description	Object Code	Funding Source and Amount Per Funding Source			Total Budgeted
Advertising	*2105*	*101*	*561*	*571*	
Recruitment Advertising		3,000	700	700	4,400
SHINE Newsletter		4,000	-	-	4,000
TOTAL - Advertising	***2105***	***$ 7,000***	***$ 700***	***$ 700***	***$ 8,400***
Professional Contracts	*2130*	*101*	*561*	*571*	
Annual Support Contract - Marin IT		68,063	13,613	9,075	90,750
Annual Phone Lease		24,218	4,843	3,229	32,290
Server Replacement - Marin IT		1,500	300	200	2,000
TOTAL - Professional Contracts	***2130***	***$ 93,781***	***$ 18,756***	***$ 12,504***	***$ 125,040***
Website Support	*2146*	*101*	*561*	*571*	
Domain and Website Hosting		3,500	-	-	3,500
TOTAL - Website Support	***2146***	***$ 3,500***	***$ -***	***$ -***	***$ 3,500***
Memberships & Publications	*2153*	*101*	*561*	*571*	
CalPELRA (HR)		700	-	-	700
MMANC		150	-	-	150
CalChamber		870	-	-	870
MailChimp		500	-	-	500
TOTAL - Memberships & Publications	***2153***	***$ 2,220***	***$ -***	***$ -***	***$ 2,220***
Training and Conferences	*2155*	*101*	*561*	*571*	
Labor, Continuing Education		200	100	100	400
Pryor Training Unlimited (HR)		600	-	-	600
MMANC and Misc. HR Trainings		3,000	-	-	3,000
CalPELRA (HR) - REMIF to Reimburse		1,100	-	-	1,100
PARMA - REMIF to Reimburse		1,100	-	-	1,100
Liebert Cassidy (HR)		300	300	300	900
CalGovHR Conference		350	-	-	350
Citywide Employee Trainings		4,000	4,000	4,000	12,000
Citywide Employee Safety Trainings		2,000	2,000	2,000	6,000
TOTAL - Training and Conferences	***2155***	***$ 12,650***	***$ 6,400***	***$ 6,400***	***$ 25,450***
Admin Recruitment	*2156*	*101*	*561*	*571*	
Background Checks		3,000	1,000	1,000	5,000
Physicals		1,500	500	500	2,500
TOTAL - Admin Recruitment	***2156***	***$ 4,500***	***$ 1,500***	***$ 1,500***	***$ 7,500***

ADMINISRATION HUMAN RESOURCES & INFORMATION TECHNOLOGY 4220 EXPENSE DETAIL

Description	Object Code	Funding Source and Amount Per Funding Source			Total Budgeted
Computer Equipment	*2212*	*101*	*561*	571	
Citywide Incidentials		3,750	750	500	5,000
City Hall New Switches		3,150	630	420	4,200
Network Switches PW & Recreation		2,775	555	370	3,700
Computer		2,000			2,000
Cabling Fire & PD		1,500	-	-	1,500
TOTAL - Computer equipment	***2212***	***$ 13,175***	***$ 1,935***	***$ 1,290***	***$ 16,400***
Software Maintenance	*2335*	*101*	*561*	571	
Microsoft 360 Annual Subscription		10,125	2,025	1,350	13,500
Email SPAM/Virus Filtering		2,890	2,805	2,805	8,500
Extended Warranties: Cisco Wireless Controller - $500 Cisco SAN Switch - $1,000 2 Cisco Servers - $900 Compellent SAN - $4,085		4,864	973	648	6,485
NeoGov Performance Evaluation Software		3,000	1,500	1,500	6,000
CalOpps Recruitment Software		2,000	750	750	3,500
Software - Firewall Subscriptions		2,505	501	334	3,340
Misc. IT Software		500	500	500	1,500
L-Fiche Server Licensing		525	105	70	700
TOTAL - Software Maintenance	***2335***	***$ 26,409***	***$ 9,159***	***$ 7,957***	**$ 43,525**

FINANCE
(4300)

Staffing

The Finance Department Currently has 5 FTE staff members. Consisting of:

Finance Director (1)
Administrative Services Manager (1)
Accounting Technician (1)
Accounting Assistants (2)

Purpose

The Finance Department is responsible for providing financial management of all City Funds, grants management and administrating internal service functions for all departments. Major activities include: maintaining the City's investment program and providing necessary financing for capital needs; preparing management and financial analysis reports; developing the Annual Budget; grant contract review, verification of grant reimbursements and audit closeout; monitoring legislation affecting finances of the City; monitoring the City's risk management needs, and administration of the Business License Ordinance.

Other activities include billing and collection services for City water and sewer utilities, business licenses, parking citations, miscellaneous receivables, and purchasing services.

FINANCE EXPENSES BY FUND					
Fund	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
101	General Fund	323,782	363,561	500,691	448,116
216	Public Safety Impact	754	-	16,741	-
235	Measure A	-	15,227	172,273	-
561	Water Enterprise	290,035	284,399	327,651	345,198
571	Sewer Enterprise	228,759	246,649	245,029	260,240
713	Civic Impact	754	-	8,371	-
740	Traffic Mitigation Impact	754	-	8,370	-
742	Storm Drain Improvement	754	-	8,370	-
764	Water Impact	754	-	8,371	-
774	Sewer Impact	754	-	8,371	-
Grand Total		**847,100**	**909,837**	**1,304,238**	**1,053,554**

FINANCE EXPENSES BY OBJECT CODE					
Object Code	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
20	Salaries & Benefits	532,128	621,715	721,852	763,468
21	Services	264,811	243,211	520,676	218,609
22	Supplies	14,092	13,104	18,650	25,600
23	Maintenance	33,067	26,608	38,310	41,127
24	Taxes, Insurances & Contributions	1,501	1,613	2,500	2,500
26	Capital	1,500	3,585	2,250	2,250
Grand Total		**847,100**	**909,837**	**1,304,238**	**1,053,554**

Finance

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
101	**General Fund**				
43	**Finance**				
101-43-00-20-10	Salary-Regular	133,464	174,273	209,632	224,235
101-43-00-20-20	Temp/Part Time	-	3,044	2,340	3,000
101-43-00-20-30	Overtime	136	941	3,000	3,000
101-43-00-20-40	FICA/Medicare	10,408	13,310	15,504	16,504
101-43-00-20-45	Employer PERS	27,452	9,988	14,890	16,708
101-43-00-20-47	PERS Unfunded Liability	-	18,494	23,926	29,171
101-43-00-20-55	Health Insurance	18,444	24,615	38,030	36,384
101-43-00-20-61	Workers Comp	5,847	7,829	8,388	6,098
101-43-00-20-65	SDI	1,164	1,565	1,858	1,912
101-43-00-20-75	Deferred Comp	2,698	3,030	3,448	3,446
101-43-00-20-85	Auto Allowance	2,523	2,356	2,760	2,760
101-43-00-20-89	Chartity Event Reimbursement	664	-	-	-
101-43-00-20-96	Education Reimbursement	-	-	1,000	1,000
20	**Salaries & Benefits**	**202,800**	**259,445**	**324,776**	**344,218**
101-43-00-21-10	Communications	1,103	761	1,000	1,000
101-43-00-21-15	Postage	3,932	4,174	4,500	4,500
101-43-00-21-30	Professional Contracts	3,150	50,230	99,527	30,000
101-43-00-21-42	Banking Fees	12,934	13,065	10,000	10,000
101-43-00-21-45	Other Contract Services	82,208	18,853	34,868	27,150
101-43-00-21-48	Government Fees	200	50	200	200
101-43-00-21-53	Memberships & Publications	748	697	1,217	1,217
101-43-00-21-55	Training & Conference	2,667	2,063	4,903	5,103
101-43-00-21-60	Other Travel	10	-	200	200
101-43-00-21-62	Bank Fee Reimubursements	-	-	-	-
21	**Services**	**106,954**	**89,895**	**156,415**	**79,370**
101-43-00-22-12	Computer Equipment	737	1,266	700	1,000
101-43-00-22-13	Office Supplies	1,429	1,173	1,700	1,700
101-43-00-22-15	Special Department Supplies	1,980	1,798	3,900	6,000
22	**Supplies**	**4,147**	**4,237**	**6,300**	**8,700**
101-43-00-23-11	Maint Office Equip	461	-	800	1,100
101-43-00-23-35	Software Maintenance	8,371	8,789	11,650	13,978
23	**Maintenance**	**8,831**	**8,789**	**12,450**	**15,078**
101-43-00-26-40	Furniture & Fixtures	1,050	1,195	750	750
26	**Capital**	**1,050**	**1,195**	**750**	**750**
00	**General Fund**	**323,782**	**363,561**	**500,691**	**448,116**
216	**Public Safety Impact**				
43	**Finance**				
216-43-00-21-45	Other Contract Services	754	-	16,741	-
21	**Services**	**754**	**-**	**16,741**	**-**
00	**Public Safety Impact**	**754**	**-**	**16,741**	**-**
235	**Measure A**				
43	**Finance**				

Finance

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
235-43-00-21-45	Other Contract Services	-	15,227	172,273	-
21	**Services**	**-**	**15,227**	**172,273**	**-**
00	**Measure A**	**-**	**15,227**	**172,273**	**-**
561	**Water Enterprise**				
43	**Finance**				
561-43-00-20-10	Salary-Regular	132,661	127,206	147,443	163,006
561-43-00-20-20	Temp/Part Time	-	5,943	1,340	3,000
561-43-00-20-30	Overtime	600	887	3,000	3,000
561-43-00-20-40	FICA/Medicare	10,267	9,775	11,248	12,390
561-43-00-20-45	Employer PERS	19,383	7,256	9,937	11,425
561-43-00-20-47	PERS Unfunded Liability	-	13,754	15,967	19,947
561-43-00-20-55	Health Insurance	22,829	22,913	37,580	28,428
561-43-00-20-61	Workers Comp	5,067	8,347	7,913	5,753
561-43-00-20-65	SDI	1,183	1,176	1,387	1,499
561-43-00-20-75	Deferred Comp	1,856	1,937	2,266	2,264
561-43-00-20-85	Auto Allowance	1,371	1,236	1,320	1,320
561-43-00-20-89	Chartity Event Reimbursement	(25)	-	-	-
20	**Salaries & Benefits**	**195,192**	**200,431**	**239,401**	**252,032**
561-43-00-21-10	Communications	398	(240)	1,500	1,500
561-43-00-21-15	Postage	7,255	14,643	10,000	10,000
561-43-00-21-30	Professional Contracts	2,596	1,316	12,934	10,000
561-43-00-21-42	Banking Fees	18,937	22,498	10,000	24,300
561-43-00-21-44	Online Transaction Fee	2,377	3,032	3,000	3,000
561-43-00-21-45	Other Contract Services	41,839	25,032	23,744	14,850
561-43-00-21-53	Memberships & Publications	488	427	1,119	1,119
561-43-00-21-55	Training & Conference	3,305	2,448	6,023	6,173
21	**Services**	**77,196**	**69,154**	**68,320**	**70,942**
561-43-00-22-12	Computer Equipment	737	1,459	650	750
561-43-00-22-13	Office Supplies	1,693	888	1,700	1,700
561-43-00-22-15	Special Department Supplies	2,874	2,363	3,900	6,000
22	**Supplies**	**5,304**	**4,710**	**6,250**	**8,450**
561-43-00-23-15	Maint Machine/Equipment	461	-	800	1,100
561-43-00-23-35	Software Maintenance	11,657	8,910	12,130	11,924
23	**Maintenance**	**12,118**	**8,910**	**12,930**	**13,024**
561-43-00-26-40	Furniture & Fixtures	225	1,195	750	750
26	**Capital**	**225**	**1,195**	**750**	**750**
00	**Water Enterprise**	**290,035**	**284,399**	**327,651**	**345,198**
571	**Sewer Enterprise**				
43	**Finance**				
571-43-00-20-10	Salary-Regular	89,549	101,917	97,131	106,878
571-43-00-20-20	Temp/Part Time	-	5,943	1,340	3,000
571-43-00-20-30	Overtime	324	892	3,000	3,000
571-43-00-20-40	FICA/Medicare	6,947	7,862	7,505	8,222
571-43-00-20-45	Employer PERS	14,394	5,926	6,374	7,271

Finance

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
571-43-00-20-47	PERS Unfunded Liability	-	10,663	10,243	12,695
571-43-00-20-55	Health Insurance	15,888	18,748	23,710	19,159
571-43-00-20-61	Workers Comp	3,687	6,309	5,318	3,866
571-43-00-20-65	SDI	802	956	933	1,007
571-43-00-20-75	Deferred Comp	1,417	1,632	1,401	1,400
571-43-00-20-85	Auto Allowance	1,152	991	720	720
571-43-00-20-89	Chartity Event Reimbursement	(25)	-	-	-
20	**Salaries & Benefits**	**134,135**	**161,839**	**157,675**	**167,218**
571-43-00-21-10	Communications	398	(240)	1,000	1,000
571-43-00-21-15	Postage	7,243	14,373	10,000	10,000
571-43-00-21-30	Professional Contracts	2,596	2,066	12,184	10,000
571-43-00-21-42	Banking Fees	18,937	22,498	10,000	24,300
571-43-00-21-44	Online Transaction Fee	2,377	3,032	3,000	3,000
571-43-00-21-45	Other Contract Services	41,839	25,032	23,744	14,850
571-43-00-21-53	Memberships & Publications	488	293	959	959
571-43-00-21-55	Training & Conference	2,259	1,884	4,188	4,188
21	**Services**	**76,137**	**68,935**	**65,074**	**68,297**
571-43-00-22-12	Computer Equipment	737	1,387	500	750
571-43-00-22-13	Office Supplies	1,200	888	1,700	1,700
571-43-00-22-15	Special Department Supplies	2,704	1,883	3,900	6,000
22	**Supplies**	**4,642**	**4,157**	**6,100**	**8,450**
571-43-00-23-15	Maint Machine/Equipment	461	-	800	1,100
571-43-00-23-35	Software Maintenance	11,657	8,910	12,130	11,925
23	**Maintenance**	**12,118**	**8,910**	**12,930**	**13,025**
571-43-00-24-25	Taxes & Other Charges	1,501	1,613	2,500	2,500
24	**Taxes, Insurances & Contributi**	**1,501**	**1,613**	**2,500**	**2,500**
571-43-00-26-40	Furniture & Fixtures	225	1,195	750	750
26	**Capital**	**225**	**1,195**	**750**	**750**
00	**Sewer Enterprise**	**228,759**	**246,649**	**245,029**	**260,240**
713	**Civic Impact**				
43	**Finance**				
713-43-00-21-45	Other Contract Services	754	-	8,371	-
21	**Services**	**754**	**-**	**8,371**	**-**
00	**Civic Impact**	**754**	**-**	**8,371**	**-**
740	**Traffic Mitigation Impact**				
43	**Finance**				
740-43-00-21-45	Other Contract Services	754	-	8,370	-
21	**Services**	**754**	**-**	**8,370**	**-**
00	**Traffic Mitigation Impact**	**754**	**-**	**8,370**	**-**
742	**Storm Drain Improvement**				
43	**Finance**				

Finance					
Account Number	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
742-43-00-21-45	Other Contract Services	754	-	8,370	-
21	**Services**	**754**	**-**	**8,370**	**-**
00	**Storm Drain Improvement**	**754**	**-**	**8,370**	**-**
764	**Water Impact**				
43	**Finance**				
764-43-00-21-45	Other Contract Services	754	-	8,371	-
21	**Services**	**754**	**-**	**8,371**	**-**
00	**Water Impact**	**754**	**-**	**8,371**	**-**
774	**Sewer Impact**				
43	**Finance**				
774-43-00-21-45	Other Contract Services	754	-	8,371	-
21	**Services**	**754**	**-**	**8,371**	**-**
00	**Sewer Impact**	**754**	**-**	**8,371**	**-**
Grand Total		**847,100**	**909,837**	**1,304,238**	**1,053,554**

FINANCE - 4300
EXPENSE DETAIL

Description	Object Code	Funding Source and Amount Per Funding Source			Total Budgeted
Professional Contracts	*2130*	*101*	*561*	*571*	
Professional Support (CPA)		10,000	10,000	10,000	30,000
Professional Support - Misc		20,000			20,000
Nexus Study - Inclusionary and Workforce Housing		20,000			20,000
TOTAL - Professional Contracts	***2130***	***$ 50,000***	***$ 10,000***	***$ 10,000***	***$ 70,000***
Other Contract Services	*2145*	*101*	*561*	*571*	
Annual Audit Services		12,000	12,000	12,000	36,000
PERS Reports		5,000	1,700	1,700	8,400
California Municipal Statistic (CAFR Stats)		150	150	150	450
AK&Co (Reimbursement Claims)		1,000	1,000	1,000	3,000
Muniservices (Sales Tax Audit and Reports)		9,000	-	-	9,000
TOTAL - Other Contract Services	***2145***	***$ 27,150***	***$ 14,850***	***$ 14,850***	***$ 56,850***
Memberships & Publications	*2153*	*101*	*561*	*571*	
GFOA (5)		245	287	167	$ 698
GFOA Award		100	100	100	$ 300
CSMFO (2)		116	73	60	$ 249
MMANC (2)		70	44	36	$ 149
ICMA (2)		186	116	96	$ 398
Misc. Memberships & Publications		500	500	500	$ 1,500
TOTAL - Memberships & Publications	***2153***	***$ 1,217***	***$ 1,119***	***$ 959***	***$ 3,294***
Training and Conferences	*2155*	*101*	*561*	*571*	
MMANC		465	290	240	995
CSFMO		930	580	480	1,990
GFOA		1,475	3,050	1,785	6,310
ICMA		465	290	240	995
Misc. Training and Conferences		1,768	1,963	1,443	5,174
TOTAL - Training and Conferences	***2155***	***$ 5,103***	***$ 6,173***	***$ 4,188***	***$ 15,464***
Special Department Supplies	*2215*	*101*	*561*	*571*	
Forms		4,800	4,800	4,800	14,400
Print Budget		1,200	1,200	1,200	3,600
TOTAL - Special Department Supplies	***2215***	***$ 6,000***	***$ 6,000***	***$ 6,000***	***$ 18,000***
Maintenance Office Equipment	*2311*	*101*	*561*	*571*	
Pitney Bowes Maintenance		1,100	1,100	1,100	3,300
TOTAL - Maintenance Office Equipment	***2311***	***$ 1,100***	***$ 1,100***	***$ 1,100***	***$ 3,300***

FINANCE - 4300
EXPENSE DETAIL

Description	Object Code	Funding Source and Amount Per Funding Source			Total Budgeted
Software Maintenance	*2335*	*101*	*561*	571	
Springbrook - Finance Suite		1,019	1,019	1,019	3,057
Springbrook - Purchase Orders		600	600	600	1,800
Springbrook - Payroll		1,019	1,019	1,019	3,057
Springbrook - Human Resources		1,019	1,019	1,019	3,057
Springbrook - Project/Grant Accounting		620	620	620	1,860
Springbrook - Fixed Assets		620	620	620	1,860
Springbrook - Accounts Receivable		1,365	-	-	1,365
Springbrook - Central Cash/POS Maint		620	620	620	1,860
Springbrook - Utility Billing Suite		-	1,523	1,523	3,046
Springbrook - Custom: Billing Statements		-	651	651	1,302
Springbrook - Custom: Meter Interface		-	725	725	1,450
Springbrook - Web Based UB Payments and Inquiry		-	525	525	1,050
Springbrook - Licenses and Permits		2,400	-	-	2,400
Springbrook - Application Server Maint.		1,197	1,197	1,197	3,591
Springbrook - Update Longitude and Lat		-	37	37	74
Online Transparancy Portal		3,500	1,750	1,750	7,000
TOTAL - Software Maintenance	***2335***	***$ 13,978***	***$ 11,924***	***$ 11,925***	***$ 37,826***
Furniture & Fixtures	*2640*	*101*	*561*	571	
Finance Misc.		750	750	750	2,250
TOTAL - Furniture & Fixtures	***2640***	***$ 750***	***$ 750***	***$ 750***	***$ 2,250***

CITY ATTORNEY (4400)

Purpose

The City of St. Helena contracts with the law firm of Burke, Williams & Sorensen LLP for its City Attorney services. Thomas B. Brown, a partner with Burke, is the City Attorney. The City Attorney, who is appointed by the City Council, is responsible for providing legal advice to the City Council and Staff in carrying out the duties of City government. The City Attorney's duties include framing and reviewing City ordinances, resolutions and agreements, advising on all areas of law affecting the City's operations, and representing the City in litigation and in the enforcement of City ordinances and State laws affecting the City. The City Attorney's client is the City of St. Helena, as represented by the City Council and City Manager, and not members of the public.

ATTORNEY EXPENSES BY FUND					
Fund	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
101	General Fund	813,547	417,302	425,000	441,000
561	Water Enterprise	195,944	189,224	130,000	135,000
571	Sewer Enterprise	5,038	22,675	100,000	70,000
751	Affordable Housing	91,550	19,754	15,000	15,000
763	Water Capital Project	-	78,400	-	-
Grand Total		**1,106,079**	**727,355**	**670,000**	**661,000**

ATTORNEY EXPENSES BY OBJECT CODE					
Object Code	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
21	Services	1,106,079	727,355	670,000	661,000
Grand Total		**1,106,079**	**727,355**	**670,000**	**661,000**

Attorney

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
101	**General Fund**				
101-44-00-21-30	Professional Contracts	693,806	399,973	335,000	245,000
101-44-00-21-32	Litigation Cost	83,665	1,965	55,000	160,000
101-44-00-21-33	Contract Billable Services	36,077	15,364	35,000	36,000
21	**Services**	**813,547**	**417,302**	**425,000**	**441,000**
44	**General Fund**	**813,547**	**417,302**	**425,000**	**441,000**
561	**Water Enterprise**				
561-44-00-21-30	Professional Contracts	195,944	114,238	95,000	99,000
561-44-00-21-32	Litigation Cost	-	74,986	35,000	36,000
21	**Services**	**195,944**	**189,224**	**130,000**	**135,000**
00	**Water Enterprise**	**195,944**	**189,224**	**130,000**	**135,000**
571	**Sewer Enterprise**				
571-44-00-21-30	Professional Contracts	5,038	20,576	85,000	15,500
571-44-00-21-32	Litigation Cost	-	2,099	15,000	54,500
21	**Services**	**5,038**	**22,675**	**100,000**	**70,000**
00	**Sewer Enterprise**	**5,038**	**22,675**	**100,000**	**70,000**
751	**Affordable Housing**				
751-44-00-21-30	Professional Contracts	91,550	19,754	15,000	15,000
21	**Services**	**91,550**	**19,754**	**15,000**	**15,000**
00	**Affordable Housing**	**91,550**	**19,754**	**15,000**	**15,000**
763	**Water Capital Project**				
763-44-00-21-30	Professional Contracts	-	78,400	-	-
21	**Services**	**-**	**78,400**	**-**	**-**
44	**Water Capital Project**	**-**	**78,400**	**-**	**-**
Grand Total		**1,106,079**	**727,355**	**670,000**	**661,000**

PLANNING & COMMUNITY IMPROVEMENT (4500)

Purpose

The core services provided by the Planning and Community Improvement Department are: implementation, enforcement and updates related to the City's General Plan, City Zoning and Building Codes. The overarching goal is to maintain and improve the quality of the community and environment. Additionally, this department reviews project plans for consistency with local, state, and federal laws as well as actions taken by the City Council and Planning Commission. The department provides planning and development review services, environmental review to ensure compliance with the California Environmental Quality Act, serves as the City's Housing Administrator, building permit plan check and field inspection, and Code Enforcement, including Short Term Rental enforcement.

Staffing

Planning & Community Improvement currently has 6 full-time staff members and contracts with an outside firm for services related to Housing Authority, current and long-range planning, Short Term Rental enforcement, and Building Permit plan check as needed.

Planning Director (1)
Building Official (1)
Senior Planner (2)
Permit Technician (1)
Administrative Assistant (1)

PLANNING AND COMMUNITY DEVELOPMENT EXPENSES BY FUND					
Fund	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
101	General Fund	898,802	1,117,438	1,344,377	1,429,533
209	Fund	-	5,863	120,000	-
291	SB-1186 State Fees	-	300	1,500	-
713	Civic Impact	-	28,954	10,124	-
745	Parking In-Lieu	-	-	30,000	-
Grand Total		**898,802**	**1,152,555**	**1,506,002**	**1,429,533**

PLANNING AND COMMUNITY DEVELOPMENT EXPENSES BY OBJECT CODE					
Object Code	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
20	Salaries & Benefits	618,144	744,063	878,139	1,040,216
21	Services	247,534	366,903	573,608	342,840
22	Supplies	8,786	12,271	19,000	11,000
23	Maintenance	24,337	25,123	27,255	27,977
26	Capital	-	4,196	8,000	7,500
Grand Total		**898,802**	**1,152,555**	**1,506,002**	**1,429,533**

Planning

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
101	**General Fund**				
45	**Planning/Building**				
101-45-00-20-10	Salary-Regular	393,586	477,095	528,635	669,775
101-45-00-20-20	Temp/Part Time	23,961	17,966	70,099	16,000
101-45-00-20-30	Overtime	616	143	1,000	1,000
101-45-00-20-40	FICA/Medicare	29,900	37,035	43,232	49,550
101-45-00-20-45	Employer PERS	66,349	27,267	32,954	44,399
101-45-00-20-47	PERS Unfunded Liability	-	47,896	52,952	77,518
101-45-00-20-55	Health Insurance	73,248	93,601	103,193	134,514
101-45-00-20-61	Workers Comp	13,199	22,518	23,782	18,861
101-45-00-20-65	SDI	3,273	4,270	4,733	6,135
101-45-00-20-75	Deferred Comp	7,207	8,377	8,859	11,364
101-45-00-20-85	Auto Allowance	6,457	7,214	7,200	9,600
101-45-00-20-89	Chartity Event Reimbursement	350	(125)	-	-
101-45-00-20-96	Education Reimbursement	-	805	1,500	1,500
20	**Salaries & Benefits**	**618,144**	**744,063**	**878,139**	**1,040,216**
101-45-00-21-05	Advertising	5,304	5,160	5,000	5,000
101-45-00-21-10	Communications	2,218	2,015	2,200	2,200
101-45-00-21-15	Postage	1,581	2,420	1,200	1,200
101-45-00-21-30	Professional Contracts	-	140,140	198,743	212,000
101-45-00-21-39	Other Contract Services - CE	-	-	18,000	18,000
101-45-00-21-45	Other Contract Services	167,840	145,648	132,000	50,000
101-45-00-21-47	Other Contract Services - Bldg	61,395	20,663	25,000	25,000
101-45-00-21-53	Memberships & Publications	4,806	2,923	8,240	7,840
101-45-00-21-55	Training & Conference	4,391	12,817	21,600	21,600
21	**Services**	**247,534**	**331,786**	**411,983**	**342,840**
101-45-00-22-12	Computer Equipment	62	5,949	11,000	3,000
101-45-00-22-13	Office Supplies	3,758	2,042	3,000	3,000
101-45-00-22-15	Special Department Supplies	4,967	4,279	5,000	5,000
22	**Supplies**	**8,786**	**12,271**	**19,000**	**11,000**
101-45-00-23-11	Maint Office Equip	313	-	500	500
101-45-00-23-35	Software Maintenance	19,096	19,964	21,000	21,630
101-45-00-23-50	Vehicle Alloc Expense	4,929	5,159	5,755	5,847
23	**Maintenance**	**24,337**	**25,123**	**27,255**	**27,977**
101-45-00-26-30	Capital Equipment	-	2,897	7,000	6,500
101-45-00-26-40	Furniture & Fixtures	-	1,299	1,000	1,000
26	**Capital**	**-**	**4,196**	**8,000**	**7,500**
00	**General Fund**	**898,802**	**1,117,438**	**1,344,377**	**1,429,533**
45	**HOME Grant**				
209-45-00-21-21	Construction Fees	-	-	110,000	-
209-45-00-21-22	Administrative Fees	-	5,863	10,000	-
21	**Services**	**-**	**5,863**	**120,000**	**-**
00	**HOME Grant**	**-**	**5,863**	**120,000**	**-**
291	**SB-1186 State Fees**				
45	**Planning/Building**				

Planning

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
291-45-00-21-55	CASp Certification & Training	-	300	1,500	-
21	**Services**	**-**	**300**	**1,500**	**-**
00	**SB-1186 State Fees**	**-**	**300**	**1,500**	**-**
713	**Civic Impact**				
45	**Planning/Building**				
713-45-00-21-30	Professional Contracts	-	28,954	10,124	-
21	**Services**	**-**	**28,954**	**10,124**	**-**
00	**Civic Impact**	**-**	**28,954**	**10,124**	**-**
745	**Parking In-Lieu**				
45	**Planning/Building**				
745-45-00-21-45	Other Contract Services	-	-	30,000	-
21	**Services**	**-**	**-**	**30,000**	**-**
00	**Parking In-Lieu**	**-**	**-**	**30,000**	**-**
Grand Total		**898,802**	**1,152,555**	**1,506,002**	**1,429,533**

BUILDING AND PLANNING - 4500 EXPENSE DETAIL			
Description	**Object Code**	**Funding Source**	**Total Budgeted**
Temporary Part-Time	*2020*	*101*	
Planning Commissioner Stipends		6,000	6,000
Intern		10,000	10,000
TOTAL - Temporary Part-Time	***2020***	***$ 16,000***	***$ 16,000***
Advertising	*2105*	*101*	
Public Hearing Notices		5,000	5,000
TOTAL - Advertising	***2105***	***$ 5,000***	***$ 5,000***
Professional Contracts	*2130*	*101*	
Investigator STR Enforcement		12,000	12,000
Comprehensive Zoning Code Update		200,000	200,000
TOTAL - Professional Contracts	***2130***	***$ 212,000***	***$ 212,000***
Other Contract Services- Code Enforcement	*2139*	*101*	
Building Plan Check and Building Inspections*		18,000	18,000
TOTAL - Other Contract Services	***2139***	***$ 18,000***	***$ 18,000***
Other Contract Services - Planning	*2145*	*101*	
Planning Services*		50,000	50,000
TOTAL - Other Contract Services	***2145***	***$ 50,000***	***$ 50,000***
Other Contract Services- Building	*2147*	*101*	
Building Plan Check and Building Inspections*		25,000	25,000
TOTAL - Other Contract Services	***2147***	***$ 25,000***	***$ 25,000***
Memberships & Publications	*2153*	*101*	
APA and AICP Dues		900	900
Updated Codes		2,000	2,000
Membership/Subscriptions (ICC, ENR, NFPA, Building Codes, Planning & Building Codes)		3,000	3,000
Supplementary Code/Guide Books		500	500
County of Napa Official Records Index and Document Images (split with CM, Planning, and Public Works)		1,440	1,440
TOTAL - Memberships & Publications	***2153***	***$ 7,840***	***$ 7,840***

BUILDING AND PLANNING - 4500
EXPENSE DETAIL

Description	Object Code	Funding Source	Total Budgeted
Training and Conferences	*2155*	*101*	
Planning Commissioners and Staff		8,800	8,800
APA California Conference (Senior Planner and Planning Director)		5,000	5,000
Miscellaneous Staff Training		5,500	5,500
Plan Check/Inspection Training and Materials		2,300	2,300
TOTAL - Training and Conferences	***2155***	***$ 21,600***	***$ 21,600***
Software Maintenance	*2335*	*101*	
CRW		21,630	21,630
TOTAL - Software Maintenance	***2335***	***$ 21,630***	***$ 21,630***

NON-DEPARTMENTAL (4000)

Purpose

The purpose of the Non-Departmental categorization is to accumulate those costs not easily associated with a particular cost center and to more easily monitor certain expendable costs for savings and control purposes. Liability insurance, contributions, debt service and general office supplies are types of expenses accounted for here.

NON-DEPARTMENT EXPENSES BY FUND					
Fund	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
101	General Fund	1,888,296	1,615,954	1,499,690	1,877,839
210	Community Dev Block Grant	-	0	-	-
220	Napa Valley Now Fund	-	44	-	-
225	State Gas Tax 2105	-	61,000	54,000	54,000
226	State Gas Tax 2106	-	-	48,000	48,000
227	State Gas Tax 2107	-	-	90,000	90,000
229	State Gas Tax 2103	-	65,000	-	-
234	HAZ Mitigation Grant	-	-	40,000	-
235	Measure A	526,805	526,805	5,171,349	42,085
280	Teen Center Recreation Dept	-	-	5,426	-
290	Tourism Improvement District	352,652	447,582	536,661	536,661
420	1996 GO Bonds	179,594	(845)	-	-
561	Water Enterprise	1,281,020	1,873,265	1,218,011	1,177,950
571	Sewer Enterprise	627,412	1,743,127	462,111	474,298
581	Insurance Benefit Fund	112,859	160,287	-	-
582	Internal Service Garage Fund	142,021	130,597	-	-
741	Street Capital Improvement	-	38,835	-	-
744	Housing Impact	-	26,288	-	-
751	Affordable Housing	438	2,500	130,000	-
764	Water Impact	57,465	-	-	-
773	Sewer Capital	15,000	-	-	-
774	Sewer Impact	10,500	-	-	-
890	General Fixed Assets	1,232,157	1,232,687	-	-
Grand Total		**6,426,218**	**7,923,126**	**9,255,248**	**4,300,833**

NON-DEPARTMENT EXPENSES BY OBJECT CODE					
Object Code	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
20	Salaries & Benefits	(289,083)	528,129	89,250	349,474
21	Services	497,078	522,429	638,762	714,300
22	Supplies	29,260	28,294	53,650	37,350
23	Maintenance	11,682	1,266	4,555	3,979
24	Taxes, Insurances & Contributi	569,516	699,846	892,182	821,526
26	Capital	-	-	176,600	-
29	Transfers	1,154,435	2,101,974	766,513	912,109
61	PEG access costs	23,460	32,990	40,000	55,000
80	Restitution Account	-	-	10,000	10,000
29	Transfers	2,817,932	2,635,758	-	-
21	Services	17,799	14,286	15,000	15,000
25	Debt	1,594,138	1,358,153	6,568,736	1,382,095
Grand Total		**6,426,218**	**7,923,126**	**9,255,248**	**4,300,833**

Non-Departmental

Account Number	Description	FY 17 Actual	FY 18 Acutal	FY 19 Estimated	FY 20 Draft
101	**General Fund**				
40	**Non Departmental**				
101-40-00-20-08	Post-Employment Disbursement	-	-	25,000	25,000
101-40-00-20-47	PERS Unfunded Liability	-	-	-	162,640
101-40-00-20-89	Charity Event Reimbursement	-	2,369	14,250	14,250
20	**Salaries & Benefits**	**-**	**2,369**	**39,250**	**201,890**
101-40-00-21-10	Communications	1,485	1,882	6,000	6,000
101-40-00-21-15	Postage	1,660	451	1,000	1,000
101-40-00-21-27	Equipment Lease Exp	6,394	11,648	11,510	11,500
101-40-00-21-30	Professional Contracts	22,152	-	-	50,000
101-40-00-21-34	Muni Code Update	479	3,493	4,500	4,500
101-40-00-21-40	Professional Fees	5,734	13,536	13,685	14,000
101-40-00-21-43	Penalties And Fines	5,700	7	4,000	4,000
101-40-00-21-45	Other Contract Services	13,785	10,999	23,780	48,746
101-40-00-21-46	Website Design	3,300	-	-	-
101-40-00-21-52	Facility Rental	11,785	13,555	15,000	15,000
101-40-00-21-53	Memberships & Publications	4,276	384	2,400	2,600
21	**Services**	**76,750**	**55,954**	**81,875**	**157,346**
101-40-00-22-07	Copies	6,034	8,536	6,020	8,500
101-40-00-22-12	Computer Equipment	1,152	1,472	2,000	2,000
101-40-00-22-13	Office Supplies	2,531	1,779	2,900	2,900
101-40-00-22-15	Special Department Supplies	745	1,204	13,610	750
22	**Supplies**	**10,463**	**12,991**	**24,530**	**14,150**
101-40-00-23-11	Maint Office Equip	1,493	(1,493)	1,500	1,500
101-40-00-23-35	Software Maintenance	3,782	1,270	578	-
23	**Maintenance**	**5,275**	**(223)**	**2,078**	**1,500**
101-40-00-24-05	Contributions	85,475	199,049	179,434	161,267
101-40-00-24-07	Chamber of Commerce	210,000	210,000	210,000	210,000
101-40-00-24-08	Leak Adjustment Contribution	1,791	-	9,000	9,000
101-40-00-24-24	Uncollectable Debt	39,734	(4,948)	-	-
101-40-00-24-25	Taxes & Other Charges	5,989	2,168	5,477	6,000
101-40-00-24-45	REMIF/Block Party Insurance	125,299	144,425	167,342	194,560
24	**Taxes, Insurances & Contributi**	**468,287**	**550,693**	**571,253**	**580,827**
101-40-00-26-30	Capital Equipment	-	-	64,600	-
26	**Capital**	**-**	**-**	**64,600**	**-**
101-40-00-29-99	Transfer to other Funds	1,067,786	724,905	523,720	714,742
29	**Transfers**	**1,067,786**	**724,905**	**523,720**	**714,742**
101-40-00-61-00	PEG access costs	23,460	32,990	40,000	55,000
61	**PEG access costs**	**23,460**	**32,990**	**40,000**	**55,000**
101-40-00-80-00	Restitution Account	-	-	10,000	10,000
80	**Restitution Account**	**-**	**-**	**10,000**	**10,000**
00	**Administration**	**1,652,021**	**1,379,679**	**1,357,306**	**1,735,455**

Non-Departmental

Account Number	Description	FY 17 Actual	FY 18 Acutal	FY 19 Estimated	FY 20 Draft
101-40-45-25-05	Retire Principal	218,030	223,722	135,320	138,416
101-40-45-25-15	Interest Expense	18,245	12,553	7,064	3,968
25	**Debt**	**236,275**	**236,275**	**142,384**	**142,384**
45	**General Fund**	**236,275**	**236,275**	**142,384**	**142,384**
220	**Napa Valley Now Fund**				
40	**Non Departmental**				
220-40-00-29-99	Transfer to other Funds	-	44	-	-
29	**Transfers**	**-**	**44**	**-**	**-**
00	**Napa Valley Now Fund**	**-**	**44**	**-**	**-**
225	**State Gas Tax 2105**				
40	**Non Departmental**				
225-40-00-29-99	Transfer to other Funds	-	61,000	54,000	54,000
29	**Transfers**	**-**	**61,000**	**54,000**	**54,000**
00	**State Gas Tax 2105**	**-**	**61,000**	**54,000**	**54,000**
226	**State Gas Tax 2106**				
40	**Non Departmental**				
226-40-00-29-99	Transfer to other Funds	-	-	48,000	48,000
29	**Transfers**	**-**	**-**	**48,000**	**48,000**
00	**State Gas Tax 2106**	**-**	**-**	**48,000**	**48,000**
227	**State Gas Tax 2107**				
40	**Non Departmental**				
227-40-00-29-99	Transfer to other Funds	-	-	90,000	90,000
29	**Transfers**	**-**	**-**	**90,000**	**90,000**
00	**State Gas Tax 2107**	**-**	**-**	**90,000**	**90,000**
229	**State Gas Tax 2103**				
40	**Non Departmental**				
229-40-00-29-99	Transfer to other Funds	-	65,000	-	-
29	**Transfers**	**-**	**65,000**	**-**	**-**
00	**State Gas Tax 2103**	**-**	**65,000**	**-**	**-**
234	**HAZ Mitigation Grant**				
40	**Non Departmental**				
234-40-00-29-99	Transfer to other Funds	-	-	40,000	-
29	**Transfers**	**-**	**-**	**40,000**	**-**
00	**HAZ Mitigation Grant**	**-**	**-**	**40,000**	**-**
235	**Measure A**				
40	**Non Departmental**				

Non-Departmental

Account Number	Description	FY 17 Actual	FY 18 Acutal	FY 19 Estimated	FY 20 Draft
235-40-45-25-05	Retire Principal	387,035	396,324	5,040,380	41,099
235-40-45-25-15	Interest Expense	139,770	130,481	130,969	986
25	**Debt**	**526,805**	**526,805**	**5,171,349**	**42,085**
45	**Measure A**	**526,805**	**526,805**	**5,171,349**	**42,085**
280	**Teen Center Recreation Dept**				
40	**Non Departmental**				
280-40-00-29-99	Transfer to other Funds	-	-	5,426	-
29	**Transfers**	**-**	**-**	**5,426**	**-**
00	**Teen Center Recreation Dept**	**-**	**-**	**5,426**	**-**
290	**Tourism Improvement District**				
40	**Non Departmental**				
290-40-00-21-41	County Share of TID	260,822	331,937	397,129	397,129
290-40-00-21-45	Other Contract Services	-	-	-	-
290-40-00-21-49	Local Share of TID	88,300	112,114	134,165	134,165
290-40-00-21-53	Memberships & Publications	-	-	-	-
21	**Services**	**349,122**	**444,052**	**531,294**	**531,294**
290-40-00-29-99	Transfer to other Funds	3,530	3,530	5,367	5,367
29	**Transfers**	**3,530**	**3,530**	**5,367**	**5,367**
00	**Tourism Improvement District**	**352,652**	**447,582**	**536,661**	**536,661**
420	**1996 GO Bonds**				
40	**Non Departmental**				
420-40-45-25-05	Retire Principal	175,000	-	-	-
420-40-45-25-15	Interest Expense	4,594	(845)	-	-
25	**Debt**	**179,594**	**(845)**	**-**	**-**
45	**1996 GO Bonds**	**179,594**	**(845)**	**-**	**-**
561	**Water Enterprise**				
40	**Non Departmental**				
561-40-00-20-08	Post Employement Disbursement	-	-	25,000	25,000
561-40-00-20-45	Pension Expense	(248,948)	195,345	-	-
561-40-00-20-47	PERS Unfunded Liability	-	-	-	55,948
20	**Salaries & Benefits**	**(248,948)**	**195,345**	**25,000**	**80,948**
561-40-00-21-10	Communications	1,576	1,933	2,000	2,000
561-40-00-21-15	Postage	100	-	100	100
561-40-00-21-27	Equipment Lease Exp	6,395	8,939	8,367	8,400
561-40-00-21-30	Professional Contracts	23,824	-	-	-
561-40-00-21-45	Other Contract Services	1,465	326	2,280	2,280
561-40-00-21-46	Website Design	3,300	-	-	-
21	**Services**	**36,660**	**11,198**	**12,747**	**12,780**
561-40-00-22-07	Copies	6,034	5,633	6,140	5,500
561-40-00-22-12	Computer Equipment	1,048	4	2,000	1,000

Non-Departmental

Account Number	Description	FY 17 Actual	FY 18 Acutal	FY 19 Estimated	FY 20 Draft
561-40-00-22-13	Office Supplies	1,915	1,726	5,700	5,700
561-40-00-22-15	Special Department Supplies	577	271	2,570	750
561-40-00-22-18	Remote Meter Readers	-	-	1,000	1,000
22	**Supplies**	**9,574**	**7,633**	**17,410**	**13,950**
561-40-00-23-35	Software Maintenance	3,204	744	1,239	1,239
23	**Maintenance**	**3,204**	**744**	**1,239**	**1,239**
561-40-00-24-24	Uncollectable Debt	794	(6,356)	-	-
561-40-00-24-45	REMIF/Block Party Insurance	44,606	78,437	96,643	120,350
24	**Taxes, Insurances & Contributi**	**45,399**	**72,080**	**96,643**	**120,350**
561-40-00-26-30	Capital Equipment	-	-	56,000	-
561-40-00-26-40	Furniture & Fixtures	-	-	-	-
26	**Capital**	**-**	**-**	**56,000**	**-**
561-40-00-29-20	Fixed Asset Adjustments	-	2,650	-	-
561-40-00-29-99	Transfer to other Funds	-	315,000	-	-
29	**Transfers**	**-**	**317,650**	**-**	**-**
00	**Water Enterprise**	**(154,111)**	**604,651**	**209,038**	**229,267**
561-40-10-29-40	Depreciation Expense	887,452	769,999	-	-
29	**Transfers**	**887,452**	**769,999**	**-**	**-**
10	**Depreciation Expense**	**887,452**	**769,999**	**-**	**-**
561-40-45-21-40	Professional Fees	11,794	8,731	10,000	10,000
21	**Services**	**11,794**	**8,731**	**10,000**	**10,000**
561-40-45-25-05	Retire Principal	-	-	550,870	495,296
561-40-45-25-15	Interest Expense	535,884	489,883	448,103	443,387
25	**Debt**	**535,884**	**489,883**	**998,973**	**938,683**
45	**Water Enterprise**	**547,678**	**498,614**	**1,008,973**	**948,683**
571	**Sewer Enterprise**				
40	**Non Departmental**				
571-40-00-20-08	Post-Employment Disbursement	-	-	25,000	25,000
571-40-00-20-45	Pension Expense	(152,994)	170,128	-	-
571-40-00-20-47	PERS Unfunded Liability	-	-	-	41,636
20	**Salaries & Benefits**	**(152,994)**	**170,128**	**25,000**	**66,636**
571-40-00-21-10	Communication	1,576	1,933	2,000	2,000
571-40-00-21-15	Postage	100	-	200	200
571-40-00-21-27	Equipment Lease Exp	6,395	8,966	8,367	8,400
571-40-00-21-30	Professional Contracts	21,709	-	-	-
571-40-00-21-45	Other Contract Services	1,465	326	2,280	2,280
571-40-00-21-46	Website Support	3,300	-	-	-
21	**Services**	**34,546**	**11,225**	**12,847**	**12,880**

Non-Departmental

Account Number	Description	FY 17 Actual	FY 18 Acutal	FY 19 Estimated	FY 20 Draft
571-40-00-22-07	Copies	6,034	5,667	6,140	5,500
571-40-00-22-12	Computer Equipment	1,053	4	1,000	1,000
571-40-00-22-13	Office Supplies	1,915	1,729	2,000	2,000
571-40-00-22-15	Special Department Supplies	220	271	2,570	750
22	**Supplies**	**9,223**	**7,670**	**11,710**	**9,250**
571-40-00-23-35	Software Maintenance	3,204	744	1,239	1,240
23	**Maintenance**	**3,204**	**744**	**1,239**	**1,240**
571-40-00-24-24	Uncollectable Debt	10,787	(3,864)	-	-
571-40-00-24-45	REMIF/Block Party Insurance	44,606	78,437	94,286	120,349
24	**Taxes, Insurances & Contributi**	**55,392**	**74,572**	**94,286**	**120,349**
571-40-00-26-30	Capital Equipment	-	-	56,000	-
26	**Capital**	**-**	**-**	**56,000**	**-**
571-40-00-29-20	Fixed Asset Adjustments	-	303	-	-
571-40-00-29-99	Transfer to other Funds	-	836,406	-	-
29	**Transfers**	**-**	**836,709**	**-**	**-**
00	**Sewer Enterprise**	**(50,629)**	**1,101,049**	**201,081**	**210,355**
571-40-10-29-40	Depreciation Expense	556,455	530,489	-	-
29	**Transfers**	**556,455**	**530,489**	**-**	**-**
10	**Depreciation Expense**	**556,455**	**530,489**	**-**	**-**
571-40-45-21-40	Professional Fees	6,005	5,554	5,000	5,000
21	**Services**	**6,005**	**5,554**	**5,000**	**5,000**
571-40-45-25-05	Retire Principal	-	-	149,130	152,100
571-40-45-25-15	Interest Expense	115,581	106,035	106,900	106,843
25	**Debt**	**115,581**	**106,035**	**256,030**	**258,943**
45	**Sewer Enterprise**	**121,586**	**111,590**	**261,030**	**263,943**
581	**Insurance Benefit Fund**				
40	**Non Departmental**				
581-40-00-20-55	Health Insurance	112,859	160,287	-	-
20	**Salaries & Benefits**	**112,859**	**160,287**	**-**	**-**
00	**Insurance Benefit Fund**	**112,859**	**160,287**	**-**	**-**
582	**Internal Service Garage Fund**				
40	**Non Departmental**				
582-40-00-29-99	Transfer to Other Funds	-	8,642	-	-
29	**Transfers**	**-**	**8,642**	**-**	**-**
00	**Internal Service Garage Fund**	**-**	**8,642**	**-**	**-**
582-40-10-29-40	Depreciation Expense	142,021	121,955	-	-

Non-Departmental

Account Number	Description	FY 17 Actual	FY 18 Acutal	FY 19 Estimated	FY 20 Draft
29	**Transfers**	**142,021**	**121,955**	**-**	-
10	**Internal Service Garage Fund**	**142,021**	**121,955**	**-**	-
741	**Street Capital Improvement**				
40	**Non Departmental**				
741-40-00-29-99	Transfer to other Funds	-	38,835	-	-
29	**Transfers**	**-**	**38,835**	**-**	-
00	**Street Capital Improvement**	**-**	**38,835**	**-**	-
744	**Housing Impact**				
40	**Non Departmental**				
744-40-00-29-99	Transfer to other Funds	-	26,288	-	-
29	**Transfers**	**-**	**26,288**	**-**	-
00	**Housing Impact**	**-**	**26,288**	**-**	-
751	**Affordable Housing**				
40	**Non Departmental**				
751-40-00-24-10	Turley Flats Contribution	-	(438)	50,000	-
751-40-00-24-11	Brenkle Court	438	2,938	80,000	-
751-40-00-24-25	Taxes & Other Charges	-	-	-	-
24	**Taxes, Insurances & Contributi**	**438**	**2,500**	**130,000**	-
00	**Affordable Housing**	**438**	**2,500**	**130,000**	-
764	**Water Impact**				
40	**Non Departmental**				
764-40-00-29-99	Transfer to other Funds	57,465	-	-	-
29	**Transfers**	**57,465**	**-**	**-**	-
00	**Water Impact**	**57,465**	**-**	**-**	-
773	**Sewer Capital**				
40	**Non Departmental**				
773-40-00-29-99	Transfer to other Funds	15,000	-	-	-
29	**Transfers**	**15,000**	**-**	**-**	-
00	**Sewer Capital**	**15,000**	**-**	**-**	-
774	**Sewer Impact**				
40	**Non Departmental**				
774-40-00-29-99	Transfer to other Funds	10,500	-	-	-
29	**Transfers**	**10,500**	**-**	**-**	-
00	**Sewer Impact**	**10,500**	**-**	**-**	-
890	**General Fixed Assets**				
40	**Non Departmental**				
890-40-00-29-20	Fixed Asset Adjustments	154	19,372	-	-

Non-Departmental

Account Number	Description	FY 17 Actual	FY 18 Acutal	FY 19 Estimated	FY 20 Draft
29	**Transfers**	**154**	**19,372**	**-**	**-**
00	**General Fixed Assets**	**154**	**19,372**	**-**	**-**
890-40-10-29-40	Depreciation Expense	1,232,003	1,213,315	-	-
29	**Transfers**	**1,232,003**	**1,213,315**	**-**	**-**
10	**General Fixed Assets**	**1,232,003**	**1,213,315**	**-**	**-**
Grand Total		**6,426,218**	**7,923,126**	**9,255,248**	**4,300,833**

NON-DEPARTMENTAL - 4000
EXPENSE DETAIL

Description	Object Code		Funding Source and		Amount Per Funding Source			Total Budgeted
PERS Unfunded Liability	*2047*		*101*		*561*		*571*	
Additional Payment			162,640		55,948		41,636	260,224
TOTAL - PERS Unfunded Liability	***2047***	***$***	***162,640***	***$***	***55,948***	***$***	***41,636***	***$ 260,224***
Equipment Lease	*2127*		*101*		*561*		*571*	
Copiers			11,500		8,400		8,400	28,300
TOTAL - Equipment Lease	***2127***	***$***	***11,500***	***$***	***8,400***	***$***	***8,400***	***$ 28,300***
Professional Contracts	*2130*		*101*		*561*		*571*	
Real Estate Advisory Services			50,000					50,000
TOTAL - Professional Contracts	***2130***	***$***	***50,000***	***$***	***-***	***$***	***-***	***$ 50,000***
Professional Fees	*2140*		*101*		*561*		*571*	
Fingerprinting - reimbursed			14,000		-		-	14,000
TOTAL - Professional Fees	***2140***	***$***	***14,000***	***$***	***-***	***$***	***-***	***$ 14,000***
Other Contract Services	*2145*		*101*		*561*		*571*	
Napa County ITS (GIS)			1,700		1,700		1,700	5,100
Animal Control			7,000					7,000
NVTA - JPA Membership			9,966					9,966
Fair Housing Napa Valley			13,000					13,000
Fair Housing Napa Valley - Annual Presentation			1,500					1,500
Maintenance Wide Format Multi-Function Unit			580		580		580	1,740
Subregional Housing Allocation Analysis			15,000					15,000
TOTAL - Other Contract Services	***2145***	***$***	***48,746***	***$***	***2,280***	***$***	***2,280***	***$ 53,306***
Memberships & Publications	*2153*		*101*		*561*		*571*	
BMI			600		-		-	600
ABAG			2,000		-		-	2,000
TOTAL - Memberships & Publications	***2153***	***$***	***2,600***	***$***	***-***	***$***	***-***	***$ 2,600***
Copies	*2207*		*101*		*561*		*571*	
Admininstration (includes large format)			8,500		5,500		5,500	19,500
TOTAL - Copies	***2207***	***$***	***8,500***	***$***	***5,500***	***$***	***5,500***	***$ 19,500***
Computer Equipment	*2212*		*101*		*561*		*571*	
Computer Replacements			2,000		1,000		1,000	4,000
TOTAL - Computer Equipment	***2212***	***$***	***2,000***	***$***	***1,000***	***$***	***1,000***	***$ 4,000***

NON-DEPARTMENTAL - 4000 EXPENSE DETAIL					
Description	**Object Code**	**Funding Source and Amount Per Funding Source**			**Total Budgeted**
Contributions	*2405*	*101*	*561*	571	
Housing Authority (Housing Services)		45,000	-	-	45,000
NVTA (Fare Box Match)		35,000	-	-	35,000
LAFCO		15,267	-	-	15,267
Leadership Napa Valley		1,000	-	-	1,000
CARES & Leak Adjustment Programs		60,000			60,000
Upper Valley Waste Management		5,000	-	-	5,000
TOTAL - Contributions	***2405***	***$ 161,267***	***$ -***	***$ -***	***$ 161,267***
REMIF/Block Party Insurance	*2445*	*101* *44%*	*561* *28%*	571 28%	
General Liability Insurance		64,377	40,967	40,967	146,311
Property		16,683	10,617	10,617	37,917
Auto		9,625	6,125	6,125	21,875
Pollution		2,402	1,529	1,529	5,459
Safety		3,626	2,307	2,307	8,240
Cyber		906	577	577	2,060
Contract Fire Services Surcharge		1,133	-	-	1,133
Difference In Condition (Earthquake and Flood)		28,179	17,304	17,304	61,800
DOT Random Drug and Alcohol Testing		272	173	173	618
Boiler, Fire, Fraud		8,611	5,480	5,480	19,570
Workers Comp Deductible		1,677	1,067	1,067	3,811
Liability Deductables		13,596	8,652	8,652	30,900
Employee Assistance Plan (EAP)		3,605	-	-	3,605
WC Assessment		22,440	14,280	14,280	51,000
Liability Assessment		10,518	6,693	6,693	23,905
Self-Insurance Assessment		6,410	4,079	4,079	14,569
Flood Insurance (Wright)		500	500	500	1,500
TOTAL - REMIF/Block Party Insurance	***2445***	***$ 194,560***	***$ 120,350***	***$ 120,349***	***$ 434,272***

NON-DEPARTMENTAL - 4000
EXPENSE DETAIL

Description	Object Code	Funding Source and Amount Per Funding Source			Total Budgeted
Transfer to Other Funds	*2999*	*101*	*561*	571	
Tree City - Fund 283		122,205	-	-	122,205
Recreation - Fund 289		334,440	-	-	334,440
Fourth of July - Fund 288		20,000	-	-	20,000
Transfer to Insurance Benefit Fund - Fund 581 -Partially Fund Retiree Medical (current liability)		152,000	-	-	152,000
Transfer to Equipment Replacement		50,000	-	-	50,000
Transfer to Flood Control Reserve		50,000			50,000
TOTAL - Transfers to Other Funds	***2999***	***$ 728,645***	***$ -***	***$ -***	***$ 728,645***
PEG Access Costs	*6100*	*101*	*561*	571	
PEG Pass Through from Comcast		35,000	-	-	$ 35,000
City Council/Planning Commission Regular Meetings		20,000	-	-	$ 20,000
TOTAL - PEG Access Costs		***$ 55,000***	***$ -***	***$ -***	***$ 55,000***
101 - General Fund Debt Service (4045)					
Retire Principal (4045)	2505		101		
Adams Street		138,416	-	-	138,416
TOTAL - Retire Principal	***2505***	**$ 138,416**	-	***$ -***	***$ 138,416***
Interest Expense (4045)	2515	101			
Adams Street		3,968	-	-	3,968
TOTAL - Interest Expense	***2515***	**$ 3,968**	-	***$ -***	***$ 3,968***
561 - Water Debt Service (4045)					
Professional Fees (4045)	2140		561		
		10,000	-	-	10,000
TOTAL - Professional Fees	***2140***	**$ 10,000**	-	***$ -***	***$ 10,000***
Retire Principal (4045)	2505		561		
Chase - Water 2006A Refunding		265,196	-	-	265,196
Water/Wastewater Bond 2012B		230,100	-	-	230,100
TOTAL - Retire Principal	***2505***	**$ 495,296**	-	***$ -***	***$ 495,296***
Interest Expense (4045)	2515		561		
Chase - Water 2006A Refunding		265,196	-	-	265,196
Water/Wastewater Bond 2012B		178,191	-	-	178,191
TOTAL - Interest Expense	***2515***	**$ 443,387**	-	***$ -***	***$ 443,387***

NON-DEPARTMENTAL - 4000
EXPENSE DETAIL

Description	Object Code	Funding Source and Amount Per Funding Source				Total Budgeted
571 - Waste Water Debt Service (4045)						
Professional Fees (4045)	2140		571			
		5,000	-		-	5,000
TOTAL - Professional Fees	***2140***	**$ 5,000**	-	***$***	**-**	***$ 5,000***
Retire Principal (4045)	2505		571			
Wastewater Revenue Bond 2005B		85,000	-		-	85,000
Water/Wastewater Bond 2012B		67,100		-	-	67,100
TOTAL - Retire Principal	***2505***	**$ 152,100**	-	***$***	**-**	***$ 152,100***
Interest Expense (4045)	2515		571			
Wastewater Revenue Bond 2005B		57,880	-		-	57,880
Water/Wastewater Bond 2012B		48,963		-	-	48,963
TOTAL - Interest Expense	***2515***	**$ 106,843**	-	***$***	**-**	***$ 106,843***
235 - Measure A Debt Service (4045)						
Retire Principal (4045)	2505		235			
State Revolving Fund*		41,099		-	-	41,099
TOTAL - Retire Principal	***2505***	**$ 41,099**	-	***$***	**-**	***$ 41,099***
Interest Expense (4045)	2515		235			
State Revolving Fund		986		-	-	986
TOTAL - Interest Expense	***2515***	**$ 986**	-	***$***	**-**	***$ 986***

* Final SRF Payment - amount is estimated to be covered by remaining Measure A funds. If Measure A funds are insufficient, then the remaining balance would be from General Fund.

LIBRARY
(4600)

Staffing

The Library Department currently has 6 full-time staff and several part-time members. Consisting of:

Library Director (1)
Senior Librarian (1)
Senior Library Assistant (2)
Outreach Services Librarian (1)
Library Assistant (1)
Part-time staff (8)
Volunteers (20 +/-)

Purpose

Recognized as one of the best libraries in the country, we are a resource for people in their daily lives as they grow, learn and challenge themselves at every stage of life and personal development.

We strive to provide resources, space and opportunities for civic engagement, as well as, gateways to education, learning experiences, and enrichment. Our goal is to maintain and continue to achieve the best in library services by managing our resources wisely, preparing for the future, and being responsive to the changing landscape of the community we serve.

LIBRARY EXPENSES BY FUND					
Fund	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
101	General Fund	823,975	843,002	1,076,883	1,044,613
218	Public Library Foundation	-	2,000	-	-
219	CLSA State Library Grant	-	6,664	7,500	-
380	Friends and Foundation	125,540	132,323	135,110	135,000
382	Martin Estate Trust	1,400	-	1,600	-
384	Tweed Trust	72,192	46,216	50,000	50,000
733	Capital Project Planning	(12)	-	-	-
Grand Total		**1,023,095**	**1,030,205**	**1,271,093**	**1,229,613**

LIBRARY EXPENSES BY OBJECT CODE					
Object Code	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
20	Salaries & Benefits	755,438	705,997	838,380	896,952
21	Services	142,190	148,482	195,300	175,850
22	Supplies	114,780	150,202	186,061	134,711
23	Maintenance	-	6,696	9,352	9,100
24	Taxes, Insurances & Contributi	10,686	10,971	12,000	13,000
26	Capital	-	7,858	30,000	-
Grand Total		**1,023,095**	**1,030,205**	**1,271,093**	**1,229,613**

Library

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
101	**General Fund**				
46	**Library**				
101-46-00-20-10	Salary-Regular	408,999	380,803	464,912	484,042
101-46-00-20-20	Temp/Part Time	5,153	23,844	33,177	36,933
101-46-00-20-37	Holiday Pay	3,016	-	2,885	1,774
101-46-00-20-40	FICA/Medicare	31,805	31,419	38,522	40,066
101-46-00-20-45	Employer PERS	71,247	29,822	34,716	38,349
101-46-00-20-47	PERS Unfunded Liability	-	49,661	55,783	66,954
101-46-00-20-55	Health Insurance	117,804	108,856	124,178	126,254
101-46-00-20-61	Workers Comp	23,313	5,548	5,173	24,889
101-46-00-20-65	SDI	3,719	3,613	4,504	4,631
101-46-00-20-75	Deferred Comp	4,547	4,779	7,020	7,371
101-46-00-20-85	Auto Allowance	2,400	2,457	2,400	2,400
101-46-00-20-89	Chartity Event Reimbursement	150	-	-	-
101-46-00-20-96	Education Reimbursement	500	-	500	500
20	**Salaries & Benefits**	**672,653**	**640,802**	**773,770**	**834,163**
101-46-00-21-10	Communications	5,569	4,670	12,300	11,300
101-46-00-21-15	Postage	260	453	500	500
101-46-00-21-22	Utilities	41,560	45,599	45,000	45,000
101-46-00-21-27	Equipment Lease Exp	8,853	8,505	9,000	10,000
101-46-00-21-45	Other Contract Services	71,318	82,482	122,400	102,550
101-46-00-21-55	Training & Conference	2,153	4,774	6,100	6,500
21	**Services**	**129,714**	**146,482**	**195,300**	**175,850**
101-46-00-22-07	Copies	2,652	2,154	3,000	3,000
101-46-00-22-12	Computer Equipment	6,439	27,871	52,961	6,500
101-46-00-22-13	Office Supplies	989	1,514	2,000	2,000
101-46-00-22-15	Special Department Supplies	842	966	1,000	1,000
101-46-00-22-16	Library Materials	-	4,385	5,000	-
22	**Supplies**	**10,922**	**36,890**	**63,961**	**12,500**
101-46-00-23-35	Software Maintenance	-	-	1,852	9,100
23	**Maintenance**	**-**	**-**	**1,852**	**9,100**
101-46-00-24-25	Taxes & Other Charges	10,686	10,971	12,000	13,000
24	**Taxes, Insurances & Contributi**	**10,686**	**10,971**	**12,000**	**13,000**
101-46-00-26-40	Furniture & Fixtures	-	7,858	30,000	-
26	**Capital**	**-**	**7,858**	**30,000**	**-**
00	**General Fund**	**823,975**	**843,002**	**1,076,883**	**1,044,613**
218	**Public Library Foundation**				
46	**Library**				
218-46-00-21-45	Other Contract Services	-	2,000	-	-
21	**Services**	**-**	**2,000**	**-**	**-**
00	**Public Library Foundation**	**-**	**2,000**	**-**	**-**
219	**CLSA State Library Grant**				
46	**Library**				
219-46-00-22-16	Library Materials	-	(32)	-	-

Library

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
22	**Supplies**	**-**	**(32)**	**-**	**-**
219-46-00-23-35	Software Maintenance	-	6,696	7,500	-
23	**Maintenance**	**-**	**6,696**	**7,500**	**-**
00	**Public Library Foundation**	**-**	**6,664**	**7,500**	**-**
380	**Friends and Foundation**				
46	**Library**				
380-46-00-20-20	Temp/Part Time	76,241	57,581	55,242	55,654
380-46-00-20-37	Holiday Pay	233	3,125	4,777	2,673
380-46-00-20-40	FICA/Medicare	6,312	4,489	4,591	4,462
20	**Salaries & Benefits**	**82,786**	**65,195**	**64,610**	**62,789**
380-46-00-22-15	Special Department Supplies	-	-	-	-
380-46-00-22-16	Library Materials	32,583	56,095	56,000	57,711
380-46-00-22-40	Programming	-	10,976	14,000	14,000
380-46-00-22-41	Youth Programs	3,644	-	-	-
380-46-00-22-42	Spanish Language Programs	3,890	-	-	-
380-46-00-22-43	Adult Programs	2,525	-	-	-
380-46-00-22-44	Elsie, the Library Cat	113	57	500	500
22	**Supplies**	**42,754**	**67,128**	**70,500**	**72,211**
00	**Friends and Foundation**	**125,540**	**132,323**	**135,110**	**135,000**
382	**Martin Estate Trust**				
46	**Library**				
382-46-00-22-16	Library Materials	1,400	-	1,600	-
22	**Supplies**	**1,400**	**-**	**1,600**	**-**
00	**Martin Estate Trust**	**1,400**	**-**	**1,600**	**-**
384	**Tweed Trust**				
46	**Library**				
384-46-00-21-45	Other Contract Services	12,488	-	-	-
21	**Services**	**12,488**	**-**	**-**	**-**
384-46-00-22-12	Computer Equipment	-	20,000	-	-
384-46-00-22-15	Special Department Supplies	3,244	1,462	5,000	5,000
384-46-00-22-16	Library Materials	56,460	24,754	45,000	45,000
22	**Supplies**	**59,704**	**46,216**	**50,000**	**50,000**
00	**Tweed Trust**	**72,192**	**46,216**	**50,000**	**50,000**
733	**Capital Project Planning**				
46	**Library**				
733-46-00-21-55	Training & Conference	(12)	-	-	-
21	**Services**	**(12)**	**-**	**-**	**-**
00	**Capital Project Planning**	**(12)**	**-**	**-**	**-**
Grand Total		**1,023,095**	**1,030,205**	**1,271,093**	**1,229,613**

LIBRARY - 4600
EXPENSE DETAIL

Description	Object Code	Funding Source		Total Budgeted
Communications	*2110*	*101*	*380*	
Telephones		*1,500*	-	1,500
Broadband Fees		*9,800*	-	9,800
TOTAL - Communications	***2110***	***$ 11,300***	***$ -***	***$ 11,300***
Copies	*2207*	*101*	*380*	
Copies made with leased copiers		*3,000*	-	3,000
TOTAL - Copies	***2207***	***$ 3,000***	***$ -***	***$ 3,000***
Equipment Lease	*2127*	*101*	*380*	
Copiers		*10,000*	-	10,000
TOTAL - Equipment Lease	***2127***	***$ 10,000***	***$ -***	***$ 10,000***
Other Contract Services	*2145*	*101*	*380*	
SPLASH (Automation/Databases)		*76,000*	-	76,000
NorthNet Consortium		*13,000*	-	13,000
OCLC On-Line cataloging		*2,600*	-	2,600
Library Security System		*2,500*	-	2,500
STACKS Website		*5,150*	-	5,150
Self-Charge Licensing		*2,000*	-	2,000
LibraryAware (NextReads/Emails)		*1,300*	-	1,300
TOTAL - Other Contract Services	***2145***	***$ 102,550***	***$ -***	***$ 102,550***
Training & Conference	*2155*	*101*	*380*	
Training		*1,500*	-	1,500
Memberships		*1,000*	-	1,000
Conferences		*4,000*	-	4,000
TOTAL - Training & Conference	***2155***	***$ 6,500***	***$ -***	***$ 6,500***
Computer Equipment	*2212*	*101*	*380*	
Userful (Public Computers)		*5,000*	-	5,000
GoPrint (Public Computers)		*1,000*	-	1,000
Marin IT/Spam Filter		*500*	-	500
TOTAL - Computer Equipment	***2212***	***$ 6,500***	***$ -***	***$ 6,500***

LIBRARY - 4600
EXPENSE DETAIL

Description	Object Code	Funding Source				Total Budgeted	
Special Department Supplies	*2215*		*101*		*384*		
Supplies for Processing Material (Labels, cases, barcodes, etc.)			-		*5,000*		5,000
Library Cards			*1,000*		-		1,000
TOTAL - Special Department Supplies	***2215***	***$***	***1,000***	***$***	***5,000***	***$***	***6,000***
Library Materials	*2216*		*380*		*384*		
Print, Audiovisual, Digital Content			*39,711*		*45,000*		84,711
Streaming Services (Kanopy, HOOPLA)			*18,000*		-		18,000
TOTAL - Library Materials	***2216***	***$***	***57,711***	***$***	***45,000***	***$***	***102,711***
Software Maintenance	*2335*		*101*		*384*		
Brainfuse/Online Homework Help			*5,500*		-		5,500
Mango Languages			*1,500*		-		1,500
AtoZ Database			*500*		-		500
St. Helena Star Digital			*1,600*		-		1,600
TOTAL - Software Maintenance	***2335***	***$***	***9,100***	***$***	***-***	***$***	***9,100***

PARKS & RECREATION (4728)

Purpose

The Parks & Recreation Department provides leisure and community services to the residents of the City and enrichment programs for all ages. Programs include adult and youth sports such as bocce, softball, basketball & soccer, arts, crafts, drama and music, as well as vocational skills, educational classes, and summer camps & childcare. The Parks & Recreation Director serves as staff member to the Parks & Recreation Commission.

Staffing

The Parks & Recreation Department currently has 3 full-time staff, one part-time and additional seasonal staff. Consisting of:

Parks & Recreation Director (1)
Recreation Supervisor (2)
Bocce Maintenance Worker (.5)
Seasonal (30 +/-)
Volunteers (65 +/-)

PARKS AND RECREATION EXPENSES BY FUND					
Fund	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
101	General Fund	125,021	186,585	217,821	265,899
280	Teen Center Recreation Dept	173,246	104,547	26,300	-
286	Bocce Ball	38,818	44,989	46,533	66,686
287	Harvest Festival	14,574	7,879	12,800	15,100
288	Fourth of July	43,128	43,757	45,300	50,300
289	Recreation Program	194,708	270,459	457,431	487,940
Grand Total		**589,495**	**658,216**	**806,185**	**885,925**

PARKS AND RECREATION EXPENSES BY OBJECT CODE					
Object Code	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
20	Salaries & Benefits	398,011	452,948	522,125	581,392
21	Services	116,185	110,317	160,940	160,940
22	Supplies	63,528	82,310	78,449	123,900
23	Maintenance	11,648	11,839	17,511	18,693
26	Capital	-	802	860	1,000
29	Transfers	122	-	26,300	-
Grand Total		**589,495**	**658,216**	**806,185**	**885,925**

Parks and Recreation

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
101	**General Fund**				
47	**Parks & Recreation**				
101-47-28-20-10	Salary-Regular	84,104	111,380	122,819	128,960
101-47-28-20-40	FICA/Medicare	6,496	8,531	8,977	9,317
101-47-28-20-45	Employer PERS	11,606	6,831	8,148	9,132
101-47-28-20-47	PERS Unfunded Liability	-	14,583	13,092	15,943
101-47-28-20-55	Health Insurance	12,089	24,265	25,678	26,957
101-47-28-20-61	Workers Comp	2,627	4,053	3,892	2,829
101-47-28-20-65	SDI	738	1,062	1,035	1,035
101-47-28-20-75	Deferred Comp	864	221	2,360	2,366
101-47-28-20-85	Auto Allowance	1,298	2,111	2,160	2,160
20	**Salaries & Benefits**	**119,820**	**173,037**	**188,161**	**198,699**
101-47-28-21-05	Advertising	-	670	300	300
101-47-28-21-10	Communications	2,067	3,334	3,500	3,500
101-47-28-21-15	Postage	52	39	100	100
101-47-28-21-30	Professional Contracts	-	100	9,200	9,200
101-47-28-21-42	Banking Fees	434	527	660	660
101-47-28-21-44	Online Transaction Fee	-	47	50	50
101-47-28-21-53	Memberships & Publications	214	330	975	490
101-47-28-21-55	Training & Conference	814	3,533	7,115	7,600
101-47-28-21-60	Other Travel	-	53	100	100
21	**Services**	**3,582**	**8,634**	**22,000**	**22,000**
101-47-28-22-12	Computer Equipment	-	1,365	1,775	1,775
101-47-28-22-13	Office Supplies	418	973	225	125
101-47-28-22-15	Special Department Supplies	1,079	1,775	800	800
101-47-28-22-46	Home for the Holidays	-	-	-	2,500
101-47-28-22-47	Jingle All the Way	-	-	-	35,000
22	**Supplies**	**1,497**	**4,113**	**2,800**	**40,200**
101-47-28-23-20	Tennis Court Maintenance	-	-	4,000	4,000
23	**Maintenance**	**-**	**-**	**4,000**	**4,000**
101-47-28-26-40	Furniture & Fixtures	-	802	860	1,000
26	**Capital**	**-**	**802**	**860**	**1,000**
101-47-28-29-99	Transfer to other Funds	122	-	-	-
29	**Transfers**	**122**	**-**	**-**	**-**
28	**General Fund**	**125,021**	**186,585**	**217,821**	**265,899**
280	**Teen Center Recreation Dept**				
47	**Parks & Recreation**				
280-47-28-20-10	Salary-Regular	96,393	48,053	-	-
280-47-28-20-20	Temp/Part Time	15,702	19,722	-	-
280-47-28-20-30	Overtime	812	253	-	-
280-47-28-20-40	FICA/Medicare	8,691	5,116	-	-
280-47-28-20-45	Employer PERS	14,849	2,691	-	-
280-47-28-20-47	PERS Unfunded Liability	-	4,532	-	-
280-47-28-20-55	Health Insurance	27,304	18,405	-	-
280-47-28-20-61	Workers Comp	1,897	2,195	-	-
280-47-28-20-65	SDI	854	460	-	-

Parks and Recreation

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
280-47-28-20-75	Deferred Comp	527	43	-	-
280-47-28-20-85	Auto Allowance	898	117	-	-
20	**Salaries & Benefits**	**167,928**	**101,586**	**-**	**-**
280-47-28-21-05	Advertising	-	100	-	-
280-47-28-21-10	Communications	2,272	2,310	-	-
280-47-28-21-53	Memberships & Publications	170	-	-	-
280-47-28-21-55	Training & Conference	53	40	-	-
21	**Services**	**2,496**	**2,450**	**-**	**-**
280-47-28-22-15	Special Department Supplies	2,823	510	-	-
22	**Supplies**	**2,823**	**510**	**-**	**-**
280-47-28-29-99	Transfer to Other Funds	-	-	26,300	-
29	**Transfers**	**-**	**-**	**26,300**	**-**
28	**Teen Center Recreation Dept**	**173,246**	**104,547**	**26,300**	**-**
286	**Bocce Ball**				
47	**Parks & Recreation**				
286-47-28-20-10	Salary-Regular	7,793	6,188	6,823	32,250
286-47-28-20-20	Temp/Part Time	18,613	18,495	22,999	-
286-47-28-20-37	Holiday Pay	-	-	1,989	-
286-47-28-20-40	FICA/Medicare	2,025	1,889	2,410	2,437
286-47-28-20-45	Employer PERS	1,123	379	453	2,009
286-47-28-20-47	PERS Unfunded Liability	-	810	754	3,507
286-47-28-20-55	Health Insurance	1,199	1,348	1,427	16,474
286-47-28-20-61	Workers Comp	146	225	1,980	1,729
286-47-28-20-65	SDI	68	59	57	308
286-47-28-20-71	Unemployment	-	8,599	-	-
286-47-28-20-75	Deferred Comp	72	12	131	462
286-47-28-20-85	Auto Allowance	116	117	120	120
20	**Salaries & Benefits**	**31,154**	**38,122**	**39,143**	**59,296**
286-47-28-21-05	Advertising	-	-	150	150
286-47-28-21-42	Banking Fees	1,156	1,092	1,000	1,000
286-47-28-21-44	Online Transaction Fee	262	243	140	140
286-47-28-21-45	Other Contract Services	-	-	200	200
21	**Services**	**1,417**	**1,334**	**1,490**	**1,490**
286-47-28-22-13	Office Supplies	-	-	400	400
286-47-28-22-15	Special Department Supplies	4,457	4,013	4,000	4,000
22	**Supplies**	**4,457**	**4,013**	**4,400**	**4,400**
286-47-28-23-30	Maint Building/Grounds	1,790	1,520	1,500	1,500
286-47-28-23-35	Software Maintenance	-	-	-	-
23	**Maintenance**	**1,790**	**1,520**	**1,500**	**1,500**
28	**Bocce Ball**	**38,818**	**44,989**	**46,533**	**66,686**
287	**Harvest Festival**				
47	**Parks & Recreation**				
287-47-28-21-42	Banking Fees	4	51	100	100

Parks and Recreation

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
287-47-28-21-44	Online Transaction Fee	-	32	-	-
21	**Services**	**4**	**83**	**100**	**100**
287-47-28-22-15	Special Department Supplies	14,569	7,796	12,700	15,000
22	**Supplies**	**14,569**	**7,796**	**12,700**	**15,000**
28	**Harvest Festival**	**14,574**	**7,879**	**12,800**	**15,100**
288	**Fourth of July**				
47	**Parks & Recreation**				
288-47-28-21-42	Banking Fees	-	52	-	-
288-47-28-21-45	Other Contract Services	41,950	40,000	40,000	40,000
21	**Services**	**41,950**	**40,052**	**40,000**	**40,000**
288-47-28-22-15	Special Department Supplies	1,178	3,705	5,300	10,300
22	**Supplies**	**1,178**	**3,705**	**5,300**	**10,300**
28	**Fourth of July**	**43,128**	**43,757**	**45,300**	**50,300**
289	**Recreation Program**				
47	**Parks & Recreation**				
289-47-28-20-10	Salary-Regular	21,624	70,815	145,748	161,170
289-47-28-20-20	Temp/Part Time	35,754	19,684	48,333	58,094
289-47-28-20-30	Overtime	622	295	1,600	1,600
289-47-28-20-37	Holiday Pay	-	-	626	744
289-47-28-20-40	FICA/Medicare	4,300	6,281	15,086	17,014
289-47-28-20-45	Employer PERS	4,348	3,915	8,569	9,725
289-47-28-20-47	PERS Unfunded Liability	-	11,043	14,267	16,978
289-47-28-20-55	Health Insurance	11,075	18,124	39,744	41,722
289-47-28-20-61	Workers Comp	1,167	7,037	17,488	12,826
289-47-28-20-65	SDI	199	690	1,463	1,614
289-47-28-20-71	Unemployment	-	1,811	-	-
289-47-28-20-75	Deferred Comp	20	508	1,777	1,790
289-47-28-20-85	Auto Allowance	-	-	120	120
20	**Salaries & Benefits**	**79,109**	**140,203**	**294,821**	**323,397**
289-47-28-21-05	Advertising	-	376	1,500	1,500
289-47-28-21-10	Communications	1,143	680	2,300	2,300
289-47-28-21-15	Postage	-	-	100	100
289-47-28-21-22	Utilities	205	349	450	450
289-47-28-21-40	Professional Fees	-	-	600	600
289-47-28-21-42	Banking Fees	4,173	4,643	3,400	3,400
289-47-28-21-44	Online Transaction Fee	1,748	2,017	1,000	1,000
289-47-28-21-45	Other Contract Services	52,440	49,177	61,000	61,000
289-47-28-21-52	Facility Rental	6,888	150	24,000	24,000
289-47-28-21-55	Training & Conference	5	-	1,200	1,200
289-47-28-21-60	Other Travel	133	372	1,800	1,800
21	**Services**	**66,736**	**57,764**	**97,350**	**97,350**
289-47-28-22-11	Fingerprinting	-	-	300	300
289-47-28-22-13	Office Supplies	87	-	1,300	1,300
289-47-28-22-15	Special Department Supplies	16,229	33,937	24,249	25,000
289-47-28-22-41	Supplies - Summer	3,222	1,594	1,500	1,500

Parks and Recreation

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
289-47-28-22-42	Supplies for sports programs	4,432	14,822	12,600	12,600
289-47-28-22-43	Fieldtrips	471	810	1,300	1,300
289-47-28-22-45	Afterschool Enrichment Program	14,563	11,011	12,000	12,000
22	**Supplies**	**39,005**	**62,174**	**53,249**	**54,000**
289-47-28-23-35	Software Maintenance	-	-	500	1,500
289-47-28-23-50	Vehicle Alloc Expense	9,858	10,319	11,511	11,693
23	**Maintenance**	**9,858**	**10,319**	**12,011**	**13,193**
28	**Recreation**	**194,708**	**270,459**	**457,431**	**487,940**
Grand Total		**589,495**	**658,216**	**806,185**	**885,925**

PARKS & RECREATION - 4728 EXPENSE DETAIL					
Description	**Object Code**	**Funding Source**			**Total Budgeted**
Professional Contracts	*2130*		*101*		
Marketing			9,200		9,200
TOTAL - Professional Contracts	***2130***	***$***	***9,200***	***$***	***9,200***
Memberships & Publications	*2153*		*101*		
CPRS (2 employees)			400		400
USTA			90		90
TOTAL - Memberships & Publications	***2153***	***$***	***490***	***$***	***490***
Training and Conferences	*2155*		*101*		
CPRS (2 employees)			3,600		3,600
Disney Institute			4,000		4,000
TOTAL - Training and Conferences	***2155***	***$***	***7,600***	***$***	***7,600***
Special Department Supplies	*2215*		*101*		
Newsletter, Miscellaneous Supplies			800		800
TOTAL - Special Department Supplies	***2215***	***$***	***800***	***$***	***800***
Furniture & Fixtures	*2640*		*101*		
Chairs and Tables - Carnegie			1,000		1,000
TOTAL - Furniture & Fixtures	***2640***	***$***	***1,000***	***$***	***1,000***
BOCCE BALL - 286					
Special Department Supplies	*2215*		*286*		
Bocce Balls, Equipment			4,000		4,000
TOTAL - Special Department Supplies	***2215***	***$***	***4,000***	***$***	***4,000***
HARVEST FESTIVAL - 287					
Special Department Supplies	*2215*		*287*		
Bathrooms			1,000		1,000
Security			1,000		1,000
Trash			1,000		1,000
Banners			1,500		1,500
Supplies			500		500
Advertising			2,000		2,000
Bands			2,000		2,000
Miscellaneous			5,000		5,000
T-Shirt			1,000		1,000
TOTAL - Special Department Supplies	***2215***	***$***	***15,000***	***$***	***15,000***

PARKS & RECREATION - 4728 EXPENSE DETAIL			
Description	**Object Code**	**Funding Source**	**Total Budgeted**
4TH OF JULY - 288			
Other Contract Services	*2145*	*288*	
Fireworks		40,000	40,000
TOTAL - Other Contract Services	***2145***	***$ 40,000***	***$ 40,000***
Special Department Supplies	*2215*	*288*	
Security		2,000	2,000
Banners		1,500	1,500
Advertising		2,000	2,000
Bathrooms		1,000	1,000
Miscellaneous		3,800	3,800
TOTAL - Special Department Supplies	***2215***	***$ 10,300***	***$ 10,300***
RECREATION PROGRAM - 289			
Professional Fees	*2140*	*289*	
CPR		600	600
TOTAL - Professional Fees	***2140***	***$ 600***	***$ 600***
Other Contract Services	*2145*	*289*	
Instructors		36,000	36,000
Camps		25,000	25,000
TOTAL - Other Contract Services	***2145***	***$ 61,000***	***$ 61,000***
Facility Rental	*2152*	*289*	
School District - Gym, Fields, etc.		24,000	24,000
TOTAL - Facility Rental	***2152***	***$ 24,000***	***$ 24,000***
Training and Conferences	*2155*	*289*	
CPRS - Summer Staff		1,200	1,200
TOTAL - Training and Conferences	***2155***	***$ 1,200***	***$ 1,200***
Other Travel	*2160*	*289*	
Fuel		1,800	1,800
TOTAL - Other Travel	***2160***	***$ 1,800***	***$ 1,800***
Special Department Supplies	*2215*	*289*	
Jersey's		9,000	9,000
Equipment		9,000	9,000
Miscellaneous Supplies, Food, Events		7,000	7,000
TOTAL - Special Department Supplies	***2215***	***$ 25,000***	***$ 25,000***

PARKS & RECREATION - 4728
EXPENSE DETAIL

Description	Object Code	Funding Source	Total Budgeted
Software Maintenance	*2335*	*289*	
Recreation Registration		1,500	1,500
TOTAL - Software Maintenance	***2335***	***$ 1,500***	***$ 1,500***

FIRE
(4800)

Staffing

The Fire Department currently has 3.8 FTE staff members and 29 part-time staff consisting of:

Fire Chief (0.4)
Fire Marshal (0.4)
Administrative Assistant (1)
Full-time Firefighters (2)
Part-time Firefighters (29) - paid on an hourly, per-call basis

Purpose

It is the mission of the members of the St. Helena Fire Department to provide efficient and cost-effective services, including: fire protection both prevention and suppression; public life safety education; emergency medical and rescue services; respond to natural and man-made disasters; and respond to incidents involving hazardous materials. This service should, at all times, provide for the safety of the members of the Fire Department and serve the interest of the residents of the City of St. Helena and the surrounding area.

FIRE EXPENSES BY FUND					
Fund	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
101	General Fund	835,760	1,170,284	1,411,879	1,412,496
420	1996 GO Bonds	-	-	135,736	-
593	Fire Equipment Replacement	-	-	-	40,000
Grand Total		**835,760**	**1,170,284**	**1,547,615**	**1,452,496**

FIRE EXPENSES BY OBJECT CODE					
Object Code	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
20	Salaries & Benefits	611,121	881,865	987,153	1,031,886
21	Services	103,218	159,661	343,535	184,500
22	Supplies	91,093	95,195	148,521	176,110
23	Maintenance	29,897	32,059	65,407	57,000
26	Capital	431	1,504	3,000	3,000
Grand Total		**835,760**	**1,170,284**	**1,547,615**	**1,452,496**

Fire

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
101	**General Fund**				
48	**Fire**				
101-48-00-20-08	Post-Employment Disbursement	-	-	-	-
101-48-00-20-10	Salary-Regular	79,078	79,798	270,712	297,859
101-48-00-20-20	Temp/Part Time	338,065	449,223	306,576	410,270
101-48-00-20-24	Strike Team Salary	-	-	5,045	-
101-48-00-20-25	Standby	3,201	3,885	2,205	58,325
101-48-00-20-30	Overtime	68,436	161,512	125,670	-
101-48-00-20-37	Holiday Pay	-	-	29,424	19,974
101-48-00-20-40	FICA/Medicare	37,393	52,377	48,482	57,480
101-48-00-20-45	Employer PERS	13,768	15,144	28,245	31,013
101-48-00-20-47	PERS Unfunded Liability	-	23,685	47,125	56,988
101-48-00-20-50	Employee PERS	2,969	6,100	6,669	7,003
101-48-00-20-55	Health Insurance	18,047	16,892	75,648	57,928
101-48-00-20-61	Workers Comp	46,707	72,056	35,586	28,974
101-48-00-20-65	SDI	719	486	2,467	2,776
101-48-00-20-75	Deferred Comp	189	449	3,299	3,296
101-48-00-20-85	Auto Allowance	2,400	257	-	-
101-48-00-20-89	Chartity Event Reimbursement	150	-	-	-
20	**Salaries & Benefits**	**611,121**	**881,865**	**987,153**	**1,031,886**
101-48-00-21-10	Communications	23,475	22,538	79,199	35,000
101-48-00-21-15	Postage	506	69	500	500
101-48-00-21-22	Utilities	28,167	29,186	30,000	40,000
101-48-00-21-27	Equipment Lease Exp	2,593	-	-	-
101-48-00-21-30	Professional Contracts	5,370	10,994	15,500	15,000
101-48-00-21-45	Other Contract Services	-	21,700	5,500	9,500
101-48-00-21-52	Facility Rental	-	18,000	22,000	22,000
101-48-00-21-53	Memberships & Publications	1,944	2,270	2,500	2,500
101-48-00-21-54	CAL Fire Dispatch Contract	19,425	28,326	30,000	30,000
101-48-00-21-55	Training & Conference	16,767	23,403	18,600	25,000
101-48-00-21-70	Fire Prevention Education	4,970	3,175	4,000	5,000
21	**Services**	**103,218**	**159,661**	**207,799**	**184,500**
101-48-00-22-07	Copies	1,628	-	-	-
101-48-00-22-12	Computer Equipment	5,524	-	4,000	-
101-48-00-22-13	Office Supplies	2,000	3,106	3,000	2,000
101-48-00-22-15	Special Department Supplies	41,061	45,335	48,085	63,110
101-48-00-22-17	Field Supplies	9,503	6,701	7,500	7,500
101-48-00-22-25	Fuel/Oil	5,949	9,192	10,000	10,000
101-48-00-22-26	Outside Vehicle Maint	20,744	24,630	68,936	50,000
101-48-00-22-28	Vehicle Parts	4,683	6,230	7,000	3,500
22	**Supplies**	**91,093**	**95,195**	**148,521**	**136,110**
101-48-00-23-15	Maint Machine/Equipment	17,043	9,084	21,705	28,000
101-48-00-23-30	Maint Buildings/Grounds	5,604	18,041	23,738	23,000
101-48-00-23-35	Software Maintenance	7,251	4,934	19,964	6,000
23	**Maintenance**	**29,897**	**32,059**	**65,407**	**57,000**
101-48-00-26-30	Capital Equipment	-	-	-	-
101-48-00-26-40	Furniture & Fixtures	431	1,504	3,000	3,000
26	**Capital**	**431**	**1,504**	**3,000**	**3,000**

Fire

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
00	**General Fund**	**835,760**	**1,170,284**	**1,411,879**	**1,412,496**
420	**1996 GO Bonds**				
48	**Fire**				
420-48-00-21-45	Other Contract Services	-	-	135,736	-
21	**Services**	**-**	**-**	**135,736**	**-**
00	**1996 GO Bonds**	**-**	**-**	**135,736**	**-**
593	**Fire Equipment Replacement**				
48	**Fire**				
593-48-00-22-15	Special Department Supplies	-	-	-	40,000
22	**Supplies**	**-**	**-**	**-**	**40,000**
00	**Fire Equipment Replacement**	**-**	**-**	**-**	**40,000**
Grand Total		**835,760**	**1,170,284**	**1,547,615**	**1,452,496**

FIRE - 4800
EXPENSE DETAIL

Description	Object Code	Funding Source	Total Budgeted
Communications	*2110*	*101*	
Cell, Satellite Phones, Comcast, EOC Lines		20,000	20,000
Pagers		5,000	5,000
Radio Replacement		10,000	10,000
TOTAL - Communications	***2110***	***$ 35,000***	***$ 35,000***
Professional Contracts	*2130*	*101*	
Physicals		*11,200*	11,200
Medical Cache Annual Fee		*500*	500
Training Ground Annual Fee		*500*	500
EMS Region Fee		*500*	500
Operations Consultant		*2,000*	2,000
Fire Safety House Annual Fee		*300*	300
TOTAL - Professional Contracts	***2130***	***$ 15,000***	***$ 15,000***
Other Contract Services	*2145*	*101*	
Adapt Management		9,500	9,500
TOTAL - Other Contract Services	***2145***	***$ 9,500***	***$ 9,500***
Memberships & Publications	*2153*	*101*	
Ca. State Firefighters Association		2,500	2,500
TOTAL - Memberships & Publications	***2153***	***$ 2,500***	***$ 2,500***
Training and Conferences	*2155*	*101*	
Target Solutions (Online Training)		4,400	4,400
Skills Training		4,000	4,000
Misc. Education & Training		7,000	7,000
Rental of WWTP for Training		9,600	9,600
TOTAL - Training and Conferences	***2155***	***$ 25,000***	***$ 25,000***
Fire Prevention Education	*2170*	*101*	
Weed Abatement (Outreach)		500	500
Open House (Supplies & Outreach)		4,000	4,000
Kiddie Tours (Supplies)		500	500
TOTAL - Fire Prevention Education	***2170***	***$ 5,000***	***$ 5,000***
Special Department Supplies	*2215*	*101*	
Annual Supplies		17,610	17,610
SCBA		16,000	16,000
Replacement Nozzles		8,500	8,500
Replacement Hose		20,000	20,000
Class "A" Foam		1,000	1,000

FIRE - 4800
EXPENSE DETAIL

Description	Object Code	Funding Source	Total Budgeted
TOTAL - Special Department Supplies	***2215***	***$ 63,110***	**$ 63,110**
Field Supplies	*2217*	*101*	
Disposable Medical Supplies		5,500	5,500
AED (Automated External Defibrillator)		2,000	2,000
TOTAL - Field Supplies	***2217***	***$ 7,500***	**$ 7,500**
Machinery & Equipment Maintenance	*2315*	*101*	
SCBA Testing & Maintenance		7,000	7,000
Truck Maintenance		5,000	5,000
Replacement Tires		5,000	5,000
Ladder Testing		3,000	3,000
Extrication Tool Annual Maintenance		4,000	4,000
Refrigerator/Stove Service		4,000	4,000
TOTAL - Machine & Equipment Maintenace	***2315***	***$ 28,000***	**$ 28,000**
Software Maintenance	*2335*	*101*	
Fire Inspection Software		4,200	4,200
Active 911		300	300
Miscellaneous		500	500
Incident Management Software Maint.		1,000	1,000
TOTAL - Software Maintenance	***2335***	***$ 6,000***	**$ 6,000**
EQUIPMENT REPLACEMENT FUND FIRE - 593			
Special Department Supplies	*2215*	*593*	
Personnal Protective Equipment (PPE)		20,000	20,000
Tools		15,000	15,000
Radio Repair/Replacement		5,000	5,000
TOTAL - Special Department Supplies	***2215***	***$ 40,000***	**$ 40,000**

POLICE
(4900)

Staffing

The Police Department currently has 17.75 full-time staff and 1 part-time staff consisting of:

Police Chief (1)
Lieutenant (1)
Sergeants (2)
Officers (8)
Dispatchers (5)
Community Services Officer (.75)
Volunteers (7)

Purpose

The Police Department is responsible for protection of life and property, the maintenance of order, the control and prevention of crime, and the enforcement of vehicle laws and regulations. The department is to carry out its responsibilities in a prudent and fair manner respecting individual dignity regardless of age, sex, social status, ethnic group or creed. The Police Department, in its ongoing effort to alleviate crime problems in St. Helena, will be flexible and innovative in attempts to find superior methods of serving the populace.

POLICE EXPENSES BY FUND					
Fund	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
101	General Fund	2,841,072	3,036,206	3,211,516	3,396,736
212	Department of Homeland Secur	3,666	-	-	-
224	Public Safety (COPS)	94,252	118,103	153,054	133,400
238	Training Development Fund	5,462	5,300	6,000	8,000
278	BSCC Grant	-	-	11,216	-
279	Asset Forfeit	7,178	8,270	6,500	6,500
375	Murray Ex Trust	-	-	-	45,000
Grand Total		**2,951,630**	**3,167,879**	**3,388,286**	**3,589,636**

POLICE EXPENSES BY OBJECT CODE					
Object Code	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
20	Salaries & Benefits	2,685,044	2,888,443	2,988,517	3,205,319
21	Services	174,008	167,928	214,446	206,400
22	Supplies	39,906	54,915	63,124	111,000
23	Maintenance	49,870	51,593	58,153	59,467
26	Capital	2,802	5,000	64,046	7,450
Grand Total		**2,951,630**	**3,167,879**	**3,388,286**	**3,589,636**

Police

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
101	**General Fund**				
49	**Police**				
101-49-00-20-10	Salary-Regular	1,368,327	1,470,135	1,592,374	1,673,098
101-49-00-20-20	Temp/Part Time	30,846	6,975	40,794	23,198
101-49-00-20-30	Overtime	155,698	175,546	198,800	198,800
101-49-00-20-37	Holiday Pay	45,118	48,988	57,216	59,886
101-49-00-20-40	FICA/Medicare	120,023	128,487	142,194	146,563
101-49-00-20-45	Employer PERS	527,898	218,088	254,906	297,738
101-49-00-20-47	PERS Unfunded Liability	-	367,402	214,522	275,902
101-49-00-20-55	Health Insurance	323,497	346,771	367,718	418,431
101-49-00-20-61	Workers Comp	74,489	88,832	77,296	68,282
101-49-00-20-65	SDI	13,497	15,634	17,795	18,530
101-49-00-20-71	Unemployment	3,181	-	-	-
101-49-00-20-75	Deferred Comp	5,251	5,921	6,002	5,991
101-49-00-20-85	Auto Allowance	1,943	2,357	2,400	2,400
101-49-00-20-89	Chartity Event Reimbursement	275	-	-	-
101-49-00-20-95	Police Dept Unifo	13,500	13,306	13,500	13,500
101-49-00-20-96	Education Reimbursement	1,500	-	3,000	3,000
20	**Salaries & Benefits**	**2,685,044**	**2,888,443**	**2,988,517**	**3,205,319**
101-49-00-21-10	Communications	23,083	21,404	22,000	23,000
101-49-00-21-15	Postage	1,544	1,662	1,100	1,500
101-49-00-21-27	Equipment Lease Exp	3,135	3,081	2,800	3,500
101-49-00-21-30	Professional Contracts	25,000	25,000	25,000	25,000
101-49-00-21-40	Professional Fees	2,732	9,362	10,000	10,000
101-49-00-21-45	Other Contract Services	39,713	21,040	60,646	40,600
101-49-00-21-53	Memberships & Publications	1,391	4,124	3,400	3,400
101-49-00-21-55	Training & Conference	135	(1,362)	3,500	3,000
21	**Services**	**96,733**	**84,312**	**128,446**	**110,000**
101-49-00-22-07	Copies	1,576	2,000	1,500	2,000
101-49-00-22-08	Police Dept Youth Activity	266	1,000	1,000	2,000
101-49-00-22-12	Computer Equipment	1,298	1,000	1,400	2,000
101-49-00-22-13	Office Supplies	2,307	3,013	2,500	3,000
101-49-00-22-15	Special Department Supplies	1,176	4,846	5,500	5,500
22	**Supplies**	**6,622**	**11,858**	**11,900**	**14,500**
101-49-00-23-35	Software Maintenance	250	-	600	1,000
101-49-00-23-50	Vehicle Alloc Expense	49,620	51,593	57,553	58,467
23	**Maintenance**	**49,870**	**51,593**	**58,153**	**59,467**
101-49-00-26-30	Capital Equipment	2,802	-	24,375	7,200
101-49-00-26-40	Furniture & Fixtures	-	-	125	250
26	**Capital**	**2,802**	**-**	**24,500**	**7,450**
00	**General Fund**	**2,841,072**	**3,036,206**	**3,211,516**	**3,396,736**
212	**Department of Homeland Security**				
49	**Police**				
212-49-00-22-15	Special Department Supplies	3,666	-	-	-
22	**Supplies**	**3,666**	**-**	**-**	**-**
00	**Department of Homeland Security**	**3,666**	**-**	**-**	**-**

Police

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
224	**Public Safety (COPS)**				
49	**Police**				
224-49-00-21-30	Professional Contracts	60,848	60,532	66,000	73,400
224-49-00-21-45	Other Contract Services	1,547	-	5,000	5,000
224-49-00-21-55	Training & Conference	8,651	9,514	9,000	10,000
21	**Services**	**71,046**	**70,046**	**80,000**	**88,400**
224-49-00-22-12	Computer Equipment	1,828	5,000	5,000	5,000
224-49-00-22-15	Special Department Supplies	12,813	14,923	11,724	10,000
224-49-00-22-17	Field Supplies	8,566	23,134	28,000	30,000
22	**Supplies**	**23,206**	**43,057**	**44,724**	**45,000**
224-49-00-26-30	Capital Equipment	-	-	28,330	-
224-49-00-26-40	Furniture & Fixtures	-	5,000	-	-
26	**Capital**	**-**	**5,000**	**28,330**	**-**
00	**Public Safety (COPS)**	**94,252**	**118,103**	**153,054**	**133,400**
238	**Training Development Fund**				
49	**Police**				
238-49-00-21-55	Training & Conference	5,462	5,300	6,000	8,000
21	**Services**	**5,462**	**5,300**	**6,000**	**8,000**
00	**Training Development Fund**	**5,462**	**5,300**	**6,000**	**8,000**
278	**BSCC Grant**				
49	**Police**				
278-49-00-26-30	Capital Equipment	-	-	11,216	-
26	**Capital**	**-**	**-**	**11,216**	**-**
00	**BSCC Grant**	**-**	**-**	**11,216**	**-**
279	**Asset Forfeit**				
49	**Police**				
279-49-00-21-45	Other Contract Services	767	8,270	-	-
21	**Services**	**767**	**8,270**	**-**	**-**
279-49-00-22-15	Special Department Supplies	6,411	-	6,500	6,500
22	**Supplies**	**6,411**	**-**	**6,500**	**6,500**
00	**Asset Forfeit**	**7,178**	**8,270**	**6,500**	**6,500**
375	**Murray Ex Trust**				
49	**Police**				
375-49-00-22-15	Special Department Supplies	-	-	-	45,000
22	**Supplies**	**-**	**-**	**-**	**45,000**
00	**Murray Ex Trust**	**-**	**-**	**-**	**45,000**
Grand Total		**2,951,630**	**3,167,879**	**3,388,286**	**3,589,636**

POLICE - 4900
EXPENSE DETAIL

Description	Object Code	Funding Source	Total Budgeted
Professional Contract Services	*2130*	*101*	
Up Valley Family Center		*25,000*	25,000
TOTAL - Professional Contract Services	***2130***	***$ 25,000***	***$ 25,000***
Professional Fees	*2140*	*101*	
Pre-Employment Psychological, Medical, and Other Related Services		*5,000*	5,000
Third Party Investigations		*5,000*	5,000
TOTAL - Professional Fees	***2140***	***$ 10,000***	***$ 10,000***
Other Contract Services	*2145*	*101*	
Nixle		*2,500*	2,500
WCAL		*2,500*	2,500
SANE/SART		*2,500*	2,500
St. Helena Car Wash		*1,200*	1,200
AVTEC		*5,000*	5,000
RIMS		*19,200*	19,200
Body Camera Program		*7,400*	7,400
Fast Track		*300*	300
TOTAL - Other Contract Services	***2145***	***$ 40,600***	***$ 40,600***
Memberships & Publications	*2153*	*101*	
Cal Chiefs		1,200	1,200
IACP		300	300
CPOA		500	500
CAPE		100	100
NAFBI		300	300
Swat/Firearm		200	200
Subscriptions		200	200
CAL PELRA		600	600
TOTAL - Memberships & Publications	***2153***	***$ 3,400***	**$ 3,400**
Training & Conference	*2155*	*101*	
Cal Chiefs		*1,500*	1,500
CAL PELRA		*1,500*	1,500
TOTAL - Training & Conference	***2155***	***$ 3,000***	***$ 3,000***
Special Department Supplies	*2215*	*101*	
Senior Volunteer Program Supplies		*3,000*	3,000
Miscellaneous		*2,500*	2,500
TOTAL - Special Department Supplies	***2215***	***$ 5,500***	***$ 5,500***

POLICE - 4900
EXPENSE DETAIL

Description	Object Code	Funding Source	Total Budgeted
Software Maintenance	*2335*	*101*	
Anti-Virus		*1,000*	1,000
TOTAL - Software Maintenance	***2335***	***$ 1,000***	***$ 1,000***
Capital Equipment	*2630*	*101*	
Replace CSO Truck (lease - annual costs)		*7,200*	7,200
TOTAL - Capital Equipment	***2630***	***$ 7,200***	***$ 7,200***
PUBLIC SAFETY (COPS) - 224			
Professional Contract Services	*2130*	*224*	
NSIB Contract		*45,000*	45,000
County Communication Services		*1,000*	1,000
Live Scan Contract		*8,000*	8,000
Entersect/NetMotion/Copware/ Language Line		*4,300*	4,300
Data Ticket Contract		*1,200*	1,200
CJ's K9 Training Contract		*6,000*	6,000
Animal Medical Service		*3,000*	3,000
Booking Fees		*1,500*	1,500
CLETS Access		*3,100*	3,100
Critical Reach		*300*	300
TOTAL - Professional Contract Services	***2130***	***$ 73,400***	***$ 73,400***
Other Contract Services	*2145*	*224*	
RIMS Dispatch Updates		*2,500*	2,500
Interview Software Maintenance Contract		*2,500*	2,500
TOTAL - Other Contract Services	***2145***	***$ 5,000***	***$ 5,000***
Training and Conferences	*2155*	*224*	
POST Training		2,500	2,500
Domain Specific Conferences		5,000	5,000
Miscellaneous Conferences		2,500	2,500
TOTAL - Training and Conferences	***2155***	***$ 10,000***	***$ 10,000***
Computer Equipment	*2212*	*224*	
Cameras		*5,000*	5,000
TOTAL - Other Contract Services	***2212***	***$ 5,000***	***$ 5,000***

POLICE - 4900
EXPENSE DETAIL

Description	Object Code	Funding Source	Total Budgeted
Special Department Supplies	*2215*	*224*	
Reporting Writing License/Software Upgrades		3,000	3,000
Radar Units		5,000	5,000
Defibulator Maintenance		2,000	1,800
TOTAL - Special Department Supplies	***2215***	***$ 10,000***	**$ 10,000**
Field Supplies	*2217*	*224*	
Notebooks, Recording Devices		1,500	1,500
Narcotic Kits, PAZ Devices, Flashlights, & Chargers		2,500	2,500
Ticket Books		3,000	3,000
Flares, Gloves, First Aid, Batteries, Etc.		5,000	5,000
Ammunition		5,000	5,000
Firearm/Rifle Replacement		5,000	5,000
Portable Radio Repair & Replacement		1,000	1,000
Simunitions		3,000	3,000
Bullet Proof Vest Replacement		4,000	4,000
TOTAL - Field Supplies	***2217***	***$ 30,000***	**$ 30,000**
TRAINING DEVELOPMENT FUND - 238			
POST Reimbursable Training	*2155*	*238*	
Training		8,000	8,000
TOTAL - Post Reimburseable Training	***2155***	***$ 8,000***	***$ 8,000***
ASSET FORFEITURE FUND - 279			
Special Department Supplies	*2215*	*279*	
Tasers and Cartridges		5,000	5,000
Drug Education Prevention Supplies		1,500	1,500
TOTAL - Special Department Supplies	***2215***	***$ 6,500***	**$ 6,500**
MURRAY TRUST - 375			
Special Department Supplies	*2215*	*375*	
Portable Radios for Patrol		*3,000*	3,000
Servers		*17,000*	17,000
Mobile Computers for Patrol		*25,000*	25,000
TOTAL - Special Department Supplies	***2215***	***$ 45,000***	***$ 45,000***

PUBLIC WORKS

Purpose

The Department of Public Works (DPW) includes the following operating Divisions:

- Water Treatment
- Water Distribution
- Wastewater Collection (Sewers)
- Wastewater Treatment
- Streets
- Storm Drains
- Parks
- City Garage
- Government Buildings & Grounds
- Flood Control
- Administration

Staffing

The Public Works Department currently has 24.5 full-time staff members. Consisting of:

Public Works Director (1)
Utility Operations Manager (1)
Project Manager (1)
Public Works Maintenance Manager (1)
Junior Assistant Engineer (1)
Administrative Assistant (1)
Environmental Services Technician (1)
Water Distribution (3)
Water Treatment Plant (3)
Wastewater Treatment Plant (3)
Superintendent - Streets, Sewer, Stormwater, Garage, Parks, Trees, Government Buildings (1)
Maintenance Workers - Streets, Sewer, Stormwater, Garage, Parks, Trees, Government Buildings (7.5)

PUBLIC WORKS

Purpose

Administration (5000) - Department of Public Works (DPW) Administration manages the operating divisions of Public Works and provides the services of the City Engineer, Property Officer, Floodplain Administrator, City Surveyor, Stormwater Program Coordinator, and Water Use Efficiency Office.

Government Buildings (5006) - The Government Buildings/ Grounds Division of the Department of Public Works is funded by the General Fund and its budget accounts for the total costs of managing and providing maintenance (plumbing, electrical, carpentry, lock smith work, etc.) and custodial services to City buildings (approximately 65,000 square feet). The Division is also responsible for managing supply orders and deliveries, inspection and maintenance of oil recycling area, handicapped lifts, e-waste collection and recycling, and fire extinguisher service. This division's budget includes, utilities, janitorial costs, air conditioning/ heating repairs and maintenance services.

Storm Drains (5013) - The purpose of the storm water division is to operate, maintain and improve drainage and flood control facilities.

Streets (5015) - The Streets Maintenance/ Operation Division is responsible for maintaining City streets in a safe and accessible condition with proper and adequate street signage; striping and painting of curbs; sweeping of all City streets and Main Street sidewalks; routine pavement, sidewalk and curb repairs; maintenance of traffic structures; street lighting; vegetation removal; and clean up of spills and discharges.

Trees (5026) - Tree City USA is a division of the Public Works Department under direct supervision of the Parks Supervisor. This Division is responsible for the maintenance of all trees contained in City owned parks, along Main Street and the 15 Heritage Trees in public rights-of-way. Division activities include the planting of new trees, oversight of major pruning projects, minor pruning, and pesticide applications. The division also conducts inspections for tree permits and City approvals involving tree issues.

Parks (5027) - The Parks Division of the Public Works Department maintains ten parks, four pathways, street trees, benches and parking lots. In addition, this division maintains the landscaping around five government buildings, is responsible for herbicide applications around all City facilities and roadsides (approximately forty acres), and assists the general public with water conservation measures during drought periods. This division provides maintenance labor for Tree City U.S.A.

City Garage (5037) - The City Garage Division of the Public Works Department is an internal service fund designed to account for the total costs of maintaining a fleet of 40+ vehicles and other equipment owned by the City. Costs are allocated to the various user departments based on time and materials within those departments. The Division strives to provide timely, efficient, and cost-effective maintenance and repairs on City owned vehicles. The City Garage also records and maintains all fleet maintenance records, specifies repair parts and replacement vehicles, and handles all aspects of fleet management for the City excluding Fire Department vehicles.

PUBLIC WORKS ADMINISTRATION EXPENSES BY FUND					
Fund	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
101	General Fund	394,651	1,352,828	1,449,672	579,187
561	Water Enterprise	435,471	1,151,670	1,007,432	1,270,323
571	Sewer Enterprise	330,171	388,528	849,944	810,541
713	Civic Impact	-	-	8,110	1,856
Grand Total		**1,160,293**	**2,893,026**	**3,315,159**	**2,661,907**

PUBLIC WORKS ADMINISTRATION EXPENSES BY OBJECT CODE					
Object Code	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
20	Salaries & Benefits	826,683	925,726	1,044,221	1,118,415
21	Services	277,911	278,744	784,211	440,540
22	Supplies	5,824	7,580	18,885	14,230
23	Maintenance	14,787	15,681	17,766	18,040
24	Taxes, Insurances & Contributi	29,866	32,643	40,700	40,700
26	Capital	5,100	4,532	15,600	15,300
29	Transfers	122	1,628,120	1,393,776	1,014,682
Grand Total		**1,160,293**	**2,893,026**	**3,315,159**	**2,661,907**

Public Works Administration

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
101	**General Fund**				
50	**Public Works**				
101-50-00-20-10	Salary-Regular	179,489	166,528	214,607	234,955
101-50-00-20-30	Overtime	-	200	750	750
101-50-00-20-40	FICA/Medicare	12,639	12,481	15,518	16,787
101-50-00-20-45	Employer PERS	25,566	10,974	14,116	16,031
101-50-00-20-47	PERS Unfunded Liability	-	18,526	22,682	27,989
101-50-00-20-50	Employee PERS	(90)	-	-	-
101-50-00-20-55	Health Insurance	38,548	32,380	46,385	39,589
101-50-00-20-61	Workers Comp	5,280	9,007	9,080	6,601
101-50-00-20-65	SDI	1,409	1,484	1,918	2,057
101-50-00-20-75	Deferred Comp	3,488	2,967	3,227	3,224
101-50-00-20-85	Auto Allowance	2,863	1,760	1,680	1,680
101-50-00-20-89	Chartity Event Reimbursement	335	-	-	-
101-50-00-20-96	Education Reimbursement	-	306	-	-
20	**Salaries & Benefits**	**269,527**	**256,613**	**329,963**	**349,663**
101-50-00-21-05	Advertising	-	-	1,000	2,000
101-50-00-21-10	Communications	2,225	2,308	2,800	2,800
101-50-00-21-15	Postage	358	439	600	600
101-50-00-21-27	Equipment Lease Exp	2,373	-	1,830	1,800
101-50-00-21-30	Professional Contracts	94,338	66,363	222,867	130,000
101-50-00-21-40	Professional Fees	491	558	-	-
101-50-00-21-45	Other Contract Services	245	76,791	52,596	5,664
101-50-00-21-53	Memberships & Publications	1,475	1,752	1,840	1,915
101-50-00-21-55	Training & Conference	4,744	2,439	3,225	3,225
21	**Services**	**106,249**	**150,650**	**286,758**	**148,004**
101-50-00-22-07	Copies	268	3	480	480
101-50-00-22-12	Computer Equipment	722	1,579	3,430	1,825
101-50-00-22-13	Office Supplies	710	1,317	900	900
101-50-00-22-15	Special Department Supplies	494	386	1,875	1,875
101-50-00-22-20	Small Tools	-	-	-	-
22	**Supplies**	**2,194**	**3,285**	**6,685**	**5,080**
101-50-00-23-35	Software Maintenance	-	68	100	100
101-50-00-23-50	Vehicle Alloc Expense	14,787	15,478	17,266	17,540
23	**Maintenance**	**14,787**	**15,546**	**17,366**	**17,640**
101-50-00-24-25	Taxes & Other Charges	272	146	3,700	3,700
24	**Taxes, Insurances & Contributi**	**272**	**146**	**3,700**	**3,700**
101-50-00-26-30	Capital Equipment	-	-	2,500	2,400
101-50-00-26-40	Furniture & Fixtures	1,622	1,589	2,700	2,700
26	**Capital**	**1,622**	**1,589**	**5,200**	**5,100**
101-50-00-29-99	Transfer to other Funds	-	925,000	800,000	50,000
29	**Transfers**	**-**	**925,000**	**800,000**	**50,000**
00	**General Fund**	**394,651**	**1,352,828**	**1,449,672**	**579,187**

Public Works Administration

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
561	**Water Enterprise**				
50	**Public Works**				
561-50-00-20-10	Salary-Regular	200,198	222,006	259,926	286,601
561-50-00-20-30	Overtime	-	254	450	450
561-50-00-20-40	FICA/Medicare	14,654	16,948	19,332	21,157
561-50-00-20-45	Employer PERS	32,104	14,132	17,298	19,943
561-50-00-20-47	PERS Unfunded Liability	-	23,803	27,796	34,818
561-50-00-20-50	Employee PERS	(67)	-	-	-
561-50-00-20-55	Health Insurance	49,949	46,978	56,034	51,783
561-50-00-20-61	Workers Comp	7,039	10,358	11,675	8,487
561-50-00-20-65	SDI	1,666	2,062	2,423	2,641
561-50-00-20-75	Deferred Comp	4,754	4,284	4,212	4,209
561-50-00-20-85	Auto Allowance	4,247	3,160	3,360	3,360
20	**Salaries & Benefits**	**314,544**	**343,987**	**402,506**	**433,449**
561-50-00-21-05	Advertising	-	-	500	500
561-50-00-21-10	Communications	1,420	2,102	2,500	2,500
561-50-00-21-15	Postage	296	426	600	600
561-50-00-21-27	Equipment Lease Exp	2,373	-	1,373	1,700
561-50-00-21-30	Professional Contracts	51,295	26,825	237,715	145,000
561-50-00-21-40	Professional Fees	791	805	-	-
561-50-00-21-43	Penalties and Fines	25,655	25,550	30,000	30,000
561-50-00-21-45	Other Contract Services	245	-	29,842	4,816
561-50-00-21-50	Water Use Efficiency Program	7,106	10,554	17,566	15,000
561-50-00-21-53	Memberships & Publications	1,648	1,397	1,850	1,875
561-50-00-21-55	Training & Conference	2,132	1,565	4,050	4,050
21	**Services**	**92,962**	**69,225**	**325,996**	**206,041**
561-50-00-22-07	Copies	182	-	360	360
561-50-00-22-12	Computer Equipment	576	1,474	3,365	1,825
561-50-00-22-13	Office Supplies	462	197	500	500
561-50-00-22-15	Special Department Supplies	447	132	1,875	1,875
22	**Supplies**	**1,666**	**1,802**	**6,100**	**4,560**
561-50-00-23-35	Software Maintenance	-	68	200	200
23	**Maintenance**	**-**	**68**	**200**	**200**
561-50-00-24-25	Taxes & Other Charges	24,443	31,997	32,000	32,000
24	**Taxes, Insurances & Contributi**	**24,443**	**31,997**	**32,000**	**32,000**
561-50-00-26-30	Capital Equipment	-	-	2,500	2,400
561-50-00-26-40	Furniture & Fixtures	1,856	1,471	2,700	2,700
26	**Capital**	**1,856**	**1,471**	**5,200**	**5,100**
561-50-00-29-99	Transfer to Other Funds	-	703,120	235,430	588,973
29	**Transfers**	**-**	**703,120**	**235,430**	**588,973**
00	**Water Enterprise**	**435,471**	**1,151,670**	**1,007,432**	**1,270,323**
571	**Sewer Enterprise**				
50	**Public Works**				

Public Works Administration

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
571-50-00-20-10	Salary-Regular	156,217	212,542	199,968	220,988
571-50-00-20-30	Overtime	-	113	300	300
571-50-00-20-40	FICA/Medicare	11,195	16,216	14,670	16,062
571-50-00-20-45	Employer PERS	24,965	13,565	13,632	15,777
571-50-00-20-47	PERS Unfunded Liability	-	18,902	21,904	27,546
571-50-00-20-50	Employee PERS	(67)	-	-	-
571-50-00-20-55	Health Insurance	37,287	46,651	45,048	40,482
571-50-00-20-61	Workers Comp	5,280	7,656	8,215	5,973
571-50-00-20-65	SDI	1,259	1,969	1,823	1,985
571-50-00-20-71	Unemployment	-	-	-	-
571-50-00-20-75	Deferred Comp	3,439	4,262	3,312	3,310
571-50-00-20-85	Auto Allowance	3,047	3,251	2,880	2,880
571-50-00-20-89	Chartity Event Reimbursement	(10)	-	-	-
20	**Salaries & Benefits**	**242,612**	**325,126**	**311,752**	**335,303**
571-50-00-21-10	Communications	1,117	2,052	3,000	3,000
571-50-00-21-15	Postage	296	426	600	600
571-50-00-21-27	Equipment Lease Exp	2,373	-	1,373	1,700
571-50-00-21-30	Professional Contracts	70,797	52,866	129,909	70,000
571-50-00-21-40	Professional Fees	743	757	-	-
571-50-00-21-45	Other Contract Services	245	-	22,814	3,664
571-50-00-21-53	Memberships & Publications	1,228	1,396	1,600	1,625
571-50-00-21-55	Training & Conference	1,901	1,372	4,050	4,050
21	**Services**	**78,701**	**58,869**	**163,346**	**84,639**
571-50-00-22-07	Copies	182	-	360	390
571-50-00-22-12	Computer Equipment	576	1,474	3,365	1,825
571-50-00-22-13	Office Supplies	432	297	500	500
571-50-00-22-15	Special Department Supplies	773	722	1,875	1,875
22	**Supplies**	**1,963**	**2,493**	**6,100**	**4,590**
571-50-00-23-35	Software Maintenance	-	68	200	200
23	**Maintenance**	**-**	**68**	**200**	**200**
571-50-00-24-25	Taxes & Other Charges	5,151	500	5,000	5,000
24	**Taxes, Insurances & Contributi**	**5,151**	**500**	**5,000**	**5,000**
571-50-00-26-30	Capital Equipment	-	-	2,500	2,400
571-50-00-26-40	Furniture & Fixtures	1,622	1,471	2,700	2,700
571-50-00-26-70	Capital Imp Equipment	-	-	-	-
26	**Capital**	**1,622**	**1,471**	**5,200**	**5,100**
571-50-00-29-20	Fixed Asset Adjustments	122	-	-	-
571-50-00-29-99	Transfer to Other Funds	-	-	358,346	375,709
29	**Transfers**	**122**	**-**	**358,346**	**375,709**
00	**Sewer Enterprise**	**330,171**	**388,528**	**849,944**	**810,541**
713	**Civic Impact**				
50	**Public Works**				
713-50-00-21-45	Other Contract Services	-	-	8,110	1,856

Public Works Administration

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
21	Services	-	-	8,110	1,856
00	Civic Impact	-	-	8,110	1,856
Grand Total		1,160,293	2,893,026	3,315,159	2,661,907

PUBLIC WORKS ADMIN - 5000
EXPENSE SUMMARY

Description	Object Code	Funding Source				Total Budgeted
Equipment Lease	*2127*	*101*	*561*	*571*		
Copiers		1,800	1,700	1,700		**$ 5,200**
TOTAL - Equipment Lease	***2127***	***$ 1,800***	***$ 1,700***	***$ 1,700***		**$ 5,200**
Professional Contracts	*2130*	*101*	*561*	*571*		
Plan Check/Design Review/Map Check		100,000	25,000	25,000	-	150,000
Traffic Engineering Support		10,000	-	-	-	10,000
Wastewater Permit Reporting		-	-	25,000	-	25,000
Computerized Asset Management (Annual Fee)		20,000	20,000	20,000	-	60,000
Emergency Response Plan (ERP)			100,000			100,000
TOTAL - Professional Contracts	***2130***	***$ 130,000***	***$ 145,000***	***$ 70,000***	***$ -***	***$ 345,000***
Other Contract Services	*2145*	*101*	*561*	*571*	*713*	
Corporation Yard Trailer Rental		*5,664*	*4,816*	*3,664*	*1,856*	16,000
TOTAL - Other Contract Services	***2145***	***$ 5,664***	***$ 4,816***	***$ 3,664***	***$ 1,856***	***$ 16,000***
Water Use Efficiency Program	*2150*	*101*	*561*	*571*		
Implement water saving programs		-	*15,000*	-	-	15,000
TOTAL - Water Use Efficiency Program	***2150***	***$ -***	***$ 15,000***	***$ -***	***$ -***	***$ 15,000***
Memberships & Publications	*2153*	*101*	*561*	*571*		
MMANC (5)		125	125	125	-	375
APWA Membership (4)		275	275	275	-	825
BACWA Membership (agency)		-	1,200	1,200	-	2,400
License Renewals		75	275	25	-	375
County of Napa Official Records Index and Document Images (split with CM, Planning, and Public Works)		1,440	-	-	-	1,440
TOTAL - Memberships & Publications	***2153***	***$ 1,915***	***$ 1,875***	***$ 1,625***	***$ -***	***$ 5,415***
Training and Conferences	*2155*	*101*	*561*	*571*		
APWA (Public Works Institute) (4)		600	600	600	-	1,800
APWA (Wastewater/Water) (3)		-	825	825	-	1,650
APWA North Bay (4)		175	175	175	-	525
CASQA Training		400	400	400	-	1,200
MMANC Annual Conference (2)		850	850	850	-	2,550
League of Ca. Cities Public Works (2)		950	950	950	-	2,850
SWRCB		50	50	50	-	150
CEUs		200	200	200	-	600
TOTAL - Training and Conferences	***2155***	***$ 3,225***	***$ 4,050***	***$ 4,050***	***$ -***	***$ 11,325***
Capital Equipment	*2630*	*101*	*561*	*571*		
Vehicle Lease - Public Works Vehicle #1 Lease began FY 19		*2,400*	*2,400*	*2,400*	-	7,200
TOTAL - Capital Equipment	***2630***	***$ 2,400***	***$ 2,400***	***$ 2,400***	***$ -***	***$ 7,200***
Transfer to Other Funds	*2999*	*101*	*561*	*571*		
Transfer to Civic CIP - Fuel Station at Corp Yard		50,000	-	-	-	50,000
Water Fund 763 - CIP		-	588,973	-	-	588,973
Sewer Fund 773 - CIP		-	-	375,709	-	375,709
TOTAL - Transfers to Other Funds	***2999***	***$ 50,000***	***$ 588,973***	***$ 375,709***	***$ -***	***$ 1,014,682***

GOVERNMENT BUILDINGS EXPENSES BY FUND					
Fund	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
101	General Fund	235,819	356,869	619,514	841,113
216	Public Safety Impact	-	2,376	-	-
561	Water Enterprise	-	-	-	5,000
571	Sewer Enterprise	-	-	-	5,000
Grand Total		**235,819**	**359,245**	**619,514**	**851,113**

GOVERNMENT BUILDINGS EXPENSES BY OBJECT CODE					
Object Code	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
20	Salaries & Benefits	12,284	3,148	35,709	38,213
21	Services	208,424	330,594	351,996	303,500
22	Supplies	12,839	24,115	22,808	20,400
23	Maintenance	2,093	945	5,000	5,000
24	Taxes, Insurances & Contributi	179	443	1,000	1,000
29	Transfers	-	-	203,000	483,000
Grand Total		**235,819**	**359,245**	**619,514**	**851,113**

Government Buildings

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
101	**General Fund**				
50	**Public Works**				
101-50-06-20-10	Salary-Regular	6,981	-	21,536	22,822
101-50-06-20-40	FICA/Medicare	532	-	1,684	1,783
101-50-06-20-45	Employer PERS	2,977	-	1,811	2,104
101-50-06-20-47	PERS Unfunded Liability	-	2,022	2,910	3,674
101-50-06-20-55	Health Insurance	970	-	5,706	5,991
101-50-06-20-61	Workers Comp	730	1,126	865	629
101-50-06-20-65	SDI	63	-	215	228
101-50-06-20-75	Deferred Comp	31	-	502	502
101-50-06-20-85	Auto Allowance	-	-	480	480
20	**Salaries & Benefits**	**12,284**	**3,148**	**35,709**	**38,213**
101-50-06-21-10	Communications	20,028	24,193	20,000	20,000
101-50-06-21-22	Utilities	81,693	110,931	117,000	85,000
101-50-06-21-30	Professional Contracts	-	11,026	10,000	-
101-50-06-21-45	Other Contract Services	106,704	182,087	204,996	188,500
101-50-06-21-55	Training & Conference	-	(19)	-	-
21	**Services**	**208,424**	**328,218**	**351,996**	**293,500**
101-50-06-22-15	Special Department Supplies	12,446	22,692	22,408	20,000
101-50-06-22-20	Small Tools	393	514	400	400
101-50-06-22-25	Fuel/Oil	-	910	-	-
22	**Supplies**	**12,839**	**24,115**	**22,808**	**20,400**
101-50-06-23-30	Maint Buildings/Grounds	2,093	945	5,000	5,000
101-50-06-23-50	Vehicle Alloc Expense	-	-	-	-
23	**Maintenance**	**2,093**	**945**	**5,000**	**5,000**
101-50-06-24-25	Taxes & Other Charges	179	443	1,000	1,000
24	**Taxes, Insurances & Contributi**	**179**	**443**	**1,000**	**1,000**
101-50-06-29-99	Transfer to Other Funds Bldgs	-	-	203,000	483,000
29	**Transfers**	**-**	**-**	**203,000**	**483,000**
06	**General Fund**	**235,819**	**356,869**	**619,514**	**841,113**
216	**Public Safety Impact**				
50	**Public Works**				
216-50-06-21-45	Other Contract Services	-	2,376	-	-
21	**Services**	**-**	**2,376**	**-**	**-**
06	**Public Safety Impact**	**-**	**2,376**	**-**	**-**
561	**Water Enterprise**				
50	**Public Works**				
561-50-06-21-45	Other Contract Services	-	-	-	5,000
21	**Services**	**-**	**-**	**-**	**5,000**
06	**Water Enterprise**	**-**	**-**	**-**	**5,000**

Government Buildings

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
571	**Sewer Enterprise**				
50	**Public Works**				
571-50-06-21-45	Other Contract Services	-	-	-	5,000
21	**Services**	**-**	**-**	**-**	**5,000**
06	**Sewer Enterprise**	**-**	**-**	**-**	**5,000**
Grand Total		**235,819**	**359,245**	**619,514**	**851,113**

GOVERNMENT BUILDINGS - 5006
EXPENSE SUMMARY

Description	Object Code	Funding Source	Funding Source	Funding Source	Total Budgeted
Other Contract Services	*2145*	*101*	*561*	*571*	
Custodial		68,300			68,300
Carpet Cleaning		5,300			5,300
Pest Control		1,400			1,400
Elevator Service - Carnegie		3,000			3,000
Elevator Service - Library		2,000			2,000
Napa Fire Equipment					
Service		6,500			6,500
Replace Fire Extinguishers					
Alarm Services		6,000			6,000
Library HVAC Pump Maintenance		5,000			5,000
HVAC Maintenance		24,000	5,000	5,000	34,000
Miscelleneous Maintenance		5,000			5,000
Miscelleneous Repairs to Buildings		62,000			62,000
TOTAL - Other Contract Services	***2145***	***$ 188,500***	***$ 5,000***	***$ 5,000***	***$ 198,500***
Special Department Supplies	*2215*	*101*	*561*	*571*	
Paper Goods		6,000			6,000
Paint & Hardware		3,500			3,500
First Aid Supplies		1,500			1,500
Lighting Ballasts and Bulbs		2,000			2,000
Other Miscellaneous Supplies		7,000			7,000
TOTAL - Special Department Supplies	***2215***	***$ 20,000***	***$ -***	***$ -***	***$ 20,000***
Transfer to Other Funds	*2999*	*101*	*561*	*571*	
Civic Fund 733 - ADA Transition - Facilities		103,000			103,000
Civic Fund 733 - Misc. CIP Repairs		380,000			380,000
TOTAL - Transfer to Other Funds	***2999***	***$ 483,000***	***$ -***	***$ -***	***$ 483,000***

STORM DRAINS EXPENSES BY FUND					
Fund	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
101	General Fund	155,337	156,561	244,237	273,439
Grand Total		**155,337**	**156,561**	**244,237**	**273,439**

STORM DRAINS EXPENSES BY OBJECT CODE					
Object Code	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
20	Salaries & Benefits	82,191	87,041	103,854	112,539
21	Services	66,333	60,831	125,983	105,300
22	Supplies	6,813	8,690	9,800	26,000
24	Taxes, Insurances & Contributi	-	-	4,600	4,600
26	Capital	-	-	-	25,000
Grand Total		**155,337**	**156,561**	**244,237**	**273,439**

Storm Drains

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
101	**General Fund**				
50	**Public Works**				
101-50-13-20-10	Salary-Regular	43,924	45,497	56,558	63,960
101-50-13-20-25	Standby	1,099	847	3,857	3,857
101-50-13-20-30	Overtime	11,305	12,594	8,500	8,500
101-50-13-20-40	FICA/Medicare	4,330	4,535	5,311	5,877
101-50-13-20-45	Employer PERS	8,584	3,127	3,927	4,510
101-50-13-20-47	PERS Unfunded Liability	-	5,154	6,310	7,874
101-50-13-20-55	Health Insurance	10,292	11,183	14,464	13,963
101-50-13-20-61	Workers Comp	1,751	3,152	3,675	2,672
101-50-13-20-65	SDI	509	563	689	763
101-50-13-20-75	Deferred Comp	396	388	563	563
20	**Salaries & Benefits**	**82,191**	**87,041**	**103,854**	**112,539**
101-50-13-21-25	Equipment Rental	15,249	1,065	26,689	17,000
101-50-13-21-38	Conservation Maintenance	25,285	18,958	6,942	6,300
101-50-13-21-45	Other Contract Services	19,812	35,116	85,353	70,000
101-50-13-21-48	Government Fees	5,986	5,692	7,000	12,000
21	**Services**	**66,333**	**60,831**	**125,983**	**105,300**
101-50-13-22-15	Special Department Supplies	6,813	8,690	9,800	26,000
22	**Supplies**	**6,813**	**8,690**	**9,800**	**26,000**
101-50-13-24-25	Taxes & Other Charges	-	-	4,600	4,600
24	**Taxes, Insurances & Contributi**	**-**	**-**	**4,600**	**4,600**
101-50-13-26-30	Capital Equipment	-	-	-	25,000
26	**Capital**	**-**	**-**	**-**	**25,000**
13	**General Fund**	**155,337**	**156,561**	**244,237**	**273,439**
Grand Total		**155,337**	**156,561**	**244,237**	**273,439**

STORM DRAINS - 5013
EXPENSE SUMMARY

Description	Object Code	Funding	Total Budgeted
Equipment Rental	*2125*	*101*	
Clearing Valleyview Bridget Culverts		2,000	2,000
Duck Pond - Mitchell/North		2,500	2,500
Flood Control Site Back Up Generator		12,500	12,500
TOTAL - Equipment Rental	***2125***	***$ 17,000***	***$ 17,000***
Conservation Maintenance	*2138*	*101*	
Contract Services		4,500	4,500
Equipment Rental		1,800	1,800
TOTAL - Conservation Maintenance	***2138***	***$ 6,300***	***$ 6,300***
Other Contract Services	*2145*	*101*	
Stormwater JPA		40,000	40,000
Stormwater Inspection		15,000	15,000
Stormwater Phase II Trash Assessment		15,000	15,000
TOTAL - Other Contract Services	***2145***	***$ 70,000***	***$ 70,000***
Government Fees	*2148*	*101*	
SWRCB MS4 Permit		7,000	7,000
CDFW Permit/Annual Maintenance Fee		5,000	5,000
TOTAL - Government Fees	***2148***	***$ 12,000***	***$ 12,000***
Special Department Supplies	*2215*	*101*	
Flow Monitor/Data Collection		11,000	11,000
Misc. Stormwater Supplies (sweeper, brooms, trench debris, grubbing, hauling, D.I. inlets, rims and covers)		5,000	5,000
Repair/Maintenance Supplies		10,000	10,000
TOTAL - Special Department Supplies	***2215***	***$ 26,000***	***$ 26,000***
Capital Equipment	*2630*	*101*	
Camera for CCTV Video - split with WW Collection		25,000	25,000
TOTAL - Capital Equipment	***2630***	***$ 25,000***	***$ 25,000***

STREETS EXPENSES BY FUND					
Fund	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
101	General Fund	251,235	531,898	1,288,766	990,939
561	Water Enterprise	-	-	-	33,400
571	Sewer Enterprise	-	-	-	33,400
Grand Total		**251,235**	**531,898**	**1,288,766**	**1,057,739**

STREETS EXPENSES BY OBJECT CODE					
Object Code	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
20	Salaries & Benefits	77,077	82,376	188,021	201,929
21	Services	92,015	83,498	112,264	97,800
22	Supplies	20,569	33,959	52,901	39,500
23	Maintenance	61,535	82,026	98,140	162,821
24	Taxes, Insurances & Contributi	39	39	300	300
26	Capital	-	-	3,750	91,200
29	Transfers	-	250,000	833,389	464,189
Grand Total		**251,235**	**531,898**	**1,288,766**	**1,057,739**

Streets

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
101	**General Fund**				
50	**Public Works**				
101-50-15-20-10	Salary-Regular	48,145	51,209	108,400	117,667
101-50-15-20-25	Standby	1,236	1,013	3,857	6,857
101-50-15-20-30	Overtime	2,818	2,430	8,500	8,500
101-50-15-20-40	FICA/Medicare	4,015	4,211	9,353	10,062
101-50-15-20-45	Employer PERS	8,819	3,437	6,573	7,332
101-50-15-20-47	PERS Unfunded Liability	-	5,660	10,562	12,801
101-50-15-20-55	Health Insurance	9,391	9,856	30,392	30,301
101-50-15-20-61	Workers Comp	1,751	3,603	7,567	5,501
101-50-15-20-65	SDI	472	522	1,208	1,300
101-50-15-20-75	Deferred Comp	430	435	1,609	1,608
20	**Salaries & Benefits**	**77,077**	**82,376**	**188,021**	**201,929**
101-50-15-21-10	Communications	1,195	1,624	2,000	1,500
101-50-15-21-22	Utilities	72,143	81,619	81,000	81,000
101-50-15-21-25	Equipment Rental	-	-	2,700	2,700
101-50-15-21-30	Professional Contracts	200	213	500	-
101-50-15-21-45	Other Contract Services	17,013	-	23,464	10,000
101-50-15-21-53	Memberships & Publications	-	-	1,000	1,000
101-50-15-21-55	Training & Conference	985	38	1,500	1,500
101-50-15-21-60	Other Travel	479	5	100	100
21	**Services**	**92,015**	**83,498**	**112,264**	**97,800**
101-50-15-22-12	Computer Equipment	-	-	500	500
101-50-15-22-13	Office Supplies	125	39	500	500
101-50-15-22-15	Special Department Supplies	16,097	31,094	48,901	35,500
101-50-15-22-20	Small Tools	4,347	2,827	3,000	3,000
22	**Supplies**	**20,569**	**33,959**	**52,901**	**39,500**
101-50-15-23-12	Maintenance Supplies	9,591	24,774	25,000	29,000
101-50-15-23-15	Maint Machine/Equipment	7,583	4,648	21,343	14,400
101-50-15-23-30	Maint Buildings/Grounds	-	6,170	-	-
101-50-15-23-50	Vehicle Alloc Expense	44,360	46,434	51,797	52,621
23	**Maintenance**	**61,535**	**82,026**	**98,140**	**96,021**
101-50-15-24-25	Taxes & Other Charges	39	39	300	300
24	**Taxes, Insurances & Contributi**	**39**	**39**	**300**	**300**
101-50-15-26-30	Capital Equipment	-	-	3,750	91,200
26	**Capital**	**-**	**-**	**3,750**	**91,200**
101-50-15-29-99	Transfer to other Funds	-	250,000	833,389	464,189
29	**Transfers**	**-**	**250,000**	**833,389**	**464,189**
15	**General Fund**	**251,235**	**531,898**	**1,288,766**	**990,939**
561	**Water Enterprise**				
50	**Public Works**				
561-50-15-23-12	Maintenance Supplies	-	-	-	25,000
561-50-15-23-15	Maint Machine Equip	-	-	-	8,400
23	**Maintenance**	**-**	**-**	**-**	**33,400**

Streets

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
15	**Water Enterprise**	**-**	**-**	**-**	**33,400**
571	**Sewer Enterprise**				
50	**Public Works**				
571-50-15-23-12	Maintenance Supplies	-	-	-	25,000
571-50-15-23-15	Maint Machine Equip	-	-	-	8,400
23	**Maintenance**	**-**	**-**	**-**	**33,400**
15	**Sewer Enterprise**	**-**	**-**	**-**	**33,400**
Grand Total		**251,235**	**531,898**	**1,288,766**	**1,057,739**

STREETS - 5015
EXPENSE SUMMARY

Description	Object Code	Funding Source			Total Budgeted
Equipment Rental	*2125*	*101*	*561*	*571*	
Miscellaneous Rentals		2,700			2,700
TOTAL - Equipment Rental	***2125***	***$ 2,700***	***$ -***	***$ -***	***$ 2,700***
Other Contract Services	*2145*	*101*	*561*	*571*	
Sidewalk Grinding		10,000			10,000
TOTAL - Other Contract Services	***2145***	***$ 10,000***	***$ -***	***$ -***	***$ 10,000***
Memberships & Publications	*2153*	*101*	*561*	*571*	
Books & Membership Fees to PAPA		255			255
Misc. Memberships		745			745
TOTAL - Memberships & Publications	***2153***	***$ 1,000***	***$ -***	***$ -***	***$ 1,000***
Training & Conference	*2155*	*101*	*561*	*571*	
Pesticide Prep. Course/CEU		365			365
Educational Units		1,135			1,135
TOTAL - Training & Conference	***2155***	***$ 1,500***	***$ -***	***$ -***	***$ 1,500***
Special Department Supplies	*2215*	*101*	*561*	*571*	
Signs		5,000			5,000
Uniforms		6,000			6,000
Cones		300			300
Miscellaneous Supplies		1,600			1,600
Guideposts		300			300
Radar Signs		17,500			17,500
Barricades		300			300
Raingear		500			500
Striper		4,000			4,000
TOTAL - Special Department Supplies	***2215***	***$ 35,500***	***$ -***	***$ -***	***$ 35,500***
Maintenance Supplies	*2312*	*101*	*561*	*571*	
Asphalt		16,000	25,000	25,000	66,000
Sand and San Bags		4,000			4,000
Paint		4,000			4,000
Other Maintenance Supplies		1,000			1,000
Shale		2,000			2,000
Cold Mix		2,000			2,000
TOTAL - Maintenance Supplies	***2312***	***$ 29,000***	***$ 25,000***	***$ 25,000***	***$ 79,000***
Maintenance Machinery & Equipment	*2315*	*101*	*561*	*571*	
Gutter Brooms, Curtains, Saw Blades, etc.		6,000			6,000
Large Equip. Repair and Maintenance		8,400	8,400	8,400	25,200
TOTAL - Machine Maintenance & Equipment	***2315***	***$ 14,400***	***$ 8,400***	***$ 8,400***	**$ 31,200.00**

STREETS - 5015
EXPENSE SUMMARY

Description	Object Code	Funding Source			Total Budgeted
Capital Equipment	*2630*	*101*	*561*	*571*	
Lease - Vehicle 208, costs split with WW Collection - $150,000 for 5 years @ 5%		19,200			19,200
Purchase Street Sweeper (5 year financing)		72,000			72,000
TOTAL - Capital Equipment	***2630***	***$ 91,200***			***$ 91,200***
Transfer to Other Funds	*2999*	*101*	*561*	*571*	
Streets Fund 741 - MOE Measure T		379,189			379,189
Streets Fund 741 - Measure T Class 1 Trails 6.67%		85,000			85,000
TOTAL - Transfer to Other Funds	***2999***	***$ 464,189***	***$ -***	***$ -***	***$ 464,189***

TREE CITY EXPENSES BY FUND					
Fund	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
283	Tree City USA	15,404	59,684	116,712	122,205
Grand Total		**15,404**	**59,684**	**116,712**	**122,205**

TREE CITY EXPENSES BY OBJECT CODE					
Object Code	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
20	Salaries & Benefits	4,926	1,387	17,912	19,105
21	Services	10,314	45,527	79,200	83,500
22	Supplies	77	52	800	800
23	Maintenance	87	12,718	18,800	18,800
Grand Total		**15,404**	**59,684**	**116,712**	**122,205**

Tree City

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
283	**Tree City USA**				
50	**Public Works**				
283-50-26-20-10	Salary-Regular	2,792	-	10,768	11,411
283-50-26-20-40	FICA/Medicare	213	-	842	891
283-50-26-20-45	Employer PERS	1,204	-	905	1,052
283-50-26-20-47	PERS Unfunded Liability	-	937	1,508	1,837
283-50-26-20-55	Health Insurance	388	-	2,858	2,995
283-50-26-20-61	Workers Comp	292	450	432	314
283-50-26-20-65	SDI	25	-	108	114
283-50-26-20-75	Deferred Comp	13	-	251	251
283-50-26-20-85	Auto Allowance	-	-	240	240
20	**Salaries & Benefits**	**4,926**	**1,387**	**17,912**	**19,105**
283-50-26-21-35	Main Street Trees	3,553	113	18,620	17,000
283-50-26-21-36	Tree City USA	1,075	564	5,000	5,000
283-50-26-21-37	Heritage Trees	-	465	3,200	3,200
283-50-26-21-45	Other Contract Services	5,500	44,325	50,580	55,500
283-50-26-21-53	Memberships & Publications	185	60	200	200
283-50-26-21-55	Training & Conference	-	-	1,600	1,600
283-50-26-21-57	Certifications	-	-	-	1,000
21	**Services**	**10,314**	**45,527**	**79,200**	**83,500**
283-50-26-22-15	Special Department Supplies	-	20	400	400
283-50-26-22-20	Small Tools	77	32	400	400
22	**Supplies**	**77**	**52**	**800**	**800**
283-50-26-23-30	Maint Buildings/Grounds	87	12,718	18,800	18,800
23	**Maintenance**	**87**	**12,718**	**18,800**	**18,800**
26	**General Fund**	**15,404**	**59,684**	**116,712**	**122,205**
Grand Total		**15,404**	**59,684**	**116,712**	**122,205**

TREES - 5026
EXPENSE SUMMARY

Description	Object Code	Funding Source	Total Budgeted
Main Street Trees	*2135*	*283*	
Trees Drain Rock		2,600	2,600
Tree Removal on Main Street		7,200	7,200
Tree Grate Installations		7,200	7,200
TOTAL - Main Street Trees	***2135***	***$ 17,000***	***$ 17,000***
Tree City USA	*2136*	*283*	
Trees and Materials for Off Main		350	350
Emergency Tree Work		4,650	4,650
TOTAL - Tree City USA	***2136***	***$ 5,000***	***$ 5,000***
Heritage Trees	*2137*	*283*	
Emergency Tree Work on Heritage Trees		3,200	3,200
TOTAL - Heritage Trees	***2137***	***$ 3,200***	***$ 3,200***
Other Contract Services	*2145*	*283*	
Citywide Tree Assessment		15,000	15,000
Fryer		7,000	7,000
Lewis		3,500	3,500
Library		1,500	1,500
Meado Creek		9,800	9,800
Oak Lot		1,500	1,500
Crane Park (Phase I)		12,200	12,200
McCullah		5,000	5,000
TOTAL - Other Contract Services	***2145***	***$ 55,500***	***$ 55,500***
Memberships & Publications	*2153*	*283*	
ISA		150	150
WC ISA		50	50
TOTAL - Memberships & Publications	***2153***	***$ 200***	***$ 200***
Training & Conferences	*2155*	*283*	
Arborist CEUs		500	500
Arborist Prep Course		850	850
Arborist Certificate Test		250	250
TOTAL - Training & Conferences	***2155***	***$ 1,600***	***$ 1,600***
Certifications	*2157*	*283*	
Miscellaneous Certifications		1,000	1,000
TOTAL - Certifications	***2157***	***$ 1,000***	***$ 1,000***

TREES - 5026
EXPENSE SUMMARY

Description	Object Code	Funding Source	Total Budgeted
Special Department Supplies	*2215*	*283*	
Soils, Fertilizers, Pesticides		400	400
TOTAL - Special Department Supplies	***2215***	***$ 400***	***$ 400***
Maintenance Buildings/Grounds	*2330*	*283*	
Tunnel of Trees		18,000	18,000
Lyman Park		800	800
TOTAL - Maintenance Buildings/Grounds	***2330***	***$ 18,800***	***$ 18,800***

PARKS EXPENSES BY FUND					
Fund	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
101	General Fund	477,893	491,352	534,042	576,498
734	Park Impact	-	-	50,000	-
Grand Total		**477,893**	**491,352**	**584,042**	**576,498**

PARKS EXPENSES BY OBJECT CODE					
Object Code	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
20	Salaries & Benefits	305,053	275,457	302,025	368,114
21	Services	111,020	142,018	198,400	122,700
22	Supplies	20,323	22,688	21,641	20,250
23	Maintenance	41,477	51,169	61,776	65,234
24	Taxes, Insurances & Contributi	20	20	200	200
Grand Total		**477,893**	**491,352**	**584,042**	**576,498**

Parks

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
101	**General Fund**				
50	**Public Works**				
101-50-27-20-10	Salary-Regular	172,977	164,423	179,432	215,938
101-50-27-20-25	Standby	1,001	1,564	3,857	3,857
101-50-27-20-30	Overtime	1,813	6,806	6,158	3,158
101-50-27-20-40	FICA/Medicare	13,509	13,300	14,383	17,198
101-50-27-20-45	Employer PERS	44,872	12,454	14,306	18,012
101-50-27-20-47	PERS Unfunded Liability	-	19,982	22,987	31,448
101-50-27-20-55	Health Insurance	46,361	42,919	46,074	61,333
101-50-27-20-61	Workers Comp	10,654	10,808	11,242	12,888
101-50-27-20-65	SDI	1,589	1,657	1,864	2,230
101-50-27-20-71	Unemployment	10,739	-	-	-
101-50-27-20-75	Deferred Comp	1,538	1,542	1,722	2,052
101-50-27-20-95	Uniform Allowance	-	-	-	-
20	**Salaries & Benefits**	**305,053**	**275,457**	**302,025**	**368,114**
101-50-27-21-10	Communications	522	635	1,200	700
101-50-27-21-22	Utilities	107,725	138,648	142,000	112,000
101-50-27-21-25	Equipment Rental	-	7	400	1,000
101-50-27-21-45	Other Contract Services	-	-	800	5,000
101-50-27-21-53	Memberships & Publications	60	-	700	700
101-50-27-21-55	Training & Conference	2,714	2,729	3,000	3,000
101-50-27-21-60	Other Travel	-	-	300	300
21	**Services**	**111,020**	**142,018**	**148,400**	**122,700**
101-50-27-22-13	Office Supplies	177	9	250	250
101-50-27-22-15	Special Department Supplies	18,151	21,514	19,391	18,000
101-50-27-22-20	Small Tools	1,995	1,165	2,000	2,000
22	**Supplies**	**20,323**	**22,688**	**21,641**	**20,250**
101-50-27-23-12	Maintenance Supplies	420	-	-	-
101-50-27-23-15	Maint Machine/Equipment	804	5,777	4,500	4,500
101-50-27-23-30	Maint Buildings/Grounds	15,609	19,596	28,500	31,500
101-50-27-23-50	Vehicle Alloc Expense	24,645	25,796	28,776	29,234
23	**Maintenance**	**41,477**	**51,169**	**61,776**	**65,234**
101-50-27-24-25	Taxes & Other Charges	20	20	200	200
24	**Taxes, Insurances & Contributi**	**20**	**20**	**200**	**200**
27	**General Fund**	**477,893**	**491,352**	**534,042**	**576,498**
734	**Park Impact**				
50	**Public Works**				
734-50-27-21-30	Professional Contracts	-	-	50,000	-
21	**Services**	**-**	**-**	**50,000**	**-**
27	**Park Impact**	**-**	**-**	**50,000**	**-**
Grand Total		**477,893**	**491,352**	**584,042**	**576,498**

PARKS - 5027
EXPENSE SUMMARY

Description	Object Code	Funding Source	Total Budgeted
Equipment Rentals	*2125*	*101*	
Misc. Rentals for Equipment (not owned by the City)		1,000	1,000
TOTAL - Equipment Rentals	***2125***	***$ 1,000***	***$ 1,000***
Other Contract Services	*2145*	*101*	
Unplanned Repairs to Park Facilities		5,000	5,000
TOTAL - Other Contract Services	***2145***	***$ 5,000***	***$ 5,000***
Memberships & Publications	*2153*	*101*	
PAPA Membership		260	260
DPR Certificates		240	240
NRPA		200	200
TOTAL - Memberships & Publications	***2153***	***$ 700***	***$ 700***
Training & Conferences	*2155*	*101*	
CPSI Course & Exam (hotel/travel)		1,455	1,455
PAPA CEUs		500	500
DPR Test Prep and Exam		365	365
Misc. Training and Seminars		680	680
TOTAL - Training & Conferences	***2155***	***$ 3,000***	***$ 3,000***
Special Department Supplies	*2215*	*101*	
Standard Supplies (toilet paper, towels, cleaners, etc.)		5,000	5,000
Misc. Supplies (fertilizer, irrigation parts, etc.)		6,100	6,100
Uniforms and Boots		6,900	6,900
TOTAL - Special Department Supplies	***2215***	***$ 18,000***	***$ 18,000***
Maintenance Machine & Equipment	*2315*	*101*	
Repairs to Major Equipment		4,500	4,500
TOTAL - Maintenance Machine & Equip.	***2315***	***$ 4,500***	***$ 4,500***

PARKS - 5027
EXPENSE SUMMARY

Description	Object Code	Funding Source	Total Budgeted
Buildings and Grounds Maintenance	*2330*	*101*	
Repair Arbor at Lewis Station		3,000	3,000
Park sign replacement		3,500	6,000
Skate Park Repairs		3,000	6,000
Mulch		10,000	10,000
Wood Replacment for Tables/Benches		6,000	6,000
Misc Irrigation Repairs		6,000	6,000
TOTAL - Buildings and Grounds Maintenance	***2330***	***$ 31,500***	***$ 31,500***

GARAGE EXPENSES BY FUND					
Fund	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
582	Internal Service Garage Fund	160,849	187,051	241,721	245,563
Grand Total		**160,849**	**187,051**	**241,721**	**245,563**

GARAGE EXPENSES BY OBJECT CODE					
Object Code	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
20	Salaries & Benefits	71,202	73,538	97,021	100,863
21	Services	11	-	2,700	2,700
22	Supplies	98,278	113,513	141,900	141,900
24	Taxes, Insurances & Contributi	(8,642)	-	100	100
Grand Total		**160,849**	**187,051**	**241,721**	**245,563**

Garage

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
582	**Internal Service Garage Fund**				
40	**Non Departmental**				
582-40-00-29-99	Transfer to Other Funds	-	8,642	-	-
29	**Transfers**	**-**	**8,642**	**-**	**-**
00	**Administration**	**-**	**8,642**	**-**	**-**
582-40-10-29-40	Depreciation Expense	142,021	121,955	-	-
29	**Transfers**	**142,021**	**121,955**	**-**	**-**
10	**Depreciation Expense**	**142,021**	**121,955**	**-**	**-**
50	**Public Works**				
582-50-37-20-10	Salary-Regular	43,924	45,497	56,558	60,272
582-50-37-20-25	Standby	1,099	847	3,857	3,857
582-50-37-20-30	Overtime	2,520	2,171	2,000	2,000
582-50-37-20-40	FICA/Medicare	3,658	3,738	4,814	5,098
582-50-37-20-45	Employer PERS	8,584	3,127	3,927	4,289
582-50-37-20-47	PERS Unfunded Liability	-	5,154	6,539	7,488
582-50-37-20-50	Employee PERS	-	-	-	-
582-50-37-20-55	Health Insurance	8,845	9,006	14,464	13,963
582-50-37-20-61	Workers Comp	1,751	3,152	3,675	2,672
582-50-37-20-65	SDI	430	463	624	661
582-50-37-20-71	Unemployment	-	-	-	-
582-50-37-20-75	Deferred Comp	391	382	563	563
20	**Salaries & Benefits**	**71,202**	**73,538**	**97,021**	**100,863**
582-50-37-21-15	Postage	11	-	200	200
582-50-37-21-45	Other Contract Services	-	-	2,500	2,500
21	**Services**	**11**	**-**	**2,700**	**2,700**
582-50-37-22-13	Office Supplies	52	-	100	100
582-50-37-22-15	Special Department Supplies	2,213	5,263	3,700	3,700
582-50-37-22-20	Small Tools	1,058	1,569	1,600	1,600
582-50-37-22-25	Fuel/Oil	51,657	65,228	80,000	80,000
582-50-37-22-26	Outside Vehicle Maint	27,207	29,188	35,000	35,000
582-50-37-22-28	Vehicle Parts	16,091	12,266	21,500	21,500
22	**Supplies**	**98,278**	**113,513**	**141,900**	**141,900**
582-50-37-24-25	Taxes and Other Charges	(8,642)	-	100	100
24	**Taxes, Insurances & Contributi**	**(8,642)**	**-**	**100**	**100**
37	**City Garage**	**160,849**	**187,051**	**241,721**	**245,563**
Grand Total		**302,870**	**317,647**	**241,721**	**245,563**

CITY GARAGE - 5037
EXPENSE SUMMARY

Description	Object Code	Funding Source		Total Budgeted	
Other Contract Services	*2145*		*582*		
Enterprise Fleet Management			2,500		2,500
TOTAL - Other Contract Services	***2145***	***$***	***2,500***	***$***	***2,500***
Special Department Supplies	*2215*		*582*		
Restock garage supplies and essentials for ongoing fleet service. Set up of new vehicle and equipment added into fleet			3,700		3,700
TOTAL - Special Department Supplies	***2215***	***$***	***3,700***	***$***	***3,700***
Small Tools	*2220*		*582*		
Welding Gas/Supplies			300		300
Auto Part Speciality Tools			900		900
Misc. Speciality Tools			300		300
Misc. Auto Parts			100		100
TOTAL - Small Tools	***2220***	***$***	***1,600***	***$***	***1,600***
Vehicle Maintenance - Outside	*2226*		*582*		
Body Work			1,475		1,475
Misc. Auto Repairs			25,200		25,200
Alignment, Wheel Balancing, Installs			4,400		4,400
General Equipment Repair			1,000		1,000
Auto Glass			525		525
Smog/Emmission Checks			2,400		2,400
TOTAL - Vehicle Maintenance - Outside	***2226***	***$***	***35,000***	***$***	***35,000***
Vehicles Parts & Supplies	*2228*		*582*		
Tires			3,000		3,000
Misc. Auto Parts			10,000		10,000
Batteries			1,500		1,500
Chemicals			500		500
Police Department Tires			2,000		2,000
Outfit Vehicles			4,500		4,500
TOTAL - Vehicles Parts & Supplies	***2228***	***$***	***21,500***	***$***	***21,500***
Taxes and Other Charges	*2425*		*582*		
DMV Renewal Fees			100		100
TOTAL - Taxes and Other Charges	***2425***	***$***	***100***	***$***	***100***

CITY OF ST. HELENA

GARAGE COST ALLOCATION

Fiscal Year 2019/2020

Description :

A Garage Cost Allocation is charged to all departments which have vehicles maintained at the City Garage. Costs include gas, oil, parts, and repairs to the city's fleet which consists of 44 vehicles and trucks.

DEPARTMENT NUMBER	DEPARTMENT TITLE	# OF VEHICLES	FUNDING %		ANNUAL ALLOCATION
289-47-28-23-50	Recreation	2	4.76%		11,693
101-45-00-23-50	Building Inspector	1	2.38%		5,847
101-49-00-23-50	Police	10	23.81%		58,467
101-50-00-23-50	P/W Admin	3	7.14%		17,540
101-50-15-23-50	P/W-Streets O&M	9	21.43%		52,621
101-50-27-23-50	Parks	5	11.90%		29,234
561-50-31-23-50	P/W-Water Distribution	5	11.90%		29,234
561-50-34-23-50	P/W-Water Plant	3	7.14%		17,540
571-50-20-23-50	P/W-Wastewater O&M	1	2.38%		5,847
571-50-29-23-50	P/W-Wastewater Plant	3	7.14%		17,540
TOTALS**		42	100.00%	$	245,563
582-50-37-23-50	P/W-City Garage*	2	4.76%		0

*Cost of the 2 City Garage vehicles are allocated to the departments outside of City Garage that hold the other 42 vehicles.

WATER ENTERPRISE FUND

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private enterprises where the intent of the City is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The fund includes:

Water Enterprise Utility Fund (561) *– accounts for activities relating to the operation of the City's water system including water distribution and treatment.*

Water Capital Projects (763) *– used to account for costs associated with large capital projects of the water fund.*

Water Impact Fees (764) *– accounts for connection charges paid by new users of the water system. Fees collected are to be used for future impacted Water System Capital Improvements.*

WATER

Purpose

Water Distribution (5031) - The Water Distribution Division is responsible for the distribution portion of the water system, providing water to users at all times at pressures and quantities required. This division has one Supervisor, one Lead worker, and two maintenance workers that maintain all water distribution piping and facilities within the system.

The Water Distribution Division also performs all meter readings, provides customer service, responds to complaints and requests, performs fire hydrant maintenance, water leak repairs, as well as enforcement of the Cross-Connection control ordinance. Funding for this Division comes from water user fees, connection fees and impact fees.

Stonebridge Wells (5032) - The Stonebridge Wells Division in the Public Works Department is within the Water Enterprise Fund. This Division provides for the operation and maintenance of the two Stonebridge Wells. Groundwater from the two wells normally provides up to 20% of the City's annual water supply. The treatment facilities provide for filtration and chlorination. This division is staffed by water treatment personnel and costs include utilities, phone line, processing chemicals, and certain capital equipment. Funding is provided by user charges.

Water Treatment (5034) - The Water Treatment Division in the Public Works Department is contained within the Water Enterprise Fund. This division provides water from Bell Canyon Reservoir, the Stonebridge Wells and outside sources as necessary. It is staffed by three State licensed water treatment operators, two of which are also licensed in wastewater treatment and provide standby operation of the wastewater treatment plant. This division is responsible for monthly, quarterly and annual monitoring of all water quality aspects of the system. The treatment plant annually produces more than 500 million gallons of potable water in conformance with State water quality standards. Funding for this division comes primarily from impact and user fees.

Water Fund Estimated Revenues FY 2019-20

		2016	2017	2018	2019	2019	2019	2020
Water Enterprise		**Actual**	**Actual**	**Actual**	**Adopted**	**Adjusted**	**Estimated**	**DRAFT**
561-31-70-00-00	Investment Earnings	24,900	25,000	80,723	50,000	50,000	50,000	50,000
561-33-80-00-00	Engineering Fees	-	1,000	1,000	1,000	1,000	1,000	1,000
561-33-83-00-00	Raw Water Permit Fees	650	800	950	800	800	800	1,000
561-33-87-00-00	Backflow Testing & Insp Fees	150	150	-	150	150	150	150
561-34-70-00-00	Other Revenue	5,500	8,500	10,097	8,500	8,500	8,500	8,500
561-38-10-00-00	Water Revenue	2,300	5,500	(1,474)	(15,000)	(15,000)	(15,000)	1,500
561-38-10-00-01	Residential-Inside CL	1,814,780	1,461,195	2,519,077	2,650,271	2,607,728	2,607,728	2,799,396
561-38-10-00-50	Residential-Outside CL	349,100	286,935	468,081	493,015	505,987	505,987	543,177
561-38-10-01-00	Multi-Dwelling-Inside CL	424,160	338,190	572,450	574,519	631,986	631,986	679,385
561-38-10-01-50	Multi Dwelling-Outside CL	7,850	7,300	9,674	10,238	12,337	12,337	13,262
561-38-10-10-00	General Commercial-Inside CL	1,780,450	1,495,120	1,961,983	2,127,795	2,065,793	2,065,793	2,231,057
561-38-10-17-00	Landscape Meter	58,475	45,000	90,356	94,269	76,086	76,086	82,172
561-38-10-53-00	Surcharge-Meadowood	30,223	30,223	-	-	-	-	-
561-38-10-53-20	Pumping Charge	23,650	18,420	-	-	-	-	-
561-38-10-99-10	Fire Service-Inside CL	4,500	4,440	18,776	18,288	24,308	24,308	26,010
561-38-10-99-20	Fire Service-Outside CL	2,650	2,635	21,574	10,944	29,889	29,889	31,981
561-38-10-99-50	Finance Charges	37,150	36,000	59,240	30,057	48,922	48,922	52,347
561-38-25-00-00	Sale of Remote Meters	1,740	1,500	420	-	-	-	-
561-38-40-00-00	Property Rentals	8,400	8,400	8,400	8,400	8,400	8,400	8,400
561-38-60-00-00	Water Meter Install Fee	5,000	8,000	7,750	5,500	5,500	5,500	5,500
561-37-70-00-00	CARE Subsidy	-	5,505	(7)	22,700	22,700	22,700	22,700
561-39-98-00-00	Operating Transfers In	-	-	-	-	-	-	-
		4,581,628	**3,789,813**	**5,829,070**	**6,091,446**	**6,085,085**	**6,085,085**	**6,557,536**

WATER FUND - BUDGET ITEMS PREVIOUSLY ACCOUNTED FOR IN INDIVIDUAL DEPARTMENT BUDGETS					
Fund	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
4000	Non-Departmental	1,281,020	1,873,265	1,218,011	1,177,950
4100	City Council	26,581	11,765	16,771	18,965
4200	City Administration	139,696	201,838	255,510	257,938
4300	Finance	290,035	284,399	327,651	345,198
4400	Attorney	195,944	189,224	130,000	135,000
5000	Public Works	435,471	1,151,670	1,007,432	1,289,461
Grand Total		**2,368,746**	**3,712,161**	**2,955,375**	**3,224,512**

WATER FUND - DISTRIBUTION , STONEBRIDGE WELLS*, AND TREATMENT					
Dept	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
5031	Distribution	528,038	609,836	745,589	831,411
5032	Stonebridge Wells	63,235	68,417	112,948	-
5034	Treatment	1,943,067	2,086,210	2,485,598	2,501,614
Grand Total		**2,534,340**	**2,764,463**	**3,344,135**	**3,333,025**

*FY 2019-20 Budget Stonebridge Wells expenses were combined with Water Distribution

WATER FUND ESTIMATED FUND BALANCE	561 ONLY
Estimated Ending Fund Balance @ 6/30/2019	**2,980,327**
Estimated Revenue @ 6/30/2020	6,557,537
Estimated Expenses @ 6/30/2020	5,987,826
Transfers Out to Capital	(569,711)
Revenue Less Expenses	-
Use of Water Cash	-
Estimated Net Position	**2,980,327**
Percent of Expenses	55%

WATER DISTRIBUTION EXPENSES BY FUND					
Fund	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
561	Water Enterprise	528,038	609,836	745,589	831,411
Grand Total		**528,038**	**609,836**	**745,589**	**831,411**

WATER DISTRIBUTION EXPENSES BY OBJECT CODE					
Object Code	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
20	Salaries & Benefits	381,968	431,392	384,371	438,877
21	Services	60,032	64,633	82,950	152,450
22	Supplies	24,572	21,456	35,289	56,600
23	Maintenance	61,469	67,491	75,876	87,584
24	Taxes, Insurances & Contributi	(2)	-	200	5,500
26	Capital	-	24,864	166,903	90,400
Grand Total		**528,038**	**609,836**	**745,589**	**831,411**

Water Distribution

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
561	**Water Enterprise**				
50	**Public Works**				
561-50-31-20-10	Salary-Regular	220,902	265,793	239,236	278,091
561-50-31-20-25	Standby	2,859	4,653	3,857	3,857
561-50-31-20-30	Overtime	17,427	9,828	11,650	11,650
561-50-31-20-40	FICA/Medicare	19,764	20,238	19,660	22,632
561-50-31-20-45	Employer PERS	44,076	13,487	13,366	16,814
561-50-31-20-47	PERS Unfunded Liability	-	22,673	21,478	29,356
561-50-31-20-55	Health Insurance	60,909	70,833	51,475	60,073
561-50-31-20-61	Workers Comp	12,260	18,915	15,134	11,002
561-50-31-20-65	SDI	2,313	2,522	2,547	2,936
561-50-31-20-71	Unemployment	-	1,479	3,500	-
561-50-31-20-75	Deferred Comp	1,458	972	2,468	2,466
20	**Salaries & Benefits**	**381,968**	**431,392**	**384,371**	**438,877**
561-50-31-21-10	Communications	1,471	2,241	3,650	5,050
561-50-31-21-15	Postage	54	-	200	200
561-50-31-21-22	Utilities	49,943	45,150	62,000	100,500
561-50-31-21-25	Equipment Rental	-	-	2,000	2,000
561-50-31-21-30	Professional Contracts	229	-	-	-
561-50-31-21-45	Other Contract Services	280	11,775	5,000	26,200
561-50-31-21-53	Memberships & Publications	80	160	600	1,500
561-50-31-21-55	Training & Conference	7,478	5,307	8,500	10,000
561-50-31-21-57	Certifications	-	-	-	2,000
561-50-31-21-60	Other Travel	497	-	1,000	5,000
21	**Services**	**60,032**	**64,633**	**82,950**	**152,450**
561-50-31-22-07	Copies	-	-	-	500
561-50-31-22-12	Computer Equipment	38	958	2,000	2,000
561-50-31-22-13	Office Supplies	369	282	250	1,000
561-50-31-22-15	Special Department Supplies	8,817	10,205	11,800	16,200
561-50-31-22-19	Meters/Hydrants	13,033	8,211	18,039	20,000
561-50-31-22-20	Small Tools	2,315	1,800	3,200	5,000
561-50-31-22-35	Process Chemicals	-	-	-	10,150
561-50-31-22-37	Lab Supplies	-	-	-	1,750
22	**Supplies**	**24,572**	**21,456**	**35,289**	**56,600**
561-50-31-23-12	Maintenance Supplies	34,228	39,119	40,220	45,350
561-50-31-23-15	Maint Machine/Equipment	2,596	1,180	4,880	13,000
561-50-31-23-30	Maint Buildings/Grounds	-	1,396	2,000	-
561-50-31-23-50	Vehicle Alloc Expense	24,645	25,796	28,776	29,234
23	**Maintenance**	**61,469**	**67,491**	**75,876**	**87,584**
561-50-31-24-25	Taxes & Other Charges	(2)	-	200	5,500
24	**Taxes, Insurances & Contributi**	**(2)**	**-**	**200**	**5,500**
561-50-31-26-30	Capital Equipment	-	24,864	166,903	90,400
26	**Capital**	**-**	**24,864**	**166,903**	**90,400**
31	**Water Enterprise**	**528,038**	**609,836**	**745,589**	**831,411**
Grand Total		**528,038**	**609,836**	**745,589**	**831,411**

WATER DISTRIBUTION - 5031
EXPENSE DETAIL

Description	Object Code	Funding Source	Total Budgeted
Other Contract Services	*2145*	*561*	
MVP Repair Services		*9,500*	9,500
Meters to be Repaired and Tested		*4,010*	4,010
National Meter Automation Service		*1,000*	1,000
Corepro inspect Tank# Cathodic Protection		*700*	700
Miscellaneous		*490*	490
Annual Water Tests		*5,600*	5,600
PLC Water Pressure Trending		*4,900*	4,900
TOTAL - Other Contract Services	***2145***	***$ 26,200***	***$ 26,200***
Membership and Publications	*2153*	*561*	
Miscellaneous Memberships & Publications		1,500	1,500
TOTAL - Membership & Publications	***2153***	***$ 1,500***	***$ 1,500***
Training and Conferences	*2155*	*561*	
Pump Class and Misc. Training		1,500	1,500
BackFlow Class and Misc. Training		2,700	2,700
Supervisor Seminar and Misc. Training		1,300	1,300
Misc. Training		2,500	2,500
Basic Electricity Class		2,000	2,000
TOTAL - Training and Conferences	***2155***	***$ 10,000***	***$ 10,000***
Certifications	*2157*	*561*	
Miscellaneous Certifications		2,000	2,000
TOTAL - Certifications	***2157***	***$ 2,000***	***$ 2,000***
Computer Equipment	*2212*	*561*	
Replacement of One Computer		1,500	1,500
Back Up Battery		500	500
TOTAL - Computer Equipment	***2212***	***$ 2,000***	***$ 2,000***
Special Department Supplies	*2215*	*561*	
Uniforms		6,000	6,000
Rain Gear		1,000	1,000
Boots		1,375	1,375
Safety Gear		625	625
Temporary Construction Signs		3,000	3,000
Data Loggers/Ground Water Monitoring		4,200	4,200
TOTAL - Special Department Supplies	***2215***	***$ 16,200***	***$ 16,200***

WATER DISTRIBUTION - 5031 EXPENSE DETAIL			
Description	**Object Code**	**Funding Source**	**Total Budgeted**
Water Meter/Hydrants	*2219*	*561*	
Fire Hydrants and Water Meters (as needed)		20,000	20,000
TOTAL - Equipment Rental	***2219***	***$ 20,000***	***$ 20,000***
Small Tools	*2220*	*561*	
Chemical Pump - Rutherford Station		2,500	2,500
Large Shop Vac		700	700
Cutting Blades for Weed Wacker		200	200
Misc. Operation Tools		500	500
Roto Hammer		600	600
Fall Protection Harnesses		500	500
TOTAL - Small Tools	***2220***	***$ 5,000***	***$ 5,000***
Maintenance Supplies	*2312*	*561*	
Service Repair Parts		16,000	16,000
Road Surface Materials		5,000	5,000
Machined Parts		2,000	2,000
Misc. Supplies		9,850	9,850
Cones/Signs/Barricades		2,000	2,000
Land Fill Fees		1,000	1,000
Oxygen and Acetylane Gas		1,500	1,500
Bacteria Lab Tests		1,500	1,500
Emergency Repair Supplies		3,000	3,000
De-Chlorination Tabs		1,500	1,500
Water Diffuser Supplies		2,000	2,000
TOTAL - Maintenance Supplies	***2312***	***$ 45,350***	***$ 45,350***

WATER DISTRIBUTION - 5031
EXPENSE DETAIL

Description	Object Code	Funding Source	Total Budgeted
Capital Equipment	*2630*	*561*	
VFD Emergency Replacement		21,000	21,000
Pump Replacement		25,000	25,000
Purchase Service Truck #104 - lease over 5 years. $140,000 @5% interest		32,400	32,400
Lease Vehicle #105 - Lease began FY 19		12,000	12,000
TOTAL - Capital Equipment	***2630***	***$ 90,400***	***$ 90,400***

STONEBRIDGE EXPENSES BY FUND*					
Fund	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
561	Water Enterprise	63,235	68,417	112,948	-
Grand Total		**63,235**	**68,417**	**112,948**	**-**

STONEBRIDGE EXPENSES BY OBJECT CODE*					
Object Code	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
21	Services	52,256	60,672	72,171	-
22	Supplies	8,536	3,891	24,241	-
23	Maintenance	2,443	210	16,500	-
26	Capital	-	3,643	36	-
Grand Total		**63,235**	**68,417**	**112,948**	**-**

*FY 2019-20 Budget Stonebridge Wells expenses were combined with Water Distribution

Stonebridge*

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
561	**Water Enterprise**				
50	**Public Works**				
561-50-32-21-10	Communications	942	608	1,500	-
561-50-32-21-22	Utilities	49,367	56,229	55,000	-
561-50-32-21-45	Other Contract Services	1,947	3,836	15,671	-
21	**Services**	**52,256**	**60,672**	**72,171**	**-**
561-50-32-22-15	Special Department Supplies	150	363	500	-
561-50-32-22-35	Process Chemicals	8,024	3,039	21,320	-
561-50-32-22-37	Lab Supplies	362	490	2,421	-
22	**Supplies**	**8,536**	**3,891**	**24,241**	**-**
561-50-32-23-12	Maintenance & Supplies	-	-	-	-
561-50-32-23-15	Maint Machine/Equipment	2,443	210	15,000	-
561-50-32-23-30	Maint Buildings/Grounds	-	-	1,500	-
23	**Maintenance**	**2,443**	**210**	**16,500**	**-**
561-50-32-26-70	Capital Imp Equipment	-	3,643	36	-
26	**Capital**	**-**	**3,643**	**36**	**-**
32	**Water Enterprise**	**63,235**	**68,417**	**112,948**	**-**
Grand Total		**63,235**	**68,417**	**112,948**	**-**

*Effective FY 2019-20 Stonebridge Wells expenses were combined with Water Distribution

WATER TREATMENT EXPENSES BY FUND					
Fund	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
561	Water Enterprise	1,943,067	2,086,210	2,485,598	2,501,614
Grand Total		**1,943,067**	**2,086,210**	**2,485,598**	**2,501,614**

WATER TREATMENT EXPENSES BY OBJECT CODE					
Object Code	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
20	Salaries & Benefits	397,826	430,590	475,965	491,789
21	Services	96,236	97,453	122,541	148,750
22	Supplies	1,397,659	1,495,512	1,600,041	1,679,035
23	Maintenance	33,340	36,439	119,016	112,440
24	Taxes, Insurances & Contributi	18,006	13,836	20,000	20,000
26	Capital	-	12,382	148,036	49,600
Grand Total		**1,943,067**	**2,086,210**	**2,485,598**	**2,501,614**

Water Treatment

Account Number	Description	FY 17 Actuals	FY 18 Actuals	FY 19 Estimated	FY 20 Draft
561	**Water Enterprise**				
50	**Public Works**				
561-50-34-20-10	Salary-Regular	233,537	251,891	276,386	283,659
561-50-34-20-25	Standby	10,359	11,025	8,330	8,330
561-50-34-20-30	Overtime	26,009	19,609	16,445	16,445
561-50-34-20-40	FICA/Medicare	20,565	21,704	23,188	23,744
561-50-34-20-45	Employer PERS	43,534	18,401	21,299	23,405
561-50-34-20-47	PERS Unfunded Liability	-	30,800	34,225	40,863
561-50-34-20-55	Health Insurance	51,099	54,209	76,874	79,892
561-50-34-20-61	Workers Comp	8,769	18,915	14,053	10,216
561-50-34-20-65	SDI	2,408	2,676	3,012	3,084
561-50-34-20-75	Deferred Comp	1,544	1,361	2,153	2,151
20	**Salaries & Benefits**	**397,826**	**430,590**	**475,965**	**491,789**
561-50-34-21-10	Communications	7,494	7,079	6,500	6,950
561-50-34-21-15	Postage	1,168	181	2,000	2,000
561-50-34-21-22	Utilities	65,624	62,054	63,000	79,500
561-50-34-21-25	Equipment Rental	-	-	2,000	2,000
561-50-34-21-45	Other Contract Services	21,274	26,648	42,441	47,800
561-50-34-21-53	Memberships & Publications	465	794	1,200	2,000
561-50-34-21-55	Training & Conference	210	696	5,400	5,500
561-50-34-21-57	Certifications	-	-	-	3,000
21	**Services**	**96,236**	**97,453**	**122,541**	**148,750**
561-50-34-22-07	Copies	-	-	2,500	500
561-50-34-22-12	Computer Equipment	1,394	2,236	2,000	2,000
561-50-34-22-13	Office Supplies	78	663	500	500
561-50-34-22-15	Special Department Supplies	3,781	1,525	6,000	8,600
561-50-34-22-20	Small Tools	-	31	500	500
561-50-34-22-25	Fuel/Oil	963	1,252	2,000	3,000
561-50-34-22-32	Purchase Water	1,349,019	1,424,312	1,431,700	1,503,285
561-50-34-22-35	Process Chemicals	35,586	56,253	138,300	143,350
561-50-34-22-37	Lab Supplies	6,839	9,239	16,541	17,300
22	**Supplies**	**1,397,659**	**1,495,512**	**1,600,041**	**1,679,035**
561-50-34-23-11	Maint Office Equip	-	-	250	250
561-50-34-23-12	Maintenance Supplies	-	-	-	150
561-50-34-23-15	Maint Machine/Equipment	11,951	5,942	75,000	79,500
561-50-34-23-30	Maint Buildings/Grounds	6,602	15,019	26,500	15,000
561-50-34-23-50	Vehicle Alloc Expense	14,787	15,478	17,266	17,540
23	**Maintenance**	**33,340**	**36,439**	**119,016**	**112,440**
561-50-34-24-25	Taxes & Other Charges	18,006	13,836	20,000	20,000
24	**Taxes, Insurances & Contributi**	**18,006**	**13,836**	**20,000**	**20,000**
561-50-34-26-30	Capital Equipment	-	12,382	68,036	39,600
561-50-34-26-70	Capital Imp Equipment	-	-	80,000	10,000
26	**Capital**	**-**	**12,382**	**148,036**	**49,600**
34	**Water Enterprise**	**1,943,067**	**2,086,210**	**2,485,598**	**2,501,614**
Grand Total		**1,943,067**	**2,086,210**	**2,485,598**	**2,501,614**

WATER TREATMENT - 5034
EXPENSE DETAIL

Description	Object Code	Funding Source		Total Budgeted
Equipment Rental	*2125*	*561*		
Various Tools (Hand tools, Hilti)		2,000		2,000
TOTAL - Equipment Rental	***2125***	***$ 2,000***	***$***	***2,000***
Other Contract Services	*2145*	*561*		
Water Testing		*17,900*		17,900
CCCF Crews for Spillway and Dam Maintenance		*2,000*		2,000
Upper Valley Disposal Sludge Removal		*12,000*		12,000
Clean Harbors, Dispose of Waste		*2,000*		2,000
ERS Filter Surveillance		*10,000*		10,000
PLC Water Pressure Trending		*2,100*		2,100
HVAC Maintenance		*1,800*		1,800
TOTAL - Other Contract Services	***2145***	***$ 47,800***	***$***	***47,800***
Memberships & Publications	*2153*	*561*		
Operator Certification		1,500		1,500
Wine Country Water Works		500		500
TOTAL - Memberships & Publications	***2153***	***$ 2,000***	***$***	***2,000***
Training and Conferences	*2155*	*561*		
AWWA Conference (Spring & Fall)		4,600		4,600
Miscellaneous Training		900		900
TOTAL - Training and Conferences	***2155***	***$ 5,500***	***$***	***5,500***
Certifications	*2157*	*561*		
Miscellaneous Certifications		3,000		3,000
TOTAL - Certifications	***2157***	***$ 3,000***	***$***	***3,000***
Computer Equipment	*2212*	*561*		
Computer Replacement		2,000		2,000
TOTAL - Computer Equipment	***2212***	***$ 2,000***	***$***	***2,000***
Special Department Supplies	*2215*	*561*		
Uniforms		1,900		1,900
Safety Equipment, Boots, Other		3,400		3,400
Data Loggers/Ground Water Monitoring		1,800		1,800
Misc. Machinery and Equipment		1,500		1,500
TOTAL - Special Department Supplies	***2215***	***$ 8,600***	***$***	***8,600***

WATER TREATMENT - 5034
EXPENSE DETAIL

Description	Object Code	Funding Source		Total Budgeted
Process Chemicals	*2235*	*561*		
Alum		17,000		17,000
Copper Sulfate		17,000		17,000
NaOH		11,000		11,000
NaOCl		11,000		11,000
Non-Ionic Polymer		2,500		2,500
Ascorbic Acid		1,500		1,500
NaMNO4		12,000		12,000
PO4		6,500		6,500
Activated Carbon		59,000		59,000
Sodium Sulfite		1,500		1,500
Stonebridge Wells		4,350		4,350
TOTAL - Process Chemicals	***2235***	***$ 143,350***	***$***	***143,350***
Machinery & Equipment Maintenance	*2315*	*561*		
Annual Maintenance & Machine Service		79,500		79,500
TOTAL - Machinery & Equipment Maintenance	***2315***	***$ 79,500***	***$***	***79,500***
Taxes and Other Charges	*2425*	*561*		
CDPH System Fees		19,000		19,000
BAAQMD Generator Permit Fee		1,000		1,000
TOTAL - Taxes and Other Charges	***2524***	***$ 20,000***	***$***	***20,000***
Capital Equipment	*2630*	*561*		
Turbidimeter		6,500		6,500
Flocculator Gear Drive		20,000		20,000
Chlorine Analyzer		6,500		6,500
Vehicle Lease - entered into in FY 19		6,600		6,600
TOTAL - Capital Equipment	***2630***	***$ 39,600***	***$***	***39,600***
Capital Improvement Equipment	*2670*	*561*		
Inspect and Repair Tank 1A Recoat Piping in Clearwell		10,000		10,000
TOTAL - Capital Improvement Equipment	***2670***	***$ 10,000***	***$***	***10,000***

WASTE WATER ENTERPRISE FUND

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private enterprises where the intent of the City is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The fund includes:

Wastewater Enterprise Utility Fund (571) *– accounts for sewage collection and treatment activities associated with the City's water system.*

Wastewater Capital Projects (773) *– used to account for costs associated with large capital projects of the sewer fund.*

Wastewater Impact Fees (774) *– accounts for connection charges paid by new users of the sewer system. Fees collected are to be used for the costs of constructing and improving the Wastewater Treatment Plant and Sewer Collection System only.*

WASTEWATER

Purpose

Wastewater Collection (5020) - The Wastewater Collection (Sewer) Division of the Public Works Department operates and maintains the wastewater collection system and related equipment throughout the City. Staffing and equipment for this division has historically been shared with Streets and Storm Drains. An ongoing maintenance program includes sewer main and lateral lining to reduce root maintenance and infiltration/inflow to the system. The user fees from Sewer Enterprise Fund provide the Division's funding. Capital improvements are described and funded separately.

Wastewater Treatment (5029) - The Wastewater Treatment Plant Division in the Public Works Department is responsible for the treatment and disposition of the City's wastewater. During the dry season, the plant treats an average of approximately 0.4 million gallons per day (MGD). Peak winter flows exceed 3 MGD. The facility is operated by three State certified wastewater treatment operators with additional staffing from cross-certified Water Treatment Plant personnel. The budget unit is primarily funded by wastewater user fees.

Water Fund Estimated Revenues FY 2019-20

		2016	2017	2018	2019	2019	2019	2020
Water Enterprise		Actual	Actual	Actual	Adopted	Adjusted	Estimated	DRAFT
561-31-70-00-00	Investment Earnings	24,900	25,000	80,723	50,000	50,000	50,000	50,000
561-33-80-00-00	Engineering Fees	-	1,000	1,000	1,000	1,000	1,000	1,000
561-33-83-00-00	Raw Water Permit Fees	650	800	950	800	800	800	1,000
561-33-87-00-00	Backflow Testing & Insp Fees	150	150	-	150	150	150	150
561-34-70-00-00	Other Revenue	5,500	8,500	10,097	8,500	8,500	8,500	8,500
561-38-10-00-00	Water Revenue	2,300	5,500	(1,474)	(15,000)	(15,000)	(15,000)	1,500
561-38-10-00-01	Residential-Inside CL	1,814,780	1,461,195	2,519,077	2,650,271	2,607,728	2,607,728	2,799,396
561-38-10-00-50	Residential-Outside CL	349,100	286,935	468,081	493,015	505,987	505,987	543,177
561-38-10-01-00	Multi-Dwelling-Inside CL	424,160	338,190	572,450	574,519	631,986	631,986	679,385
561-38-10-01-50	Multi Dwelling-Outside CL	7,850	7,300	9,674	10,238	12,337	12,337	13,262
561-38-10-10-00	General Commercial-Inside CL	1,780,450	1,495,120	1,961,983	2,127,795	2,065,793	2,065,793	2,231,057
561-38-10-17-00	Landscape Meter	58,475	45,000	90,356	94,269	76,086	76,086	82,172
561-38-10-53-00	Surcharge-Meadowood	30,223	30,223	-	-	-	-	-
561-38-10-53-20	Pumping Charge	23,650	18,420	-	-	-	-	-
561-38-10-99-10	Fire Service-Inside CL	4,500	4,440	18,776	18,288	24,308	24,308	26,010
561-38-10-99-20	Fire Service-Outside CL	2,650	2,635	21,574	10,944	29,889	29,889	31,981
561-38-10-99-50	Finance Charges	37,150	36,000	59,240	30,057	48,922	48,922	52,347
561-38-25-00-00	Sale of Remote Meters	1,740	1,500	420	-	-	-	-
561-38-40-00-00	Property Rentals	8,400	8,400	8,400	8,400	8,400	8,400	8,400
561-38-60-00-00	Water Meter Install Fee	5,000	8,000	7,750	5,500	5,500	5,500	5,500
561-37-70-00-00	CARE Subsidy	-	5,505	(7)	22,700	22,700	22,700	22,700
561-39-98-00-00	Operating Transfers In	-	-	-	-	-	-	-
		4,581,628	**3,789,813**	**5,829,070**	**6,091,446**	**6,085,085**	**6,085,085**	**6,557,536**

WASTEWATER FUND - BUDGET ITEMS PREVIOUSLY ACCOUNTED FOR IN INDIVIDUAL DEPARTMENT BUDGETS					
Fund	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
4000	Non-Departmental	627,412	1,743,127	462,111	474,298
4100	City Council	21,484	11,745	16,771	18,965
4200	City Administration	139,788	200,619	174,779	197,282
4300	Finance	228,759	246,649	245,029	260,240
4400	Attorney	5,038	22,675	100,000	70,000
5000	Public Works	330,171	388,528	849,944	848,941
Grand Total		**1,352,651**	**2,613,343**	**1,848,635**	**1,869,726**

WASTEWATER FUND - COLLECTION AND TREATMENT					
Dept	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
5020	Collection	12,290	146,238	232,742	285,183
5029	Treatment	782,923	680,011	1,022,813	986,335
Grand Total		**795,213**	**826,249**	**1,255,555**	**1,271,518**

WASTEWATER FUND ESTIMATED FUND BALANCE	571 ONLY
Estimated Ending Fund Balance @ 6/30/2019	**784,673**
Estimated Revenue @ 6/30/2020	3,356,601
Estimated Expenses @ 6/30/2020	2,765,535
Transfers Out to Capital	(375,709)
Revenue Less Expenses	**215,357**
Use of Wastewater Cash	-
Estimated Net Position	**1,000,030**
Percent of Expenses	42%

WASTEWATER COLLECTION EXPENSES BY FUND					
Fund	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
571	Sewer Enterprise	122,290	146,238	232,742	285,183
Grand Total		**122,290**	**146,238**	**232,742**	**285,183**

WASTEWATER COLLECTION EXPENSES BY OBJECT CODE					
Object Code	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
20	Salaries & Benefits	104,123	105,889	137,487	141,436
21	Services	6,331	3,488	25,400	22,700
22	Supplies	4,855	15,261	12,550	15,700
23	Maintenance	6,981	21,600	13,555	38,647
26	Capital	-	-	43,750	66,700
Grand Total		**122,290**	**146,238**	**232,742**	**285,183**

Wastewater Collection

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
571	**Sewer Enterprise**				
50	**Public Works**				
571-50-20-20-10	Salary-Regular	63,776	65,390	81,026	84,844
571-50-20-20-25	Standby	1,579	1,187	3,857	3,857
571-50-20-20-30	Overtime	3,842	3,128	3,000	3,000
571-50-20-20-40	FICA/Medicare	5,325	5,370	6,778	7,070
571-50-20-20-45	Employer PERS	12,759	4,536	5,668	6,101
571-50-20-20-47	PERS Unfunded Liability	-	7,478	9,108	10,651
571-50-20-20-55	Health Insurance	13,021	13,085	21,187	20,430
571-50-20-20-61	Workers Comp	2,627	4,504	5,189	3,772
571-50-20-20-65	SDI	626	665	879	917
571-50-20-20-75	Deferred Comp	567	547	795	794
571-50-20-20-95	Uniform Allowance	-	-	-	-
20	**Salaries & Benefits**	**104,123**	**105,889**	**137,487**	**141,436**
571-50-20-21-10	Communications	233	230	400	400
571-50-20-21-22	Utilities	4,825	2,434	5,000	5,000
571-50-20-21-25	Equipment Rental	-	-	-	10,000
571-50-20-21-45	Other Contract Services	-	-	15,000	-
571-50-20-21-53	Memberships & Publications	664	530	3,400	3,500
571-50-20-21-55	Training & Conference	544	294	1,100	1,300
571-50-20-21-57	Certifications	-	-	-	1,500
571-50-20-21-60	Other Travel	65	-	500	1,000
21	**Services**	**6,331**	**3,488**	**25,400**	**22,700**
571-50-20-22-07	Copies	-	-	-	500
571-50-20-22-15	Special Department Supplies	4,855	15,261	12,550	15,000
571-50-20-22-20	Small Tools	-	-	-	200
22	**Supplies**	**4,855**	**15,261**	**12,550**	**15,700**
571-50-20-23-12	Maintenance Supplies	-	-	-	25,000
571-50-20-23-15	Maint Machine/Equipment	2,052	16,441	7,800	7,800
571-50-20-23-30	Maint Buildings/Grounds	-	-	-	-
571-50-20-23-50	Vehicle Alloc Expense	4,929	5,159	5,755	5,847
23	**Maintenance**	**6,981**	**21,600**	**13,555**	**38,647**
571-50-20-26-30	Capital Equipment	-	-	43,750	66,700
571-50-20-26-50	Capital Imp Land	-	-	-	-
26	**Capital**	**-**	**-**	**43,750**	**66,700**
20	**Sewer Collections**	**122,290**	**146,238**	**232,742**	**285,183**
Grand Total		**122,290**	**146,238**	**232,742**	**285,183**

WASTEWATER COLLECTION - 5020
EXPENSE DETAIL

Description	Object Code	Funding Source	Total Budgeted
Memberships & Publications	*2153*	*571*	
Books		300	300
CWEA Exam and 1 year membership		2,500	2,500
CWEA Membership, E-8, E-11, E-6		700	700
TOTAL - Memberships & Publications	***2153***	***$ 3,500***	***$ 3,500***
Training & Conference	*2155*	*571*	
Vactor Operator Training		600	600
Certification CEU's		700	700
TOTAL - Training & Conference	***2155***	***$ 1,300***	***$ 1,300***
Certifications	*2157*	*571*	
Miscellaneous Certifications		1,500	1,500
TOTAL - Certifications	***2157***	***$ 1,500***	***$ 1,500***
Special Department Supplies	*2215*	*571*	
Misc. Supplies		1,700	1,700
Nozzles & Hooks		1,000	1,000
Gloves		500	500
Trench Restore		500	500
Drill Bits		500	500
Signs		300	300
Boots		500	500
Vehicle Supplies (lights, strobes, radios)		2,500	2,500
Sewer Repair Supplies		7,500	7,500
TOTAL - Special Department Supplies	***2215***	***$ 15,000***	***$ 15,000***
Maintenance Supplies	*2312*	*571*	
Pipe, Gravel, Fittings, etc.		25,000	25,000
TOTAL - Maintenance Supplies	***2312***	***$ 25,000***	***$ 25,000***

WASTEWATER COLLECTION - 5020
EXPENSE DETAIL

Description	Object Code	Funding Source	Total Budgeted
Machinery & Equipment Maintenance	*2315*	*571*	
Maintenance as Needed		4,500	4,500
Video Camera		2,000	2,000
Gas Detector Sensors		300	300
Large Rodder - Towable Rod, Bits, and Maintenance		1,000	1,000
TOTAL - Machinery & Equipment Maintenance	***2315***	***$ 7,800***	***$ 7,800***
Capital Equipment	*2630*	*571*	
Annual Lease Vehicle 202 Replaced FY 19		7,500	7,500
Smoke Testing Equipment		15,000	15,000
Lease - Vehicle 208, costs split with Streets - $150,000 for 5 years @ 5%		19,200	19,200
Camera for CCTV Video - split with Storm Drains		25,000	25,000
TOTAL - Capital Equipment	***2630***	***$ 66,700***	***$ 66,700***

WASTEWATER TREATMENT EXPENSES BY FUND					
Fund	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
571	Sewer Enterprise	782,923	680,011	1,022,813	986,335
Grand Total		**782,923**	**680,011**	**1,022,813**	**986,335**

WASTEWATER TREATMENT EXPENSES BY OBJECT CODE					
Object Code	**Description**	**FY 17 Actual**	**FY 18 Actual**	**FY 19 Estimated**	**FY 20 Draft**
20	Salaries & Benefits	380,185	362,786	400,744	428,695
21	Services	169,552	169,797	199,578	229,900
22	Supplies	170,345	51,690	148,300	175,200
23	Maintenance	53,916	48,210	92,196	80,540
24	Taxes, Insurances & Contributi	8,925	10,004	21,994	22,000
26	Capital	-	37,523	160,000	50,000
Grand Total		**782,923**	**680,011**	**1,022,813**	**986,335**

Wastewater Treatment

Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Draft
571	**Sewer Enterprise**				
50	**Public Works**				
571-50-29-20-10	Salary-Regular	195,608	182,002	231,578	244,904
571-50-29-20-20	Temp/Part Time	25,776	1,274	-	-
571-50-29-20-25	Standby	3,546	2,979	8,330	8,330
571-50-29-20-30	Overtime	22,841	9,582	13,500	13,500
571-50-29-20-40	FICA/Medicare	21,615	14,763	19,523	20,543
571-50-29-20-45	Employer PERS	38,099	11,116	17,653	20,173
571-50-29-20-47	PERS Unfunded Liability	-	33,442	28,366	35,221
571-50-29-20-55	Health Insurance	60,019	63,931	64,301	71,941
571-50-29-20-61	Workers Comp	9,341	40,503	12,972	9,430
571-50-29-20-65	SDI	2,260	1,817	2,534	2,667
571-50-29-20-75	Deferred Comp	1,077	1,380	1,987	1,986
571-50-29-20-95	Uniform Allowance	2	(2)	-	-
20	**Salaries & Benefits**	**380,185**	**362,786**	**400,744**	**428,695**
571-50-29-21-10	Communications	2,512	1,963	3,200	3,200
571-50-29-21-15	Postage	-	-	200	200
571-50-29-21-22	Utilities	122,337	88,831	93,000	93,000
571-50-29-21-25	Equipment Rental	795	668	3,000	3,000
571-50-29-21-43	Fines & Penalties	15,000	-	21,000	50,000
571-50-29-21-45	Other Contract Services	27,766	75,970	75,078	75,000
571-50-29-21-53	Memberships & Publications	360	590	600	1,500
571-50-29-21-55	Training & Conference	782	1,775	3,500	2,500
571-50-29-21-57	Certifications	-	-	-	1,500
21	**Services**	**169,552**	**169,797**	**199,578**	**229,900**
571-50-29-22-12	Computer Equipment	610	1,348	2,200	2,200
571-50-29-22-13	Office Supplies	928	419	500	500
571-50-29-22-15	Special Department Supplies	6,684	7,464	5,600	7,500
571-50-29-22-20	Small Tools	3,706	571	5,500	5,500
571-50-29-22-25	Fuel/Oil	2,536	3,396	2,500	2,500
571-50-29-22-35	Process Chemicals	153,682	34,345	125,000	150,000
571-50-29-22-37	Lab Supplies	2,201	4,147	7,000	7,000
22	**Supplies**	**170,345**	**51,690**	**148,300**	**175,200**
571-50-29-23-12	Maintenance Supplies	14	46	-	1,000
571-50-29-23-15	Maint Machine/Equipment	31,882	20,445	55,930	62,000
571-50-29-23-30	Maint Buildings/Grounds	6,654	12,227	19,000	-
571-50-29-23-50	Vehicle Alloc Expense	15,366	15,492	17,266	17,540
23	**Maintenance**	**53,916**	**48,210**	**92,196**	**80,540**
571-50-29-24-25	Taxes & Other Charges	8,925	10,004	21,994	22,000
24	**Taxes, Insurances & Contributi**	**8,925**	**10,004**	**21,994**	**22,000**
571-50-29-26-30	Capital Equipment	-	37,523	160,000	50,000
26	**Capital**	**-**	**37,523**	**160,000**	**50,000**
29	**Sewer Enterprise**	**782,923**	**680,011**	**1,022,813**	**986,335**
Grand Total		**782,923**	**680,011**	**1,022,813**	**986,335**

WASTEWATER TREATMENT- 5029
EXPENSE DETAIL

Description	Object Code	Funding Source		Total Budgeted
Equipment Rental	*2125*	*571*		
Crane, Boom Truck		*3,000*		3,000
TOTAL - Equipment Rental	***2125***	***$ 3,000***	***$***	***3,000***
Other Contract Services	*2145*	*571*		
Influent/Effluent Lab Analysis		*71,500*		71,500
Generator Bi-annual Service		*3,000*		3,000
Mosquito Abatement (weed/mosquito)		*500*		500
TOTAL - Other Contract Services	***2145***	***$ 75,000***	***$***	***75,000***
Memberships & Publications	*2153*	*571*		
SWRCB Exams		1,500		1,500
TOTAL - Memberships & Publications	***2153***	***$ 1,500***	***$***	***1,500***
Training and Conferences	*2155*	*571*		
Continuing Education & Supervisory Classes (CRWA Conference)		2,500		2,500
TOTAL - Training and Conferences	***2155***	***$ 2,500***	***$***	***2,500***
Certifications	*2157*	*571*		
Wastewater Certifications		1,500		1,500
TOTAL - Certifications	***2157***	***$ 1,500***	***$***	***1,500***
Computer	*2212*	*571*		
Computer/Printer Replacement		2,200		2,200
TOTAL - Computer	***2212***	***$ 2,200***	***$***	***2,200***
Special Department Supplies	*2215*	*571*		
Miscellaneous Department Supplies & Safety Equipment - gas monitor, load testing cert., potable water, drinking water		5,500		5,500
Uniform Service		2,000		2,000
TOTAL - Special Department Supplies	***2215***	***$ 7,500***	***$***	***7,500***
Small Tools	*2220*	*571*		
Miscellanous Tools - wrenches, pliers, consumables such as drill bits, saw blades, and grinding wheels		5,500		5,500
TOTAL - Small Tools	***2220***	***$ 5,500***	***$***	***5,500***

WASTEWATER TREATMENT- 5029
EXPENSE DETAIL

Description	Object Code	Funding Source	Total Budgeted
Process Chemicals	*2235*	*571*	
Various Chemicals to Treat Waste		150,000	150,000
TOTAL - Process Chemicals	***2235***	***$ 150,000***	***$ 150,000***
Lab Supplies	*2237*	*571*	
General Equipment and Supplies		7,000	7,000
TOTAL - Lab Supplies	***2237***	***$ 7,000***	***$ 7,000***
Maintenance Supplies	*2312*	*571*	
Fittings, Gravel, PVC, etc.		1,000	1,000
TOTAL - Maintenance Supplies	***2312***	***$ 1,000***	***$ 1,000***
Machinery & Equipment Maintenance	*2315*	*571*	
Influent Pump No. 2 Scheduled Maintenance		10,000	10,000
Brush Aerators Conversion Kit and Other Repairs		12,000	12,000
Motor Control Center Wiring Safety Upgrade		10,000	10,000
Other General Maintenance & Repairs		30,000	30,000
TOTAL - Machinery & Equipment Maintenance	***2315***	***$ 62,000***	***$ 62,000***
Capital Equipment	*2630*	*571*	
Chemical Feed Pumps		50,000	50,000
TOTAL - Capital Equipment	***2630***	***$ 50,000***	***$ 50,000***

OTHER FUNDS

DEBT SERVICE FUNDS: Debt service funds are used to accumulate resources for the repayment of general long term obligations. The 1996 GO Bond Fund is used to account for a special voter approved tax to repay the fire station bonds. The St. Helena Drainage Fund is used to accumulate funds to pay for the public benefit portion of certain storm drainage improvements.

PERMANENT FUNDS: Permanent funds are used to report resources that are restricted to the extent that earnings, and not principal, may be used to support City programs. Both Martin and Ryan Funds are trust funds wherein the income from the funds can be used to support the City's library book collection.

SPECIAL REVENUE FUNDS: Special revenue funds are used to account for specific revenue sources that are legally restricted to expenditure for particular purposes.

CITY OF ST. HELENA

Fund 210 - Community Development Block Grant (CDBG)

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ (40,013)**	**$ (40,013)**	**$ -**	**$ -**	**$ -**	
CDBG - Revenues						
Investment Earnings	-	-	-	-	-	**0.00%**
Grant	-	39,810	-	-	-	0.00%
Transfers In	-	203	-	-	-	0.00%
Total CDBG Revenues	**$ -**	**$ 40,013**	**$ -**	**$ -**	**$ -**	**0.00%**
CDBG - Expenditures						
Totals by category						
Services	-	-	-	-	-	0.00%
Total CDBG Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
CDBG Surplus/(Deficit)	$ -	$ 40,013	$ -	$ -	$ -	
CDBG Expenditures						
Non Department						
21 **Services**	-	-	-	-	-	0.00%
	-	-	-	-	-	**0.00%**
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Estimated Fund Balance at June 30, 2020					***$ -***	

210 COMMUNITY DEVELOPMENT BLOCK GRANT: This fund is used for expenditures and grant reimbursements for Community Development Block Grant (CDBG) funded programs or projects.

CITY OF ST. HELENA

Fund 211 - Environmental Protection Agency Grant (EPAG)

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ (17,423)**	**$ 7,500**	**$ 12,500**	**$ 12,500**	**$ (0)**	
EPAG - Revenues						
Grant	24,923	5,000	10,043	20,000	20,000	0.00%
Transfers In	-	-	-	-	-	0.00%
Total EPAG Revenues	**$ 24,923**	**$ 5,000**	**$ 10,043**	**$ 20,000**	**$ 20,000**	**0.00%**
EPAG - Expenditures						
Totals by category						
Services	-	-	-	32,500	20,000	0.00%
Total EPAG Expenditures	**$ -**	**$ -**	**$ -**	**$ 32,500**	**$ 20,000**	**0.00%**
EPAG Surplus/(Deficit)	$ 24,923	$ 5,000	$ 10,043	$ (12,500)	$ -	
EPAG Expenditures						
Non Department						
21 **Services**	-	-	-	-	-	0.00%
	-	**-**	**-**	**-**	**-**	**0.00%**
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Estimated Fund Balance at June 30, 2020					***$ (0)***	

211 ENVIRONMENTAL PROTECTION AGENCY GRANT: This fund is used for expenditures and grant reimbursements for Environmental Protection Agency Grant (EPAG) funded programs or projects.

CITY OF ST. HELENA

Fund 212 - Department of Homeland Security (DHSG)

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ -**	**$ (3,666)**	**$ -**	**$ -**	**$ -**	
DHSG - Revenues						
Grant	-	3,666	6,500	368	1,000	-84.62%
Transfers In	-	-	-	-	-	0.00%
Total DHSG Revenues	**$ -**	**$ 3,666**	**$ 6,500**	**$ 368**	**$ 1,000**	**0.00%**
DHSG - Expenditures						
Totals by category						
Supplies	3,666	-	-	368	1,000	0.00%
Total DHSG Expenditures	**$ 3,666**	**$ -**	**$ -**	**$ 368**	**$ 1,000**	**0.00%**
DHSG Surplus/(Deficit)	$ (3,666)	$ 3,666	$ 6,500	$ -	$ -	
DHSG Expenditures						
Police Department						
22 **Supplies**	3,666	-	-	368	1,000	0.00%
	3,666	**-**	**-**	**368**	**1,000**	**0.00%**
Total Expenditures	**$ 3,666**	**$ -**	**$ -**	**$ 368**	**$ 1,000**	**0.00%**
Estimated Fund Balance at June 30, 2020					***$ -***	

212 DEPARTMENT OF HOMELAND SECURITY GRANT: This fund is used for expenditures and grant reimbursements for Department of Homeland Security Grant (DHSG) funded programs or projects.

CITY OF ST. HELENA

Fund 213 - Gang Violence Suppression Grant

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ -**	**$ 6,967**	**$ 14,688**	**$ 14,688**	**$ -**	
DHSG - Revenues						
Investment Earnings	-	118	-	220	-	100.00%
Grant	6,967	7,603	-	-	-	0.00%
Transfers In	-	-	-	-	-	0.00%
Total Gang Violence Suppression Revenues	**$ 6,967**	**$ 7,721**	**$ -**	**$ 220**	**$ -**	**0.00%**
DHSG - Expenditures						
Totals by category						
Supplies	-	-	-	14,908	-	0.00%
Total Gang Violence Suppression Expenditures	**$ -**	**$ -**	**$ -**	**$ 14,908**	**$ -**	**0.00%**
Gang Violence Suppression Surplus/(Deficit)	$ 6,967	$ 7,721	$ -	$ (14,688)	$ -	
Gang Violence Suppression Expenditures						
Police Department						
29 **Transfers**	-	-	-	14,908	-	0.00%
	-	**-**	**-**	**14,908**	**-**	**0.00%**
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ 14,908**	**$ -**	**0.00%**
Estimated Fund Balance at June 30, 2020					***$ -***	

213 GANG VIOLENCE SUPPRESSION GRANT: This fund is used for expenditures and grant reimbursements for gang violence suppression.

CITY OF ST. HELENA

Fund 216 - Public Safety Impact Fees Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 292,280**	**$ 334,165**	**$ 334,165**	**$ 358,283**	**$ 393,948**	
Public Safety Impact Fees - Revenues						
Investment Earnings	2,041	2,907	2,600	4,600	4,000	53.85%
Public Safety Impact	41,193	17,628	55,000	55,000	35,000	-36.36%
Other Revenue	(594)	-	-	-	-	0.00%
Transfers In	-	-	-	12,271	-	0.00%
Total Public Safety Impact Fees Revenues	**$ 42,639**	**$ 20,535**	**$ 57,600**	**$ 71,871**	**$ 39,000**	**-32.29%**
Public Safety Impact Fees - Expenditures						
Totals by category						
Services	754	2,376	16,741	19,465	16,741	0.00%
Transfers	-	-	-	-	-	0.00%
Total Public Safety Impact Fees Expenditures	**$ 754**	**$ 2,376**	**$ 33,482**	**$ 36,206**	**$ 33,482**	**0.00%**
Public Safety Impact Fees Surplus/(Deficit)	$ 41,885	$ 18,159	$ 24,118	$ 35,665	$ 5,518	
Public Safety Impact Fees Expenditures by Department						
Non Department						
29 **Transfers**	-	-	-	-	-	0.00%
	-	**-**	**-**	**-**	**-**	**0.00%**
Finance						
21 **Services**	754	-	16,741	16,741	16,741	0.00%
	754	**-**	**16,741**	**16,741**	**16,741**	**0.00%**
Public Works						
21 **Services**	-	2,376	-	2,724	-	0.00%
	-	**2,376**	**-**	**2,724**	**-**	**0.00%**
Total Expenditures	**$ 754**	**$ -**	**$ 16,741**	**$ 16,741**	**$ 16,741**	**0.00%**
Estimated Fund Balance at June 30, 2020					***$ 399,465***	

216 PUBLIC SAFETY IMPACT FEES: Section 22.5 of the City Code establishes this fund to accumulate revenues from fees on building permits to be used solely for equipment and facilities' costs for Police and the Fire Departments. Vehicles, capital equipment, and building improvements are approved uses.

**Fund Balances do not reflect a Notes Receivable for $61,333*

CITY OF ST. HELENA

Fund 218 - Public Library Foundation Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 3,206**	**$ 3,248**	**$ 1,268**	**$ 1,268**	**$ 1,282**	
Public Library Foundation - Revenues						
Investment Earnings	42	20	20	14	10	100.00%
Donations	-	-	-	-	-	0.00%
Contributions from Government	-	-	-	-	-	0.00%
Total Public Library Foundation Revenues	**$ 42**	**$ 20**	**$ 20**	**$ 14**	**$ 10**	**100.00%**
Public Library Foundation - Expenditures						
Totals by category						
Services	-	2,000	-	-	-	0.00%
Supplies	-	-	-	-	-	0.00%
Total Public Library Foundation Expenditures	**$ -**	**$ 2,000**	**$ -**	**$ -**	**$ -**	**0.00%**
Public Library Foundation Surplus/(Deficit)	42	(1,980)	20	14	10	
Public Library Foundation Expenditures by Department						
Library						
21 **Services**	-	2,000	-	-	-	0.00%
22 **Supplies**	-	-	-	-	-	0.00%
	-	**2,000**	**-**	**-**	**-**	**0.00%**
Total Expenditures	**$ -**	**$ 2,000**	**$ -**	**$ -**	**$ -**	**0.00%**
Estimated Fund Balance at June 30, 2020					***$ 1,292***	

218 PUBLIC LIBRARY FOUNDATION: This fund is used to account for State Aid for libraries and related expense account for proceeds from the State of California under the California Library Services Act and related expenditures.

CITY OF ST. HELENA

Fund 219 - California Library Services Act Budget Worksheet

		FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)		**$ 15,294**	**$ 15,395**	**$ 8,807**	**$ 8,807**	**$ 1,327**	
California Library Services Act - Revenues							
Investment Earnings		101	76	50	20	25	-50.00%
Allocation from Other Agency		-	-	-	-	-	0.00%
Total California Library Services Act Revenues		**$ 101**	**$ 76**	**$ 50**	**$ 20**	**$ 25**	**0.00%**
California Library Services Act - Expenditures							
Totals by category							
Services		-	-	-	-	-	0.00%
Supplies		-	(32)	-	-	-	0.00%
Maintenance		-	6,696	7,500	7,500	-	-100.00%
Capital		-	-	-	-	-	0.00%
Total California Library Services Act Expenditures		**$ -**	**$ 6,664**	**$ 7,500**	**$ 7,500**	**$ -**	**-100.00%**
California Library Services Act Surplus/(Deficit)		101	(6,588)	(7,450)	(7,480)	25	
California Library Services Act Expenditures by Department							
Non Department							
29	**Transfers**	-	-	-	-	-	0.00%
		-	**-**	**-**	**-**	**-**	
Library							
21	**Services**	-	-	-	-	-	0.00%
22	**Supplies**	-	(32)	-	-	-	0.00%
23	**Maintenance**	-	6,696	7,500	7,500	-	-100.00%
26	**Capital**	-	-	-	-	-	0.00%
		-	**6,664**	**7,500**	**7,500**	**-**	**-100.00%**
Total Expenditures		**$ -**	**$ 6,664**	**$ 7,500**	**$ 7,500**	**$ -**	**-100.00%**
Estimated Fund Balance at June 30, 2020						***$ 1,352***	

219 CLSA LIBRARY RESTORATION: This fund was established as a special revenue fund to account for proceeds from the State of California under the California Library Services Act and related expenditures.

CITY OF ST. HELENA

Fund 220 - Napa Valley Now Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ (4,715)**	**$ (4,746)**	**$ 0**	**$ 0**	**$ 0**	
Napa Valley Now - Revenues						
Investment Earnings	(31)	-	-	-	-	0.00%
Donations	-	-	-	-	-	0.00%
Operating Transfers In	-	4,746	-	-	-	0.00%
Total Napa Valley Now Revenues	**$ (31)**	**$ 4,746**	**$ -**	**$ -**	**$ -**	**0.00%**
Napa Valley Now - Expenditures						
Totals by category						
Services			-	-	-	0.00%
Supplies			-	-	-	0.00%
Maintenance			-	-	-	0.00%
Capital			-	-	-	0.00%
Total Napa Valley Now Expenditures			**$ -**	**$ -**	**$ -**	**0.00%**
Napa Valley Now Surplus/(Deficit)	(31)	4,746	-	-	-	

Napa Valley Now Expenditures by Department

		FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Library							
21	**Services**	-	-	-	-	-	0.00%
22	**Supplies**	-	-	-	-	-	0.00%
23	**Maintenance**	-	-	-	-	-	0.00%
24	**Capital**	-	-	-	-	-	0.00%
		-	**-**	**-**	**-**	**-**	**0.00%**
Total Expenditures		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**

Estimated Fund Balance at June 30, 2020 ***$ 0***

220 NAPA VALLEY NOW: This fund was established to account for proceeds and expenditures associated with the administration of the website www.napavalleynow.com which is managed by the St. Helena Public Library in partnership with several other private and public organizations in Napa County.

CITY OF ST. HELENA

Fund 222 - Park Bond Act Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	$ 222	$ 222	$ 222	$ 222	$ 222	
Park Bond Act - Revenues						
Investment Earnings	-	-	-	-	-	0.00%
Contributions form Non-Government	-	-	-	-	-	0.00%
Contributions from Government	-	-	-	-	-	0.00%
Total Park Bond Act Revenues	$ -	$ -	$ -	$ -	$ -	**0.00%**
Park Bond Act - Expenditures						
Totals by category						
Transfers	-	-	-	-	-	0.00%
Total Park Bond Act Expenditures	$ -	$ -	$ -	$ -	$ -	**0.00%**
Park Bond Act Surplus/(Deficit)	-	-	-	-	-	
Park Bond Act Expenditures by Department						
Non Department						
29 **Transfers**	-	-	-	-	-	0.00%
	-	-	-	-	-	
Total Expenditures	$ -	$ -	$ -	$ -	$ -	**0.00%**
Estimated Fund Balance at June 30, 2020					***$ 222***	

222 PARK DEVELOPMENT: A special revenue fund for Ballpark State Grant, Proposition 12 Park per capita funding, other park grants, and park donations. These funds are restricted for park improvements and development.

CITY OF ST. HELENA

Fund 223 - Skate Park Lighting Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 1,163**	**1,171**	**$ 1,181**	**$ 1,181**	**$ 1,193**	
Skate Park Lighting - Revenues						
Investment Earnings	8	10	10	12	12	26.32%
Donations	-	-	-	-	-	0.00%
Operating Transfers In	-	-	-	-	-	0.00%
Total Skate Park LIghting Revenues	**$ 8**	**$ 10**	**$ 10**	**$ 12**	**$ 12**	**26.32%**
Skate Park Lighting - Expenditures						
Totals by category						
Transfers	-	-	-	-	-	0.00%
Total Skate Park Lighting Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Skate Park Lighting Surplus/(Deficit)	8	10	10	12	12	
Skate Park Lighting Expenditures by Department						
Non Department						
29 **Transfers**	-	-	-	-	-	0.00%
	-	-	-	-	-	
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Estimated Fund Balance at June 30, 2020					***$ 1,205***	

223 SKATE PARK LIGHTING: This fund is used to account for donations and is used to fund the expenses incurred in mainting the Skate Park lights.

CITY OF ST. HELENA

Fund 224 - COPS Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 141,901**	**$ 179,488**	**$ 206,457**	**$ 206,457**	**$ 32,735**	
COPS - Revenues						
Investment Earnings	1,126	1,762	1,200	1,200	1,500	25.00%
Other	-	-	-	-	-	0.00%
Allocation from Other Agency	130,714	143,310	110,000	130,000	125,000	13.64%
Total COPS Revenues	**$ 131,840**	**$ 145,072**	**$ 111,200**	**$ 131,200**	**$ 126,500**	**-12.80%**
COPS - Expenditures						
Totals by category						
Salaries & Benefits	-	-	-	-	-	
Services	71,046	70,046	80,000	80,000	88,400	10.50%
Supplies	23,206	43,057	44,724	44,724	45,000	0.62%
Capital	-	5,000	28,330	28,330	-	0.00%
Transfers	-	-	-	151,868	-	0.00%
Total COPS Expenditures	**$ 94,252**	**$ 118,103**	**$ 153,054**	**$ 304,922**	**$ 133,400**	**-12.84%**
COPS Surplus/(Deficit)	37,587	26,969	(41,854)	(173,722)	(6,900)	
COPS Expenditures by Department						
Non Department						
29 **Transfers**	-	-	-	151,868	-	0.00%
	-	**-**	**-**	**151,868**	**-**	**0.00%**
Police						
20 **Salaries & Benefits**	-	-	-	-	-	
21 **Services**	71,046	70,046	80,000	80,000	88,400	10.50%
22 **Supplies**	23,206	43,057	44,724	44,724	45,000	0.62%
26 **Capital**	-	5,000	28,330	28,330	-	-100.00%
	94,252	**118,103**	**153,054**	**153,054**	**133,400**	**-12.84%**
Total Expenditures	**$ 94,252**	**$ 118,103**	**$ 153,054**	**$ 304,922**	**$ 133,400**	**-12.84%**
Estimated Fund Balance at June 30, 2020					***$ 25,835***	

224 PUBLIC SAFETY (COPS): A special revenue fund used to account for transactions related to supporting front line police officers.

CITY OF ST. HELENA

Fund 225 - State Gas Tax 2105 Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 54,218**	**$ 88,425**	**$ 121,673**	**$ 121,673**	**$ 102,987**	
State Gas Tax 2105 - Revenues						
Investment Earnings	471	509	550	580	600	9.09%
Gas Tax 2105	33,736	32,739	34,734	34,734	34,036	-2.01%
Total State Gas Tax 2105 Revenues	**$ 34,207**	**$ 33,248**	**$ 35,284**	**$ 35,314**	**$ 34,636**	**4.17%**
State Gas Tax 2105 - Expenditures						
Totals by category						
Services	-	-	-	-	-	0.00%
Transfers	-	-	54,000	54,000	54,000	0.00%
Total State Gas Tax 2105 Expenditures	**$ -**	**$ -**	**$ 54,000**	**$ 54,000**	**$ 54,000**	**0.00%**
State Gas Tax 2105 Surplus/(Deficit)	34,207	33,248	(18,716)	(18,686)	(19,364)	
State Gas Tax 2105 Expenditures by Department						
Non Department						
29 **Transfers**	-	22,165	54,000	54,000	54,000	0.00%
	-	**22,165**	**54,000**	**54,000**	**54,000**	**0.00%**
Public Works Gas Tax						
21 **Services**	-	-	-	-	-	0.00%
	-	**-**	**-**	**-**	**-**	**0.00%**
Total Expenditures	**$ -**	**$ 22,165**	**$ 54,000**	**$ 54,000**	**$ 54,000**	**0.00%**
Estimated Fund Balance at June 30, 2020					***$ 83,623***	

225 STATE GAS TAX 2105: This fund is used to account for proceeds and expenditures of revenue received as a result of Proposition 111. Funds are restricted for use in the same manner as Section 2106/07. In addition, Proposition 111 established a "Maintenance of Effort" provision requiring cities to continue to provide matching street related expenditures from the General Fund equal to the average amount expended over the past 3 years.

CITY OF ST. HELENA

Fund 226 - State Gas Tax 2106 Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 27,536**	**$ 48,404**	**$ 69,362**	**$ 69,362**	**$ 42,647**	
State Gas Tax 2106 - Revenues						
Investment Earnings	251	501	250	450	450	80.00%
Gas Tax 2106	20,617	20,457	20,835	20,835	20,965	0.62%
Total State Gas Tax 2106 Revenues	**$ 20,868**	**$ 20,958**	**$ 21,085**	**$ 21,285**	**$ 21,415**	**1.57%**
State Gas Tax 2106 - Expenditures						
Totals by category						
Transfers	-	-	48,000	48,000	48,000	0.00%
Total State Gas Tax 2106 Expenditures	**$ -**	**$ -**	**$ 48,000**	**$ 48,000**	**$ 48,000**	**0.00%**
State Gas Tax 2106 Surplus/(Deficit)	20,868	20,958	(26,915)	(26,715)	(26,585)	
State Gas Tax 2106 Expenditures by Department						
Non Department						
29 **Transfers**	-	-	48,000	48,000	48,000	0.00%
	-	**-**	**48,000**	**48,000**	**48,000**	**0.00%**
Total Expenditures	**$ -**	**$ -**	**$ 48,000**	**$ 48,000**	**$ 48,000**	**0.00%**
Estimated Fund Balance at June 30, 2020					***$ 16,062***	

226 STATE GAS TAX 2106: This fund is used to account for proceeds and expenditures of gas tax revenue received under the California Streets and Highways Code Section 2106. Apportionments are based on vehicle registration, assessed valuation, and population. Funds are restricted to any street or road purpose that include: construction, maintenance and allocated overhead related to streets, roads, bridges, culverts, curbs, gutters, sidewalks, traffic signals, right-of-way landscaping, traffic signs, bike paths adjacent to streets and roads.

CITY OF ST. HELENA

Fund 227 - State Gas Tax 2107 Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 45,857**	**$ 90,718**	**$ 131,781**	**$ 131,781**	**$ 88,375**	
State Gas Tax 2107 - Revenues						
Investment Earnings	5,077	5,933	4,000	6,500	5,500	37.50%
Gas Tax 2107	42,772	42,608	43,094	43,094	44,694	3.71%
Total State Gas Tax 2107 Revenues	**$ 47,849**	**$ 48,541**	**$ 47,094**	**$ 49,594**	**$ 50,194**	**6.58%**
State Gas Tax 2107 - Expenditures						
Totals by category						
Services	2,988	7,478	3,000	3,000	3,000	0.00%
Transfers	-	-	90,000	90,000	90,000	0.00%
Total State Gas Tax 2107 Expenditures	**$ 2,988**	**$ 7,478**	**$ 93,000**	**$ 93,000**	**$ 93,000**	**0.00%**
State Gas Tax 2107 Surplus/(Deficit)	44,861	41,063	(45,906)	(43,406)	(42,806)	
State Gas Tax 2107 Expenditures by Department						
Non Department						
29 **Transfers**	-	-	90,000	90,000	90,000	0.00%
	-	**-**	**90,000**	**90,000**	**90,000**	**0.00%**
Public Works Gas Tax						
21 **Services**	2,988	7,478	3,000	3,000	3,000	0.00%
	2,988	**7,478**	**3,000**	**3,000**	**3,000**	**0.00%**
Total Expenditures	**$ 2,988**	**$ 7,478**	**$ 93,000**	**$ 93,000**	**$ 93,000**	**0.00%**
Estimated Fund Balance at June 30, 2020					***$ 45,569***	

227 STATE GAS TAX 2107: This fund is used to account for proceeds and expenditures of gas tax revenue received under the California Streets and Highways Code Section 2107. Apportionments are based on population. Uses of funds are the same as those listed for fund 225.

CITY OF ST. HELENA

Fund 228 - State Gas Tax 2107.5 Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 3,706**	**$ 5,743**	**$ 7,807**	**$ 7,807**	**$ 9,862**	
State Gas Tax 2107.5 - Revenues						
Investment Earnings	37	64	40	55	100	150.00%
Gas Tax 2107.5	2,000	2,000	2,000	2,000	2,000	0.00%
Total State Gas Tax 2107.5 Revenues	**$ 2,037**	**$ 2,064**	**$ 2,040**	**$ 2,055**	**$ 2,100**	**2.94%**
State Gas Tax 2107.5 - Expenditures						
Totals by category						
Transfers	-	-	-	-	-	0.00%
Total State Gas Tax 2107.5 Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
State Gas Tax 2107.5 Surplus/(Deficit)	2,037	2,064	2,040	2,055	2,100	
State Gas Tax 2107.5 Expenditures by Department						
Non Department						
29 **Transfers**	-	-	-	-	-	0.00%
	-	**-**	**-**	**-**	**-**	**0.00%**
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Estimated Fund Balance at June 30, 2020					***$ 11,962***	

228 STATE GAS TAX 2107.5: This fund is used to account for proceeds and expenditures of gas tax revenue received under the California Streets and Highway Code Section 2107.5. Apportionments are based on population. Funds are restricted for use in covering the costs of street related engineering and administrative expenses. Cities with a population of less than 10,000 may use these funds for acquisition of rights-of-way and construction of its street system.

CITY OF ST. HELENA

Fund 229 - State Gas Tax 2103 Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 37,656**	**$ 53,993**	**$ 12,648**	**$ 12,648**	**$ 59,151**	
State Gas Tax 2103 - Revenues						
Investment Earnings	312	161	250	250	210	-16.00%
Gas Tax 2103	16,025	23,494	46,253	46,253	52,179	12.81%
Total State Gas Tax 2103 Revenues	**$ 16,337**	**$ 23,655**	**$ 46,503**	**$ 46,503**	**$ 52,389**	**12.66%**
State Gas Tax 2103 - Expenditures						
Totals by category						
Transfers	-	65,000	-	-	-	0.00%
Total State Gas Tax 2103 Expenditures	**$ -**	**$ 65,000**	**$ -**	**$ -**	**$ -**	**0.00%**
State Gas Tax 2103 Surplus/(Deficit)	$ 16,337	$ (41,345)	$ 46,503	$ 46,503	$ 52,389	
State Gas Tax 2103 Expenditures by Department						
Non Department						
29 **Transfers**	-	65,000	-	-	-	0.00%
	-	**65,000**	**-**	**-**	**-**	**0.00%**
Total Expenditures	**$ -**	**$ 65,000**	**$ -**	**$ -**	**$ -**	**0.00%**
Estimated Fund Balance at June 30, 2020					***$ 111,540***	

229 STATE GAS TAX 2103: Section 2103 was added beginning with the 2010-11 fiscal year to allocate funds from a new motor vehicle fuel excise tax that replaces previous city and county allocations from the Proposition 42 sales tax on gasoline. This is the change known as the "fuel tax swap of 2010." Section 2103 funds are allocated to cities and counties on a per capita basis. Funds must be used for street and highway pavement maintenance, rehabilitation, reconstruction and storm damage repair. For Proposition 42 purposes, maintenance means patching, overlay, and sealing. Reconstruction includes overlay, sealing, or widening of the roadway to bring the roadway width to the desirable minimum pavement width consistent with accepted design standards for local streets and roads. However, widening of a roadway does not include widening for increasing the traffic capacity of a street or road.

CITY OF ST. HELENA

Fund 230 - RMRA Budget Worksheet

	FY 15/16 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)		**$ -**	**$ 35,396**	**$ 35,396**	**$ 102,738**	
RMRA - Revenues						
Investment Earnings		45	100	300	550	450.00%
State Loan Repayment		-	6,858	6,858	6,899	100.00%
Contributions from Government		35,351	100,184	100,184	101,263	1.08%
Total RMRA Revenues		**$ 35,396**	**$ 107,142**	**$ 107,342**	**$ 108,712**	**100.00%**
RMRA - Expenditures						
Totals by category						
Transfers		-	40,000	40,000	-	0.00%
Total RMRA Expenditures		**$ -**	**$ 40,000**	**$ 40,000**	**$ -**	**0.00%**
RMRA Surplus/(Deficit)		$ 35,396	$ 67,142	$ 67,342	$ 108,712	
RMRA Expenditures by Department						
Non Department						
29 **Transfers**		-	40,000	40,000	-	0.00%
		-	**40,000**	**40,000**	-	**0.00%**
Total Expenditures		**$ -**	**$ 40,000**	**$ 40,000**	**$ -**	**0.00%**
Estimated Fund Balance at June 30, 2020					***$ 211,450***	

230 RMRA: Section RMRA was added beginning with the 2017-18 fiscal year which includes funds from the following taxes enacted by the Road Repair and Accountability Act of 2017: the 12 cent gasoline excise tax, 20 cent diesel fuel excise tax, transportation improvement fees and transportation loan repayments.

CITY OF ST. HELENA

Fund 235 - Measure A Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	$ -	$ -	$ 1,256,550	$ 1,256,550	$ 178,921	
Measure A - Revenues						
Investment Earnings	-	1,269	-	3,600	-	0.00%
Loan Proceeds	-	-	-	-	-	0.00%
Revenue from County	-	1,580,414	4,107,740	4,039,021	42,085	-98.98%
Other Revenue	-	5,000	-	-	-	0.00%
Transfers In	526,805	211,900	-	-	-	0.00%
Total Measure A Revenues	**$ 526,805**	**$ 1,798,583**	**$ 4,107,740**	**$ 4,042,621**	**$ 42,085**	**100.00%**
Measure A - Expenditures						
Totals by category						
Services	-	15,227	-	-	-	
Debt	526,805	526,805	5,171,349	5,120,250	42,085	-99.19%
Transfers	-	-	-	-	-	0.00%
Total Measure A Expenditures	**$ 526,805**	**$ 542,032**	**$ 5,171,349**	**$ 5,120,250**	**$ 42,085**	**100.00%**
Measure A Surplus/(Deficit)	-	1,256,550	(1,063,609)	(1,077,629)	-	

Measure A Expenditures by Department

		FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Non Department							
25	**Debt**	526,805	526,805	5,171,349	5,120,250	42,085	-99.19%
29	**Transfers**	-	-	-	-	-	0.00%
		526,805	**526,805**	**5,171,349**	**5,120,250**	**42,085**	-99.19%
Finance							
21	**Services**	-	15,227	-	-	-	0.00%
		-	**15,227**	**-**	**-**	**-**	**0.00%**
Total Expenditures		**$ 526,805**	**$ 542,032**	**$ 5,171,349**	**$ 5,120,250**	**$ 42,085**	**$ (1)**

Estimated Fund Balance at June 30, 2020 ***$ 178,921***

235 MEASURE A: This fund is used to account for proceeds received under Measure A, the countywide flood management plan. This Ordinance imposed a one-half of one percent transaction and use tax in the County and established a Flood Protection and Watershed Improvement Expenditure Plan. Any amendments to the use of this tax as established by the Joint Powers Agreement, resolution 98-118 shall be recommended to the Napa County Flood Control, Water Conservation District, Financial Oversight Committee and the Technical Review Committee for approval. This Tax is scheduled to expire in 2018.

CITY OF ST. HELENA

Fund 237 - Emergency Flood Relief Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 166,060**	**$ 167,158**	**$ 168,578**	**$ 168,578**	**$ 170,378**	
Emergency Flood Relief - Revenues						
Investment Earnings	1,098	1,420	1,200	1,800	1,800	50.00%
Contributions from Government	-	-	-	-	-	0.00%
Insurance Refund			-	-	-	0.00%
Total Emergency Flood Relief Revenues	**$ 1,098**	**$ 1,420**	**$ 1,200**	**$ 1,800**	**$ 1,800**	**50.00%**
Emergency Flood Relief - Expenditures						
Totals by category						
Transfers	-	-	-	-	-	0.00%
Total Emergency Flood Relief Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Emergency Flood Relief Surplus/(Deficit)	1,098	1,420	1,200	1,800	1,800	
Emergency Flood Relief Expenditures by Department						
Non Department						
29 **Transfers**	-	-	-	-	-	0.00%
	-	**-**	**-**	**-**	**-**	**0.00%**
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Estimated Fund Balance at June 30, 2020					***$ 172,178***	

237 EMERGENCY FLOOD RELIEF: This fund is for allocations for disaster assistance relating to flood damage.

CITY OF ST. HELENA

Fund 238 - Training Development Fund Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 24,281**	**$ 18,962**	**$ 18,146**	**$ 18,146**	**$ 16,006**	
Training Development Fund - Revenues						
Post Reimbursement	-	2,661	600	3,710	2,000	233.33%
Investment Earnings	142	130	150	150	150	0.00%
Other Revenue	-	1,694	-	-	-	#DIV/0!
Total Training Development Fund Revenues	**$ 142**	**$ 4,485**	**$ 750**	**$ 3,860**	**$ 2,150**	**186.67%**
Training Development Fund - Expenditures						
Totals by category						
Services	5,462	5,300	6,000	6,000	8,000	0.00%
Supplies	-	-	-	-	-	0.00%
Total Training Development Fund Expenditures	**$ 5,462**	**$ 5,300**	**$ 6,000**	**$ 6,000**	**$ 8,000**	**33.33%**
Training Development Fund Surplus/(Deficit)	(5,320)	(816)	(5,250)	(2,140)	(5,850)	
Training Development Fund Expenditures by Department						
Police						
21 **Services**	5,462	5,300	6,000	6,000	8,000	33.33%
22 **Supplies**	-	-	-	-	-	0.00%
	5,462	**5,300**	**6,000**	**6,000**	**8,000**	**0.00%**
Total Expenditures	**$ 5,462**	**$ 5,300**	**$ 6,000**	**$ 6,000**	**$ 8,000**	**0.00%**
Estimated Fund Balance at June 30, 2020					***$ 10,156***	

238 TRAINING DEVELOPMENT: This fund was established to account for proceeds from the Police Officers Standards and Training fund to cover the costs of Police officer's training. Proceeds come in the form of reimbursements.

CITY OF ST. HELENA

Fund 240 - Measure T

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)		$ -	$ -	$ -	$ 1,200,600	
Measure T - Revenues						
Investment Earnings			-	600	360	100.00%
Operating Transfer In			1,200,000	1,200,000	1,200,000	0.00%
Total Measure T Revenues			$ 1,200,000	$ 1,200,600	$ 1,200,360	100.00%
Measure T - Expenditures						
Totals by category						
Services			-	-	-	100.00%
Total Measure T Expenditures			$ -	$ -	$ -	100.00%
Measure T Surplus/(Deficit)			1,200,000	1,200,600	1,200,360	
Measure T Expenditures by Department						
Public Works						
21 **Services**			-	-	-	0.00%
			-	-	-	100.00%
Total Expenditures			$ -	$ -	$ -	100.00%
Estimated Fund Balance at June 30, 2020					*$ 2,400,960*	

240 Measure T: At the General Elecetion held on November 6, 2012, the voters of Napa County approved a 1/2-cent sales tax increase known as Measure T, which is to be implemented on July 1, 2018. Measure T funding is to be used for maintenance, reconstruction, and/or rehabilitation of streets, roads, and transportation infrastructure within the public right-of-way including but not limited to: sidewalks, curb and gutters, curb ramps, lighting, traffic signage, striping, and local roadway drainage.

CITY OF ST. HELENA

Fund 241 - Measure T Class I Trails

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)		$ -	$ -	$ -	$ 67,400	
Measure T Class I Trails - Revenues						
Investment Earnings			-	700	700	100.00%
Operating Transfer In			13,700	66,700	85,000	0.00%
Total Measure T Class I Trails Revenues			$ 13,700	$ 67,400	$ 85,700	100.00%
Measure T Class I Trails - Expenditures						
Totals by category						
Services			-	-	-	100.00%
Total Measure T Class I Trails Expenditures			$ -	$ -	$ -	100.00%
Measure T Class I Trails Surplus/(Deficit)			13,700	67,400	85,700	
Measure T Class I Trails Expenditures by Department						
Public Works						
21 **Services**			-	-	-	0.00%
			-	-	-	100.00%
Total Expenditures			$ -	$ -	$ -	100.00%
Estimated Fund Balance at June 30, 2020					***$ 153,100***	

241 Measure T Class I Trails: This funding is a match from the City that is required in order to receive Measure T funding. Each year the City must dedicate the appropriate funds equal to 6.67% of Measure T revenues earned that year, which will be used for Class 1 Bike Facility projects identified in the adopted Countwide Bicycle Plan.

CITY OF ST. HELENA

Fund 278 - BSCC GRANT (BSCCG)

		FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)		**$ 9,514**	**$ 9,577**	**$ 13,640**	**$ 13,640**	**$ 2,564**	
BSCC Grant - Revenues							
Investment Earnings		63	87	45	140	150	100.00%
Grant		-	3,977	-	-	-	0.00%
Total BSCC Grant Revenues		**$ 63**	**$ 4,063**	**$ 45**	**$ 140**	**$ 150**	**100.00%**
BSCC Grant - Expenditures							
Totals by category							
Services		-	-	-	-	-	100.00%
Capital		-	-	11,216	11,216	-	0.00%
Total BSCC Grant Expenditures		**$ -**	**$ -**	**$ 11,216**	**$ 11,216**	**$ -**	**100.00%**
BSCC Grant Surplus/(Deficit)		63	4,063	(11,171)	(11,076)	150	
BSCC Grant Expenditures by Department							
Police							
21	**Services**	-	-	-	-	-	0.00%
26	**Capital**	-	-	11,216	11,216	-	0.00%
		-	**-**	**11,216**	**11,216**	**-**	**100.00%**
Total Expenditures		**$ -**	**$ -**	**$ 11,216**	**$ 11,216**	**$ -**	**100.00%**
Estimated Fund Balance at June 30, 2020						***$ 2,714***	

278 BSCC GRANT: This funding was approved by the State of CA to assist with compliance checks and enforcement efforts of those diverted from the state prison system. The St. Helena Police Department will use these funds to address crime impacts in the community, strengthen the relationship between law enforcement and the community, create greater transparency for the organization, and implement best practices for law enforcement.

CITY OF ST. HELENA

Fund 279 - Asset Forfeiture Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 56,606**	**$ 49,879**	**$ 53,351**	**$ 53,351**	**$ 57,251**	
Asset Forfeiture - Revenues						
Investment Earnings	451	416	400	400	550	37.50%
Asset Forfeiture	-	11,326	10,000	10,000	10,000	100.00%
Total Asset Forfeiture Revenues	**$ 451**	**$ 11,742**	**$ 10,400**	**$ 10,400**	**$ 10,550**	**1.44%**
Asset Forfeiture - Expenditures						
Totals by category						
Services	767	8,270	-	-	-	#DIV/0!
Supplies	6,411	-	6,500	6,500	6,500	100.00%
Total Asset Forfeiture Expenditures	**$ 7,178**	**$ 8,270**	**$ 6,500**	**$ 6,500**	**$ 6,500**	**0.00%**
Asset Forfeiture Surplus/(Deficit)	(6,727)	3,473	3,900	3,900	4,050	

Asset Forfeiture Expenditures by Department

		FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Police							
21	**Services**	767	8,270	-	-	-	0.00%
22	**Supplies**	6,411	-	6,500	6,500	6,500	100.00%
		7,178	**8,270**	**6,500**	**6,500**	**6,500**	**0.00%**
Total Expenditures		**$ 7,178**	**$ 8,270**	**$ 6,500**	**$ 6,500**	**$ 6,500**	**0.00%**

Estimated Fund Balance at June 30, 2020 ***$ 61,301***

279 ASSET FORFEITURE: A special revenue fund for monies from adjudicated crime cases restricted for public safety purposes.

CITY OF ST. HELENA

Fund 280 - Teen Center Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 91,781**	**$ 37,651**	**$ 37,423**	**$ 37,423**	**$ 5,426**	
Teen Center - Revenues						
Donations	128	-	-	-	-	0.00%
Transfers In	118,988	104,318	-	-	-	0.00%
Total Teen Center Revenues	**$ 119,116**	**$ 104,318**	**$ -**	**$ -**	**$ -**	**0.00%**
Teen Center - Expenditures						
Totals by category						
Salaries & Benefits	167,928	101,586	-	5,697	-	0.00%
Services	2,496	2,450	-	-	-	0.00%
Supplies	2,823	510	-	-	-	0.00%
Maintenance	-	-	-	-	-	0.00%
Taxes, Insurances & Contributions	-	-	-	-	-	0.00%
Capital	-	-	-	-	-	0.00%
Transfers	-	-	26,300	26,300	-	100.00%
Total Teen Center Expenditures	**$ 173,246**	**$ 104,547**	**$ 26,300**	**$ 31,997**	**$ -**	**-100.00%**
Teen Center Surplus/(Deficit)	(54,130)	(229)	(26,300)	(31,997)	-	

Teen Center Expenditures by Department

		FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Non Department							
00	**Transfers**	-	-	-	-	-	0.00%
		-	**-**	**-**	**-**	**-**	**0.00%**
Recreation							
20	**Salaries & Benefits**	167,928	101,586	-	5,697	-	0.00%
21	**Services**	2,496	2,450	-	-	-	0.00%
22	**Supplies**	2,823	510	-	-	-	0.00%
23	**Maintenance**	-	-	-	-	-	0.00%
24	**Taxes, Insurances & Contributions**	-	-	-	-	-	0.00%
26	**Capital**	-	-	-	-	-	0.00%
29	**Transfers**	-	-	26,300	26,300	-	100.00%
		173,246	**104,547**	**26,300**	**31,997**	**-**	**-100.00%**
Total Expenditures		**$ 173,246**	**$ 104,547**	**$ 26,300**	**$ 31,997**	**$ -**	**-100.00%**

Estimated Fund Balance at June 30, 2020 ***$ 5,426***

280 COMMUNITY ACTIVITY FUND: This fund is used to account for donations received to be used towards youth community activities within the community. Activities include the Teen Center.

CITY OF ST. HELENA

Fund 283 - Tree City Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 93,062**	**$ 177,105**	**$ 165,991**	**$ 165,991**	**$ 111,379**	
Tree City - Revenues						
Transfers In	99,447	48,569	62,100	62,100	122,205	96.79%
Total Tree City Revenues	**$ 99,447**	**$ 48,569**	**$ 62,100**	**$ 62,100**	**$ 122,205**	**96.79%**
Tree City - Expenditures						
Totals by category						
Salaries & Benefits	4,926	1,387	17,912	17,912	19,105	6.66%
Services	10,314	45,527	79,200	79,200	83,500	5.43%
Supplies	77	52	800	800	800	0.00%
Maintenance	87	12,718	18,800	18,800	18,800	0.00%
Capital	-	-	-	-	-	0.00%
Transfers	-	-	-	-	-	0.00%
Total Tree City Expenditures	**$ 15,404**	**$ 59,684**	**$ 116,712**	**$ 116,712**	**$ 122,205**	**4.71%**
Tree City Surplus/(Deficit)	84,043	(11,115)	(54,612)	(54,612)	-	

Tree City Expenditures by Department

		FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Public Works Tree City							
20	**Salaries & Benefits**	4,926	1,387	17,912	17,912	19,105	6.66%
21	**Services**	10,314	45,527	79,200	79,200	83,500	5.43%
22	**Supplies**	77	52	800	800	800	0.00%
23	**Maintenance**	87	12,718	18,800	18,800	18,800	0.00%
26	**Capital**	-	-	-	-	-	0.00%
29	**Transfers**	-	-	-	-	-	0.00%
		15,404	**59,684**	**116,712**	**116,712**	**122,205**	**4.71%**
Total Expenditures		**$ 15,404**	**$ 59,684**	**$ 116,712**	**$ 116,712**	**$ 122,205**	**4.71%**

Estimated Fund Balance at June 30, 2020 ***$ 111,379***

283 TREE CITY USA: This fund was established in fiscal year 1996/97 to account for expenditures related to the maintenance and planting of trees located on City right of ways and in parks within the City. The City is seeking a designation from the Arbor Foundation for this effort. Revenue sources include General Fund transfers and private donations.

CITY OF ST. HELENA

Fund 286 - Bocce Ball Fund Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 84,177**	**$ 90,359**	**$ 89,711**	**$ 89,711**	**$ 83,703**	
Bocce Ball Fund - Revenues						
Recreation Registration	45,000	44,340	40,500	40,525	40,500	0.00%
Contributions from Non-Government	-	-	-	-	-	0.00%
Other	-	-	-	-	-	0.00%
Total Bocce Ball Fund Revenues	**$ 45,000**	**$ 44,340**	**$ 40,500**	**$ 40,525**	**$ 40,500**	**0.00%**
Bocce Ball Fund - Expenditures						
Totals by category						
Salaries & Benefits	31,154	38,122	39,143	39,143	59,296	51.49%
Services	1,417	1,334	1,490	1,490	1,490	0.00%
Supplies	4,457	4,013	4,400	4,400	4,400	0.00%
Maintenance	1,790	1,520	1,500	1,500	1,500	0.00%
Transfers	-	-	-	-	-	0.00%
Total Bocce Ball Fund Expenditures	**$ 38,818**	**$ 44,989**	**$ 46,533**	**$ 46,533**	**$ 66,686**	**48.23%**
Bocce Ball Fund Surplus/(Deficit)	6,182	(649)	(6,033)	(6,008)	(26,186)	
Bocce Ball Fund Expenditures by Department						
Recreation						
20 **Salaries & Benefits**	31,154	38,122	39,143	39,143	59,296	51.49%
21 **Services**	1,417	1,334	1,490	1,490	1,490	0.00%
22 **Supplies**	4,457	4,013	4,400	4,400	4,400	0.00%
23 **Maintenance**	1,790	1,520	1,500	1,500	1,500	0.00%
29 **Transfers**	-	-	-	-	-	
	38,818	**44,989**	**46,533**	**46,533**	**66,686**	**43.31%**
Total Expenditures	**$ 38,818**	**$ 44,989**	**$ 46,533**	**$ 46,533**	**$ 66,686**	**43.31%**
Estimated Fund Balance at June 30, 2020					***$ 57,517***	

286 BOCCE BALL LEAGUE: This fund is used to account for the costs of running Bocce league services to the general public on a continuing basis. The intent is to recover costs through user charges and fees. The fund, therefore, is operated in a manner similar to a private business enterprise.

CITY OF ST. HELENA

Fund 287 - Harvest Festival

		FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)		$ 10,141	$ 3,463	$ 5,104	$ 5,104	$ 5,133	
Harvest Festival - Revenues							
Registrations		306	520	-	-	5,000	0.00%
Donations		1,005	6,815	-	11,276	3,200	0.00%
Contributions from Non-Govt		-	4,620	4,500	-	4,500	100.00%
Vendor/NonProfit Fees		6,585	(2,435)	6,800	-	6,800	0.00%
Total Harvest Festival Revenues		**$ 7,895**	**$ 9,520**	**$ 11,300**	**$ 11,276**	**$ 19,500**	**1.19%**
Harvest Festival - Expenditures							
Totals by category							
Services		4	83	100	112	100	0.00%
Supplies		14,569	7,796	12,700	11,135	15,000	18.11%
Total Harvest Festival Expenditures		**$ 14,574**	**$ 7,879**	**$ 12,800**	**$ 11,246**	**$ 15,100**	**17.97%**
Harvest Festival Surplus/(Deficit)		(6,678)	1,641	(1,500)	30	4,400	
Harvest Festival Expenditures by Department							
Recreation							
21	**Services**	4	83	100	112	100	0.00%
22	**Supplies**	14,569	7,796	12,700	11,135	15,000	18.11%
		14,574	**7,879**	**12,800**	**11,246**	**15,100**	**17.97%**
Total Expenditures		**$ 14,574**	**$ 7,879**	**$ 12,800**	**$ 11,246**	**$ 15,100**	**17.97%**
Estimated Fund Balance at June 30, 2020						***$ 9,533***	

287 HARVEST FESTIVAL: This fund is used to account for revenues from registration fees and donations and is used to fund the expenses incurred in administering the Harvest Festival.

CITY OF ST. HELENA

Fund 288 - Fourth of July

		FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)		**$ 42,871**	**$ 20,513**	**$ (1,023)**	**$ (1,023)**	**$ (477)**	
Fourth of July - Revenues							
Donations		20,770	22,221	3,000	3,449	30,800	926.67%
Transfers In		-	-	40,500	40,000	20,000	100.00%
Total Fourth of July Revenues		**$ 20,770**	**$ 22,221**	**$ 43,500**	**$ 43,449**	**$ 50,800**	**16.78%**
Fourth of July - Expenditures							
Totals by category							
Services		41,950	40,052	40,000	41,500	40,000	0.00%
Supplies		1,178	3,705	5,300	1,402	10,300	94.34%
Total Fourth of July Expenditures		**$ 43,128**	**$ 43,757**	**$ 45,300**	**$ 42,902**	**$ 50,300**	**11.04%**
Fourth of July Surplus/(Deficit)		(22,358)	(21,536)	(1,800)	547	500	
Fourth of July Expenditures by Department							
Recreation							
21	**Services**	41,950	40,052	40,000	41,500	40,000	0.00%
22	**Supplies**	1,178	3,705	5,300	1,402	10,300	94.34%
		43,128	**43,757**	**45,300**	**42,902**	**50,300**	**11.04%**
Total Expenditures		**$ 43,128**	**$ 43,757**	**$ 45,300**	**$ 42,902**	**$ 50,300**	**11.04%**
Estimated Fund Balance at June 30, 2020						***$ 23***	

288 FOURTH OF JULY: This fund is used to account for donations and is used to fund the expenses incurred in administering the Fourth of July fireworks show.

CITY OF ST. HELENA

Fund 289 - Recreation Programs Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 119,222**	**$ 227,257**	**$ 327,117**	**$ 327,117**	**$ 197,770**	
Recreation Programs - Revenues						
Recreation Registration	154,788	140,859	125,000	125,000	120,000	-4.00%
Donations	4,164	3,600	3,500	3,783	3,500	0.00%
Contributions from Non Government	18,000	18,366	18,000	18,000	30,000	100.00%
Transfers In	125,791	207,494	181,300	181,300	320,537	76.80%
Total Recreation Programs Revenues	**$ 302,743**	**$ 370,319**	**$ 327,800**	**$ 328,083**	**$ 474,037**	**44.61%**
Recreation Programs - Expenditures						
Totals by category						
Salary	79,109	140,203	294,821	294,821	323,397	9.69%
Benefits	66,736	57,764	97,350	97,350	97,350	0.00%
Contracts	39,005	62,174	53,249	53,249	54,000	1.41%
Dept Supplies/Services	9,858	10,319	12,011	12,011	13,193	9.84%
Training/Conference	-	-	-	-	-	0.00%
Total Recreation Programs Expenditures	**$ 194,708**	**$ 270,459**	**$ 457,431**	**$ 457,431**	**$ 487,940**	**6.67%**
Recreation Programs Surplus/(Deficit)	108,035	99,860	(129,631)	(129,348)	(13,903)	

Recreation Programs Expenditures by Department

		FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Recreation							
20	**Salaries & Benefits**	79,109	140,203	294,821	294,821	323,397	9.69%
21	**Services**	66,736	57,764	97,350	97,350	97,350	0.00%
22	**Supplies**	39,005	62,174	53,249	53,249	54,000	1.41%
23	**Maintenance**	9,858	10,319	12,011	12,011	13,193	9.84%
24	**Taxes, Insurance & Contributions**	-	-	-	-	-	0.00%
		194,708	**270,459**	**457,431**	**457,431**	**487,940**	**6.67%**
Total Expenditures		**$ 194,708**	**$ 270,459**	**$ 457,431**	**$ 457,431**	**$ 487,940**	**6.67%**

Estimated Fund Balance at June 30, 2020 ***$ 183,867***

289 RECREATION PROGRAMS: Used to account for revenues from registration fees or other income from recreation programs and funding the expenses incurred in providing those programs. Council established this fund to monitor the ability of the recreation programs to be self-sustaining excluding costs associated with the Recreation Director.

*includes unemployment

CITY OF ST. HELENA

Fund 290 - Tourism Improvement District Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 5,085**	**$ 5,275**	**$ 6,414**	**$ 6,414**	**$ 6,714**	
Tourism Improvement District - Revenues						
Investment Earnings	112	226	200	300	450	125.00%
TID City Admin	3,609	4,514	5,367	5,367	5,367	0.00%
TID Assessment - District	260,960	331,866	397,129	397,129	397,129	0.00%
TID Assessment - Local	88,162	112,114	134,165	134,165	134,165	0.00%
Total Tourism Improvement District Revenues	**$ 352,842**	**$ 448,721**	**$ 536,861**	**$ 536,961**	**$ 537,111**	**0.05%**
Tourism Improvement District - Expenditures						
Totals by category						
Services	349,122	444,052	531,294	531,294	531,294	0.00%
Supplies	-	-	-	-	-	0.00%
Transfers	3,530	3,530	5,367	5,367	5,367	0.00%
Total Tourism Improvement District Expenditures	**$ 352,652**	**$ 447,582**	**$ 536,661**	**$ 536,661**	**$ 536,661**	**19.90%**
Tourism Improvement District Surplus/(Deficit)	190	1,139	200	300	450	
Tourism Improvement District Expenditures by Department						
Non Department						
21 **Services**	349,122	444,052	531,294	531,294	531,294	0.00%
22 **Supplies**	-	-	-	-	-	0.00%
29 **Transfers**	3,530	3,530	5,367	5,367	5,367	0.00%
	352,652	**447,582**	**536,661**	**536,661**	**536,661**	**0.00%**
Total Expenditures	**$ 352,652**	**$ 447,582**	**$ 536,661**	**$ 536,661**	**$ 536,661**	**0.00%**
Estimated Fund Balance at June 30, 2020					***$ 7,164***	

290 TOURISM IMPROVEMENT DISTRICT (TID): The Napa Valley Tourism Improvement District was created in 2010 and is funded through an assessment on hotel room nights implemented and collected by lodging businesses throughout Napa Valley. The intent of the assessment is to support local activities and products that promote, support and enhance locally based tourism and hospitality efforts. Revenue is currently 2% of taxable room rent. These funds are directed by the Tourism Board created by the County MOU.

CITY OF ST. HELENA

Fund 291 - SB-1186 State Fees

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 3,408**	**$ 3,439**	**$ 8,625**	**$ 8,625**	**$ 7,430**	
SB1186 State Fees - Revenues						
Investment Earnings	31	60	25	55	50	100.00%
Other Revenue	-	289	140	250	200	42.86%
Other State Revenue	-	5,137	1,570	4,600	3,000	91.08%
Total SB1186 State Fees Revenues	**$ 31**	**$ 5,486**	**$ 1,735**	**$ 4,905**	**$ 3,250**	**87.32%**
SB1186 State Fees - Expenditures						
Totals by category						
Services	-	300	1,500	1,500	3,000	0.00%
Transfer to Other Funds	-	-	2,762	4,600	2,762	0.00%
Total SB1186 State Fees Expenditures	**$ -**	**$ 300**	**$ 4,262**	**$ 6,100**	**$ 5,762**	**0.00%**
SB1186 State Fees Surplus/(Deficit)	31	5,186	(2,527)	(1,195)	(2,512)	

SB1186 State Fees Expenditures by Department

		FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Non Department							
29	**Transfers**	-	-	2,762	4,600	2,762	0.00%
		-	**-**	**2,762**	**4,600**	**2,762**	**0.00%**
Planning							
21	**Services**	-	300	1,500	1,500	3,000	0.00%
		-	**300**	**1,500**	**1,500**	**3,000**	**0.00%**
Total Expenditures		**$ -**	**$ 300**	**$ 4,262**	**$ 6,100**	**$ 5,762**	**0.00%**

Estimated Fund Balance at June 30, 2020 ***$ 4,918***

291 SB-1186 STATE FEES: Effective January 1, 2013 an additional state fee of $1 was added to the business license application and renewel fee for, (1) the purpose of increasing disability access and compliance with construction-related accessibility requirements, and (2) developing educational resources for businesses to facilitate compliance with federal and state disability laws. Effective January 1, 2019, the fee was increased to $4.

CITY OF ST. HELENA

Fund 295 - N.O.A.A.

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Proposed Change
Beginning Fund Balance (July 1)	**$ 2,581**	**$ 2,598**	**$ 2,620**	**$ 2,620**	**$ 2,644**	
N.O.A.A. - Revenues						
Investment Earnings	17	22	24	24	28	16.67%
Government Contribution	-	-	-	-	-	0.00%
Total N.O.A.A. Revenues	**$ 17**	**$ 22**	**$ 24**	**$ 24**	**$ 28**	**0.00%**
N.O.A.A. - Expenditures						
Totals by category						
Contracts	-	-	-	-	-	0.00%
Total N.O.A.A. Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
N.O.A.A. Surplus/(Deficit)	17	22	24	24	28	
N.O.A.A. Expenditures by Department						
Non Department						
21 **Services**	-	-	-	-	-	0.00%
	-	**-**	**-**	**-**	**-**	**0.00%**
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Estimated Fund Balance at June 30, 2020					***$ 2,672***	

295 N.O.A.A.: This fund is used to account for monies used toward the compensation and mitigation project known as the Northern Napa River Tributary Stream Surveys.

CITY OF ST. HELENA

Fund 329 - Stabo Trust

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 35,554**	**$ 35,789**	**$ 36,093**	**$ 36,093**	**$ 36,393**	
Stabo Trust - Revenues						
Investment Earnings	235	304	300	300	360	20.00%
Total Stabo Trust Revenues	**$ 235**	**$ 304**	**$ 300**	**$ 300**	**$ 360**	**20.00%**
Stabo Trust - Expenditures						
Totals by category						
Services	-	-	-	-	-	0.00%
Total Stabo Trust Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Stabo Trust Surplus/(Deficit)	235	304	300	300	360	
Stabo Trust Expenditures by Department						
Non Department						
21 **Services**	-	-	-	-	-	0.00%
	-	**-**	**-**	**-**	**-**	**0.00%**
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Estimated Fund Balance at June 30, 2020					***$ 36,753***	

329 STABO TRUST: This fund is used to account for proceeds and expenditures toward the upkeep of Stabo Park located on Hunt Avenue.

CITY OF ST. HELENA

Fund 375 - Murray Trust

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 39,774**	**$ 41,965**	**$ 44,552**	**$ 44,552**	**$ 46,832**	
Murray Trust - Revenues						
Investment Earnings	273	369	380	380	375	-1.32%
Other Revenue	1,918	2,218	1,900	1,900	1,750	**-21.09%**
Total Murray Trust Revenues	**$ 2,191**	**$ 2,587**	**$ 2,280**	**$ 2,280**	**$ 2,125**	**0.00%**
Murray Trust - Expenditures						
Totals by category						
Services	-	-	-	-	45,000	0.00%
Total Murray Trust Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ 45,000**	**0.00%**
Murray Trust Surplus/(Deficit)	2,191	2,587	2,280	2,280	(42,875)	
Murray Trust Expenditures by Department						
Police						
22 **Supplies**	-	-	-	-	45,000	0.00%
	-	**-**	**-**	**-**	**45,000**	**0.00%**
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ 45,000**	**0.00%**
Estimated Fund Balance at June 30, 2020					***$ 3,957***	

375 MADELINE MURRAY TRUST FUND: The proceeds from a non-expendable trust established in 2000 as a bequest from the Madeline Murray, through the Madeline Murray and Bertha Tranah Foundation. The funds are to be used for new equipment purchases for the Police Department. The Fire Department also receives funding from the Madeline Murray and Bertha Tranah Foundation but it is given directly to the St. Helena Volunteer Fire Department, a non-profit organization.

CITY OF ST. HELENA

Fund 380 - Friends and Foundation

		FY 16/17 Actual		FY 17/18 Actual		FY 18/19 Budget		FY 18/19 Estimated Year End		FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	$	(3,564)	$	5,446	$	7,373	$	7,373	$	6,513	
Friends and Foundation - Revenues											
Investment Earnings		-		-		-		-		-	0.00%
Donations		-		-		-		-		-	0.00%
Other Revenue		134,550		134,250		135,110		134,250		135,000	-0.08%
Total Friends and Foundation Revenues	$	134,550	$	134,250	$	135,110	$	134,250	$	135,000	0.56%
Friends and Foundation - Expenditures											
Totals by category											
Salaries & Benefits		82,786		65,195		64,610		64,610		62,789	-2.82%
Services		-		-		-		-		-	0.00%
Supplies		42,754		67,128		70,500		70,500		72,211	2.43%
Taxes, Insurance & Contributions		-		-		-		-		-	0.00%
Capital		-		-		-		-		-	0.00%
Total Friends and Foundation Expenditures	$	125,540	$	132,323	$	135,110	$	135,110	$	135,000	-0.08%
Friends and Foundation Surplus/(Deficit)		9,010		1,927		-		(860)		-	

Friends and Foundation Expenditures by Department

			FY 16/17 Actual		FY 17/18 Actual		FY 18/19 Budget		FY 18/19 Estimated Year End		FY 19/20 Draft	FY 19/20 Budget % Change
Library												
20	**Salaries & Benefits**		82,786		65,195		64,610		64,610		62,789	-2.82%
21	**Services**		-		-		-		-		-	0.00%
22	**Supplies**		42,754		67,128		70,500		70,500		72,211	2.43%
24	**Taxes, Insurance & Contributions**		-		-		-		-		-	0.00%
26	**Capital**		-		-		-		-		-	0.00%
			125,540		**132,323**		**135,110**		**135,110**		**135,000**	**-0.08%**
Total Expenditures		$	125,540	$	132,323	$	135,110	$	135,110	$	135,000	-0.08%
Estimated Fund Balance at June 30, 2020										$	***6,513***	

380 FRIENDS & FOUNDATION, ST. HELENA PUBLIC LIBRARY: This fund is used to account for grant monies to the St. Helena Public Library from the 501(c)(3) support organization FFSHPL and related expenditures.

CITY OF ST. HELENA

Fund 381 - Ryan Trust Budget Worksheet

	FY 16/17 Actual	FY 16/17 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 12,114**	**$ 11,973**	**$ 11,929**	**$ 11,929**	**$ 12,379**	
Ryan Trust - Revenues						
Investment Earnings	(141)	(44)	450	450	450	0.00%
Total Ryan Trust Revenues	**$ (141)**	**$ (44)**	**$ 450**	**$ 450**	**$ 450**	**0.00%**
Ryan Trust - Expenditures						
Totals by category						
Supplies	-	-	-	-	-	0.00%
Maintenance	-	-	-	-	-	0.00%
Total Ryan Trust Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Ryan Trust Surplus/(Deficit)	(141)	(44)	450	450	450	
Ryan Trust Expenditures by Department						
Library						
22 **Supplies**	-	-	-	-	-	0.00%
23 **Maintenance**	-	-	-	-	-	0.00%
	-	**-**	**-**	**-**	**-**	**0.00%**
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Estimated Fund Balance at June 30, 2020					***$ 12,829***	

381 RYAN LIBRARY TRUST: A non-expendable trust established in 1941 as a bequest from the estate of John Joseph Ryan. Only earnings on investments may be appropriated for library expenditures. Expenditures are restricted to any and all costs of maintaining the library. The fund represents the earnings on investments that are available for expenditure. The non-expendable principal is held separately.

CITY OF ST. HELENA

Fund 382 - Martin Trust Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 25,064**	**$ 23,760**	**$ 23,787**	**$ 23,787**	**$ 22,837**	
Martin Trust - Revenues						
Investment Earnings	96	27	650	650	600	-7.69%
Total Martin Trust Revenues	**$ 96**	**$ 27**	**$ 650**	**$ 650**	**$ 600**	**-7.69%**
Martin Trust - Expenditures						
Totals by category						
Services	-	-	-	-	-	0.00%
Supplies	1,400	-	1,600	1,600	-	-100.00%
Total Martin Trust Expenditures	**$ 1,400**	**$ -**	**$ 1,600**	**$ 1,600**	**$ -**	**-100.00%**
Martin Trust Surplus/(Deficit)	(1,304)	27	(950)	(950)	600	

Martin Trust Expenditures by Department

Library							
21	**Services**	-	-	-	-	-	0.00%
22	**Supplies**	1,400	-	1,600	1,600	-	-100.00%
		1,400	**-**	**1,600**	**1,600**	**-**	**-100.00%**
Total Expenditures		**$ 1,400**	**$ -**	**$ 1,600**	**$ 1,600**	**$ -**	**-100.00%**

Estimated Fund Balance at June 30, 2020 ***$ 23,437***

382 MARTIN ESTATE TRUST: This is a non-expendable trust established in 1968 as a bequest from the estate of Leo H. Martin. Only earnings on investments may be appropriated for library expenses. These expenses are limited to extending, improving and enlarging the selection of books on California and Napa County History. The fund represents the earnings on investments that are available for expenditure. The non-expendable principal is held separately.

CITY OF ST. HELENA

Fund 384 - Tweed Trust Enhancement Distribution Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 695,016**	**$ 653,104**	**$ 660,228**	**$ 660,228**	**$ 667,472**	
Tweed Trust - Revenues						
Investment Earnings	4,616	5,800	5,800	6,500	7,200	24.14%
Donations	1,908	29	-	-	-	0.00%
Rental Income	23,756	47,512	45,500	47,512	47,000	3.30%
Transfers In	-	-	-	-	-	0.00%
Total Tweed Trust Revenues	**$ 30,280**	**$ 53,340**	**$ 51,300**	**$ 54,012**	**$ 54,200**	**5.65%**
Tweed Trust - Expenditures						
Totals by category						
Salaries & Benefits	-	-	-	-	-	0.00%
Services	12,488	-	-	(3,232)	-	0.00%
Supplies	59,704	46,216	50,000	50,000	50,000	0.00%
Maintenance	-	-	-	-	-	0.00%
Taxes, Insurances & Contributions	-	-	-	-	-	0.00%
Capital	-	-	-	-	-	0.00%
Transfers	-	-	-	-	-	0.00%
Total Tweed Trust Expenditures	**$ 72,192**	**$ 46,216**	**$ 50,000**	**$ 46,768**	**$ 50,000**	**0.00%**
Tweed Trust Surplus/(Deficit)	(41,912)	7,124	1,300	7,244	4,200	
Tweed Trust Expenditures by Department						
Library						
20 **Salaries & Benefits**	-	-	-	-	-	0.00%
21 **Services**	12,488	-	-	(3,232)	-	0.00%
22 **Supplies**	59,704	46,216	50,000	50,000	50,000	0.00%
23 **Maintenance**	-	-	-	-		0.00%
24 **Taxes, Insurances & Contributions**	-	-	-	-	-	0.00%
26 **Capital**	-	-	-	-	-	0.00%
29 **Transfers**	-	-	-	-	-	0.00%
	72,192	**46,216**	**50,000**	**46,768**	**50,000**	**0.00%**
Total Expenditures	**$ 72,192**	**$ 46,216**	**$ 50,000**	**$ 46,768**	**$ 50,000**	**0.00%**
Estimated Fund Balance at June 30, 2020					***$ 671,672***	

384 TWEED TRUST – Established in 2000 as a bequest from Dorothy L. Tweed and governed by the Wood Endowment administrative framework. All funding requests are approved by the Library Board of Trustees and the City Council.

ENHANCEMENT DISTRIBUTION: This fund allows for an expendable annual 4% distribution from the net fair market value of assets. Funds are to benefit the library and provide support to enhance and enrich basic library services and to enhance the interior of the building.

CONSTRUCTION: Up to twenty percent (20%) of principal is reserved for building construction.

ENHANCEMENT: This is the non-expendable 80% allocation of principal, from which the 4% annual distribution of interest is drawn for Fund 384.

CITY OF ST. HELENA

Fund 420 - 1996 GO Bonds Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 324,164**	**$ 146,960**	**$ 147,807**	**$ 147,807**	**$ 12,071**	
1996 GO Bonds - Revenues						
Property Tax	2,390	2	-	-	-	0.00%
Investment Earnings	-	-	-	-	-	0.00%
Homeowner Property Tax	-	-	-	-	-	0.00%
Total 1996 GO Bonds Revenues	**$ 2,390**	**$ 2**	**$ -**	**$ -**	**$ -**	**0.00%**
1996 GO Bonds - Expenditures						
Totals by category						
Services	-	-	135,736	135,736	-	-100.00%
Debt	179,594	(845)	-	-	-	0.00%
Total 1996 GO Bonds Expenditures	**$ 179,594**	**$ (845)**	**$ 135,736**	**$ 135,736**	**$ -**	**-100.00%**
1996 GO Bonds Surplus/(Deficit)	(177,204)	847	(135,736)	(135,736)	-	

1996 GO Bonds Expenditures by Department

		FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Non Department							
21	**Services**	-	-	135,736	135,736	-	-100.00%
25	**Debt**	179,594	(845)	-	-	-	0.00%
		179,594	**(845)**	**135,736**	**135,736**	**-**	**-100.00%**
Total Expenditures		**$ 179,594**	**$ (845)**	**$ 135,736**	**$ 135,736**	**$ -**	**-100.00%**

Estimated Fund Balance at June 30, 2020 ***$ 12,071***

420 FIRE STATION BONDS: Long-term debt associated with the issuance of the 1996 Fire Station Bonds is accounted for here. The bonds, bearing interest from 5.0% to 6.75% are payable January 1 and July 1 of each year through the year 2016. Principle matures each July 1 at $65,000 to $175,000 from 1998 through 2016. Debt service is financed through property tax assessments on all property within the City. Rates are established annually by the City Council and must be certified to Napa County Auditor/Controller by August 15 of each year.

CITY OF ST. HELENA

Fund 443 - South St. Helena Drainage Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 28,691**	**$ 28,881**	**$ 29,126**	**$ 29,126**	**$ 29,376**	
South St. Helena Drainage - Revenues						
Investment Earnings	190	245	250	250	300	0.00%
Storm Drain Reimbursement	-	-	-	-	-	0.00%
Total South St. Helena Drainage Revenues	**$ 190**	**$ 245**	**$ 250**	**$ 250**	**$ 300**	**0.00%**
South St. Helena Drainage - Expenditures						
Totals by category						
	-	-	-	-	-	0.00%
Total South St. Helena Drainage Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
South St. Helena Drainage Surplus/(Deficit)	190	245	250	250	300	
South St. Helena Drainage Expenditures by Department						
	-	-	-	-	-	0.00%
	-	**-**	**-**	**-**	**-**	**0.00%**
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Estimated Fund Balance at June 30, 2020					***$ 29,676***	

443 SOUTH S.H. DRAINAGE ASSESSMENT: Fund established to account for a Subdivision Reimbursement Agreement wherein a developer installed an oversized storm drain improvement and the City by ordinance 89-11 set up the South St. Helena Drainage Improvement Benefit Zone to assess property owners benefiting from the improvement to pay the costs associated with the storm drain. As fees are collected, they are remitted to the developer less 1.5% for City administrative costs.

CITY OF ST. HELENA

Fund 582 - City Garage Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ (197,051)**	**$ (181,335)**	**$ (283,647)**	**$ (284,197)**	**$ (35,798)**	
City Garage - Revenues						
Investment Earnings	(460)	(961)	(550)	500	550	100.00%
Charges for Services	207,015	216,743	241,721	242,252	245,563	1.59%
Operating Transfers In	-	-	-	247,368	-	0.00%
Total City Garage Revenues	**$ 206,555**	**$ 215,782**	**$ 241,171**	**$ 490,120**	**$ 246,113**	**2.05%**
City Garage - Expenditures						
Totals by category						
Salaries & Benefits	71,202	73,538	97,021	97,021	100,863	3.96%
Services	11	-	2,700	2,700	2,700	0.00%
Supplies	98,278	113,513	141,900	141,900	141,900	0.00%
Maintenance	-	-	-	-	-	0.00%
Taxes, Insurance & Contributions	(8,642)	-	100	100	100	0.00%
Capital Equipment	-	-	-	-	-	0.00%
Transfer	29,990	131,044	-	-	-	0
Total City Garage Expenditures	**$ 190,839**	**$ 318,095**	**$ 241,721**	**$ 241,721**	**$ 245,563**	**1.59%**
City Garage Surplus/(Deficit)	15,716	(102,312)	(550)	248,399	550	

City Garage Expenditures by Department

		FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Public Works Garage							
20	**Salaries & Benefits**	71,202	73,538	97,021	97,021	100,863	3.96%
21	**Services**	11	-	2,700	2,700	2,700	0.00%
22	**Supplies**	98,278	113,513	141,900	141,900	141,900	0.00%
23	**Maintenance**	-	-	-	-	-	0.00%
24	**Taxes, Insurance & Contributions**	(8,642)	-	100	100	100	0.00%
26	**Capital**	-	-	-	-	-	0.00%
29	**Transfers**	29,990	131,044				
		190,839	**318,095**	**241,721**	**241,721**	**245,563**	**-22.80%**
Total Expenditures		**$ 190,839**	**$ 318,095**	**$ 241,721**	**$ 241,721**	**$ 245,563**	**1.59%**

Estimated Fund Balance at June 30, 2020 ***$ (35,248)***

582 CITY GARAGE: This Internal Service Fund is designed to account for the total costs of maintaining the fleet of vehicles and automotive equipment owned by the city. Costs are allocated to the various user departments based on time and materials used within those user departments.

CITY OF ST. HELENA

Fund 592 - Equipment Replacement Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 49,355**	**$ 49,355**	**$ 99,355**	**$ 99,355**	**$ 149,355**	
Equipment Replacement - Revenues						
Investment Earnings	-	-	-	-	-	0.00%
Operating Transfers In	-	50,000	50,000	50,000	50,000	0.00%
Total Equipment Replacement Revenues	**$ -**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**0.00%**
Equipment Replacement- Expenditures						
Totals by category						
Supplies	-	-	-	-	-	0.00%
Total Equipment Replacement Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Equipment Replacement Surplus/(Deficit)	-	50,000	50,000	50,000	50,000	
Equipment Replacement Expenditures by Department						
Non Department						
22 **Supplies**	-	-	-	-	-	0.00%
	-	**-**	**-**	**-**	**-**	**0.00%**
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Estimated Fund Balance at June 30, 2020					***$ 199,355***	

592 EQUIPMENT REPLACEMENT: This Internal Service Fund is designed to account for the total costs and set aside funds for future replacement costs of equipment. This includes vehicles, computers and other equipment as identified. As equipment is identified, user departments will be allocated costs based on estimated costs of replacement.

CITY OF ST. HELENA

Fund 593 - Fire Department Capital Equipment Replacement Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 77,616**	**$ 125,420**	**$ 190,149**	**$ 190,149**	**$ 187,761**	
Equipment Replacement - Revenues						
Investment Earnings	-	-	-	-	-	0.00%
Emergency Relief	47,804	64,729	-	50,517	47,631	0.00%
Total Equipment Replacement Revenues	**$ 47,804**	**$ 64,729**	**$ -**	**$ 50,517**	**$ 47,631**	**0.00%**
Equipment Replacement- Expenditures						
Totals by category						
Capital	-	-	-	52,904	-	0.00%
Total Equipment Replacement Expenditures	**$ -**	**$ -**	**$ -**	**$ 52,904**	**$ -**	**0.00%**
Equipment Replacement Surplus/(Deficit)	47,804	64,729	-	(2,387)	47,631	
Equipment Replacement Expenditures by Department						
Fire						
22 **Supplies**	-	-	-	-	40,000	
26 **Capital**	-	-	-	52,904	-	0.00%
	-	**-**	**-**	**52,904**	**40,000**	**0.00%**
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ 52,904**	**$ 40,000**	**0.00%**
Estimated Fund Balance at June 30, 2020					***$ 235,392***	

593 EQUIPMENT REPLACEMENT: This Fund is designated to account for funds set aside for future replacement costs and maintenance costs of Fire Department equipment. Funds included are received from Fire Department Strike Team Revenues received for use of fire apparatuses and equipment during Strike Teams Incidents.

CITY OF ST. HELENA

Fund 700 - Flood Control Capital Reserve Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ -**	**$ 50,331**	**$ 101,183**	**$ 101,183**	**$ 152,383**	
Flood Control Capital Reserve - Revenues						
Investment Earnings	331	852	1,200	1,200	1,600	33.33%
Transfers From Other Funds	50,000	50,000	50,000	50,000	50,000	0.00%
Total Flood Control Capital Reserve Revenues	**$ 50,331**	**$ 50,852**	**$ 51,200**	**$ 51,200**	**$ 51,600**	**0.78%**
Civic Impact Fees - Expenditures						
Totals by category						
Transfers	-	-	-	-	-	0.00%
Total Flood Control Capital Reserve Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Flood Control Capital Reserve Surplus/(Deficit)	50,331	50,852	51,200	51,200	51,600	
Flood Control Capital Reserve Expenditures by Department						
Non Department						
29 **Transfers**	-	-	-	-	-	0.00%
	-	**-**	**-**	**-**	**-**	**0.00%**
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
Estimated Fund Balance at June 30, 2020					***$ 203,983***	

700 Flood Control Capital Reserve: This fund is used for the expansion, major repair or replacement of the flood control facilities located near Vineyard Valley Mobile Home Park. This fund is required to be in effect for the term of the City's State Revolving Loan, which is currently through 2028.

CITY OF ST. HELENA

Fund 713 - Civic Impact Fees Budget Worksheet

		FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Draft	FY 18/19 Estimated Year End	FY 19/20 Proposed	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)		**$ 549,829**	**$ 614,652**	**$ 626,441**	**$ 626,441**	**$ 591,805**	
Civic Impact Fees - Revenues							
Investment Earnings		3,808	5,424	5,500	5,500	6,500	18.18%
Civic Impact Fees		61,769	35,319	75,000	75,000	60,000	-20.00%
Total Civic Impact Fees Revenues		**$ 65,577**	**$ 40,743**	**$ 80,500**	**$ 80,500**	**$ 66,500**	**63.22%**
Civic Impact Fees - Expenditures							
Totals by category							
Services		754	28,954	26,605	26,605	1,856	-93.02%
Transfers		-	-	-	88,532	-	0.00%
Total Civic Impact Fees Expenditures		**$ 754**	**$ 28,954**	**$ 26,605**	**$ 115,136**	**$ 1,856**	**0.00%**
Civic Impact Fees Surplus/(Deficit)		64,823	11,790	53,895	(34,636)	64,644	
Civic Impact Fees Expenditures by Department							
Non Department							
29	**Transfers**	-	-	-	88,532	-	0.00%
		-	**-**	**-**	**88,532**	**-**	**0.00%**
Finance							
21	**Services**	**754**	**-**	**8,371**	**8,371**	**-**	**-100.00%**
		754	**-**	**8,371**	**8,371**	**-**	**-100.00%**
Planning							
21	**Services**	**-**	**28,954**	**10,124**	**10,124**	**-**	**-100.00%**
		-	**28,954**	**10,124**	**10,124**	**-**	**-100.00%**
Public Works							
21	**Services**	**-**	**-**	**8,110**	**8,110**	**1,856**	**100.00%**
		-	**-**	**8,110**	**8,110**	**1,856**	**100.00%**
Total Expenditures		**$ 754**	**$ 28,954**	**$ 26,605**	**$ 115,136**	**$ 1,856**	**-93.02%**
Estimated Fund Balance at June 30, 2020						***$ 656,449***	

713 CIVIC IMPACT: This fund is used to accumulate restricted funds from new development's proportionate share of the depreciated replacement cost of a range of facility types including City Hall, corporation yard facilities, as well as library and recreation facilities.

CITY OF ST. HELENA

Fund 734 - Park Impact Fees Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 372,085**	**$ 574,528**	**$ 745,701**	**$ 745,701**	**$ 852,201**	
Park Impact Fees - Revenues						
Investment Earnings	2,982	5,993	5,000	6,500	8,000	60.00%
Park Impact Fees	199,462	165,180	200,000	150,000	150,000	-25.00%
Total Park Impact Fees Revenues	**$ 202,443**	**$ 171,173**	**$ 205,000**	**$ 156,500**	**$ 158,000**	**-22.93%**
Park Impact Fees - Expenditures						
Totals by category						
Services	-	-	50,000	50,000	-	0.00%
Total Park Impact Fees Expenditures	**$ -**	**$ -**	**$ 50,000**	**$ 50,000**	**$ -**	**0.00%**
Park Impact Fees Surplus/(Deficit)	202,443	171,173	155,000	106,500	158,000	
Park Impact Fees Expenditures by Department						
Public Works						
21 **Services**	-	-	50,000	50,000	-	0.00%
	-	**-**	**50,000**	**50,000**	**-**	**0.00%**
Total Expenditures	**$ -**	**$ -**	**$ 50,000**	**$ 50,000**	**$ -**	**0.00%**
Estimated Fund Balance at June 30, 2020					***$ 1,010,201***	

734 PARK IMPACT: This fund is used to accumulate funds from new or proposed residential development solely for park land acquisition and park improvements.

CITY OF ST. HELENA

Fund 740 - Traffic Mitigation Impact Fees Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 2,072,547**	**$ 2,157,500**	**$ 2,203,354**	**$ 2,203,354**	**$ 2,437,483**	
Traffic Mitigation Impact Fees - Revenues						
Investment Earnings	13,923	18,475	17,500	17,500	25,000	42.86%
Traffic Mitigation Impact Fees	71,784	27,379	225,000	225,000	75,000	-66.67%
Total Traffic Mitigation Impact Fees Revenues	**$ 85,707**	**$ 45,854**	**$ 242,500**	**$ 242,500**	**$ 100,000**	**-58.76%**
Traffic Mitigation Impact Fees - Expenditures						
Totals by category						
Services	754	-	8,370	8,370	-	-100.00%
Transfers	-	-	-	-	-	0.00%
Total Traffic Mitigation Impact Fees Expenditures	**$ 754**	**$ -**	**$ 8,370**	**$ 8,370**	**$ -**	**-100.00%**
Traffic Mitigation Impact Fees Surplus/(Deficit)	84,953	45,854	234,130	234,130	100,000	

Traffic Mitigation Impact Fees Expenditures by Department

		FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Non Department							
29	**Transfers**	-	-	-	-	-	0.00%
		-	**-**	**-**	**-**	**-**	**0.00%**
Finance							
21	**Services**	**754**	**-**	**8,370**	**8,370**	**-**	**-100.00%**
		754	**-**	**8,370**	**8,370**	**-**	**-100.00%**
Total Expenditures		**$ 754**	**$ -**	**$ 8,370**	**$ 8,370**	**$ -**	**-100.00%**

Estimated Fund Balance at June 30, 2020 ***$ 2,537,483***

740 TRAFFIC MITIGATION IMPACT: This fund is used to accumulate funds from new or proposed development to finance circulation improvements to reduce the impacts of traffic generated by new development within the City.

CITY OF ST. HELENA

Fund 742 - Storm Drain Impact Fees Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 579,967**	**$ 605,811**	**$ 629,314**	**$ 629,314**	**$ 674,398**	
Storm Drain Impact Fees - Revenues						
Investment Earnings	3,885	5,242	4,500	6,200	6,500	44.44%
Storm Drain Impact Fees	22,714	18,260	25,000	42,150	25,000	0.00%
Operating Transfers In	-	-	-	5,104	-	0.00%
Total Storm Drain Impact Fees Revenues	**$ 26,599**	**$ 23,502**	**$ 29,500**	**$ 53,454**	**$ 31,500**	**6.78%**
Storm Drain Impact Fees - Expenditures						
Totals by category						
Services	754	-	8,370	8,370	-	-100.00%
Transfers	-	-	-	-	-	0.00%
Total Storm Drain Impact Fees Expenditures	**$ 754**	**$ -**	**$ 8,370**	**$ 8,370**	**$ -**	**-100.00%**
Storm Drain Impact Fees Surplus/(Deficit)	25,844	23,502	21,130	45,084	31,500	

Storm Drain Impact Fees Expenditures by Department

		FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Non Department							
29	**Transfers**	-	-	-	-	-	0.00%
		-	**-**	**-**	**-**	**-**	**0.00%**
Finance							
21	**Services**	**754**	**-**	**8,370**	**8,370**	**-**	**-100.00%**
		754	**-**	**8,370**	**8,370**	**-**	**-100.00%**
Total Expenditures		**$ 754**	**$ -**	**$ 8,370**	**$ 8,370**	**$ -**	**-100.00%**

Estimated Fund Balance at June 30, 2020 ***$ 705,898***

742 STORM DRAIN IMPROVEMENT: This fund is used to accumulate funds from new development's proportionate share of planned drainage system improvements.

CITY OF ST. HELENA

Fund 744 - Housing Impact Fees Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 25,948**	**$ 26,120**	**$ 53**	**$ 53**	**$ (0)**	
Housing Impact Fees - Revenues						
Investment Earnings	172	222	-	0	-	0.00%
Housing Impact Fees	-	-	-	-	-	0.00%
Total Housing Impact Fees Revenues	**$ 172**	**$ 222**	**$ -**	**$ 0**	**$ -**	**0.00%**
Housing Impact Fees - Expenditures						
Totals by category						
Transfers	-	26,288	-	54	-	0.00%
Total Housing Impact Fees Expenditures	**$ -**	**$ 26,288**	**$ -**	**$ 54**	**$ -**	**0.00%**
Housing Impact Fees Surplus/(Deficit)	172	(26,066)	-	(53)	-	
Housing Impact Fees Expenditures by Department						
Non Department						
29 **Transfers**	-	26,288	-	54	-	0.00%
	-	**26,288**	**-**	**54**	**-**	**0.00%**
Total Expenditures	**$ -**	**$ 26,288**	**$ -**	**$ 54**	**$ -**	**0.00%**
Estimated Fund Balance at June 30, 2020					***$ (0)***	

744 HOUSING IMPACT FEES: This fund is used to accumulate funds from new or proposed development in order to defray the costs of providing affordable housing in the City.

CITY OF ST. HELENA

Fund 745 - Parking In-Lieu Fees Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 555,456**	**$ 559,728**	**$ 564,884**	**$ 564,884**	**$ 540,884**	
Parking In-Lieu Fees - Revenues						
Investment Earnings	3,672	4,756	4,800	6,000	6,100	27.08%
Parking In-Lieu Fees	600	400	-	-	-	0.00%
Total Parking In-Lieu Fees Revenues	**$ 4,272**	**$ 5,156**	**$ 4,800**	**$ 6,000**	**$ 6,100**	**27.08%**
Parking In-Lieu Fees - Expenditures						
Totals by category						
Services	-	-	30,000	30,000	-	0.00%
Total Parking In-Lieu Fees Expenditures	**$ -**	**$ -**	**$ 30,000**	**$ 30,000**	**$ -**	**0.00%**
Parking In-Lieu Fees Surplus/(Deficit)	4,272	5,156	(25,200)	(24,000)	6,100	
Parking In-Lieu Fees Expenditures by Department						
City Attorney						
21 **Services**	-	-	30,000	30,000	-	0.00%
	-	**-**	**30,000**	**30,000**	**-**	**0.00%**
Total Expenditures	**$ -**	**$ -**	**$ 30,000**	**$ 30,000**	**$ -**	**0.00%**
Estimated Fund Balance at June 30, 2020					***$ 546,984***	

745 PARKING IN-LIEU: This fund is used to accumulate funds from new or proposed development to pay for all or a portion of the costs associate with providing new parking facilities in the City.

CITY OF ST. HELENA

Fund 751 - Affordable Housing Fees Budget Worksheet

	FY 16/17 Actual	FY 16/17 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 1,312,813**	**$ 1,466,161**	**$ 745,254**	**$ 745,254**	**$ 674,254**	
Affordable Housing Fees - Revenues						
Investment Earnings	9,249	8,066	8,500	8,500	8,000	-5.88%
Affordable Housing Fees	235,122	80,340	250,000	75,000	110,000	-56.00%
Other Revenue	965	418	500	500	500	0.00%
Operating Transfers In	-	26,288	-	-	-	0.00%
Total Affordable Housing Fees Revenues	**$ 245,336**	**$ 115,112**	**$ 259,000**	**$ 84,000**	**$ 118,500**	**-54.25%**
Affordable Housing Fees - Expenditures						
Totals by category						
Services	91,550	19,754	15,000	15,000	15,000	0.00%
Supplies	-	-	-	-	-	0.00%
Taxes, Insurance & Contributions	438	816,265	140,000	140,000	25,000	100.00%
Capital	-	-	-	-	-	0.00%
Transfers	-	-	-	-	-	0.00%
Total Affordable Housing Fees Expenditures	**$ 91,988**	**$ 836,019**	**$ 155,000**	**$ 155,000**	**$ 40,000**	**-74.19%**
Affordable Housing Fees Surplus/(Deficit)	153,348	(720,907)	104,000	(71,000)	78,500	

Affordable Housing Fees Expenditures by Department

		FY 16/17 Actual	FY 16/17 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Non Department							
21	**Services**	-	-	-	-	-	0.00%
22	**Supplies**	-	-	-	-	-	0.00%
24	**Taxes, Insurance & Contributions**	438	816,265	130,000	130,000	-	0.00%
26	**Capital**	-	-	-	-	-	0.00%
29	**Transfers**	-	-	-	-	-	0.00%
		438	**816,265**	**130,000**	**130,000**	**-**	**0.00%**
City Council							
24	**Taxes, Insurance & Contributions**	-	-	10,000	10,000	25,000	100.00%
		-	-	10,000	10,000	25,000	100.00%
City Attorney							
21	**Services**	91,550	19,754	15,000	15,000	15,000	0.00%
		91,550	**19,754**	**15,000**	**15,000**	**15,000**	0.00%
Total Expenditures		**$ 91,988**	**$ 836,019**	**$ 155,000**	**$ 155,000**	**$ 40,000**	**-74.19%**

Estimated Fund Balance at June 30, 2020 ***$ 752,754***

751 AFFORDABLE HOUSING: This fund is used to accumulate funds from new or proposed development in order to defray the costs of providing affordable housing in the City.

CITY OF ST. HELENA

Fund 752 - Measure E Budget Worksheet

	FY 16/17 Actual	FY 16/17 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	$ -	$ -	$ -	$ -	$ 32,500	
Measure E - Revenues						
Investment Earnings	-	-	-	500	2,000	0.00%
1% Assessment	-	-	-	32,000	268,330	0.00%
Total Measure E Revenues	$ -	$ -	$ -	$ 32,500	$ 270,330	0.00%
Measure E - Expenditures						
Totals by category						
Services	-	-	-	-	-	0.00%
Supplies	-	-	-	-	-	0.00%
Taxes, Insurance & Contributions	-	-	-	-	-	0.00%
Transfers	-	-	-	-	-	0.00%
Total Measure E Expenditures	$ -	$ -	$ -	$ -	$ -	0.00%
Measure E Surplus/(Deficit)	-	-	-	32,500	270,330	
Measure E Expenditures by Department						
Non Department						
21 **Services**	-	-	-	-	-	0.00%
22 **Supplies**	-	-	-	-	-	0.00%
24 **Taxes, Insurance & Contributions**	-	-	-	-	-	0.00%
29 **Transfers**	-	-	-	-	-	0.00%
	-	-	-	-	-	0.00%
Total Expenditures	$ -	$ -	$ -	$ -	$ -	0.00%
Estimated Fund Balance at June 30, 2020					$ 302,830	

752 MEASURE E: All revenues from the increase would be restricted to programs and services for affordable and workforce housing. Affordable and workforce housing services and programs funded from Measure E include activities to increase, improve and preserve the City's supply of rental and for-sale housing for households earning up to 120% of area median income.

CITY OF ST. HELENA

Fund 764 - Water Impact Fees Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 145,727**	**$ 84,963**	**$ 113,460**	**$ 113,460**	**$ 156,289**	
Water Impact Fees - Revenues						
Investment Earnings	752	1,412	1,200	1,200	1,600	33.33%
Water Impact Fees	57,965	27,084	100,000	50,000	45,000	-55.00%
Total Water Impact Fees Revenues	**$ 58,718**	**$ 28,496**	**$ 101,200**	**$ 51,200**	**$ 46,600**	**-53.95%**
Water Impact Fees - Expenditures						
Totals by category						
Transfers	57,465	-	-	-	-	0.00%
Services	754	-	8,371	8,371	-	0.00%
Total Water Impact Fees Expenditures	**$ 58,219**	**$ -**	**$ 8,371**	**$ 8,371**	**$ -**	**0.00%**
Water Impact Fees Surplus/(Deficit)	499	28,496	92,830	42,830	46,600	

Water Impact Fees Expenditures by Department

		FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Non Department							
29	**Transfers**	57,465	-	-	-	-	0.00%
		57,465	**-**	**-**	**-**	**-**	**0.00%**
Finance							
21	**Services**	754	-	8,371	8,371	-	0.00%
		754	**-**	**8,371**	**8,371**	**-**	**0.00%**
Total Expenditures		**$ 58,219**	**$ -**	**$ 8,371**	**$ 8,371**	**$ -**	**0.00%**

Estimated Fund Balance at June 30, 2020 ***$ 202,889***

764 WATER IMPACT: This fund is used to accumulate funds from new or proposed development to pay for water system capital improvements needed to support new development.

CITY OF ST. HELENA

Fund 774 - Wastewater Impact Fees Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 604,408**	**$ 571,182**	**$ 589,499**	**$ 589,499**	**$ 602,129**	
Wastewater Impact Fees - Revenues						
Investment Earnings	3,968	5,267	5,000	6,000	6,200	24.00%
Wastewater Impact Fees	14,902	13,050	15,000	15,000	15,000	0.00%
Total Wastewater Impact Fees Revenues	**$ 18,870**	**$ 18,317**	**$ 20,000**	**$ 21,000**	**$ 21,200**	**6.00%**
Wastewater Impact Fees - Expenditures						
Totals by category						
Transfers	10,500	-	-	-	-	0.00%
Services	754	-	8,371	8,371	-	-100.00%
Total Wastewater Impact Fees Expenditures	**$ 11,254**	**$ -**	**$ 8,371**	**$ 8,371**	**$ -**	**-100.00%**
Wastewater Impact Fees Surplus/(Deficit)	7,616	18,317	11,630	12,630	21,200	

Wastewater Impact Fees Expenditures by Department

		FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Non Department							
29	**Transfers**	10,500	-	-	-	-	0.00%
		10,500	**-**	**-**	**-**	**-**	**0.00%**
Finance							
21	**Services**	754	-	8,371	8,371	-	-100.00%
		754	**-**	**8,371**	**8,371**	**-**	**-100.00%**
Total Expenditures		**$ 11,254**	**$ -**	**$ 8,371**	**$ 8,371**	**$ -**	**-100.00%**
Estimated Fund Balance at June 30, 2020						***$ 623,329***	

774 WASTEWATER IMPACT: This fund was established to account for the costs of constructing and improving the wastewater treatment plant and sewer collection system in order to support new development.

CITY OF ST. HELENA

Fund 774 - Wastewater Impact Fees Budget Worksheet

	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Beginning Fund Balance (July 1)	**$ 604,408**	**$ 571,182**	**$ 589,499**	**$ 589,499**	**$ 602,129**	
Wastewater Impact Fees - Revenues						
Investment Earnings	3,968	5,267	5,000	6,000	6,200	24.00%
Wastewater Impact Fees	14,902	13,050	15,000	15,000	15,000	0.00%
Total Wastewater Impact Fees Revenues	**$ 18,870**	**$ 18,317**	**$ 20,000**	**$ 21,000**	**$ 21,200**	**6.00%**
Wastewater Impact Fees - Expenditures						
Totals by category						
Transfers	10,500	-	-	-	-	0.00%
Services	754	-	8,371	8,371	-	-100.00%
Total Wastewater Impact Fees Expenditures	**$ 11,254**	**$ -**	**$ 8,371**	**$ 8,371**	**$ -**	**-100.00%**
Wastewater Impact Fees Surplus/(Deficit)	7,616	18,317	11,630	12,630	21,200	

Wastewater Impact Fees Expenditures by Department

		FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 Estimated Year End	FY 19/20 Draft	FY 19/20 Budget % Change
Non Department							
29	**Transfers**	10,500	-	-	-	-	0.00%
		10,500	**-**	**-**	**-**	**-**	**0.00%**
Finance							
21	**Services**	754	-	8,371	8,371	-	-100.00%
		754	**-**	**8,371**	**8,371**	**-**	**-100.00%**
Total Expenditures		**$ 11,254**	**$ -**	**$ 8,371**	**$ 8,371**	**$ -**	**-100.00%**

Estimated Fund Balance at June 30, 2020 ***$ 623,329***

774 WASTEWATER IMPACT: This fund was established to account for the costs of constructing and improving the wastewater treatment plant and sewer collection system in order to support new development.

Readers Guide to the Budget

GLOSSARY OF COMMON BUDGET AND FINANCIAL TERMS

ACCOUNT	Financial reporting unit for budget, management, or accounting purposes.
ACCOUNTS PAYABLE	The amounts owed to others for goods and services received.
ACCOUNTS RECEIVABLE	Amounts due from others for goods furnished and services rendered.
ACCRUAL BASIS	The basis whereby transactions and events are recognized when they occur, regardless of when cash is received or paid.
ACTUAL PRIOR YEAR	Actual amounts for the fiscal year preceding the current fiscal year which precedes the budget fiscal year.
ALLOCATION	Component of an appropriation earmarking expenditures for a specific purpose and/or level of organization.
ALLOTMENT	That portion of an appropriation which may be encumbered or spent during a specified period.
AMORTIZATION	Payment of a debt by regular intervals over a specific period of time.
APPROPRIATION	An authorization by a legislative body (e.g. City Council) that provides legal permission to make expenditures and incur obligations for specific purposes.[1]
ASSET	Resources owned or held by a government which have monetary value.
ASSESSED VALUATION	Official government value placed upon real estate or other property as a basis for levying taxes.
BOND	A written promise to pay a specific amount of money at a specific date in the future together with a periodic interest as a special rate. Two types are used: General Obligation and Revenue.
BONDED INDEBTEDNESS	Outstanding debt by issues of bonds which is repaid by ad valorem or other revenue.

[1] "Appropriations subject to limitation," for purposes of each agency's Gann limit, means "any authorization to expend during a fiscal years the proceeds of taxes levied by or for that agency and the proceeds of state subventions to that agency." Cal. Const. Art. XIIIB, section 8(b).

BUDGET AMENDMENT — A procedure authorized by some City Councils that allows the City Manager to make adjustments to expenditures within or between departmental budgets by revising budget appropriations. **Note:** City Council approval is always required for additional appropriations from a fund balance or new revenue sources.

BUDGET DEFICIT — Amount by which the government's budget outlays exceed its budget receipts for a given period, usually a fiscal year.

CAPITAL IMPROVEMENT PROGRAM — Annual appropriations in a City's budget for capital improvement projects such as street or park improvements, building construction and various kinds of major facility maintenance. Capital improvement projects are often multi-year projects that require funding beyond the one-year periods of the annual budget.

CAPITALIZATION THRESHOLD — The dollar value at which government elects to capitalize tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period.

DEBT SERVICE; DEBT SERVICE FUND — The payment of principal and interest on borrowed funds such as bonds. A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. Sometimes a debt service fund is referred to as a sinking fund. Debt financing is most commonly used to address temporary short-term cash flow problems and to provide funding for improvements with long lives. Borrowing long-term for operational or short-term capital needs is not advised.[2]

ENCUMBRANCE — Prior to actual spending, an obligation charged against a budget indicating that a commitment has been made or an order placed for goods and services not yet received or paid for. After an encumbrance has been made, the money is not then available for other transactions.

EQUITY FUNDING — Funding is accomplished with available resources, and does not include leveraged resources. Project funding is dictated by the availability of cash.

EXPENDITURE — A decrease in net financial resources. Expenditures include current operating expenses that require the current or future use of net current assets, debt service and capital outlays.

[2] Be aware that Article XVI, section 18 of the California Constitution prohibits a City from borrowing more money than it can repay in a single fiscal year from its general fund without a two-thirds vote of the electorate. Common exceptions to this borrowing restriction are the special fund doctrine; and the lease purchase agreement.

EXPENSE	A decrease in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.
FIDUCIARY FUNDS	Trust and Agency funds.
FISCAL POLICY	A government's policies with respect to revenues, spending and debt management as these relate to government services, programs and capital investment. Fiscal Policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.
FISCAL YEAR	The 12-month period used by the City of St. Helena begins with July 1, and ends with June 30 of the designated fiscal year (i.e., FY 2011-12 ends on June 30, 2012).
FIXED ASSETS	Assets of long-term character which are intended to be held or used for more than one fiscal year. Examples are land, buildings, machinery and furniture.
FORCE ACCOUNT	Construction of maintenance activities performed by the City's own personnel, rather than by outside labor.
FULL-TIME EQUIVALENT (FTE)	Number of positions calculated on the basis that one FTE equates to a 40-hour workweek for twelve months. For example, two part-time positions working 20 hours for twelve months also equals one FTE.
FUNCTION	Group of related programs crossing organizational (departmental) boundaries and aimed at accomplishing a broad goal or major service.
FUND	A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities or balances and changes therein are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations.
FUND BALANCE	A term used to express the excess of assets over liabilities (equity). It also represents the accumulated net resources of a fund available for reservation, designation, or for appropriation.
GENERAL FUND	General operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.
GENERAL OBLIGATION BONDS	Bonds where the City pledges its full faith and credit to the repayment of bonds. These bonds are secured by the General Fund of the City.

GOVERNMENTAL FUNDS	General, Special Revenue, Debt Service, and Capital Projects funds.
GRANTS	Contributions of cash or other assets from another governmental agency (usually) to be expended or used for a specified purpose, activity or facility.
LEASE PURCHASE	Contractual Agreements which are termed leases, but whose lease amount is applied to the purchase.
LONG TERM DEBT	Debt with a maturity of more than one year after the date of the issue.
OPERATING DEFICIT	The excess of operating expenditures over operating revenues.
OPERATING SURPLUS	The excess of operating revenues over operating expenditures.
ORDINANCE	A formal legislative enactment by the City Council. If it is not in conflict with any higher form of law, it has the full force and effect of law within the boundaries of the City.
RESERVES	Accumulated funds legally restricted or otherwise designated by a City Council for specific purposes.
RESOLUTION	A special or temporary order of the City Council requiring less formality than an ordinance.
REVENUES	Total amount of income received, earned or otherwise available for appropriation.
SURPLUS	An excess of revenues over expenditures.
TAXES	Compulsory charges levied by a government for the purpose of financing services performed for the common good.
TRANSFERS	Payments from one fund to another ideally for work or services provided, or to cover operating expense shortfalls.
USER FEES	Payments of charges for direct receipt of a public service by the party benefiting from the service.

CITY OF ST. HELENA
Readers Guide to the Budget

ACRONYMS

AV	Audio Visual
AWWA	American Water Works Association
BMP	Best Management Practices
CAFR	Comprehensive Annual Finance Report
CCAC	City Clerk Association of California
CCC	California Conservation Crews
CCR	Consumer Confidence Report
CDBG	Community Development Block Grant
CEQA	California Environmental Quality Act
CIP	Capital Improvement Project
CLA	California Library Association
CLETS	California Law Enforcement Telecommunications System
CLSA	California Library Services Act
COPS	Citizen's Options for Public Safety
CSL	California State Library
CSO	Community Services Officer
CSMFO	California Society of Municipal Finance Officers
DARE	Drug Abuse Resistance Education
DBP	Disinfection By-Products
DMV	Department of Motor Vehicles
DPW	Department of Public Works
EAP	Employee Assistance Program
EIR	Environmental Impact Review

EMS	Emergency Medical Services
EOC	Emergency Operations Center
EPA	Environmental Protection Agency
ERAF	Education Review Augmentation Fund
FEMA	Federal Emergency Management Agency
FF	Firefighter
FTE	Full Time Equivalent
GAAP	Generally Accepted Accounting Principles
GAAS	Generally Accepted Auditing Standards
GASB	Governmental Accounting Standards Board
GIS	Geographic Information Systems
GO	General Obligation
HDPE	High-Density Polyethylene Pipe
HSP	High Service Pump
HVAC	Heating & Air Conditioning
ICMA	International City/County Management Association
IT	Information Technology
LAFCO	Local Agency Formation Commission
LSWTP	Louis Stralla Water Treatment Plant
MDC	Mobile Data Center
MGD	Million Gallons per Day
MSD	Metropolitan Sewer District
MTC	Metropolitan Transportation Commission
NBC	North Bay Cooperative Library System
NCTPA	Napa County Transportation Planning Agency

NFPA	National Fire Protection Association
NLS	Northnet Library System
NSIB	Napa Special Investigation Bureau
OCLC	Online Computer Library Center, Inc.
OES	Office of Emergency Services
PERS	Public Employees Retirement System
PLF	Public Library Foundation
POF	Police Officers Foundation
REMIF	Redwood Empire Municipal Insurance Fund
RIMS	Records Integrated Management System
RLS	Robert Louis Stevenson Middle School
RWQCB	Regional Water Quality Control Board
SBW	Stonebridge Well
SCADA	Supervising Control and Data Acquisition
SCBA	Self-Contained Breathing Apparatus
SNAP	Solano & Napa Partners
SWRCB	State Water Resource Control Board
TID	Tourism Improvement District
TOT	Transient Occupancy Tax
VFD	Variable Frequency Drive
WTP	Water Treatment Plant
WWTP	Waste Water Treatment Plant

CITY OF ST. HELENA
Readers Guide to the Budget

Funds

101 *GENERAL FUND*: The primary reporting vehicle for current government revenues and operations, this fund accounts for all financial resources not required by law or City Council actions to be accounted for in another fund.

210 *COMMUNITY DEVELOPMENT BLOCK GRANT*: This fund is used for expenditures and grant reimbursements for Community Development Block Grant (CDBG) funded programs or projects.

211 ENVIRONMENTAL PROTECTION AGENCY GRANT (EPAG): This fund is used for expenditures and grant reimbursements for Environmental Protection Agency Grant (EPAG) funded programs or projects.

212 DEPARTMENT OF HOMELAND SECURITY (DHSG): This fund is used for expenditures and grant reimbursements for Department of Homeland Security Grant (DHSG) funded programs or projects.

216 *PUBLIC SAFETY IMPACT FEES*: Section 22.5 of the City Code establishes this fund to accumulate revenues from fees on building permits to be used solely for equipment and facilities' costs for Police and the Fire Departments. Vehicles, capital equipment, and building improvements are approved uses.

218 *PUBLIC LIBRARY FOUNDATION*: This fund is used to account for State Aid for libraries and related expense account for proceeds from the State of California under the California Library Services Act and related expenditures.

219 *CLSA LIBRARY RESTORATION:* This fund was established as a special revenue fund to account for proceeds from the State of California under the California Library Services Act and related expenditures.

220 *NAPA VALLEY NOW*: This fund was established to account for proceeds and expenditures associated with the administration of the website www.napavalleynow.com which is managed by the St. Helena Public Library in partnership with several other private and public organizations in Napa County.

222 *PARK DEVELOPMENT:* A special revenue fund for Ballpark State Grant, Proposition 12 Park per capita funding, other park grants, and park donations. These funds are restricted for park improvements and development.

223 *SKATE PARK LIGHTING*: This fund is used to account for donations and is used to fund the expenses incurred in maintaining the Skate Park lights.

***224 PUBLIC SAFETY (COPS)*:** A special revenue fund used to account for transactions related to supporting front line police officers.

225 *STATE GAS TAX 2105*: This fund is used to account for proceeds and expenditures of revenue received as a result of Proposition 111. Funds are restricted for use in the same manner as Section 2106/07. In addition, Proposition 111 established a "Maintenance of Effort" provision requiring cities to continue to provide matching street related expenditures from the General Fund equal to the average amount expended over the past 3 years.

226 *STATE GAS TAX 2106*: This fund is used to account for proceeds and expenditures of gas tax revenue received under the California Streets and Highways Code Section 2106. Apportionments are based on vehicle registration, assessed valuation, and population. Funds are restricted to any street or road purpose that include: construction, maintenance and allocated overhead related to streets, roads, bridges, culverts, curbs, gutters, sidewalks, traffic signals, right-of-way landscaping, traffic signs, bike paths adjacent to streets and roads.

227 *STATE GAS TAX 2107*: This fund is used to account for proceeds and expenditures of gas tax revenue received under the California Streets and Highways Code Section 2107. Apportionments are based on population. Uses of funds are the same as those listed for fund 225.

228 *STATE GAS TAX 2107.5*: This fund is used to account for proceeds and expenditures of gas tax revenue received under the California Streets and Highway Code Section 2107.5. Apportionments are based on population. Funds are restricted for use in covering the costs of street related engineering and administrative expenses. Cities with a population of less than 10,000 may use these funds for acquisition of rights-of-way and construction of its street system.

229 *STATE GAS TAX 2103*: Section 2103 was added beginning with the 2010-11 fiscal year to allocate funds from a new motor vehicle fuel excise tax that replaces previous city and county allocations from the Proposition 42 sales tax on gasoline. This is the change known as the “fuel tax swap of 2010.” Section 2103 funds are allocated to cities and counties on a per capita basis. Funds must be used for street and highway pavement maintenance, rehabilitation, reconstruction and storm damage repair. For Proposition 42 purposes, maintenance means patching, overlay, and sealing. Reconstruction includes overlay, sealing, or widening of the roadway to bring the roadway width to the desirable minimum pavement width consistent with accepted design standards for local streets and roads. However, widening of a roadway does not include widening for increasing the traffic capacity of a street or road.

230 *RMRA:* Section RMRA was added beginning with the 2017-18 fiscal year which includes funds from the following taxes enacted by the Road Repair and Accountability Act of 2017: the 12 cent gasoline excise tax, 20 cent diesel fuel excise tax, transportation improvement fees and transportation loan repayments.

235 *MEASURE A:* This fund is used to account for proceeds received under Measure A, the countywide flood management plan. This Ordinance imposed a one-half of one percent transaction and use tax in the County and established a Flood Protection and Watershed Improvement Expenditure Plan. Any amendments to the use of this tax as established by the Joint Powers Agreement, resolution 98-118 shall be recommended to the Napa County Flood Control, Water Conservation District, Financial Oversight Committee and the Technical Review Committee for approval. This Tax is scheduled to expire in 2018.

237 *EMERGENCY FLOOD RELIEF:* This fund is for allocations for disaster assistance relating to flood damage.

238 *TRAINING DEVELOPMENT*: This fund was established to account for proceeds from the Police Officers Standards and Training fund to cover the costs of Police officer's training. Proceeds come in the form of reimbursements.

240 *MEASURE T*: At the General Election held on November 6, 2012, the voters of Napa County approved a ½-cent sales tax increase known as Measure T, which was implemented on July 1, 2018. Measure T funding is to be used for maintenance, reconstruction, and/or rehabilitation of streets, roads, and transportation infrastructure within the public right-of-way including, but not limited to: sidewalks, curbs and gutters, curb ramps, lighting, traffic signage, striping, and local roadway drainage.

241 *MEASURE T CLASS I TRAILS*: This funding is a match from the City that is required in order to receive Measure T funding. Each year the City must dedicate the appropriate funds equal to 6.67% of Measure T revenues earned that year, which will be used for Class 1 Bike Facility projects identified in the adopted Countywide Bicycle Plan.

278 *BSCC GRANT*: This funding was approved by the State of CA to assist with compliance checks and enforcement efforts of those diverted from the state prison system. The St. Helena Police Department will use these funds to address crime impacts in the community, strengthen the relationship between law enforcement and the community, create greater transparency for the organization, and implement best practices for law enforcement.

279 *ASSET FORFEITURE*: A special revenue fund for monies from adjudicated crime cases restricted for public safety purposes.

280 *COMMUNITY ACTIVITY FUND*: This fund is used to account for donations received to be used towards youth community activities within the community**.** Activities include the Teen Center.

283 *TREE CITY USA*: This fund was established in fiscal year 1996/97 to account for expenditures related to the maintenance and planting of trees located on City right of ways and in parks within the City. The City is seeking a designation from the Arbor Foundation for this effort. Revenue sources include General Fund transfers and private donations.

286 *BOCCE BALL LEAGUE:* This fund is used to account for the costs of running Bocce league services to the general public on a continuing basis. The intent is to recover costs through user charges and fees. The fund, therefore, is operated in a manner similar to a private business enterprise.

287 *HARVEST FESTIVAL*: This fund is used to account for revenues from registration fees and donations and is used to fund the expenses incurred in administering the Harvest Festival.

288 *FOURTH OF JULY*: This fund is used to account for donations and is used to fund the expenses incurred in administering the Fourth of July fireworks show.

289 *RECREATION PROGRAMS*: Used to account for revenues from registration fees or other income from recreation programs and funding the expenses incurred in providing those programs. Council established this fund to monitor the ability of the recreation programs to be self-sustaining excluding costs associated with the Recreation Director.

290 *TOURISM IMPROVEMENT DISTRICT (TID)*: The Napa Valley Tourism Improvement District was created in 2010 and is funded through an assessment on hotel room nights implemented and collected by lodging businesses throughout Napa Valley. The intent of the assessment is to support local activities and products that promote, support and enhance locally based tourism and hospitality efforts. Revenue is currently 2% of taxable room rent. These funds are directed by the Tourism Board created by the County MOU.

291 *SB-1186 STATE FEES:* Effective January 1, 2013 an additional state fee of $1 was added to the business license application and renewal fee for, (1) the purpose of increasing disability access and compliance with construction-related accessibility requirements, and (2) developing educational resources for businesses to facilitate compliance with federal and state disability laws. This fee sunsets on December 31, 2018.

295 *N.O.A.A.:* This fund is used to account for monies used toward the compensation and mitigation project known as the Northern Napa River Tributary Stream Surveys.

329 *STABO TRUST:* This fund is used to account for proceeds and expenditures toward the upkeep of Stabo Park located on Hunt Avenue.

375 *MADELINE MURRAY TRUST FUND:* The proceeds from a non-expendable trust established in 2000 as a bequest from the Madeline Murray, through the Madeline Murray and Bertha Tranah Foundation. The funds are to be used for new equipment purchases for the Police Department. The Fire Department also receives funding from the Madeline Murray and Bertha Tranah Foundation but it is given directly to the St. Helena Volunteer Fire Department, a non-profit organization.

380 *FRIENDS & FOUNDATION, ST. HELENA PUBLIC LIBRARY*: This fund is used to account for grant monies to the St. Helena Public Library from the 501(c)(3) support organization FFSHPL and related expenditures.

381 *RYAN LIBRARY TRUST*: A non-expendable trust established in 1941 as a bequest from the estate of John Joseph Ryan. Only earnings on investments may be appropriated for library expenditures. Expenditures are restricted to any and all costs of maintaining the library. The fund represents the earnings on investments that are available for expenditure. The non-expendable principal is held separately.

382 *MARTIN ESTATE TRUST*: This is a non-expendable trust established in 1968 as a bequest from the estate of Leo H. Martin. Only earnings on investments may be appropriated for library expenses. These expenses are limited to extending, improving and enlarging the selection of books on California and Napa County History. The fund represents the earnings on investments that are available for expenditure. The non-expendable principal is held separately.

384 *TWEED TRUST – ENHANCEMENT DISTRIBUTION:* A trust established in 2000 as a bequest from Dorothy L. Tweed and governed by the Wood Endowment administrative framework. This fund is the expendable annual 4% distribution from the Tweed Enhancement Account of the net fair market value of assets. Funds are to benefit the library and provide support to enhance and enrich basic library services and to enhance the interior of the building. All funding requests are approved by the Library Board of Trustees and the City Council.

420 *FIRE STATION BONDS*: Long-term debt associated with the issuance of the 1996 Fire Station Bonds is accounted for here. The bonds, bearing interest from 5.0% to 6.75% are payable January 1 and July 1 of each year through the year 2016. Principle matures each July 1 at $65,000 to $175,000 from 1998 through 2016. Debt service is financed through property tax assessments on all property within the City. Rates are established annually by the City Council and must be certified to Napa County Auditor/Controller by August 15 of each year.

443 *SOUTH S.H. DRAINAGE ASSESSMENT*: Fund established to account for a Subdivision Reimbursement Agreement wherein a developer installed an oversized storm drain improvement and the City by ordinance 89-11 set up the South St. Helena Drainage Improvement Benefit Zone to assess property owners benefiting from the improvement to pay the costs associated with the storm drain. As fees are collected, they are remitted to the developer less 1.5% for City administrative costs.

561 *WATER ENTERPRISE*: This fund is used to account for the costs of providing water services to the general public on a continuing basis. The intent is to recover costs through user charges and fees. The fund, therefore, is operated in a manner similar to a private business enterprise.

571 *SEWER ENTERPRISE*: This fund is used to account for the costs of providing sewer services to the general public on a continuing basis. The intent is to recover costs through user charges and fees. The fund, therefore, is operated in a manner similar to a private business enterprise.

582 *CITY GARAGE*: This Internal Service Fund is designed to account for the total costs of maintaining the fleet of vehicles and automotive equipment owned by the city. Costs are allocated to the various user departments based on time and materials used within those user departments.

592 *EQUIPMENT REPLACEMENT*: This Internal Service Fund is designed to account for the total costs and set aside funds for future replacement costs of equipment. This includes vehicles, computers and other equipment as identified. As equipment is identified, user departments will be allocated costs based on estimated costs of replacement.

593 *FIRE DEPARTMENT CAPITAL EQUIPMENT REPLACEMENT*: This Fund is designated to account for funds set aside for future replacement costs and maintenance costs of Fire Department equipment. Funds included are received from Fire Department Strike Team Revenues received for use of fire apparatuses and equipment during Strike Teams Incidents.

700 *FLOOD CONTROL CAPITAL RESERVE:* his fund is used for the expansion, major repair or replacement of the flood control facilities located near Vineyard Valley Mobile Home Park. This fund is required to be in effect for the term of the City's State Revolving Loan, which is currently through 2028.

713 *CIVIC IMPACT*: This fund is used to accumulate restricted funds from new development's proportionate share of the depreciated replacement cost of a range of facility types including City Hall, corporation yard facilities, as well as library and recreation facilities.

734 *PARK IMPACT*: This fund is used to accumulate funds from new or proposed residential development solely for park land acquisition and park improvements.

740 *TRAFFIC MITIGATION IMPACT*: This fund is used to accumulate funds from new or proposed development to finance circulation improvements to reduce the impacts of traffic generated by new development within the City.

FY 2019-20
Budget Workshop
May 9, 2019

By:

Mark Prestwich, City Manager

April Mitts, Finance Director

Budget Workshop - Objectives

1. Review FY 2019-20 Draft Budget

2. Provide direction to staff for programs, projects, and initiatives to be included in annual budget

City Council Goals

1. Improve and Maintain Safe and Reliable City Infrastructure with a Commitment to Environmental Stewardship & Public Health
2. Stabilize, Maintain, and Improve Access to Housing
3. Enhance Organizational Performance and Commit to Full Public Participation, Ongoing Communication, and Regional Collaboration
4. Ensure Long Term Economic Stability While Safeguarding St. Helena's Unique Culture & Quality of Life
5. Support Thriving Families and Enhance the Safety, Well-Being, and Healthy Development for Our Youth

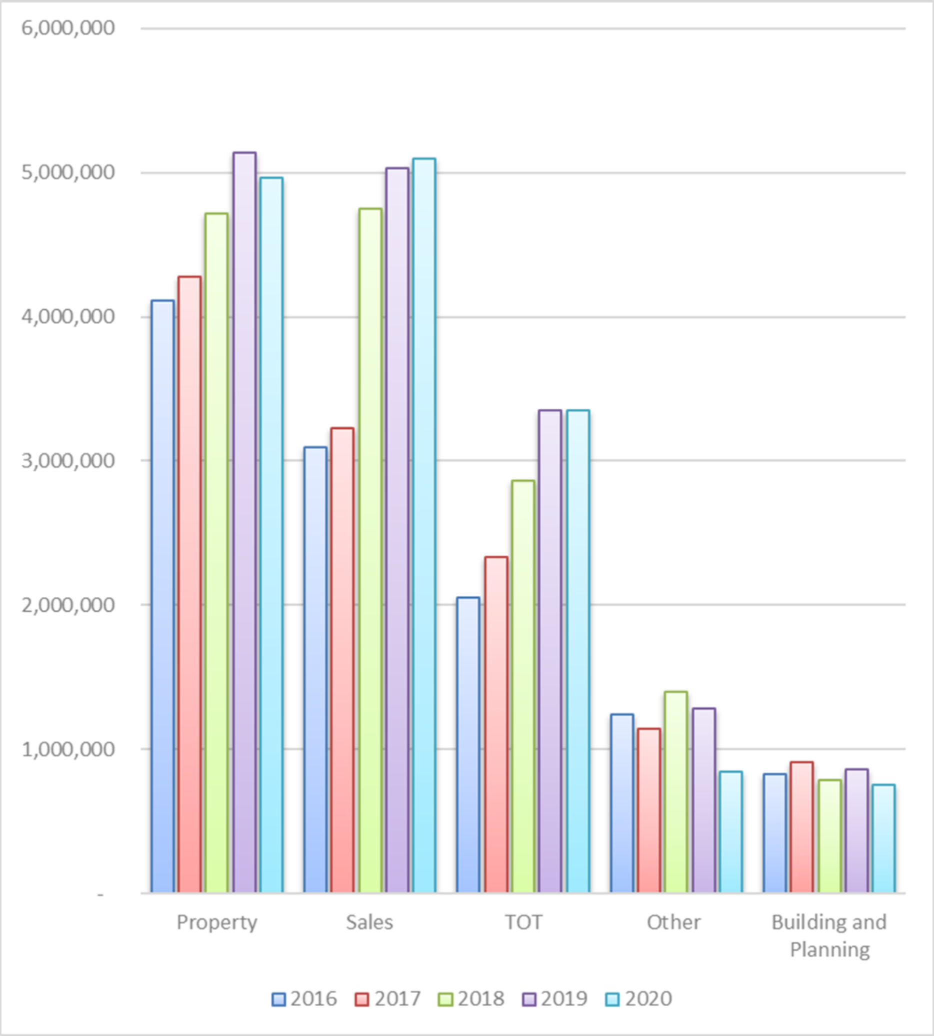
Budget Workshop - Background

OPERATION & MAINTENANCE BUDGET BUDGET CALENDAR FISCAL YEAR 2019-20				
Date	Day	Duration	Item	Completed
December 28, 2018	Friday	1 Day	Non-Profit grant application posted and available to applicants	✓
December 31, 2018	Monday	1 Day	Finance Department issues instructions, budget worksheets, and budget narratives to departments	✓
February 4, 2019	Monday	1/2 day	Goal Setting and Work Plan Development 2019 - Special Meeting at the Fire House	✓
February 12, 2019	Tuesday	CC meeting	Staff present Budget Calendar at City Council Meeting Non-Profit Working Group Designated	✓
February 22, 2019	Friday	1 Day	Department Heads submit budget worksheets to Finance Director	✓
February 26, 2019	Tuesday	CC meeting	Council adopts 2019 Workplan	✓
February 25-March 1, 2019		5 working days	Finance Director compiles Revenue/Expense worksheets for review	✓
February 28, 2019	Thursday	1 Day	Non-Profit grant applications due (extended from original date of 1/31/19)	✓
March 1-7, 2019		5 working days	Grant Manager reviews Non-Profit grant applications for eligibility	✓
March 4-15, 2019		10 working days	City Manager, Finance Director, and Department Heads meet to review budgets and verify budget requests align with City Council Goals	✓
March 8, 2019	Friday	1 Day	Non-Profit grant applications given to City Council working group for review	✓
March 26, 2019	Tuesday	CC meeting	Non-Profit summaries presented to City Council for consideration and award Fiscal Health Diagnostic and Long-Range Financial Forecast presented to City Council	✓
March 25-29, 2019		5 working days	Finance Director compiles budget worksheets based on Dept. Head Meetings	✓
March/April 2019	Tuesday		5-year CIP Project list presented to Planning Commission	✓
April 1-5, 2019		5 working days	Follow-up discussions as needed to finalize Department budget requests	✓
April 8-19, 2019		10 working days	Finance prepare draft summary budget to City Manager and draft transmittal letter	✓
April 22-26, 2019		4 days	Finance presents final Operation & Maintenance Budget to City Manager.	✓
May 9, 2019	Thursday	1/2 day	Budget Study Session - 9-noon	
May 28, 2019	Tuesday	CC meeting	5-year CIP Presented to City Council for adoption	
May 29, 2019	Wednesday	1/2 day	Budget Study Session - 9-noon (if needed)	
June 11, 2019	Tuesday	CC meeting	Council adopts Budget Resolution	
July 1, 2019			Finance prepares final Operation & Maintenance Budget for Distribution	

Budget Overview

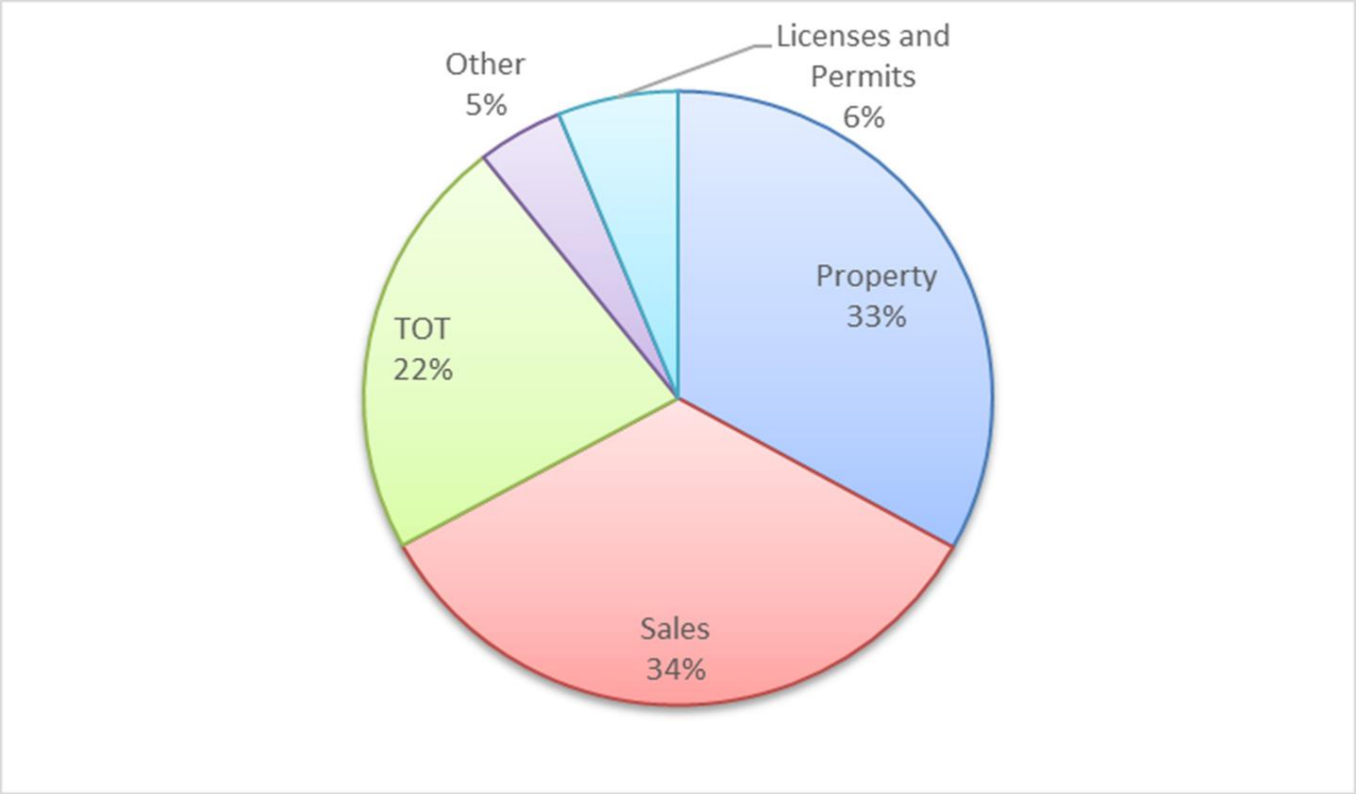
1. Budget Philosophy
2. Implements Council Direction
3. Provides Flexibility for Additional Council Discretion

Historical Revenues – General Fund

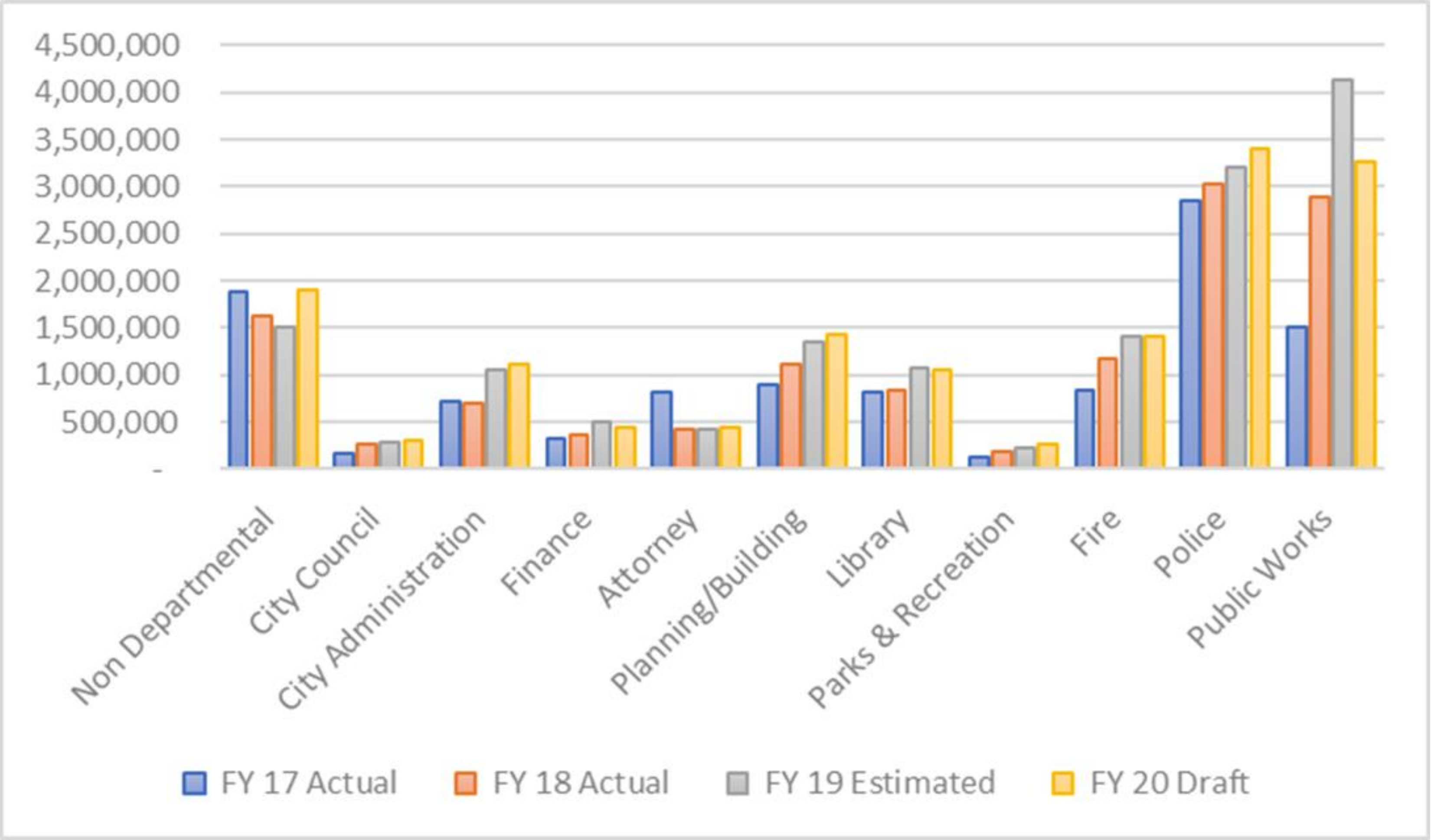


Revenues – General Fund

Projected Revenues:
$15,006,090



Historical Expenditures - General Fund

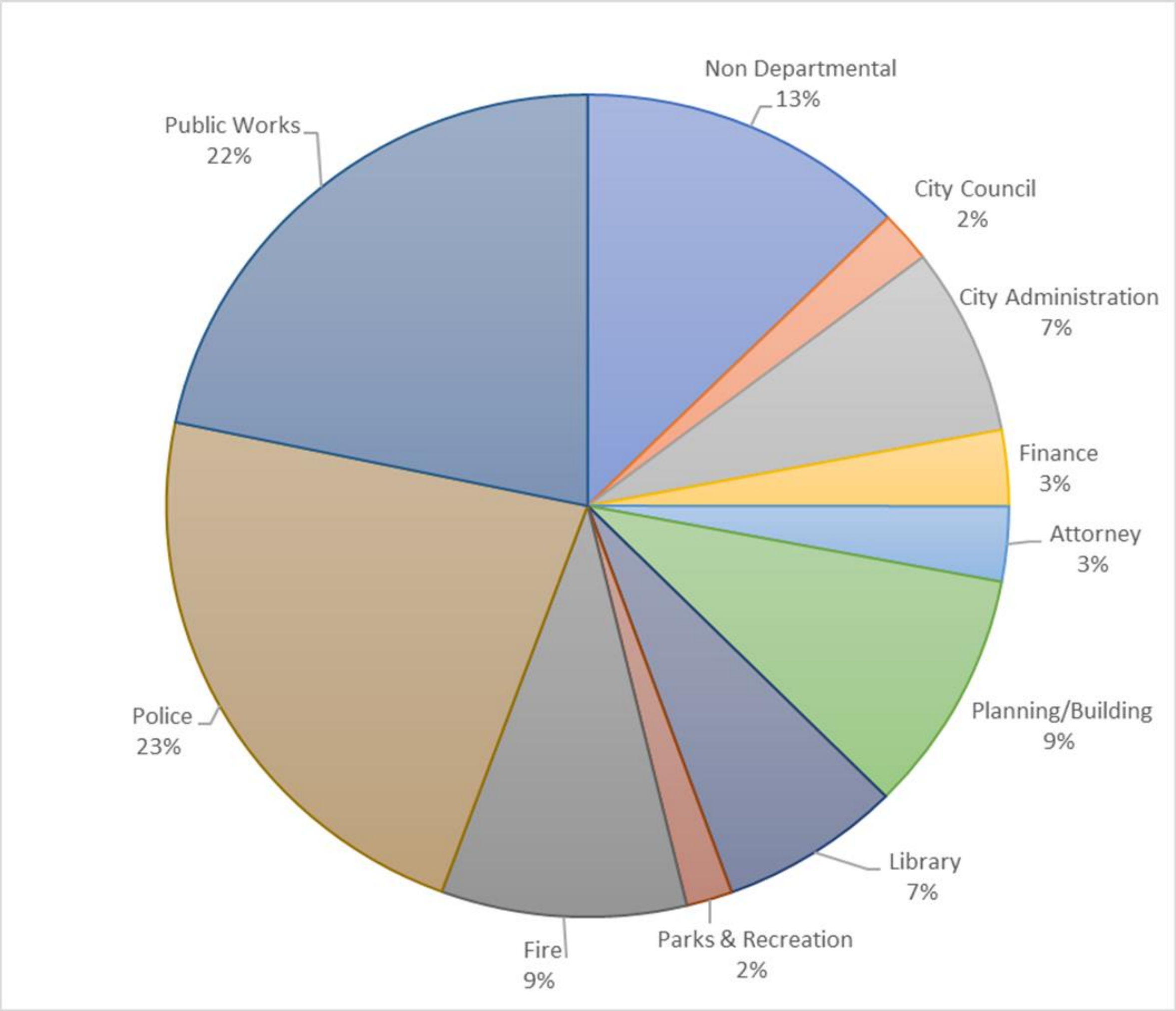


Expenditures – General Fund

- Expenditure Drivers
  - Increase in Medical
  - Increase in Workers Compensation
  - Increase in Salaries
- Cost Containment Measures
  - Discontinuation of Sick Leave Cash/Retirement Medical for Mid-Managers and Executive Staff
  - Vacation Cap Reduction for Mid-Managers and Executive Staff
  - Paydown Retiree Medical Liability

Expenditure by Dept. – General Fund

Projected Expenditures:
$15,006,090



Revenue Assumptions – General Fund

Revenue Projection Assumptions

Revenue	% Increase Assumptions
Sales Tax	2%
Property Tax	3.5%
Transient Occupancy Tax (TOT)	0%

Sales, TOT, and Property Taxes – 89% of Revenues

City Council Goals and Funding Commitments – General Fund

City Council Goal	Item	General Fund	Other Funds
	Healthcare Increase – 5% for Anthem and .17% for Kaiser	30,469	103,513
Goal 3.E.	Comp and Class Study* per MOU	275,702	121,550
	PERS Unfunded Liability Increase	109,864	37,660
Goal 3	Non-Profit Funding	160,000	30,000
Goal 3	Assistant to City Manager	106,460	56,913
Goal 3.D.	Annual Employee Appreciation Dinner	5,000	
	Add Post-Employment Disbursement	25,000	50,000
Goal 4	Paydown Employee Retiree Liability	152,000	

*5% placeholder for DRAFT budget

City Council Goals and Funding Commitments – General Fund

City Council Goal	Item	General Fund	Other Funds
Goal 1	Equipment Replacement	50,000	
Goal 4	Additional PERS Payment (15 year)	162,640	97,584
Goal 2.D.	Sub-regional Housing Allocation Analysis – jointly funded consultant led by NVTA	15,000	
Goal 2.B.	Nexus Study for Inclusionary/Workforce Housing	20,000	
Goal 4.F.	Real Estate Advisory Services	50,000	
Goal 1	Flood Control Capital Reserve	50,000	
Goal 4.H.	4th of July – Contribution towards Fireworks	20,000	
Goal 3	NVTA Annual JPA Membership Fee	9,966	
Goal 4.J.	Comprehensive Zoning Code Update (Year 1 of 2-year commitment) **	200,000	

** Possible Grant Funding for a portion of the costs

City Council Goals and Funding Commitments – General Fund

City Council Goal	Item	General Fund	Other Funds
Goal 4.H.	Jingle all the Way	35,000	
Goal 4.H.	Home for the Holidays	2,500	
Goal 1	Additional Part-time firefighter staff	87,490	
Goal 1	Firefighter Standby Pay (Evening/Weekend Readiness)	58,325	
Goal 1	Fuel Station at Corporation Yard (After Incident Review)	50,000	
Goal 1	Transfer funds for ADA Transition Plan - Facilities	103,000	
Goal 1	Transfer funds to Civic CIP for Civic Improvements	380,000	
Goal 1	Skateboard Park Improvements		200,000
Goal 1	Purchase Street Sweeper (5 year financing)	72,000	

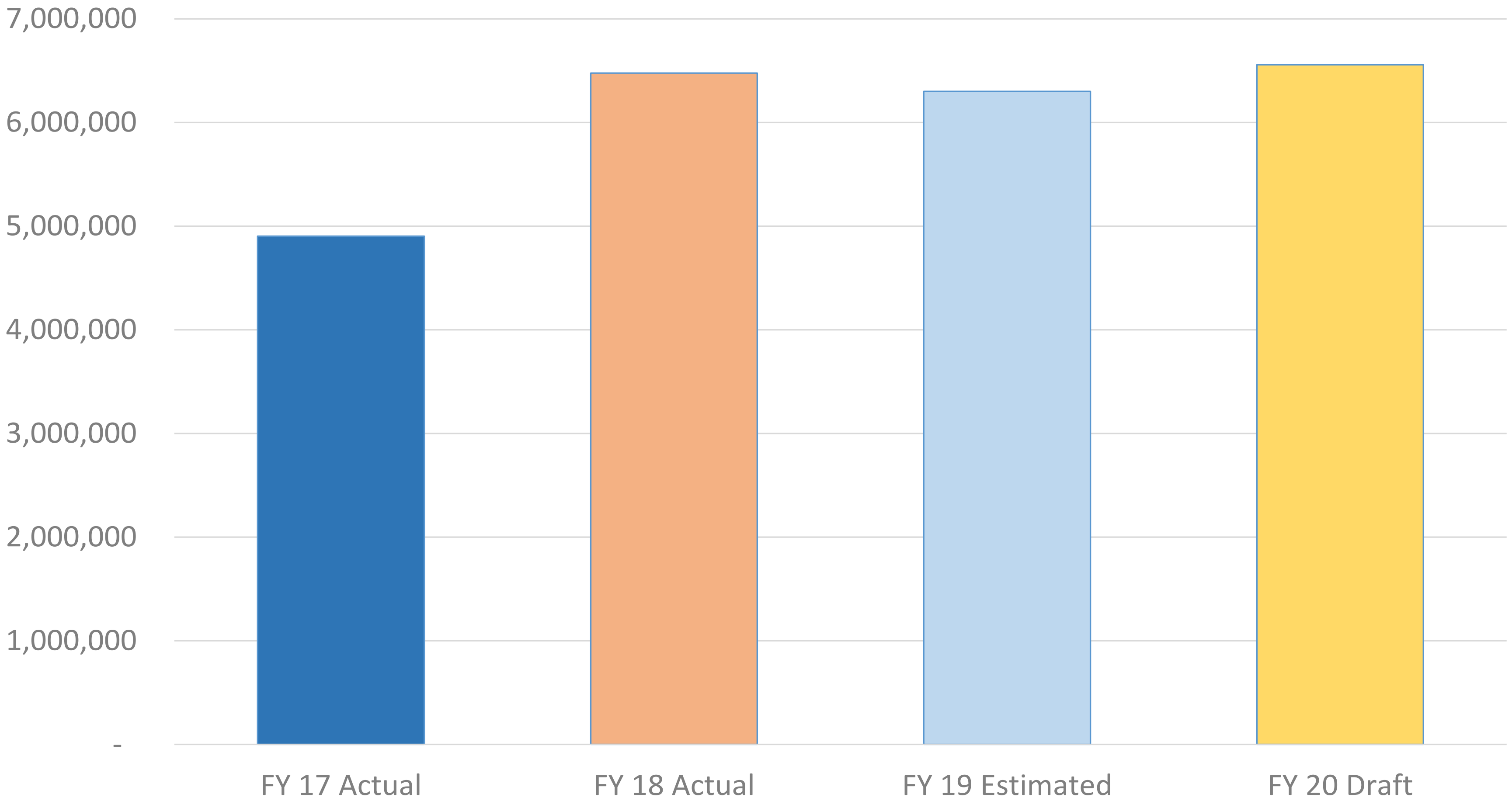
City Council Goals and Funding Commitments – General Fund

City Council Goal	Item	General Fund	Other Funds
Goal 1	MOE Measure T	379,189	
Goal 1	Measure T – Class 1 Trails 6.67%	85,000	
	Replace Vehicle #208 – finance over 5 years costs split with WW collection	19,200	19,200
	Replace Vehicle #104 – Water Distribution finance over 5 years		32,400

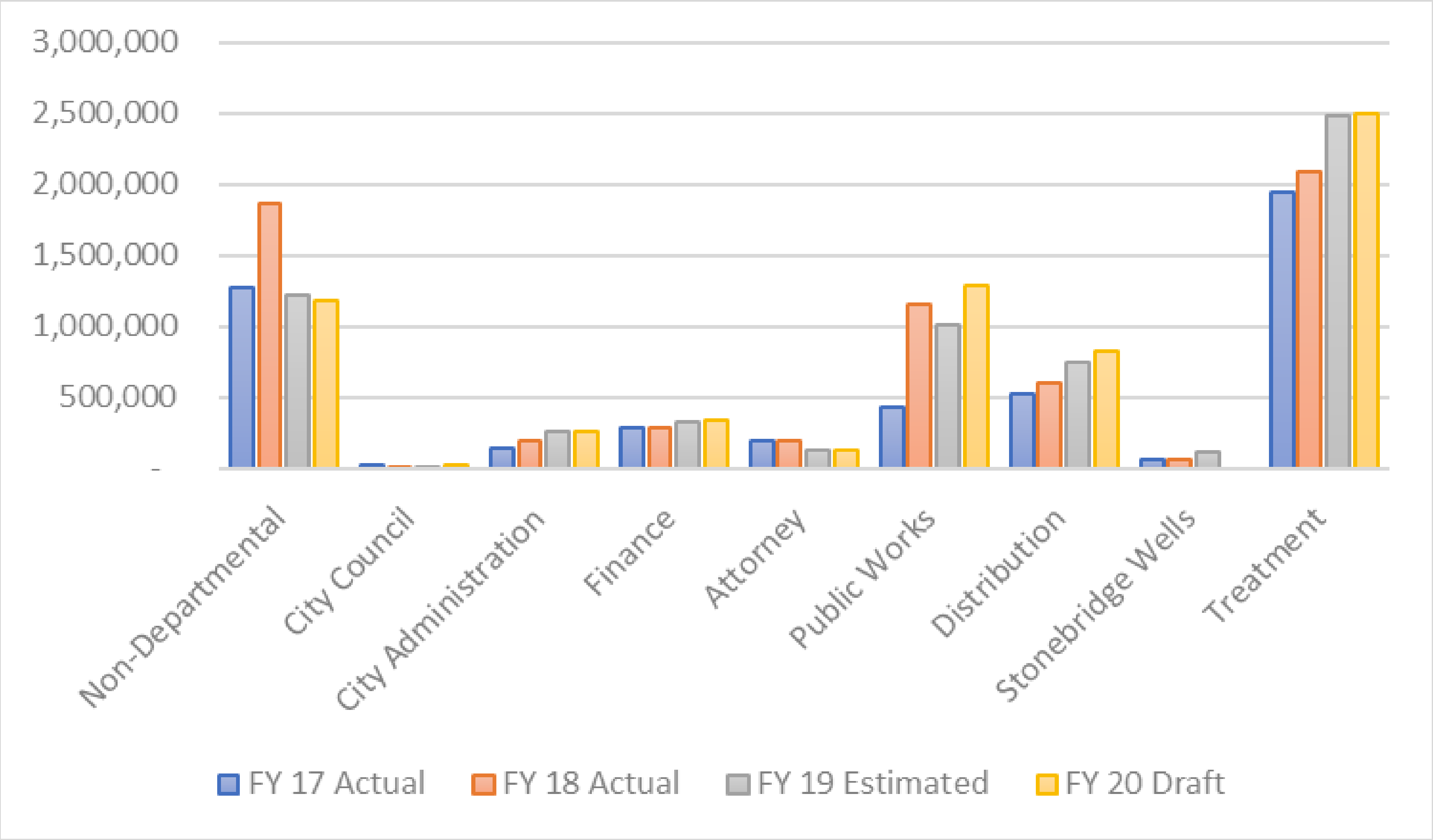
Net Position – General Fund

GENERAL FUND ESTIMATED UNASSIGNED NET POSITION	
Unassigned Ending Fund Balance @ 6/30/2019	**6,230,068**
Estimated Revenue @ 6/30/2020	15,006,090
Estimated Expenses @ 6/30/2020	15,006,090
Transfers to other funds	-
Revenue Less Expenses	**-**
Use of Reserves	-
Assigned for Economic Uncertainty	(100,000)
Estimated Unassigned Net Position	**6,130,068**
Percent of Expenses Based on Total Net Position	**41%**

Historical Expenses – Water Fund

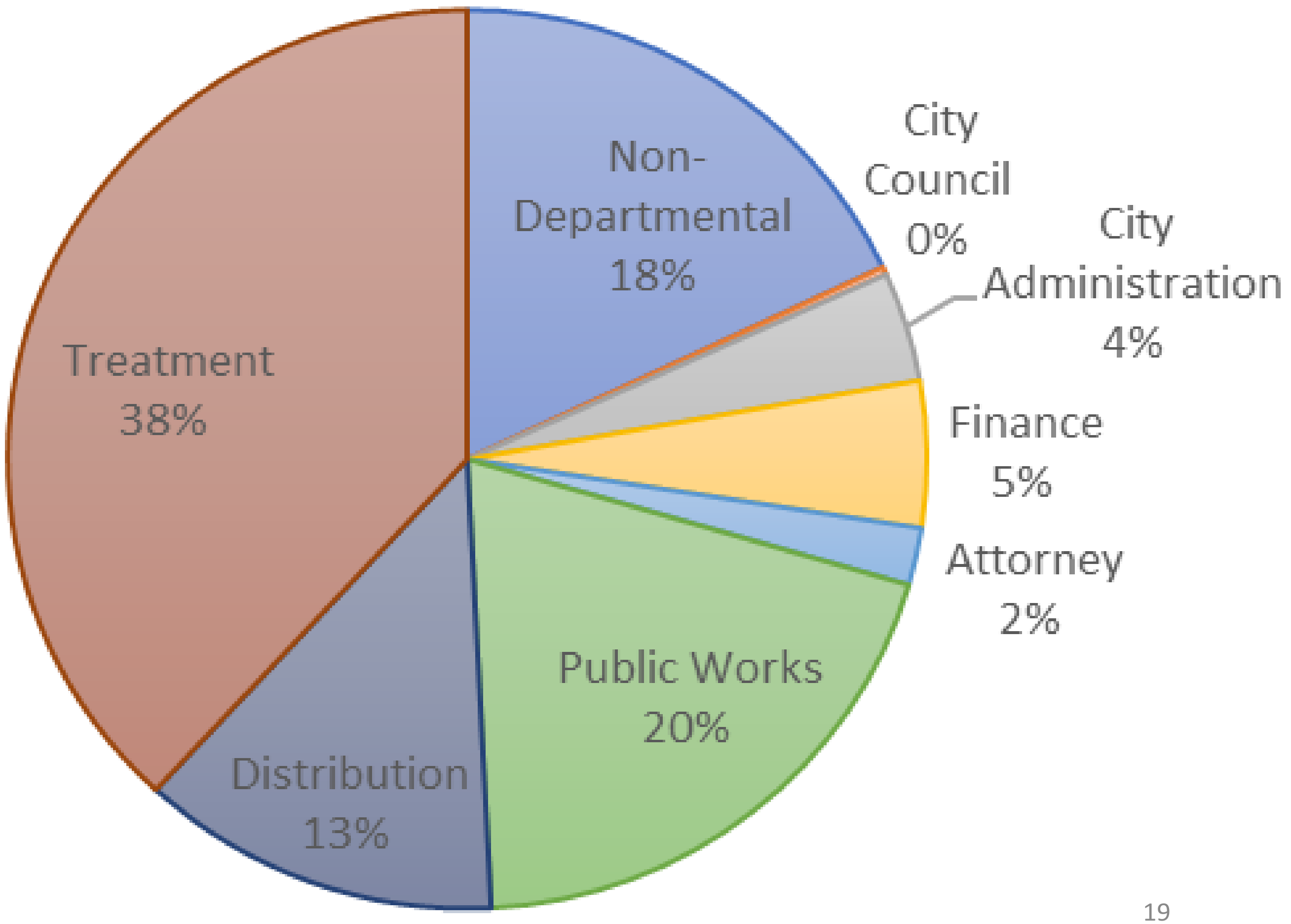


Historical Expenses – Water Fund



Expenses by Dept. – Water Fund

Projected Expenses:
$6,557,537

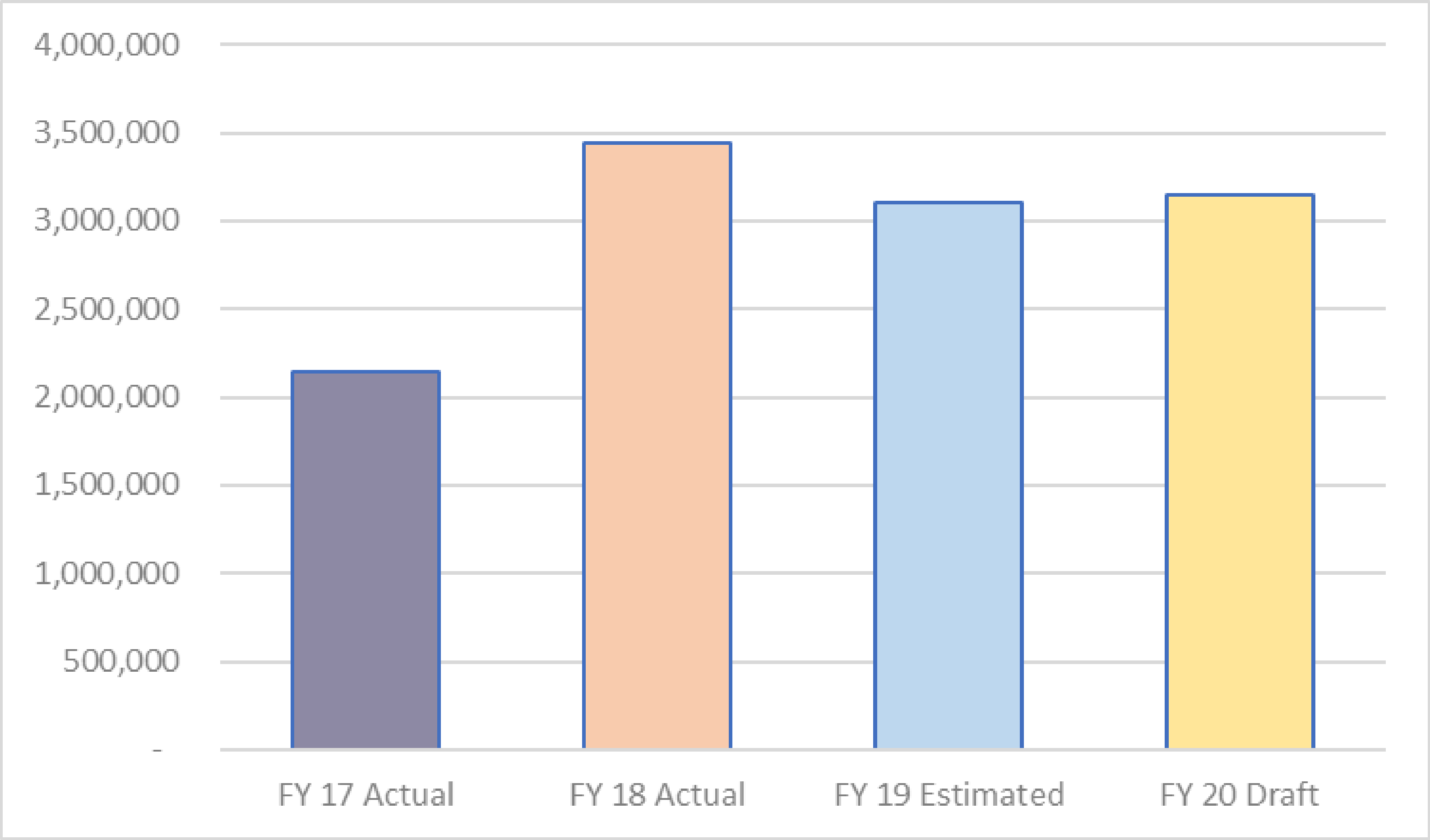


Net Position – Water Fund

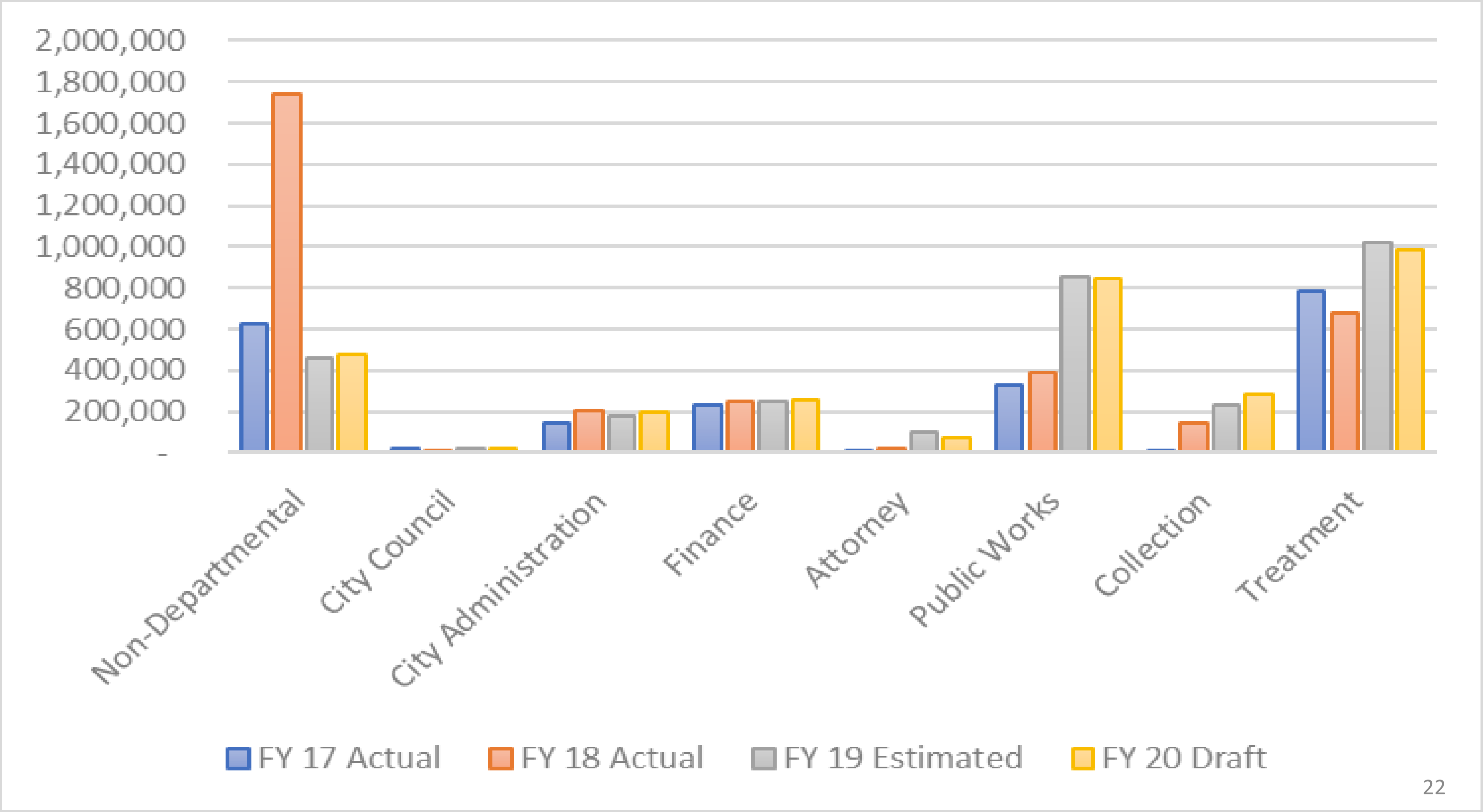
WATER FUND ESTIMATED FUND BALANCE	561 ONLY
Estimated Ending Fund Balance @ 6/30/2019	**2,980,327**
Estimated Revenue @ 6/30/2020	6,557,537
Estimated Expenses @ 6/30/2020	5,987,826
Transfers Out to Capital	(569,711)
Revenue Less Expenses	**-**
Use of Water Cash	-
Estimated Net Position	**2,980,327**
Percent of Expenses	50%

FUND	EST. BALANCE 6/30/20	**Funds**
561	2,980,327	Water Operations
763	4,038,664	Water CIP
764	202,889	Water Impact
TOTAL	**7,221,880**	**121% or 14 Months Cash**

Historical Expenses – Wastewater Fund



Historical Expenses – Wastewater Fund



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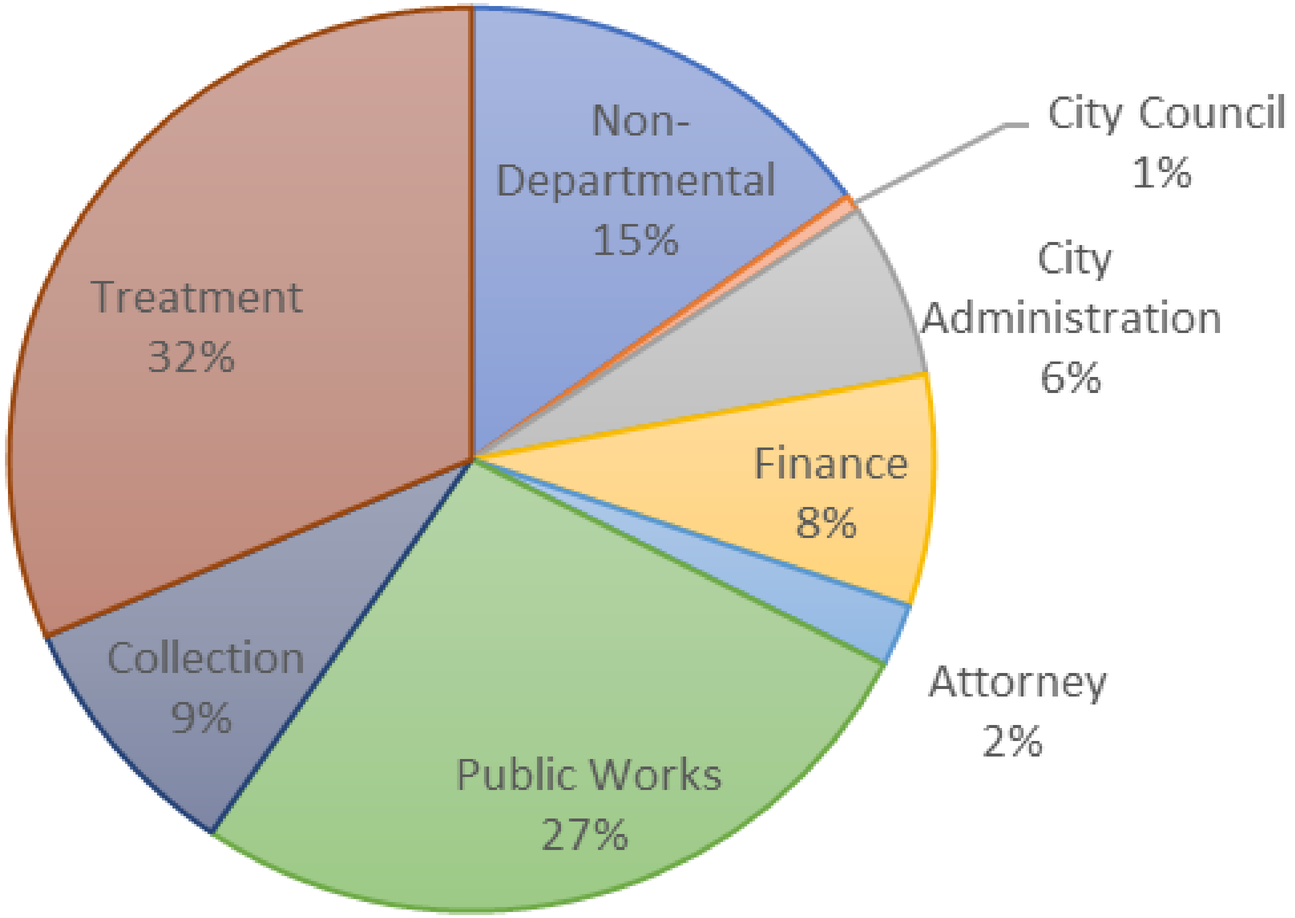
Expenses – Wastewater Fund

Projected Expenses:
$3,141,244



Net Position – Wastewater Fund

WASTEWATER FUND ESTIMATED FUND BALANCE	571 ONLY
Estimated Ending Fund Balance @ 6/30/2019	**784,673**
Estimated Revenue @ 6/30/2020	3,356,601
Estimated Expenses @ 6/30/2020	2,765,535
Transfers Out to Capital	(375,709)
Revenue Less Expenses	**215,357**
Use of Wastewater Cash	-
Estimated Net Position	**1,000,030**
Percent of Expenses	36%

FUND	EST. BALANCE 6/30/19	Funds
571	1,000,030	WW Operations
773	1,674,281	Wastewater CIP
774	623,329	Wastewater Impact
TOTAL	**3,297,640**	**119% or 14 Months Cash**

Add Back Priority List – General Fund

City Council Goal	Item	Amount
Goal 4.F.	City Branding	25,000
Goal 1.K.	Sulphur Creek	50,000
Goal 1	Part-time Maintenance Worker Spring/Summer Parks	50,993
After Incident Action Report	3 Solar Programmable Message Boards	110,000
Goal 1.A.	Tenant Improvements: CDF	100,000
Goal 1.A.	City Hall Design Competition	50,000
Goal 4.F.	Façade Improvement Program	100,000
Goal 3	Mentis – Non-Profit Grant Application	29,400
Goal 3	Management Review of Development Process	45,000
	TOTAL	**560,393**

Discussion and Direction