



City of St. Helena
Active Transportation and Sustainability
Committee
Regular Meeting
City Hall Conference Room, 1480 Main St,
St. Helena
Wednesday, December 6, 2017 @ 5:00 PM

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of three minutes. Members of the public and other parties are welcome to email their comments to the Staff Liaison Tobias Barr at tbarr@cityofsthelena.org

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1. CALL TO ORDER
2. ROLL CALL
Committee Chair: Jeff Farmer
Vice Chair: Glenn Smith
Members: Kris Coryell, Donna Hinds, Tom Vence
City Council Member Liaison: Geoff Ellsworth
Staff Liaison: Tobias Barr, Public Works Project Manager
3. PUBLIC FORUM:
An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to five minutes. **Because of restrictions imposed by the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.**
4. REPORTS BY STAFF COMMITTEE:
Reports by staff and/or committee on items of general interest. ***Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Active Transportation & Sustainability Committee.***
5. CONSENT CALENDAR:
Members of the Active Transportation Committee or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, on motion may be used to adopt all recommendation actions.
 - 5.1. Active Transportation and Sustainability Committee Meeting Minutes of November 1, 2017.
[11-01-2017 Minutes](#)
6. SCHEDULED MATTERS:
 - 6.1. Review of Calistoga's Climate Action Plan
 - 6.2. Discussion of Possible City Sidewalk Repair Program
 - 6.3. Discussion and Review of City Council Presentation for Committee Goal Setting

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7. ADJOURNMENT

The next regular Active Transportation Committee meeting is scheduled for January 3, 2018 at 5:00 pm, City Hall 1480 Main Street.

This agenda was posted at City Hall, 1480 Main Street on November 30, 2017.

Christina Cook, Public Works Administrative Assistant

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact City Hall at (707) 967-2792. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR35.102-35.104 ADA Title II). However, City staff will attempt to assist at any time with accessibility.

Committee Members:

Jeff Farmer - Chair
Glenn Smith- Vice Chair
Member - Kris Coryell
Member - Donna Hinds
Member – Tom Vence
City Council Member Liaison – Geoff Ellsworth

MINUTES

ST. HELENA ACTIVE TRANSPORTATION & SUSTAINABILITY COMMITTEE

City Hall, Conference Room

1480 Main Street

Regular Meeting, November 1, 2017 at 5:00 pm

1. CALL TO ORDER @ 5:06pm

2. ROLL CALL

Present: Jeff Farmer, Glenn Smith, Kris Coryell, Donna Hinds, Tom Vence

Council Member: None

Staff Present: Tobias Barr

Others Present: None

3. PUBLIC FORUM:

None

4. REPORTS BY STAFF AND COMMITTEE:

Tobias Barr gave an update to promote the Harvest Festival and informed the committee of some reorganization of City Staff which transfers Jennifer Tuell to the Human Resources Department. As such Tobias Barr is now has the City's Water Conservation Coordinator responsibilities as Project Manager.

5. CONSENT CALENDAR

A. Approval of Meeting Minutes from September 6, 2017. Kris Coryell motioned to approve the minutes, Donna Hinds provided a second motion. The minutes were approved 5-0.

B. Approval of Meeting Minutes from October 4, 2017. Jeff Farmer provided a motion to approve the minutes; Kris Coryell provided a second motion to approve. The minutes from October 4, 2017 were approved 5-0.

6. SCHEDULED MATTERS

1. COMMITTEE GOAL SETTING

The committee made the following changes to the Working Draft Document of the ATSC Goals:

- 1. Under Active Transportation, include improving pedestrian crossings with bicycle crossing on HWY 29.**
- 2. Add the following under Environmental Sustainability and Resource Management: Explore the Feasibility of a Climate Action Plan for St. Helena.**

A motion to approve the updated Working Draft as Final was motioned by Donna Hinds; Tom Vence provided a second motion. The motion was approved 5-0.

7. ADJOURNMENT:

Glenn Smith moved to adjourn the meeting at 5:45. Donna Hinds provided a second motion. The committee voted 5-0 to adjourn the meeting.

The next regular Active Transportation Committee and Sustainability meeting is scheduled for December 6, 2017 at 5:00 pm at City Hall, 1480 Main Street.

APPROVED:

ATTEST:

Chair, Jeff Farmer

Tobias Barr, Staff Liaison