



AMENDED 10/29/19
City of St. Helena
Special City Council Meeting
Thursday, October 31, 2019 @ 8:30 AM
City Hall Conference Room , 1480 Main
Street, St. Helena

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "public comment" portion of the agenda may do so, but please observe the time limit of four minutes.

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1. CALL TO ORDER
2. ROLL CALL
Mayor: Geoff Ellsworth, Vice Mayor: Paul Dohring, City Council Members:
Anna Chouteau, David Knudsen and Mary Koberstein
3. PUBLIC COMMENT:
Under California law, public comments at special meetings are limited to subjects on the agenda only. Therefore public comment will take place during consideration of the item. Each person's comments shall be limited to 4 minutes.
4. NEW BUSINESS:
 - 4.1. Discuss and provide direction regarding submission of an application for public safety power shutdown resiliency program.

CEQA Determination: Not a CEQA project
Prepared By: Mark T. Prestwich, City Manager
[PSPS RFP Cities](#)
[Copy of Facility Generator](#)
 - 4.2. *NEW ITEM ADDED AFTER PUBLICATION 10-29-19
Proclamation of the existence of a local emergency in the City of St. Helena (Proclamation will be provided at the meeting)
5. ADJOURNMENT
The next Regular City Council meeting is scheduled for November 12, 2019, at 6:00 p.m. in the Vintage Hall Board Room located at 465 Main Street.

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This agenda was posted at City Hall, 1480 Main Street, St. Helena, California on October 29, 2019.

Cindy Tzaferopoulos, City Clerk

In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office

(707) 967-2792. Notification 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

GAVIN NEWSOM
GOVERNOR



MARK S. GHILARDUCCI
DIRECTOR

REQUEST FOR PROPOSAL

The California Governor's Office of Emergency Services (Cal OES) is soliciting proposals for the following program:

PUBLIC SAFETY POWER SHUTOFF (PSPS) RESILIENCY ALLOCATION TO CITIES

Release Date: October 25, 2019

PROGRAM SYNOPSIS

Program Description

These funds are appropriated and made available for California incorporated cities to prepare for and respond to Public Safety Power Shutoff events.

Funds appropriated may be used to procure fixed, long term emergency electrical generation equipment, continuity plans, risk assessments for critical infrastructure, post event reports, public education materials or supplies to prepare for electric disruption.

Eligibility

California incorporated cities are the only eligible applicants.

Performance Period

The performance period is July 1, 2019 – October 31, 2022.

Available Funding

There is approximately \$10 million in State General funds available for the Program. Applicants may apply for up to \$500,000.

Submission Deadline

One proposal must be emailed to PSPS@caloes.ca.gov by Monday, November 4, 2019

Contact Information

Questions concerning this RFP, the proposal process, or programmatic issues must be submitted in writing by email to: PSPS@caloes.ca.gov

Cal OES staff cannot assist the Applicant with the actual preparation of their proposal. Cal OES can only respond to technical questions about the RFP during the period of time between the publication date and due date.

Program Information

These funds are appropriated and made available for California incorporated cities to prepare for and respond to Public Safety Power Shutoff events.

1. Program Description

Funds appropriated may be used to procure fixed, long term emergency electrical generation equipment, continuity plans, risk assessments for critical infrastructure, post event reports, public education materials or supplies to prepare for electric disruption.

As a condition of receiving funding, cities will be required to collaborate with their county to support critical infrastructure and resiliency with a particular focus on public safety, vulnerable communities, and individuals with access and functional needs.

2. Reporting Requirements

Two reports are required to be submitted on the expenditures of the funds appropriated. These reports shall identify how the funds have been used, including identifying each project or activity undertaken, the state or local entity that undertook the project or activity, the amount of state funding provided to the project or activity, and a description of each project or activity. The report shall also identify the specific outcomes achieved by each project or activity, including whether the project or activity was completed and whether it was used during Public Safety Power Shutoff events. Progress Reports serve as a record for the implementation of the project.

Report	Report Period	Due Date
1 st Report	July 1, 2019 – October 31, 2020	November 30, 2020
2 nd Report	November 1, 2020 – October 31, 2022	November 30, 2022

Proposal Components

Applicants must complete and submit the required proposal components on the attached form.

1. Program Plan - In narrative form, address the following:

- The population of the incorporated city applying for these funds.
- The amount of disaster reserve funds compared to the total incorporated city budget.
- The number of hours spent in PSPS as of October 25, 2019.

- How the Applicant will use the funds to prepare for and respond to Public Safety Power Shutoff events. Include amount being requested not to exceed \$500,000.
2. The project contact with all relevant information.

Eligible Activities

1. Equipment
 - Generators and generator connections for essential facilities, with an emphasis on clean energy and green solutions where possible or other alternative backup power sources
 - Generator fuel and fuel storage
 - Redundant emergency communications (e.g., battery-powered radios)
2. Plans
 - Continuity plans
 - Development/update of contingency plans for electrical disruptions that include considerations such as protecting individuals with access and functional needs, medical baseline and socially vulnerable populations, transportation, emergency public information, and preservation of essential functions.
 - Risk assessments for critical infrastructure and lifelines
 - Post-event reports that identify lessons learned and corrective actions
3. Public education materials or supplies focused on individual and family preparedness for electric disruptions
4. One-time costs associated with identifying and equipping resource centers for the public to access during electric disruptions

Non Allowable Activities

Response costs associated with electric disruption events including any staffing or new positions, Emergency Operations Center staffing, security, law or fire response, or other overtime charges.

Public Records Act Notice

Proposals are subject to the California Public Records Act, Government Code Section 6250, *et seq.* Do not put any personally identifiable information or private information on this proposal. If you believe that any of the information you are putting on this proposal is exempt from the Public Records Act, please indicate what portions of the proposal and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.



**Public Safety Power Shutoff (PSPS)
Resiliency Allocation to Cities Application Form**

Applicant Name:	Contact Information:
	Name:
Applicant Address:	Phone Number:
	E-mail Address:
Population of the incorporated city applying for these funds:	The amount of disaster reserve funds, compared to the total incorporated city budget:

Briefly explain the number of hours spent in PSPS as of October 25, 2019:

Briefly explain how the Applicant will use the funds to prepare for and respond to PSPS events:

Please submit by e-mail to: PSPS@caloes.ca.gov

City of St. Helena Generator Locations

Site	Back-up Power (Y/N)	Generator	Age	Future Project Planned or grant pending?	Comments
City Hall/PD	Y	Propane		No	
Fire Station	Y	Diesel		No	
Louis Stralla Water Treatment Plant	Y	Cummins Diesel	1985	No	Spent \$15,227 on repairs in August 2019
Wastewater Treatment Plant	Y	Cummins Diesel	1974	Replacement included with S-52 Phase I Upgrades is a 750KW/938KVA, 480/227VAC, 60 Hz	
Crinella Pump Station	Y	60kw Diesel		No	Had issues during 10/9/19 PSPS event
PW Corporation Yard	N			No	
Carnegie	N			No	
Recreation Office	N			No	
Public Works/CDF Building	N			No	
PD Communications	N			No	
Library	N			HGMP Grant Pending	
Madrone Knoll Pump Station	N			HGMP Grant Pending and CIP W-106 in design	
Stonebridge Wells	N			HGMP Grant Pending and CIP W-106 in design	
Crystal Springs Booster Station	N			CIP W-106 in design	
Elmhurst Pump Station	N			CIP W-86 - combines Elmhurst and Holmes zones into one, 100% designed, construction 21/22	
Holmes Tank Pump Station	N			CIP W-86 - combines Elmhurst and Holmes zones into one, 100% designed, construction 21/22	
Rutherford	N			CIP W-110 in design	
Flood Pump Station	N			HGMP Grant Pending	