



City of St. Helena
Active Transportation and Sustainability
Committee
Regular Meeting
City Hall Conference Room, 1480 Main St,
St. Helena
Wednesday, February 7, 2018 @ 5:00 PM

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of three minutes. Members of the public and other parties are welcome to email their comments to the Staff Liaison Tobias Barr at tbarr@cityofsthelena.org

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1. CALL TO ORDER
2. ROLL CALL
Committee Chair: Jeff Farmer
Vice Chair: Glenn Smith
Members: Kris Coryell, Donna Hinds, Tom Vence
City Council Member Liaison: Geoff Ellsworth
Staff Liaison: Tobias Barr, Public Works Project Manager
3. PUBLIC FORUM:
An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to five minutes. **Because of restrictions imposed by the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.**
4. REPORTS BY STAFF COMMITTEE:
Reports by staff and/or committee on items of general interest. ***Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Active Transportation & Sustainability Committee.***
5. CONSENT CALENDAR:
Members of the Active Transportation Committee or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, on motion may be used to adopt all recommendation actions.
 - 5.1. Active Transportation and Sustainability Committee Meeting Minutes of 01-10-2018.
[01-10-2018 Minutes](#)
6. SCHEDULED MATTERS:
 - 6.1. Review of ADA Curb Ramp Improvement Projects
 - 6.2. Generate a List of Prior Project for Review
 - 6.3. Continued Discussion and Review of Calistoga CAP

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7. ADJOURNMENT

The next regular Active Transportation Committee meeting is scheduled for March 7, 2018 at 5:00 pm, City Hall 1480 Main Street.

This agenda was posted at City Hall, 1480 Main Street on February 1, 2018.

Christina Cook, Public Works Administrative Assistant

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact City Hall at (707) 967-2792. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR35.102-35.104 ADA Title II). However, City staff will attempt to assist at any time with accessibility.

Committee Members:

Jeff Farmer - Chair
Glenn Smith- Vice Chair
Member - Kris Coryell
Member - Donna Hinds
Member – Tom Vence
City Council Member Liaison – Geoff Ellsworth

MINUTES

ST. HELENA ACTIVE TRANSPORTATION & SUSTAINABILITY COMMITTEE

City Hall, Conference Room

1480 Main Street

Special Meeting, January 10, 2018 at 5:00 pm

1. CALL TO ORDER @ 5:06pm

2. ROLL CALL

Present: Jeff Farmer, Glenn Smith, Tom Vence

Council Member: Geoff Ellsworth

Staff Present: Tobias Barr

Others Present: None

3. PUBLIC FORUM:

None

4. REPORTS BY STAFF AND COMMITTEE:

None.

5. CONSENT CALENDAR

5.1 Approval of Meeting Minutes from December 6, 2017, 2017. Tom Vence motioned to approve the minutes, Glenn Smith provided a second motion. The minutes were approved 3-0.

6. SCHEDULED MATTERS

The Chair moved the order of the agenda with committee approval to the order below:

6.3 Discussion of Parking Rules for EV Charging at Oak Street/Money Way Parking Lot

Staff Liaison Tobias Barr explained the concerns with lack of EV charging rules adopted by the city and how this may lead to issues and abuse of EV charging parking spaces at the new charging stations. The committee recognized that the spaces are now not parking spaces, and rather fueling spaces, and as such users will need to adjust their behavior appropriately. The concerns for adequate time to complete errands or dining downtown was also discussed. The committee recognized that users may need some experience with the fast charging to get use to using the spaces as fueling space rather than parking space. With this in mind the committee supported a policy which would enforce active EV charging only in those spaces, with some buffer or leniency so that users wouldn't be ticketed immediately after the charging session ends. If users were abusing the charging space by using as parking rather than fueling, the city could adopt a sticker policy.

Action: None taken. Discussion Only.

6.2 Discussion of City Council Direction of Committees Annual Work Plan

Glenn Smith who watched the City Council meeting remotely was pleased with City Councils approval and suggestions. He thought that City Council's comments related to identifying new walking paths and consider improving riparian habitat on Sulphur Creek and York Creek within the City.

Action: Glenn Smith motioned to include walking paths and riparian habit in the work plan. Tom Vence provide the 2nd motion. Motion was approved 3-0.

6.1 Continued Review of Calistoga's Climate Action Plan

The committee discussed a general overview of Calistoga's CAP and will continue to do so for future meetings. The committee did take a closer look at the year 2000 GHG emissions that were done for the City in 2007. The committee learned that the WWTP was and continues to be the highest GHG emissions source for the City.

The committee determined that in future meetings a potential Scope of Work for a Climate Action Plan should be developed by the committee.

Action: No formal action was taken.

7. ADJOURNMENT:

Tom Vence moved to adjourn the meeting at 6:03 PM. Glenn Smith provided a second motion. The committee voted 3-0 to adjourn the meeting.

The next regular Active Transportation Committee and Sustainability meeting is scheduled for February 7, 2018 at 5:00 pm at City Hall, 1480 Main Street.

APPROVED:

ATTEST:

Chair, Jeff Farmer

Tobias Barr, Staff Liaison