



City of St. Helena
Special City Council Closed Session
Meeting
Friday, June 12, 2020 @ 8:30 AM

In accordance with Executive Orders N-25-20, N-29-20, and guidance from the California Department of Public Health on gatherings, remote public participation is allowed. We will address the Order in the following ways: Members of the public may not physically attend meetings. The City Council meeting will be live-streamed on Comcast Channel 28 and on the City's website, barring technical difficulties. Those members of the public wishing to participate must do so remotely via Zoom electronic meetings in the following ways; by either logging onto the Zoom link located on the meeting agenda (please download the app to your computer or mobile device) and enter the meeting ID or by calling a listed number and enter the meeting ID. Public comment for City Council meetings will be accepted via email to publiccomment@cityofstheleena.org.

Please click the link below to join the meeting for public comment:
<https://us02web.zoom.us/j/83781283998>

Or iPhone one-tap :

US: +16699006833,,83781283998# or +12532158782,,83781283998#

Or Telephone: Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Meeting ID: 837 8128 3998

International numbers available: <https://us02web.zoom.us/j/83781283998>

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1. CALL TO ORDER
2. ROLL CALL
Mayor: Geoff Ellsworth, Vice Mayor: Paul Dohring, City Council Members:
Anna Chouteau, David Knudsen and Mary Koberstein
3. PUBLIC COMMENT PERTAINING TO CLOSED SESSION
Each person's comments shall be limited to 4 minutes.
 - 3.1. [Public Comment.Mark Smithers](#)
4. CLOSED SESSION:
 - 4.1. Conference with Labor Negotiators, pursuant to Government Code Section 54957.6
Agency Designated Representatives: Mark Prestwich, City Manager, April Mitts, Finance Director, Mandy Kellog, Finance Manager and Preya Nixon, Asst. to the City Manager
Employee Organization: Police Officers Association (POF), St. Helena

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Employees Association (SHEA) and Unrepresented Employees (Mid Managers and Executive Staff)

5. ADJOURNMENT

The next Regular City Council meeting is scheduled for June 23, 2020, at 6:00 p.m.

I do hereby certify that a copy of the foregoing agenda was posted on the City website on June 10, 2020.



Cindy Tzaferopoulos, City Clerk

In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office (707) 967-2792. Notification 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**THE CITY OF ST. HELENA ENCOURAGES ONLINE PUBLIC
PARTICIPATION IN
VIRTUAL CITY COUNCIL MEETINGS**

St. Helena, CA– The City of St. Helena is committed to public participation in City government in a manner that is consistent with guidance provided by the Napa County Public Health Official and Governor Newsom's Executive Order N-25-20. These guidelines relate to social distancing, and are intended to protect everyone by limiting the spread of COVID-19 in our community. In adherence to these guidelines, the St. Helena City Council will host a Virtual Council Meeting on Zoom; a free teleconferencing tool that enables users to watch and/or call into the meeting from their computers or phones. This meeting will be open to public and allows for live public comment. The meeting will also be recorded, livestreamed, and posted on the City's website after the adjournment of the meeting if technical difficulties occur:
<https://sthelena.civicweb.net/Portal/>

The ZOOM web link, meeting ID, and phone number will be listed at the top of the City Council Meeting Agenda. You will be required to enter the meeting ID, but there will be no password or participant ID.

How to Watch or Listen to Council Meetings:

1. Watch on Comcast Channel 28
2. Watch the livestreaming video on the City's website
3. Watch and Listen on Zoom.us by clicking on the link in the Council Agenda
4. Listen only by calling the Zoom number listed on the Council Agenda

Watch Council Meeting by Joining the Zoom Meeting:

1. By Computer, Tablet, or Smart Phone:

- a. Before joining the virtual City Council Meeting, it is highly encouraged that you download the Zoom App. To sign up for your own free account, visit zoom.us/signup and enter your

email address. You will receive an email from Zoom (no-reply@zoom.us). In this email, click Activate Account.

- b. If you are logged into your account, Enter the **Meeting ID** listed on the City Council Agenda. If you have not created an account go to: <https://zoom.us/join> and enter the **Meeting ID**
- c. Select if you would like to connect audio and/or video and tap **Join Meeting**.
- d. For specific instructions for your device, go to: <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

2. Listen Only by Telephone:

- a. **Dial** the number listed on the Council Agenda.
- b. At the prompt, enter the **Meeting ID** provided on the top of the City Council Meeting Agenda and **Press #. A participate ID is not required.**
- c. To disconnect from the meeting, hang up the phone.

Ways to Provide Public Comment:

While attending the virtual City Council Meeting, the public will have the opportunity to provide live public comment during Public Forum and after each agenda item. When it is the appropriate time for public comment the Mayor will verbally open public comment. At this time each individual is permitted 4 minutes to speak.

1. Send a Public Comment in Advance to publiccomment@cityofsthelena.org

The easiest way to provide public comment is to email your public comment. Public comments may be emailed to publiccomment@cityofsthelena.org. Please include in the subject line "COMMENT TO COUNCIL and the AGENDA ITEM". Any public comment is required to be submitted no later than 1 hour before the scheduled meeting and will be included as an attachment to the agenda.

2. Provide Comment through Zoom meeting from a computer, tablet, or smart phone

This option allows the public to virtually attend the meeting as a muted 'attendee' with no video or screen sharing capabilities. You will be able to see and hear those participating in the meeting, but they will not be able to hear you until the host unmutes you.

If you wish to provide public comment during a specific agenda item or during public forum, you can use the "**raise hand**" feature located in the control panel at the bottom of your screen. The icon is a small blue hand. In Windows you can also use the Alt+Y keyboard shortcut to raise or lower your hand. In Mac you can also use the Option+Y keyboard shortcut to raise or lower your hand.

The host will be notified that you've raised your hand and you will be placed in a queue with all incoming requests.

When it is your turn to speak, you will be notified that the host has unmuted you. To be removed from the queue, just click the '**raise hand**' button again.

3. Call in to the ZOOM meeting from a cell phone or landline phone only

This option allows the member of the public with the opportunity to verbally participate in public comment.

If you wish to speak during public comment time dial ***9** on your telephone.

The host will be notified that you would like to speak and you will be placed in a queue with all incoming requests.

When it is your turn to speak, you will be notified that the host has unmuted you. You may press ***9** again if you wish to be removed from the queue.

You will be notified at the end of your statement that you have been muted.

Cindy Tzaopoulos

From: Mark Smithers <msmithers@tfewines.com>
Sent: Thursday, June 11, 2020 2:33 PM
To: Geoff Ellsworth; Anna Chouteau; Cindy Tzaopoulos; David Knudsen; Mark Prestwich; Mary Koberstein; Paul Dohring
Cc: April Mitts; Preya Nixon; Mandy Kellogg
Subject: [External] Special meeting June 12, 2020

To our mayor, city council, city manager, and all other addressees;

Thank you for reading and listening to the following comments with an open mind and compassion to our city employees.

I've given you all good information regarding the limits of the very conservative TOT revenue budget you are using. And since the first budget iteration when the idea of reducing staff wages by at least \$400,000 was first presented, you've added an expense item to loan businesses first at \$200,000 and now increased to \$300,000. I urge you once again to eliminate from your proposed budget wage reductions for current staff at current staffing levels.

The 2021 fiscal year proposed budget ends with a reserve of 33.5% which is above our goal of 30% and this after what can only be described as the potentially worst revenue collapse in the City's history. But it is still 33.5%! And there is nearly \$1,000,000 of unassigned not restricted funds that could be returned to the general fund along with \$1.6 million of funds once transferred to the water department that could be returned. The water department projected 2021 reserve is in excess of 50%.

So I ask you to remove the staff wage reductions. You can always revisit this issue mid year if the results suggest a need.

I request this communication be read aloud at this meeting.

Thanks

Mark Smithers

Typed from an iPhone keyboard. Please excuse misspellings.

Mark Smithers | Senior Vice President, Finance
Trinchero Family Estates
Office: 1-707-302-3027 | Ext. 2612 | Mobile: 1-707-290-4508
msmithers@tfewines.com

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