



City of St. Helena
Active Transportation and Sustainability
Committee
Regular Meeting
City Hall Conference Room, 1480 Main St,
St. Helena
Wednesday, April 4, 2018 @ 5:00 PM

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of three minutes. Members of the public and other parties are welcome to email their comments to the Staff Liaison Tobias Barr at tbarr@cityofsthelena.org

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1. CALL TO ORDER
2. ROLL CALL
Committee Chair: Jeff Farmer
Vice Chair: Glenn Smith
Members: Kris Coryell, Tom Vence, Pam Smithers
Alternate Members: Donna Hinds, Stan Knight
City Council Member Liaison: Geoff Ellsworth
Staff Liaison: Tobias Barr, Public Works Project Manager
3. PUBLIC FORUM:
An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to five minutes. **Because of restrictions imposed by the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.**
4. REPORTS BY STAFF COMMITTEE:
Reports by staff and/or committee on items of general interest. ***Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Active Transportation & Sustainability Committee.***
 - 4.1. Swearing in of new committee members
5. CONSENT CALENDAR:
Members of the Active Transportation Committee or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, on motion may be used to adopt all recommendation actions.
 - 5.1. Active Transportation and Sustainability Committee Meeting Minutes of March 29, 2018.
[03-29-2018 Special Minutes](#)
6. SCHEDULED MATTERS:
 - 6.1. Discussion and approval of the edited Transportation Element Climate Action Plan for use in St. Helena's Draft Climate Action Plan.

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7. ADJOURNMENT

The next Special Meeting will be held on April 18, 2018 at 10:30 am, 1572 Railroad Ave., St. Helena, CA 94574.

The next regular Active Transportation Committee meeting is scheduled for May 2, 2018 at 5:00 pm, City Hall 1480 Main Street.

This agenda was posted at City Hall, 1480 Main Street on March 29, 2018.

Christina Cook, Public Works Administrative Assistant

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact City Hall at (707) 967-2792. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR35.102-35.104 ADA Title II). However, City staff will attempt to assist at any time with accessibility.

Committee Members:

Jeff Farmer - Chair
Glenn Smith- Vice Chair
Member - Kris Coryell
Member - Donna Hinds
Member – Tom Vence
Member- Pam Smithers
City Council Member Liaison – Geoff Ellsworth

MINUTES

ST. HELENA ACTIVE TRANSPORTATION & SUSTAINABILITY COMMITTEE

City Hall, Conference Room

1480 Main Street

Special Meeting, Thursday March 29, 2018 at 10:30 am

1. CALL TO ORDER @ 10:30 am

2. ROLL CALL

Present: Jeff Farmer, Glenn Smith, Pam Smithers, Tom Vence, Kris Coryell

Council Member: None

Staff Present: Tobias Barr

Others Present: None

3. PUBLIC FORUM:

None

4. REPORTS BY STAFF AND COMMITTEE:

- Glenn Smith mentioned he had a helpful conversation with the Police Chief related to speeding vehicles. He will circulate a memo for the committee to review that summarizes the issues and possible solutions they discussed.

5. CONSENT CALENDAR

5.1 Approval of the meeting minutes from March 2, 2018 Special Meeting and March 7, 2018 Regular Meeting.

Kris Coryell motioned to approve meeting minutes from both meetings. Glenn Smith provided a second. The meeting minutes were approved by the committee 5-0.

6. SCHEDULED MATTERS

6.1 Continued Discussion of Recommending Elements of Calistoga's Climate Action Plan for Adoption in St. Helena

The committee reviewed transportation elements Objective T4-T10. Comments and changes were made to the following objectives:

- T4-A: The committee decided to breakout St Helena Shuttle Use into its own section under T4.
- T-4-B: Chair Jeff Farmer will send updated language on this objective.
- T-4C The committee decided to change local food production to community gardens and determined a objective should be added to encourage farmers markets be in a central location to reduce VMT.
- The committee decided that T4-D should include language which supports local serving legacy businesses
- T5-A will be updated to include all housing, not only multi-family and will include other industry types, not just hospitality and service industries.
- Measure T-6A was deleted

- The committee decided to add objective T6-B to discourage commercial developments in residential areas.
- The committee determined T-7 title should be changed to better state the goal of minimizing fuel use and thus emissions.
- Measure T-7A will be deleted
- Measure T7-C will be updated to reflect minimizing idling for commercial and city vehicles.
- Measure T8-A was updated to reflect current City ordinance.
- Measure T10 was updated to be in the property order and changed to T9.
- Measure T9 (old T10) will be updated to shorten description
- Measure T11 was updated to T10 to keep numbers consecutive.
- Measure T10-A (old T11) was updated to include neighborhood electric vehicles.

Action: None taken. Ongoing discussion only. The final draft of each area will be approved following the discussions at future meetings.

7. ADJOURNMENT:

Tom Vence moved to adjourn the meeting at 12:35 PM. Glenn Smith provided a second motion. The committee voted 5-0 to adjourn the meeting.

The next Regular Active Transportation Committee and Sustainability meeting is scheduled for April 4, 2018 at 5:00 pm at City Hall, 1480 Main Street.

APPROVED:

ATTEST:

Chair, Jeff Farmer

Tobias Barr, Staff Liaison