



City of St. Helena
Active Transportation and Sustainability
Committee
Regular Meeting
City Hall Conference Room
1480 Main St, St. Helena
Wednesday, May 2, 2018 @ 5:00 PM

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of three minutes. Members of the public and other parties are welcome to email their comments to the Staff Liaison Tobias Barr at tbarr@cityofstheleena.org

Page

1. CALL TO ORDER
2. ROLL CALL
Committee Chair: Jeff Farmer
Vice Chair: Glenn Smith
Members: Kris Coryell, Donna Hinds, Pam Smithers, Tom Vence
City Council Member Liaison: Geoff Ellsworth
Staff Liaison: Tobias Barr, Public Works Project Manager
3. PUBLIC FORUM:
An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to five minutes. **Because of restrictions imposed by the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.**
4. REPORTS BY STAFF COMMITTEE:
Reports by staff and/or committee on items of general interest. ***Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Active Transportation & Sustainability Committee.***
5. CONSENT CALENDAR:
Members of the Active Transportation Committee or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, on motion may be used to adopt all recommendation actions.
 - 5.1. Active Transportation and Sustainability Committee Meeting Minutes of April 4, 2018 Regular Meeting. 3 - 4
[04-04-2018 Regular Meeting Minutes](#)
 - 5.2. Active Transportation and Sustainability Committee Meeting Minutes of April 18, 2018 Special Meeting. 5 - 6
[04-18-2018 Special Minutes](#)
6. SCHEDULED MATTERS:
 - 6.1. Review of the Bike System Map

6.2. Discussion of Potential TDA - 3 Projects

6.3. Continued Discussion of DRAFT Energy Efficiency and Renewable Energy Element

7 - 8

[DRAFT Energy Efficiency and Renewable Energy 04.25.18](#)

7. ADJOURNMENT

The next regular Active Transportation Committee meeting is scheduled for June 6, 2018 at 5:00 pm, City Hall 1480 Main Street.

This agenda was posted at City Hall, 1480 Main Street on April 26, 2018.

Christina Cook, Public Works Administrative Assistant

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact City Hall at (707) 967-2792. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR35.102-35.104 ADA Title II). However, City staff will attempt to assist at any time with accessibility.

Committee Members:

Jeff Farmer - Chair
Glenn Smith- Vice Chair
Member - Kris Coryell
Member - Donna Hinds
Member – Tom Vence
Member- Pam Smithers
City Council Member Liaison – Geoff Ellsworth

MINUTES

ST. HELENA ACTIVE TRANSPORTATION & SUSTAINABILITY COMMITTEE

**City Hall, Conference Room
1480 Main Street
Regular Meeting, April 4, 2018 at 5:00 PM**

1. CALL TO ORDER @ 5:04 am

2. ROLL CALL

Present: Jeff Farmer, Glenn Smith, Pam Smithers, Tom Vence

Council Member: None

Staff Present: Tobias Barr

Others Present: Patrick Bank, Napa Bike

3. REPORTS BY STAFF AND COMMITTEE:

Note: The Chair moved Report by Staff and Committee to the first meeting item so the new members of the committee could be sworn in.

3.1 Swearing in of Pam Smithers. Pam Smithers took her oath and was sworn in.

4. Public Forum:

- Patrick Band attended the meeting and provided the following updates for the committee:
- Bike to Work Day is May 10th
- May is Bike Month and Napa Bike is organizing the Bike Festival on May 5th at the Oxbow Commons. Lots of food and other activities, including activities for kids.
- Ride of Silence is May 16th leaving Napa Oxbow commons to Yountville and back to recognize bicyclists killed while riding.
- Napa Bike update the committee on its ongoing outreach to lodging and hospitality industry to educate regarding how to responsibly provide bike and services to bicyclist. Will hold a workshop in St. Helena in early June.

5. CONSENT CALENDAR

5.1 Approval of the meeting minutes from March 29, 2018 Special Meeting

Pam Smithers motioned to approve meeting minutes from both meetings. Tom Vence provided a second. The meeting minutes were approved by the committee 4-0.

6. SCHEDULED MATTERS

6.1 Discussion and approval of the edited Transportation Element Climate Action Plan for use in St. Helena Draft Climate Action Plan.

The committee determined the following changes were necessary to the Transportation Element:

- T2-A language on VINE move to T-4A

- Various grammar and formatting changes
- Moved T-8A to TI-H and deleting section T-8.

Action: None taken. Committee will discuss changes at future meeting.

7. ADJOURNMENT:

Glenn Smith moved to adjourn the meeting at 6:10 PM. Tom Vence provided a second motion. The committee voted 4-0 to adjourn the meeting.

The next Regular Active Transportation Committee and Sustainability meeting is scheduled for May 2, 2018 at 5:00 pm at City Hall, 1480 Main Street.

APPROVED:

ATTEST:

Chair, Jeff Farmer

Tobias Barr, Staff Liaison

Committee Members:

Jeff Farmer - Chair
Glenn Smith- Vice Chair
Member - Kris Coryell
Member – Tom Vence
Member- Pam Smithers
Alternate Member - Donna Hinds
Alternate Member - Vacant
City Council Member Liaison – Geoff Ellsworth

MINUTES

ST. HELENA ACTIVE TRANSPORTATION & SUSTAINABILITY COMMITTEE

Public Works Administration Building

1572 Railroad Avenue

Special Meeting, Wednesday April 18, 2018 at 10:30 am

1. CALL TO ORDER @ 10:32 AM

2. ROLL CALL

Present: Jeff Farmer, Glenn Smith, Pam Smithers, Tom Vence

Council Member: Geoff Ellsworth

Staff Present: Tobias Barr

Others Present: None

3. PUBLIC FORUM:

None

4. REPORTS BY STAFF AND COMMITTEE:

- Staff Member Tobias Barr informed the committee at the next meeting the committee would need to review the proposed Bike Map for the regional Bike Plan Update. Additionally the committee would need to provide direction to staff regarding projects for the upcoming TDA-3 grant for bike and pedestrian projects.
- Pam Smithers requested the committee review the regional Pedestrian Plan. Pam also asked how the City could work with NVTa to improve the north bus stop at Grayson Ave, which has no crosswalk or path to cross walk at Grayson Ave.

5. CONSENT CALENDAR

5.1 Approval of the meeting minutes

No minutes ready to approve. Minutes will be approved at the regular meeting on May 2nd.

6. SCHEDULED MATTERS

6.1 Approval of the Transportation Element

The committee made the following amendments to the Transportation Element before approving:

- Correct the lettering order under T1.
- Change language in Measure T1-I (formerly H) to include “and insure compliance with local laws”
- Measure T1-J (formerly I) to the following: Enforce the City’s Truck Ordinance. The description was changed to the following: “Keeping truck traffic off residential streets reduces traffic and stress on pedestrians and bicyclists.”
- Measure T-2C add the following “in balance with St. Helena’s small town character.

Action: Glenn Smith motioned to approve the amended Transportation Element. Tom Vence provided a second motion. The amended Transportation Element was approved by the committee 4-0.

6.2 Review DRAFT Energy Efficiency and Renewable Energy Language from City of Calistoga CAP.

The committee discussed the following comments:

- Geoff Ellsworth left the meeting at 12:00 PM
- EE-1A City should use caution before promoting PACE programs without educating homeowners about all the metrics of PACE.
- EE-1B City should promote the Dark Sky Association certified standards for lighting to reduce light pollution.
- Objective EE-2 should be moved to the Water Conservation and Resource Management section.
- Should include an objective which coordinates education and incentive activities with MCE. MCE should be lead agency and this should be stated in objective.

Action: no action taken. Discussion only. Committee will continue to discuss Energy Efficiency and Renewable Energy element at future meetings.

7. ADJOURNMENT:

Glenn Smith moved to adjourn the meeting at 12:10 PM. Tom Vence provided a second motion. The committee voted 4-0 to adjourn the meeting.

The next Regular Active Transportation Committee and Sustainability meeting is scheduled for May 2, 2018 at 5:00 pm at City Hall, 1480 Main Street.

APPROVED:

ATTEST:

Chair, Jeff Farmer

Tobias Barr, Staff Liaison

DRAFT Energy Efficiency and Renewable Energy Language from City of Calistoga

Goal: Reduce energy demand through conservation and efficiency	
Objective EE-1	Maximize energy and water conservation associated with buildings.
• Measure EE-1 A	Continually evaluate participation in loan programs for energy-efficiency and water conservation improvements in existing buildings to determine which programs will best serve local property owners. <i>The City has authorized the participation of properties within the city limits in Property-Assessed Clean Energy (PACE) loan programs that allow property owners to finance the installation of energy- and water-efficient improvements. It is estimated that each home that is retrofitted will reduce GHG emissions by 2.6 CO₂e tons annually; the lifetime reduction of the improvements is 45.3 tons per home. PACE programs can provide mechanisms for financing energy efficiency retrofits however PACE programs liens are complex and property owners must be educated and informed about the impacts to their property's value. The city should carefully evaluate PACE programs and develop a program to oversee PACE programs in the City.</i>
• Measure EE-1 B	Discourage the use of exterior lighting which causes more light pollution in the City <i>Discouraging decorative exterior lighting minimize energy use and preserves the night sky. The City will require all outdoor lighting be highly efficiency and be Dark Sky Association certified.</i>
• Measure EE-1 C	Educate local residents (through SHINE and social media) about the effects of leaving their exterior lights on all night (light pollution, energy use).
Objective EE-2	Support local efforts to utilize renewable energy.
• Measure EE-2 A	Support the use of geothermal energy and heat-exchange technology. <i>Geothermal energy is used locally to heat buildings and pools, thereby reducing the need for other energy sources.</i>
• Measure EE-2 B	Facilitate participation in loan programs for renewable energy generation. <i>The City has authorized the participation of properties within the city limits in the HERO PACE loan program, which allows property owners to finance the installation of renewable energy systems.</i>
• Measure EE-2 C	The City will select MCE's Deep Green option for all City facilities.
• Measure EE-2 D	<i>Increase participation in MCE's Deep Green (100% renewable energy) by encouraging local businesses by publicizing local companies who have already adopted Deep Green, including quantifying their impact on the climate, via SHINE. Work with the Chamber of Commerce to educate and encourage their members to adopt Deep Green.</i>
• Measure EE-2 E	<i>Encourage solar panel installations on warehouse roof space.</i>

• Measure EE-2 F	<i>Include solar panel installations on municipal building construction or renovations.</i>
Goal: Promote energy efficiency associated with municipal operations	
Objective EE-3	Optimize the energy-efficiency of street lighting, water pumping, water treatment and other energy-intensive municipal operations.
• Measure EE-3 A	Incorporate energy-efficient measures in the replacement and upgrading of municipal facilities.
Objective EE-4	Pursue the development of one or more renewable energy projects at City-owned facilities.
• Measure EE-4 A	Explore the feasibility of heating the City pool with energy generated by photovoltaic or geothermal resources. <i>A 2011 feasibility analysis concluded that approximately 95 kW of power could be produced through solar panels, resulting in the aversion of more than 207 tons of CO₂e. The proposal was determined to be financially infeasible at the time, but could be reconsidered as the cost of PV systems continues to drop.</i>