



**City of St. Helena  
Special City Council Meeting  
Tuesday, June 22, 2021 @ 4:30 PM  
Published: Friday, June 18, 2021 3:05 PM**

**PLEASE NOTE:** Any person who wishes to speak regarding an item on the agenda or make a comment under the "public comment" portion of the agenda may do so, but please observe the time limit of four minutes.

In accordance with Executive Order N-29-20, and guidance from the California Department of Public Health on gatherings, remote public participation is allowed. We will address the Order in the following ways: Members of the public may not physically attend meetings. The City Council meeting will be live-streamed on Comcast Channel 28 and on the City's website, barring technical difficulties. Those members of the public wishing to participate must do so remotely via Zoom electronic meetings in the following ways; by either logging onto the Zoom link located on the meeting agenda (please download the app to your computer or mobile device) and enter the meeting ID or by calling a listed number and enter the meeting ID. Public comment for City Council meetings will be accepted via email to [publiccomment@cityofstheleena.org](mailto:publiccomment@cityofstheleena.org). All public comments must be emailed by 4:00 PM prior to the meeting. Emailed public comments will not be read out loud but will be publicly available and attached to the on-line City Council agenda.

In the event a quorum of the City Council loses electrical power or suffers an internet connection outage that is not corrected within 10 minutes, the meeting will automatically be adjourned. Any items noticed as public hearings will be continued to the next regularly scheduled evening meeting of the City Council. Any other items on the agenda that the Council has not taken action on will be placed on a future agenda.

**Please see the end of the agenda for detailed PUBLIC PARTICIPATION instructions.**

Please click the link below to join the meeting:

<https://us02web.zoom.us/j/86243527181>

Or One tap mobile :

US: +16699006833,,83916598506# or +12532158782,,83916598506#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 312 626 6799 or  
+1 929 205 6099 or +1 301 715 8592

Meeting ID: 862 4352 7181

International numbers available:<https://us02web.zoom.us/j/86243527181>

2. ROLL CALL  
Mayor: Geoff Ellsworth, Vice Mayor: Paul Dohring, City Council Members: Anna Chouteau, Eric Hall and Lester Hardy.
3. ADOPTION OF THE AGENDA
4. PUBLIC COMMENT:  
Under California law, public comments at special meetings are limited to subjects on the agenda only. Therefore public comment will take place during consideration of the item. Each person's comments shall be limited to 4 minutes.
5. NEW BUSINESS:
  - 5.1. The City Council may interview the following applicants:

5 - 52

#### **Active Transportation & Sustainability Committee**

Active Transportation & Sustainability Committee members John Zimmerman and Jeff Farmer's term of office expire June 30, 2021. Two alternate terms expiring June 30, 2022 remains available.

Three application were received from John Zimmerman, Jeff Farmer and Terra Sampson.

#### **Library Board of Trustees**

Library Board of Trustee members Lin Weber, Terry Wood, and David Slaby's term of office will expire June 30, 2021. One vacant term is available expiring June 30, June 30, 2022

Four applications were received from Lin Weber, Terry Wood, David Slaby, and Janet Myers for four available terms.

#### **Planning Commission**

Planning Commissioner John Ponte and Marika Rothfeld's term of office will expire June 30, 2021.

Eight applications were received from John Ponte, Marika Rothfeld, Aaron Barak, Christopher Warner, Katherine MacDonnell, Lee Philipson, Peter White, and Richard Garber for two available terms.

#### **Parks and Recreation Commission**

Parks and Recreation Commission members Matthew Demchuck and Rebekah Stoltz Weeman's term of office will expire June 30, 2021. One vacant term is available expiring June 30, 2022.

Two applications were received from Matthew Demchuck and Rebekah Stoltz Weeman for three available terms.

CEQA Determination: Not a CEQA project  
Prepared By: Cindy Tzaopoulos, City Clerk

Recommendation:

Interview applicants and make appointments at the regular June 22, 2021 City Council meeting.

[Parks and Recreation Commission Application - Matthew Demchuck - 06 Jun 2021](#)

[Parks and Recreation Commission Application - Rebekah Stoltz Weeman - 06 Jun 2021 - Redacted](#)

[Planning Commission Application - Aaron Barak - 08 Jun 2021 - Pdf - Redacted](#)

[Planning Commission Application - Christopher Warner - 08 Jun 2021 - Pdf](#)

[Planning Commission Application - John Ponte - 31 May 2021 - Pdf - Redacted](#)

[Planning Commission Application - Katherine MacDonnell - 11 Jun 2021 - Pdf - Redacted](#)

[Planning Commission Application - Lee Philipson - 07 Jun 2021 - Pdf - Redacted](#)

[Planning Commission Application - Marika Rothfeld - 08 Jun 2021 - Pdf - Redacted](#)

[Planning Commission Application - Peter White - 07 Jun 2021 - Pdf - Redacted](#)

[Planning Commission Application - Richard Garber - 10 Jun 2021 - Pdf - Redacted](#)

[Active Transportation and Sustainability Committee Application - Jeff Farmer - 27 May 2021 - Pdf - Redacted](#)

[Active Transportation and Sustainability Committee Application - John Zimmerman - 03 Mar 2021 - Redacted](#)

[Active Transportation and Sustainability Committee Application - Terra Sampson - 06 Jun 2021 - Redacted](#)

[Library Board of Trustees Application - David Slaby - 19 May 2021 - Pdf - Redacted](#)

[Library Board of Trustees Application - Janet Myers - 14 Jun 2021 - Pdf - Redacted](#)

[Library Board of Trustees Application - Lin Weber - 23 May 2021 - Pdf - Redacted](#)

[Library Board of Trustees Application - Terry Wood - 08 Jun 2021 - Pdf - Redacted](#)

6. ADJOURNMENT

The next Regular City Council meeting is scheduled for June 22, 2021, at 6:00 p.m.

I do hereby certify that a copy of the foregoing agenda was posted on the City website on June 18, 2021.



Cindy Tzafopoulos, City Clerk

In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office

(707) 967-2792. Notification 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act will enable the City to make reasonable arrangements to ensure accessibility to this meeting.



CITY HALL, 1572 RAILROAD AVENUE  
OFFICE OF THE CITY CLERK  
ST. HELENA, CA 94574  
(707) 968-2742  
[www.cityofstheleena.org](http://www.cityofstheleena.org)

## APPLICATION FOR APPOINTMENT

**Note:** Your application will be copied for the City Council and made available to the press and public.

Board/Committee/Commission to which you are applying:  
Parks and Recreation Commission

Name: Matthew Demchuk

Home Address:  
1000 Brown Street, #14, Saint Helena, California 94574

Mailing Address: Same

Occupation: Attorney

Business Address: Same

Telephone: Home \_\_\_\_\_ Cell 707.975.7076 Business \_\_\_\_\_

E-mail: matthew@demchuk.com

➤ Please indicate if above numbers can be made available to the public upon request: Yes or No

Resident of St. Helena? Yes or No Yes, how long have you lived in St. Helena? 31 Years

Current occupation (within last 12 months) Attorney

Business interests in last 12 months: Sole Practioner

Previous Committee/Commission Experience:

Have served on the Parks and Recreation Commission for the past 6 years and have been the Chairperson for the past 3 years.

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application.

See Resume

Professional and/or community service activities:  
Past President of the Saint Helena Kiwanis.

Local government related experience: Parks and Recreation Commission.

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute

I still feel that there are somethings that I would like to see become a reality within the parks department and would like the opportunity to continue to strive to accomplish those things.

Names, addresses, and phone numbers of three individuals familiar with your background:

Brian Nash (

Jack Oliver (

Kim Phinney

*Appointments to this position may require you to file a Conflict of Interest Disclosure Statement, which is of public record.*

Signature of Applicant \_\_\_\_\_ 06/08/2021  
Date

*If you have any questions regarding the appointment procedure, please telephone the City Clerk at (707) 968-2742.*

Please return the completed application to:  
City of St. Helena  
City Clerk  
1572 Railroad Avenue  
St. Helena, CA, 94574

## **Matthew E. Demchuk**

1000 Brown Street, #14 \* Saint Helena, CA 94574 \* 707.975.7076 \* matthew@demchuk.com

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### **General Counsel**

Accomplished general counsel with years of experience devising and implementing practical solutions to complex problems. Skilled in dispute resolution and client management. Articulate communicator and clear, concise writer with polished presentation and interpersonal skills.

### **Areas of Expertise**

Real Estate \* Commercial Transactions \* Corporate Compliance

### **Professional Credentials**

Admitted to California Bar, 1995

Doctor of Jurisprudence, Golden Gate University, School of Law

### **Legal Expertise**

- Contracts/Agreements
- Employment Practices
- Corporate Compliance
- Insurance/Risk Management
- Property Acquisition/Sales/Transfer
- Property Leases/Deeds
- Healthcare Regulatory/Billing Compliance

### **Professional Experience**

#### **Law Offices of Matthew Demchuk**

**Sole Practitioner**

**2012-Present**

Specializing in the area of Healthcare Facility Mergers and Acquisitions. Representation of sellers in the sale of Skilled Nursing Facilities, Assisted Living Facilities and Adult Care Homes, which includes the negotiation of Purchase Agreements, Interim Management Agreements, Interim Subleases and Operations Transfer Agreements; representation continues through interim period.

Additional Engagements include:

- Business Formation
- Contract Negotiation
- Trust Representation

#### **Pronet Solutions, Inc., Phoenix, AZ**

**General Counsel**

**2007-2012**

In-house counsel for privately held company with operations as information technology support for community banks in the Western United States and Chicago. Legal expertise includes:

- Contracts**

Managed contracts process, including negotiations and dispute resolution for managed services agreements; commercial property leases; vendor agreements; confidentiality agreements.

  - ✓ Successfully negotiated the revision of the Master Managed Services Agreement to incorporate additional terms associated with Hosted Services.
  - ✓ Processed high volumes of agreements conducting a meticulous review of each agreement. Prudently selected points to argue, with high rate of success in negotiations.
  - ✓ Participated in the negotiation of the Stock Purchase Agreement that eventually sold the stock to a large publicly traded entity.
- Human Resources**

Handled resolution of wrongful termination, discrimination, sexual harassment, wage claims and FMLA matters; provided counsel on progressive disciplinary matters, terminations and development of personnel policies and procedures.

  - ✓ Successfully defended DOL wage audit that eventually resulted in the elimination of a six figure fine to the corporation.
- Risk Management**

Served as primary liaison between corporation and insurance carriers; evaluated, monitored and settled claims; ensured compliance with policy reporting requirements.

  - ✓ Established timely notifications and accurate record keeping of all incidents and claims.
  - ✓ Interpreted insurance coverage/policies for all concerned parties.
  - ✓ Conducted annual analysis of coverage limits and reported to Board.
  - ✓ Served as Chairman on Audit Committee.
- Corporate Records**

Maintained corporate records, as well as subsidiaries; maintained corporate compliance in formation state, as well as all other states in which corporation conducted business.

  - ✓ Formed subsidiary for Managed Security Services.
  - ✓ Maintained accurate corporate records for FDIC regulators.



**-401(k)** Served as Plan Administrator; successfully transitioned to new plan trustee; successfully terminated plan upon sale of stock.

**Healthcare Financial Solutions, Oakland, CA 2004-2007**  
**Contractor**

Interim positions included

Palm Drive Hospital Interim CEO of skilled nursing facility during and after acquisition by Hospital (18 Months).

California Armenian Home CEO of multi-level (SNF, RCFE and Ind.), non-profit, senior living property (18 Months).

**Marlinda Convalescent Hospital, St. Helena, CA 1995-2004**  
**Nursing Home Administrator**

Managed seventy bed nursing facility. Developed and implemented risk management program which resulted in zero claims. Represented facility in all administrative proceedings including the negotiation of all facility contracts.

**Great Pacific Trading Company, Grants Pass, OR 1994-1995**  
**Commodity Futures and Options Broker**

Series 3 licensed broker. Developed Trading Hotline and in-training for compliance officer.

#### **Affiliations**

Member, California Bar Association #181238  
 Residential Care for the Elderly Administrator Certification #6056335740

#### **Education**

**Doctor of Jurisprudence**, Golden Gate University, School of Law, San Francisco, CA 1993  
**Bachelor of Arts, English**, California State University, Fullerton 1990

#### **Community Service**

Chairman of the City of Saint Helena Parks and Recreation Commission  
 Member of the City of Saint Helena Re-Imagine Steering Committee





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[www.cityofsthelema.org](http://www.cityofsthelema.org)

## APPLICATION FOR APPOINTMENT

**Note: Your application will be copied for the City Council and made available to the press and public.**

Board/Committee/Commission to which you are applying:

Parks and Recreation Commission

Name: Rebekah Stoltz Weeman

Home Address:

1376 Magnolia Ave. St. Helena, CA. 94574

Mailing Address: 7810 Silverado Trl Napa, CA. 94558

Occupation: business owner / champagne importer / developer / writer /  
marketing / communications

Business Address: 1376 Magnolia Ave. St. Helena, CA. 94574

Telephone: Home N/A Cell 707-758-2296 Business N/A

E-mail: rebstoltz@gmail.com / rebekah@pier71wines.com

➤ Please indicate if above numbers can be made available to the public upon request: **Yes** or **No**

Resident of St. Helena? Yes or **No** Yes, how long have you lived in St. Helena? 15 years

Current occupation (within last 12 months) Champagne importer / freelance  
food & wine & travel writer / marketing & communications

Business interests in last 12 months: partnerships with Auberge Resorts  
globally, freelance writing projects, champagne importer

Previous Committee/Commission Experience:

Napa Valley Community Foundation (3 years), Treasurer of Tug Mc  
brann Foundation BOP (9 years), P&R Commission (3 years), Subcom-  
mittee for Open Trails & Walking Spaces (1 year)

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application.

BA in Cultural Anthropology - Mills College  
MA in International Business - Bosphorus University - Turkey  
Business Development for Wine, Women & Shoes and Napa Valley Wine Train

Professional and/or community service activities:

Collabria Care - 5 years - program development

Tus McGraw Foundation - 9 years on BOD

Napa Valley Community Foundation - 3 years committee for

Local government related experience: Fund for Saint Helena & Internal Affairs

P&R Commission - 3 years

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute

I love our community & our parks & want to help make them better for residents & locals. Currently in the middle of a few projects & want more time on the commission to complete.

Names, addresses, and phone numbers of three individuals familiar with your background:

Kenneth Weeman III & JR -

Heather Stoltz

Tapan Ganguli -

Appointments to this position may require you to file a Conflict of Interest Disclosure Statement, which is of public record.



Signature of Applicant

6/9/21

Date

If you have any questions regarding the appointment procedure, please telephone the City Clerk at (707) 968-2742.

Please return the completed application to:

City of St. Helena

City Clerk

1572 Railroad Avenue

St. Helena, CA, 94574



## City of St. Helena

CA-21-012

### COMMISSION/COMMITTEE APPLICATION

**Received Date:** June 8, 2021

**Application Type:** Planning Commission

**NAME:** Aaron Barak

**ADDRESS:** 1580 HILLVIEW PL, Saint Helena, CA, 94574

**PHONE:** 14088876956

**EMAIL ADDRESS:** abarak@msn.com

**LENGTH OF RESIDENCY:** 2 years

**EMPLOYER:** Solano County

**EMPLOYMENT STATUS:** Employed

**REASON FOR APPLYING:** Would like to contribute to the city and its residents

**EDUCATIONAL BACKGROUND:** Certified Engineer

**OTHER RELEVANT EXPERIENCE:** Ive worked as an appointed official in local government of the last 7 years, previous to this I worked as an IT executive for Silicon Valley Bank.

**REFERENCE 1:** Name: Philippa Ward

**REFERENCE 2:** Name: Patty San Moore

**REFERENCE 3:** Name: Elaine Lund

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#### GENERAL QUESTIONS:

**Have you ever attended a meeting of the Commission to which you are applying?**

Not since the pandemic

**What is your understanding of the role and responsibility of this Commission?**

They advise on city planning matters and duties as assigned

**What would be your goal(s) as a Commissioner?**

To ensure that all facets of future decisions are explored and that recommendations are balanced, fair, and data driven rather than emotionally driven.

**Have you previously served, or do you currently serve, on a St. Helena Commission or Committee? If yes, which one(s) and for what period of time?**

No

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**Is there anything else you would like us to consider when reviewing your application?**

Relatively new with my family to town so can potentially bring a fresh perspective to long standing problems.

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*I agree that all of the information contained in my responses to the questions on this application are true and accurate to the best of my knowledge. I further agree that, by checking the box below and submitting this application, online or otherwise, I am affixing my digital signature to this form as of the date submitted. I also agree that if appointed, I will serve on the Commission/Committee for which I have submitted this application.*

☒ I AGREE

\_\_\_\_\_  
Aaron Barak

\_\_\_\_\_  
June 8, 2021

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## City of St. Helena

CA-21-013

### COMMISSION/COMMITTEE APPLICATION

Received Date: June 8, 2021

Application Type: Planning Commission

**NAME:** Christopher Warner

**ADDRESS:** 1434 Grayson Ave, Saint Helena, CA, 94574

**PHONE:** 14153099572

**EMAIL ADDRESS:** chrisjwarner52@gmail.com

**LENGTH OF RESIDENCY:** 4 years

**EMPLOYER:** PG&E (retiring Sept 15, 2021)

**EMPLOYMENT STATUS:** Retired

**REASON FOR APPLYING:** Volunteer, provide expertise to support the community

**EDUCATIONAL BACKGROUND:** J.D, Ohio State College of Law, 1977  
Energy and Natural Resources Law Program, University of Denver College of Law, 1976- 1977  
B.A. with Honors, Denison University, 1974

**OTHER RELEVANT EXPERIENCE:** Chief Counsel and Attorney, PG&E, 1988- 2021 (energy and environmental law)  
Commissioner, Bay Conservation and Development Commission, 1996- 2001  
Board of Directors, Sleepy Hollow Fire Protection District, 2015- 2017  
Member, California Bar, 1988 to present

**COMMUNITY INVOLVEMENT:** Member, Napa Valley Parks Association  
Coach, Marin Little League, San Domenico Middle School Basketball, Marin Soccer

**REFERENCE 1:** Upon request

**REFERENCE 2:** Upon request

**REFERENCE 3:** Upon request

#### GENERAL QUESTIONS:

**Have you ever attended a meeting of the Commission to which you are applying?**

No

**What is your understanding of the role and responsibility of this Commission?**

Balanced, environmentally-sustainable, economically efficient planning decisions consistent with St Helena ordinances, general plan, CEQA and other applicable state and local planning requirements

**What would be your goal(s) as a Commissioner?**

Balanced, environmentally sustainable decisions in compliance with best in class planning standards, protecting the environment and reasonable development to support the citizens of St. Helena

**Have you previously served, or do you currently serve, on a St. Helena Commission or Committee? If yes, which one(s) and for what period of time?**

No

**Is there anything else you would like us to consider when reviewing your application?**

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Happy to respond to questions about my background, training and civic spirit

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*I agree that all of the information contained in my responses to the questions on this application are true and accurate to the best of my knowledge. I further agree that, by checking the box below and submitting this application, online or otherwise, I am affixing my digital signature to this form as of the date submitted. I also agree that if appointed, I will serve on the Commission/Committee for which I have submitted this application.*

☒ I AGREE

\_\_\_\_\_  
Christopher James Warner

\_\_\_\_\_  
June 8, 2021

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## City of St. Helena

CA-21-007

### COMMISSION/COMMITTEE APPLICATION

**Received Date:** May 31, 2021

**Application Type:** Planning Commission

**NAME:** John Ponte

**ADDRESS:** 2690 Pinot Way, St. Helena, California, 94574

**PHONE:** 707.967.8234

**EMAIL ADDRESS:** john.ponte@att.net

**LENGTH OF RESIDENCY:** 24 years

**EMPLOYMENT STATUS:** Retired

**REASON FOR APPLYING:** I have a desire to serve our community. The best way for me to serve is applying what I learned in two decades in government. A second term on the Planning Commission would allow for the application of the knowledge and experience that the first term has provided.

**EDUCATIONAL BACKGROUND:** Bachelor of Arts in Chemistry, California State University, Stanislaus  
Bachelor of Arts in Psychology, California State University, Stanislaus  
Master of Public Administration, California State University, Stanislaus

**OTHER RELEVANT EXPERIENCE:** Twenty years of local/countywide/regional experience in transportation planning, programming and operations, with fourteen years in the Napa communities - and four years on the Planning Commission.

**COMMUNITY INVOLVEMENT:** Kiwanis (1998- , President 2001-02, Chair Kiwanis Foundation 2003-04 and 2016- )  
St. Helena Star Editorial Board (2007-2017)  
Native Sons of the Golden West (1999- )

**REFERENCE 1:** Name: Grace Kistner

**REFERENCE 2:** Name: Bill Savidge

**REFERENCE 3:** Name: Christopher Hill

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#### GENERAL QUESTIONS:

Have you ever attended a meeting of the Commission to which you are applying?

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Yes

**What is your understanding of the role and responsibility of this Commission?**

The Planning Commission mainly reviews land use applications concerning development projects within the city limits. In such matters the Commission acts on a quasi-judicial basis following the city's zoning code and, at times, various state and federal requirements. The Commission is not a policy body, but at times and under the guidance of the City Council, may be asked to contribute to policy items or be included as one of the steps towards a policy decision by the Council.

**What would be your goal(s) as a Commissioner?**

I am particularly interested in completing, with my fellow commissioners, a few projects that are significant and outstanding - the new zoning code and the update of the housing element being two of the most important ones.

**Have you previously served, or do you currently serve, on a St. Helena Commission or Committee? If yes, which one(s) and for what period of time?**

Yes. Current member of the Commission completing a first four year term.

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*I agree that all of the information contained in my responses to the questions on this application are true and accurate to the best of my knowledge. I further agree that, by checking the box below and submitting this application, online or otherwise, I am affixing my digital signature to this form as of the date submitted. I also agree that if appointed, I will serve on the Commission/Committee for which I have submitted this application.*

☒ I AGREE

\_\_\_\_\_  
John Ponte

\_\_\_\_\_  
May 31, 2021

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**John Ponte**

2690 Pinot Way  
St. Helena, California 94574  
(707) 967-8234  
[john.ponte@att.net](mailto:john.ponte@att.net)

**EDUCATION**

Masters of Public Administration - California State University, Stanislaus  
Bachelor of Arts in Chemistry - California State University, Stanislaus  
Bachelor of Arts in Psychology - California State University, Stanislaus

**WORK EXPERIENCE**

- 1/93 to 12/07:      Deputy Executive Director, Napa County Transportation and Planning Agency  
Responsible for staff supervision in the transit, finance and planning divisions, responsible for the creation of the congestion management program/countywide transportation plan, interface with state and regional transportation entities, responsible for countywide programming in regional, state and federal transportation planning and programming documents including Trancas/29 interchange, Jamieson Canyon widening, 29/12 intersection auxiliary lane, and 29 channelization, moderator for the countywide technical advisory committee, joint oversight with partner Solano Transportation Authority of areawide traffic projection model, clearinghouse/ problem solver for transportation issues of member agencies, supervise agency budget of up to ten million dollars. Retired December 30, 2007.
- 2/90 to 1/93:      Principal Planner (Transportation), Solano Transportation Authority  
Responsible for all day-to-day operations of the agency under the guidance of a part-time director. Staff for six committees including four citizens' advisory committees. Sole author of the first Congestion Management Program for Solano County, created the countywide Abandoned Vehicle Abatement Authority, administered the countywide paratransit service, coordinated countywide proposals for state and federal transportation funding programs and documents, author of grant proposals for transportation studies and projects.

John Ponte  
Page 2

- 10/88 to 2/90: Associate Planner, San Joaquin Council of Governments  
Served as staff to the countywide Bicycle Advisory Committee, assisted in the creation of the Regional Transportation Improvement Program, the Regional Transportation Plan, and various other state and regional transportation plans and programs, assisted with the modification, maintenance and operation of the countywide transportation computer model, staff for the countywide Transportation Development Act public unmet transit needs review process.
- 5/88 to 10/88: Planning Assistant, City of Oakdale  
General city planning duties under the direction of the Department head.
- 10/77 to 9/86: Research Associate, Shell Agricultural Chemical Company  
Synthesized organic compounds for screening as potential herbicides, insecticides and fungicides.

#### **COMMUNITY SERVICE**

Kiwanis (1998- , President 2001-02, Chair Kiwanis Foundation 2003-04 and 2016- )  
St. Helena Star Editorial Board (2007-2017)  
Native Sons of the Golden West (1999- )



## City of St. Helena

CA-21-015

### COMMISSION/COMMITTEE APPLICATION

**Received Date:** June 11, 2021

**Application Type:** Planning Commission

**NAME:** Katherine MacDonnell

**ADDRESS:** , St. Helena, CA, 94574

**PHONE:** 5592872238

**EMAIL ADDRESS:** katie@roundpond.com

**LENGTH OF RESIDENCY:** 1 year

**EMPLOYMENT STATUS:** Retired

**REASON FOR APPLYING:** I would like to improve our community.  
I have lived in Rutherford since 2008. My husband and I, along with our 3 children, grew close to the St. Helena community and became enchanted with the idea of becoming "townies." Last summer, our family moved to St. Helena. As a new resident, I am still learning the magnitude of the very real problems we face as a community. In addition to the concrete problems - water shortage issue, city water infrastructure problems, fire danger, traffic problems, street/bike lane/sidewalk maintenance and safety issues, the fact that a highway is our Main Street, the lack of "town square" or cultural center, lack of affordable housing, empty stores, and our economic reliance on tourism, which has been detrimentally impacted by the pandemic - I have seen a massive ideological divide between those who want to embrace growth, and those who want the town to preserve a small town identity.  
I would like to get involved in city planning because I am interested in resolving our concrete problems and I am not partisan to either ideology. As a result, I believe that I can neutrally evaluate pros and cons of project applications and whether they conform to the City General Plan and Zoning Ordinances, as well as the City Council approved goals.

**EDUCATIONAL BACKGROUND:** University of Arizona, BA in History and Communication (1999)  
University of San Francisco, School of Law, JD and Public Interest Law Certificate (2003)

**OTHER RELEVANT EXPERIENCE:** I am an inactive lawyer. During law school, I earned a Public Interest Law Certificate by studying poverty law, land-use and environmental law. As a lawyer, my practice focused on real estate, land-use and construction law. I have 7 years of experience resolving conflicts through mediation and litigation.

**COMMUNITY INVOLVEMENT:** I have been a full-time mom for the past 11 years. During that time, I have volunteered at my children's school, teaching needlepoint and knitting in multiple classrooms.

**REFERENCE 1:** Name: Anna Chouteau

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**REFERENCE 2:** Name: Matthew Heil

**REFERENCE 3:** Name: Denise Henquet

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**GENERAL QUESTIONS:**

**Have you ever attended a meeting of the Commission to which you are applying?**

No

**What is your understanding of the role and responsibility of this Commission?**

The Commission is responsible for reviewing, revising and implementing the City General Plan and Zoning Ordinances. The Commission reviews and makes decisions on project applications and makes recommendations to City Council on Amendments to the General Plan and Zoning Ordinances.

**What would be your goal(s) as a Commissioner?**

I would like to contribute to the community and improve our town.

**Have you previously served, or do you currently serve, on a St. Helena Commission or Committee? If yes, which one(s) and for what period of time?**

No

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*I agree that all of the information contained in my responses to the questions on this application are true and accurate to the best of my knowledge. I further agree that, by checking the box below and submitting this application, online or otherwise, I am affixing my digital signature to this form as of the date submitted. I also agree that if appointed, I will serve on the Commission/Committee for which I have submitted this application.*

☒ I AGREE

Katherine MacDonnell

June 11, 2021

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## City of St. Helena

CA-21-008

### COMMISSION/COMMITTEE APPLICATION

**Received Date:** June 7, 2021

**Application Type:** Planning Commission

**NAME:** Lee Philipson

**ADDRESS:** 1540 Kearney Street , Saint Helena , California , 94574

**PHONE:** 7072252548

**ALTERNATIVE PHONE:** 7079630394

**EMAIL ADDRESS:** lee.philipson328@gmail.com

**LENGTH OF RESIDENCY:** 36 years

**EMPLOYMENT STATUS:** Retired

**REASON FOR APPLYING:** Desire to contribute to improving this community.

**EDUCATIONAL BACKGROUND:** Pacific High School 1968; UCLA, 1972, B.A. History; Juris Doctor, California Western School of Law, 1975; California State Bar license, 1976, Attorney in San Bernardino District Attorneys Office, Orange County Public Defenders Office, Private Civil Practice in Napa and Orange Counties; Napa County District Attorneys Office 1984-1986, 1991-2013, Assistant District Attorney in charge of day to day operations (retired 2013); Sonoma County District Attorneys Office, 2014-2016, Chief Deputy District Attorney; Farella, Braun and Martel, Civil Practice (land use) 2017-2019.

**REFERENCE 1:** Name:Lester Hardy

**REFERENCE 2:** Name:Katherine Philippakis

**REFERENCE 3:** Name:Allison Haley

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#### GENERAL QUESTIONS:

**Have you ever attended a meeting of the Commission to which you are applying?**

Napa County Planning, Solano County Planning

**What is your understanding of the role and responsibility of this Commission?**

Review land use applications.

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**What would be your goal(s) as a Commissioner?**

Contribute to sensible use of our lands within the city to help balance the need for controlled growth with financial viability of our city.

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*I agree that all of the information contained in my responses to the questions on this application are true and accurate to the best of my knowledge. I further agree that, by checking the box below and submitting this application, online or otherwise, I am affixing my digital signature to this form as of the date submitted. I also agree that if appointed, I will serve on the Commission/Committee for which I have submitted this application.*

☒ I AGREE

\_\_\_\_\_  
Lee Bruce Philipson

THIS DOCUMENT AND ALL ATTACHMENTS ARE AVAILABLE FOR PUBLIC INSPECTION





## City of St. Helena

CA-21-011

### COMMISSION/COMMITTEE APPLICATION

**Received Date:** June 8, 2021

**Application Type:** Planning Commission

**NAME:** Marika Rothfeld  
**ADDRESS:** 921 Charter Oak Avenue, St. Helena, CA, 94574  
**PHONE:** 7073631929  
**EMAIL ADDRESS:** marika.rothfeld@gmail.com  
**LENGTH OF RESIDENCY:** 20+  
**EMPLOYER:** The Duckhorn Portfolio, Inc.  
**EMPLOYMENT STATUS:** Employed  
**REASON FOR APPLYING:** Please see Letter of Interest attached.  
**EDUCATIONAL BACKGROUND:** Please see Resume attached.  
  
**OTHER RELEVANT EXPERIENCE:** Please see Resume attached.  
**COMMUNITY INVOLVEMENT:** Please see Resume attached.  
**REFERENCE 1:** Name: Stephanie Iacobacci

**REFERENCE 2:** Name: Matt Cia

**REFERENCE 3:** Name: Alicia Regusci Hardin

---

#### GENERAL QUESTIONS:

**Have you ever attended a meeting of the Commission to which you are applying?**

Yes. I currently serve as a Planning Commissioner.

**What is your understanding of the role and responsibility of this Commission?**

As a member of the current Planning Commission, I am aware of the responsibilities that the Commission is tasked with. We conduct biweekly public meetings and make decisions on various project applications based on Staff Reports. Our primary function is to review and evaluate all new construction in the City (with some exceptions) and to make recommendations to the City Council on the General Plan and Zoning Ordinance and subdivision maps.

**What would be your goal(s) as a Commissioner?**

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My goal in continuing my work on the Commission is to become more familiar with the evaluation/approval processes and to ensure that the projects we approve for development are in line with our town's long-term vision.

**Have you previously served, or do you currently serve, on a St. Helena Commission or Committee? If yes, which one(s) and for what period of time?**

Yes, I have served on the Sustainability Committee (2011-2014) and I currently serve on the Planning Commission (January 2021- present).

**Is there anything else you would like us to consider when reviewing your application?**

Please review my Letter of Interest and Resume (both attached).

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*I agree that all of the information contained in my responses to the questions on this application are true and accurate to the best of my knowledge. I further agree that, by checking the box below and submitting this application, online or otherwise, I am affixing my digital signature to this form as of the date submitted. I also agree that if appointed, I will serve on the Commission/Committee for which I have submitted this application.*

☒ I AGREE

\_\_\_\_\_  
Marika Rothfeld

\_\_\_\_\_  
June 8, 2021

THIS DOCUMENT AND ALL ATTACHMENTS ARE AVAILABLE FOR PUBLIC INSPECTION

MARIKA ROTHFELD

921 Charter Oak Ave St. Helena, CA 94574  
707 363 1929 marika.rothfeld@gmail.com

June 8, 2021

Cindy Tzaopoulos  
City Clerk  
1572 Railroad Avenue  
St. Helena, CA 94574

Dear Ms. Tzaopoulos:

I am writing to express my continued interest in serving on the St. Helena Planning Commission. Over the past six months, I have greatly enjoyed my time as a Commissioner. I have begun to learn more about the procedural elements of the review and approval processes, and have become more familiar with evaluating potential projects and assessing the merits of a project based on the Code, the Staff Report, and public comments. I am particularly excited for the coming months as the Commission is tasked with updating the Zoning Code and Housing Element. During my short time on the Commission, I have been consistently impressed and inspired by the breadth and depth of my fellow Commissioners' and the City Staff's knowledge about local issues and policy. If I am appointed to serve a longer term, I hope to continue to learn and further develop my understanding of both the long-term issues St. Helena faces, and the projects that frequently come before the Commission.

As a St. Helena native I have a deep connection to and appreciation for the city and the community. I believe I bring a unique perspective to the Commission as a result of my experience as an attorney at a firm specializing in land use and real property law, coupled with my strong desire to make a long-lasting impact through St. Helena's Zoning Code and Housing Element. As a current member of the Planning Commission, I feel both personally and professionally rewarded knowing that I will have a hand in re-writing local laws and further shaping our community.

Not only do I have a legal background, I have also been civically minded throughout my life, beginning with my tenure on the St. Helena Sustainability Committee from 2011 through 2014, where I assisted in drafting the ordinance banning single-use plastic bags in the city of St. Helena. I have also worked at Bay Area Legal Aid in Napa and at the ACLU and have always enjoyed using advocacy skills to effect change and to learn more about public policy and local issues. I see the work I do as a member of the Planning Commission as a perfect amalgamation of my desire to advocate for St. Helena's best interests and my goal to help intelligently grow and develop our city while respecting its core values.

My strong ties to St. Helena and my longstanding desire to use my skills and interests to impact change in my community make me an excellent candidate for the Planning Commission.

Thank you in advance for your consideration.

Sincerely,  
Marika Rothfeld

# MARIKA ROTHFELD

921 Charter Oak Ave, St. Helena, CA 94574

707 363 1929 marika.rothfeld@gmail.com

## WORK EXPERIENCE – ADMITTED TO THE CALIFORNIA BAR

### DUCKHORN PORTFOLIO

*Director, Corporate Counsel*

St. Helena, CA  
October 2020 – Present

- Part of a three-person in-house counsel legal team for the 11<sup>th</sup> largest wine supplier in the United States.
- Focus areas include intellectual property, alcohol and beverage compliance matters, employment and human resources, corporate bookkeeping matters, and business-related projects.
- Duties include research, writing, and transactional drafting of service agreements and custom crush agreements.

### MILLER STARR REGALIA

*Litigation Associate*

Walnut Creek, CA  
January 2019 – October 2020

- Represented a diverse array of real estate and commercial clients, including developers, landowners, large multinational corporations, and municipalities in state and federal court.
- Litigated matters including disputes related to commercial leasing, purchase and sale agreements, business formation, quiet title actions, lien rights, eminent domain, and easements.
- Drafted complaints, correspondence to clients and opposing counsel, internal research memoranda, settlement agreements, and settlement conference statements; conducted legal research for dispositive motions.

### BAY AREA LEGAL AID (BAYLEGAL)

*Law Clerk*

Napa, CA  
May 2018 – January 2019

- Drafted estate planning documents, power of attorney forms, and healthcare directives.

### AMERICAN CIVIL LIBERTIES UNION OF SOUTHERN CALIFORNIA

*Law Clerk*

Los Angeles, CA  
Summer 2016

- Drafted memoranda and advocacy letters on topics including labor and employment law, reproductive rights, prison and police practices, geo-tracking laws, Title IX, 8<sup>th</sup> amendment and 14<sup>th</sup> amendment violations, and housing discrimination.

### COOMBS & DUNLAP, LLP

*Summer Associate*

Napa, CA  
Summer 2015

- Drafted grape purchase agreements, custom crush agreements, vineyard leases, and winemaking-related agreements.
- Obtained wineries' ABC and TTB licensing and permitting and tracked clients' trademarks.
- Drafted memoranda on topics including easement disputes, CEQA compliance, and landlord/tenant disputes.

### SAINT HELENA SUSTAINABILITY COMMITTEE

*Committee Member*

St. Helena, CA  
July 2011 – May 2014

- Member of advisory board to City Council on projects requiring EIRs and CEQA compliance; drafted and revised city ordinances.

### PLUM JACK WINERY AND CADE ESTATE WINERY

*Wine Educator*

Napa Valley, CA  
November 2011 – May 2014

## EDUCATION

### THE UNIVERSITY OF MICHIGAN LAW SCHOOL

*Juris Doctor*

Ann Arbor, MI  
Class of 2017

- Research Assistant to Allyn Kantor, Professor of Alternative Dispute Resolution and Environmental Justice
- *Michigan Journal of Environmental and Administrative Law*, Associate Editor

### THE UNIVERSITY OF CALIFORNIA, LOS ANGELES

*Bachelor of Arts, Cum Laude*, Major in World Arts and Cultures, Minor in Geography/Environmental Studies

Los Angeles, CA  
Class of 2011

- *Phi Beta Kappa* and Dean's Honors List
- UCLA Center for American Politics and Public Policy Program in Washington, D.C. (Spring 2011)
- New America Foundation, Public Policy Institute in Washington, D.C. (Research Intern, Spring 2011)

### THE COURT OF MASTER SOMMELIERS

*Sommelier* – Successfully passed Introductory Sommelier Exam

Sonoma, CA  
2014

## ADDITIONAL INFORMATION

- Commissioner, St. Helena Planning Commission
- Co-Author of *Shaping 21<sup>st</sup> Century Journalism: Leveraging a "Teaching Hospital Model" in Journalism Education* (2011).
- The French Laundry Culinary Garden, *Harvest Intern*, Summer 2015.



## City of St. Helena

CA-21-009

### COMMISSION/COMMITTEE APPLICATION

**Received Date:** June 7, 2021

**Application Type:** Planning Commission

**NAME:** Peter White

**ADDRESS:** 824 Chiles Ave, Saint Helena, CA, 94574

**PHONE:** 7074809958

**EMAIL ADDRESS:** peter@pgwhite.com

**LENGTH OF RESIDENCY:** Saint Helena

**EMPLOYER:** Self

**EMPLOYMENT STATUS:** Employed

**REASON FOR APPLYING:** Civic duty to participate in local government.

**EDUCATIONAL BACKGROUND:** B.S. in Business Administration with concentration in Real Estate and Land Use Affairs from CSUS.

**OTHER RELEVANT EXPERIENCE:** Licensed General Contractor, Licensed Real Estate Broker, certified QSD/QSP.

**COMMUNITY INVOLVEMENT:** Former City of St. Helena Planning Commissioner 2009-2010, City Council 2010-2018, Chair of NVTA 2016-2018. Board Member of St. Helena Montessori School 1988-present. Finance Committee of St. Helena Catholic Church.

**REFERENCE 1:** Name: Pat Stotesbery

**REFERENCE 2:** Name: Matthew Heil

**REFERENCE 3:** Name: Cameron Crebs

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#### GENERAL QUESTIONS:

**Have you ever attended a meeting of the Commission to which you are applying?**

Yes

**What is your understanding of the role and responsibility of this Commission?**

As a Planning Commissioner, act in a quasi-legislative and quasi-judicial capacity holding hearings, making decisions and/or recommendations regarding issues of the General Plan amendments, Zoning Code amendments, Use Permit applications, Variances, and Design Review applications.

**What would be your goal(s) as a Commissioner?**

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To be a fair and educated voice on the Commission.

**Have you previously served, or do you currently serve, on a St. Helena Commission or Committee? If yes, which one(s) and for what period of time?**

Yes, Planning Commission 2009-2010

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*I agree that all of the information contained in my responses to the questions on this application are true and accurate to the best of my knowledge. I further agree that, by checking the box below and submitting this application, online or otherwise, I am affixing my digital signature to this form as of the date submitted. I also agree that if appointed, I will serve on the Commission/Committee for which I have submitted this application.*

☒ I AGREE

Peter G White

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June 7, 2021

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## City of St. Helena

CA-21-014

### COMMISSION/COMMITTEE APPLICATION

**Received Date:** June 10, 2021

**Application Type:** Planning Commission

**NAME:** Richard Garber

**ADDRESS:** 1635 Stockton ST, Saint Helena, CA, 94574

**PHONE:** 4045134205

**EMAIL ADDRESS:** ragarber@me.com

**LENGTH OF RESIDENCY:** Saint Helena

**EMPLOYER:** Ashton a Thomas Private Wealth, Managing Wealth Advisor

**EMPLOYMENT STATUS:** Employed

**REASON FOR APPLYING:** I want to give back to the community of Saint Helena and participate in helping shape a sustainable future

**EDUCATIONAL BACKGROUND:** BBA Econ, Valdosta State University, 1985  
Certified Private Wealth Advisor, Investment & Wealth Institute, 2011

**OTHER RELEVANT EXPERIENCE:** My experience helping clients achieve short and long term goals makes me well suited to understanding the needs of our community and helping it achieve it goals.

**COMMUNITY INVOLVEMENT:** Co-chair, Cinema Napa Valley

**REFERENCE 1:** Name: Dan Hale

**REFERENCE 2:** Name: Barry Shotts

**REFERENCE 3:** Name Josh Dempsey

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#### GENERAL QUESTIONS:

**Have you ever attended a meeting of the Commission to which you are applying?**

No

**What is your understanding of the role and responsibility of this Commission?**

To review and discuss permit, zoning and various application with the commission and make recommendations for approval or rejection

**What would be your goal(s) as a Commissioner?**

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To help ensure a sustainable future for Saint Helena by balancing the needs of residents, businesses and tourism.

**Have you previously served, or do you currently serve, on a St. Helena Commission or Committee? If yes, which one(s) and for what period of time?**

No

**Is there anything else you would like us to consider when reviewing your application?**

No

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*I agree that all of the information contained in my responses to the questions on this application are true and accurate to the best of my knowledge. I further agree that, by checking the box below and submitting this application, online or otherwise, I am affixing my digital signature to this form as of the date submitted. I also agree that if appointed, I will serve on the Commission/Committee for which I have submitted this application.*

☒ I AGREE

Richard A Garber

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June 10, 2021

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THIS DOCUMENT AND ALL ATTACHMENTS ARE AVAILABLE FOR PUBLIC INSPECTION





## City of St. Helena

CA-21-006

### COMMISSION/COMMITTEE APPLICATION

**Received Date:** May 27, 2021

**Application Type:** Active Transportation and Sustainability Committee

**NAME:** Jeff Farmer  
**ADDRESS:** 1533 Tainter, St. Helena, CA, 94574  
**PHONE:** 7072278371  
**EMAIL ADDRESS:** jfarmer@seedgrain.com  
**LENGTH OF RESIDENCY:** 20 years  
**EMPLOYER:** Self Employed Math Tutor  
**EMPLOYMENT STATUS:** Part-time  
**REASON FOR APPLYING:** I've been on it for a while and wish to continue  
**EDUCATIONAL BACKGROUND:** Case Western Reserve University, 1968-1972, BA Physics, 1972

**OTHER RELEVANT EXPERIENCE:** See resume attached

**COMMUNITY INVOLVEMENT:** See resume

**REFERENCE 1:** Name: Dan Hale

**REFERENCE 2:** Name: Erin Dempsey

**REFERENCE 3:** Name: John Ponte

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#### GENERAL QUESTIONS:

**Have you ever attended a meeting of the Commission to which you are applying?**

Yes

**What is your understanding of the role and responsibility of this Commission?**

To advise the City Council on improvements for mobility, safety, and access to all public resources

**What would be your goal(s) as a Commissioner?**

Short term: to see the Vine Trail path through the city decided. Long Term: analyze any project involving conservation and transportation issues that affect mobility, safety, and access to public resources.

**Have you previously served, or do you currently serve, on a St. Helena Commission or Committee? If yes, which one(s) and for what period of time?**

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Yes, currently on ATSC

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*I agree that all of the information contained in my responses to the questions on this application are true and accurate to the best of my knowledge. I further agree that, by checking the box below and submitting this application, online or otherwise, I am affixing my digital signature to this form as of the date submitted. I also agree that if appointed, I will serve on the Commission/Committee for which I have submitted this application.*

☒ I AGREE

\_\_\_\_\_  
Jeffrey K Farmer

\_\_\_\_\_  
May 27, 2021

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## A Bit About Myself....

Jeff Farmer  
1533 Tainter St.  
St. Helena, CA 94574

707-227-8371 (text/voice)  
jfarmer@seedgrain.com

### Objective

To provide tutoring in mathematics to students starting at the high elementary school level. I am motivated by my twenty-five years in the computer industry where logical thinking and practical mathematics are applied constantly to solve real problems.

### Qualifications

I have tutored mathematics from the 4th grade through junior college level since 1998. This includes both volunteer and private tutoring for students in St. Helena public schools, St. Helena Catholic School, Calistoga High, Pacific Union College, Napa High, Vintage High, Justin-Siena, New Technology High, Pope Valley Elementary, PUC Elementary, Pathways Charter School, St. Helena Montessori, Blue Oak (Napa), and Head-Royce (Oakland).

***Please Note:*** Although I have extensive experience tutoring, I am not a certificated teacher.

### Tutoring Employment Detail

- Now:
  - Mathematics Tutor, Students selected from Napa County schools: middle, high school, and college. Topics ranged from long division, fractions, percents, decimals through advanced algebra, geometry, trigonometry, limit theory, and calculus (since 2002)
- Recent:
  - Algebra/Geometry Instructor, **St. Helena Montessori**; 2015 - 2018
  - Consultant to **Pathways Charter School**: Tutoring and teaching pre-Algebra through Geometry. Class sizes range from 3-10 students; 2007 - 2014.
  - Teacher at **Surfermath**, an afterschool math tutoring program in Napa; One-on-three tutoring students primarily from Napa High Schools (algebra, geometry, advanced algebra, 2006 – 2008)

- Fall, 2000: Substitute Teacher  
Mountain View School District, Mountain View, CA
  - Taught several mathematics classes at the middle school as a substitute teacher
- Nov, 1999 – Feb, 2001: Mathematics and Physics Tutor  
School of Choice, Cupertino, CA
  - Taught high school physics to a senior in the 1999-2000 school year. Taught long division and fractions to a 5<sup>th</sup> grader in the 2000-2001 school year.
- Fall, 1999 - Spring, 2000: Mathematics Tutor  
Graham Middle School (Mtn View)  
Crittenden Middle School (Mtn View)
  - Started an after school math program to help 6<sup>th</sup> - 8<sup>th</sup> grade students identified by math teachers at Graham and at Crittenden.

### **Employment Outside Education**

|              |                                                          |
|--------------|----------------------------------------------------------|
| 1974 – 1977: | Hines VA Hospital, Hines, Illinois                       |
| 1978 – 1978: | Information Processing Techniques, Palo Alto, California |
| 1978 - 1980: | Stanford University Medical Center, Stanford, California |
| 1980 – 1987: | Data General Corporation, Palo Alto, California          |
| 1987 – 2000: | Sun Microsystems, Palo Alto, California                  |

### **Education/Certifications/Community**

- B.A. Physics, Case Institute of Technology, 1972
- Undergraduate courses in Biology and Chemistry, University of Wisconsin, 1973
- Nuclear Medicine Certified, School of Nuclear Medicine, Hines, Illinois, 1975
- ARRT & ASCP certified in Nuclear Medicine, 1976
- St. Helena Kiwanis Club (2002 - ), President (2010 - 2011), Treasurer (2013 - )
- Red Cross Disaster Action Team for Napa County (2001 - 2009)
- Red Cross Board, Napa County Chapter (2005 - 2012), Board Chair (2006 - 2010)
- Trumpet Player, St. Helena Community Band (2012 - ), Treasurer (2014 - )
- Active Transportation & Sustaining Committee (2017 - )

Rev. 3/21



CITY HALL, 1572 RAILROAD AVENUE  
OFFICE OF THE CITY CLERK  
ST. HELENA, CA 94574  
(707) 968-2742  
[www.cityofstheleena.org](http://www.cityofstheleena.org)

## APPLICATION FOR APPOINTMENT

**Note:** Your application will be copied for the City Council and made available to the press and public.

Board/Committee/Commission to which you are applying:

Name: John Zimmerman

Home Address:  
1620 Spring Street, St Helena

Mailing Address: same as above

Occupation: Retired Junior College President

Business Address: \_\_\_\_\_

Telephone: Home 916 806 3260 Cell \_\_\_\_\_ Business \_\_\_\_\_

E-mail: jzimmerman@mticcollege.edu

➤ Please indicate if above numbers can be made available to the public upon request: ☒ **Yes** ☐ **No**

Resident of St. Helena? ☒ **Yes** ☐ **No** Yes, how long have you lived in St. Helena? 7 months

Current occupation (within last 12 months) Retired

Business interests in last 12 months: none

Previous Committee/Commission Experience:  
none with St Helena related interests

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application.

BS California State University Sacramento

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Professional and/or community service activities:

Salvation Army, Accrediting Commission for California Community and Junior Colleges

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Local government related experience: \_\_\_\_\_

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Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute

I am new to St Helena and hope to make a possitive contribution to the community. My approach is to  
apply a practical approach to challenges and work collaboratively with those involed.

---

Names, addresses, and phone numbers of three individuals familiar with your background:

David Delehant,

Stan Huser,

David Allen,

*Appointments to this position may require you to file a Conflict of Interest Disclosure Statement, which is of public record.*

John Zimmerman

3-16-21

Signature of Applicant

Date

*If you have any questions regarding the appointment procedure, please telephone the City Clerk at (707) 968-2742.*

Please return the completed application to:

City of St. Helena

City Clerk

1572 Railroad Avenue

St. Helena, CA, 94574

## **COMMITTEE/BOARD OR COMMISSION POLICY**

The City Council establishes the following policy clarifying the role of advisory committees, commissions, and boards with respect to their responsibilities.

- The purpose of creating an advisory committee/commission is to seek a broader perspective on certain issues, and to provide a forum for public participation.
- The committee/commission members should understand that they are to function in an advisory capacity to the City Council and management, and that the City Council reserves the right to use its own judgment in any matters which are brought before them for a decision.
- Your committee/commission is governed by ordinance or resolution in such a manner to insure efficient and democratic operation of its meetings and responsibility.

All committee/commission members should understand that their appointment is for a limited purpose and time, and that once the assigned time is completed they are excused from this appointment unless re-appointed in compliance with the applicable City ordinance or resolution.

### **PLANNING COMMISSION**

The Planning Commission is a five member advisory board to the City Council on matters pertaining to planning. The Planning Commission reviews Subdivision Maps, Parcel Maps, Use Permits, Variances, and Design Review for consistency with the General Plan and Zoning Ordinance regulations.

- **Appointment Process** - the Mayor shall nominate committee members from the pool of applicants, and they will be appointed only after a majority vote approval by the City Council. Applicants may choose to attend the City Council meeting and make a statement in support of their application before the Council votes on the appointment.
- **Term** - Four years
- **Residency Requirement** - Must Reside in City Limits
- **Meets** - First and Third Tuesdays of each month at 6:00 p.m.

### **ACTIVE TRANSPORTATION AND SUSTAINABILITY COMMITTEE**

The Active Transportation and Sustainability Committee is a five member advisory commission with two alternate members, and advises the City Council on matters pertaining to active transportation and matters pertaining to sustainability and the environment.

- **Appointment Process** - the Mayor shall nominate committee members from the pool of applicants, and they will be appointed only after a majority vote approval by the City Council. Applicants may choose to attend the City Council meeting and make a statement in support of their application before the Council votes on the appointment.
- **Term** - Two years
- **Residency Requirement** – Must Reside in City Limits
- **Meets** – First Wednesday of each month at 5:00 p.m. at City Hall

### **BOARD OF LIBRARY TRUSTEES**

The Board of Library Trustees have the power to establish and enforce rules, regulations, and bylaws necessary for the administration and protection of the public library, subject to the approval and confirmation of the City Council.

- **Appointment Process** - the Mayor shall nominate committee members from the pool of applicants, and they will be appointed only after a majority vote approval by the City Council. Applicants may choose to attend the City Council meeting and make a statement in support of their application before the Council votes on the appointment.
- **Term** - Two years
- **Residency Requirement** - Need not be Residents of the City
- **Meets** - Second Wednesday of each month at 5:00 p.m. at the St. Helena Library

### **PARKS AND RECREATION COMMISSION**

The Parks and Recreation Commission is a five member advisory commission to the City Council on matters pertaining to parks and recreation.

- **Appointment Process** - the Mayor shall nominate committee members from the pool of applicants, and they will be appointed only after a majority vote approval by the City Council. Applicants may choose to attend the City Council meeting and make a statement in support of their application before the Council votes on the appointment.
- **Term** - Two years
- **Residency Requirement** - At least four Commissioners shall reside within the City Limits. One member may reside outside the City Limits but within the School District Boundary.
- **Meets** – Third Wednesday of each month at 4:30 p.m. at City Hall

### **MOSQUITO ABATEMENT DISTRICT BOARD**

The Board's mission is to promote eliminating mosquito sources, yellowjacket control, tick outreach and rodent control.

- **Appointment Process** - the Mayor shall nominate committee members from the pool of applicants, and they will be appointed only after a majority vote approval by the City Council. Applicants may choose to attend the City Council meeting and make a statement in support of their application before the Council votes on the appointment.
- **Term** - Two years
- **Residency Requirement** - Need not be Residents of the City.
- **Meets** – Second Wednesday of each month at 7:00 p.m. at District Office

### **NAPA COUNTY ACTIVE TRANSPORTATION ADVISORY COMMITTEE**

The Committee promotes and encourages safe bicycling and walking to further Napa County's goal of becoming a bicycle- and pedestrian-friendly county.

- **Appointment Process** - the Mayor shall nominate committee members from the pool of applicants, and they will be appointed only after a majority vote approval by the City Council. Applicants may choose to attend the City Council meeting and make a statement in support of their application before the Council votes on the appointment.
- **Term** - Two years
- **Residency Requirement** - Need not be Residents of the City.
- **Meets** – Third Wednesday of each month at 1:30 p.m. at the NCTPA Board Room, 625 Burnell Street





5/24/21  
CS

CITY HALL, 1572 RAILROAD AVENUE  
OFFICE OF THE CITY CLERK  
ST. HELENA, CA 94574  
(707) 968-2742  
[www.cityofsthelema.org](http://www.cityofsthelema.org)

## APPLICATION FOR APPOINTMENT

**Note: Your application will be copied for the City Council and made available to the press and public.**

Board/Committee/Commission to which you are applying:  
Active Transportation and Sustainability Committee

Name: Terra Sampson

Home Address:

Mailing Address:

Occupation: Program Specialist, Strategic Energy Management (SEM)

Business Address: NA, remote

Telephone: Home Cell Business

E-mail:

➤ Please indicate if above numbers can be made available to the public upon request: Yes or No

Resident of St. Helena? Yes or No Yes, how long have you lived in St. Helena? 18 yrs

Current occupation (within last 12 months) SEM Program Specialist for energy consulting company in CA ; Energy Services Project Manager for a municipal utility in CO

Business interests in last 12 months: None

Previous Committee/Commission Experience:

Agenda item preparation and meeting attendance for City of Fort Collins Council and

Finance Committee; Involved in Fort Collins' policy update for Climate/Energy/Waste

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application.

B.S. Environmental Studies, University of Oregon, 2011

M.S. Conservation Leadership, Colorado State University, 2014

10+ years of involvement in sustainability issues

Professional and/or community service activities:

Project Management Professional (PMP) certification

Local government related experience: 3+ years working for City of Fort Collins Utilities on energy and water efficiency programs

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute

As a fourth generation to St. Helena and an environmental professional, I am very interested in supporting active transportation and sustainability in my home town. My professional experience and educational background would provide valuable expertise.

Names, addresses, and phone numbers of three individuals familiar with your background:

Brian Tholl, Ci

Tracy Smith, 1

Annette Smith

*Appointments to this position may require you to file a Conflict of Interest Disclosure Statement, which is of public record.*

5/18/2021

Signature of Applicant

Date

*If you have any questions regarding the appointment procedure, please telephone the City Clerk at (707) 968-2742.*

Please return the completed application to:

City of St. Helena

City Clerk

1572 Railroad Avenue

St. Helena, CA, 94574



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## TERRA M. SAMPSON

ENERGY & WATER EFFICIENCY | PROJECT MANAGEMENT |  
COMMUNICATIONS

## OBJECTIVE

Certified Project Management Professional® with a track record of leadership, organization, and interdisciplinary teamwork. Proven experience in sustainability, energy and water efficiency, and communications.

SIGNIFICANT  
ACCOMPLISHMENTS

- Increased Conservation Leadership Master's Program enrollment by 150%
- Conducted a social science study of lab researchers to identify benefits and barriers to temperature setpoints for ultra-low temperature freezers in collaboration with university Facilities Management
- Presented energy efficiency concepts to assembly of 600 elementary school students
- Implemented a citizen science project in middle school classes and evaluated its effectiveness in changing student knowledge, attitude, and engagement

## PROFESSIONAL EXPERIENCE

**PROGRAM SPECIALIST • CLEARESULT • MAR. 2021 – PRESENT**  
Support Strategic Energy Management programs that help industrial and commercial facilities improve their energy efficiency and apply principles of continuous improvement to energy management

**ENERGY SERVICES PROJECT MANAGER • CITY OF FORT COLLINS UTILITIES • MAY 2019 – DEC. 2020**

Managed the Bloomberg Mayors Challenge project to combine energy efficiency, attractive financing options, a focus on low-to-moderate income renters, and indoor environmental quality and health/well-being monitoring, which included:

- Organizing cross-departmental project team, including Utilities, Finance, Economic Health, and Colorado State University (CSU) College of Engineering
- Developing comprehensive portfolio for residential home energy performance
- Managing relationship with Bloomberg Philanthropies and other stakeholders
- Completing all grant reporting requirements and developing marketing content
- Participating in negotiations and achieving Council approval for utilizing third-party capital to finance an on-bill loan option for property owners

**ENERGY SERVICES SPECIALIST • CITY OF FORT COLLINS UTILITIES • APR. 2018 – MAY 2019**

Supported energy efficiency and renewable energy programs, including data analysis, reporting, stakeholder engagement, and communications

**CONSERVATION LEADERSHIP PROGRAM COORDINATOR • COLORADO STATE UNIVERSITY • JAN. 2015 – APR. 2018**

Managed day-to-day administration for the graduate program, including field trips, program evaluation, partnership building, marketing, and outreach

**WATER CONSERVATION INTERN • CITY OF FORT COLLINS UTILITIES • MAY 2014 – JAN. 2015**

Supported water conservation projects, including Sprinkler Audits and the Continuous Consumption pilot project to identify water leaks using data


[terramariesmith@gmail.com](mailto:terramariesmith@gmail.com)


707-738-3689


[bit.ly/SampsonPortfolio](https://bit.ly/SampsonPortfolio)

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## TERRA M. SAMPSON

ENERGY & WATER EFFICIENCY | PROJECT MANAGEMENT |  
COMMUNICATIONS

## EXPERIENCE CONT.

- Research Assistant, Colorado State University Department of Human Dimensions of Natural Resources, Mar. 2014 – May 2014
- Environmental Campaign Training Program Organizer and Trainer, Sierra Student Coalition, Mar. 2012 – Jul. 2012
- Teaching Assistant, Wildlands Studies, Jan. 2012 – Feb. 2012
- Energy Service Corps Campus Organizer, Colorado Public Interest Research Group, Aug. 2011 – Oct. 2011
- Take Back the Tap Campaign Coordinator, Climate Justice League of University of Oregon, Jan. 2010 – Jun. 2011
- Environmental Educator, Willamette Resources and Educational Network, Jan. 2010 – Jun. 2010

## REFERENCES

Available upon request

## EDUCATION

- M.S., CONSERVATION LEADERSHIP • MAY 2014 • 4.0/4.0  
Colorado State University, CO, USA & El Colegio de la Frontera Sur, Chiapas, Mexico
- B.S., ENVIRONMENTAL STUDIES • MAR. 2011 • 3.95/4.0  
University of Oregon, Eugene, OR

## SKILLS, TRAININGS &amp; AWARDS

- Bilingual, with advanced competency in written and spoken Spanish
- Project Management Success Principles workshop participant (2019)
- Fostering Sustainable Behavior workshop participant (2016 & 2018)
- Certified Interpretive Guide trained by the National Association for Interpretation (2015)
- Open Standards for the Practice of Conservation trained by The Nature Conservancy (2013)
- Software skills: Microsoft Office 365, Power BI & Excel Power Query, Google Drive, WordPress and html code, Adobe Creative Cloud, SPSS, ArcGIS Story Maps, MailChimp, SurveyMonkey, SurveyGizmo, DocuSign, and Zoom
- Social media management: Facebook, LinkedIn, Instagram, Twitter, YouTube, and Hootsuite
- Nominated for Colorado State University Administrative Professional Star Award (2017)
- Nominated for Warner College of Natural Resources Outstanding Administrative Staff Award (2016)



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## City of St. Helena

CA-21-004

### COMMISSION/COMMITTEE APPLICATION

**Received Date:** May 19, 2021

**Application Type:** Library Board of Trustees

**NAME:** David Slaby

**ADDRESS:** 1240 Peppertree Cir, Saint Helena, CA, 94574

**PHONE:** 4152642521

**EMAIL ADDRESS:** slaughterhousedavid@yahoo.com

**LENGTH OF RESIDENCY:** 7 years

**EMPLOYMENT STATUS:** Retired

**REASON FOR APPLYING:** To continue supporting our public library, which I believe is the most important asset of our City.

**EDUCATIONAL BACKGROUND:** BSBA in Urban Development/Real Estate American University and JD Boston University School of Law

**COMMUNITY INVOLVEMENT:** two terms on Library Board of Trustees

**REFERENCE 1:** Name: Janie Beach

**REFERENCE 2:** Name: Mark Epstein

**REFERENCE 3:** Name: Michael Hirby

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#### GENERAL QUESTIONS:

**Have you ever attended a meeting of the Commission to which you are applying?**

yes

**What is your understanding of the role and responsibility of this Commission?**

to provide information/recommendations to the library staff and the city council on matter of concern to the library

**What would be your goal(s) as a Commissioner?**

to continue to provide input/guidance to enhance the library's service, in its many respects, to the St Helena community

**Have you previously served, or do you currently serve, on a St. Helena Commission or Committee? If yes, which one(s) and for what period of time?**

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yes, Library Board of Trustees

**Is there anything else you would like us to consider when reviewing your application?**

resume previously submitted with prior applications

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*I agree that all of the information contained in my responses to the questions on this application are true and accurate to the best of my knowledge. I further agree that, by checking the box below and submitting this application, online or otherwise, I am affixing my digital signature to this form as of the date submitted. I also agree that if appointed, I will serve on the Commission/Committee for which I have submitted this application.*

☒ I AGREE

\_\_\_\_\_  
David Walter Slaby

\_\_\_\_\_  
May 19, 2020

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## City of St. Helena

CA-21-016

### COMMISSION/COMMITTEE APPLICATION

**Received Date:** June 14, 2021

**Application Type:** Library Board of Trustees

**NAME:** Janet Myers

**ADDRESS:** 1825 Granger Way, Saint Helena, CA, 945474

**PHONE:** 707 339 1177

**EMAIL ADDRESS:** janet4myers@gmail.com

**LENGTH OF RESIDENCY:** 20 Years in area

**EMPLOYMENT STATUS:** Retired

**REASON FOR APPLYING:** I finished my second term on the Library Foundation Board (Friends and Foundation) so am familiar with the Library operation. I would like to continue to support the Library as a member of the Library Board of Trustees.

**EDUCATIONAL BACKGROUND:** BA, English Literature, University of Wisconsin Madison  
Graduate work in Cybernetic Systems, San Jose State University

**OTHER RELEVANT EXPERIENCE:** Management and marketing skills (technology companies).  
Loves to read!!

**COMMUNITY INVOLVEMENT:** Board of Community Resources for Children-Napa County (2 terms)  
Board of Friends and Foundation -St Helena Library (2 terms) currently  
community member of Finance Committee

**REFERENCE 1:** Name: Terry Wood

**REFERENCE 2:** Name: Maria Stel

**REFERENCE 3:** Name: Lin Weber

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#### GENERAL QUESTIONS:

**Have you ever attended a meeting of the Commission to which you are applying?**

Yes

**What is your understanding of the role and responsibility of this Commission?**

Assisting library staff and liaison between library and the community.

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**What would be your goal(s) as a Commissioner?**

Help staff broaden the role and visibility in the community.

**Have you previously served, or do you currently serve, on a St. Helena Commission or Committee? If yes, which one(s) and for what period of time?**

No

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☒ I AGREE

\_\_\_\_\_  
Janet Myers

\_\_\_\_\_  
June 14, 2021

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## City of St. Helena

CA-21-005

### COMMISSION/COMMITTEE APPLICATION

**Received Date:** May 23, 2021

**Application Type:** Library Board of Trustees

**NAME:** Lin Weber

**ADDRESS:** 1611 Doris Ct, St Helena, CA, 94574

**PHONE:** 707-963-7657

**ALTERNATIVE PHONE:** 707-480-7008

**EMAIL ADDRESS:** linweber920@gmail.com

**LENGTH OF RESIDENCY:** 50 years

**EMPLOYER:** self: Lin Weber, LMFT

**EMPLOYMENT STATUS:** Employed

**REASON FOR APPLYING:** I believe I can continue to make a substantial contribution to this important branch of the city through my active participation (I'm currently the Board chair), my writing and public speaking skills and in other important ways.

**EDUCATIONAL BACKGROUND:** MA in Counseling Psychology, 1983

**OTHER RELEVANT EXPERIENCE:** I have served in leadership roles at Grace Episcopal Church, St Helena Catholic Church, the Diocese of Santa Rosa (Bishop's Review Board), Queen of the Valley Hospital (Ethics board), Napa Valley Museum Board of Trustees. Several of the books I have authored are in the SHPL.

**COMMUNITY INVOLVEMENT:** See above.

**REFERENCE 1:** Name: Chris Krieden, Director, St Helena Public Library  
Address:  
Phone Number(s):  
Email: chris@shpl.org

**REFERENCE 2:** Name: Terry Wood, Vice Chair, SHPL

**REFERENCE 3:** Name: Anna Chouteau, SHCC  
Address:  
Phone Number(s):  
Email: achouteau@cityofsthelelena.org

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#### GENERAL QUESTIONS:

**Have you ever attended a meeting of the Commission to which you are applying?**

Yes

**What is your understanding of the role and responsibility of this Commission?**

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As a branch of St Helena's city government, the library is an essential and primary local asset, free and open to all. The board oversees the library's operations and serves as an interface between the library and the people it serves. We interact with the city council and at times present reports on the library's activities in public hearings and in print.

**What would be your goal(s) as a Commissioner?**

currently, to assist the library in reintegrating with the community as the city emerges from Covid-related restrictions.

**Have you previously served, or do you currently serve, on a St. Helena Commission or Committee? If yes, which one(s) and for what period of time?**

Yes, Library Board for 5 years.

**Is there anything else you would like us to consider when reviewing your application?**

I'm committed to helping this unique public resource continue to make its contribution to the people of St Helena and am honored to be serving on the board.

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*I agree that all of the information contained in my responses to the questions on this application are true and accurate to the best of my knowledge. I further agree that, by checking the box below and submitting this application, online or otherwise, I am affixing my digital signature to this form as of the date submitted. I also agree that if appointed, I will serve on the Commission/Committee for which I have submitted this application.*

☒ I AGREE

\_\_\_\_\_  
Lin Weber (Linda J Weber)

\_\_\_\_\_  
May 23, 2021



## City of St. Helena

CA-21-010

### COMMISSION/COMMITTEE APPLICATION

**Received Date:** June 8, 2021

**Application Type:** Library Board of Trustees

**NAME:** Terry Wood

**ADDRESS:** 1798 Main St., St. Helena, CA, 94574

**PHONE:** 7079630111

**EMAIL ADDRESS:** terrywod1798@gmail.com

**LENGTH OF RESIDENCY:** St. Helena

**EMPLOYMENT STATUS:** Retired

**REASON FOR APPLYING:** to promote the SHPL

**EDUCATIONAL BACKGROUND:** (High School, College, Professional, Vocational, or other Schools Attended. Please include Major or Field of Study, Dates attended, Degree and date of Degree)  
post grad in literature UC Berkeley 1969-74: BS UCSF 1966

**REFERENCE 1:** Name:Lin Weber

**REFERENCE 2:** Name:Janet Myers

**REFERENCE 3:** Name: Emily Armstead

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#### GENERAL QUESTIONS:

**Have you ever attended a meeting of the Commission to which you are applying?**

yes

**What is your understanding of the role and responsibility of this Commission?**

to interpret, explain and promote the lib

**What would be your goal(s) as a Commissioner?**

to implement these goals

**Have you previously served, or do you currently serve, on a St. Helena Commission or Committee? If yes, which one(s) and for what period of time?**

Bd of Trustees since 2014/ currently vice chair

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☒ I AGREE

\_\_\_\_\_  
Terry Wood

\_\_\_\_\_  
August 6, 2021

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