



**City of St. Helena
Special City Council Meeting
Tuesday, November 9, 2021 @ 5:00 PM**

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "public comment" portion of the agenda may do so, but please observe the time limit of four minutes.

This meeting will be conducted pursuant to the provisions of Government Code Section 54953 (as amended by AB 361) which authorizes teleconferenced meetings under the Brown Act during certain proclaimed States of Emergency. The Governor of California proclaimed a State of Emergency related to COVID-19 on March 4, 2020. This teleconferenced meeting is necessary so that the City can conduct essential business and is permitted under Government Code 54953 in order to protect public health and safety of attendees.

Consistent with Government Code Section 54953, this City Council Meeting will be held via teleconference only, and will not be physically open to the public. City Council members and staff will teleconference into the meeting by audio and/or video. The meeting will be conducted via Zoom Webinar.

The City Council meeting will be live-streamed on Comcast Channel 28 and on the City's website, barring technical difficulties. Those members of the public wishing to participate must do so remotely via Zoom electronic meetings in the following ways; by either logging onto the Zoom link located on the meeting agenda (please download the app to your computer or mobile device) and enter the meeting ID or by calling a listed number and enter the meeting ID. Public comment for City Council meetings will be accepted via email to publiccomment@cityofsthelena.org. All public comments must be emailed by 4:00 PM prior to the meeting. Emailed public comments will not be read out loud but will be publicly available and attached to the on-line City Council agenda.

NEW FEATURE FOR ALTERNATIVE PUBLIC COMMENT VIA TELEPHONE BY RESERVATION
If you would like to provide comments via telephone (not using Zoom) during the Council meeting, you can request a reservation from the City Clerk prior to 12:00 p.m. on the meeting day. The reservation request may be submitted to the City Clerk by emailing publiccomment@cityofsthelena.org, or by calling (707) 968-2752. When submitting the request, please identify your name, your telephone number (including the area code first), and the agenda item number you would like to comment on. During the Council meeting, a representative from the City Clerk's Office will call you when public comment is called for the requested item. You will then be able to provide your comments to the Council via telephone.

Please see the end of the agenda for detailed PUBLIC PARTICIPATION instructions.

Please click the link below to join the meeting:

<https://us02web.zoom.us/j/82973818470>

Or One tap mobile :

US: +16699006833,,82973818470# or +12532158782,,82973818470#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):
US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 301 715 8592 or
+1 312 626 6799 or +1 929 205 6099
Meeting ID: 829 7381 8470
International numbers available: <https://us02web.zoom.us/j/82973818470>

Page

1. CALL TO ORDER
2. ROLL CALL
Mayor: Geoff Ellsworth, Vice Mayor: Paul Dohring, City Council Members: Anna Chouteau, Eric Hall and Lester Hardy.
3. ADOPTION OF THE AGENDA
4. PUBLIC COMMENT:
Under California law, public comments at special meetings are limited to subjects on the agenda only. Therefore public comment will take place during consideration of the item. Each person's comments shall be limited to 4 minutes.
5. NEW BUSINESS:

- 5.1. The City Council may interview the following applicants:

7 - 16

Library Board of Trustees (two vacancies):

1. Alexandra Haslip
2. Juliet Valmont
3. Justin Stevens
4. Richard Crebs

Napa County Mosquito Abatement District Committee (one position):

1. Brian Cramer

[Library Board of Trustees Application - Alexandra Haslip - 05 Oct 2021](#)

[Library Board of Trustees Application - Juliet Valmont - 25 Oct 2021](#)

[Library Board of Trustees Application - Justin Stephens - 07 Oct 2021](#)

[Library Board of Trustees Application - Richard Crebs - 19 Oct 2021](#)

[Napa County Mosquito Abatement District Application - Brian Cramer](#)

6. ADJOURNMENT

The next Regular City Council meeting is scheduled for November 9, 2021, at 6:00 p.m.

I do hereby certify that a copy of the foregoing agenda was posted on the City website on November 5, 2021.



Cindy Tzaopoulos, City Clerk

In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office (707) 967-2792. Notification 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Any supplemental writings or documents distributed to a majority of the City Council regarding any item on this Agenda, after the posting of the Agenda, will be available for public review in the City Clerk's Office located at 1572 Railroad Avenue, St. Helena, California, during normal business hours and by appointment. In addition, such writings or documents will be made available on the City's web site at <https://sthelena.civicweb.net> and will be available for public review at the respective meeting.

THE CITY OF ST. HELENA ENCOURAGES ONLINE PUBLIC PARTICIPATION IN VIRTUAL CITY COUNCIL MEETINGS

St. Helena, CA– The City of St. Helena is committed to public participation in City government in a manner that is consistent with guidance provided by the Napa County Public Health Official and AB361. These guidelines relate to social distancing, and are intended to protect everyone by limiting the spread of COVID-19 in our community. In adherence to these guidelines, the St. Helena City Council will host a Virtual Council Meeting on Zoom; a free teleconferencing tool that enables users to watch and/or call into the meeting from their computers or phones. This meeting will be open to public and allows for live public comment. The meeting will also be recorded, livestreamed, and posted on the City's website after the adjournment of the meeting if technical difficulties occur: <https://sthelena.civicweb.net/Portal/>

The ZOOM web link, meeting ID, and phone number will be listed at the top of the City Council Meeting Agenda. You will be required to enter the meeting ID, but there will be no password or participant ID.

How to Watch or Listen to Council Meetings:

1. Watch on Comcast Channel 28
2. Watch the livestreaming video on the City's website
3. Watch and Listen on Zoom.us by clicking on the link in the Council Agenda
4. Listen only by calling the Zoom number listed on the Council Agenda

Watch Council Meeting by Joining the Zoom Meeting:

1. **By Computer, Tablet, or Smart Phone:**
 1. Before joining the virtual City Council Meeting, it is highly encouraged that you download the Zoom App. To sign up for your own free account, visit zoom.us/signup and enter your email address. You will receive an email from Zoom (no-reply@zoom.us). In this email, click Activate Account.
 2. If you are logged into your account, Enter the **Meeting ID** listed on the City Council Agenda. If you have not created an account go to: <https://zoom.us/join> and enter the **Meeting ID**

3. Select if you would like to connect audio and/or video and tap **Join Meeting**.
 4. For specific instructions for your device, go to: <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>
1. **Listen Only by Telephone:**
 1. **Dial** the number listed on the Council Agenda.
 2. At the prompt, enter the **Meeting ID** provided on the top of the City Council Meeting Agenda and **Press #**. **A participate ID is not required.**
 3. To disconnect from the meeting, hang up the phone.

Ways to Provide Public Comment:

While attending the virtual City Council Meeting, the public will have the opportunity to provide live public comment during Public Forum and after each agenda item. When it is the appropriate time for public comment the Mayor will verbally open public comment. At this time each individual is permitted 4 minutes to speak.

1. Send a Public Comment in by 4:00 PM Prior to the Meeting to: publiccomment@cityofsthelena.org

The easiest way to provide public comment is to email your public comment. Public comments may be emailed to publiccomment@cityofsthelena.org. Please include in the subject line "COMMENT TO COUNCIL and the AGENDA ITEM". Any public comment is required to be submitted no later than 2 hours before the scheduled meeting and will be included as an attachment to the agenda. All public comments will be made publicly available and attached to the agenda item and will not be read out loud. All public comments that are received after 4:00 PM will be attached to the agenda the following day.

2. Provide Comment through Zoom meeting from a computer, tablet, or smart phone

This option allows the public to virtually attend the meeting as a muted 'attendee' with no video or screen sharing capabilities. You will be able to see and hear those participating in the meeting, but they will not be able to hear you until the host unmutes you.

If you wish to provide public comment during a specific agenda item or during public forum, you can use the "**raise hand**" feature located in the control panel at the bottom of your screen. The icon is a small blue hand. In Windows you can also use the Alt+Y keyboard shortcut to raise or lower your hand. In Mac you can also use the Option+Y keyboard shortcut to raise or lower your hand.

The host will be notified that you've raised your hand and you will be placed in a queue with all incoming requests.

When it is your turn to speak, you will be notified that the host has unmuted you. To be removed from the queue, just click the '**raise hand**' button again.

3. Call in to the ZOOM meeting from a cell phone or landline phone only

This option allows the member of the public with the opportunity to verbally participate in public comment.

If you wish to speak during public comment time dial ***9** on your telephone.

The host will be notified that you would like to speak and you will be placed in a queue with all incoming requests.

When it is your turn to speak, you will be notified that the host has unmuted you. You may press ***9** again if you wish to be removed from the queue.

You will be notified at the end of your statement that you have been muted.

4. Alternative Public Comment Via Telephone by Reservation

If you would like to provide comments via telephone (not using Zoom) during the Council meeting, you can request a reservation from the City Clerk prior to 12:00 p.m. on the meeting day. The reservation request may be submitted to the City Clerk by emailing publiccomment@cityofsthelena.org, or by calling (707) 968-2752. When submitting the request, please identify your name, your telephone number (including the area code first), and the agenda item number you would like to comment on. During the Council meeting, a representative from the City Clerk's Office will call you when public comment is called for the requested item. You will then be able to provide your comments to the Council via telephone.



CITY HALL, 1480 MAIN STREET
OFFICE OF THE CITY CLERK
ST. HELENA, CA 94574
(707) 968-2742
www.sthelenaca.org

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Council and made available to the press and public.

Board/Committee/Commission to which you are applying:

LIBRARY BOARD

Name: ALEXANDRA HASLIP

Home Address:

1655 SYLVANER AVE ST. HELENA, CA 94574

Mailing Address: SAME

Occupation: RETIRED

Business Address: Ø

Telephone: Home 707-967-0876 Cell 707-334-1113 Business Ø

E-mail: ALEXANDRA333@COMCAST.NET

➤ Please indicate if above numbers can be made available to the public upon request: Yes or No

Resident of St. Helena? Yes or No Yes, how long have you lived in St. Helena? 45 yrs.

Current occupation (within last 12 months) RETIRED

Business interests in last 12 months: Ø

Previous Committee/Commission Experience:

ST. HELENA PUBLIC SCHOOLS FOUNDATION; ST. HELENA BEAUTIFICATION FDN, S.H. PERFORMING ARTS THEATER FDN, CITIZEN'S OVERSIGHT COMM (SCHOOL BOND) HARVEST FESTIVAL, LOIS

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application.

BS- UNIV. OF CALIF. BERKELEY.
I.T. CERT. SANTA ROSA JR. COLLEGE.

Professional and/or community service activities:

VARIOUS SCHOOL RELATED INC. 15 YRS+ ST. HELENA PUBLIC
SCHOOLS FOUNDATION

Local government related experience: 0

Please explain your reasons for wishing to serve on this committee/commission and how

I was raised to appreciate the important role that libraries can and should play in our lives and as such have raised a family of avid readers & writers. I believe that one of the most important things a library can do is offer a place where younger - and older minds too - can be excited and joyfully challenged to learn more, explore more & question more in an environment that is safe & welcoming to all. I would hope that through the love I have for my community and the familiarity I have with it I would be able to add to what the St Helena Library already does so well.

References:

Nancy Garden - 2727 Sulphur Springs Avenue SH 707-963-3408

Craig Bond - 1165 Valley View SH 707-963-7712

Inger Laidley - 706 Hunt Avenue SH 707-968-9594

Appointments to this position may require you to file a Conflict of Interest Disclosure Statement, which is of public record.

Alexandra Haxlip
 Signature of Applicant

9-14-2021
 Date

If you have any questions regarding the appointment procedure, please telephone the City Clerk at (707) 968-2742.

Please return the completed application to:

City of St. Helena

City Clerk

1480 Main Street

St. Helena, CA, 94574



City of St. Helena

CA-21-025

COMMISSION/COMMITTEE APPLICATION

Received Date: October 25, 2021

Application Type: Library Board of Trustees

NAME: Juliet Valmont

ADDRESS: , Saint Helena, CA, 94574

PHONE: 425-471-4770

EMAIL ADDRESS: JulietVSilks@gmail.com

LENGTH OF RESIDENCY: 7 years

EMPLOYER: Juliet V Silks

EMPLOYMENT STATUS: Other

REASON FOR APPLYING: Interest in making Saint Helena Library the best it can be.

EDUCATIONAL BACKGROUND: Art Center College of Design (Pasadena,CA) Natural Perfume Certificate (Berkeley)

OTHER RELEVANT EXPERIENCE: Worked in my university library Special Collections with rare books, transcribing journals and preparing displays.

COMMUNITY INVOLVEMENT: Oakland Temple volunteer service, Young Women's President, Relief Society Presidency, Branch Missionary with the Church of Jesus Christ of Latter-Day Saints

REFERENCE 1: Leslie Wilks
1440 Allyn Avenue
415-713-2257
leslie@lesliewilksdesign.com

REFERENCE 2: Name: Antonia Allegra
Address: 3085 St Helena HWY
Phone Number(s): 707-200-4147
Email: antonia.allegra@gmail.com

REFERENCE 3: Name: Kathy McCarthy
Address: 1831 Quail Court
Phone Number(s): 707-337-2045
Email: kathymccarthy02@gmail.com

GENERAL QUESTIONS:

Have you ever attended a meeting of the Commission to which you are applying?

Not yet

What is your understanding of the role and responsibility of this Commission?

To help support the direction and expansion of the presence and services of the Saint Helena library, to give intelligent support to the city and library staff and encourage patrons in their engagement with the library.

What would be your goal(s) as a Commissioner?

To bring my celestial energy to this educational institution.

THIS DOCUMENT AND ALL ATTACHMENTS ARE AVAILABLE FOR PUBLIC INSPECTION

Have you previously served, or do you currently serve, on a St. Helena Commission or Committee? If yes, which one(s) and for what period of time?

No

Is there anything else you would like us to consider when reviewing your application?

My personal commitment to this area in its development, refinement and spirit of civic responsibility.

I agree that all of the information contained in my responses to the questions on this application are true and accurate to the best of my knowledge. I further agree that, by checking the box below and submitting this application, online or otherwise, I am affixing my digital signature to this form as of the date submitted. I also agree that if appointed, I will serve on the Commission/Committee for which I have submitted this application.

☒ I AGREE

Juliet Valmont

October 25, 2021

THIS DOCUMENT AND ALL ATTACHMENTS ARE AVAILABLE FOR PUBLIC INSPECTION



City of St. Helena

CA-21-023

COMMISSION/COMMITTEE APPLICATION

Received Date: October 6, 2021

Application Type: Library Board of Trustees

NAME: Justin Stephens

ADDRESS: 2611 Colombard Court, Saint Helena, CA, 94574

PHONE: 707-963-2911

ALTERNATIVE PHONE: 7079632911

EMAIL ADDRESS: justin@hunnicuttwines.com

LENGTH OF RESIDENCY: Saint Helena

EMPLOYER: Stephens Family Wines

EMPLOYMENT STATUS: Employed

REASON FOR APPLYING: My kids are voracious readers, spent a lot of time at the library pre-Covid and are some of the bigger 'customers' of the library. So, i felt like including myself for consideration to participate.

EDUCATIONAL BACKGROUND: High School - Thacher School, 1991-1994
College U. C. Berkeley, BA, 1994-1998
Napa CC - night classes in viticulture, oenology and wine marketing. 2002, 2003

OTHER RELEVANT EXPERIENCE: I run 3 wine brands, 2 of which I started personally (launched 2002 and 2012), and a custom crush operation (launched 2008). My wife and I have 3 kids who are intimately involved with the library - Parker, Preston and Beckett Stephens (13, 11, 9)

COMMUNITY INVOLVEMENT: Member NVV and significant donor

REFERENCE 1: Name: Matthew Heil
Address: 605 Pope Street
Phone Number(s): 738-5291
Email: matthewheil@sthms.org

REFERENCE 2: Name: Jack Oliver
Address: 1248 Hudson
Phone Number(s): 963-1232
Email: jack@rboco.com

REFERENCE 3: Name: Laura Symon
Address: 1650 Spring Mountain Road
Phone Number(s): 415-298-3110
Email: symonlaura@gmail.com

GENERAL QUESTIONS:

Have you ever attended a meeting of the Commission to which you are applying?

THIS DOCUMENT AND ALL ATTACHMENTS ARE AVAILABLE FOR PUBLIC INSPECTION

no. i wasn't aware of the commission until i received the application notification today.

What is your understanding of the role and responsibility of this Commission?

The charge should be to be a voice of reason in the management, maintenance, direction and protocols of the SH Library.

What would be your goal(s) as a Commissioner?

It should be the goal of the commission to find economic and procedural efficiencies for the library team and its customers.

Have you previously served, or do you currently serve, on a St. Helena Commission or Committee? If yes, which one(s) and for what period of time?

no

I agree that all of the information contained in my responses to the questions on this application are true and accurate to the best of my knowledge. I further agree that, by checking the box below and submitting this application, online or otherwise, I am affixing my digital signature to this form as of the date submitted. I also agree that if appointed, I will serve on the Commission/Committee for which I have submitted this application.

☒ I AGREE

/Justin H Stephens/

June 10, 2021



City of St. Helena

CA-21-024

COMMISSION/COMMITTEE APPLICATION

Received Date: October 18, 2021

Application Type: Library Board of Trustees

NAME: Richard Crebs

ADDRESS: 10 San Juan Court, St. Helena, , 94574

PHONE: 7075800418

EMAIL ADDRESS: rickcrebs25@gmail.com

LENGTH OF RESIDENCY: Saint Helena

EMPLOYMENT STATUS: Retired

REASON FOR APPLYING: Avid reader and wish to support our library!

EDUCATIONAL BACKGROUND: High School, Some college, Charter Property Casualty Underwriter (CPCU), Associate in Risk Management (ARM), Associate in Reinsurance (ARE)

COMMUNITY INVOLVEMENT: Member of the Saint Helena Housing Coalition, a nonprofit public interest corporation (501C3)

REFERENCE 1: Name: Doug Barr
Address: 2480 Spring Mountain Road, SH, 94574
Phone Number(s): (707) 967-8783, (707) 696-4922
Email: trpbarr@comcast.net

REFERENCE 2: Name: Mark Linder
Address: 1190 Meadowcreek Circle, SH, +94574
Phone Number(s): (916) 799-8345
Email:

REFERENCE 3: Name: Janice Humphrey
Address: 1257 Allyn Avenue, SH, 94574
Phone Number(s): (707) 963-3052
Email: janmarvino@sbcglobal.net

GENERAL QUESTIONS:

Have you ever attended a meeting of the Commission to which you are applying?

No

What is your understanding of the role and responsibility of this Commission?

Usual

Have you previously served, or do you currently serve, on a St. Helena Commission or Committee? If yes, which one(s) and for what period of time?

No

Is there anything else you would like us to consider when reviewing your application?

No

THIS DOCUMENT AND ALL ATTACHMENTS ARE AVAILABLE FOR PUBLIC INSPECTION

I agree that all of the information contained in my responses to the questions on this application are true and accurate to the best of my knowledge. I further agree that, by checking the box below and submitting this application, online or otherwise, I am affixing my digital signature to this form as of the date submitted. I also agree that if appointed, I will serve on the Commission/Committee for which I have submitted this application.

☒ I AGREE

Richard Crebs

October 18, 2021

THIS DOCUMENT AND ALL ATTACHMENTS ARE AVAILABLE FOR PUBLIC INSPECTION



CITY HALL, 1572 RAILROAD AVENUE
OFFICE OF THE CITY CLERK
ST. HELENA, CA 94574
(707) 968-2742
www.cityofstheleena.org

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Council and made available to the press and public.

Board/Committee/Commission to which you are applying:

Name: BRIAN EARL CRAMER

Home Address: 1750 Main Street St. Helena CA 94574

Mailing Address: _____

Occupation: Locksmith

Business Address: 1750 Main Street St. Helena CA

Telephone: Home _____ Cell 707330302 Business 7079630565

E-mail: Lockdoktor@gmail.com BrianECramer@icloud.com

➤ Please indicate if above numbers can be made available to the public upon request: Yes or No

Resident of St. Helena? Yes or No Yes, how long have you lived in St. Helena? 32

Current occupation (within last 12 months) Locksmith

Business interests in last 12 months: _____

Previous Committee/Commission Experience:

Active Transportation & Napa County Morongo Atabent

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application.

Accounting Degree FOC

Professional and/or community service activities:

too many to list

Local government related experience: lots

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute

giving back to my community in a context of service

Names, addresses, and phone numbers of three individuals familiar with your background:

Jon Cramer 707 266 4831
Fath Cramer 707 344 2392
Wes Maffer 707 553 9610
Chris Ray 707 363 4193

Appointments to this position may require you to file a Conflict of Interest Disclosure Statement, which is of public record.


Signature of Applicant

11-4-2021
Date

If you have any questions regarding the appointment procedure, please telephone the City Clerk at (707) 968-2742.

Please return the completed application to:

City of St. Helena
City Clerk
1572 Railroad Avenue
St. Helena, CA, 94574