



This meeting will be held concurrently with the regular City Council meeting.

**City of St. Helena
Special City Council Meeting
Tuesday, November 22, 2022 @ 6:00 PM
Vintage Hall Board Room - Second Floor**

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of four minutes.

Simultaneous Spanish interpretation services during meetings can be scheduled upon request. To ensure interpreters are available, requests must be made at least 72 hours in advance by calling the Office of the City Clerk at (707) 968-2640 or emailing cityclerk@cityofstheleena.org. The schedule of upcoming meetings and published meeting agendas can be found on the City of St. Helena website at <https://stheleena.civicweb.net/portal/>.

Servicios de interpretación en español durante la reunión pueden ser solicitados por el público. Para asegurar que los intérpretes estén disponibles, los servicios tienen que ser solicitados al menos 72 horas antes de la reunión llamando a la oficina de la Secretaria de la Ciudad al (707) 968-2640 o por correo electrónico a cityclerk@cityofstheleena.org.

El horario de las reuniones publicadas y próximas puede ser localizado en el sitio de web de la Ciudad en <https://stheleena.civicweb.net/portal/>.

Page

1. CALL TO ORDER
2. ROLL CALL
Mayor: Geoff Ellsworth, Vice Mayor: Paul Dohring, City Council Members: Anna Chouteau, Eric Hall and Lester Hardy.
3. ADOPTION OF THE AGENDA
4. PUBLIC COMMENT:
Under California law, public comments at special meetings are limited to subjects on the agenda only. Therefore public comment will take place during consideration of the item. Each person's comments shall be limited to 4 minutes.
5. CONSENT CALENDAR:
 - 5.1. Consideration and proposed approval of a resolution approving out-of-state travel for three Firefighters to attend the design meeting for the St. Helena Fire Department's Type 1 engine in Appleton, Wisconsin, December 4 – December 7, 2022.

3 - 6

CEQA Determination: Not a CEQA project

Prepared By: Alec Vidler, Administrative Assistant/Fire Inspector
Recommendation:
Staff recommends City Council adopt the attached Resolution.

[Staff Report - FD Out of State Travel - Pdf](#)

6. ADJOURNMENT

The next Regular City Council meeting is scheduled for November 22, 2022, at 6:00 p.m.

This agenda was posted at City Hall, 1572 Railroad Avenue, and at Vintage Hall, 465 Main Street, St. Helena, California on November 21, 2022 at 4:30pm.



Cindy Tzaferopoulos, City Clerk

In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office (707) 967-2792. Notification 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Any supplemental writings or documents distributed to a majority of the City Council regarding any item on this Agenda, after the posting of the Agenda, will be available for public review in the City Clerk's Office located at 1572 Railroad Avenue, St. Helena, California, during normal business hours and by appointment. In addition, such writings or documents will be made available on the City's web site at <https://sthelena.civicweb.net> and will be available for public review at the respective meeting.



Report to the City Council
Special City Council - 22 Nov 2022

Agenda Section: CONSENT CALENDAR:

Subject: Consideration and proposed approval of a resolution approving out-of-state travel for three Firefighters to attend the design meeting for the St. Helena Fire Department's Type 1 engine in Appleton, Wisconsin, December 4 – December 7, 2022.

CEQA Determination: Not a CEQA project

Prepared By: Alec Vidler, Administrative Assistant/Fire Inspector

Reviewed By: April Mitts, Assistant City Manager

Approved By: Anil Comelo, City Manager

BACKGROUND

In 2021, it was determined the Fire Department was in need of a new Type 1 Engine (engine used routinely for all emergency response). The purchase of a new Type 1 Engine was approved by City Council on October 26, 2021 via Resolution 2021-131. The design and customization will be performed by Pierce out of Appleton, Wisconsin. To ensure that the design meets the needs of the City's Fire Department three of the City's most experienced Firefighters were selected to aid in the design and specification process.

DISCUSSION

City Council Resolution 85-44 requires City Council approval for staff to attend out-of-state conferences. For the travel to Appleton, Wisconsin, the City will pay compensation for the three firefighters while the actual travel costs, including rooming and meals, will be paid for by the St. Helena Volunteer Fire Department Association.

FISCAL IMPACT

It is estimated the costs of the trip for the three firefighters will not exceed \$7,000 (likely travel dates December 4-7, 2022). Compensation related costs for the travel are included in the FY 2022-2023 Fire Department budget.

RECOMMENDED ACTION

Staff recommends City Council adopt the attached Resolution.

ATTACHMENTS

[Resolution 2022-xx Out-of state travel solakian, segura, waters](#)

CITY OF ST. HELENA

RESOLUTION NO. 2022-xx

RESOLUTION AUTHORIZING

RECITALS

- A. City Council Resolution 85-44 requires City Council approval for staff to attend out-of-state meetings; and
- B. Pierce is hosting a design meeting for The St. Helena Fire Department's new Type 1 engine; and
- C. The meeting will be held December 4-7, 2022 in Appleton, Wisconsin; and
- D. Attending the meeting is necessary in the design and functionality of the new engine; and
- E. Firefighters Adam Waters, Nick Solakian and Sebastian Segura have been selected to attend the design meeting; and
- F. Salary costs to attend the meeting are available in the Fire Department's FY 2022/23 budget; and
- G. Travel costs, including airfare, rooming and meals will be paid by the St. Helena Firefighters Association.

RESOLUTION

The City Council of the City of St. Helena hereby resolves as follows:

1. Approves the out-of-state travel for Firefighters Adam Waters, Nick Solakian and Sebastian Segura to attend a design meeting for a new Type 1 engine in Appleton, Wisconsin, December 4-7, 2022.

Approved at a Regular Meeting of the St. Helena City Council on November 22, 2022, by the following vote:

Mayor Ellsworth:	_____
Vice Mayor Dohring:	_____
Councilmember Chouteau:	_____
Councilmember Hardy:	_____

Councilmember Hall: _____

APPROVED:

ATTEST:

Ellsworth, Mayor

Cindy Tzaopoulos, City Clerk