



**Special City of St. Helena
Active Transportation and Sustainability
Committee
Regular Meeting
Public Works Conference Room, 1572
Railroad Ave., St. Helena
Wednesday, January 15, 2020 @ 5:00 PM**

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of four minutes. Members of the public and other parties are welcome to email their comments to the Staff Liaison Preya Nixon at pnixon@cityofstheleena.org

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1. CALL TO ORDER
2. ROLL CALL
Committee Chair: Pam Smithers Vice Chair: Glenn Smith
Members: Jeff Farmer, Denise Henquet Sprengers, Tom Vence;
Alternate Members: Madelyn Chandler and Erin Dempsey
City Council Member Liaison: Geoff Ellsworth
Staff Liaison: Preya Nixon, Asst. to the City Manager
3. PUBLIC FORUM:
Under California law, public comments at special meetings are limited to subjects on the agenda only. Therefore public comment will take place during consideration of the item. Each person's comments shall be limited to 4 minutes.
4. REPORTS BY STAFF AND COMMITTEE:
Reports by staff and/or committee on items of general interest. ***Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Active Transportation & Sustainability Committee.***
 - 4.1. Transportation/Sustainability Projects: Partner agencies and status report on projects
Prepared By: Preya Nixon, Asst. to the City Manager
Recommendation:
Receive verbal update
5. CONSENT CALENDAR:
Members of the Active Transportation Committee or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, on motion may be used to adopt all recommendation actions.
 - 5.1. Consideration and proposed approval of the Active Transportation and Sustainability Committee Meeting Minutes of December 11, 2019.
Prepared By: Preya Nixon, Asst. to the City Manager
[12-11-19 special meeting minutes ATSC Draft](#)
6. SCHEDULED MATTERS:

3 - 4

- 6.1. Presentation on Methane Recapture Process by Christy Pestoni, Chief Operating Officer (COO) at Upper Valley Disposal (UVDS)

Recommendation:

Receive presentation.

- 6.2. Informational Update on the Downtown Streetscape Project (Cultivate St. Helena)

Prepared By: Erica Ahmann Smithies, Public Works Director and City Engineer, Preya Nixon, Asst. to the City Manager

Recommendation:

Receive informational update

7. ADJOURNMENT

The next regular Active Transportation Committee meeting is scheduled for February 5, 2020 at 5:00 pm, Public Works Conference Room, 1572 Railroad Avenue, St. Helena.

This agenda was posted at City Hall, 1480 Main Street and Public Works Conference Room, 1572 Railroad Avenue, St. Helena on January 8, 2020.

/s/ Preya Nixon

Preya Nixon, Asst. to the City Manager

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact City Hall at (707) 967-2792. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR35.102-35.104 ADA Title II). However, City staff will attempt to assist at any time with accessibility.

Committee Members:

Pam Smithers - Chair
Glenn Smith - Vice Chair
Member – Jeff Farmer
Member – Tom Vence
Member - Denise Henquet Sprengers
Alternate Member – Erin Dempsey
Alternate Member – Madelyn Chandler
City Council Member Liaison – Geoff Ellsworth

DRAFT MINUTES

ST. HELENA ACTIVE TRANSPORTATION & SUSTAINABILITY COMMITTEE

City Hall Conference Room

1480 Main Street, St. Helena

Special Meeting, Wednesday December 11, 2019 at 5:00 PM

1. CALL TO ORDER @ 5:01PM

2. ROLL CALL

Present: Pam Smithers, Glenn Smith, Jeff Farmer, Erin Dempsey, Tom Vence

Absent: Madelyn Chandler, Denise Henquet Sprengers

Council Member present: Geoff Ellsworth

Staff Present: Erica Ahmann Smithies, P.E., Preya Nixon, Assistant to the City Manager; Martin Beltran, Public Works Management Analyst

3. PUBLIC FORUM:

No public comment was received.

4. REPORTS BY STAFF AND COMMITTEE:

5. CONSENT CALENDAR

5.1 Approval of the meeting minutes from November 6, 2019 Regular Meeting

The minutes were adopted with the following amendments:

Under public comment state that Gopal Shanker and Patrick Band provided public comment.

Motion: Tom Vence

Second: Jeff Farmer

Vote: 5-0

6. SCHEDULED MATTERS

Consideration and proposed recommendation to cancel the January 8, 2020 ATSC meeting and to reschedule to a Special Meeting on January 15, 2020. Prepared By: Preya Nixon, Asst. to the City Manager

Motion: Jeff Farmer

Second: Tom Vence

Vote: 5-0

6.2 Receive presentation on Open Space and Trails – information only Prepared By: Council Member David Knudsen

Council Member David Knudsen gave presentation.

6.3 Sustainability Measures- Discussion only (Tom Vence and Glenn Smith)

Members Tom Vence and Glenn Smith presented information on sustainability measures.

6.4. Main Street Crossing Study-Presentation on Updated Recommendations to the September 2019 Main Street Crossing Study Information Only (Jeff Farmer)

Jeff presented this item.

6.5 Main Street Crossing Study-Consideration and Request for formation of ATSC subcommittee to finalize, prioritize, and price the recommendations and discussion on evaluation metrics (Jeff Farmer)

Jeff presented this item and it was determined to agendize this item at the next meeting

6.6. Resources List-Information Only

Pam Smithers presented the resources list as a way to understand the different resources in the Napa Valley that relate to transportation and sustainability.

7.0 ADJOURNMENT:

Motion to adjourn was approved at 6:59 p.m.

Motion: Jeff Farmer

Second: Tom Vence

Vote: 5-0

The next ATSC regular meeting is scheduled for Wednesday, January 8, 2020 at the Public Works Conference Room, at 5:00pm.

APPROVED:

Chair, Pam Smithers

ATTEST:

Staff Liaison, Preya Nixon, Assistant to the City Manger