



**City of St. Helena
Finance Committee
Regular Meeting
1088 College Avenue, St. Helena, CA 94574
Thursday, May 22, 2025 @ 3:00 PM**

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of four minutes. Members of the public and other parties are welcome to email their comments to the Staff Liaison Mandy Kellogg at mkellogg@cityofsthelena.gov.

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1. CALL TO ORDER

2. ROLL CALL

Chair: Mark Smithers, Vice Chair: Garry Rose, Members: Arlene Corsetti, Christopher Warner, Richard Garber, Gregg Dawley, George Schisler
City Council Member Liaison: Aaron Barak
Staff Liaison: Mandy Kellogg, Administrative Services Director

3. PUBLIC FORUM:

An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to four minutes. **Because of restrictions imposed by the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.**

4. REPORTS BY STAFF AND COMMITTEE:

Reports by staff and/or committee on items of general interest. ***Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Finance Committee.***

5. CONSENT CALENDAR:

Members of the Finance Committee or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, on motion may be used to adopt all recommendation actions.

5.1. Finance Committee Meeting Minutes of May 1, 2025 and May 8, 2025 (Forthcoming)

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[DRAFT Finance Committee - 01 May 2025 - Minutes](#)

[DRAFT Finance Committee - 08 May 2025 - Minutes](#)

6. SCHEDULED MATTERS:

6.1. Debrief and discussion of the City Council meeting of May 13, 2025, regarding the draft budget, including next steps for the Finance Committee

7. ADJOURNMENT

The next regular Finance Committee meeting is scheduled for TBD date, City Hall, 1088 College Avenue, St. Helena.

This agenda was posted at City Hall, 1088 College Avenue, St. Helena on May 15, 2025.

Mandy Kellogg, Administrative Services Director

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact City Hall at (707) 967-2792. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II). However, City staff will attempt to assist at any time with accessibility.



**City of St. Helena
Finance Committee
Regular Meeting
1088 College Avenue, St. Helena, CA 94574
Thursday, May 1, 2025 @ 3:00 PM**

Present: Chair: Mark Smithers, Vice Chair: Garry Rose, Arlene Corsetti, Christopher Warner, George Schisler, Richard Garber, and Gregg Dawley

Council Liaison Aaron Barak (remote)
Staff Liaison Mandy Kellogg, Administrative Services Director

Absent: None.

2. ROLL CALL

3. PUBLIC FORUM:
None.

4. REPORTS BY STAFF AND COMMITTEE:
None.

5. CONSENT CALENDAR:

5.1. Finance Committee Meeting Minutes of April 17, 2025

Committee Member Dawley moved to approve the Finance Committee Meeting minutes of April 17, 2025, Committee Member Warner seconded. By voice vote, all were in favor.

6. SCHEDULED MATTERS:

6.1. Budget Review and Working Session

Administrative Services Director, Mandy Kellogg provided an introduction of agenda item.

Discussion turned over to the Finance committee; comments and questions ensued.

Public Comment was received by Deanna M. Griffin and Kelly Wheaton.

6.2. Review of Funds, Balances and Restrictions

The Committee reviewed the funds, balances and restrictions.

6.3. Discussion Regarding Future Agenda Items

7 ADJOURNMENT

- . Chair Smithers moved to adjourn the meeting at 5:20 p.m.

APPROVED:

Mark Smithers, Chair

ATTEST:

Mandy Kellogg, Staff Liaison



**City of St. Helena
Finance Committee
Regular Meeting
1088 College Avenue, St. Helena, CA 94574
Thursday, May 8, 2025 @ 3:00 PM**

Present: Chair: Mark Smithers, Vice Chair: Garry Rose, Christopher Warner, George Schisler, Richard Garber, and Gregg Dawley

Staff Liaison Mandy Kellogg, Administrative Services Director

Absent: Committee Member Corsetti and Council Liaison Aaron Barak

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC FORUM:
None.

4. REPORTS BY STAFF AND COMMITTEE:
None.

5. CONSENT CALENDAR:

5.1. Finance Committee Meeting Minutes of May 1, 2025 (forthcoming)

Item was continued until next Finance Committee meeting.

6. SCHEDULED MATTERS:

6.1. Review Budget Comments, Suggestions and Communication to City Council 3 - 4
[Committee Budget Response](#)

Administrative Services Director, Mandy Kellogg provided an introduction of agenda item.

Discussion turned over to the Finance committee; comments and questions ensued.

Committee Member Warner moved to approve the Committee Budget Response as a budget review report not draft with additional verbiage discussed orally added to the second paragraph to provide a measurable glidepath plan for providing a balance budget by Fiscal

Year 2027-28; the motion was seconded by Committee Member Garber and by voice vote all were in favor.

6.2. Review Future Areas for Committee Review and Assistance

Committee reviewed potential future areas of review and assistance.

7. ADJOURNMENT

Committee Member Warner moved to adjourn the meeting at 4:19 p.m.; the motion was seconded by Committee Member Garber and by voice vote all were in favor.

APPROVED:

ATTEST:

Mark Smithers, Chair

Mandy Kellogg, Staff Liaison