



**City of St. Helena
Finance Committee
Regular Meeting
1088 College Avenue, St. Helena, CA 94574
Monday, August 25, 2025 @ 3:00 PM**

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of four minutes. Members of the public and other parties are welcome to email their comments to the Staff Liaison Mandy Kellogg at mkellogg@cityofsthelena.gov.

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1. CALL TO ORDER
2. ROLL CALL
Chair: Arlene Corsetti, Vice Chair: Christopher Warner, Members: Richard Garber, Gregg Dawley, George Schisler, Mark Smithers, Garry Rose
City Council Member Liaison: Aaron Barak
Staff Liaison: Mandy Kellogg, Administrative Services Director
3. PUBLIC FORUM:
An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to four minutes. **Because of restrictions imposed by the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.**
4. REPORTS BY STAFF AND COMMITTEE:
Reports by staff and/or committee on items of general interest. **Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Finance Committee.**
5. CONSENT CALENDAR:
Members of the Finance Committee or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, on motion may be used to adopt all recommendation actions.
 - 5.1. Finance Committee Meeting Minutes of June 16, 2025. 3 - 4
[DRAFT Finance Committee - 16 June 2025 - Minutes](#)
6. SCHEDULED MATTERS:
 - 6.1. Finance Committee Protocols
 - 6.2. Cash Management Protocols, Including Investments and Yearly Investment Strategy
 - 6.3. Napa Valley Vine Trail Discussion: Contributions, Finalized Commitments, and Cost Breakdown

6.4. Discussion on Codifying the Reporting Structure Between the Finance Committee and the City Council

6.5. Discussion on Structural Deficit and Staff Deficit Report

7. ADJOURNMENT

The next regular Finance Committee meeting is scheduled for TBD date and time, City Hall, 1088 College Avenue, St. Helena.

This agenda was posted at City Hall, 1088 College Avenue, St. Helena on August 21, 2025.

Mandy Kellogg, Administrative Services Director

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact City Hall at (707) 967-2792. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II). However, City staff will attempt to assist at any time with accessibility.

MINUTES
City of St. Helena
Finance Committee Meeting
Monday, June 16, 2025 @ 3:00 PM
City Hall, 1088 College Avenue, St. Helena

Present: Chair: Mark Smithers, Vice Chair: Garry Rose, Committee Members Arlene Corsetti, Christopher Warner, Richard Garber, Gregg Dawley, and George Schisler

Staff Liaison Mandy Kellogg, Administrative Services Director
City Council Member Liaison Aaron Barak (arrived at 3:10 p.m.)

Absent: None.

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC FORUM:
No public comment was received.

4. REPORTS BY STAFF AND COMMITTEE:
None.

5. CONSENT CALENDAR:
5.1. Finance Committee Meeting Minutes of May 22, 2025

A motion was made to adopt the consent calendar by Committee Member Warner and the motion was seconded by Committee Member Garber. By voice vote, all were in favor.

6. SCHEDULED MATTERS:
6.1 Review and Discuss FY26 and FY27 Budget

The Finance Committee debriefed and engaged in a discussion regarding the FY26 and FY27 Budgets. Questions and comments were made.

The Committee requested the following items be placed on a future agenda:
\$300,000 Vine Trail contribution
Better understanding of unfunded liability
Cash Management
Investment Policy

Finance Committee
June 16, 2025

Rotate Chair and Vice Chair

Next Finance Committee meeting was scheduled for July 28, 2025 from 3 p.m.
– 5 p.m.

8. ADJOURNMENT

Chair Smithers moved to adjourn the meeting at 4:30 p.m.

APPROVED:

ATTEST:

Mark Smithers, Chair

Mandy Kellogg, Staff Liaison