



**City of St. Helena
Active Transportation and Sustainability
Committee
Regular Meeting**

Wednesday, May 6, 2020 @ 5:00 PM

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of four minutes. Members of the public and other parties are welcome to email their comments to the Staff Liaison Preya Nixon at pnixon@cityofstheleena.org

In accordance with Executive Orders N-25-20, N-29-20, and guidance from the California Department of Public Health on gatherings, remote public participation is allowed. We will address the Order in the following ways: Members of the public may not physically attend meetings. Those members of the public wishing to participate must do so remotely via Zoom electronic meetings in the following ways; by either logging onto the Zoom link located on the meeting agenda (please download the app to your computer or mobile device) and enter the meeting ID or by calling a listed number and enter the meeting ID. Public comment for Active Transportation and Sustainability Committee meetings will be accepted via email to publiccomment@cityofstheleena.org.

Please see the end of the agenda for detailed PUBLIC PARTICIPATION instructions

Please click the link below to join the meeting:
<https://us02web.zoom.us/j/81931243623>

Or iPhone one-tap :

US: +16699006833,,81931243623# or +13462487799,,81931243623#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

meeting ID: 819 3124 3623

International numbers available: <https://us02web.zoom.us/j/81931243623>

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1. CALL TO ORDER

2. ROLL CALL

Committee Chair: vacant, Vice Chair: Glenn Smith

Members: Jeff Farmer, Denise Henquet Sprengers, Tom Vence;

Alternate Members: Madelyn Chandler and vacant

City Council Member Liaison: Paul Dohring, Vice Mayor

Staff Liaison: Preya Nixon, Asst. to the City Manager

3. PUBLIC FORUM:

An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to four minutes. **Because of restrictions imposed by the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.**

4. REPORTS BY STAFF AND COMMITTEE:

Reports by staff and/or committee on items of general interest. ***Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Active Transportation & Sustainability Committee.***

5. SCHEDULED MATTERS:

5.1. City Response and Update on COVID-19

5.2. Update on design of the Capital Improvement Project R19-05 Grayson Avenue and South Crane Avenue Rehabilitation

5 - 6

Prepared By: Erica Ahmann Smithies, Public Works Director and City Engineer

[J.Stuart Public Comment](#)

6. FUTURE AGENDA ITEMS

6.1. Discussion, identification and confirmation of potential recommended locations for pedestrian safety improvements and evaluation criteria for safety improvements

6.2. Overview of General Plan Climate Action Initiatives

6.3. Potential Special Meeting for bike facilities on Spring Street and consultant presentation

7. ADJOURNMENT

The next regular Active Transportation Committee meeting is scheduled for June 3, 2020 at 5:00 p.m., at a location to be determined.

I do hereby certify that a copy of the foregoing agenda was posted on the City website on May 1, 2020.

/s/ Preya Nixon

Preya Nixon, Asst. to the City Manager

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact City Hall at (707) 967-2792. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR35.102-35.104 ADA Title II). However, City staff will attempt to assist at any time with accessibility.

THE CITY OF ST. HELENA ENCOURAGES ONLINE PUBLIC PARTICIPATION IN VIRTUAL ACTIVE TRANSPORTATION AND

SUSTAINABILITY COMMITTEE MEETINGS

St. Helena, CA– The City of St. Helena is committed to public participation in City government in a manner that is consistent with guidance provided by the Napa County Public Health Official and Governor Newsom's Executive Order N-25-20. These guidelines relate to social distancing, and are intended to protect everyone by limiting the spread of COVID-19 in our community. In adherence to these guidelines, the St. Helena Active Transportation and Sustainability Committee will host a Virtual Meeting on Zoom; a free teleconferencing tool that enables users to watch and/or call into the meeting from their computers or phones. This meeting will be open to public and allows for live public comment. The meeting will also be recorded, livestreamed, and posted on the City's website after the adjournment of the meeting if technical difficulties occur: <https://sthelena.civicweb.net/Portal/>

The ZOOM web link, meeting ID, and phone number will be listed at the top of the Active Transportation and Sustainability Committee Agenda. You will be required to enter the meeting ID, but there will be no password or participant ID.

How to Watch or Listen to Active Transportation and Sustainability Committee Meetings:

1. Watch and Listen on Zoom.us by clicking on the link in the Active Transportation and Sustainability Committee Agenda
2. Listen only by calling the Zoom number listed on the Active Transportation and Sustainability Committee Agenda

Watch the Active Transportation and Sustainability Committee Meeting by Joining the Zoom Meeting:

1. **By Computer, Tablet, or Smart Phone:**
 - a. Before joining the virtual Active Transportation and Sustainability Committee Meeting, it is highly encouraged that you download the Zoom App. To sign up for your own free account, visit zoom.us/signup and enter your email address. You will receive an email from Zoom (no-reply@zoom.us). In this email, click Activate Account.
 - b. If you are logged into your account, Enter the **Meeting ID** listed on the Planning Commission Agenda. If you have not created an account go to: <https://zoom.us/join> and enter the **Meeting ID**
 - c. Select if you would like to connect audio and/or video and tap **Join Meeting**.
 - d. For specific instructions for your device, go to: <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>
2. **Listen Only by Telephone:**
 - a. **Dial** the number listed on the Active Transportation and Sustainability Committee Agenda.
 - b. At the prompt, enter the **Meeting ID** provided on the top of the Active Transportation and Sustainability Committee Agenda and **Press #. A participate ID is not required.**
 - c. To disconnect from the meeting, hang up the phone.

Ways to Provide Public Comment:

While attending the virtual Active Transportation and Sustainability Committee Meeting, the public will have the opportunity to provide live public comment during Public Forum and after each agenda item. When it is the appropriate time for public comment the Chair will verbally open public comment. At this time each individual is permitted 4 minutes to speak.

1. **Send a Public Comment in Advance to publiccomment@cityofsthelena.org**

The easiest way to provide public comment is to email your public comment. Public comments may be emailed to publiccomment@cityofsthelena.org. Please include in the subject line "COMMENT TO ATSC and the AGENDA ITEM". Any public comment is required to be submitted no later than 1 hour before the scheduled meeting and will be included as an attachment to the agenda.

2. **Provide Comment through Zoom meeting from a computer, tablet, or smart phone**

This option allows the public to virtually attend the meeting as a muted 'attendee' with no video or screen sharing capabilities. You will be able to see and hear those participating in the meeting, but they will not be able to hear you until the host unmutes you.

If you wish to provide public comment during a specific agenda item or during public forum, you can use the **"raise hand"** feature located in the control panel at the bottom of your screen. The icon is a small blue hand. In Windows you can also use the Alt+Y keyboard shortcut to raise or lower your hand. In Mac you can also use the Option+Y keyboard shortcut to raise or lower your hand.

The host will be notified that you've raised your hand and you will be placed in a queue with all incoming requests.

When it is your turn to speak, you will be notified that the host has unmuted you. To be removed from the queue, just click the **'raise hand'** button again.

3. **Call in to the ZOOM meeting from a cell phone or landline phone only**

This option allows the member of the public with the opportunity to verbally participate in public comment.

If you wish to speak during public comment time dial ***9** on your telephone.

The host will be notified that you would like to speak and you will be placed in a queue with all incoming requests.

When it is your turn to speak, you will be notified that the host has unmuted you. You may press ***9** again if you wish to be removed from the queue.

You will be notified at the end of your statement that you have been muted.

From: [Cindy Tzafopoulos](#)
To: [Preya Nixon](#)
Subject: FW: Reconstruction of Grayson and South Crane
Date: Wednesday, May 6, 2020 4:25:09 PM

Public comment.

Thank you,

Cindy Tzafopoulos
City Clerk
City of St. Helena
*1572 Railroad Avenue – **NEW ADDRESS!**
St. Helena, CA 94574

Direct 707-968-2742 | Fax 707-963-7748
ctzafopoulos@cityofstheleena.org
www.cityofstheleena.org

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4. Once subscribed is clicked, you'll receive an email confirmation. Please go to that email address and confirm your email through the confirmation email sent.

Remember during COVID-19:
STAY home
STOP the spread
SAVE lives

Recuerde durante COVID-19:
QUEDESE en casa
DETENGA la propagación
SALVE vidas

*Please note that City Hall is closed from 12:00 to 1:00 pm for lunch.

E-mail correspondence with the City of St. Helena (and attachments, if any) may be subject to the California Public Records Act, and as such may therefore be subject to public disclosure unless otherwise exempt under the Act.

From: Jack Stuart <jstuartwine@gmail.com>

Sent: Wednesday, May 6, 2020 4:04 PM

To: Public Comment <publiccomment@cityofsthelena.org>

Subject: [External] Reconstruction of Grayson and South Crane

Dear ATS Committee Members:

I've been a resident of Crane Avenue since 1983. Here are some personal notes on the much-overdue paving:

- Most of South Crane is a rural, agricultural road, as are other roads outside of the center of town, and that concrete curbs, drainage channels and sidewalks are impractical and inappropriate, even where houses are located.
- Bicycle and pedestrian paths should be added, but only if they are designed for tractor and heavy truck traffic, loading and unloading of equipment, and daily workforce parking at the margin of vineyards. Any path at the busy junction of Sulphur Springs Avenue should be sited with visibility and safety in mind.
- If seasonal drainage improvements are to be made, they should be appropriate for rural roads in agricultural areas and not be over-engineered. Materials should be permeable for natural percolation of rainfall.
- The new paving should NOT be striped with a double yellow line, familiar on high-speed highways, which gives drivers the unconscious license to speed. Only "fog" lines would be laid down. During the 2010 update of the General Plan, traffic-calming consultants recommended this proven design, which was later implemented on outer Spring Street and Madrona Avenue beyond Stockton, successfully, I think.

Thanks for your work improving how we get around town.

Jack Stuart
22 Crane Avenue