



**City of St. Helena
Library Board of Trustees
Regular Meeting
St. Helena Library, 1492 Library Lane, St.
Helena CA 94574
St. Helena Library - 1492 Library Lane
Wednesday, September 13, 2017 @ 5:00 PM**

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of three minutes.

Page

1. CALL TO ORDER
2. ROLL CALL
Chairperson: Skip Lane
Vice Chair: Lin Weber
Trustees: Emily Armstead, Bob Dye, David Slaby, Susan Swan, and Terry Wood
City Councilmember Liaison: Alan Galbraith
Staff Liaison: Chris Kreiden, Library Director
City staff present at the meeting will be noted in the minutes.
3. PUBLIC FORUM
An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to five minutes. Because of restrictions imposed by the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.
4. REPORTS BY STAFF COMMITTEE:
Reports by staff and/or committee on items of general interest. Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, **the Brown Act prohibits any other discussion or action by the Library Board of Trustees.**
5. CONSENT ITEMS:
Members of the Board or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless this is done, one motion may be used to adopt all recommended actions. (Roll Call Vote)
 - 5.1. Library Board of Trustees Meeting Minutes of August 9, 2017. 3 - 6
[SHPL Board Minutes Regular Meeting 2017 - August 9th](#)
6. SCHEDULED MATTERS:
 - 6.1. Report from Friends & Foundation, St. Helena Public Library - Maria Stel, Friends & Foundation, Executive Director

- 6.2. Review of Library Newsletter for September 2017 - Chris Kreiden, Library Director 7 - 10
[Library Newsletter 2017 - September](#)
 - 6.3. Review of Library Statistics for August 2017 - Chris Kreiden 11 - 12
[Library Statistics 2017 - August](#)
 - 6.4. Review of Library Monthly Operating Expense Report for August 2017 - Chris Kreiden 13 - 14
[Library Monthly Expense Report 2017 - August](#)
 - 6.5. Discussion of Possible Project Ideas from Library Trustees
7. ADJOURNMENT
- The next regular meeting is scheduled for October 11, 2017 at 5:00 pm, St. Helena Public Library.

This agenda was posted at City Hall, 1480 Main Street, and at the St. Helena Public Library, 1492 Library Lane, St. Helena on September 8, 2017.



Chris Kreiden, Library Director

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact City Hall at (707) 967-2792. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR35.102-35.104 ADA Title II). However, City staff will attempt to assist at any time with accessibility.

Minutes of the Regular Meeting of the
St. Helena Public Library Board of Trustees
5:00 PM
Wednesday, August 9, 2017
Community Meeting Room

1. CALL TO ORDER -

- 2. ROLL CALL** - Library Board Chairperson Skip Lane called the Regular Meeting of the Board of Trustees to order at 5:00 p.m. Present were: Vice Chair Lin Weber; Trustees Emily Armstead, Bob Dye, David Slaby, Susan Swan, and Terry Wood; Library Director Chris Kreiden; Outreach Services Librarian and Volunteer Coordinator Mari Martinez; and Friends & Foundation Executive Director María Stel.

3. PUBLIC FORUM - There were no public comments.

- 4. REPORTS BY STAFF, COMMITTEE** - Chris wished everyone present a happy *National Book Lovers Day*. Chris informed Trustees about recent and upcoming staffing changes at the library: Megan Jones, the library's former Assistant Program Coordinator, has taken a job with the Sonoma County Library. Mari Martinez will be returning to her native Puerto Rico in November. The Board expressed sincere sadness at these departures and told Mari they will miss her and Megan's energy and creativity. Mari assured Trustees that she is leaving a template for a new team to follow, and that Mari and Megan have booked exciting library programs up until January 2018; the art gallery space is booked until March. María thanked Mari on behalf of Friends & Foundation and said the whole library team has done a marvelous job of showcasing Friends & Foundation and alerting people about the F&F's support for the library and its mission to raises funds for the library.

Chris reported that about 20 people attended the library's meet and greet for the new City Manager Mark Prestwich. She also reported that 479 children are participating in the children's summer reading program. Mari expressed disappointment that not a lot of adults or teens have turned in the Bingo cards created to track reading progress for the first annual teen summer reading program and the second annual adult summer reading program. A good number of adults took the cards, and Mari hopes their completed Bingo cards will start coming in. The popular End of Summer Party, featuring *The Magical Moonshine Theatre*, will take place on Thursday, August 10th.

Chris mentioned that the current art show features work by very talented artists from The Boys and Girls Clubs of St. Helena and Calistoga, and said that four of these local artists qualified for the Boys and Girls Club's national art show. In response to a Trustee request for an update, Mari explained that she and Megan contacted the Fine Arts Museums of San Francisco to express St. Helena's interest in having docents come to the library to give presentations on current exhibits at the museums. Mari will update Trustees about any response she receives.

Chris reported that the library did a soft launch of the new inter-library loan service *Link+*, which gives library patrons access to the holdings at a number of libraries throughout California and a few in Nevada. So far, there have been about 10 requests for our materials from other libraries every day. Chris explained that there is a lot of detailed work involved in responding to the ILL requests, which is not as user friendly on the library staff's end as *SuperSearch*, the previous expanded ILL service, was. Chris hopes we will have a link to *Link+* on the library website within the next month. There is no charge to the patron for this expanded search, but there is a \$115 charge if the patron loses the item and a late charge of \$1 a day.

5. CONSENT ITEMS:

5.1 - The Library Board of Trustees Meeting Minutes of July 12, 2017 were approved.

6. SCHEDULED MATTERS:

6.1 - Report of Friends & Foundation, St. Helena Public Library - María Stel, F&F Executive Director - María announced that the F&F has secured Markham Vineyards for its 2018 Bookmark Napa Valley fundraiser. This venue is smaller than past venues - it accommodates a maximum of 200, including volunteers and sponsors, but the space is very nice. María has invited author Lisa Napoli back to interview authors Ivy Pochoda, Lisa Dickey, and Wiley Cash. Chris has ordered both print and digital copies of these authors' books for the library. The F&F is working on securing sponsorships for the event. In response to a Trustee question, María explained that sponsorships typically run from \$1,000 to \$20,000, but that any sponsorship amount is appreciated. The F&F is preparing to send out its annual appeal letter in October. Chris will write a letter to the St. Helena Star about the F&F and its importance to the library. María recently attended a library fundraising workshop. While it was geared toward large libraries, she came away with many ideas and a motivation to focus on the F&F's potential donor database. Skip mentioned the library's online *A to Z Database*, which functions like a phone book's white pages and enables users to sort people by interest, income, etc. The F&F would like to hold a workshop at the library. Discussion followed about the idea of asking a trust attorney to come to the library to help people draft a codicil providing funds for the library. Dave said he will contact an attorney he knows who might be willing to donate time to this effort.

6.2 - Review of Library Newsletter for August 2017- Trustees discussed David Garden's upcoming *Great Women Film Directors* presentation. Chris explained that Mr. Garden has a long-held interest in film, and put together this in-depth presentation with film clips and interviews using St. Helena Library resources! Chris also said that Christina Julian, the author and columnist who will be presenting on publishing this month, has worked on various project at the St. Helena Public Library with the help of her little dog.

6.3 - Review of Library Statistics for July 2017 - Chris pointed out that the July statistics indicate what staff had suspected: it has been an unusually quiet

summer at the library. The increase in eBook circulation that Skip noticed might be because Chris ordered several more copies of eBooks that had holds on them, so more copies were available for check out. Juvenile book circulation went down this summer too. Chris reported that staff was forced to scramble to come up with a last-minute event when the *Bubble Magic* performer cancelled at the very last minute. Mari and Leslie blew up balloons and 82 people were happy with the spontaneous balloon event. Chris also reported that the joint event with Napa Valley Writers conference drew a good number of attendees.

6.4 - Review of Fiscal Year 2016/17 Library Monthly Operating Expense Report for July 2017 - Chris Kreiden

- Trustees reviewed the July Report, and Chris explained that it is still a work in progress as she submitted some invoices from the last fiscal year just this week that are not reflected in the report.

6.5 - Review of Fiscal Year 2017/18 Library Monthly Operating Expense Report for July 2017 - Chris Kreiden

- Trustees reviewed the July Report for the 2017/18 fiscal year. Chris pointed out that some entries from this fiscal year have already posted. In response to a Trustee question about the effect of the change in the budget for the York Creek Dam repair, Chris explained that instead of all of the broadband and cable rewiring costs coming from the general fund, \$20,000 will come from the Tweed Trust. Terry commented that staff salaries are up, and Chris explained that the City took on 1/3 of the cost of part-time employees and the cost of living increases, but that the F&F is still paying 2/3 of part-time salaries. María added that the F&F is not decreasing the amount of its grant to the library, but that now more money from the grant is available for materials and programs instead of the part-time salaries.

6.6 - Discussion of Strategic Planning Results - Bob Dye, Library Trustee and Committee Chair

- Bob explained that his committee distributed both English and Spanish versions of this questionnaire. Bob said the response was not as good as the committee had hoped. All people who responded were favorable to the library, and Bob would like to see responses from people who might be less positive about the library, so the committee might learn from and be able to act on the negative comments. He reported that several responses included comments to the effect that the respondent would visit the library more often if they did not have to work, but no one suggested hours that might be more convenient. The questionnaire results, which Trustees reviewed in depth, indicate that Computer/Internet use is a big draw to the library. Susan pointed out that providing computer and Internet access was a goal that came out of the last Strategic Planning Session, so the library is doing a good job achieving that goal.

6.7 - Discussion of Possible Project Ideas from the Library Board of Trustees

- Lin initiated a discussion of the Wine Library, a unique asset at the St. Helena Public Library. Lin asked if its use could be expanded to include food events and wondered how the space has been used in the past. Chris explained that *The Wine Library Association* provides the funding for the materials in the Wine

Library. The group has hosted writers of wine books through the years. Chris reported that 550 wine library items circulated last year. Mari told Trustees that a large and consistent number of CIA students use the Wine Library, especially on Saturdays, but mostly for reference; they typically do not check items out, so the circulation numbers don't accurately reflect use. Trustees discussed the possibility of somehow expanding the Wine Library's presence to have more people coming in for wine and food presentations. Mari will reach out to Wine Library Association President Carolyn Martini and let her know that students are coming in to use the resources, and to ask if it would be possible to host CIA-initiated events. Bob informed Trustees that he is on the *Wine Library Association* board, and explained that the Wine Library's charter specifies preservation of wine history, but he will research whether food might be a possible combination for library events in the interest of expanding the use of the Wine Library.

7. ADJOURNMENT. The meeting was adjourned at 5:40 pm.

The next regular meeting of the Library Board of Trustees is scheduled for September 13, 2017 at 5:00 pm at the St. Helena Public Library, 1492 Library Lane.

Susan Swan,
Recording Secretary

September 2017 Newsletter St. Helena Public Library

Programs made possible by Friends & Foundation, St. Helena Public Library

Celebrating Latino Heritage Month! ¡Celebrando el Mes de la Herencia Latina!

Thursday, September 7th, 7:00 pm

**Reception: Latinx Art in Napa Valley
Presenting El Comalito**

Sponsored by Friends & Foundation,
St. Helena Public Library

This exhibit showcases some of the collective members' narratives and reflections on intersectional identities and politics transformed into a mix of art styles that celebrates Latinx art in the Valley. Refreshments will be served.



Jueves, 7 de septiembre, 7:00 pm

**Recepción de Artistas Latinx
Presentando El Comalito Collective**

Patrocinado por Friends & Foundation,
St. Helena Public Library

Ven a conocer al equipo de artistas de El Comalito Collective y celebra junto a nosotros el arte Latinx del Valle de Napa. La recepción será la noche del 7 de septiembre a las 7pm pero el arte estará en la galleria durante todo el mes de septiembre. Botanas serán servidas.

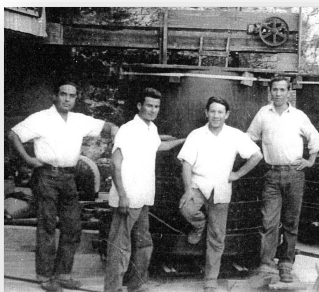
Wednesday, September 20th

**The Bracero Program in the Napa Valley
Presented by Dr. Sandra Nichols,
With special guests Aurelio Hurtado &
students from Napa Valley College**

Join us for two part presentations about the Bracero Program in the Napa Valley:

3:00 pm at the Rianda House-
Hidden Stories: Braceros and the Homefront in Napa Valley during the World War II.

5:00 pm at the Library-
Uncovering the Latino Legacy in the Napa Valley.



Miércoles, 20 de septiembre

**El Programa Bracero en el Valle de Napa
Presentado por la Dra. Sandra Nichols,
Con invitados especiales Aurelio Hurtado &
estudiantes del Napa Valley College**

Ven a escuchar y participar de dos presentaciones dedicadas a la historia del Programa Bracero en el Valle de Napa:

Rianda House a las 3pm y se enfocará en las historias de las personas que trabajaron el programa o que vivieron en Napa en esa época.

Biblioteca a las 5pm y se enfocará en los esfuerzos para recuperar y preservar la historia de la comunidad Latina en el Valle de Napa.

Thursday, September 28th, 6:30 pm

**Ballet Folklorico
Presented by
Ballet Folklorico El Valle de
St. Helena**

Celebrate Latino Heritage Month with a musical journey through the states of Mexico with our local Ballet Folklorico, El Valle de St. Helena. This event is for all ages! Traditional Mexican drinks will be served.



Jueves, 28 de septiembre, 6:30 pm

**Ballet Folklorico
Presentado por
Ballet Folklorico El Valle de
St. Helena**

Ven a disfrutar de un viaje musical a través de los Estados Mexicanos con Ballet Folklórico. Bebidas tradicionales serán servidas. Para todas las edades.

Presentations and Author Talks for September

Thursday, September 14th, 6:30 pm

WILD ST. HELENA BATS!

Presented by Corky Quirk, NorCal Bats
Sponsored by Friends & Foundation, St. Helena Public Library



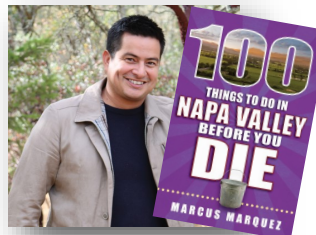
Bats eat many different night time insect pests, including those that damage crops and backyard gardens. Learn about bats native to Napa County and why they are so important to pest control. **Come & see LIVE bats!**

Tuesday, September 19th, 5:30 pm

Author Talk

100 Things to Do in Napa Valley Before You Die
by Marcus Marquez

In partnership with Napa Valley Wine Library Association & Friends & Foundation, St. Helena Public Library



Come and meet Napa Valley author, Marcus Marquez who will present this perfect book for locals looking to further explore their hometown or for tourists planning a trip to wine country.

Calling All Writers! Saturdays from 2:30 pm to 4:00 pm

NEW Writers' Club

A safe place to come and express yourself writing. There is no critique or judgement. Writing is to various times chosen by the writers and to random prompts. After each timed writing, you will have the chance to read out loud what you have written or not. Fun + Creative, no editing, no pressure.

Thursday, September 21st/ Jueves, 21 de septiembre - 6:00 pm

Film Night Wonder Woman

Rated PG-13; 2 hours and 21 minutes. Popcorn will be provided.

PG-13



Noche de Película La Mujer Maravilla

Mostraremos esta película en inglés con subtítulos en español. PG-13. 2 horas y 21 minutos. Palomitas serán servidas.

Tuesday, September 26th
4:00 pm-7:00pm

Celebrate National Voter Registration Day!

Registering to vote for the first time? Need to change any registration information? Come to the Library and the League of Women Voter of Napa County will assist you!



Martes, 26 de septiembre
4:00 pm a 7:00 pm

Día Nacional de Inscripción de Votantes

¿Necesita registrarse para votar por primera vez?
¿Necesita cambiar información de registro?
¡Ven a la biblioteca para recibir asistencia!
Voluntarios que hablan español estará disponibles para ayudarte!

Todos los jueves de 4:00 pm a 5:00 pm

Club de Conversación en Inglés

Ven a practicar inglés en un ambiente divertido y lleno de apoyo. Todos los niveles son bienvenidos. No necesita registrarse. Este club no es una clase para aprender inglés. Para aprender más sobre clases llame al Centro Familiar 707-963-1919.

Todos los sábados de 4:30 pm a 6:00 pm

Neuróticos Anónimos: Voluntad y Apoyo

Si usted es una de las muchas personas que sufre de depresión y ansiedad u otras enfermedades emocionales, esta es la oportunidad para recibir apoyo y al fin sentir alivio. ¡Estamos aquí para ti! No necesita registrarse.

Youth Programs

ONGOING FUN!

**SPANISH STORYTIME /
CUENTOS PARA PEQUES**
Thursdays @ 6:00 pm



STORYTIMES
Tuesdays and
Wednesdays
@ 10:30 am

MOVIE MATINEES
Wednesdays @ 3:00 pm



**LET'S LEGO /
ARMEMOS LEGOS**
4th Tuesdays
@ 3:00 pm



**Last Call for
Summer Reading
Bingo Cards!
Deadline
extended to
September 30th!**

September Kids' Matinees:
Wednesdays, 3:00 pm



Movies will be shown in the Meeting Room.



September 6th:
**Scales: Mermaids
Are Real**
2017; rated PG; 92
minutes

September 13th:
Descendants 2
2017; rated TV-G,
111 minutes



September 20th:
**Cop and a Half:
New Recruit**
2017; rated PG,
97 minutes

September 27th:
Captain Underpants
2017; rated PG; 89
minutes



September 2017 Library Calendar						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	1	2
				New Saturday Programs!		2:30pm Writers' Club 4:30 Neuróticos Anónimos
3	4	5	6	7	8	9
CLOSED LABOR DAY		10:30am Storytime	10:30am Storytime 3:00pm Kids MOVIE: <i>Scales: Mermaids are Real</i>	6:00pm Spanish Storytime 7:00pm Art Reception El Comalito Collective: Latinx Art in Napa Valley		2:30pm Writers' Club 4:30 Neuróticos Anónimos
10	11	12	13	14	15	16
		10:30am Storytime	10:30am Storytime 3:00pm Kids MOVIE: <i>Descendants 2</i>	6:00pm Spanish Storytime 6:30pm Native Bats! WILD SAINT HELENA		2:30pm Writers' Club 4:30 Neuróticos Anónimos
17	18	19	20	21	22	23
	100 THINGS TO DO IN NAPA VALLEY BEFORE YOU DIE MARCUS MARQUEZ	10:30am Storytime 5:30pm Author Talk: 100 Things to Do in Napa Valley Before You Die by Marcus Marquez	10:30am Storytime 3:00pm Kids MOVIE: <i>Cop and a Half: New Recruit</i> 5:00pm Presentation: Bracero Program at the Library	6:00pm Spanish Storytime 6:00pm Library Movie Night: <i>Wonder Woman</i> Rated PG-13. 2 hours & 30 min		2:30pm Writers' Club 4:30 Neuróticos Anónimos
24	25	26	27	28	29	30
OUR RIGHT TO READ SEPTEMBER 24-30, 2017 Celebrate Banned Books Week		10:30am Storytime 3:00pm Let's Lego 4:00pm-7:00pm Register to vote or change registration info. 	10:30am Storytime 3:00pm Kids MOVIE: <i>Captain Underpants</i>	6:00pm Spanish Storytime 6:30pm Traditional Mexican Ballet Folklorico, presented by Ballet Folklorico, El Valle de St. Helena 		2:30pm Writers' Club 4:30 Neuróticos Anónimos LAST CALL: RETURN SUMMER READING BINGO
AUGUST EXHIBIT: Art from the Boys & Girls Club LEGEND: Red=Youth, Blue=Adults Purple=All Ages, Green=Spanish			LIBRARY HOURS Monday: 10:00am-6:00pm Tuesday & Wednesday: 10:00am-7:00pm Thursday: 10:00am-9:00pm Friday & Saturday: 2:00-6:00 pm Sunday: CLOSED		ST. HELENA PUBLIC LIBRARY 1492 Library Lane, 94574 707-963-5244 www.shpl.org	

ST. HELENA LIBRARY STATISTICAL REPORT

August 2017

FY 17/18

CIRCULATION	THIS YEAR	LAST YEAR
BOOKS		
Adult	4,611	4,615
Juvenile	5,433	6,158
YA	419	574
TOTAL	10,463	11,347
PERIODICALS		
Adult	142	153
Juvenile	3	-
TOTAL	145	153
AUDIOBOOKS		
Adult	1,086	1,095
Juvenile	302	360
YA	33	29
TOTAL	1,421	1,484
MUSIC		
Adult	591	433
Juvenile	82	138
TOTAL	673	571
DVDs		
Adult	4,372	4,805
Juvenile	1,156	1,659
TOTAL	5,528	6,464
E-MATERIALS		
Books	173	178
Audiobooks	239	128
Periodicals	47	51
TOTAL	459	357
TOTAL CIRCULATION	18,689	20,376
LIBRARY VISITS	9,863	10,738
SPANISH CIRCULATION	466	739

ADULT					
Book	Periodical	DVD	Audiobook	Music	TOTAL
4,611	142	4,372	1,086	591	10,802
JUVENILE					
Book	Periodical	DVD	Audiobook	Music	TOTAL
5,433	3	1,156	302	82	6,976
YOUNG ADULT					
Book	Periodical	DVD	Audiobook	Music	TOTAL
419			33		452

LIBRARY VOLUNTEER TOTAL HOURS:	All Ages
HOMEWORK HELP:	7
JOB HELP:	17

HOLDS PLACED	HOLDS FILLED
572	2528

August 2017

CHILDRENS

Onsite Programs:

Storytime (PS):	Tuesday	Wednesday
8/1/2017	22	17
8/8/2017	24	15
8/15/2017	29	22
8/22/2017	32	21
8/29/2017	30	37
Total:	137	112

Bilingual Kids:

Spanish Storytime (PS)	
8/3/2017	6
8/17/2017	4
8/24/2017	4
8/31/2017	0
Total:	14

Misc Events:

Drop-in Crafts	8/1/2017	14
Drop-in Crafts	8/8/2017	12
Total:		26

Special Events:

End of Summer Party: Magical Moonshine	8/10/2017	97
Total:		97

Offsite Programs:

RIF @ Boys & Girls Club	8/31/2017	95
Bilingual Farmers Market	8/4/2017	15
Total:		110

Movies:

The Boss Baby	8/2/2017	5
Smurfs: The Last Village	8/9/2017	7
Diary of a Wimpy Kid: The Long Haul	8/16/2017	10
Treasure Hounds	8/23/2017	11
Hope Dances	8/30/2017	6
Total:		39

Onsite Class Visits:	# of Visits	Attendance
Preschool (PS)	0	0
School Age (SA)	0	0
Total:	0	0

Offsite Class Visits:	# of Visits	Attendance
Preschool (PS)	3	60
School Age (SA)	1	20
Total:	4	80

TOTAL CHILDRENS	# of Attendees	615
	# of Programs	28

Total Childrens ONSITE Programs:	# of Attendees	425
	# of Programs	22

Total Childrens OFFSITE Programs:	# of Attendees	190
	# of Programs	6

ADULT

Onsite Programs:

Thursday Programs		
Artist: Boys & Girls Club Reception	8/7/2017	45
Lecture: Great Women Film Directors	8/17/2017	13
Lecture: Book & Mag Publishing Uncorked	8/24/2017	25
Traditional Hawaiian Dancing & Music	8/31/2017	52
Total:		135

Offsite Programs:

Total:	0
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Spanish Adults:

English Conversation Club	8/3/2017	
	8/10/2017	
	8/17/2017	
	8/24/2017	
	8/31/2017	
Total:		0

TOTAL ADULTS	# of Attendees	135
	# of Programs	9

Total Adults ONSITE Programs:	# of Attendees	135
	# of Programs	9

Total Adults OFFSITE Programs:	# of Attendees	0
	# of Programs	0

YOUNG ADULT

Onsite Programs:

Total:	0
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Offsite Programs:

Total:	0
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General Ledger Monthly Operating Expense Rpt



User: chris
Printed: 09/06/17 12:07:10
Period 01 - 03
Fiscal Year 2018

Acct Number	Description	Budget	Encumbered	YTD Spent	Available Budget	% of Budget Available
101	General Fund					
46	Library					
101-46-00-20-10	Salary-Regular	433,484.00	0.00	64,103.87	369,380.13	85.21
101-46-00-20-20	TempPart Time	27,355.00	0.00	0.00	27,355.00	100.00
101-46-00-20-37	Holiday Pay	2,371.00	0.00	0.00	2,371.00	100.00
101-46-00-20-40	FICAMedicare	35,849.00	0.00	4,951.80	30,897.20	86.19
101-46-00-20-45	Employer PERS	30,559.00	0.00	4,516.74	26,042.26	85.22
101-46-00-20-47	PERS Unfunded Liability	48,788.00	0.00	49,661.00	-873.00	-1.79
101-46-00-20-55	Health Insurance	129,178.00	0.00	17,432.48	111,745.52	86.51
101-46-00-20-61	Workers Comp	5,548.00	0.00	0.00	5,548.00	100.00
101-46-00-20-65	SDI	3,793.00	0.00	582.59	3,210.41	84.64
101-46-00-20-75	Deferred Comp	7,511.00	0.00	676.65	6,834.35	90.99
101-46-00-20-85	Auto Allowance	2,400.00	0.00	357.14	2,042.86	85.12
101-46-00-20-96	Education Reimbursement	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>100.00</u>
20	Salaries & Benefits	727,336.00	0.00	142,282.27	585,053.73	80.44
101-46-00-21-10	Communications	12,300.00	0.00	776.12	11,523.88	93.69
101-46-00-21-15	Postage	500.00	0.00	0.00	500.00	100.00
101-46-00-21-22	Utilities	45,000.00	0.00	4,656.51	40,343.49	89.65
101-46-00-21-27	Equipment Lease Exp	8,000.00	0.00	683.29	7,316.71	91.46
101-46-00-21-45	Other Contract Services	97,000.00	4,544.52	4,152.11	88,303.37	91.03
101-46-00-21-55	Training & Conference	<u>6,100.00</u>	<u>0.00</u>	<u>75.00</u>	<u>6,025.00</u>	<u>98.77</u>
21	Services	168,900.00	4,544.52	10,343.03	154,012.45	91.19
101-46-00-22-07	Copies	3,000.00	0.00	146.93	2,853.07	95.10
101-46-00-22-12	Computer Equipment	27,000.00	0.00	5,034.09	21,965.91	81.36
101-46-00-22-13	Office Supplies	2,000.00	0.00	278.11	1,721.89	86.09
101-46-00-22-15	Special Department Supplies	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>100.00</u>
22	Supplies	33,000.00	0.00	5,459.13	27,540.87	83.46
101-46-00-24-25	Taxes & Other Charges	<u>11,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>11,500.00</u>	<u>100.00</u>
24	Taxes, Insurances & Contributi	11,500.00	0.00	0.00	11,500.00	100.00
101-46-00-26-40	Furniture & Fixtures	<u>7,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,000.00</u>	<u>100.00</u>
26	Capital	7,000.00	0.00	0.00	7,000.00	100.00
00	Administration	947,736.00	4,544.52	158,084.43	785,107.05	82.84
218	Public Library					

Acct Number	Description	Budget	Encumbered	YTD Spent	Available Budget	% of Budget Available
46	Foundation Library					
218-46-00-22-15	Special Department Supplies	<u>3,200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,200.00</u>	<u>100.00</u>
22	Supplies	3,200.00	0.00	0.00	3,200.00	100.00
00	Administration	3,200.00	0.00	0.00	3,200.00	100.00
219	CLSA State Library Grant					
46	Library					
219-46-00-23-35	Software Maintenance	<u>7,350.00</u>	<u>0.00</u>	<u>6,346.00</u>	<u>1,004.00</u>	<u>13.66</u>
23	Maintenance	7,350.00	0.00	6,346.00	1,004.00	13.66
00	Administration	7,350.00	0.00	6,346.00	1,004.00	13.66
380	Friends and Foundation Library					
46	Library					
380-46-00-20-20	TempPart Time	57,581.00	0.00	12,111.71	45,469.29	78.97
380-46-00-20-37	Holiday Pay	4,680.00	0.00	163.46	4,516.54	96.51
380-46-00-20-40	FICAMedicare	<u>4,489.00</u>	<u>0.00</u>	<u>939.08</u>	<u>3,549.92</u>	<u>79.08</u>
20	Salaries & Benefits	66,750.00	0.00	13,214.25	53,535.75	80.20
380-46-00-22-16	Library Materials	56,000.00	1,565.25	443.78	53,990.97	96.41
380-46-00-22-40	Programming	<u>11,250.00</u>	<u>0.00</u>	<u>500.00</u>	<u>10,750.00</u>	<u>95.56</u>
22	Supplies	67,250.00	1,565.25	943.78	64,740.97	96.27
00	Administration	134,000.00	1,565.25	14,158.03	118,276.72	88.27
384	Tweed Trust Library					
46	Library					
384-46-00-22-12	Computer Equipment	20,000.00	0.00	0.00	20,000.00	100.00
384-46-00-22-15	Special Department Supplies	5,000.00	0.00	0.00	5,000.00	100.00
384-46-00-22-16	Library Materials	<u>32,275.00</u>	<u>0.00</u>	<u>2,025.86</u>	<u>30,249.14</u>	<u>93.72</u>
22	Supplies	57,275.00	0.00	2,025.86	55,249.14	96.46
00	Administration	57,275.00	0.00	2,025.86	55,249.14	96.46
Grand Total		1,149,561.00	6,109.77	180,614.32	962,836.91	0.8376