



**City of St. Helena  
Library Board of Trustees  
Regular Meeting  
St. Helena Library, 1492 Library Lane, St.  
Helena CA 94574  
St. Helena Library - 1492 Library Lane  
Wednesday, February 14, 2018 @ 5:00 PM**

**PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of three minutes.**

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Page

1. CALL TO ORDER
2. ROLL CALL  
Chairperson: Skip Lane  
Vice Chair: Lin Weber  
Trustees: Emily Armstead, Bob Dye, David Slaby, Susan Swan, and Terry Wood  
City Councilmember Liaison: Alan Galbraith  
Staff Liaison: Chris Kreiden, Library Director  
City staff present at the meeting will be noted in the minutes.
3. PUBLIC FORUM  
An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to five minutes. Because of restrictions imposed by the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.
4. REPORTS BY STAFF COMMITTEE:  
Reports by staff and/or committee on items of general interest. Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, **the Brown Act prohibits any other discussion or action by the Library Board of Trustees.**
5. CONSENT ITEMS:  
Members of the Board or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless this is done, one motion may be used to adopt all recommended actions. (Roll Call Vote)
  - 5.1. Library Board of Trustees Meeting Minutes of January 10, 2018  
[SHPL Board Minutes Regular Meeting January 10, 2018](#)
6. SCHEDULED MATTERS:
  - 6.1. Report from Friends & Foundation, St. Helena Public Library - Maria Stel, Friends & Foundation, Executive Director

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- 6.2. Review of the Library Newsletter for February 2018 - Chris Kreiden, Library Director 7 - 10  
[Library Newsletter 2018 February](#)
- 6.3. Review of Library Statistics for January 2018 - Chris Kreiden 11 - 12  
[Library Statistics 2018 January](#)
- 6.4. Review of the Monthly Library Operating Expense Report for January 2018 - Chris Kreiden 13 - 14  
[Library Monthly Expense Report 2018 January](#)
- 6.5. Discussion of Automatic Renewals or Going Fine-Free
- 6.6. Discussion of Possible Project Ideas from Library Trustees
- 7. ADJOURNMENT  
The next regular meeting is scheduled for March 14, 2018 at 5:00 pm, St. Helena Public Library.

This agenda was posted at City Hall, 1480 Main Street, and at the St. Helena Public Library, 1492 Library Lane, St. Helena on February 9, 2018.



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Chris Kreiden, Library Director

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact City Hall at (707) 967-2792. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR35.102-35.104 ADA Title II). However, City staff will attempt to assist at any time with accessibility.

Minutes of the Regular Meeting of the  
St. Helena Public Library Board of Trustees  
5:00 PM  
Wednesday, January 10, 2018  
Community Meeting Room

1. **CALL TO ORDER** -

2. **ROLL CALL** - Library Board Chairperson Skip Lane called the Regular Meeting of the Board of Trustees to order at 5:00 p.m. Present were: Vice Chair Lin Weber; Trustees Emily Armstead, Bob Dye, David Slaby, Susan Swan, and Terry Wood; Library Director Chris Kreiden; Friends & Foundation Executive Director María Stel; and St. Helena Mayor Alan Galbraith.

3. **PUBLIC FORUM** -

4. **REPORTS BY STAFF, COMMITTEE** - Chris reported that the library will offer free assistance with tax return preparation again this year, but that this year it will be coordinated by UpValley Family Centers, the United Way, and the IRS, not the AARP. Counselors will be available on Thursdays from 10 am -3 pm from Feb. 1<sup>st</sup> through April 12<sup>th</sup>.

Chris also reported that the library rewiring project, which staff had hoped would take place last month, had to be postponed, but she hopes it will begin soon. A structural engineer will be taking a look this week at the structural condition of the library and will offer recommendations to alleviate the problems with the walls in the children's room. Chris was happy to report that the purchase order for the reupholstery of the Wine Library's bench cushions and four chairs has been signed.

Chris is hoping to attend the Public Library Association conference in Philadelphia in March, an excellent conference solely for public libraries, and will ask City Council to approve this out-of-state travel.

The library signed its agreement with *Hoopla*, a movie, book, and audio streaming service that differs from the current service, *OverDrive*, because the library is charged per use of an item and does not purchase the item outright. Patrons will download the *Hoopla* app to their device, enter their library card number, and choose the item.

Skip asked Chris about the budget California Governor Jerry Brown proposed that includes \$9.5 million to enhance public library programs and what impact it will have on SHPL. Chris explained that State funds are distributed through grants and library cooperatives that libraries belong to, in our case NorthNet, and that the funds generally go to pay for services the libraries in the cooperatives use, like OverDrive, the ILS delivery service, etc. St. Helena Public Library receives about \$5,000 a year from the State.

In staff news, Chris reported the Interviews for Outreach Service Coordinator took place on Friday. In response to a trustee question, Chris explained that Mari Martinez had taken on many responsibilities that weren't actually part of her original job description, so the new hire will play a slightly different role than Mari did. Casey is back from maternity leave part time. Chris gave trustees a quick preview of some of the upcoming events in February, including Winter Magic, Flamenco dancing, skunks, and Jay Greene's popular history series.

## 5. CONSENT ITEMS:

- 5.1 - **The Library Board of Trustees Meeting Minutes of December 13, 2017** were approved.

## 6. SCHEDULED MATTERS:

- 6.1 - **Report of Friends & Foundation, St. Helena Public Library - María Stel, F&F Executive Director** - María reported that 172 tickets out of a possible 200 have sold for the F&F's *Bookmark Napa Valley* author/fundraising event. F&F Board members met with the in St. Helena Star's Editorial Board, which will write an editorial about the event. María is hopeful the event will sell out this week. A brief discussion followed about the features and logistics of this year's event.
- 6.2 - **Review of Library Newsletter for January 2018** - Trustees discussed the upcoming *Art Talk: Klimt and Rodin*, at 7:00 pm on January 25<sup>th</sup>, when a docent from San Francisco's Fine Arts Museums will speak about Klimt, Rodin, and the recent exhibit. The museums are starting to publicize new exhibits and staff will try to book docents to come speak about those, too.
- 6.3 - **Review of Library Statistics for December 2017** - Trustees reviewed and discussed December's statistics, and Chris reported that staff noticed that December was a quiet month in the library.
- 6.4 - **Review of Library Monthly Operating Expense Report for November 2017 - Chris Kreiden** - Trustees briefly reviewed and discussed the expense report.
- 6.5 - **Discussion of Talking Points Concerning Libraries and Their Future - Lin Weber** - Trustees reviewed the "Talking Points" pages from the American Library Association's webpage and an excerpt from the book *BiblioTech: Why Libraries Matter More Than Ever in the Age of Google* by John Palfrey, and discussed the important role the libraries play, and, in particular, the strengths of SHPL. In response to Susan's comment that one of the important roles of our library is to offer patrons a place to access the Internet and digital resources, Chris reported that the previous Saturday all the library's computers were in use. Trustees agreed the library definitely helps close the digital divide, though all agreed the FCC repeal of Net Neutrality might change what

the library can offer. Discussion followed about the popular events the library hosts, and the importance of the reading programs that support literacy in our community.

- 6.6 - **Discussion of Possible Project Ideas from the Library Board of Trustees - Lin Weber.** Trustees discussed the feedback Bob and his committee received in response to the library survey it sent out to underrepresented groups in the community asking for input on the library, its programs, its positives, and its negatives. Bob said, despite a concerted effort to reach as many of these desired demographics as possible, the committee is disappointed in the number of responses it received. Bob would like to find other avenues through which the committee might elicit feedback from these groups.

7. **ADJOURNMENT.** The meeting was adjourned at 5:25 pm.

The next regular meeting of the Library Board of Trustees is scheduled for February 14, 2018 at 5:00 pm at the St. Helena Public Library, 1492 Library Lane.

Susan Swan,  
Recording Secretary



# ST. HELENA PUBLIC LIBRARY FEBRUARY 2018 NEWSLETTER

*Programs made possible by Friends and Foundation*

Thursday, February 8th, 7:00pm



## Artist Reception and Storytime: *Cat Francisco*

Francisco is a photographer, author, and illustrator. She will read from her children's book *OH! The Things You Can See In The Dark!* This book shows a magical aspect of the night through vibrant and lush imagery, helping to ease children's fears of the dark.

Artist Reception featuring more night time photos to follow Reading. Refreshments provided by Friends & Foundation.

Thursday, February 15th, 6:30 pm

## FUN FOR ALL AGES: *Winter Magic With Mike Della Penna*

He's silly, he's funny and he'll make you go WOW! Mike Della Penna creates wonder and laughter with family magic performances that are equal parts playful and astonishing. Come warm yourself this season with a little fun and a whole lot of wonder! All ages are welcome to come laugh, smile, and participate in this very special seasonal magic show.



Tuesday February 27th, 5:30pm

## *Wild St. Helena: Skunks*

Skunks are among the most adaptable carnivores; they are found nearly everywhere, from wildlands to urban gardens. Jen Hunter studied skunks as part of her PhD research at UC Davis and is currently a staff researcher at UC Berkeley. She is an avid skunk enthusiast and promises, by the end of the night, you will have a new appreciation for our enigmatic skunks.



**LIBRARY WILL BE CLOSED  
FEBRUARY 19TH  
FOR PRESIDENTS DAY!**

Thursday, February 22nd, 6:30 pm

## ENJOY AN EVENING OF MUSIC AND DANCE: *Sol Flamenco*

This Santa Rosa based group does not disappoint! Enjoy an evening of traditional songs and dances from Spain featuring lightning fast footwork, haunting guitar rhythms, and soulful singing.

Refreshments provided by Friends & Foundation.



## TURN TO PAGE 3 FOR MORE INFORMATION ON:

- \* *Movie Night: Feb. 1st*
- \* *Jay Greene: Feb. 6th and 20th*
- \* *Sip-n-Support: Feb. 21st*
- \* *Free Tax Help: Thursdays*



# Youth Programs



Thursday February 8th, 6:30pm  
Story Time and Craft:  
*Cat Francisco's  
Oh The Things You Can See In The Dark*

*Kids' Matinees:*  
Wednesdays, 3:00 pm



*Kids' Matinees are appropriate for all ages  
and are shown in the Meeting Room!*



**THURSDAY,  
FEBRUARY 15TH  
6:30 PM**  
  
**Winter Magic  
With Mike Della Penna**

## ONGOING PROGRAMS

**Tuesdays & Wednesdays, 10:30 am:**  
**STORYTIME**

Children of all ages are invited to a weekly treat: listening to story books read aloud and a craft.




**Thursdays at 6:00 pm:**  
**SPANISH STORYTIME**

Children are invited to come to the library on Thursday evenings to listen to stories in Spanish and do fun crafts. All ages are welcome. This will be an excellent opportunity for children to be exposed to Spanish while listening to stories and having lots of fun!

**Fourth Tuesday, February 27th, 4:00 pm:**  
  
***Let's LEGO!***  
  
Have fun building your own LEGO creation, which will be exhibited in the Children's Room until the next Let's LEGO meeting.



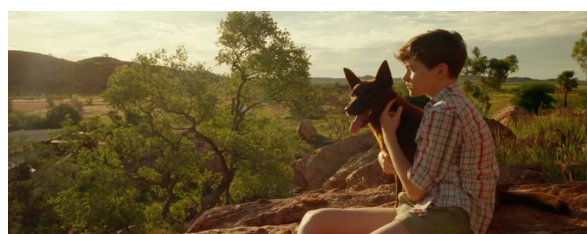

February 7th: ***Enchanted***  
*2007; 109 min.; Rated PG*



February 14th: ***The Stray***  
*2017; 92 min.; Rated PG*



February 21st: ***Wonder***  
*2017; 113 min.; Rated PG*



February 28th: ***Red Dog: True Blue***  
*2016; 88 min.; Not Rated*

# Lectures and Special Events

**Wednesday, February 21st,  
4:30pm—7:00pm**

Join us at the Clif Family Winery and Bruschetta Truck for a Sip-n-Support Benefiting our Friends & Foundation!

 **CLIF FAMILY** will donate 20% of sales from 4:30-7:30pm

**Jay Greene**  
Tuesdays, February 6th and 20th,  
5:00pm

**The Spanish Armada Against England 1588**

After years of threats, Phillip II of Catholic Spain sent a great fleet against Elizabeth I's Protestant England. The year was 1588.



**Captain James Cook explores the Pacific**

James Cook, a Captain in the British Royal Navy, made three voyages to the Pacific in the late 18th century, greatly expanding European knowledge of this virtually unknown but extensive part of the globe.

**Thursdays, February 1st to April 12th,  
10am -3pm**

**~Free Tax Assistance at the Library~  
First Come, First Served**

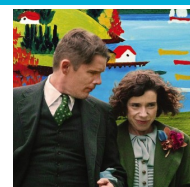
In partnership with **Up Valley Family Centers, United Way Bay Area**, and the **IRS**, the Library is offering a free, volunteer-run personal income tax preparation service for low- and middle-income persons and those unable to afford paid tax service.

**Thursday, February 1st, 6:30pm**

**Movie Night:**

**Maudie**

Winner of several awards at the 2016 Toronto Film Festival. Based on the life of Nova Scotian artist Maudie Lewis, this film depicts the unlikely romance between reclusive Everett and fragile but determined artist Maudie who no longer wants to spend her adult life living with her protective family who doubt her abilities due to her crippled hands. 2016, 1hr. 55min., Rated PG-13.



Popcorn provided by Friends & Foundation.

## Programas en Español

**CUENTOS PARA PEQUES**  
CUENTOS EN ESPAÑOL  
Todos los Jueves a las 6:00 pm



Todos los niños están invitados a venir a la biblioteca los jueves en la tarde a escuchar cuentos en español y hacer manualidades.

**ARMEMOS LEGOS!**  
Enero 27  
Martes, 3:00 pm

¿Te encantan los Legos? Ven con toda tu familia a construir cosas maravillosas.



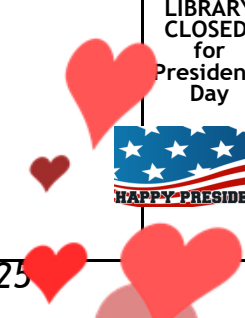
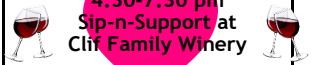
*La biblioteca estará cerrada  
el 19 de febrero por  
Día de Presidentes*



**Neuróticos Anónimos:  
Voluntad y Apoyo**

Todos los sábados  
de 4:30 pm a 6:00 pm

Si usted es una de las muchas personas que sufre de depresión y ansiedad u otras enfermedades emocionales, esta es la oportunidad para recibir apoyo y al fin sentir alivio. ¡Estamos aquí para ti!  
**No necesita registrarse.**

| <div> <h1>February 2018 Library Calendar</h1>  </div> |                                                                                                                                |                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                  |                                                                                   |     |
|-----------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|-----|
| Sun                                                                                                                                     | Mon                                                                                                                            | Tues                                                                                                                                                                                                     | Wed                                                                                                                                                                                                                                                                                                               | Thu                                                                                                                                                                                                                              | Fri                                                                               | Sat |
|                                                                                                                                         |                                                                                                                                | <b>Legend:</b><br>Red=Youth<br>Blue=Adult<br>Green=Spanish<br>Purple=Everyone<br><br><b>February Artist:</b><br>Cat Francisco                                                                            | <b>LIBRARY HOURS:</b><br>Monday: 10am-6pm<br>Tuesday & Wednesday:<br>10am-7pm<br>Thursday: 10am-9pm<br>Friday & Saturday: 2pm-6pm<br>Sunday: CLOSED                                                                                                                                                               | 1<br>6:00pm <b>Spanish Storytime</b><br><br>6:30pm: <b>Movie Night: Maudie</b>                                                                 | 2<br>3<br>2:30pm <b>Writer's Club</b><br><br>4:30pm: <b>Neuróticos Anónimos</b>   |     |
| 4<br>                                                 | 5                                                                                                                              | 6<br>10:30am <b>Storytime</b><br><br>5:00pm <b>The Spanish Armada Against England 1588</b> lecture by Jay Greene<br>   | 7<br>10:30am <b>Storytime</b><br><br>3:00pm <b>KIDS MOVIE: ENCHANTED</b><br>                                                                                                                                                    | 8<br>6:00pm <b>Spanish Storytime</b><br><br>7:00pm <b>Storytime and Art Reception: Cat Francisco: The Things You Can See in The Dark</b><br> | 9<br>10<br>2:30pm <b>Writer's Club</b><br><br>4:30pm: <b>Neuróticos Anónimos</b>  |     |
| 11<br>                                               | 12                                                                                                                             | 13<br>10:30am <b>Storytime</b><br><br>5:00pm <b>Captain James Cook explores the Pacific</b> lecture by Jay Greene<br> | 14<br>10:30am <b>Storytime</b><br><br>3:00pm <b>KIDS MOVIE: THE STRAY</b><br><b>Happy Valentine's Day</b><br>                                                                                                                  | 15<br>6:00pm <b>Spanish Storytime</b><br><br>6:30pm: <b>Winter Magic with Mike Della Penna</b><br>                                          | 16<br>17<br>2:30pm <b>Writer's Club</b><br><br>4:30pm: <b>Neuróticos Anónimos</b> |     |
| 18<br>                                               | 19<br>LIBRARY CLOSED for Presidents Day<br> | 20<br>10:30am <b>Storytime</b><br><br>5:00pm <b>Captain James Cook explores the Pacific</b> lecture by Jay Greene<br> | 21<br>10:30am <b>Storytime</b><br><br>3:00 <b>KIDS MOVIE: WONDER</b><br><br><br>4:30-7:30 pm <b>Sip-n-Support at Clif Family Winery</b><br> | 22<br>6:00pm <b>Spanish Storytime</b><br><br>6:30pm <b>Sol Flamenco</b><br>                                                                  | 23<br>24<br>2:30pm <b>Writer's Club</b><br><br>4:30pm: <b>Neuróticos Anónimos</b> |     |
| 25<br>                                               |                                                                                                                                | 27<br>10:30am <b>Storytime</b><br><br>4:00pm <b>Let's LEGO!</b><br><br>5:30pm <b>Wild St. Helena: Skunks</b><br>      | 28<br>10:30am <b>Storytime</b><br><br>3:00pm <b>KIDS MOVIE: RED DOG TRUE BLUE</b><br>                                                                                                                                          | 1<br>6:00pm <b>Spanish Storytime</b>                                                                                                                                                                                             | 2<br>3<br>2:30pm <b>Writer's Club</b><br><br>4:30pm: <b>Neuróticos Anónimos</b>   |     |

## January 2018

### CHILDRENS

#### Onsite Programs:

| Storytime (PS): | Tuesday   | Wednesday |
|-----------------|-----------|-----------|
|                 | 1/2/2018  | 0         |
|                 | 1/9/2018  | 14        |
|                 | 1/16/2018 | 25        |
|                 | 1/23/2018 | 22        |
|                 | 1/30/2018 | 19        |
| <b>Total:</b>   | <b>80</b> | <b>71</b> |

| Bilingual Kids: | Spanish Storytime (PS) |
|-----------------|------------------------|
|                 | 1/4/2018               |
|                 | 1/11/2018              |
|                 | 1/18/2018              |
|                 | 1/25/2018              |
| <b>Total:</b>   | <b>0</b>               |

#### Misc Events:

|               |           |   |
|---------------|-----------|---|
| Let's Lego    | 1/23/2018 | 2 |
| <b>Total:</b> | <b>2</b>  |   |

#### Special Events:

**Total: 0**

#### Offsite Programs:

|                                     |            |
|-------------------------------------|------------|
| RIF at St. Helena Boys & Girls Club | 150        |
| <b>Total:</b>                       | <b>150</b> |

#### Movies:

|                                |           |   |
|--------------------------------|-----------|---|
| Lego Ninjago Movie             | 1/3/2018  | 0 |
| Home Alone                     | 1/10/2018 | 4 |
| Home Alone 2: Lost in New York | 1/17/2018 | 2 |
| My Little Pony: The Movie      | 1/24/2018 | 4 |
| A Dog and Pony Show            | 1/31/2018 | 6 |
| <b>Total:</b>                  | <b>16</b> |   |

| Onsite Class Visits: | # of Visits | Attendance |
|----------------------|-------------|------------|
| Preschool (PS)       | 0           | 0          |
| School Age (SA)      | 6           | 122        |
| <b>Total:</b>        | <b>6</b>    | <b>122</b> |

| Offsite Class Visits: | # of Visits | Attendance |
|-----------------------|-------------|------------|
| Preschool (PS)        | 8           | 102        |
| School Age (SA)       | 19          | 327        |
| <b>Total:</b>         | <b>27</b>   | <b>429</b> |

|                        |                |            |
|------------------------|----------------|------------|
| <b>TOTAL CHILDRENS</b> | # of Attendees | <b>888</b> |
|                        | # of Programs  | <b>54</b>  |

|                                         |                |            |
|-----------------------------------------|----------------|------------|
| <b>Total Childrens ONSITE Programs:</b> | # of Attendees | <b>309</b> |
|                                         | # of Programs  | <b>26</b>  |

|                                          |                |            |
|------------------------------------------|----------------|------------|
| <b>Total Childrens OFFSITE Programs:</b> | # of Attendees | <b>579</b> |
|                                          | # of Programs  | <b>28</b>  |

### ADULT

#### Onsite Programs:

|               |           |   |
|---------------|-----------|---|
| Writers' Club | 1/6/2018  | 2 |
|               | 1/13/2018 | 3 |
|               | 1/20/2018 | 2 |
|               | 1/27/2018 | 2 |
| <b>Total:</b> | <b>9</b>  |   |

#### Thursday Programs

|                                  |            |    |
|----------------------------------|------------|----|
| Artist: Yoko Rankin              | 1/4/2018   | 15 |
| Movie Night: Battle of the Sexes | 1/11/2018  | 20 |
| Poetry Talk: Lance Burris        | 1/18/2018  | 3  |
| Art Talk: Klimt & Rodin          | 1/25/2018  | 64 |
| <b>Total:</b>                    | <b>102</b> |    |

#### Offsite Programs:

**Total: 0**

#### Spanish Adults:

|                           |           |           |
|---------------------------|-----------|-----------|
| Neuroticos Anonimos       | 1/6/2018  | 5         |
|                           | 1/13/2018 | 5         |
|                           | 1/20/2018 | 6         |
|                           | 1/27/2018 | 4         |
| English Conversation Club | 1/4/2018  | cancelled |
|                           | 1/11/2018 | cancelled |
|                           | 1/18/2018 | cancelled |
|                           | 1/25/2018 | 3         |
| <b>Total:</b>             | <b>23</b> |           |

|                     |                |            |
|---------------------|----------------|------------|
| <b>TOTAL ADULTS</b> | # of Attendees | <b>134</b> |
|                     | # of Programs  | <b>13</b>  |

|                                      |                |            |
|--------------------------------------|----------------|------------|
| <b>Total Adults ONSITE Programs:</b> | # of Attendees | <b>134</b> |
|                                      | # of Programs  | <b>13</b>  |

|                                       |                |          |
|---------------------------------------|----------------|----------|
| <b>Total Adults OFFSITE Programs:</b> | # of Attendees | <b>0</b> |
|                                       | # of Programs  | <b>0</b> |

### YOUNG ADULT

#### Onsite Programs:

**Total: 0**

#### Offsite Programs:

**Total: 0**



# General Ledger Monthly Operating Expense Rpt



User: chris  
Printed: 02/07/18 11:46:08  
Period 01 - 09  
Fiscal Year 2018

| Acct Number     | Description                               | Budget            | Encumbered       | YTD Spent         | Available Budget  | % of Budget Available |
|-----------------|-------------------------------------------|-------------------|------------------|-------------------|-------------------|-----------------------|
| <b>101</b>      | <b>General Fund</b>                       |                   |                  |                   |                   |                       |
| <b>46</b>       | <b>Library</b>                            |                   |                  |                   |                   |                       |
| 101-46-00-20-10 | Salary-Regular                            | 433,484.00        | 0.00             | 211,252.85        | 222,231.15        | 51.27                 |
| 101-46-00-20-20 | TempPart Time                             | 27,355.00         | 0.00             | 0.00              | 27,355.00         | 100.00                |
| 101-46-00-20-37 | Holiday Pay                               | 2,371.00          | 0.00             | 0.00              | 2,371.00          | 100.00                |
| 101-46-00-20-40 | FICAMedicare                              | 35,849.00         | 0.00             | 16,342.66         | 19,506.34         | 54.41                 |
| 101-46-00-20-45 | Employer PERS                             | 30,559.00         | 0.00             | 15,358.91         | 15,200.09         | 49.74                 |
| 101-46-00-20-47 | PERS Unfunded Liability                   | 48,788.00         | 0.00             | 49,661.00         | -873.00           | -1.79                 |
| 101-46-00-20-55 | Health Insurance                          | 129,178.00        | 0.00             | 61,464.99         | 67,713.01         | 52.42                 |
| 101-46-00-20-61 | Workers Comp                              | 5,548.00          | 0.00             | 1,387.04          | 4,160.96          | 75.00                 |
| 101-46-00-20-65 | SDI                                       | 3,793.00          | 0.00             | 1,891.30          | 1,901.70          | 50.14                 |
| 101-46-00-20-75 | Deferred Comp                             | 7,511.00          | 0.00             | 2,556.81          | 4,954.19          | 65.96                 |
| 101-46-00-20-85 | Auto Allowance                            | 2,400.00          | 0.00             | 1,357.14          | 1,042.86          | 43.45                 |
| 101-46-00-20-96 | Education Reimbursement                   | <u>500.00</u>     | <u>0.00</u>      | <u>0.00</u>       | <u>500.00</u>     | <u>100.00</u>         |
| <b>20</b>       | <b>Salaries &amp; Benefits</b>            | <b>727,336.00</b> | <b>0.00</b>      | <b>361,272.70</b> | <b>366,063.30</b> | <b>50.33</b>          |
| 101-46-00-21-10 | Communications                            | 12,300.00         | 0.00             | 3,099.53          | 9,200.47          | 74.80                 |
| 101-46-00-21-15 | Postage                                   | 500.00            | 0.00             | 0.00              | 500.00            | 100.00                |
| 101-46-00-21-22 | Utilities                                 | 45,000.00         | 0.00             | 24,613.27         | 20,386.73         | 45.30                 |
| 101-46-00-21-27 | Equipment Lease Exp                       | 8,000.00          | 0.00             | 4,827.30          | 3,172.70          | 39.66                 |
| 101-46-00-21-45 | Other Contract Services                   | 97,000.00         | 35,114.68        | 46,146.51         | 15,738.81         | 16.23                 |
| 101-46-00-21-55 | Training & Conference                     | <u>7,100.00</u>   | <u>0.00</u>      | <u>2,701.70</u>   | <u>4,398.30</u>   | <u>61.95</u>          |
| <b>21</b>       | <b>Services</b>                           | <b>169,900.00</b> | <b>35,114.68</b> | <b>81,388.31</b>  | <b>53,397.01</b>  | <b>31.43</b>          |
| 101-46-00-22-07 | Copies                                    | 3,000.00          | 0.00             | 1,229.52          | 1,770.48          | 59.02                 |
| 101-46-00-22-12 | Computer Equipment                        | 44,905.00         | 16,460.70        | 6,285.75          | 22,158.55         | 49.35                 |
| 101-46-00-22-13 | Office Supplies                           | 2,000.00          | 0.00             | 938.13            | 1,061.87          | 53.09                 |
| 101-46-00-22-15 | Special Department Supplies               | 1,000.00          | 0.00             | 41.62             | 958.38            | 95.84                 |
| 101-46-00-22-16 | Library Materials                         | <u>4,883.00</u>   | <u>0.00</u>      | <u>4,883.49</u>   | <u>-0.49</u>      | <u>-0.01</u>          |
| <b>22</b>       | <b>Supplies</b>                           | <b>55,788.00</b>  | <b>16,460.70</b> | <b>13,378.51</b>  | <b>25,948.79</b>  | <b>46.51</b>          |
| 101-46-00-23-35 | Software Maintenance                      | <u>1,852.00</u>   | <u>1,852.20</u>  | <u>0.00</u>       | <u>-0.20</u>      | <u>-0.01</u>          |
| <b>23</b>       | <b>Maintenance</b>                        | <b>1,852.00</b>   | <b>1,852.20</b>  | <b>0.00</b>       | <b>-0.20</b>      | <b>-0.01</b>          |
| 101-46-00-24-25 | Taxes & Other Charges                     | <u>11,500.00</u>  | <u>0.00</u>      | <u>10,970.51</u>  | <u>529.49</u>     | <u>4.60</u>           |
| <b>24</b>       | <b>Taxes, Insurances &amp; Contributi</b> | <b>11,500.00</b>  | <b>0.00</b>      | <b>10,970.51</b>  | <b>529.49</b>     | <b>4.60</b>           |
| 101-46-00-26-40 | Furniture & Fixtures                      | 7,000.00          | 2,369.94         | 1,999.93          | 2,630.13          | 37.57                 |

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| Acct Number     | Description                 | Budget       | Encumbered | YTD Spent  | Available Budget | % of Budget Available |
|-----------------|-----------------------------|--------------|------------|------------|------------------|-----------------------|
| 26              | Capital                     | 7,000.00     | 2,369.94   | 1,999.93   | 2,630.13         | 37.57                 |
| 00              | Administration              | 973,376.00   | 55,797.52  | 469,009.96 | 448,568.52       | 46.08                 |
| 218             | Public Library Foundation   |              |            |            |                  |                       |
| 46              | Library                     |              |            |            |                  |                       |
| 218-46-00-22-15 | Special Department Supplies | 3,200.00     | 0.00       | 0.00       | 3,200.00         | 100.00                |
| 22              | Supplies                    | 3,200.00     | 0.00       | 0.00       | 3,200.00         | 100.00                |
| 00              | Administration              | 3,200.00     | 0.00       | 0.00       | 3,200.00         | 100.00                |
| 219             | CLSA State Library Grant    |              |            |            |                  |                       |
| 46              | Library                     |              |            |            |                  |                       |
| 219-46-00-23-35 | Software Maintenance        | 7,350.00     | 0.00       | 6,346.00   | 1,004.00         | 13.66                 |
| 23              | Maintenance                 | 7,350.00     | 0.00       | 6,346.00   | 1,004.00         | 13.66                 |
| 00              | Administration              | 7,350.00     | 0.00       | 6,346.00   | 1,004.00         | 13.66                 |
| 380             | Friends and Foundation      |              |            |            |                  |                       |
| 46              | Library                     |              |            |            |                  |                       |
| 380-46-00-20-20 | TempPart Time               | 57,581.00    | 0.00       | 46,894.23  | 10,686.77        | 18.56                 |
| 380-46-00-20-37 | Holiday Pay                 | 4,680.00     | 0.00       | 2,332.79   | 2,347.21         | 50.15                 |
| 380-46-00-20-40 | FICAMedicare                | 4,489.00     | 0.00       | 3,765.89   | 723.11           | 16.11                 |
| 20              | Salaries & Benefits         | 66,750.00    | 0.00       | 52,992.91  | 13,757.09        | 20.61                 |
| 380-46-00-22-16 | Library Materials           | 56,000.00    | 24,357.44  | 33,153.55  | -1,510.99        | -2.70                 |
| 380-46-00-22-40 | Programming                 | 11,250.00    | 0.00       | 6,266.33   | 4,983.67         | 44.30                 |
| 380-46-00-22-44 | Elsie, the Library Cat      | 500.00       | 0.00       | 57.25      | 442.75           | 88.55                 |
| 22              | Supplies                    | 67,750.00    | 24,357.44  | 39,477.13  | 3,915.43         | 5.78                  |
| 00              | Administration              | 134,500.00   | 24,357.44  | 92,470.04  | 17,672.52        | 13.14                 |
| 384             | Tweed Trust                 |              |            |            |                  |                       |
| 46              | Library                     |              |            |            |                  |                       |
| 384-46-00-22-12 | Computer Equipment          | 20,000.00    | 0.00       | 0.00       | 20,000.00        | 100.00                |
| 384-46-00-22-15 | Special Department Supplies | 5,000.00     | 0.00       | 473.50     | 4,526.50         | 90.53                 |
| 384-46-00-22-16 | Library Materials           | 32,275.00    | 0.00       | 12,197.81  | 20,077.19        | 62.21                 |
| 22              | Supplies                    | 57,275.00    | 0.00       | 12,671.31  | 44,603.69        | 77.88                 |
| 00              | Administration              | 57,275.00    | 0.00       | 12,671.31  | 44,603.69        | 77.88                 |
| Grand Total     |                             | 1,175,701.00 | 80,154.96  | 580,497.31 | 515,048.73       | 0.4381                |