



**City of St. Helena
Library Board of Trustees
Regular Meeting
St. Helena Library, 1492 Library Lane, St.
Helena CA 94574
St. Helena Library - 1492 Library Lane
Wednesday, September 12, 2018 @ 5:00 PM**

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of four minutes.

Page

1. CALL TO ORDER
2. ROLL CALL
Chairperson: Skip Lane
Vice Chair: Terry Wood
Trustees: Emily Armstead, Rebecca Martin, David Slaby, Susan Swan, and Lin Weber
City Councilmember Liaison: Alan Galbraith
Staff Liaison: Chris Kreiden, Library Director
City staff present at the meeting will be noted in the minutes.
3. PUBLIC FORUM
An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to four minutes. Because of restrictions imposed by the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.
4. REPORTS BY STAFF COMMITTEE:
Reports by staff and/or committee on items of general interest. Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, **the Brown Act prohibits any other discussion or action by the Library Board of Trustees.**
5. CONSENT ITEMS:
Members of the Board or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless this is done, one motion may be used to adopt all recommended actions. (Roll Call Vote)
 - 5.1. Library Board of Trustees Meeting Minutes of August 8, 2018
[SHPL Board Minutes Regular Meeting August 8, 2018](#)
6. SCHEDULED MATTERS:
 - 6.1. Library Board of Trustees Chairperson Report to City Council - Skip Lane

3 - 6

- 6.2. Discussion of Future St. Helena Public Library and Related Concepts - 7 - 18
Chris Kreiden, Library Director
[PLP's Future of Libraries conference info](#)
[American Libraries Showcase 2018](#)
- 6.3. Report from Friends & Foundation, St. Helena Public Library - Maria 19 - 24
Stel, Friends & Foundation, Executive Director
[Friends & Foundation Annual Report 2017-18](#)
- 6.4. Review of Library Statistics for August 2018 - Chris Kreiden 25 - 28
[Library Statistics 2018 August](#)
- 6.5. Review of Library Newsletter for September 2018 - Chris Kreiden 29 - 30
[Library Newsletter 2018 September](#)
- 6.6. Review of Monthly Library Operating Expense Report for August 2018 - 31 - 32
Chris Kreiden
[Library Monthly Expense Report 2018 August](#)
- 6.7. Discussion of Possible Project Ideas from Library Trustees
7. ADJOURNMENT
The next regular meeting is scheduled for October 10, 2018 at 5:00 pm, St. Helena Public Library.

This agenda was posted at City Hall, 1480 Main Street, and at the St. Helena Public Library, 1492 Library Lane, St. Helena on September 7, 2018.



Chris Kreiden, Library Director

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact City Hall at (707) 967-2792. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR35.102-35.104 ADA Title II). However, City staff will attempt to assist at any time with accessibility.

Minutes of the Regular Meeting of the
St. Helena Public Library Board of Trustees
5:00 PM
Wednesday, August 8, 2018
Community Meeting Room

1. CALL TO ORDER -

2. ROLL CALL - Library Board Chairperson Skip Lane called the Regular Meeting of the Board of Trustees to order at 5:00 p.m. Present were: Vice Chair Terry Wood; Trustees Emily Armstead, Rebecca Martin, David Slaby, Susan Swan, and Lin Weber; Library Director Chris Kreiden; Friends & Foundation Executive Director María Stel; St. Helena Mayor Alan Galbraith; St. Helena City Councilmember Paul Dohring, City Manager Mark Prestwich, and Community Member Tony Allegra.

3. PUBLIC FORUM - There were no public comments this month.

4. REPORTS BY STAFF, COMMITTEE - Rebecca Martin, the newest Library Board member, introduced herself. Rebecca has been volunteering at the library; her day job is in winery operations. Councilmember Dohring thanked Rebecca for choosing to serve on the Library Board.

- Chris informed the Board that Skip's continuing service as Library Board Chairperson will go before the City Council on August 14th because it will be his fourth consecutive term, which requires City Council approval.
- Chris reported that the library has received new monitors for the public computers, which has solved the problem of computer screens not being large enough for the software being used on them.
- Chris also informed the Board that Human Resources is in the process of doing background checks on the candidates for the bilingual clerk and programming assistant positions.
- Chris called the Board's attention to the notes on several of the trees in the front of the library that are slated to be removed for safety reasons; a few of the trees' roots are affecting the sidewalks and one tree in the spring drops hard beads that patrons have slipped on. The trees will be replaced with different trees from the City's approved tree list, possibly in the spring.

5. CONSENT ITEMS:

5.1 - The Library Board of Trustees Meeting Minutes of July 11, 2018 were approved.

6. SCHEDULED MATTERS:

6.1 - Tour of the St. Helena Public Library - Chris Kreiden - All present toured every corner of the library, observing its marvels as well as its water damage and the separation of the walls in the children's room, in addition to other areas needing attention. In response to Skip's

question, Chris said the City's assessment report of the library lists the roof and the air conditioning as first priorities. City Manager Mark Prestwich said he is working on a process to inform the City Council that the library and the fire station should be the City's top priorities. He explained that most of the fire station's needs are minor, such as doors and paint, while the library's roof and air conditioning are major, and that there are also minor issues needing attention, such as the bathrooms and flooring. He added that the City has good data to help plan the use of the City's resources. Terry suggested the City consider solar paneling when redoing the library's roof. Trustees asked several questions while touring the cramped upstairs space currently used by the St. Helena Historical Society, and the plans for a quiet space in the same area for nursing mothers. Trustees stopped in the Wine Library to admire the new permanent display of portraits by local photographer Steven Rothfeld celebrating winemakers and vineyard workers of the Napa Valley, which Chris reports has received very positive feedback from patrons.

6.2 - Discussion of Future St. Helena Public Library and Related Concepts -

Librarians Leslie Stanton and Mariah McGuire spoke with the Board about the children's area. Both expressed their view that the children's portion of the library has been very good through the years, that it is a "great space," and that they receive wonderful comments every day about what a nice library it is. People travel long distances to take advantage of St. Helena's Children's Library and all it has to offer. Leslie said that at times the existing space becomes quite crowded, and that with more space staff could do more of everything. Story times and children's programs are well attended - 100+ people came to the end-of-summer party -- and children come in to do homework after school. Staff removed the computers in the picturebook room and added a small play kitchen instead. Chris agreed the children's areas offers patrons a lot of fun, and Mariah added that they rotate the fun regularly to keep it new and enticing. Skip asked the duo if they could think of anything besides additional space that would enhance the children's areas. Mariah immediately said that lights that illuminate the shelves from behind would provide direct light in winter and evenings and make re-shelving books easier. In response to a trustee's question about teen room use, Leslie said the Boys & Girls Club seems to be filling the need for a teen space at present, but added that there are not as many kids wandering around town as there used to be. Teens do come in for books, and a few hang out and do homework. Chris reported that Susan informed Skip and Chris about Pacific Library Partnership's Future of Libraries conference coming up at the San Francisco Public Library on October 3rd at which the keynote speech will be on transforming libraries' images, practice, and community. The conference's full schedule has not yet been released, but Chris will keep the Board apprised of any further information about the conference.

6.3 - Report of Friends & Foundation, St. Helena Public Library - María Stel, F&F Executive Director

- María reported that the F&F has secured Cristina Garcia, a well-known and respected writer from Cuba, as the third author for its January *Bookmark* event.

She also said that the F&F is having an intimate gathering on October 16th around planned giving. The event will include a Bordeaux wine tasting and talk, and an interesting and informative talk about planned giving.

María also reported that Spencer Pearson, a young filmmaker, is going to create a promotional video about library events, patrons, and staff, for the F&F to use on its website or at fundraising activities.

6.4 - Review of Library Statistics for July 2018 - Chris Kreiden

- Trustees reviewed the July statistics, which Chris presented in a new format, and discussed the different categories reported on it. Trustees all agreed they preferred the new format to the old. Chris described a trend she has noted that checkouts have stayed relatively steady, but renewals and on-shelf returns have gone down. Easy reader checkouts are declining, but perhaps more patrons are graduating from easy readers to juvenile fiction.

Terry informed the Board that David Stoneberg at the *St. Helena STAR* has said he is willing to give the library 2 -3 column inches to talk about upcoming events, news, etc. Lin mentioned that she believes the SHPL website is less than inspiring for viewers and that other libraries' websites are much more dynamic and appealing. Chris says she is participating in an Ebsco demonstration next month that will feature a template that staff can populate with the library's information to make it easier to keep the website updated and interesting. She reminded trustees that Bob Dye had donated his time to create and update the existing template, but that he is no longer available to do so and staff has not had much time to devote to improving the website.

6.5 - Review of Library Newsletter for August 2018 - Chris Kreiden

- Trustees reviewed and briefly discussed the August 2018 newsletter.

Chris reported that the *WILD St. Helena* snake event on July 26th was well attended, and that many were in the wine industry who were interested in learning more about the snakes on their properties.

Trustees discussed how the library's newsletter could be presented to the community more effectively.

6.6 - Review of Fiscal Year 2017/18 Library Operating Expense Report -

Chris Kreiden - Trustees reviewed and briefly discussed last year's expense report.

6.7 - Review of Monthly Library Operating Expense Report for July 2018 -

Chris Kreiden - In response to a question about the training budget line item, Chris mentioned that she hopes to send staff to the California Library Association (CLA) Conference in Santa Clara the first week in November. Two staff members are interested so far. Emily asked how the library's budget is set every year, and wondered if the City uses a

2% formula. Chris explained that the City's Finance Department provides Chris with the salary figures she uses each year. For the other categories, Chris checks the library budget half way through the year to see how the various budget categories are going. No formulas are used; Chris usually just rounds it up. When Chris identifies a need (for example the need to replace the Wine Library tables and chairs) she prices it out and adds it to the appropriate line item on the proposed budget.

- 6.8 - **Discussion of Possible Project Ideas from Library Trustees** - Susan brought in ideas to share with the board, but in the interest of time she will introduce them at the September meeting.

7. **ADJOURNMENT.** The meeting was adjourned at 6:32 pm.

The next regular meeting of the Library Board of Trustees is scheduled for September 12, 2018 at 5:00 pm at the St. Helena Public Library, 1492 Library Lane.

Susan Swan,
Recording Secretary



Future of Libraries
Pacific Library Partnership
Staff Development Committee

Future of Libraries 2018: Transforming our Image, Practice, and Community

Wednesday, October 3, 2018.

San Francisco Public Library: (Main) Workshop will be held in the Koret Auditorium.

Sessions 9:00 am – 4:00 pm (**sign-in 8:30 am - 9:00 am**)

\$30 registration fee

Sponsored by the Pacific Library Partnership Staff Development Committee

Keynote and Workshop: Transforming our Image: The Education Advantage

Participate in this interactive workshop to experience “Libraries = Education,” a vision that is ushering in a new era of how libraries are viewed. Building on the outstanding work already in place at your library, the strategy will make you, your library, and our profession indispensable, now and for centuries to come.

Presenters: Valerie Gross, President of Education Enterprises for Libraries

Positioning Yourself for Future Success

Gain insights on packaging your skills and talents to be ready in professional situations and take advantage of every opportunity that arises.

Presenters: Sarah LaTorra, Redwood City Public Library; Kathleen DiGiovanni, Oakland Public Library

Hot Topics Panel:

Join our panelists for discussions and debates on the following topics

- Libraries and homelessness – what is the library's role and what's effective in working with the unhomed?
- Are we really neutral? Do libraries highlight or stay away from social justice and political movements, or concerns of vulnerable populations (e.g. undocumented citizens)
- Do we need to get away from tech in early literacy education?
- Are VR and AR really the future for libraries?

Panelists: Anissa Malady, South San Francisco Public Library; Jayanti Addleman, Monterey County Free Libraries; Lisa Harris, Alameda County Library; Valerie Gross

Moderator: Sarah Houghton

Making (Brain)Waves: Helping Patrons Optimize their Brain Performance

Advances in technology have helped our understanding of how the brain works. This talk will explore the ways libraries can use this information to develop programming and services that start our patrons on the path to cultivating their potential.

Presenter: Michelle Krasowski, Contra Costa County Library

Other Information:

Please enter on the Grove Street Side of the building. A map of the area can be found [here](#). The library is very near the Civic Center BART station. If you choose to drive, some nearby public garages are described [here](#).

Light refreshments will be provided in the morning. Food and drinks other than water may not be brought into the auditorium. There will be a lunch break from 11:30 am to 1:00 pm and there are many restaurants nearby.

Location:

San Francisco Public Library: (Main)
100 Larkin Street
San Francisco 94102

Registration closes on October 01, 2018.

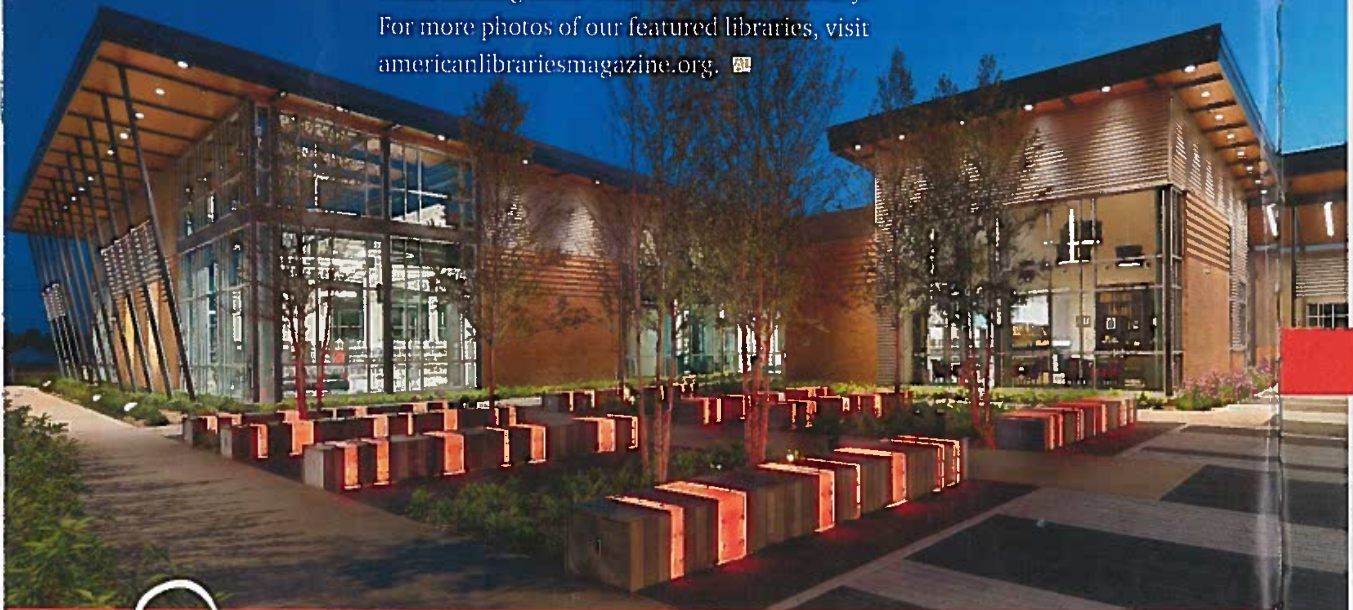
Questions about the conference, please email at Michelle Krasowski, mkrasows@ccclib.org or Elaine Tai, tai@plsinfo.org.

Questions about billing and registration, please call (650) 349-5538, or send an email,

2018

LIBRARY DESIGN SHOWCASE

Welcome to the 2018 Library Design Showcase, *American Libraries'* annual celebration of new and renovated libraries. These shining examples of innovative architectural feats address user needs in unique, interesting, and effective ways. Renovations and expansions continued to dominate submissions, showing how communities are finding novel ways to conserve and honor existing spaces while moving them well into the 21st century. For more photos of our featured libraries, visit americanlibrariesmagazine.org.



Tune in to the August 31 episode of *American Libraries Dewey Decibel* podcast for conversations about library architecture and design.

Listen at bit.ly/deweydecibel or find us on iTunes.



HIGH SCHOOL INSPIRATIONS

North Stafford (Va.) High School Library

North Stafford High School's library was transformed from a dark, outdated, uninspiring space into a state-of-the-art facility inspired by academic libraries, complete with a makerspace, collaborative rooms, instructional areas, and an immersion lab. Floor-to-ceiling glass doors feature the likenesses of seven historical figures chosen by the student body, including Maya Angelou, Jackie Robinson, and John Glenn. **PROJECT:** Renovation **ARCHITECT:** Stantec **SIZE:** 9,500 square feet **COST:** \$2 million **PHOTO:** Tom Holdsworth Photography

AN INFORMATION OASIS

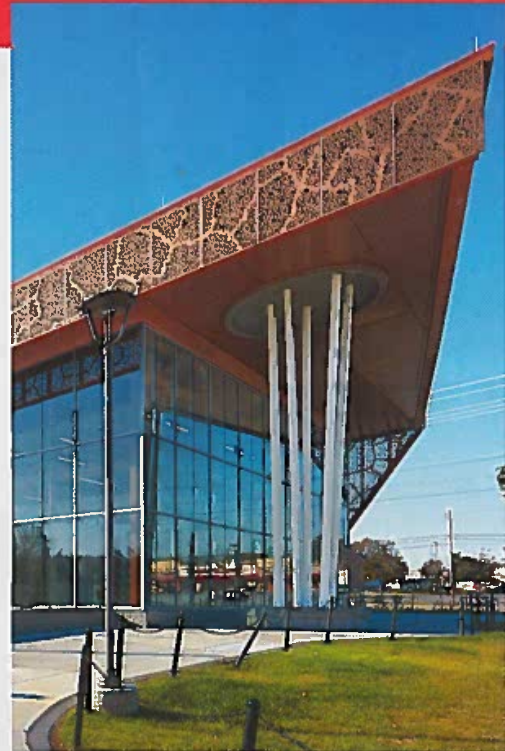
Route 9 Library and Innovation Center, New Castle, Delaware

The Route 9 Library and Innovation Center is a much-needed island of resources and services for an area in New Castle bound by industrial waterways and interstate highways. A perforated, copper-colored steel roof mimics a leafy tree canopy offering safety and security, while inside the building a gathering area is available for community events and programming. **PROJECT:** New construction **ARCHITECT:** Perkins + Will **SIZE:** 44,000 square feet **COST:** \$20.1 million **PHOTO:** Mark Herboth Photography

REBIRTH AFTER TRAGEDY

Joplin (Mo.) Public Library

The new library in Joplin, Missouri, is a symbol of rebirth and a testament to the town's perseverance in the years following the devastating EF5 tornado that destroyed much of the city in 2011. Larger by more than 22,000 square feet than the library that was destroyed, the new building has a cultural center with indoor and outdoor space for the community to gather and learn. **PROJECT:** New construction **ARCHITECT:** Sapp Design Architects/OPN Architects **SIZE:** 58,000 square feet **COST:** \$14.4 million **PHOTO:** Gayle Babcock/Architectural Imageworks





IMPRESSIVE FACELIFTS

Alcuin Library, Saint John's University, Collegeville, Minnesota

Designed by famed Bauhaus architect Marcel Breuer in 1965, Alcuin Library is an architectural landmark. But it needed a modern overhaul. CSNA Architects' renovation transformed it from a dark, dense, collection-centered facility, to one that embraces openness and space for campus use while still maintaining the integrity of Breuer's original design. **PROJECT:** Renovation and expansion **ARCHITECT:** CSNA Architects **SIZE:** 80,547 square feet **COST:** \$21 million **PHOTO:** Fred Fuhrmeister

Forsyth County (N.C.) Central Library

Forsyth County demolished a portion of its old library building—actually two incongruous structures built 30 years apart—to create a seamless, light-filled, modern third place for the community with more than 50,000 square feet of new space. **PROJECT:** Renovation and expansion **ARCHITECT:** RATIO **SIZE:** 101,000 square feet **COST:** \$23.8 million **PHOTO:** Monica Slaney

Dayton (Ohio) Metro Library, Main Library

Dayton Metro Library contributed to the revitalization of downtown Dayton with a renovation and expansion of its main library that added four times more public space to the facility. Massive windows look out into an adjacent city park, and a 165-seat theater and 300-seat auditorium provide space for recitals, performances, and events. **PROJECT:** Renovation and expansion **ARCHITECT:** LWC Incorporated **SIZE:** 224,000 square feet **COST:** \$64 million **PHOTO:** Ken Schory





SUSTAINABLE SPACE

Richland Library St. Andrews, Columbia, South Carolina

The renovation of Richland Library St. Andrews transformed the building into a sustainable facility that brings needed green space to the community. After moving the parking lot behind the building, architects used the area to create a patio overlooking an accessible garden that's irrigated by a rainwater cistern. **PROJECT:** Renovation and expansion **ARCHITECT:** Liollio Architecture **SIZE:** 15,000 square feet **COST:** \$7.5 million **PHOTO:** Paul Warchol





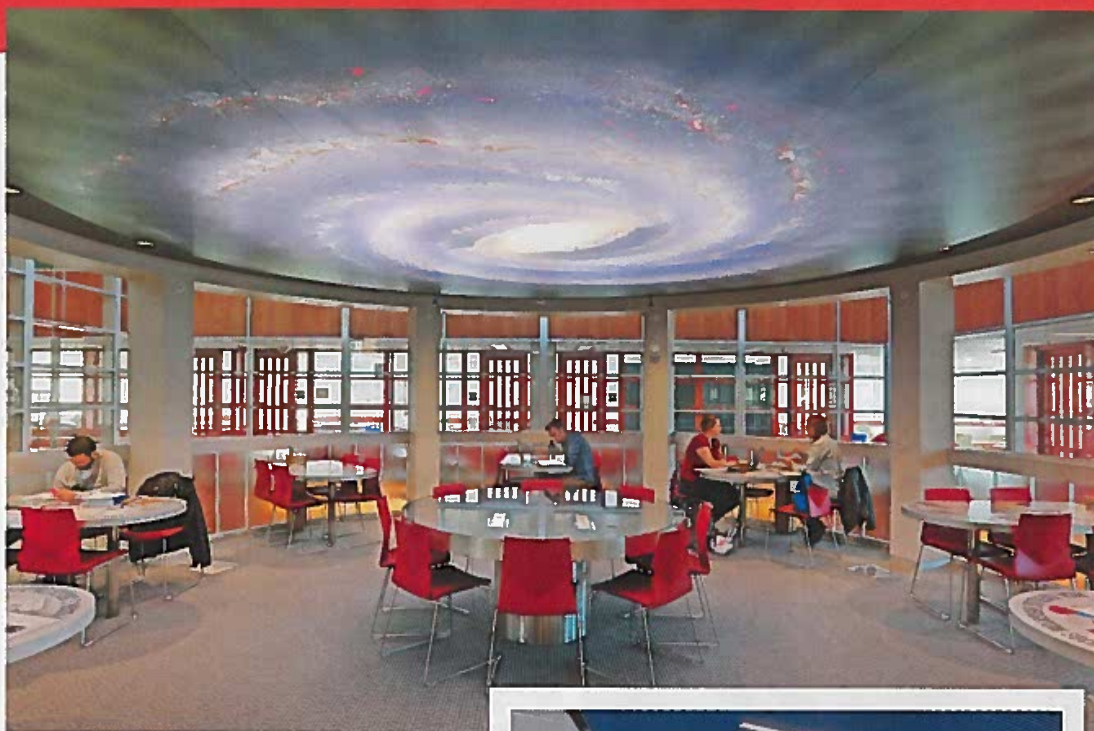
HIGHER LEARNING

R. Howard Webster Library, Concordia University Library, Montreal

The renovated R. Howard Webster Library is an immersive visual and auditory experience. Audio clips greet patrons as they enter the library, and green walls filled with plants create natural clean air. The library features 22 types of study areas, including silent reading rooms, zero-noise rooms, presentation practice rooms, and a technology section with 3D printing and virtual reality capabilities.

PROJECT: Renovation and expansion **ARCHITECT:** Menkes Shooner Dagenais LeTourneau Architects **SIZE:** 135,670 square feet **COST:** \$37 million Canadian **PHOTO:** Adrien Williams/Concordia Library





John M. Olin Library, Washington University, St. Louis

The Newman Tower of Collections and Exploration, which rises from an atrium, is the centerpiece of Washington University's renovated John M. Olin Library. The glass tower features four levels of space for study and instruction, as well as display areas for rare materials and collections. **PROJECT:** Renovation and expansion **ARCHITECT:** Ann Beha Architects **SIZE:** 205,000 square feet **COST:** \$18 million **PHOTO:** Alise O'Brien Photography



Learning Resource Center, Suffolk County (N.Y.) Community College

Suffolk County Community College's new library is a literal beacon of light for students: Its lantern-inspired glass center rises above the roof and illuminates the interior of the building by day and the campus by night. A large information commons and collaborative working space sits within the "lantern." **PROJECT:** New construction **ARCHITECT:** ikon.5 architects **SIZE:** 68,000 square feet **COST:** \$24 million **PHOTO:** Jeffrey Totaro

St. Louis University Academic Technology Commons

The standout feature of St. Louis University's (SLU) Pius XII Memorial Library renovation is a new technology commons that reimagines the academic library service model. Inspired by the Genius Bar at Apple Stores, the "AskSLU" concierge service features walk-up information desks where patrons can receive technical support from both students and faculty. **PROJECT:** Renovation **ARCHITECT:** RATIO **SIZE:** 24,409 square feet **COST:** \$5 million **PHOTO:** Sam Fentress

PEACEFUL RETREATS



↑ **Richland Library Ballentine, Irmo, South Carolina**

Nestled in the woods, Richland Library Ballentine was designed to provide a tranquil escape for the community to learn and create. Its central space was modeled after a living room, with a corner space available for artistic pursuits and a large window that provides a view of the surrounding woodlands.

PROJECT: New construction **ARCHITECT:** Liollio Architecture **SIZE:** 14,000 square feet **COST:** \$8.6 million **PHOTO:** Paul Warchol

↑ **Central Library, Austin (Tex.) Public Library**

Austin's massive new library merges urbanity with nature. Situated downtown and overlooking Lady Bird Lake and Shoal Creek, the library is a technology-rich hub with indoor and outdoor reading areas, makerspaces, an art gallery, cooking demo spaces, and a rooftop garden. A rainwater harvesting system and solar panels add sustainable elements to the building. **PROJECT:** New construction **ARCHITECT:** Lake|Flato Architects/Shepley Bulfinch **SIZE:** 200,000 square feet **COST:** \$125 million **PHOTO:** Atelier Wong Photography



↑ **South Central Regional Library, Louisville (Ky.) Free Public Library**

South Central Regional Library makes the most of its tree-filled site. Despite its considerable size, the silver geometric facility blends into the environment thanks to its sloping, grass-covered roof and large windows that allow for unfettered views of foliage throughout the building. **PROJECT:** New construction **ARCHITECT:** JRA Architects/MSR **SIZE:** 40,000 square feet **COST:** \$14.5 million **PHOTO:** Brandon Stengel



CONNECTIONS TO THE PAST

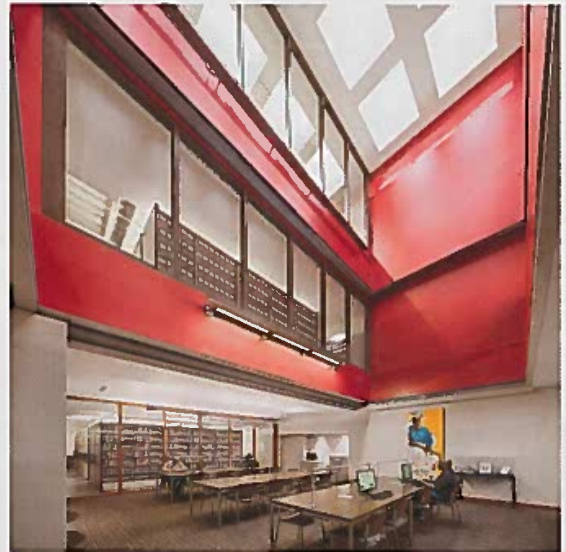
Community Library of DeWitt and Jamesville, New York

The new Community Library of DeWitt and Jamesville is an open, light-filled space with reading and activity areas that pinwheel outward from a central lobby. Natural limestone used throughout the exterior and interior of the building is an homage to the region's connection to limestone quarries and the Erie Canal, which was used to transport quarried rock. **PROJECT:** New construction **ARCHITECT:** King + King Architects **SIZE:** 23,700 square feet **COST:** \$8 million **PHOTO:** Revette Studios



Auburn Avenue Research Library, Atlanta

One of four archive and research centers in the US devoted to Africana and African-American collections, Auburn Avenue Research Library completed an extensive renovation that repositioned its entire structure, built in 1994, moving the auditorium, seminar rooms, and galleries to the street-level floor for better community access. **PROJECT:** Renovation and expansion **ARCHITECT:** Perkins + Will **SIZE:** 106,500 square feet **COST:** \$14.3 million **PHOTO:** Jonathan Hillyer



K. O. Lee Aberdeen (S.Dak.) Public Library

The new K. O. Lee Aberdeen Public Library is a bright, roomy facility that serves as a center for both learning and creativity, with reading nooks, community rooms, and a demonstration kitchen. Its linear configuration recalls the historic Craftsman and Prairie-style railroad depots located throughout the city. **PROJECT:** New construction **ARCHITECT:** CO-OP Architecture/MSR **SIZE:** 30,921 square feet **COST:** \$7.7 million **PHOTO:** Spencer Sommer





ALA/AIA

LIBRARY BUILDING AWARDS

The following libraries are winners of the 2018 Library Building Awards, sponsored by the American Institute of Architects and the American Library Association's Library Leadership and Management Association. The awards recognize the best in library architecture and design and are open to any architect licensed in the United States. Projects may be located anywhere in the world. ALA

▲ **Santa Monica (Calif.) Public Library, Pico Branch**
 ARCHITECT: Koning Eizenberg Architecture
 PHOTO: Eric Staudenmaier

▶ **Eastham (Mass.) Public Library**
 ARCHITECT: Oudens Ello Architecture
 PHOTO: Chuck Choi

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▲ **Central Library, Austin (Tex.) Public Library**

ARCHITECT: Lake|Flato Architects/Shepley Bulfinch
PHOTO: Atelier Wong Photography

► **Prince George's County (Md.) Memorial Library System, Laurel Branch**

ARCHITECT: Grimm + Parker Architects
PHOTO: Sam Kittner

▼ **Tulsa City-County (Okla.) Central Library**

ARCHITECT: MSR
PHOTO: Lara Swimmer

▼ **Hastings (Neb.) Public Library**

ARCHITECT: The Clark Enersen Partners
PHOTO: Paul Brokering



ST. HELENA PUBLIC LIBRARY FRIENDS&FOUNDATION

Annual Report 2017-2018

BOARD OF DIRECTORS

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A MESSAGE FROM OUR BOARD OF DIRECTORS

This year the St. Helena Public Library played a critical role in our community. Whether it was celebrating Latino Heritage Month with a Ballet Folklórico performance, sparking children's imagination with Let's Lego and story time or presenting hundreds of cultural and educational programs for people of all ages, the library served as a safe and open community space for all. During the devastating fires in October, the library was one of a handful of local businesses that remained open. During the recent heat advisories, the library opened its doors for additional weekend hours. Our small library had nearly 100,000 visits last year. While the City covers the basics, Friends & Foundation raises funds to support the extras. Thanks to the generosity of our donors, our library continues to be a vital community space where people of all ages can experience educational, cultural and social activities, or just find a quiet corner to enjoy a good book.



586 CHILDREN'S
PROGRAMS

9,786
ATTENDEES

154 ADULT AND
FAMILY
PROGRAMS

1,702
ATTENDEES

LIBRARY VISITS

99,348

CIRCULATION

194,581

*"You can tell a lot about a city by looking
at its library."*

WHERE YOUR SUPPPORT WENT

Library Programs

Whether it's author talks, story time, craft workshops, films, music performances, our programs bring the community together. Last year, the library hosted 11,488 attendees at 740 programs, all free to the community. Most programs were held at the library, but our librarians also make hundreds of classroom visits to inspire local schoolchildren.

Collections

Your gifts to Friends & Foundation helped the library buy nearly 4,000 items to enhance its collection of English and Spanish periodical subscriptions, books, books on tape, large print books and DVDs. This year 194,581 items were checked out of our library! The library also introduced us to *Hoopla*, which provides library card holders easy online and mobile access to eBooks, audiobooks, music, movies and TV, and to *Kanopy*, an on-demand video streaming service featuring award-winning documentaries, rare and hard-to-find titles, film festival favorites and classic films.



Traditional Hawaiian dancing and music by Hula Mai



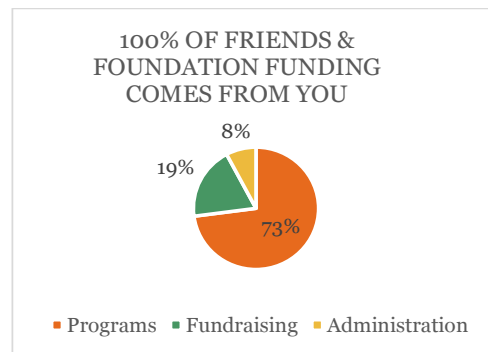
Wild St. Helena



Jazz fusion with Bay area trio Charged Particles



Traditional Spanish song and dance with Sol Flamenco



Thank you to our generous donors

In-kind Donors

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Opus One Winery

\$10,000+

Napa Valley Vintners

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The Crescent Porter Hale Foundation
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ETS Laboratories
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Frog's Leap Winery
Heitz Wine Cellars
Cecil and Sandra Lowry
Leslie and David Moreland
Janet and Ray Myers
Patina, Palladium and Pennyweight
David and Jennifer Risher
Matthew and Amy Rogers
Shafer Vineyards
Paul and Mary Slawson
Mark and Pam Smithers
Spottswode Estate Vineyard & Winery
Mary Stuard
Trinchero Family Estates

\$500 to \$999

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Richard and Arlene Corsetti
Jan Darter
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Randy and Lori Dunn
Pat Friday
Freed Family Foundation
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Libby Shafer
Richard and Barbara Shurtz
David Slaby
Bill Swanson
John and Carry Thacher
Sally Wood

\$100 to \$499

Jeff Adams and Jane Pepe
Toni Allegra
Anne C. Anderson
Anonymous
Autumn Skies Landscapes
Michael Baggish
Bank Of America Charitable Foundation
Stephanie Beaurain
Craig Becker
Theo Fabian Becker
Rick and Patricia Berry
Martha Bothwell
Barbara Bratt
Merwyn L. Burrous
Delma Butler
Dennis Cakebread

\$100 to \$499

Lynmari Calabi
 William J. Casey
 Mr. and Mrs. Chadwick
 Dominique Clavel
 Clif Bar Family Winery and Farm LLC
 Joan Comendant
 Jeff and Laurie Conwell
 Bob Cook and Paula Brooks
 Darcy and Fred Croshaw
 Dory Culver
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 Kent and Rachelle Davis
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 Don and Dianne Fraser
 Carol Frizzell
 David and Nancy Garden
 DeWitt and Shanti Garlock
 Pat and Julie Garvey
 Paul Garvey
 Randy Gnagy
 Granados Hillman LLP
 Jule Grant
 Carol and Klaus Gruetzner
 Chuck and Ellen Haas
 Mariam Hansen
 Bob and Sandy Herrick
 Donna Hinds
 Scott and Wendy Hopgood
 Bernie and Jamie Hurley
 Steve and Debbi Janeck
 Rick and Elaine Jones
 Padget Kaiser
 Duncan and Nancy Kelso
 Sean Knight
 John and Jennith Knox
 Chris Kreiden
 Pam and Bruce Krell

\$100 to \$499

Erin Lail
 Shannon Lail
 Thomas and Barbara Latour
 Lou and Nancy Lavigne
 Marianne Layne
 Susan Leick
 Cheryl Lessman
 James and Christine Lies
 John and Diane Livingston
 Bonnie Long and John Ponte
 Willinda McCrae
 Oleta McGrath
 Della McNeill and Steven Borden
 Arlene Mellon
 Roger Meuter
 Anthony and Ellie Micheli
 Tim Mondavi
 Rust Muirhead
 Napa Bookmine
 Peter and Anne Nissen
 Ken and Debbie Novack
 Ron and Hannah Nunn
 Marie M. Oliver
 Sue and Stephen Parry
 Christine Patrick
 Ariana Peju
 Thomas and Eileen Pollock
 Stan and Ada Press
 David and Holly Racker
 Jorge Rey Prada
 John Sales
 Tera Scott
 Bill and Lonna Scott
 Vicki Serianni
 Ronald Sharples
 Suzanne Sarin Shepanek
 Jay and Mary Smith
 Joan Smith
 Laureen Smith
 Scott and Mary Joann Snowden
 Carol Spencer
 Julie Spencer
 Tim and Maria Stel
 Mary Stephenson and Lawrence Papale

\$100 to \$499

Nena Talcott
 Mike and Ann Thomas
 Angela Thompson
 David Tillay
 Clay and Barbara Timon
 David Toth
 Cynthia Voth
 Howard Walker
 John Watanabe and Cindy Pawlcyn
 Joan Westgate
 Jodine and Bob Whisten
 Dan and Kathleen Whitehurst
 Jim Wickesberg and Cort Schwanebeck
 Lanetta Wilsey
 Nicholas and Ashley Withers
 Judy and Craig Wolcott
 Lin Woodruff
 Paula Young
 Barry and Alice Zacherle
 Dave and Sherylyn Zumwalt

\$1 to \$99

Esther Akersloot
 Claire Amendola
 Anonymous
 Allan and Peah Armstrong
 Craig and Debra Austin
 Van and Betty Ballentine
 Janie Beach
 Charles and Edna Bell
 Norma Beltrami
 Jean Bianchini
 Ron and Tina Boak
 Jo Bollen
 Trudy Bouligny
 John and Judy Boyle
 Patricia Brown
 Cynthia Brown
 Ron and Esther Brunswick
 Jeannine Burns
 Rebecca Cabral
 Paul and Nancy
 Jim and Linda Cantrell

\$1 to \$99

Jeanne L. Chapman
 Anne Marie Clifford
 Marielle G. Coeytaux
 Nick and Marilyn Coy
 Judith Crichton
 Richard Crus
 Alicia Cutting
 Peter and Karen Dahl
 Ken and Evelyn Deis
 Devolder
 Judith and Jan Dunn
 David J. Ernst
 Marsha Evans
 Norma Ferriz
 Therese Frey
 Claudia Gambill
 Nancy Gates
 Helen Gehringer
 Jay Greene
 Judith Greene
 Susanna Groom
 Debra Hamp and Michael Colella
 Joanne Hatch
 Maria Haug
 Robert Hecox
 Denise Henquet-Sprengers
 Ann N. Holmes
 Marjorie Hoyer-Smith
 Jerry Hyde and Michele Barberi
 Dinah Cross James
 Anne Kaiser
 Carolyn Kelperis
 Ellen Kieval
 Clare Kirkconnell and Doug Barr
 Karen Lane
 Diana Lavagnino
 Sanda Manuila
 Paul and Lesa Martin
 Peter McClory and Holly Mason
 Else Mee
 Cynthia Mein
 Melinda Mendelson
 Patricia Michael

\$1 to \$99

Nancy Morrell
Maureen Olen
Eloise Pena
Elia Pena De Rubio
Joy A. Peters
Susan W. Pillsbury
Ann and Bill Putnam
Ethel Ramos
Frank Rhodes
Bruce Roe and Christine Patrick
Juan and Lidia Rios
Holly Rogers
Lorraine Ruston
Bill Ryan
Louis and Claire Scalzo
Ann Scarff
Nello Sevasopoulos
Cathy Small
St. Helena Jr. Women's Club
Wendy Strachan
Diane Stremel
Stephen and Karen Sunseri
Louise Switzer
John and Bonnie Thoreen
Dolores Torrigino
Jose Luisjuan and Maria Vazquez
Alonso Villa
Jane Wallace
Ralph Warner
Olavi and Carolyn Weir
Thomas and Amy Wells
Ralph and Smitty Wermuth
Mary Williams
John and Sandra York
Stevenson and Barbara Yost

ST. HELENA PUBLIC LIBRARY
FRIENDS&FOUNDATION

Solano Partner Libraries & St. Helena

Circulation By Media

Report Printed:9/4/2018

8/1/2018 to 8/31/2018

St. Helena Public Library

	<u>CHARGES</u>	<u>RETURNS</u>	<u>RENEWALS</u>	<u>ON-SHELF RETURNS</u>
Adult Book on CD	577	902	52	150
Adult Book on Tape	9	10	2	2
Adult CD Non-English Language	2	4	0	0
Adult Compact Disc	229	447	20	219
Adult Digital Audio Book	1	2	0	0
Adult Fiction	1,457	2,181	101	561
Adult Non Fiction	1,092	1,862	109	567
Adult Paperback Book	0	1	0	0
Adult Periodical	79	77	0	80
Blu-Ray - Feature Film	4	15	0	0
DVD - Educational	401	483	69	88
DVD - Feature Film	2,822	3,706	115	669
DVD - Foreign Language	33	68	0	0
DVD - Juvenile Educational	28	49	5	3
DVD - Juvenile Feature Film	613	886	58	313
DVD - Juvenile Foreign Lang	1	1	0	0
DVD - Juvenile Spanish Lang.	0	0	0	1
Easy Reader	472	514	34	96
Juvenile Audio Cassette	2	3	0	1
Juvenile Book on CD	146	208	21	76
Juvenile CD Non-English	0	2	0	0
Juvenile Compact Disc	21	54	10	40
Juvenile Digital Audio Book	6	11	0	0
Juvenile Fiction	1,190	1,488	208	328
Juvenile Non-Fiction	535	734	51	283
Juvenile Paperback Book	108	101	7	55
Juvenile Periodical	0	0	1	0
Juvenile Spanish	117	129	13	55
Link+ Book	35	39	0	6
Link+ Media	10	10	0	3
Link+ Media - 1 week	4	4	0	0
Miscellaneous	0	0	1	0
Mixed Media Kit	2	3	0	0
Non-Circulating	1	0	0	4
Picture Books (EASY)	1,166	1,412	98	386
Video - Info/Educ/Recreation	0	1	0	0
Young Adult Book on CD	6	14	2	7
Young Adult CD	1	1	0	4
Young Adult Fiction	144	251	30	81
Young Adult Non-Fiction	15	23	3	0
Young Adult Paperback book	24	32	3	34
TOTAL:	11,353	15,728	1,013	4,112
GRAND TOTAL:	11,353	15,728	1,013	4,112

Solano Partner Libraries & St. Helena

Circulation By Media

Report Printed:9/4/2018

8/1/2017 to 8/31/2017

St. Helena Public Library

	<u>CHARGES</u>	<u>RETURNS</u>	<u>RENEWALS</u>	<u>ON-SHELF RETURNS</u>
Adult Book on CD	703	992	116	244
Adult Book on Tape	8	11	2	11
Adult CD Non-English Language	2	4	0	0
Adult Compact Disc	363	622	44	179
Adult Digital Audio Book	0	1	0	0
Adult Fiction	1,798	2,632	159	691
Adult Non Fiction	1,205	2,098	172	577
Adult Paperback Book	7	10	0	0
Adult Periodical	70	73	4	68
Blu-Ray - Educational	1	1	0	0
Blu-Ray - Feature Film	8	17	0	0
DVD - Educational	378	476	59	71
DVD - Feature Film	2,814	3,852	200	805
DVD - Foreign Language	33	72	2	0
DVD - Juvenile Educational	30	42	6	16
DVD - Juvenile Feature Film	668	873	100	336
DVD - Juvenile Foreign Lang	0	1	0	0
Easy Reader	441	501	42	80
Juvenile Audio Cassette	1	1	0	2
Juvenile Book on CD	146	200	18	135
Juvenile CD Non-English	0	1	0	0
Juvenile Compact Disc	46	63	9	27
Juvenile Digital Audio Book	0	3	0	0
Juvenile Fiction	984	1,469	222	375
Juvenile Non-Fiction	468	726	84	259
Juvenile Paperback Book	36	58	10	16
Juvenile Periodical	3	3	0	0
Juvenile Spanish	119	178	22	119
Link+ Book	2	0	0	2
Link+ Media - 1 week	1	1	0	1
Miscellaneous	0	3	0	0
Mixed Media Kit	0	1	0	0
Non-Circulating	0	0	0	5
Picture Books (EASY)	1,441	1,689	179	536
Young Adult Book on CD	19	24	2	12
Young Adult CD	0	6	0	5
Young Adult Fiction	170	332	43	108
Young Adult Non-Fiction	10	26	1	0
Young Adult Paperback book	31	56	26	30
TOTAL:	12,006	17,118	1,522	4,710
GRAND TOTAL:	12,006	17,118	1,522	4,710

August 2018

LIBRARY VISITS:	THIS YEAR: 9251	LAST YEAR: 9863	VOLUNTEER HOURS:	116.75
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CHILDRENS

Onsite Programs:							
Storytime (PS):		Tuesday	Wednesday		Movies:		
			8/1/2018	27	Amanda and the Fox	8/1/2018	8
	8/7/2018	22	8/8/2018	12	Book of Life	8/8/2018	4
	8/14/2018	10	8/15/2018	10	Elena of Avalor: Realm of the Jaquins	8/15/2018	3
	8/21/2018	32	8/22/2018	12	Destined to Ride	8/22/2018	4
	8/28/2018	16	8/29/2018	14	Muppets Most Wanted	8/29/2018	6
	Total:	80		75	Total:		25
Bilingual Kids: Spanish Storytime (PS)					Onsite Class Visits:		
			8/2/2018	2	Preschool (PS)	0	0
			8/9/2018	2	School Age (SA)	0	0
			8/16/2018	3	Total:	0	0
			8/30/2018	2			
	Total:	0		9	Offsite Class Visits:		
Misc Events:					Preschool (PS)	8	78
8/28/2018	Let's Lego	5			School Age (SA)	7	140
	Total:	5			Total:	15	218
Special Events:					TOTAL CHILDRENS		
8/2/2018	End of Summer: Coventry & Kaluza			107	# of Attendees		717
					# of Programs		39
			Total:	107	Total Childrens ONSITE Programs:		
					# of Attendees		400
					# of Programs		22
Offsite Programs:					Total Childrens OFFSITE Programs:		
8/2/2018	RIF La Pradera			14	# of Attendees		317
8/30/2018	RIF Boys & Girls Club			85	# of Programs		17
	Total:			99			

ADULT

Onsite Programs:							
8/1/2018	NV Writer's Conference			12	Spanish Adults:		
					Neuroticos Anonimos		
			Total:	12			
Thursday Programs							
8/9/2018	Artist Reception: Shelia Ticen			12	English Conversation Club		
8/16/2018	WILD St. Helena: Falconry			50			
8/23/2018	Latino Heritage Night			55			
8/30/2018	Mid-East Tapestry Ensemble			30			
			Total:	147	Total:		0
Offsite Programs:					TOTAL ADULTS		
			Total:	0	# of Attendees		159
					# of Programs		5
					Total Adults ONSITE Programs:		
					# of Attendees		159
					# of Programs		5
					Total Adults OFFSITE Programs:		
					# of Attendees		0
					# of Programs		0

YOUNG ADULT

Onsite Programs:				Offsite Programs:			
			Total:	0			Total:
							0

 SEPTEMBER 2018 						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		10:30am Storytime 	10:30am Storytime 3:00pm AMANDA AND THE FOX	6:00pm Spanish Storytime 7:00pm Mid-East Tapestry Ensemble		1 4:30pm Neuróticos Anónimos
2	3  CLOSED	10:30am Storytime 5:30pm: Master Gardeners: Plant a Garden to Attract Pollinators 	10:30am Storytime 3:00pm KIDS MOVIE: THE MIRACLE SEASON 	6:00pm Spanish Storytime 7:00pm Artist Reception with Lance Burris 	7	8 4:30pm Neuróticos Anónimos
9	10	11 10:30am Storytime 	10:30am Storytime 3:00pm KIDS MOVIE: LEGO DC COMICS SUPER HEROES: AQUAMAN: RAGE OF ATLANTIS 5:00PM LIBRARY BOARD MEETING	6:00pm Spanish Storytime 7:00 pm Legion of Honor: Truth and Beauty The Pre-Raphaelites and the Old Masters 	14	15 4:30pm Neuróticos Anónimos
16	17	18 10:30am Storytime 5:00pm Jay Greene: History of Ireland Part 1 	10:30am Storytime 3:00pm KIDS MOVIE: EPIC 	6:00pm Spanish Storytime 7:00pm WILD St. Helena: Bothe Park 	21	22 4:30pm Neuróticos Anónimos
23	24	25 10:30am Storytime 3:30pm Let's Lego! 5:00pm: Jay Greene: History of Ireland Part 2	10:30am Storytime 3:00pm KIDS MOVIE: THE LITTLE VAMPIRE 	6:00pm Spanish Storytime 5:30pm Upstage Napa Valley Presents: Park Your Car in Harvard Yard 	28	29 4:30pm Neuróticos Anónimos
SEPTEMBER ARTIST: LANCE BURRIS Legend: Red=Youth Blue=Adult Green=Spanish Purple=Everyone		LIBRARY HOURS Monday: 10:00am-6:00pm Tuesday & Wednesday: 10:00am-7:00pm Thursday: 10:00am-9:00pm Friday & Saturday: 2:00-6:00 pm Sunday: CLOSED ST. HELENA PUBLIC LIBRARY 1492 Library Lane, 94574 707-963-5244 www.shpl.org				



September 2018 Newsletter

St. Helena Public Library



Programs made possible by Friends & Foundation, St. Helena Public Library

Thursday, September 6th, 7:00 pm

Thursday, September 13th, 7:00 pm

Artist Reception with Lance Burris:
Exploring the Imaginary Worlds of Ray Bradbury through the Art of Illustration



This show consists of illustrations painted by the artist for his book *Paint with a Typewriter/Type with a Brush: Exploring the Imaginary Worlds of Ray Bradbury through the Art of Illustration*. Each of the illustrations was inspired by visually evocative passages taken from Ray Bradbury’s *The Martian Chronicles*.

The artist will also read excerpts from his libretto for a proposed four-act light opera titled *Bradbury’s Mars: The Musical*.

Refreshments will be served!

Thursday, September 20th, 7:00 pm

WILD St. Helena:
Explore WILD Bothe Park

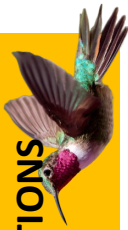
Learn About Our Local State Park!

Naturalist Jonny Ehlers leads tours, hikes and summer camp at Bothe Park, and outdoor exploration in Napa County’s wild places for the Napa County Regional Parks and Open Space District. Jonny is a founder and naturalist at the Mycelium Project with 20+ years experience of encouraging kids of all ages to explore and learn about the wild in our backyard. Join us as Jonny shares insights into the WILD creatures at Bothe Park and beyond.

Refreshments will be served!



TURN THE PAGE FOR INFORMATION ABOUT PRESENTATIONS
BY JAY GREENE AND MASTER GARDENERS



Legion of Honor Art Talk:
Truth and Beauty: The Pre-Raphaelites and the Old Masters



Time for another visually stunning presentation from the Legion of Honor!
In 1848 seven young Englishmen formed an artistic alliance to rebel against the contemporary Victorian art world. The Pre-Raphaelite Brotherhood defied idealized figures popularized by Raphael and other High Renaissance artists to reflect the simplicity, spirituality, and beauty they found in late medieval and early Renaissance art. See the juxtaposition of examples by the Pre-Raphaelite Brotherhood with works that inspired its members, including Italian old masters Fra Angelico and Sandro Botticelli and their northern contemporaries, Jan van Eyck and Hans Memling.

Refreshments will be served!

Thursday, September 27th, 5:30pm

Upstage Napa Valley Presents:
Park Your Car in Harvard Yard
by Israel Horovitz

Join us for an evening of theater at the Library!



Starting at 5:30, enjoy a glass of wine and discover what UNV has planned for the coming season. At 6:30 be entertained by Jacob Brackish, the toughest, meanest teacher ever to set foot in Gloucester High School. While dying at home, his advertisement for a housekeeper is answered by mousy 55-year-old Katherine, whom he flunked years before (and her mother and father previously). Don't miss this hilarious and deeply moving tale!

Presentations and Lectures

Master Gardeners:
Plant a Garden to Attract Pollinators
Tuesday, September 4th, 5:30pm



Create Your Own Pollinator Garden!

Learn the keys to creating a good habitat for beneficial insects and pollinators. Create a beautiful and lively garden while providing food and shelter for good insects. Observe the pollinator garden installed by Master Gardeners behind the St Helena Library.

Eirinn go Brach! - A Political History of Ireland TWO PART LECTURE SERIES BY JAY GREENE

For over a thousand years, poets and patriots alike celebrated their land, crying “Eirinn go Brach” (Ireland Forever). Jay Greene will present two talks explaining the history of a land at once ancient, mystical, and troubled.

Irish music, in English and Gaelic, will accompany these illustrated talks.



Part 1: September 18th, 5:00pm

In this talk, Jay will cover from prehistory to the middle of the troubled nineteenth century, the Great Hunger, and the beginnings of self realization.



Part 2: September 25th, 5:00pm

The Home Rule movement was followed by a revival, in literature and the arts, of a sense of nationhood. Then came the Easter Rising of 1916 and thereafter The Troubles, a period of civil war. Dogged determination produced a country they could call their own.

**THE LIBRARY WILL BE CLOSED FOR LABOR DAY
ON MONDAY, SEPTEMBER 3RD.**

Ongoing Youth Programs

Weekly Fun in
the Children’s Room



STORYTIMES
Tuesdays and Wednesdays
@ 10:30 am

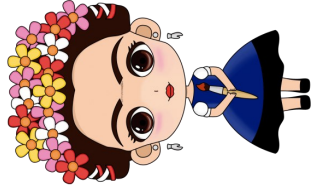
MOVIE MATINEES
Wednesdays @ 3:00 pm



September 5th: *The Miracle Season*
2018; 1 hr. 41 min.; Rated PG



September 12th: *LEGO DC Comics Super Heroes: Aquaman: Rage of Atlantis*
2018; 1 hr. 17 min.; Not Rated



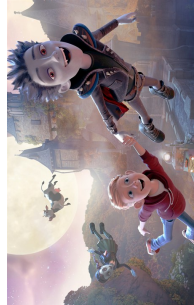
SPANISH STORYTIME / CUENTOS PARA PEQUES
Thursdays @ 6:00 pm



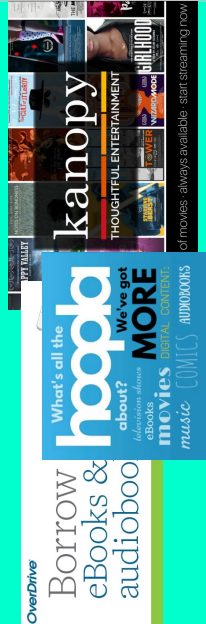
LET’S LEGO / ARMAMOS LEGOS
Tuesday, September 25th, 3:30pm



September 19th: *Epic*
2018; 1 hr. 42min.; Rated PG



September 26th: *The Little Vampire*
2017; 1 hr. 23 min.; Not Rated



While the Library is closed for Labor Day, Monday, September 3rd, our website will be open. Check out these online services anytime with your library card! www.shpl.org

General Ledger Monthly Operating Expense Rpt



User: chris
Printed: 09/05/18 16:35:29
Period 01 - 05
Fiscal Year 2019

Acct Number	Description	Budget	Encumbered	YTD Spent	Available Budget	% of Budget Available
101	General Fund					
46	Library					
101-46-00-20-10	Salary-Regular	464,912.00	0.00	68,339.06	396,572.94	85.30
101-46-00-20-20	TempPart Time	33,177.00	0.00	2,642.58	30,534.42	92.03
101-46-00-20-37	Holiday Pay	2,885.00	0.00	59.98	2,825.02	97.92
101-46-00-20-40	FICAMedicare	38,522.00	0.00	5,480.58	33,041.42	85.77
101-46-00-20-45	Employer PERS	34,716.00	0.00	5,159.66	29,556.34	85.14
101-46-00-20-47	PERS Unfunded Liability	57,803.00	0.00	55,783.00	2,020.00	3.49
101-46-00-20-55	Health Insurance	124,178.00	0.00	14,119.20	110,058.80	88.63
101-46-00-20-61	Workers Comp	5,173.00	0.00	1,293.36	3,879.64	75.00
101-46-00-20-65	SDI	4,504.00	0.00	689.42	3,814.58	84.69
101-46-00-20-75	Deferred Comp	7,020.00	0.00	643.38	6,376.62	90.84
101-46-00-20-85	Auto Allowance	2,400.00	0.00	300.00	2,100.00	87.50
101-46-00-20-96	Education Reimbursement	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>100.00</u>
20	Salaries & Benefits	775,790.00	0.00	154,510.22	621,279.78	80.08
101-46-00-21-10	Communications	12,300.00	0.00	618.62	11,681.38	94.97
101-46-00-21-15	Postage	500.00	0.00	0.00	500.00	100.00
101-46-00-21-22	Utilities	45,000.00	0.00	3,633.46	41,366.54	91.93
101-46-00-21-27	Equipment Lease Exp	9,000.00	0.00	1,479.20	7,520.80	83.56
101-46-00-21-45	Other Contract Services	122,400.00	23,056.00	1,672.84	97,671.16	79.80
101-46-00-21-55	Training & Conference	<u>6,100.00</u>	<u>0.00</u>	<u>600.00</u>	<u>5,500.00</u>	<u>90.16</u>
21	Services	195,300.00	23,056.00	8,004.12	164,239.88	84.10
101-46-00-22-07	Copies	3,000.00	0.00	222.31	2,777.69	92.59
101-46-00-22-12	Computer Equipment	52,960.70	16,460.70	6,437.85	30,062.15	56.76
101-46-00-22-13	Office Supplies	2,000.00	0.00	303.67	1,696.33	84.82
101-46-00-22-15	Special Department Supplies	<u>1,000.00</u>	<u>0.00</u>	<u>134.77</u>	<u>865.23</u>	<u>86.52</u>
22	Supplies	58,960.70	16,460.70	7,098.60	35,401.40	60.04
101-46-00-23-35	Software Maintenance	<u>1,852.20</u>	<u>1,852.20</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
23	Maintenance	1,852.20	1,852.20	0.00	0.00	0.00
101-46-00-24-25	Taxes & Other Charges	<u>12,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>12,000.00</u>	<u>100.00</u>
24	Taxes, Insurances & Contributi	12,000.00	0.00	0.00	12,000.00	100.00
101-46-00-26-40	Furniture & Fixtures	<u>30,000.00</u>	<u>12,468.24</u>	<u>0.00</u>	<u>17,531.76</u>	<u>58.44</u>

Acct Number	Description	Budget	Encumbered	YTD Spent	Available Budget	% of Budget Available
26	Capital	30,000.00	12,468.24	0.00	17,531.76	58.44
00	Administration	1,073,902.90	53,837.14	169,612.94	850,452.82	79.19
219	CLSA State Library Grant					
46	Library					
219-46-00-21-55	Training & Conference	0.00	0.00	5,000.00	-5,000.00	0.00
21	Services	0.00	0.00	5,000.00	-5,000.00	0.00
219-46-00-23-35	Software Maintenance	7,500.00	0.00	0.00	7,500.00	100.00
23	Maintenance	7,500.00	0.00	0.00	7,500.00	100.00
00	Administration	7,500.00	0.00	5,000.00	2,500.00	33.33
380	Friends and Foundation					
46	Library					
380-46-00-20-20	TempPart Time	55,242.00	0.00	7,756.44	47,485.56	85.96
380-46-00-20-37	Holiday Pay	4,777.00	0.00	196.64	4,580.36	95.88
380-46-00-20-40	FICAMedicare	4,591.00	0.00	608.41	3,982.59	86.75
20	Salaries & Benefits	64,610.00	0.00	8,561.49	56,048.51	86.75
380-46-00-22-16	Library Materials	56,000.00	138.78	4,361.22	51,500.00	91.96
380-46-00-22-40	Programming	14,000.00	0.00	1,390.00	12,610.00	90.07
380-46-00-22-44	Elsie, the Library Cat	500.00	0.00	66.61	433.39	86.68
22	Supplies	70,500.00	138.78	5,817.83	64,543.39	91.55
00	Administration	135,110.00	138.78	14,379.32	120,591.90	89.25
382	Martin Estate Trust					
46	Library					
382-46-00-22-16	Library Materials	1,600.00	0.00	0.00	1,600.00	100.00
22	Supplies	1,600.00	0.00	0.00	1,600.00	100.00
00	Administration	1,600.00	0.00	0.00	1,600.00	100.00
384	Tweed Trust					
46	Library					
384-46-00-22-15	Special Department Supplies	5,000.00	0.00	175.97	4,824.03	96.48
384-46-00-22-16	Library Materials	45,000.00	0.00	3,134.26	41,865.74	93.03
22	Supplies	50,000.00	0.00	3,310.23	46,689.77	93.38
00	Administration	50,000.00	0.00	3,310.23	46,689.77	93.38
Grand Total		1,268,112.90	53,975.92	192,302.49	1,021,834.49	0.8058