



**City of St. Helena
Library Board of Trustees
Regular Meeting
St. Helena Library, 1492 Library Lane, St.
Helena CA 94574
St. Helena Library - 1492 Library Lane
Wednesday, October 10, 2018 @ 5:00 PM**

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of four minutes.

Page

1. CALL TO ORDER
2. ROLL CALL
Chairperson: Skip Lane
Vice Chair: Terry Wood
Trustees: Emily Armstead, Rebecca Martin, David Slaby, Susan Swan, and Lin Weber
City Councilmember Liaison: Alan Galbraith
Staff Liaison: Chris Kreiden, Library Director
City staff present at the meeting will be noted in the minutes.
3. PUBLIC FORUM
An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to four minutes. Because of restrictions imposed by the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.
4. REPORTS BY STAFF COMMITTEE:
Reports by staff and/or committee on items of general interest. Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, **the Brown Act prohibits any other discussion or action by the Library Board of Trustees.**
5. CONSENT ITEMS:
Members of the Board or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless this is done, one motion may be used to adopt all recommended actions. (Roll Call Vote)
 - 5.1. Library Board of Trustees Meeting Minutes of September 12, 2018
[SHPL Board Minutes Regular Meeting September 12, 2018](#)
6. SCHEDULED MATTERS:
 - 6.1. Library Board of Trustees Chairperson Report to City Council - Skip Lane

3 - 6

- 6.2. Discussion of Future St. Helena Public Library and Related Concepts - Chris Kreiden
- 6.3. Report from Friends & Foundation, St. Helena Public Library - Maria Stel, Friends & Foundation, Executive Director
- 6.4. Review of Library Statistics for September 2018 - Chris Kreiden, Library Director 7 - 11
[Library Statistics 2018 September](#)
- 6.5. Review of Library Newsletter for October 2018 - Chris Kreiden 13 - 16
[Library Newsletter 2018 October](#)
- 6.6. Review of Monthly Library Operating Expense Report for September 2018 - Chris Kreiden 17 - 18
[Library Monthly Expense Report 2018 September](#)
- 6.7. Discussion of Possible Project Ideas from Library Trustees
- 7. ADJOURNMENT
The next regular meeting is scheduled for November 14, 2018 at 5:00 PM, St. Helena Public Library.

This agenda was posted at City Hall, 1480 Main Street, and at the St. Helena Public Library, 1492 Library Lane, St. Helena on October 5, 2018.



Chris Kreiden, Library Director

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact City Hall at (707) 967-2792. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR35.102-35.104 ADA Title II). However, City staff will attempt to assist at any time with accessibility.

Minutes of the Regular Meeting of the
St. Helena Public Library Board of Trustees
5:00 PM
Wednesday, September 12, 2018
Community Meeting Room

1. CALL TO ORDER -

2. ROLL CALL - Library Board Chairperson Skip Lane called the Regular Meeting of the Board of Trustees to order at 5:00 p.m. Present were: Vice Chair Terry Wood; Trustees Emily Armstead, Rebecca Martin, Susan Swan, and Lin Weber; Library Director Chris Kreiden; Friends & Foundation Executive Director María Stel; and St. Helena Mayor Alan Galbraith.

3. PUBLIC FORUM - Chris distributed a letter written by resident and SHAPE Committee member Glenn Smith letter urging the Library Board to consider bringing in experts to help form a vision for the use and configuration of the library as the community explores the future and makes decisions about the library's mission in the next decades. Trustees discussed Mr. Smith's letter, and Chris informed the Board that a special City Council meeting will be held at the St. Helena firehouse on Monday September 17th at 6:00 pm where city leaders and community members will discuss the City's priorities for repair and/or replacement of City facilities based on recommendations contained in the SHAPE committee report. Trustees plan to attend the special meeting to make sure the Board has a voice in any discussion of the future of the library.

4. REPORTS BY STAFF, COMMITTEE - Chris distributed a flyer she had received advertising a fundraising dinner on Saturday, October 6th at 6:00 pm at the IOOF Hall, 1352 Main Street, to honor former Library Board Trustee, beloved community member, Boy Scout Leader, and doctor, Robert "Doc" Darter. Dr. Darter's dream was for the continued use of Camp Silverado, a once thriving and now rarely used Boy Scout Camp that is in need of repair, specifically the "Med Shed" where Dr. Darter worked as Camp Doctor during summer seasons.

Chris has received the Instructions for the 2017-18 California Public Library Report, for which she compiles statistical data about the SHPL. The Report asks for information concerning staffing and facilities, collections and circulation, attendance, programming, and public use. The report, which is due November 2, provides data for the State's California Library Statistics, a compilation of statistical data from public libraries throughout the state.

Chris informed Trustees that she has put out a Request for Proposal (RFP) for a Library Materials Vendor in hopes of finding better, negotiated pricing for purchases and services. She has received responses from the four major library vendors and also Barnes & Noble. The annual magnitude of the library's contract is approximately \$70-80,000 per year. Some of the vendors sell books and audiovisual materials; others sell only books.

Chris reported that the new chairs for the Wine Library area will be delivered on Friday.

The final count for the SHPL summer reading program participation was: 429 young readers and 114 adult readers. There were significantly more adult sign ups this year, possibly because of the highly coveted Elsie mug and the tickets to the Friends & Foundation's January *Bookmark Napa Valley* event, both of which were offered as reading incentives.

Mayoral candidate Geoff Ellsworth has requested use of the library's Community Meeting Room, for which he is paying the rental fee of \$25 per hour. The advertising for Mr. Ellsworth's event might have been interpreted as if the library were endorsing his candidacy for mayor, so the library has asked him to make it clearer that the library does not endorse any one candidate. Library staff is adding a disclaimer to the Library Meeting Room Use Permit to reflect the library's neutrality and to require room renters to ensure that the library's neutrality is reflected in any advertising.

5. CONSENT ITEMS:

5.1 - **The Library Board of Trustees Meeting Minutes of August 8, 2018** were approved.

6. SCHEDULED MATTERS:

6.1 - **Library Board of Trustees Chairperson Report to City Council** -Each year the Library Board Chairperson presents a "state of the library" report to City Council, and Skip asked for Trustees' input on the content of his presentation, which is coming up. Trustees had a lengthy discussion during which Trustees presented many ideas, the main theme being that the City has a thriving community center in the library which offers adult and children's programming, art exhibits, plays, musical performances, celebrations of special events like Banned Books Week and National Hispanic Heritage Month, and English language learning and reading programs both on site and at area schools. Trustees reviewed a recent New York Times article, "To Restore Civil Society, Start with the Library" that states that libraries "are an example of... 'social infrastructure': the physical spaces and organizations that shape the way people interact. Libraries don't just provide free access to books and other cultural materials, they also offer things like companionship for older adults, de facto child care for busy parents, language instruction for immigrants and welcoming public spaces for the poor, the homeless and young people." Trustees agreed that the SHPL both contextualizes the sociological trends in libraries and fits right in with them. The SHPL is a true third destination for its patrons after home and work, accessible and free to all; it is a place where we build community; it is a cultural center as well as a gathering place.

6.2 - **Discussion of Future St. Helena Public Library and Related Concepts** - Skip mentioned that the Library Board had at one point been

considering hiring a Strategic Planning consultant, but that St. Helena's budget issues had prevented The Board from moving forward with its plan. Trustees discussed the benefits of hiring a consultant as we work to define the library and assess the space for the future. Discussion followed, and Trustees will explore the idea again next month. Trustees will see how a consultant fits into the Civic Infrastructure Strategy the City is working on, which includes securing the services of an architect and reviewing/reimagining the current library space.

6.3 - Report from Friends & Foundation, St. Helena Public Library - María Stel, F&F Executive Director - María reported that *Bookmark Napa Valley* has obtained \$25,000 in sponsorship so far, and that there have been additional sponsorships promised. Tickets, which will cost \$175, will go on sale in October. The Friends and Foundation will have a table with materials at the Oct 6th Napa Valley Book Fest to be held at NSGW Hall on Coombs Street in Napa.

6.4 - Review of Library Statistics for August 2018 - Chris Kreiden - Chris pointed out that circulation and attendance was down last month overall. A brief discussion followed.

6.5 - Review of Library Newsletter for September 2018 - Chris Kreiden - Chris informed Trustees that Upstage Napa Valley's planned September 27th theatre presentation of "Park Your Car in Harvard Yard" has been cancelled because of sexual harassment accusations against the playwright Israel Horovitz, but that the show will go on with another excellent production being put on in its place.

A Legion of Honor Museum docent will speak at SHPL on September 13th at 7:00 about the museum's current exhibition "Truth and Beauty: The Pre-Raphaelites and the Old Masters." There will be a Legion of Honor docent presentation in October as well about another of the museum's exhibits, "Modern Art and Tribal Cultures."

Lin reminded Trustees that we had discussed the newsletter and how to have it distributed more widely to reach more people. Currently, the newsletter is emailed to all patrons on the SHPL mailing list. Chris reported that Becky, the new programming/marketing assistant, has started and will be working with Mariah to improve marketing (among other topics). Trustees asked that Mariah come to the next Library Board meeting to further discuss the newsletter, website, and other marketing ideas. Discussion of Homework Help followed. Susan reported that she introduced Homework Help to freshman during her St. Helena High School library orientation, and that a few students have come in to ask more about it.

6.6 - Review of Monthly Library Operating Expense Report for August 2018 - Chris Kreiden - Trustees reviewed and discussed the August report. Chris said that she will be using the Training and Conferences budget, as

three staff members have expressed an interest in attending the upcoming California Library Association in Santa Clara.

- 6.7- Discussion of Possible Project Ideas from Library Trustees** - Susan shared ideas for tech training that she learned about from Kings Beach Library, where IT professionals hold workshops on topics like "Ebay Explained: How to Make Ebay Work for You," "Social Network Privacy Policies," and "iPhone Use." Susan also suggested classes on using the SHPL electronic resources Hoopla and Kanopy, as she herself has had some troubles downloading titles using these platforms.

Trustees discussed the SHPL website and how it could be made more informative and lively. Chris reported that staff will be reviewing different website templates, and mentioned that former staff member Mari Martinez had found one template she particularly liked, but that it had been costly.

- 7. ADJOURNMENT.** The meeting was adjourned at 5:56 pm.

The next regular meeting of the Library Board of Trustees is scheduled for October 10, 2018 at 5:00 pm at the St. Helena Public Library, 1492 Library Lane.

Susan Swan,
Recording Secretary

Solano Partner Libraries & St. Helena

Circulation By Media

Report Printed: 10/2/2018

9/1/2011 to 9/30/2018

St. Helena Public Library

	<u>CHARGES</u>	<u>RETURNS</u>	<u>RENEWALS</u>	<u>ON-SHELF RETURNS</u>
Adult Book on CD	554	766	66	164
Adult Book on Tape	7	5	1	2
Adult CD Non-English Language	7	8	2	0
Adult Compact Disc	196	402	31	159
Adult Digital Audio Book	2	4	0	0
Adult Fiction	1,224	1,880	96	485
Adult Non Fiction	1,042	1,710	153	408
Adult Paperback Book	1	1	0	0
Adult Periodical	79	94	2	88
Blu-Ray - Feature Film	3	4	0	0
DVD - Educational	338	477	36	72
DVD - Feature Film	2,460	3,285	124	566
DVD - Foreign Language	32	61	1	0
DVD - Juvenile Educational	10	27	1	12
DVD - Juvenile Feature Film	433	638	61	267
DVD - Juvenile Foreign Lang	0	1	0	0
DVD - Juvenile Spanish Lang.	1	0	0	0
Easy Reader	237	310	78	105
Juvenile Audio Cassette	2	0	0	2
Juvenile Book on CD	76	137	32	74
Juvenile CD Non-English	4	5	0	0
Juvenile Compact Disc	24	36	8	43
Juvenile Digital Audio Book	0	1	0	0
Juvenile Fiction	797	1,092	205	303
Juvenile Non-Fiction	534	705	108	287
Juvenile Paperback Book	63	84	21	15
Juvenile Spanish	145	101	21	148
Link+ Book	32	40	0	11
Link+ Media	8	9	0	3
Link+ Media - 1 week	9	12	0	1
Non-Circulating	1	3	0	2
Picture Books (EASY)	920	1,168	181	413
Video - Juvenile Feature Film	0	1	0	0
Young Adult Book on CD	9	8	0	6
Young Adult CD	1	1	0	4
Young Adult Fiction	117	226	49	60
Young Adult Non-Fiction	11	33	4	1
Young Adult Paperback book	11	50	1	28
TOTAL:	9,390	13,385	1,282	3,729
GRAND TOTAL:	9,390	13,385	1,282	3,729

ST. HELENA PUBLIC LIBRARY E-MATERIAL STATISTICS				September 2018	FY 18/19
DIGITAL CIRCULATION		THIS YEAR	LAST YEAR		
E-BOOKS				PROVIDER	TOTAL
	Hoopla	13	N/A	Hoopla	98
	Overdrive	237	197	Kanopy	90
	TOTAL	250	197	Overdrive	550
				RB Digital	33
					771
AUDIOBOOKS					
	Hoopla	56	N/A		
	Overdrive	313	239		
	TOTAL	369	239		
MOVIES & TELEVISION					
	Hoopla	27	N/A		
	Kanopy	90	N/A		
	TOTAL	117	-		
MUSIC					
	Hoopla	2	N/A		
	TOTAL	2	-		
PERIODICALS					
	RB Digital	33	36		
	TOTAL	33	36		
TOTAL DIGITAL CIRCULATION		771	472		

SPANISH MATERIALS CIRCULATION			
Year	Charges	Renewals	On Shelf
2018	233	36	188
2017	195	23	120
			TOTAL
			457
			338

Solano Partner Libraries & St. Helena

Circulation By Media

Report Printed:10/2/2018

9/1/2017 to 9/30/2017

St. Helena Public Library	CHARGES	RETURNS	RENEWALS	ON-SHELF
				RETURNS
Adult Book on CD	559	854	79	171
Adult Book on Tape	13	9	1	4
Adult CD Non-English Language	6	26	0	0
Adult Compact Disc	301	519	50	128
Adult Fiction	1,369	2,088	139	535
Adult Non Fiction	1,040	1,763	136	475
Adult Paperback Book	1	6	0	0
Adult Periodical	77	79	2	109
Blu-Ray - Educational	0	1	0	0
Blu-Ray - Feature Film	3	11	0	0
DVD - Educational	337	448	63	73
DVD - Feature Film	2,367	3,234	182	663
DVD - Foreign Language	29	48	9	0
DVD - Juvenile Educational	5	11	0	9
DVD - Juvenile Feature Film	542	785	71	306
Easy Reader	352	371	46	161
Juvenile Audio Cassette	2	1	0	1
Juvenile Book on CD	92	136	21	41
Juvenile Compact Disc	23	51	13	20
Juvenile Fiction	928	1,088	110	326
Juvenile Non-Fiction	557	644	55	324
Juvenile Paperback Book	37	41	7	9
Juvenile Spanish	76	103	10	71
Link+ Book	28	20	0	32
Link+ Media	6	5	0	5
Link+ Media - 1 week	6	5	0	7
Miscellaneous	2	0	0	0
Non-Circulating	1	0	0	1
Picture Books (EASY)	1,185	1,404	225	473
Video - Juvenile Feature Film	1	1	0	0
Video - Juvenile Info/Educ/Rec	0	1	0	0
Young Adult Book on CD	10	15	1	9
Young Adult CD	1	4	0	2
Young Adult Fiction	147	242	12	67
Young Adult Non-Fiction	6	14	4	0
Young Adult Paperback book	21	50	2	16
TOTAL:				
St. Helena Public Library	10,130	14,078	1,238	4,038
GRAND TOTAL:				
	10,130	14,078	1,238	4,038

2018 September

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
August 2018 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	246/120 2	246/115 3	246/116 4	246/118 5	250/115 7	244/121 1
September 2018 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	246/115 3	247/118 4	246/117 5	246/118 6	250/115 7	251/114 8
October 2018 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	253/112 10	254/111 11	255/110 12	256/109 13	257/108 14	258/107 15
November 2018 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	260/105 17	261/104 18	262/103 19	263/102 20	264/101 21	265/100 22
December 2018 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	267/98 24	268/97 25	269/96 26	270/95 27	271/94 28	272/93 29
	273/92 30					

200

3352

3715

3263

4292

14912 ²/₂

7450

September 2018

LIBRARY VISITS:	THIS YEAR: 7456	LAST YEAR: 8771	VOLUNTEER HOURS: 64.75
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CHILDRENS

Onsite Programs:			
Storytime (PS):	Tuesday	Wednesday	
	9/4/2018	16	9/5/2018 12
	9/11/2018	15	9/12/2018 22
	9/18/2018	15	9/19/2018 12
	9/25/2018	27	9/26/2018 4
	Total:	73	50
Bilingual Klds: Spanish Storytime (PS)			
		9/6/2018	5
		9/13/2018	10
		9/20/2018	10
		9/27/2018	6
	Total:	0	31
Misc Events:			
	9/25/2018 Let's Lego	9	
	Total:	9	
Special Events:			
		Total:	0
Offsite Programs:			
	9/27/2018 RIF Boys & Girls Club	136	
		Total:	136

Movies:		
The Miracle Season	9/5/2018	4
Lego DC Superheros: Aquaman Rage of Atlantis	9/12/2018	6
Epic	9/19/2018	4
The Little Vampire	9/26/2018	2
	Total:	16
Onsite Class Visits:		
	# of Visits	Attendance
Preschool (PS)	0	0
School Age (SA)	3	42
	Total:	3 42
Offsite Class Visits:		
	# of Visits	Attendance
Preschool (PS)	12	172
School Age (SA)	16	320
	Total:	28 492
TOTAL CHILDRENS		
	# of Attendees	1028
	# of Programs	49
Total Childrens ONSITE Programs:		
	# of Attendees	400
	# of Programs	20
Total Childrens OFFSITE Programs:		
	# of Attendees	628
	# of Programs	29

ADULT

Onsite Programs:					
9/4/2018	Master Gardeners: Pollinators	12	Spanish Adults: Neuroticos Anonimas		
9/18/2018	Jay Greene: History of Ireland Part I	31			
9/25/2018	Jay Greene: History of Ireland Part II	20			
Total:		63			
Thursday Programs					
9/6/2018	Artist Reception: Lance Burris	6	English Conversation Club		
9/13/2018	Legion of Honor: Truth and Beauty	19			
9/20/2018	WILD St. Helena: Bothe Park	19			
9/27/2018	Upstage Napa: Freud's Last Session	55			
Total:		99	Total: 0		
Offsite Programs:					
Total:		0			

YOUNG ADULT

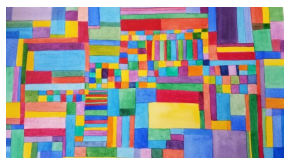
Onsite Programs:					
	Total:	0			
Offsite Programs:					
	Total:	0			

2018 OCTOBER NEWSLETTER

St. Helena Public Library

*Programs made possible by Friends & Foundation,
St. Helena Public Library*

Thursday, October 4, 7:00 p.m.



Art Reception: Mary Ann Schildknecht *Colors*

Always painting, Mary Ann has explored oils and acrylics, but recently returned to her first love: Watercolors. Tired of her usual subjects of landscapes, water, still life, and animals, she decided to explore color with squares and rectangles. Each painting evolves on its own, keeping to selected color schemes, or choosing colors at random. Mary Ann is currently art docent at Calistoga Elementary School where she enjoys teaching students in K-6.

Refreshments will be served thanks to Friends & Foundation

Thursday, October 11, 6:30 p.m.



Latino Heritage Night *Ligia Coria and Ballet Folklorico*

Join us for a night of song and dance featuring Ligia Coria Marin and Ballet Folklorico! Ligia is a Mexican singer, guitarist, and composer. She will perform songs from all over Latin America and Mexico. Between her songs, Ballet Folklorico will take the audience on a musical journey of dance through the states of Mexico.



Thursday, October 18, 7:00 p.m.

WILD St. Helena **Post-Fire Monitoring and Recovery on** **Land Trust Preserves**



Come hear Mike Palladini of the Land Trust of Napa as he presents on the response of our wildlands to last October's fires. He will also fill us in on the Land Trust's wildlife camera trapping. Land Trust has a network of game cameras set up on some of the lands they manage as part of a larger regional study on local wildlife, and Mike will help us understand how these help the animals and what we've

learned from them thus far.

Refreshments will be served thanks to Friends & Foundation

Thursday, October 25, 7:00 p.m.

de Young Museum Presents: **Modern Art and Tribal Cultures:** **Inspiration from Africa and Oceania**

Modern artists often look to ancient and ethnic antecedents to create their work. Artists like Picasso, Matisse, and Cezanne, for example, all took design, composition, and color directly from Oceanic cultures. In the early years of the 20th century, the aesthetics of traditional African sculpture became a powerful influence among European modern artists. Join us on a walk through the modern art of the 20th century and see if your favorite artist has roots in Africa or Oceania.



*Refreshments will be served thanks to
Friends & Foundation*

October Lectures

Three Tuesdays in October, 5:00 p.m.

Lectures by local Historian, Jay Greene *A Brief History of the Reformation in Three Parts*

Sponsored by Friends & Foundation, St. Helena Public Library



For more than a millennium, the Christian Church unified western Europe with a common religion. From Poland to Spain, from Scotland to Italy, worshippers were tied together by a common authority—the Pope—and a common doctrine expressed in Latin. Luther and then others challenged this bond after 1517; the Protestant Reformation was underway, an earthquake that reshaped European and American civilization.

Part 1: Tuesday, Oct. 9, 5:00 p.m.

In this first installment, Greene outlines events and doctrinal developments from the founding of Christianity to the coming of Luther.

Part 2: Tuesday, Oct. 16, 5:00 p.m.

In 1517, Martin Luther challenged the Church practice of indulgences. Within the next four years Luther changed from reformer to foe of the Church, Protestantism was born.

Part 3: Tuesday, Oct. 23, 5:00 p.m.

Soon the England of Henry VIII was drawn into the controversy, Europe was rent by war and growing religious division. The Catholic Church launched the Counter Reformation but Protestantism was firmly established. Wars continued but Protestantism could not be undone.

A Note From Our Director

October 21-28, 2018, is National Friends of Libraries Week, and it's the perfect opportunity for supporters of the library to give Friends & Foundation a big thank you for all they do to make a difference for us every day.

Why It Matters

Each year, Friends & Foundation funds hundreds of programs and new collections for our library. Thanks to them, you can bring your child to story time, come see live falcons and snakes, enjoy international music and dance, check out the latest books and e-books, or stream movies and music to your favorite device, all for free. In addition, Friends & Foundation has rallied countless times to advocate for our library.



**BOOKMARK
NAPA VALLEY**

Where You Come In

You can support our library with a tax-deductible donation to Friends & Foundation, and by attending Bookmark Napa Valley, the annual fundraiser to be held on January 27, 2019. This year's stellar lineup of authors includes Cristina Garcia (*Dreaming in Cuban* and *Here in Berlin*), Craig Johnson (the *Longmire* series), and Hampton Sides (*In the Kingdom of Ice* and *On Desperate Ground*). To make a donation or for more information, please visit supportSHlibrary.org

YOUTH PROGRAMS

ONGOING FUN!

**SPANISH STORYTIME /
CUENTOS PARA PEQUES**
Thursdays @ 6:00 p.m.



STORYTIMES
Tuesdays and
Wednesdays @ 10:30 a.m.



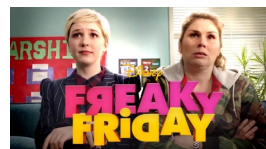
**LET'S LEGO /
ARMEMOS LEGOS**
Tuesday, Oct. 23
@ 3:30 p.m.

MOVIE MATINEES

SAVE THE DATE!
Day of the Dead / Día de los Muertos
Family Craft Night
Thursday, Nov. 1
6:30 p.m.

October Kids' Matinees:
Wednesdays, 3:00 p.m.

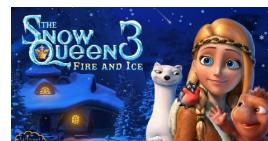
Movies will be shown in the Meeting Room.



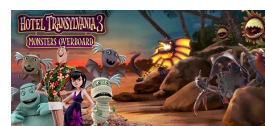
October 3: **Freaky Friday**
2018; Rated G; 90 minutes



October 10: **Legends of Atlantis**
2018; Not Rated; 72 minutes



October 17: **The Snow Queen 3: Fire & Ice**
2016; Not Rated; 80 minutes



October 24:
Hotel Transylvania 3: Summer Vacation
2018; Rated PG; 97 minutes



October 31: **An Elephant's Journey**
2017; Not Rated; 87 minutes

OCTOBER 2018 LIBRARY CALENDAR						
Sun	Mon	Tue	Wea	Thu	Fri	Sat
30	1	2 10:30am Storytime 	3 10:30am Storytime 3:00pm KIDS MOVIE: "FREAKY FRIDAY" 	4 6:00pm Spanish Storytime 7:00pm Artist Reception: Mary Ann Schildknecht - Colors 	5	6 4:30 Neuróticos Anónimos
7	8	9 10:30am Storytime 5:00pm Jay Greene: Reformation Part 1 	10 10:30am Storytime 3:00pm KIDS MOVIE: "DC SUPER HERO GIRLS: LEGENDS OF ATLANTIS" 	11 6:00pm Spanish Storytime 7:00pm Latino Heritage Night: Ligia Coria and Ballet Folklorico 	12	13 4:30 Neuróticos Anónimos
14	15 	16 10:30am Storytime 5:00pm Jay Greene: Reformation Part 2	17 10:30am Storytime 3:00pm KIDS MOVIE: "THE SNOW QUEEN 3: FIRE & ICE" 	18 6:00pm Spanish Storytime 7:00pm WILD St. Helena: Post-Fire Monitoring and Recovery on Land Trust Preserves	19	20 4:30 Neuróticos Anónimos
21 National Friends of the Library Week!	22	23 10:30am Storytime 3:30pm Let's Lego 5:00pm Jay Greene: Reformation Part 3 	24 10:30am Storytime 3:00pm KIDS MOVIE: "HOTEL TRANSYLVANIA 3: SUMMER VACATION" 	25 6:00pm Spanish Storytime 7:00pm de Young Presents: Modern Art and Tribal Cultures: Inspiration from Africa and Oceania	26 	27 4:30 Neuróticos Anónimos
28	29 	30 10:30am Storytime	31 10:30am Storytime 3:00pm KIDS MOVIE: "AN ELEPHANT'S JOURNEY" 	1	2	3
OCTOBER ARTIST: MARY Ann SCHILDKNECHT LEGEND: Red=Youth, Blue=Adults Purple=All Ages, Green=Spanish			LIBRARY HOURS Monday: 10:00am-6:00pm Tuesday & Wednesday: 10:00am-7:00pm Thursday: 10:00am-9:00pm Friday & Saturday: 2:00-6:00 pm Sunday: CLOSED			ST. HELENA PUBLIC LIBRARY 1492 Library Lane, 94574 707-963-5244 www.shpl.org

General Ledger Monthly Operating Expense Rpt



User: chris
Printed: 10/02/18 18:45:15
Period 01 - 04
Fiscal Year 2019

Acct Number	Description	Budget	Encumbered	YTD Spent	Available Budget	% of Budget Available
101	General Fund					
46	Library					
101-46-00-20-10	Salary-Regular	464,912.00	0.00	101,681.98	363,230.02	78.13
101-46-00-20-20	TempPart Time	33,177.00	0.00	3,963.87	29,213.13	88.05
101-46-00-20-37	Holiday Pay	2,885.00	0.00	119.96	2,765.04	95.84
101-46-00-20-40	FICAMedicare	38,522.00	0.00	8,167.57	30,354.43	78.80
101-46-00-20-45	Employer PERS	34,716.00	0.00	7,691.20	27,024.80	77.85
101-46-00-20-47	PERS Unfunded Liability	57,803.00	0.00	55,783.00	2,020.00	3.49
101-46-00-20-55	Health Insurance	124,178.00	0.00	23,532.00	100,646.00	81.05
101-46-00-20-61	Workers Comp	5,173.00	0.00	1,293.36	3,879.64	75.00
101-46-00-20-65	SDI	4,504.00	0.00	1,026.86	3,477.14	77.20
101-46-00-20-75	Deferred Comp	7,020.00	0.00	1,073.18	5,946.82	84.71
101-46-00-20-85	Auto Allowance	2,400.00	0.00	500.00	1,900.00	79.17
101-46-00-20-96	Education Reimbursement	500.00	0.00	0.00	500.00	100.00
20	Salaries & Benefits	775,790.00	0.00	204,832.98	570,957.02	73.60
101-46-00-21-10	Communications	12,300.00	0.00	952.50	11,347.50	92.26
101-46-00-21-15	Postage	500.00	0.00	0.00	500.00	100.00
101-46-00-21-22	Utilities	45,000.00	0.00	8,304.61	36,695.39	81.55
101-46-00-21-27	Equipment Lease Exp	9,000.00	0.00	1,905.12	7,094.88	78.83
101-46-00-21-45	Other Contract Services	122,400.00	9,941.55	15,001.03	97,457.42	79.62
101-46-00-21-55	Training & Conference	6,100.00	0.00	1,815.67	4,284.33	70.23
21	Services	195,300.00	9,941.55	27,978.93	157,379.52	80.58
101-46-00-22-07	Copies	3,000.00	0.00	379.98	2,620.02	87.33
101-46-00-22-12	Computer Equipment	52,960.70	999.00	23,585.10	28,376.60	53.58
101-46-00-22-13	Office Supplies	2,000.00	0.00	303.67	1,696.33	84.82
101-46-00-22-15	Special Department Supplies	1,000.00	0.00	134.77	865.23	86.52
22	Supplies	58,960.70	999.00	24,403.52	33,558.18	56.92
101-46-00-23-35	Software Maintenance	1,852.20	0.00	1,852.20	0.00	0.00
23	Maintenance	1,852.20	0.00	1,852.20	0.00	0.00
101-46-00-24-25	Taxes & Other Charges	12,000.00	0.00	0.00	12,000.00	100.00
24	Taxes, Insurances & Contributi	12,000.00	0.00	0.00	12,000.00	100.00
101-46-00-26-40	Furniture & Fixtures	30,000.00	12,468.24	268.76	17,263.00	57.54

Acct Number	Description	Budget	Encumbered	YTD Spent	Available Budget	% of Budget Available
26	Capital	30,000.00	12,468.24	268.76	17,263.00	57.54
00	Administration	1,073,902.90	23,408.79	259,336.39	791,157.72	73.67
219	CLSA State Library Grant					
46	Library					
219-46-00-21-55	Training & Conference	0.00	0.00	0.00	0.00	0.00
21	Services	0.00	0.00	0.00	0.00	0.00
219-46-00-23-35	Software Maintenance	7,500.00	0.00	5,000.00	2,500.00	33.33
23	Maintenance	7,500.00	0.00	5,000.00	2,500.00	33.33
00	Administration	7,500.00	0.00	5,000.00	2,500.00	33.33
380	Friends and Foundation Library					
46	Library					
380-46-00-20-20	TempPart Time	55,242.00	0.00	12,468.56	42,773.44	77.43
380-46-00-20-37	Holiday Pay	4,777.00	0.00	393.28	4,383.72	91.77
380-46-00-20-40	FICAMedicare	4,591.00	0.00	983.91	3,607.09	78.57
20	Salaries & Benefits	64,610.00	0.00	13,845.75	50,764.25	78.57
380-46-00-22-16	Library Materials	56,000.00	4,287.26	7,284.99	44,427.75	79.34
380-46-00-22-40	Programming	14,000.00	0.00	2,290.00	11,710.00	83.64
380-46-00-22-44	Elsie, the Library Cat	500.00	0.00	66.61	433.39	86.68
22	Supplies	70,500.00	4,287.26	9,641.60	56,571.14	80.24
00	Administration	135,110.00	4,287.26	23,487.35	107,335.39	79.44
382	Martin Estate Trust Library					
46	Library					
382-46-00-22-16	Library Materials	1,600.00	0.00	0.00	1,600.00	100.00
22	Supplies	1,600.00	0.00	0.00	1,600.00	100.00
00	Administration	1,600.00	0.00	0.00	1,600.00	100.00
384	Tweed Trust Library					
46	Library					
384-46-00-21-45	Other Contract Services	0.00	0.00	-3,232.00	3,232.00	0.00
21	Services	0.00	0.00	-3,232.00	3,232.00	0.00
384-46-00-22-15	Special Department Supplies	5,000.00	0.00	546.56	4,453.44	89.07
384-46-00-22-16	Library Materials	45,000.00	0.00	4,308.40	40,691.60	90.43
22	Supplies	50,000.00	0.00	4,854.96	45,145.04	90.29
00	Administration	50,000.00	0.00	1,622.96	48,377.04	96.75
Grand Total		1,268,112.90	27,696.05	289,446.70	950,970.15	0.7499